

**Adel DeSoto Minburn Community School District
Regular Board Meeting
District Administration Center, Adel, Iowa
June 12, 2017
6:00 P.M.**

Attendance:

Present:

Bart Banwart

Kelli Book

Tim Canney

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

Absent:

Call to Order/Roll Call: The meeting was called to order by President Tim Canney. Roll call was taken. Present were Bart Banwart, Kim Roby, Kelli Book, and Tim Canney. Rod Collins arrived at 6:04.

Adoption of Agenda: It was moved by Book, seconded by Banwart, to remove the roof asbestos abatement item from the agenda as the second quote was not yet received. Motion carried unanimously. (Rod Collins was absent.)

Consent Agenda: It was moved by Banwart, seconded by Roby to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims and financial reports were reviewed and accepted. Resignations/terminations effective at the end of the 2016-17 school year were accepted from Shirley Davenport, bus associate, Amy Goos, office assistant, Amy Hemphill, 4th grade teacher, Ed Lienemann, route bus driver, and Wayne Mager, teacher associate. New contracts for 2017-18 were offered to Adam Crannell, assistant football coach, Nick Eshelman, bus associate, and Amy Hemphill, assistant elementary principal. Pending successful background checks, new contracts were offered to Kelly Delagardelle, high school counselor, Benjamin Feltes, ELA teacher, Pat Gardner, general food service worker, Nolan Gitch, assistant football coach, Mary Halverson, teacher associate, Denton Hopkins, middle school boys basketball coach, Shari Hutzell, teacher associate, Jill Parker, elementary teacher, Alisha Parmelee, ELL teacher (.5 FTE), Kristen Rodgers, office assistant, Nancy Timmins, teacher associate, and Allison Wisnieski, elementary teacher. TLC Contracts were offered to Beth Basinger, Sarah Boesen, Lori Boston, Jenna Cline, Hallie Edgerly, Ann Heitz, Tiffany Herr, Charity Miller, Amanda Parker, Bethany Paul, and Steve Stanley for instructional coaches. PLC Leader contracts were offered to Jane Clowser, Kelsey Gaffney, Stephanie Hoppenworth, Margaret Killion, Beth Knipper, Sarah Knute, Aaron Mager, Abbie Mahoney, Jon Markus, Pat Melroy, Bart Mueller, Paul Nelson, Cassidy Noring, Amy Pottebaum, Lori Rezek, Kristie Schaul, Michelle Siefken, Carisa Silverio, Connie Sloss, Tammie Smith, Leanna Stine-Smith, Terri Tiffany, Christal Tilley, Jamie Wahlert, Lindsay Watson, Jean West, Robin West, and Kelly Winter. Model Teacher contracts were offered to Samantha Cole, Sarah Herrick, Margaret Killion, Sarah Knute, Jon Markus, Amy Reis, Jacque Seidl, Terri Tiffany and Lindsay Watson. Mentor Teacher contracts were offered to Leah Alliman,

Carrie Austin, Karla Courtney, Sarah Herrick, Natalie Jennison, Candy Kirkman-Sloan, Jessica Kisilewski, Erica Lippincott, Abbie Mahoney, Amy Pottebaum, Starla Pottorff, Amy Reis, Jacque Seidl, Michelle Siefken, Teresa Stanzyk, Amelia Stuhr, Christal Tilley, and Jean West. Non-teaching contracts were issued to Stephanie Bidney, assistant volleyball coach, Steve Brown, cross country coach, Alec Craigmile, assistant cheer coach, Kaitlyn Ferm, cheer coach, Chris Hatchitt, football coach, Tara Leete, dance coach, and Cory Thompson, assistant football coach. Owen Stump's transfer from DeSoto to the Middle School as teacher associate was announced. The board had the second and final reading of Board Policy 402.2, "Vacations", 712.13, "Use of Recording Devices on School Buses", and the 600 Series, "Education Program". The Board had the first reading of the 700 Policy Series, "Non-Instructional Operations and Business Services". The agreement with Physiotherapy Associates for athletic training services for two years at \$10,000 per year was approved. The AEA Purchasing Agreement for the cooperative food-purchasing program was approved. The graduates for 2016-17 were approved. The following handbooks were approved: Preschool Policies and Procedures, Adel Elementary Student/Parent Handbook, and the Adel Elementary Staff Handbook. The amended contract for the school liaison officer was approved. The open enrollment-out requests for 2017-18 were approved for Nolan Morrill to Dallas Center Grimes, Alyssa, Brady, and Dusty Schultzen to Van Meter, and Aiden Smith to Urbandale.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

Focus on Learning:

Professional Learning Communities – PLC Leaders Training and Update:

Superintendent Dufoe reviewed the professional development time spent with the PLC Leaders on June 2nd. The day focused on the tight/loose elements of a PLC, an understanding of the process and products all PLC teams will be use this coming year, and to begin drafting teacher "collective commitments".

District Goals for 2017-18 Review: The board reviewed district goals and discussed updates for 2017-18 in regards to local assessments, state assessments and national assessments.

Change Order #5 for MS/HS Addition: It was moved by Book, seconded by Roby to approve change order #5 with Larson and Larson in the amount of \$11,099.58. The change order includes an electrical connection to irrigation shed for an add of \$3,795.46; sun dome base with an add of \$3,162.50, paint cast stone in lieu of replacing for a deduct of \$1,020.23, existing sill replacement in the renovated science classrooms with an add of \$2,641.44 and an add of \$2,520.41 for a repair on pipe feeder. Motion carried unanimously.

Administrative Reports:

Construction Update: Superintendent Dufoe stated there was a slight delay on the stadium building in May due to the rain but things are moving forward.

District Branding: Superintendent Dufoe is still working on getting another proposal for the district branding process.

Enrollment Growth and City Council Meeting Review: Superintendent Dufoe stated that Mayor Peters is asking for a joint board meeting with the school board to gather more information on the effects of the tax abatement program. Further discussion followed on the tax abatement, annexation and the letter sent to the City promoting growth but at a pace that would allow the school to maintain smaller class sizes.

July Board Meeting: Due to the holidays, the Board discussed moving the board meeting.

Closed Session:

It was moved by Collins, seconded by Roby to go into closed session due to an employment matter according to Iowa Code Section 21.5(1) (i). A roll call vote was taken with 5 ayes. The time was 6:52 p.m.

The board reconvened to open session at 7:25 p.m.

Adjournment: At 7:26 p.m., President Canney declared the meeting adjourned.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary