

REGULAR SESSION

ALLENDALE BOARD OF EDUCATION

Wednesday, July 26, 2023

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, July 26, 2023. Board Vice President Kimberly Rosner called the meeting to order at 7:03pm.

The flag salute was led by Mrs. Rosner

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

Roll Call Present: Mrs. Capano, Vice President
Mr. Fliegel
Mrs. Rosner
Mr. Verbel

Absent: Mrs. Gundersen, President

Also Present: Dr. Michael Barcadepone, Superintendent and Mrs. Maria Engeleit, Business Administrator/Board Secretary

MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY

Mr. Steven Jansen asked a question about tuition calculations for out of district students tuition rates. Dr. Barcadepone, Mr. Fliegel and Mrs. Engeleit explained how the Department of Education calculations are created within the budget and how the district amends the calculations for different students.

BOARD PRESIDENT'S COMMENTS

Mrs. Rosner wished everyone a happy summer and hope that everyone is enjoying time with their family.

SUPERINTENDENT'S REPORT

Dr. Barcadepone said the Summer Enrichment Academy is going well and running smoothly, The QUAD ESY program went extremely well, given it is the third year. He thanked the teachers who stepped up for both programs. The biggest complaint was from the Allendale police for illegal turns into the parking lot. Dr. Barcadepone indicated that many summer projects are under way including the Hillside closets and the Brookside Cafeteria. Professional Development and Curriculum development are ongoing but there is still a little more to complete. Ramapo College sent 8 student teachers which will also help in building us a bank of substitutes. Mrs. Rosner asked what the split was and Dr. Barcadepone said it was 7:1

Hillside to Brookside given the new K-3 certification level. Mrs. Capano asked if the teachers volunteered and Dr. Barcadepone confirmed they did. He also noted that the new hire Spanish teacher will be able to offer Spanish for native speakers.

COMMITTEE REPORTS

Buildings & Grounds

Mrs. Capano indicated the committee met via zoom on 6/29/2023. The meeting requested to discuss status of sign. Plans are complete and were reviewed, no application has been made to zoning. B&G concerns are maintenance of signs and approvals. It was suggested that perhaps this could be better suited for the town to take over thereby managing all the zoning, maintenance and approval issues. Originally, the thought of the committee was that the signs had to only benefit the children of the community. However, after further discussion, it would be a lot of work for district to handle for little benefit to the students. If town were to be in charge, we could potentially enter into a lease agreement which would spell out the terms of how we wanted the land used. This also becomes problematic as how much does the district want to micromanage what appears on the signs. At this juncture, B&G committee recommends a discussion with the Board to ascertain their position on the issues to discuss how we will proceed. We do not want to engage in a zoning application if ultimately the Board will not approve this.

Policy

Mrs. Rosner indicated they did not meet

Finance

Mrs. Rosner indicated they did not meet

Education

Mr. Verbel indicated they did not meet

Technology

Mr. Verbel indicated they did not meet

Negotiations

Mr. Fliegel indicated they did not meet

MINUTES:

On motion by Mr. Verbel and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolution:

Mrs. Gundersen	ABSENT
Mrs. Capano	YES
Mr. Fliegel	ABSTAIN
Mrs. Rosner	YES
Mr. Verbel	YES

BE IT RESOLVED, to approve the minutes of the following meeting:

June 21, 2023	Regular Session
June 21, 2023	Executive Session

PERSONNEL

On motion by Mrs. Capano and seconded by Mr. Fliegel and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitutes for the 2023-2024 school year:

Victoria E. Mather	Substitute Teacher
Ruth DeCesare	Substitute Teacher
James D’Arecca	Substitute Teacher
Dana Sileo	Substitute Teacher

