

REGULAR SESSION

ALLENDALE BOARD OF EDUCATION

March 15, 2023

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, March 15, 2023. On motion by Mr. Verbel and seconded by Mr. Fliegel, and carried by roll call vote, the Board reconvened the meeting at 7:01 pm.

Roll Call Present: Mrs. Gundersen, President
 Mrs. Rosner, Vice President
 Mr. Fliegel
 Mrs. Rosner

Absent: Mrs. Capano

Also Present: Dr. Michael Barcadepone, Superintendent and Mrs. Maria Engeleit,
 Business Administrator/Board Secretary

MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY

Mrs. Gundersen informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of portion of the meeting, also available on the website.

No comments/questions.

Meeting closed to the public for comments/questions on Agenda Items.

BOARD PRESIDENT'S COMMENTS

Mrs. Gundersen hopes everyone is looking forward to the play this weekend.

SUPERINTENDENT'S REPORT

Dr. Barcadepone reported that the AV equipment from the AFEE grant will be installed during the April break. If it takes more than a week, then it will be rescheduled. He also reported that the Summer Academy is set and notices will be going out to parents next week. The last session for Strategic Planning is April 13th, everyone; parents, teachers and the community are all welcome. Yesterday, Dr. Barcadepone met with the architects to look at renderings of what the AFEE money is going towards. He also reported full forward motion on the Pre-Top program and the paperwork to submit to the county for approval is being worked on. He is looking forward to Willy Wonka and the Chocolate Factory this weekend, as it is his favorite movie.

COMMITTEE REPORTS

Buildings and Grounds

Mr. Verbel reported that the Buildings & Grounds Committee did not meet, nothing to report.

Policy

Mrs. Gundersen reported that the Policy Committee did not meet, nothing to report.

Finance

Mrs. Rosner reported that the Finance Committee met on March 9th, Mrs. Gundersen, Dr. Barcadepone, and Mrs. Engeleit were all in attendance. The 2023-24 School District Budget Statement – Adjusted Pre-Budget Tax Levy was reviewed. The 2022-23 tax levy was \$16,761,221. The

enrollment adjustment is \$526,230. This is for the 23-24 budget and is due to a 5.1% weighted increase in enrollment over last budget year. The 23-24 pre-budget year adjusted tax levy, including the weighted increases for enrollment is \$17,287,451. The pre-budget adjusted tax levy including increases for enrollment, inflated by this year's standard 2% increase is \$17,633,200. This is the tax levy on which the 23-24 budget is built. For the fiscal year 2024, we received \$1,031,561 in state aid, a \$175,972 increase over fiscal year 2023, which was 20.57%. The increase was in the categorical special education aid. We will bank the following capital to carry forward to the following year - \$160,010 (enrollment adjustment from the 22-23 budget) and \$333,402 (healthcare adjustment from the 23-24 budget year), totaling \$493,412 carrying forward to use in future years if needed. The budgeted salary for all new positions (15) for the 2023-24 school year cost \$1,351,311.70 including salary and medical and dental benefits. This includes the new Hilltop II program. All increases in state aid and the tax levy are going back to directly support the students by hiring new teachers to support the District's class size practice and the new special education program. As of March 9, 2024, enrollment is 927, as compared to 915 on 10/15/22. This is the largest enrollment during Mike's tenure as superintendent. We may face increased enrollment due to the new units being built. There are 70 units.

The committee also met on March 15th to discuss tuition fees charged to other school districts looking to send students to the Allendale special education programs. The committee is considering whether there could be some sort of QUAD discount and is waiting for guidance from the Board Attorney. The Board of Ed discussion ensued on how students will be selected and what happens if and when too many students are eligible. The committee will wait for guidance from the Board Attorney on this item as well.

Education

Mrs. Gundersen reported that the Education Committee did not meet, nothing to report.

Technology

Mr. Verbel reported that the Technology Committee did not meet, nothing to report.

Negotiations

Mr. Fliegel reported the next meeting is scheduled for March 22nd.

MINUTES:

On motion by Mrs. Rosner and seconded by Mr. Verbel, and unanimously carried by roll call vote, the Board approved the following resolution:

Mrs. Gundersen YES
Mr. Fliegel ABSTAIN
Mrs. Rosner YES
Mr. Verbel YES

BE IT RESOLVED, to approve the minutes of the following meetings:

January 25, 2023 Executive Session
January 25, 2023 Regular Session

On motion by Mr. Fliegel and seconded by Mrs. Rosner, and unanimously carried by roll call vote, the Board approved the following resolution:

Mrs. Gundersen YES
Mr. Fliegel YES
Mrs. Rosner YES
Mr. Verbel ABSTAIN

BE IT RESOLVED, to approve the minutes of the following meetings:

February 15, 2023 Regular Session
February 15, 2023 Executive Session

On motion by Mr. Verbel and seconded by Mrs. Rosner, and unanimously carried by roll call vote,

the Board approved the following resolution:

- Mrs. Gundersen YES
- Mr. Fliegel ABSTAIN
- Mrs. Rosner YES
- Mr. Verbel YES

BE IT RESOLVED, to approve the minutes of the following meetings:

- February 9, 2023 Special Meeting/Strategic Planning
- March 9, 2023 Special Meeting/Strategic Planning

PERSONNEL

On motion by Mr. Fliegel and seconded by Mrs. Rosner and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Miss Andrea Languidey to the maternity leave of absence position of Kindergarten Teacher for Employee #4476, from February 24, 2023 through June 30, 2023, at a contractual prorated salary of \$61,785, Column A, Step 1, on the Teachers’ Salary Guide.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to the following staff members for attending the Parent Learning Series Virtual Workshop on March 14, 2023 and April 12, 2023, as follows:

Name	Hourly Rate	Hours per Participant	Total Amount
P. Koutrakos	\$40.00	2	\$80.00
M. Monks	\$40.00	2	\$80.00
L. Bergrin	\$40.00	2	\$80.00
C. Dries	\$40.00	2	\$80.00

3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve with congratulations the Black Seal Certification stipend of \$500 to Martha Aguirrezabal effective March 1, 2023.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointments for the 2022-2023 stipend positions; payment will be in accordance with the rates as shown, as per Personnel Attachment I.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Heidi Vehmas as a Full-Time Special Education Aide in the Allendale School District the 2022-2023 school year at a salary of \$26,343, Step 4 on the Salary Guide for Full-Time Special Education Aides.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
A. Maroulis	2023 NJPSA Legislative Conference	Monroe Township, NJ	March 24, 2023	\$0

EDUCATION

On motion by Mrs. Gundersen and seconded by Mr. Verbel and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, to retroactively approve additional payment to Kenneth Brown, Physical Education Teacher, for extra three {3.0} hours worked on 2/14/23 for Professional Development Day, at the rate of \$40.00/hour {Total: \$120.00} as per the approved Supplemental Payment Request.
2. BE IT RESOLVED, to approve additional payment to Brian Princing, Music Teacher, to participate in the Willy Wonka Jr. Musical held on March 17-18, 2023, as Guitarist, for a total of \$600.00, as per the approved Supplemental Payment Request.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve acceptance of the following out-of-district student, and the tuition agreement for the remainder of the 2022-2023 school year, in accordance with the District’s tuition policy, as follows: Grade 8

4. ADMINISTRATIVELY WITHDRAWN

~~BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Mentor/Mentee partnerships for Tomorrow’s Teacher Mentoring Program, for the 2022-2023 school year:~~

Bae, Karen	Brookside	Brooke, Emma
Corrado, Cat	Brookside	McCrosson, Hayley
Powell, Ciara	Brookside	Brooke, Emma
Rowland, Lauren	Brookside	LoCasio, Annie
Rosner, Logan	Brookside	Sanchez, Katelyn
Bainbridge, Margaret	Brookside	Spagnuolo, Alyssa
Barsanti, Carlie	Hillside	Rooney, Carrie
Cappellari, Leo	Hillside	Doll, Tara

5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the HIB decision for the following case:
 - HIB Case #243970_BS_03022023 March 2023 NOT HIB
 - HIB Case #243963_BS_03012023 March 2023 NOT HIB
6. BE IT RESOLVED, upon recommendation of Superintendent, to approve the following Mentor/Mentee partnerships for the Tomorrow’s Teacher Mentoring Program, for the 2022-2023 school year:

Contreras, Stephanie	Hillside	Diomedede, Beth
Corrado, Cat	Hillside	Vivino, Ellen
Powell, Ciara	Hillside	Doll, Tara
Rowland, Lauren	Hillside	Roonie, Carrie
Rosner, Logan	Brookside	Sanchez, Katelyn
Bainbridge, Margaret	Brookside	Spagnuolo, Alyssa

Barsanti, Carlie	Brookside	O'Brien, Kim
Cappellari, Leo	Brookside	Todorovich, Aleksandra
Gentile, Kyle	Brookside	Mather, Collette

7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services for 2 x 30 minute/week small group Occupational Therapy Services, per his recent evaluation, for Student #000515, as recommended by the 504 Committee.

SPECIAL EDUCATION

On motion by Mr. Verbel and seconded by Mr. Fliegel and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Region V for a Social History Assessment for Student #000419, as recommended by the Child Study Team.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Dr. Bases for a Developmental Pediatric Evaluation for Student #000419, as recommended by the Child Study Team.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services for 2 x 30 minute/week small group Occupational Therapy Services, per his recent evaluation, for Student #000515, as recommended by the 504 Team.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Region V for a Social History Assessment for Student #000213, as recommended by the Child Study Team.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #000413, as recommended by the Child Study Team.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #000201, as recommended by the Child Study Team.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #001212, as recommended by the Child Study Team.
8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide Occupational Therapy services 3 X 30 minute/week individual sessions, for Student #000719, as recommended by the Child Study Team.
9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide Occupational Therapy services for 1 X 30 minute/week individual sessions, and 1 X 30 minute/week group sessions, for Student #000501, as recommended by the Child Study Team.
10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment for Speech services 3 x 30 minute/week individual for Student #000501, as recommended by the Child Study Team.

11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide Physical Therapy services for 1 X 30 minute/week individual sessions, for Student #001212, as recommended by the Child Study Team.
12. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide a Physical Therapy evaluation, for Student #001212, as recommended by the Child Study Team.
13. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide Physical Therapy services for 2 X 30 minute/week individual sessions, for Student #001212, as recommended by the Child Study Team.
14. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a contract with Educational Partnership for Educating Children, Inc. (EPIC) for an out of district placement, beginning April 19, 2023, for Student #001209, pursuant to a settlement agreement, as per Special Education Attachment I.
15. BE IT RESOLVED, upon recommendation of the Superintendent, to approve Cor Behavioral Group as a vendor, as recommended by the Child Study Team.
16. BE IT RESOLVED, upon recommendation of the Superintendent, to approve contracts for out of district placement at Cor Behavioral Group, for Students #001212, and #000501, as recommended by the Child Study Team.
17. BE IT RESOLVED by the Allendale Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.
18. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised Shared Services Agreement, as authorized by N.J.S.A. 40A:65-1 et seq., with the Upper Saddle River Board of Education and the Ho-Ho-Kus Board of Education, for the purpose of operating a consolidated "QUAD Extended School Year Program" to be attended by students from each of the school districts upon the terms and conditions set forth in the Shared Services Agreement, from February 28, 2023 to February 27, 2026, as per Special Education Attachment II and,

BE IT FURTHER RESOLVED to approve hosting this ESY program at Hillside School from July 5th through July 28th 2023.
19. BE IT RESOLVED, upon recommendation of the Superintendent, to approve acceptance of an out-of-district tuition student for the Hilltop Program at Hillside School for the 2022-2023 school year.

BUSINESS OFFICE/FINANCE

On motion by Mr. Fliegel and seconded by Mrs. Rosner and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, to approve the Bills List dated March 15, 2023, in the amount of \$213,526.32 as per Business Attachment I.

2. BE IT RESOLVED, to approve the Food Services Bill List dated March 15, 2023 in the amount of \$32,319.52 as per Business Attachment IA
3. BE IT RESOLVED, to approve the Reports of the Treasurer for the month of February 2023, as per Business Attachment II.
4. BE IT RESOLVED to approve the Reports of the Secretary to the Board of Education for the months of February 2023, as per Business Attachment III.
5. BE IT RESOLVED, to approve the budgetary transfers for the month of February 2023, as per Business Attachment IV.
6. BE IT RESOLVED, as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
M. Barcadepone J. Goodell	TCNJ ~ Recruiting	Ewing, NJ	March 8, 2023	\$0
T. Lopez- Gonzalez	TCNJ ~ Recruiting	~ Virtual ~	March 24, 2023	\$0
M. Barcadepone B. Winkelstein A. Maroulis J. Goodell T.Lopez- Gonzalez	BCASA ~ Job Fair	Upper Saddle River, NJ	March 25, 2023	\$0
B. Winkelstein *	TCNJ ~ Recruiting	~ Virtual ~	April 21, 2023	\$0
P. Koutrakos T. Lewis	NJTESDL/NJBE Inc. ~ Conference	New Brunswick, NJ	May 25, 2023	\$390 p/p { \$780 Total }
L. Heitman M. Keenan K. Termini P. Koutrakos B. Valente	Purposeful Play Based Learning ~ Webinar	~ Virtual ~	April 27, 2023	\$259 p/p { \$1295 Total }

*Does not include mileage and sustenance as they are contractual

8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes

the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
T. DeMarco J. Kim	NJSBGA Conference/Expo	Atlantic City, NJ	03/20- 22,2023	\$525 each

9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trips:

Grade Level	Destination	Date(s) of Trip	Cost Per Student	Curricular Goals
7	Ellen's Stardust Diner and Richard Rogers Theater in NYC	06/07/2023	\$182	<i>To expose Students to another aspect of theater in conjunction with our 7th Grade Drama Unit.</i>
6	Lee Memorial Library	03/20/2023	~ \$0 ~	<i>Learning to identify reliable nonfiction resources in the Library and how to utilize Library services.</i>

