

**REGULAR SESSION  
ALLENDALE BOARD OF EDUCATION  
Wednesday, February 15, 2023**

**CALL TO ORDER**

7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT**

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification.

**ROLL CALL**

**MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

**BOARD PRESIDENT'S COMMENTS**

**SUPERINTENDENT'S REPORT**

**COMMITTEE REPORTS**

Buildings & Grounds  
Policy  
Finance  
Education  
Technology  
Negotiations

**MINUTES:**

BE IT RESOLVED, to approve the minutes of the following meeting:

January 25, 2023	Regular Session
January 25, 2023	Executive Session

**PERSONNEL**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the January 10, 2023 request received from Employee #4476, for an extended unpaid leave of absence effective on February 27, 2023 through June 30, 2023; Employee #4476 anticipates returning to the District on or about September 1, 2023.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the January 10, 2023 request received from Employee #4305, for an extended leave of absence as per Article VIII of the Allendale Association Contract, effective on June 30, 2023; Employee #4305 anticipates returning to the District on or about September, 2024.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to accept, with regret, the February 3, 2023 letter of intent to retire received from Ms. Michelle Antonucci, Teacher, effective June 30, 2023. Ms. Antonucci will have completed her 32<sup>nd</sup> year in the District at the end of the 2022-2023 school year.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the request received from Employee #4299, for an intermittent family medical leave of absence effective January 31, 2023. This leave shall be in accordance with the NJ Family Leave Act and the Federal Family and Medical Leave Act.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a paid medical leave of absence utilizing available sick days for employee #4623 effective March 24, 2023, with an anticipated return on or about April 17, 2023.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitutes for the 2022-2023 school year:

Brittany Latka	Substitute Teacher
Amy Rossi	Substitute Teacher/Aide

7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve Sophia Duran to observe Carlea Dries, Psy.D., School Psychologist, on February 16, February 25, March 1, & March 2, 2023.

**EDUCATION**

1. BE IT RESOLVED, to approve additional payment to Kenneth Brown, Physical Education Teacher, for extra three and half {3.5} hours worked on Martin Luther King, Jr. Holiday, 1/16/23, at the rate of \$40.00/hour (Total: \$140.00) as per the approved Supplemental Payment Request.
2. BE IT RESOLVED, to approve the Waiver of Requirements for the New Jersey State Special Education Medicaid Initiative (SEMI) Program:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2023-2024 school year; and

WHEREAS, the Allendale Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the District for the 2023-2024 budget year;

NOW, THEREFORE, BE IT RESOLVED, that the Allendale Board of Education hereby authorizes the Chief School Administrator to submit to the Interim Executive County Superintendent in the County of Bergen an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2023-2024 school year.

3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to West Bergen Mental Health Care for an Emergency School Clearance, for Student #002021 , as recommended by the Risk Assessment Team.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve acceptance of the following out-of-district student, and the tuition agreement for the remainder of the 2022-2023 school year, in accordance with the District’s tuition policy, as follows: Grade 8
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trips:

<b>Grade Level</b>	<b>Destination</b>	<b>Date(s) of Trip</b>	<b>Cost Per Student</b>	<b>Curricular Goals</b>
1	McFaul Environmental Center	05/18/2023 & 05/19/2023	\$16.00	<i>Integration of STEM, ART, Economics and Music</i>
3	The Bronx Zoo	05/25/2023	\$41.00	<i>Third Grade NJSLs Life Science, which includes the study of animal adaptations which enable animals to survive. This trip will enable students to observe the adaptational characteristics of</i>

				<i>animals.</i>
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6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the HIB decision for the following case:

HIB Case # 242390_BS_02082023	February 2023	NOT HIB
HIB Case # 242392_BS_02082023	February 2023	NOT HIB

**SPECIAL EDUCATION**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Region V for a Social History Assessment for Student #002202, as recommended by the Child Study Team.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services for an Occupational Therapy Evaluation, including written reports, for Student #002202 as recommended by the Child Study Team.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to West Bergen Mental Health Care for an Emergency School Clearance, for Student #000412 , as recommended by the Child Study Team.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Dr. Sameh Ragheb for a Psychiatric Evaluation, including written reports, at the rate of \$750 for Student #000412, as recommended by the Child Study Team.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Region V for a Social History Assessment for Student #001315, as recommended by the Child Study Team.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Region V for a Social History Assessment for Student #001926, as recommended by the Child Study Team.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised tuition contract with Celebrate the Children, Denville, NJ, for Special Education Student #001413, to reflect the addition of a 1:1 Aide, for the 2022-2023 School Year, as per the student's IEP and as recommended by the Child Study Team.
8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the placement with Cor Behavioral Group; at Dragonfly Learning Center for Special Education student #000501 for the remainder of the 2022-2023 school year, as per the student's IEP and as recommended by the Child Study Team.

