

**Adel DeSoto Minburn Community School District
Regular Board Meeting
District Administration Center, Adel, Iowa
January 9, 2017
6:00 P.M.**

Attendance:

Present:

President Tim Canney
Vice President Kelli Book
Director Bart Banwart
Rod Collins
Kim Roby

Absent:

Superintendent Greg Dufoe
Secretary Nancy Gee

Call to Order/Roll Call: The meeting was called to order by President Tim Canney. Roll call was taken. Present were Bart Banwart, Kim Roby, Vice President Kelli Book, and President Tim Canney. Rod Collins was absent.

Adoption of Agenda: It was moved by Banwart, seconded by Roby, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda: It was moved by Book, seconded by Roby to approve the items under the consent agenda as presented. Motion carried unanimously. (Collins was absent.) Minutes and financial reports were reviewed and accepted. The bills and claims were approved with the exception of the payment to Solution Tree as payment is not due for several months. A transfer of \$24,160.52 from the Activity Fund to the SILO/SAVE Fund was approved. This transfer was recommended by the auditors as the money was received for outdoor facility improvements several years ago and the money is more appropriate in a capital projects fund. The Board also approved the transfer of \$54,541.19 from the SILO/SAVE Fund to the Debt Service Fund for interest payments due on the Phase I Stadium Project loans. Resignations were accepted from Tyler Bohlke, science teacher, head strength coach, and assistant football coach effective at the end of the 2016-17 school year, Keith Soffa, assistant golf coach, and Julie Wolf, food service worker effective December 16, 2016. Pending a successful background check, a new contract was offered to Ashley Kuonen, teacher associate (new position). Non-teaching contracts were offered to Jeff Abbas, assistant girls' soccer coach, Jason Book, baseball coach, Jason Breeding, golf coach, Rick Dillinger, softball coach, Nolan Gitch, baseball coach, Kim Hall assistant girls' soccer coach, Tom Horton, assistant boys' soccer coach, John Kotz, assistant golf coach, Brandi Rose, softball coach, Joe Roth, assistant boys' soccer coach, and Bill Shields, boys' soccer coach. A transfer for Kim Johnson from middle school general food service worker to high school food service worker was announced. The Technology Integration Specialist job description was approved with a change. The Technology Integration Specialist will report to the superintendent or designee. Pending completion of all graduation requirements, the following students were approved as midterm graduates: Kay Ercse, Abigail Mash, Cara Roeder, Kaitlyn Stepek, and Cameron Wright. The Hazardous Chemical Plan was

reviewed and accepted and the 2017-18 high school course catalog was reviewed and accepted. The open enrollment-in requests for 2016-17 were approved for Braidon, Derrick, Matthew, and Kailyn Lee from Dallas Center Grimes, and Aubrey Noring from Waukee. The open enrollment-out requests for 2016-17 for Ty Lovejoy to Urbandale, and Lauren and Meredith Muller to Waukee were approved.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

Focus on Learning:

DeSoto Intermediate Teacher Leadership Compensation (TLC) Report: Amanda Parker and Jenna Cline provided an overview and summary of their TLC work at DeSoto Intermediate.

ADM Middle School SEAL Program: Several middle school teachers reported on activities provided to students due to the STEM based enrichment program grant. Lori Ihrig, from the Belin-Blank Center for the Gifted and Talented spoke about the importance of providing resources for gifted and talented students. The ADM Middle School is one of eleven rural districts that received the grant.

Experiencing Success Today Conference: Middle School Principal Kimberly Timmerman and Adel Elementary Principal Carole Erickson reported on the "Experience Success Today Conference" planning process and timeline. This conference will take place at ADM on February 17th with guest speaker Todd Whittaker. Several breakout sessions will be provided by ADM staff.

Bus Bids: Bus bids were received from Hoagland Bus, School Bus Sales, and Thomas Bus Sales. Thomas Bus Sales had the lowest bid for both buses including air conditioning. It was moved by Banwart, seconded by Book to approve the bids received from Thomas Bus Sales for one eighty-four passenger bus with air conditioning and one 65 passenger Lift bus with air conditioning for a total of \$222,689. Motion carried unanimously. (Collins was absent.)

Technology Integration Specialist Position: It was moved by Book, seconded by Roby to approve the Technology Integration Specialist position for the 2017-18 school year. This position is integral for the "Next Generation Technology Plan". Motion carried unanimously. (Collins was absent.)

At-Risk/Dropout Prevention Modified Supplemental Amount (MSA) Application: The annual application for At-Risk/Dropout Prevention is approved annually. Superintendent Dufoe explained that school districts are able to identify at-risk and potential dropouts in their district and develop services and programs to serve those students. The application as presented was submitted to the Department of Education in December and included a total budget amount of \$407,582 for the modified supplemental amount (MSA). Services are still being reviewed by the Department of Education and some services could be denied thus \$407,582 would be the maximum amount requested. The MSA is 100% property taxes. It was moved by Banwart, seconded by Book, to approve the At Risk/Dropout Application with the modified

supplemental amount up to \$407,582 for the 2017-18 school year. Motion carried unanimously. (Collins was absent.)

Online Registration Software – Infinite Campus: It was moved by Banwart, seconded by Roby to approve the purchase of the Infinite Campus online registration software at a cost of \$10,140. This software integrates with the student software and can be used for transportation. This program will pre-populate information for parents making it easier to register students. Motion carried unanimously. (Collins was absent.)

Change Order #5 Stadium Improvements Phase I: It was moved by Book, seconded by Roby to approve Change Order #5 which includes an add of \$1,001.00 to unclog existing drain line, an add of \$8,546.45 to provide a concrete pad under the bleacher ramp, and an add of \$1,326.60 to provide additional concrete at scoreboard footings for a total of \$10,874.05. Motion carried unanimously. (Collins was absent.)

Audit Report: The Board reviewed the 2016 audit report. It was moved by Banwart, seconded by Roby to approve the 2016 audit report. Motion carried unanimously. (Collins was absent.)

Administrative Reports:

Fiscal Year 2018 Preliminary Budget Discussion: Business Manager Nancy Gee presented estimated financial indicators for fiscal year 2017, taxable valuation information, and possible “new money” scenarios for the FY 2018 budget. More information will be provided at the February board meeting.

Construction Report: Vassil Petrov from FRK presented some design changes to the Phase II Stadium building.

Adjournment: It was moved by Book, seconded by Roby to adjourn. The motion carried unanimously. (Collins was absent.) President Canney adjourned the meeting at 7:24 p.m.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary