

**Adel DeSoto Minburn Community School District  
Regular Board Meeting  
District Administration Center, Adel, Iowa  
March 20, 2017  
6:00 P.M.**

**Attendance:**

Present:

Absent:

Tim Canney  
Bart Banwart  
Rod Collins  
Kelli Book  
Kim Roby

Superintendent Greg Dufoe  
Secretary Nancy Gee

**Call to Order/Roll Call:** The meeting was called to order by President Tim Canney. Roll call was taken. Present were Tim Canney, Rod Collins, Kim Roby, and Kelli Book. Bart Banwart arrived at 6:46.

**Adoption of Agenda:** It was moved by Collins, seconded by Book, to adopt the agenda with a change from “closed” session to “exempt” session. The “Focus on Learning” reports were moved toward the end of the meeting. Motion carried unanimously. (Banwart was absent.)

**Consent Agenda:** It was moved by Book, seconded by Roby, to approve the items under the consent agenda as presented. Motion carried unanimously. (Banwart was absent.) Minutes, bills and claims, and financial reports were reviewed and accepted. Resignations/terminations were accepted for Carole Erickson, elementary principal, effective at the end of the 2016-17 contract, Angel Craigmile, cheer coach, effective at the end of this school year, Katie Feid, office assistant and associate, effective March 24th, Jenny Fountas, associate, effective February 16th, and Christal Tilley, child care director, effective at the end of 2016-17 school year. The resignation of Lori Richardson approved last month was rescinded. Pending a successful background check, and licensure, new contracts for 2017-18 were offered to Kiva Forsmark, chemistry/biomedical teacher and Daniel Krause, math teacher. New contracts were offered to Bob Hall, golf coach, effective spring of 2017, Heidi Lienemann, bus associate, effective February 14th, Linda Mandernach, associate, effective March 20th, Kelly Roder, golf coach, effective spring of 2017, Alex Schnebbe, track coach, effective spring of 2017, and Jeff Stufflebeam, route bus driver, effective March 1st, 2017. The new college course, “Introduction to Education” was approved. This will be a dual credit class with students receiving both high school and college credit from DMACC. The Memorandum of Understanding with the Iowa Department of Human Services was approved. This document guides the requirements for districts serving foster-care students. The following open enrollment in was approved for 2016-17: Miles Foster, from Earlham, Sarena Gibson, from Waukee, Jackson Hughes, from Waukee, Jose and Maria Jimenez-Atonal, from Van Meter, Cheyenne, Joseph and Sierra Neuenkirk, from Van Meter, Kennedy, Madison, and Noah Stewart from Earlham. The following open enrollment out was approved for 2017-18: Sydney Arnold to Van Meter, Tatum Bass to Dallas Center Grimes, Kasen Coombs to Van Meter, Ryan Croat to Van Meter, and Brooks Johnson to Van Meter.

**Welcome of Visitors/Open Forum:** President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

**Certified Budget for 2017-18 Report:** Business Manager Gee presented the proposed 2017-18 budget. The overall tax levy rate proposed is 17.9292 compared to 17.92677 for FY 2017. The proposed budget also includes a pre-tax levy in the Debt Service Fund of \$285,000. This surplus would be applied to current bonds and would save the District some money with interest payments and contribute to paying off current bonds earlier which helps with our maximum debt capacity for future needs. Due to the increase in valuations and the reduction of the Management Fund levy, this can be done without having to increase the overall tax levy rate.

**Public Hearing for Stadium Building Project:** President Canney declared the hearing open at 6:12 p.m. and asked for any comments from the public regarding the Phase II Stadium Building Project. No one spoke. Being there were no comments from the public, President Canney closed the hearing at 6:13 p.m.

**Award Bid for Stadium Building Project:** Bids for the stadium building were opened and reviewed on March 10<sup>th</sup>. Bids were received from Larson & Larson with a base bid of \$858,880, Rochon Corporation with a base bid of \$798,000, and TBBM with a base bid of \$880,000. The alternates included a change of roofing material, toilet partition material, a walk-in cooler, and a change of exterior wall sheathing material. It was moved by Book, seconded by Roby, to approve the low bid from Rochon Corporation with alternates for a total contract amount of \$810,700. Motion carried unanimously. (Banwart was absent.)

**Approve Publication and Set Hearing for 2018 Certified Budget:** It was moved by Roby, seconded by Book to approve the proposed budget for publication and to set the public hearing on the 2017-18 certified budget for April 10, 2017 at 6:00 p.m. Motion carried unanimously. (Banwart was absent.)

**Public Hearing for the 2017-18 School Calendar:** President Canney declared the hearing open at 6:18 p.m. and asked for any comments from the public. No one spoke. President Canney closed the hearing at 6:19 p.m.

**2017-18 School Calendar:** Superintendent presented the proposed calendar to the Board. The school start date is August 23<sup>rd</sup>, and the last day of school is May 25<sup>th</sup>. It was moved by Collins, seconded by Roby to approve the 2017-18 school calendar as presented. Motion carried unanimously. (Banwart was absent.)

**Advertise for Bids on Roof Projects:** It was moved by Book, seconded by Collins to approve the publication of the Hearing Notice and Notice of Bidders for the Administration Center roof and the DeSoto Intermediate roof projects. Motion carried unanimously. (Banwart was absent.)

**Set Public Hearing for Roof Project:** It was moved by Book, seconded by Roby to set a hearing for the roof projects for April 10, 2017 at 6:00 p.m. Motion carried unanimously. (Banwart was absent.)

President Canny left the meeting at 6:20. Vice President Kelly Book presided over the remainder of the meeting. Bart Banwart arrived at 6:46.

**Focus on Learning:**

Middle School Instructional Coaches Report: Lori Boston, Hallie Edgerly, and Steve Stanley gave a brief update on work they have been doing as instructional coaches to date and their vision for next year.

Technology Planning Update: Superintendent Dufoe stated that preliminary interviews were conducted for the technology integrationist position. The second round of interviews will be on Wednesday.

Experiencing Success Today (EST) Conference: Superintendent Dufoe shared survey results from staff attending the EST conference. The survey was completed by 117 people and 96% gave the conference a 4-5 rating (with 5 being the highest).

**Administrative Reports:**

Construction Update: There was no update on construction at this time.

Enrollment Projections and Open Enrollment Strategy: Superintendent led a discussion with the Board regarding their position on the tax abatement program. He stated that growth is positive but the projected rate of future growth is concerning. The Board discussed the impact on our schools with this rapid growth such as larger class sizes and the debt capacity limitations to build. They discussed having a joint meeting with the City. Discussion also followed on an open enrollment strategy to help contain growth in that area. They discussed closing open enrollment for all grades with some exceptions such as siblings of current open enrolled students, students of staff members to retain and draw new staff to ADM, and resident students that move away from the district.

**Adjournment:** It was moved by Banwart, seconded by Roby to adjourn the meeting at 7:17 p.m. Motion carried unanimously. (Canney was absent.)

---

Minutes approved as

---

Tim Canney, President

---

Dated

---

Nancy Gee, Secretary