

**REGULAR SESSION
ALLENDALE BOARD OF EDUCATION
Wednesday, March 15, 2023**

CALL TO ORDER

7:00 p.m.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification.

ROLL CALL

MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY

BOARD PRESIDENT'S COMMENTS

SUPERINTENDENT'S REPORT

COMMITTEE REPORTS

Buildings & Grounds
Policy
Finance
Education
Technology
Negotiations

MINUTES:

BE IT RESOLVED, to approve the minutes of the following meeting:

January 25, 2023	Regular Session
January 25, 2023	Executive Session
February 15, 2023	Regular Session

February 15, 2023
 February 9, 2023
 March 9, 2023

Executive Session
 Special Meeting/Strategic Planning
 Special Meeting/Strategic Planning

PERSONNEL

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Miss Andrea Languidey to the maternity leave of absence position of Kindergarten Teacher for Employee #4476, from February 24, 2023 through June 30, 2023, at a contractual prorated salary of \$61,785, Column A, Step 1, on the Teachers' Salary Guide.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to the following staff members for attending the Parent Learning Series Virtual Workshop on March 14, 2023 and April 12, 2023, as follows:

Name	Hourly Rate	Hours per Participant	Total Amount
P. Koutrakos	\$40.00	2	\$80.00
M. Monks	\$40.00	2	\$80.00
L. Bergrin	\$40.00	2	\$80.00
C. Dries	\$40.00	2	\$80.00

3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve with congratulations the Black Seal Certification stipend of \$500 to Martha Aguirrezabal effective March 1, 2023.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointments for the 2022-2023 stipend positions; payment will be in accordance with the rates as shown, as per Personnel Attachment I.

EDUCATION

1. BE IT RESOLVED, to retroactively approve additional payment to Kenneth Brown, Physical Education Teacher, for extra three {3.0} hours worked on 2/14/23 for Professional Development Day, at the rate of \$40.00/hour {Total: \$120.00} as per the approved Supplemental Payment Request.
2. BE IT RESOLVED, to approve additional payment to Brian Princing, Music Teacher, to participate in the Willy Wonka Jr. Musical held on March 17-18, 2023, as Guitarist, for a total of \$600.00, as per the approved Supplemental Payment Request.

3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve acceptance of the following out-of-district student, and the tuition agreement for the remainder of the 2022-2023 school year, in accordance with the District’s tuition policy, as follows: Grade 8

4. BE IT RESOLVED, upon recommendation of Superintendent, to approve the following Mentor/Mentee partnerships for the Tomorrow's Teacher Mentoring Program, for the 2022-2023 school year:

Bae, Karen	Brookside	Brooke, Emma
Baratta, Molly	Brookside	McCrosson, Hayley
Corrado, Cat	Brookside	Brooke, Emma
Gamburg, Ava	Brookside	LoCascio, Annie
Gentile, Kyle	Brookside	Sanchez, Katelyn
Keating, Brigid	Brookside	Spagnuolo, Alyssa
Bainbridge, Margaret	Hillside	Rooney, Carrie
Rowland, Lauren	Hillside	Doll, Tara

6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the HIB decision for the following case:
 - HIB Case #243970_BS_03022023 March 2023 NOT HIB
 - HIB Case #243963_BS_03012023 March 2023 NOT HIB

SPECIAL EDUCATION

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Region V for a Social History Assessment for Student #000419, as recommended by the Child Study Team.

2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Dr. Bases for a Developmental Pediatric Evaluation for Student #000419, as recommended by the Child Study Team.

3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services for 2 x 30 minute/week small group Occupational Therapy Services, per his recent evaluation, for Student #000515, as recommended by the 504 Team.

4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Region V for a Social History Assessment for Student #000213, as recommended by the Child Study Team.

5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #000413, as recommended by the Child Study Team.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #000201, as recommended by the Child Study Team.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #001212, as recommended by the Child Study Team.
8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide Occupational Therapy services 3 X 30 minute/week individual sessions, for Student #000719, as recommended by the Child Study Team.
9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide Occupational Therapy services for 1 X 30 minute/week individual sessions, and 1 X 30 minute/week group sessions, for Student #000501, as recommended by the Child Study Team.
10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment for Speech services 3 x 30 minute/week individual for Student #000501, as recommended by the Child Study Team.
11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide Physical Therapy services for 1 X 30 minute/week individual sessions, for Student #001212, as recommended by the Child Study Team.
12. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide a Physical Therapy evaluation, for Student #001212, as recommended by the Child Study Team.
13. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide Physical Therapy services for 2 X 30 minute/week individual sessions, for Student #001212, as recommended by the Child Study Team.
14. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a contract with Educational Partnership for Educating Children, Inc. (EPIC) for an out of district placement, beginning April 19, 2023, for Student #001209, pursuant to a settlement agreement, as per Special Education Attachment I.
15. BE IT RESOLVED, upon recommendation of the Superintendent, to approve Cor Behavioral Group as a vendor, as recommended by the Child Study Team.

16. BE IT RESOLVED, upon recommendation of the Superintendent, to approve contracts for out of district placement at Cor Behavioral Group, for Students #001212, and #000501, as recommended by the Child Study Team.
17. BE IT RESOLVED by the Allendale Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.
18. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised Shared Services Agreement, as authorized by N.J.S.A. 40A:65-1 et seq., with the Upper Saddle River Board of Education and the Ho-Ho-Kus Board of Education, for the purpose of operating a consolidated "QUAD Extended School Year Program" to be attended by students from each of the school districts upon the terms and conditions set forth in the Shared Services Agreement, from February 28, 2023 to February 27, 2026. and,

BE IT FURTHER RESOLVED to approve hosting this ESY program at Hillside School from July 5th through July 28th 2023.

BUSINESS OFFICE/FINANCE

1. BE IT RESOLVED, to approve the Bills List dated March 15, 2023, in the amount of \$213,526.32 as per Business Attachment I.
2. BE IT RESOLVED, to approve the Food Services Bill List dated March 15, 2023 in the amount of \$32,319.52 as per Business Attachment IA
3. BE IT RESOLVED, to approve the Reports of the Treasurer for the month of February 2023, as per Business Attachment II.
4. BE IT RESOLVED to approve the Reports of the Secretary to the Board of Education for the months of February 2023, as per Business Attachment III.
5. BE IT RESOLVED, to approve the budgetary transfers for the month of February 2023, as per Business Attachment IV.
6. BE IT RESOLVED, as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials

hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
M. Barcadepone J. Goodell	TCNJ ~ Recruiting	Ewing, NJ	March 8, 2023	\$0
T. Lopez-Gonzalez	TCNJ ~ Recruiting	~ Virtual ~	March 24, 2023	\$0
M. Barcadepone B. Winkelstein A. Maroulis J. Goodell T.Lopez-Gonzalez	BCASA ~ Job Fair	Upper Saddle River, NJ	March 25, 2023	\$0
B. Winkelstein	TCNJ ~ Recruiting	~ Virtual ~	April 21, 2023	\$0
P. Koutrakos T. Lewis	NJTESDL/NJBE Inc. ~ Conference	New Brunswick, NJ	May 25, 2023	\$390 p/p { \$780 Total }
L. Heitman M. Keenan K. Termini P. Koutrakos B. Valente	Purposeful Play Based Learning ~ Webinar	~ Virtual ~	April 27, 2023	\$259 p/p { \$1295 Total }

*Does not include mileage and sustenance as they are contractual

8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
T. DeMarco J. Kim	NJSBGA Conference/Expo	Atlantic City, NJ	03/20-22,2023	\$525 each

9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trips:

Grade Level	Destination	Date(s) of Trip	Cost Per Student	Curricular Goals
7	Ellen's Stardust Diner and Richard Rogers Theater in NYC	06/07/2023	\$182	<i>To expose Students to another aspect of theater in conjunction with our 7th Grade Drama Unit.</i>
6	Lee Memorial Library	03/20/2023	~ \$0 ~	<i>Learning to identify reliable nonfiction resources in the Library and how to utilize Library services.</i>

10. WHEREAS, the 2023-2024 Budget is due to be submitted for review and approval by the Bergen County Office of the Department of Education on or before March 20, 2023; now

BE IT RESOLVED, that the Allendale Board of Education, County of Bergen, approves the Preliminary 2023-2024 School Year Budget as follows:

General Current Expense (Funds 11)	\$20,438,013
Capital Outlay (Fund 12)	\$1,896,293
TOTAL GENERAL FUND	\$22,334,306
Special Revenue (Fund 20)	\$192,586
Debt Service (Fund 40)	\$355,175
TOTAL EXPENDITURES/APPROPRIATIONS	\$22,882,337

BE IT FURTHER RESOLVED that this budget includes in its General Fund revenues, in accordance with 18A:7F-38, the use of the automatic enrollment adjustment in the amount of \$526,230; the use of Maintenance Reserve, in the amount of, \$125,000; and the use of Capital Reserve, in the amount of, \$1,800,000 and the use of Emergency Reserve in the amount of \$85,000.

WHEREAS, 6A:23A-7.3 provides that the Board of Education shall establish in its annual school budget a maximum travel expenditure; an amount that may be allotted for such, which is \$14,650, and

BE IT FURTHER RESOLVED the Allendale Board of Education established a 2022-2023 maximum travel budget of \$19,750, with an amount spent as of February 28, 2022 of \$5609; now

BE IT FINALLY RESOLVED that the GENERAL FUND tax levy of \$17,633,200 and DEBT SERVICE tax levy of \$234,411 be approved to support the 2023-2024 school year budget.

11. BE IT RESOLVED, to approve the donation and/or disposal of library books, with zero current net book value, from Brookside School, as per Business Attachment V.

BUILDINGS & GROUNDS

1. BE IT RESOLVED, to retroactively approve the USE OF FACILITIES REQUEST submitted by New Jersey Wind Symphony for rehearsal to be held in Brookside School's Band Room on Monday, March 6, 2023.
2. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by Girl Scout Troop 97956 for a meeting to be held at Brookside School, on Wednesday, March 15, 2023 in the Cafeteria
3. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by the Girl Scouts for a Bridging Ceremony to be held at Brookside School, on Monday, May 22, 2023 using the Auditorium and Cafeteria.
4. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by AFEE for Theatre Week and use of the Auditorium and Cafeteria at Brookside School, for a final performance on Friday, May 5, 2023.
5. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by AFEE for Theatre Week for use of the All Purpose Room at Hillside School, Monday through Thursday, May 1st, - May 4th, 2023.
6. The following resolution revises Buildings and Grounds Resolutions 1, 2 and 3 from the 1/25/2023 and 2/15/2023 meeting of the Board of Education:

OTHER CAPITAL PROJECT APPLICATIONS:

The Allendale Board of Education authorizes Settembrino Architects to submit the following capital improvement projects to the NJ Department of Education for review and approval:

- Cafeteria Annex Expansion at: Brookside School
NJDOE Project No: 03.0040-010-23-4000
- Classroom Door Hardware Replacement at: Brookside School
NJDOE Project No: 03.0040-010-23-3000
- Classroom Door Hardware Replacement at: Hillside School
NJDOE Project No: 03.0040-020-23-2000

The District is submitting these applications as an other capital projects.

ROD GRANT APPLICATIONS:

The Allendale Board of Education authorizes Settembrino Architects to submit the following capital improvement projects to the NJ Department of Education for review and approval:

- HVAC replacement at: Brookside School
NJDOE Project No: 03.0040-010-23-1000
- Toilet Renovations at: Brookside School
NJDOE Project No: 03.0040-010-23-2000
- Exterior Improvements at: Hillside Elementary School
NJDOE Project No: 03-0040-020-23-1000

The District is submitting these applications for R.O.D. Grant Funding.

LRFP AMENDMENT

The Allendale Board of Education authorizes Settembrino Architects to amend the current approved LRFP to include these capital improvement projects.

MEETING OPEN TO THE PUBLIC

Board President will inform the public of Bylaw 0167 procedures.

OLD BUSINESS

NEW BUSINESS

MISCELLANEOUS

CORRESPONDENCE

EXECUTIVE SESSION

The Board will entertain a motion to adjourn the open meeting and go into Executive Session to discuss personnel matters and negotiations. No action will be taken. The topics to be discussed are within the exemptions, which are permitted to be discussed and acted upon in private session, pursuant to P.L. 1975, Chapter 231. The Board will disclose the information as soon thereafter as possible once the reasons for nondisclosure no longer exist.

ADJOURNMENT