

**REGULAR SESSION**

**ALLENDALE BOARD OF EDUCATION**

**July 27, 2022**

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, July 27, 2022. On motion by Mrs. Capano, seconded by Mrs. Rosner and carried by roll call vote, the Board reconvened the meeting at 7:01 pm.

The flag salute was led by Mrs. Capano.

Mrs. Greenan announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

**Roll Call**      Present:      Mrs. Capano, President  
Mrs. Rosner  
Mr. Verbel  
Mr. Fliegel

Absent:              Mrs. Gundersen, Vice President and Mrs. Maria Engeleit, Business Administrator/Board Secretary

Also Present:      Dr. Michael Barcadepone, Superintendent and Mrs. Elaine Greenan, Secretary to the Business Administrator

**MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY**

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

No comments/questions.

Meeting closed to the public for comments/questions on Agenda Items.

**BOARD PRESIDENT'S COMMENTS**

Mrs. Capano welcomed everyone to the meeting.

**SUPERINTENDENT'S REPORT**

Dr. Barcadepone reported that the final HIB report included one HIB, that was really a pushing incident. The District held multiple training session through the spring.

Dr. Barcadepone reported that the Summer Programs are coming to an end next week and so far the work has been moving smoothly.

Dr. Barcadepone reported that our IT Administrator is on vacation next week, but work has been moving on the new website design. Three Brookside students went above and beyond in designing a piece for the website entitled "What do You Want in a District?"

**COMMITTEE REPORTS**  
**BUILDINGS & GROUNDS**

Mrs. Capano reported the committee did not meet, no report.

**POLICY**

Mrs. Rosner reported the committee did not meet, no report.

**FINANCE**

Mrs. Rosner reported the committee met on June 22, 2022. The sole agenda item was sourcing existing 22-23 budget funds to cover the costs of two Class III police officers to be staffed at Hillside and Brookside schools for the school year beginning in September 2022. The budget drafted and submitted during the first quarter of 2022 included employee positions that have subsequently either been eliminated, or will not be needed for the upcoming school year. The funds for these positions are still in the approved budget, and will be able to be transferred to a budget line within the security expenditures area to cover the costs of these two officers. Class III Officers report directly to the Borough's Police Chief, so the District will pay the Borough of Allendale for these services. The District will be billed an hourly rate for these services that includes salary, and FICA costs. Class III officers are retired law enforcement officials not entitled to receive any other benefits. Based upon Chief Dillon's estimate of the salary rates for these individuals, and the hours needed as calculated by the District, the funds from the 2 unneeded, but budget positions will fully cover these costs.

**EDUCATION**

Mrs. Capano reported the committee did not meet, no report.

**TECHNOLOGY**

Mr. Verbel reported the committee did not meet, no report.

**NEGOTIATIONS**

Mr. Fliegel reported the committee did not meet, no report.

**MINUTES:**

On motion by Mrs. Rosner and seconded by Mr. Fliegel, and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the minutes of the following meetings:

June 15, 2022	Executive Session
June 15, 2022	Regular Session

**PERSONNEL**

On motion by Mrs. Rosner and seconded by Mr. Fliegel and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised appointments for the 2022-2023 stipend positions; payment will be in accordance with the rates as shown, as per Personnel Attachment I.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the additional following Summer Curriculum Work at the rate of \$40/hour, total \$5,560, as follows:

<b>Subject/ Grade</b>	<b>Project and Outcome</b>	<b>Teachers</b>	<b>Number of People Involved</b>	<b>Hours Per Participant</b>	<b>Total Hours</b>
Social Studies/K-8	Update standards/ revise units	M. Keenan A. Stein M. Schreur	3	25	75

ELA/Grade 2		E. Lamond M. Blanco-Rivas	2	5	10
Counseling		K. Vassallo T. Webber	2	15	30
Brookside Opening Day Activity		C. Mather K. Sanchez S. Snedeker S. Bailey	4	6	24

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve Matthew Hackbarth for 3.5 hours he worked at Hillside Field Day, at the rate of \$40/hour.

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the June 29, 2022 resignation letter from Nicole Mehlbrech, District Special Education teacher, effective immediately.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Laurie Rosskamp-Maimone to a Cafeteria/Playground Aide position at Hillside School for the 2022-2023 school year, at an hourly rate of \$16.50, not to exceed 7.5 hours per week, Step 1 on the Salary Guide for Cafeteria/Playground Aides, effective October 25, 2021.

BE IT RESOLVED, upon recommendation of the Superintendent, to accept retirement from Suzin Triolo, F/T Physical Education Teacher at Brookside School, effective July 1, 2022.

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the July 19, 2022 resignation letter from Gina Dekens, QUAD Secretary, effective TBD.

Mr. Verbel inquired about the TBD date for Ms. Dekens and Dr. Barcadepone explained that the time is required for a clean transition and time for interviews in this QUAD position search. Ms. Dekens is taking a full time position at NHRHS.

**EDUCATION**

On motion by Mrs. Rosner and seconded by Mr. Fliegel, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the listing of Field Trip Locations for the 2022-2023 school year, as per Education Attachment I.

BE IT RESOLVED, to approve the revised Organizational Chart for the Allendale District as per Education Attachment II.

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the Special Education Language and Learning Disabled Program, at the middle school level, for the 2022-2023 school year.

BE IT RESOLVED, to amend the following resolution approved at the June 15, 2022 meeting:

*BE IT RESOLVED, to approve the following list of succession for the 2022-2023 school year for Administrator in Charge in the absence of the Superintendent of Schools:*

- Ms. Maria Engeleit*
- Ms. Tanya Lopez-Gonzalez*
- Mr. Bruce Winkelstein*
- Ms. Anastasia Maroulis*

BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of violence, vandalism, and harassment, intimidation and bullying to the District Board of Education for Report Period II, January 1 through June 30, 2022, the Chief School Administrator has reported the following: there was one (1) assault incident, and there were two (2) alleged HIB incidents.

BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of HIB Training and Program Reporting, The Chief School Administrator has confirmed the Trainings and Programs which took place during Report Period II, January 1 through June 30, 2022.

BE IT RESOLVED, to affirm that all reporting information, as outlined in Resolutions 5 and 6 above, was submitted to the NJ State Department of Education, as per Education Attachment III.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the District Professional Development Plan – Statement of Assurance for the QUAD K-8 Districts for the 2022-2023 school year, as per Education Attachment IV.

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve the appointment of Monica Monks, to the position of Teacher for the Allendale Summer Academy Program effective July 5 through July 28, 2022, at a rate of \$40/hour from 7:45am till 11:15am, Monday thru Thursday.

Mrs. Capano recognized Mrs. Triolo and Mrs. Mehlbrech for their service to the District.

### **SPECIAL EDUCATION**

On motion by Mr. Verbel and seconded by Mrs. Rosner, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve the following Region I List of Independent Evaluators to provide services, as needed, and as recommended by the Child Study Team, as per Special Education Attachment I.

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve payment to Brianne Valenti to attend the 30-day IEP review meeting for Student #001016, to be held on 7/28/22, at the rate of \$52.45/hour.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Joint Purchasing Agreement with Region II Pascack Valley Council for Special Education to furnish Independent Child Study Team Evaluations and services, as per the attached (Special Education Attachment II), beginning July 1, 2022 to June 30, 2023, as recommended by the Child Study Team.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Joint Purchasing Agreement with Region II Pascack Valley Council for Special Education to furnish Applied Behavioral Analysis Parent Training, as per the attached (Special Education Attachment III), beginning July 1, 2022 to June 30, 2023, as recommended by the Child Study Team.

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve a tuition contract with Bergen County Special Services for ESY 2022 for Special Education student #001413 beginning July 5, 2022 through July 29, 2022.

BE IT RESOLVED, upon the recommendation of the superintendent, to approve payment to Carlea Dries for case management, and attending a meeting, for Special Education student #001413 at the rate of \$71.02/hour.

BE IT RESOLVED, upon the recommendation of the superintendent, to approve payment to Cathy Biebrich, Speech and Language Therapist for case management, attending meetings, speech and language testing and report writing to be conducted for the following students that are in the Child Study Team evaluation process at the rate of \$75.26/hour:

<b>STUDENT #</b>	<b>AMOUNT OF HOURS/ REASON FOR HOURS</b>	<b>TOTAL</b>
#001803	3 - report writing and meeting	\$225.78
#002322	5 - COVID compensatory therapy	\$376.30
#000911	5 - COVID compensatory therapy	\$376.30

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve a contract with Rickard Rehabilitation Services, Inc., for Physical Therapy services, consultations and evaluations for the 2022-2023 school year at the rate of \$72/session (In-District); \$75/session (Out of District); \$90/session (Homebound) for PT services and consultations; and \$450 per evaluation and written report.

BE IT RESOLVED, to amend the following resolution originally approved on June 15, 2022:

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve a contract with Rickard Rehabilitation Services, Inc., for the 2022-2023 school year for Physical Therapy services for the following District students, at the rate of \$72.00 per 30 minute session, as per the students' IEPs or 504 Plans:

<b>Student #</b>	<b>School</b>	<b>Grade</b>	<b>Frequency of Service</b>	<b>Cost</b>
000401	Hillside	PK4	2X30 minutes/week	\$144.00
000519	Hillside	2	2X30 minutes/week	\$144.00
000605	Hillside	K	1X30 minutes/week	\$72.00
000911	Hillside	PK4	2X30 minutes/week	\$144.00
001024	Hillside	3	1X30 minutes/week	\$72.00
X002312	Hillside	2	3X15 minutes/year consultation	\$108.00
X001316	Hillside	3	3X30 minutes/week, or 2X45 minutes	\$216.00

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following F/T Special Education Aides for the 2022-2023 school year as per the Salary Guide for F/T and P/T Special Education Aides:

<b>NAME</b>	<b>STEP</b>	<b>SALARY 2022-2023</b>	<b>STUDENT ASSIGNMENT</b>	<b>SCHOOL</b>
Pamela Flynne	12	\$33,013	002602, 000308	Brookside
Laura Fox	6	\$28,700	504 Student X001013	Brookside

Denise Greenan	12	\$33,013	LLD, Student 001313, 6th Science & SS	Brookside
Tammy Guarriello	12	\$33,013	000911	Hillside
Marianne Illian	7	\$29,949	000312	Hillside
Lisa Ingrassia	7	\$29,949	001024	Hillside
Roni Ann Jansen	12	\$33,013	001021	Hillside
Diane Librot	12	\$33,013	504 Student X01103	Hillside
Susan Messina	12	\$33,013	5th Grade including Students 001105, 001104, 000110, 000109, and 000105	Brookside
Joan Pilkington	12	\$33,013	001912, 001008	Hillside
Brittany Rosoff	5	\$27,766	000325	Hillside
Cindy Sander	10	\$31,732	Pre-K Class	Hillside
Patricia Zoeller	12	\$33,013	000203, 001907	Brookside

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the contract with Rethink Autism Inc. for 12-month access to its cloud-based learning management platform and related services, RethinkEd Special Education Comprehensive Success Solution - Skills & Behavior Classroom Bundle, for a cost of \$1,390.00 for up to 10 student profiles and two educator licenses and support.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a contract with Bergen County Special Services School District to provide hospital instruction as necessary at New Bridge Medical Center, Paramus, NJ, at the rate of \$65.00/hour for the 2022-2023 school year.

**BUSINESS OFFICE/FINANCE**

On motion by Mrs. Rosner and seconded by Mr. Fliegel and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve the Bill List dated June 30, 2022, in the amount of \$164,482.58, and the Bill List dated July 27, 2022, in the amount of \$455,789.63, as per Business Attachment I.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve acceptance of the following, out-of-district student (child of NHRHS staff member), and the reciprocal tuition agreement for the 2022-2023 school year, in accordance with the District’s tuition policy, as follows: Grade 5.

BE IT RESOLVED, upon the recommendation of the Superintendent to approve the contract with Parent Square, a communication system, in the amount of \$6,000, for first year software license and implementation fee.

BE IT RESOLVED, to approve the disposal of miscellaneous technology items, with zero current net book value, from Brookside School, as per Business Attachment II.

**MEETING OPEN TO THE PUBLIC – NON-AGENDA ITEMS**

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting. Bylaws are available for review on the District’s website.

An Allendale resident inquired about the status of broadcasting the Board meetings. Mr. Fliegel explained that the Technology Committee has already ordered equipment not just for the meetings broadcasts but for other event broadcasting and other purposes. Much of the equipment is backordered and all of it is needed to move forward. Dr. Barcadepone also explained that the Policy Committee needs to review/add/ or change current policy. We also need to have a legal review once the technology is installed. Will it be recordable and or available to the public? These are some of the broad questions to be discussed.

The same resident inquired if there were any changes from the DOE for COVID and return to classes. Dr. Barcadepone replied that things will be the same as current policy unless otherwise directed. Live streaming at grade level would continue. Any changes would go to the Policy Committee for review.

Meeting closed to the public for comments/questions on Non-Agenda Items

**NEW BUSINESS**

Mrs. Capano said she had been approached by residents inquiring about having a permanent substitute teacher in the District. Discussion ensued including a permanent sub in the past, but she was already a staff member and so already had benefits. Mr. Verbel opined that one substitute would not make a big difference, especially on a busy day. Our substitute pay is now on par with surrounding districts. Dr. Barcadepone said he would look at the budget numbers for a permanent sub possibility.

**ADJOURNMENT**

On motion by Mrs. Rosner and seconded by Mr. Verbel and unanimously carried by voice vote, the Board adjourned the meeting at 7:43 pm.

Respectfully submitted,

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Mrs. Elaine Greenan  
Secretary to the Business Administrator/Board Secretary