



ALABAMA SCHOOL OF CYBER TECHNOLOGY AND ENGINEERING

JOB TITLE: Dorm Parent - 10-Month

REPORTS TO: Director of Residential Life/ President

DESCRIPTION: The position of Dorm Parent requires an experienced adult to work with high school students (grades 9-12) in a residential setting. This live-in position requires staff to reside full-time in campus housing. Dorm Parents oversee residential students' health, safety, and social/emotional wellness. This role supports the mission of the residential program: student safety and student experience. that fosters a diverse, nurturing, and safe environment that is consistent with the mission of the school. A Dorm Parent is expected to enforce residential rules through relationship-building with students. The Dorm Parent is an advocate for students and serves as a mentor to help guide decision-making for adolescents. Dorm Parents must demonstrate strong interpersonal skills, time management and leadership skills, and a teamwork mentality.

Duties and Responsibilities:

1. Live in campus housing
2. Support the residential mission of student safety and experience
3. Ensure residential rules and policies are upheld
4. Establish rapport and communication with residential students and families
5. Teach and model life skills: time management, room cleanliness, stress management, etc.
6. Assist in planning and executing programs that foster engagement and belonging
7. Provide feedback for residential progress reports
8. Serve as a mentor and student/family advocate
9. Mitigate student conflict
10. Communicate regularly with the Director of Residential Life
11. Assist with planning and executing residential Student and Family Orientation
12. Stay aligned with boarding school best practices
13. Attend required staff meetings
14. Other duties as assigned

Qualifications and experience

- Availability on nights and weekends
- Hold a valid driver's license
- Ability to work independently and with a team
- Genuine care about the development of adolescents
- Bachelor's degree preferred
- Experience working with adolescents in a residential setting preferred

Preferred Qualifications.

- Excellent interpersonal skills.
- Ability to work as part of a team to reach the goals, vision, and mission of the school.
- Prior experience working with teenagers, especially in a residential setting, is preferred.

Contract: Full-time 10-month contract to be negotiated. The performance will be evaluated by the President/Director of Residential Life.

229 WYNN DRIVE NW, HUNTSVILLE, AL 35805

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