

**Adel DeSoto Minburn Community School District
Regular Board Meeting
District Administration Center, Adel, Iowa
October 10, 2016
6:00 P.M.**

Attendance:

Present:

Tim Canney
Bart Banwart
Kelli Book
Rod Collins
Kim Roby

Absent:

Superintendent Greg Dufoe
Secretary Nancy Gee

Call to Order/Roll Call: President Tim Canney called the meeting to order. Roll call was taken. Present were Vice President Kelli Book, President Tim Canney, Rod Collins, Bart Banwart, and Kim Roby

Agenda: It was moved by Book, seconded by Banwart, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda: It was moved by Roby, seconded by Collins to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted. The transfer of \$500 for an interest payment from the PPEL Fund to the Debt Service Fund was approved. Resignations for David Morris, technology support technician, effective November 12, 2016 and Tara Stoner, bus driver, effective September 16, 2016 were approved. New contracts were offered to JoLynn Blair, basketball coach, and Robert Paterson, part-time custodian. Pending successful background checks, contracts were offered to Heidi Conner, associate, Mindy Darling, associate, Shirley Davenport, bus associate, David Hickman, driver, Kelli McIlheran, general food service worker, Nic Rasmussen, basketball coach, and Kristen Rodgers, associate. The District Assessment handbook was approved. Revisions to the Child Care Parent and Child Care Staff handbooks were approved. The Emergency Preparedness Response Plan for the Child Care Program was approved. The Board reviewed the 2017 Line Item Budget (working budget) for the General Fund. The Board had the second and final reading of the Board Policy 500 Series, "Students." Open enrollment in requests for 2016-17 for Brooklynn and Kinley Snyder from Waukee were approved. Open enrollment out requests for 2016-17 for Cheryl and William Brown to Des Moines, and Holly, Karley, and Paige Mattes to West Des Moines were approved.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

Focus on Learning

Teacher Leadership System: Tiffany Herr and Bethany Paul gave a report on their activities as TLC leaders at Adel Elementary School.

College Credit Opportunities: High School Counselors Melissa Smith and Jennifer Rebel reported on the college credit opportunities at the high school and participation rates of students involved in those courses. The graduating class of 2016 had over 600 college credits collectively.

Professional Learning Communities (PLC): Superintendent Dufoe discussed the upcoming PLC Institute and gave the Board an example of SMART goals for each building.

Next Generation Technology Update: Superintendent Dufoe gave an update on the "Next Generation" plan stating that the timing of implementation may be moved back for a successful launch.

Board Learning: The Board discussed the IASB conference learning opportunity in November and reviewed a handout regarding effective discussions at the board table.

Information Systems Technician Job Description: It was moved by Collins, seconded by Book to approve the revisions to the job description of Information Systems Technician. Motion carried unanimously.

Administrative Reports:

Construction Report: Building and Grounds Director Lucas Asche reported that punch lists items are still being worked on at the Middle School and High School. He also reported that the track is painted and some punch list items for the stadium should be addressed in the next two weeks.

Phase II of Stadium Project: Superintendent Dufoe stated that FRK is working on a scaled back version for the building. He recommended the Board have a work session with FRK to go over options for Phase II.

Other: Superintendent Dufoe reported on upcoming meetings with the Food Pantry and the City of Minburn to review agreement language.

Adjournment: It was moved by Roby, seconded by Collins to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 6:58 p.m.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary