



ADEL ELEMENTARY

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2018-19 Kindergarten Registration

In order to plan for the number of classroom sections that will be needed in Kindergarten for the 2018-19 school year it is time for families to register students. ADM Schools uses Infinite Campus online registration for enrolling students to attend school each year. The steps to complete for Kindergarten registration vary depending on if you currently have students enrolled at ADM or if this will be your first child to attend ADM.

If you wish to attend ADM Schools but do not live within the district boundaries, please submit the [2018-19 open enrollment application](#) to [Debbie Stiles](#). Upon approval of open enrollment into the district, you will then be able to proceed with the student registration process.

Kindergarten Registration Options

Current ADM Families (including families with an ADM preschool student)

- The following [link](#) will allow you to access your Infinite Campus portal account to register a new Kindergarten student. Select "online registration" on the lower left side of the page. When registering the new Kindergarten student, families will also need to update information for other children currently enrolled at ADM.

New Families to ADM

- The following [link](#) will allow you to register a new Kindergarten student.

Before you begin

- Enable pop-up windows in your browser. (This setting is found in the preferences or settings of the browser and is different for each browser.)
- You may save your progress and return to the application later.
 - Current ADM Families: save and return to registration via the link within the portal
 - New Families to ADM: note the application number and use the link above to return; choose "Return to Saved Registration"
- Required information must be filled out and certain documentation uploaded before moving on in the application. For assistance, contact Rikki Kuhns (see below)
 - [proof of residency](#) (new families only)
 - [home language survey](#) (new students only)
 - birth certificate (new KG students only)
 - parent contact information
 - emergency contact information (adults other than guardians)
 - student's health condition/medication information (including immunizations when available)

For Kindergarten Registration Assistance:

- Please contact Rikki Kuhns at rkuhns@admschools.org or (515) 993-4283 ext. 7060 with registration questions or to set up an appointment to register in person.
- [View](#) screenshots of the registration process