2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised appointments for the 2023-2024 stipend positions; payment will be in accordance with the rates as shown, as per Personnel Attachment I.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Connie Sharar as a Full-Time Paraprofessional in the Allendale School District for the 2023-2024 school year at a salary of \$29,618, Step 6, on the Salary Guide for Full-Time Special Education Aides.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Lindsay Litwin to the maternity leave of absence position of 4th Grade Teacher for Employee #4498, from September 1, 2023 through January 29, 2024, at a contractual prorated salary of \$62,740, Column A, Step 1, on the Teachers’ Salary Guide. In addition, two (2) days of transition upon the return of Employee #4498, at the daily substitute rate of \$125 per day.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a stipend payment of \$125/night (\$250 for two overnights); and \$75/returning day, to the following staff members (*Will not receive stipend/incidental payment) who accompanied the 8th grade students who participated in the Salem/Boston on May 31, 2023 thru June 2, 2023; this payment is in accordance with Article XVIII, Work Day, A. 3 of the Agreement between the AEA and BOE:

BROOKSIDE SCHOOL	DISTRICT
Tedi Webber	

6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mrs. Jennifer Cubias as a Full-Time Paraprofessional in the Allendale School District the 2023-2024 school year at a salary of \$30,907, Step 7 on the Salary Guide for Full-Time Special Education Aides {pending receipt of criminal background check}.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to accept the July 20, 2023 notice of resignation received from Joshua Danziger, 5th Grade Teacher, effective September 17, 2023 or from the date of replacement.
Mrs. Capano Thanked Mr. Danziger for all he has done for the students. Mr. Fliegel confirmed the September 17th date.

8. BE IT RESOLVED, upon recommendation of the Superintendent to approve the Agreement between the Allendale Board of Education and the Allendale Administrators Association {Contract period effective July 1, 2023 – June 30, 2026}, as per Personnel Attachment II.

EDUCATION

On motion by Mrs. Capano and seconded by Mr. Fliegel, and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the District's Nursing Services Plan for 2023-2024, as per Education Attachment I.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the LEA Guidance for Virtual or Remote Instruction Plan Attestation for the 2023-2024 School Year for the Allendale School District. This will be electronically submitted to the County Office of Education along with the approved resolution, as per Education Attachment II.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the District's 2022-2023 School Security Drill Statement of Assurance to the Interim Executive County Superintendent, as per Education Attachment III.
4. BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of violence, vandalism, and harassment, intimidation and bullying to the District Board of Education for Report Period II, January 1 through June 30, 2023, the Chief School Administrator has reported the following: there were (0) assault incidents, and there were (18) alleged HIB incidents.
5. BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of HIB Training and Program Reporting, The Chief School Administrator has confirmed the Training and Programs which took place during Report Period II, January 1 through June 30, 2023.
6. BE IT RESOLVED, to affirm that all reporting information, as outlined in Resolutions 4 and 5 above, was submitted to the NJ State Department of Education.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a contract with Bergen County Special Services Educational Enterprises for AUDIOLOGICAL: Educational Audiology - services to be provided on basis of need for up to a maximum of (7) seven hours during the 2023-2024 school year, at a rate not to exceed \$1,316.00, unless otherwise agreed upon, for Student #X000405, as recommended by the 504 Committee.
8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Toilet Room waivers for Preschool housed in the Hillside School for the 2023-2024 school year and submittal to the NJ Department of Education, Bergen County office, as per Education Attachment IV.

SPECIAL EDUCATION

On motion by Mr. Verbel and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolutions (as amended):

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve acceptance of the following three out-of-district students, and the tuition agreements for the 2023-2024 school year, in accordance with the District's tuition policy as follows: Kindergarten, Kindergarten, and Grade 1.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a Tuition Contract with CTC Academy, Fairlawn for the 2023-2024 school year for Student #002307, as recommended by the Child Study Team.
3. BE IT RESOLVED, upon the recommendation of the Superintendent, to approve Bergen County Special Services School District to provide hospital instruction as necessary at New Bridge Medical Center, Paramus, NJ, for the 2023-2024 school year.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a Tuition Contract with River Edge School District for the 2023-2024 school year for Student #000123, as recommended by the Child Study Team.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Cathleen Biebrich, Speech and Language Therapist for up to an additional (5.5) five and one half hours for a speech evaluation planning meeting, TBD evaluation, eligibility meeting and IEP for Student #000816, at the hourly rate of ~~\$75.26~~ \$76.51
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the additional payment of (2) two hours to Jennifer Jacobsen, General Education Teacher, to participate in meetings for Students #000816 and #000414, at the rate of \$40.00/hr., as recommended by the Child Study Team.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Carlea Dries, School Psychologist, for (1) one additional hour of case management for Students #000519, and #000715, at the hourly rate of ~~\$71.02~~ \$76.51.
8. BE IT RESOLVED, to approve placement of Student #001111 at Winston Preparatory School for the 2023-2024 school year, pursuant to a settlement agreement.
9. BE IT RESOLVED, to approve placement of Student #001204 at Winston Preparatory School for the 2023-2024 school year, pursuant to a settlement agreement.
10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a contract with Bergen County Special Services Educational Enterprises for AUDIOLOGICAL: Educational Audiology - services to be provided on basis of need for up to a maximum of (10) ten hours during the 2023-2024 school year, at a rate not to exceed \$1,880.00, unless otherwise agreed upon, for Student #001705, as recommended by the Child Study Team.
11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Joint Purchasing Agreement with Region II Pascack Valley Council for Special Education to furnish Independent Child Study Team Evaluations and services, as per the attached (Special Education Attachment I), beginning July 1, 2023 to June 30, 2024, as recommended by the Child Study Team.

12. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Joint Purchasing Agreement with Region II Pascack Valley Council for Special Education to furnish Applied Behavioral Analysis Parent Training, as per the attached (Special Education Attachment II), beginning July 1, 2023 to June 30, 2024, as recommended by the Child Study Team.

BUSINESS OFFICE/FINANCE

On motion by Mr. Fliegel and seconded by Mrs. Capano and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, to approve the Bills List dated June 30, 2023, in the amount of \$124,235.13, and July 26, 2023 in the amount of \$709,373.30 as per Business Attachment I.
2. BE IT RESOLVED, to approve the Food Services Bill List dated July 24, 2023 in the amount of \$31,345 as per Business Attachment IA.
3. BE IT RESOLVED, to approve the preliminary year end Reports of the Treasurer for the month of June 2023, as per Business Attachment II.
4. BE IT RESOLVED to approve the preliminary year end Reports of the Secretary to the Board of Education for the month of June 2023, as per Business Attachment III.
5. BE IT RESOLVED, to approve the preliminary year end budgetary transfers for the month of June 2023, as per Business Attachment IV.
6. BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. BE IT RESOLVED, to approve the following appointments for the 2023-2024 school year:

Board Secretary	Ms. Maria L. Engeleit
Treasurer of School Monies	Ms. Alison Altano
Psychiatric Examiner	Dr. Sameh Ragheb
Attendance Officer	Ms. Tanya Lopez-Gonzalez
Surrogate Parent Coordinator	Ms. Jennifer Goodell
District Qualified Purchasing Agent	Ms. Maria L. Engeleit
Public Agency Compliance Officer	Ms. Maria L. Engeleit
Affirmative Action Officer	Mrs. Kristina Vassallo
Homeless Liaison	Ms. Allison Inga
District Anti-Bullying Coordinator	Ms. Jennifer Goodell
Brookside School Anti-Bullying Specialist	Carlea Dries, Psy. D.
Hillside School Anti-Bullying Specialist	Carlea Dries, Psy. D.
Substance Awareness Coordinator	Mrs. Kristina Vassallo
NJ Division of Child Protection & Permanency (DCP&P), formerly DYFS	Mrs. Kristina Vassallo

Title IX Coordinator	Mr. Bruce Winkelstein
Section 504 District Compliance Coordinator	Ms. Tanya Lopez-Gonzalez
Section 504 Brookside Coordinator	Ms. Thea Webber
Section 504 Hillside Coordinator	Ms. Anastasia Maroulis
ADA Coordinator	Ms. Jennifer Goodell
A.H.E.R.A. Designee	Mr. Anthony DeMarco
Right to Know Officer	Mr. Anthony DeMarco
Chemical Hygiene Officer	Mr. Anthony DeMarco
Safety & Health Designee	Karen De Pol, R.N.
Indoor Air Quality/PEOSH Designee	Mr. Anthony DeMarco
Integrated Pest Mgmt. Designee	Mr. Anthony DeMarco
Liaison to County Prosecutor's Office	Michael Barcadepone, Ed. D.
School Security Specialist	Ms. Maria L. Engeleit

8. BE IT RESOLVED, that the Allendale Board of Education does hereby authorize the submission of the *Individuals with Disabilities Education Act* (IDEA) application for Fiscal Year 2024, and accepts the grant award of the funds upon subsequent approval of the application in the amount of:

Basic Allocation	\$ 200,140
Preschool Allocation	\$ 9,072

9. BE IT RESOLVED upon the recommendation of the Superintendent and Business Administrator to authorize an additional withdrawal from Capital Reserve funds in the amount of \$500,000 for the renovation of Brookside's cafeteria and the creation of the outdoor dining, eSports and student lounge spaces.
10. BE IT RESOLVED, to retroactively approve the Nursing Services Agreement with the Allendale Enrichment and Opportunity Program (ALEOOOP) for summer nursing services for the District Summer Writing Program, as per Business Attachment V.
11. WHEREAS, The Education Services Commission of NJ (ESCNJ), 1600 Shelton Rd, Piscataway, NJ has awarded a contract to Gordian – Murray Paving and Concrete contract number ESCNJ 20/21-03; and

WHEREAS, the District requested a quote for the Phase II construction work to renovate the Brookside Cafeteria Annex, and outdoor space, and

WHEREAS, the Allendale Board of Education is a member of the ESNJ and is authorized to make purchases from contracts awarded by the ESCNJ pursuant to N.J.A.C. 5:34-7.1 et. Seq.;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, the Allendale Board of Education hereby authorizes entering into a contract with Murray Paving and Concrete for this construction work in the amount of \$1,249,042.10

BUILDINGS & GROUNDS

On motion by Mrs. Capano and seconded by Mr. Fliegel and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, to approve change order deduct in the amount of \$41,869.43 for the Electrical Panel Replacement project at Brookside School.

MEETING OPEN TO THE PUBLIC

Board President will inform the public of Bylaw 0167 procedures.

Mr. Steven Jansen asked about the safety of the water in the schools. Dr. Barcadepone advised him that there are no fountains in the classrooms and all the districts have fill stations with filters.

OLD BUSINESS

The Board discussed the Community Sign proposed at the corner of Brookside and West Crescent Avenues. Mrs. Capano recapped the project to date and questions the Building and Grounds department had regarding the operation and maintenance of the sign. Mrs. Rosner said it would be a lot and they don't want to be in the business of policing use and could have to make decisions we don't want to make. Mr. Fliegel said it originally was supposed to be like Upper Saddle River, but decisions would have to be made. Mr. Verbel asked if the Board would entertain selling the property. Mrs. Capano thought the perception would still be that it belonged to the school. She was not in favor of selling. She stated the Building and Grounds committee felt it did not benefit students and they were not inclined to move forward with the project. Mr. Verbel suggested beautification of the corner; maybe the students could get involved but it would be a lot of effort for little reward. Mr. Fliegel felt it was too far out of reach. As a result, the Board of Education as a whole does not want to move forward with using Board of Education property for a sign.

EXECUTIVE SESSION

The Board will entertain a motion to adjourn the open meeting and go into Executive Session to discuss personnel matters and negotiations. No action will be taken. The topics to be discussed are within the exemptions, which are permitted to be discussed and acted upon in private session, pursuant to P.L. 1975, Chapter 231. The Board will disclose the information as soon thereafter as possible once the reasons for nondisclosure no longer exist.

ADJOURNMENT

On motion by Mrs. Capano and seconded by Mr. Fliegel, and unanimously carried by voice vote, the Board adjourned the meeting at 7:43 pm.

Respectfully submitted,

Maria Engeleit
Business Administrator/Board Secretary