9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services for an Occupational Therapy Services to include 1X/30-minute individual sessions per week and 1 X 30-minute group sessions per week, for Student # 000501 as recommended by the Child Study Team.
  
10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the placement with Cor Behavioral Group; at Dragonfly Learning Center for Special Education student #001212 for the remainder of the 2022-2023 school year, as per the student's IEP and as recommended by the Child Study Team.
  
11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment School Based Therapy Services for an Occupational Therapy evaluation and written report, for Student #001002, as recommended by the Child Study Team.
  
12. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services for a Physical Therapy evaluation and written report, for Student #001002, as recommended by the Child Study Team.

**BUSINESS OFFICE/FINANCE**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<i>Name</i>	<i>Conference Title</i>	<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
S. Bailey J. Constanza	NJECC 2023 Annual Educational Technology Conference	Montclair, NJ	March 7-8, 2023	\$20.00
T. Mansouri	NJ State School Spring Conference	~Virtual~	March 25, 2023	\$199.00
P. Koutrakos	NCTM Virtual Conference Amplify & Activate In & Beyond the Classroom	~Virtual~	March 29-April 1, 2023	\$302.00
C. Dries	School Neuropsychologist Institute, KIDS, Inc.	~Virtual~	March 23-25, 2023	\$500.00

\*Does not include mileage and sustenance as they are contractual

2. BE IT RESOLVED that the Allendale Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2023/2024 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Allendale Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

3. BE IT RESOLVED, to approve the Bills List dated February 15, 2023, in the amount of \$138,815.34 as per Business Attachment I.
4. BE IT RESOLVED, to approve the Food Services Bill List dated February 15, 2023 in the amount of \$72,841.55 as per Business Attachment IA.
5. BE IT RESOLVED, to approve the Reports of the Treasurer for the month of January 2023, as per Business Attachment II.
6. BE IT RESOLVED to approve the Reports of the Secretary to the Board of Education for the month of January 2023, as per Business Attachment III.
7. BE IT RESOLVED, to approve the budgetary transfers for the month of January 2023, as per Business Attachment IV.

## **BUILDINGS & GROUNDS**

The following resolution revises Buildings and Grounds Resolutions 1, 2 and 3 from the 1/25/2023 meeting of the Board of Education:

1. BE IT RESOLVED, the Allendale Board of Education authorizes Settembrino Architects to submit the following capital improvement projects to the NJ Department of Education for review and approval:

Cafeteria Annex Expansion at: Brookside School  
NJDOE Project No: 03.0040-010-23-4000

The District is submitting this application as another capital project.

2. BE IT RESOLVED, the Allendale Board of Education authorizes Settembrino Architects to submit the following capital improvement projects to the NJ Department of Education for review and approval:

- HVAC replacement at: Brookside School  
NJDOE Project No: 03.0040-010-23-1000
- Toilet Renovations at: Brookside School  
NJDOE Project No: 03.0040-010-23-2000
- Exterior Improvements at: Hillside Elementary School  
NJDOE Project No: 03-0040-020-23-1000
- Classroom Door Hardware Replacement at: Brookside School  
NJDOE Project No: 03.0040-010-23-3000
- Classroom Door Hardware Replacement at: Hillside School  
NJDOE Project No: 03.0040-010-23-2000

The District is submitting these applications for R.O.D. Grant Funding.

BE IT FURTHER RESOLVED, the Allendale Board of Education authorizes Settembrino Architects to amend the District's approved Long-Range Facilities Plan to include these projects.

3. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by Girl Scouts, for use of the Cafeteria at Brookside School for a meeting on February 17, 2023.

### **MEETING OPEN TO THE PUBLIC**

Board President will inform the public of Bylaw 0167 procedures.

### **OLD BUSINESS**

1. Proposed 2023-2024 District Calendar

### **NEW BUSINESS**

### **MISCELLANEOUS**

### **CORRESPONDENCE**

## **EXECUTIVE SESSION**

The Board will entertain a motion to adjourn the open meeting and go into Executive Session to discuss personnel matters and negotiations. No action will be taken. The topics to be discussed are within the exemptions, which are permitted to be discussed and acted upon in private session, pursuant to P.L. 1975, Chapter 231. The Board will disclose the information as soon thereafter as possible once the reasons for nondisclosure no longer exist.

## **ADJOURNMENT**