10. WHEREAS, the 2023-2024 Budget is due to be submitted for review and approval by the Bergen County Office of the Department of Education on or before March 20, 2023; now

BE IT RESOLVED, that the Allendale Board of Education, County of Bergen, approves the Preliminary 2023-2024 School Year Budget as follows:

General Current Expense (Funds 11)	\$20,438,013
Capital Outlay (Fund 12)	\$1,896,293
TOTAL GENERAL FUND	\$22,334,306
Special Revenue (Fund 20)	\$192,586
Debt Service (Fund 40)	\$355,175
TOTAL EXPENDITURES/APPROPRIATIONS	\$22,882,337

BE IT FURTHER RESOLVED that this budget includes in its General Fund revenues, in accordance with 18A:7F-38, the use of the automatic enrollment adjustment in the amount of \$526,230; the use of Maintenance Reserve, in the amount of, \$125,000; and the use of Capital Reserve, in the amount of, \$1,800,000 and the use of Emergency Reserve in the amount of \$85,000.

WHEREAS, 6A:23A-7.3 provides that the Board of Education shall establish in its annual school budget a maximum travel expenditure; an amount that may be allotted for such, which is \$14,650, and

BE IT FURTHER RESOLVED the Allendale Board of Education established a 2022-2023 maximum travel budget of \$19,750, with an amount spent as of February 28, 2022 of \$5609; now

BE IT FINALLY RESOLVED that the GENERAL FUND tax levy of \$17,633,200 and DEBT SERVICE tax levy of \$234,411 be approved to support the 2023-2024 school year budget.

11. BE IT RESOLVED, to approve the donation and/or disposal of library books, with zero current net book value, from Brookside School, as per Business Attachment V.

BUILDINGS & GROUNDS

On motion by Mrs. Rosner and seconded by Mr. Fliegel and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, to retroactively approve the USE OF FACILITIES REQUEST submitted by New Jersey Wind Symphony for rehearsal to be held in Brookside School's Band Room on Monday, March 6, 2023.
2. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by Girl Scout Troop 97956 for a meeting to be held at Brookside School, on Wednesday, March 15, 2023 in the Cafeteria
3. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by the Girl Scouts for a Bridging Ceremony to be held at Brookside School, on Monday, May 22, 2023 using the Auditorium and Cafeteria.
4. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by AFEE for Theatre Week and use of the Auditorium and Cafeteria at Brookside School, for a final performance on Friday, May 5, 2023.
5. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by AFEE for Theatre Week for use of the All Purpose Room at Hillside School, Monday through Thursday, May 1st, - May 4th, 2023.
6. The following resolution revises Buildings and Grounds Resolutions 1, 2 and 3 from the 1/25/2023 and 2/15/2023 meeting of the Board of Education:

OTHER CAPITAL PROJECT APPLICATIONS:

The Allendale Board of Education authorizes Settembrino Architects to submit the following capital improvement projects to the NJ Department of Education for review and approval:

- Cafeteria Annex Expansion at: Brookside School
NJDOE Project No: 03.0040-010-23-4000
- Classroom Door Hardware Replacement at: Brookside School
NJDOE Project No: 03.0040-010-23-3000
- Classroom Door Hardware Replacement at: Hillside School
NJDOE Project No: 03.0040-020-23-2000

The District is submitting these applications as an other capital projects.

ROD GRANT APPLICATIONS:

The Allendale Board of Education authorizes Settembrino Architects to submit the following capital improvement projects to the NJ Department of Education for review and approval:

- HVAC replacement at: Brookside School
NJDOE Project No: 03.0040-010-23-1000
- Toilet Renovations at: Brookside School
NJDOE Project No: 03.0040-010-23-2000
- Exterior Improvements at: Hillside Elementary School
NJDOE Project No: 03-0040-020-23-1000

The District is submitting these applications for R.O.D. Grant Funding.

LRFP AMENDMENT

The Allendale Board of Education authorizes Settembrino Architects to amend the current approved LRFP to include these capital improvement projects.

7. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by AFEE for outside programs to be held at Hillside School, on Wednesday, March 15, 2023 or Friday March 17th, 2023 weather dependent, in the parking lot.

MEETING OPEN TO THE PUBLIC

Mrs. Gundersen informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting. Bylaws are available for review on the District's website. Meeting closed to the public for comments/questions on Non-Agenda Items

OLD BUSINESS - None

NEW BUSINESS - None

ADJOURNMENT

On motion by Mrs. Rosner and seconded by Mr. Verbel, and unanimously carried by voice vote, the Board adjourned the meeting at 7:35pm

Respectfully Submitted,

Maria Engeleit
Business Administrator/Board Secretary