

**Adel DeSoto Minburn Community School District
Regular Board Meeting
District Administration Center, Adel, Iowa
July 10, 2017
6:00 P.M.**

Attendance:

Present:

Bart Banwart

Kelli Book

Tim Canney

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

Absent:

Call to Order/Roll Call: The meeting was called to order by President Tim Canney. Roll call was taken. Present were Kim Roby, Kelli Book, Tim Canney, Rod Collins, and Bart Banwart.

Adoption of Agenda: It was moved by Roby, seconded by Book, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda: It was moved by Banwart, seconded by Collins to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims and financial reports were reviewed and accepted. The transfer to clear negative accounts in the Activity Fund were approved using the HS Athletic/Activity account along with the transfer of interest earned in the Activity Fund to be transferred to the HS Athletic/Activity account. A resignation was accepted from Andi Loll, elementary librarian, (pending suitable replacement). Pending successful background checks, new contracts were offered to Jordyn Cunningham, teacher associate, and Richard Morris, route bus driver. A reassignment for Shannon Hodges from teacher associate to teacher associate/office assistant was announced. The 700 Policy Series, "Non-Instructional Operations and Business Services" received the second and final reading. The following handbooks were approved for 2017-18: Classified Staff Handbook, DeSoto Intermediate Handbook for Students and Parents, DeSoto Intermediate Staff Handbook, GATE Handbook, High School Parent/Student Handbook, Lau Plan-ELL Handbook, Middle School Parent/Student Handbook, Middle School Staff Handbook, and School Bus Driver's Handbook. The Board approved the K-5-3-4 official organization status. Nancy Gee was appointed as Board Secretary/Treasurer/School Business Official. Matt Lohman and Amy Hemphill were appointed as Level 1 child abuse investigators, Greg Dufoe as Level 1 alternate, and Gordy Shepherd as Level II investigator. The Dallas County News was approved as the official publication for required legal documents. The agreement with ICN for Ethernet services for a backup provider was approved. The trip to Omaha for volleyball was approved. The open enrollment-out requests for 2017-18 for Parker Evans to Waukee and Nolan Morrill to Dallas Center Grimes were approved.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

Resolution Naming Depositories: It was moved by Book, seconded by Roby to approve the Lincoln Savings Bank, Adel, Iowa and Iowa Schools Joint Investment Trust (ISJIT), Des Moines as the official depositories for 2017-18. Motion carried with 4 ayes. Tim Canney abstained from voting. The maximum balance for Lincoln Savings Bank was set at \$30,000,000 and ISJIT, \$3,000,000.

Market Factory Pay Resolution: It was moved by Banwart, seconded by Book to approve the resolution for the 2006-07 and the 2007-08 market factor money to be used for hard-to-hire positions, dual credit offerings, and Reading Recovery training. The balance available is \$5,805.99 for the 2006-07 market factor account and \$967.84 in the 2007-2008 market factor account. Motion carried unanimously.

Approve Rental Fee for 2017-18 Adel Parks & Recreation: It was moved by Roby, seconded by Collins to approve the rental rate of \$3,500 for the facility use rental fee for the 2017-18 school year. There is no increase from the 2016-17 rate. Motion carried unanimously.

Change Order #6 for Covenant Construction Services: It was moved by Collins, seconded by Banwart, to approve change order #6 for a deduct of \$14,389.95. Motion carried unanimously.

Legislative Priorities: The Board reviewed the IASB Legislative Resolutions. It was moved by Book, seconded by Roby to select the following legislative resolutions: (#2), standards and accountability, (#7) mental health (#12), teacher leadership and development, (#27), SAVE – Secure an Advanced Vision for Education, and (#28) bond issues. Motion carried unanimously.

Approval of Combi Oven Purchase: Nutrition Director Allison Ketter is requesting a purchase of a combi oven for the high school kitchen. Quotes were received from Martin Brothers (\$19,837.31) and Rapids Foodservice (\$20,122.03). It was moved by Banwart, seconded by Collins to approve the quote from Martin Brothers for \$19,837.31. This purchase will be paid from the Nutrition Fund. Motion carried unanimously.

DMACC Career Advantage Educational Service Agreement: It was moved by Roby, seconded by Book to approve the service agreement with DMACC for college credit coursework. Motion carried unanimously.

Administrative Reports:

Construction Update: Director of Building and Grounds Lucas Asche gave a brief update on the stadium building status. He also stated that the MS/HS project may be closed this week.

Enrollment Growth and Communication to Adel City Council: The Board discussed the joint meeting with the City held last month.

Adjournment: It was moved by Collins, seconded by Roby, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 6:40 p.m.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary