

**Adel DeSoto Minburn Community School District
Regular Board Meeting
District Administration Center, Adel, Iowa
May 8, 2017
6:00 P.M.**

Attendance:

Present:

Bart Banwart

Kelli Book

Tim Canney

Rod Collins

Kim Roby

Absent:

Superintendent Greg Dufoe

Secretary Nancy Gee

Call to Order/Roll Call: The meeting was called to order by President Tim Canney. Roll call was taken. Present were Kim Roby, Kelli Book, Tim Canney, Rod Collins, and Bart Banwart.

Adoption of Agenda: It was moved by Roby, seconded by Banwart, to approve the agenda as presented. Motion carried unanimously.

Consent Agenda: It was moved by Book, seconded by Collins, to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted. Resignations/terminations effective at the end of the 2016-17 school year were accepted for Emily Aukes, ELA teacher and basketball cheer coach, Laura Brimm, ELL interventionist, Jenny Gass, special education teacher, Katey Meyer, girls' track coach, Bric Nelson, assistant football coach, Alex Schnebbe, track coach, Melissa Smith, guidance counselor, Jeffrey Stufflebeam, route driver, and Dia Wiley, office assistant. Other resignations/terminations were accepted for Erica Button, associate, effective 4/25/17, Susan Joura-Freel, general food service worker, effective 4/28/17, and Michele Kilker, sub bus driver, effective 5/4/17. Pending successful background checks, new contracts for 2017-18 were offered to Anna Ewald, sign language interpreter, Nolan Gitch, part-time (.5 FTE) social studies teacher and baseball coach, Erica Lane, elementary teacher, Chris Rupe, social studies teacher, assistant football coach, and head strength coach, and Erin Schilling, (pending licensure) elementary teacher. Following successful background checks, new contracts were offered to Shannan Jones, softball coach, effective this spring, Chris Rupe, strength coach, effective 6/1/17, and Jackson VerWoert, baseball coach, effective this spring. The board had the second and final reading of Policy 507.10 "Wellness Policy". The board had the first and second reading of the revisions to Policy 711.R1, "Food Service Charges". This policy address procedures for handling unpaid lunch, milk, and ala carte fees. The Board waived the first reading so the policy could be attached to online registration which will launch this month. The board had the first reading of revisions to Policy 402.2, "Vacations" which addresses changes to earning vacation for newer employees. Employees will accrue vacation time during the first year of employment. The Board had the first reading of Policy 712.13, "Use of Recording Devices on School Buses". The Board had the first reading of the 600 Policy Series, "Education Program". The Board approved the pre-

service clinical placement agreement with UNI, NWMSU, and Luther College. The use of school vehicles to transport students going to volleyball camp in Omaha, Nebraska in July was approved. An open enrollment request for Lillian Cleaver from Winterset to ADM for 2016-17 was approved. Open enrollment out requests for 2016-17 to Waukee for Chase, Shelby, and Wren Kocher, and to Van Meter for Aidan and Caleb Michalski were approved. Open enrollment in request for 2017-18 were approved for Myia Christensen, from Van Meter, Avery Greenslade, from West Central Valley, Holden Hawkins from Earlham, Jake Noring from Waukee, Charlee Schwertfeger from Van Meter, Kellen Silverio from West Des Moines, and Quinn Woerdehoff from Earlham. Open enrollment requests were denied due to insufficient classroom space for Truman Barnes from West Des Moines, Molli Davis from Earlham, Elijah, Isaac, and Olivia Halfpap from Van Meter, Ayla Lansman from Earlham, Landon and Levi Lukan from Van Meter, Avery Osler from West Central Valley, Bailey Paskert from Perry, Michelle Quanbeck from West Central Valley, Ryker Sadler from Des Moines, Alexis Tharp from Perry, and Cody Walker from Perry. Open enrollment out requests for 2017-18 were approved for Maia A.P. Detlefson to Waukee, Caleb Stanford to Waukee, and Cole, Drake, and McKynlee White to Van Meter.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. Principal Carole Erickson thanked the board for their support during her time at ADM. Carole will be retiring at the end of this school year.

Focus on Learning:

Graduation Rate: Superintendent reported that the graduation rate for the class of 2016 (four-year cohort) was 99.08%. The goal for the 2017 graduation class is 99%. The dropout rate for grades 9-12 for 2015-16 is .84%.

2017 Iowa Assessment: Superintendent reported on the 2017 Iowa Assessment data. ADM scored higher than the state average and the Area Education Agency (AEA) average in all grades tested in reading, science, and math with the exception of one grade in math which tied the AEA average. There are about 54 schools in the AEA.

Public Hearing for FY 2017 Budget Amendment: At 6:15 p.m. President Canney declared the hearing open and asked if there was anyone who wanted to speak regarding the FY 17 budget amendment. Business Manager Gee reported that the budget amendment has no bearing on tax rates. Existing money is used for the expenses. The budget amendment is needed due to timing of construction payments and technology infrastructure. At 6:16 p.m., President Canney declared the hearing closed as there were no comments or objections.

FY 2017 Budget Amendment Determination: It was moved by Book, seconded by Roby to approve the budget amendment for 2017 as published. Motion carried unanimously.

Iowa Association of School Boards (IASB) Membership for 2017-18: It was moved by Banwart, seconded by Book to approve the IASB membership for 2017-18 for \$4,889.00. Motion carried unanimously.

Iowa School Finance Information System (ISFIS) Membership for 2017-18: It was moved by Book, seconded by Roby to approve the ISFIS membership for 2017-18 for \$2,358.85. Motion carried unanimously.

Phone Service Contract: It was moved by Banwart, seconded by Collins to approve the phone service contract with Mediacom to upgrade the district phone service. Technology Director Jason Deal reported that the upgrade will provide more call capacity and allow for expansion. The service will run over a fiber optic network and will be more reliable. The cost is \$607.50/month. The district will be able to eliminate about 16 lines thus save approximately \$512.50 per month on phone service. Motion carried unanimously.

Set Rate for Beginning Bus Drivers: It was approved by Collins, seconded by Roby to keep the beginning bus driver hourly rate at the current rate of \$17.65 for a driver hired with a CDL and \$17.30/hour for a driver without a CDL. A new sub driver will start at \$17.30/hour. Motion carried unanimously.

Fundraising Guidelines: It was moved by Banwart, seconded by Roby to approve the fundraising guidelines as presented. The guidelines will be put in place beginning in 2017-18 for student and staff fundraising and all fundraising will be approved by the board on a quarterly basis. Motion carried unanimously.

Administrative Reports:

Construction Update: No report.

Enrollment Growth and City Council Meeting Review: Superintendent Dufoe shared information from the last City Council meeting. Discussion followed on the need for a written letter from the Board relating concerns for the rapid growth. Board and superintendent also discussed importance of attending the June 13 City Council Public Hearing on the tax abatement program.

District Branding: Superintendent Dufoe stated that he is looking further into district branding. More information to follow in the upcoming months.

Adjournment: It was moved by Banwart, seconded by Book to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 6:32 p.m.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary