

**Adel DeSoto Minburn Community School District
Regular Board Meeting
District Administration Center, Adel, Iowa
November 14, 2016
6:00 P.M.**

Attendance:

Present:

President Tim Canney
Vice President Kelli Book
Director Bart Banwart
Rod Collins
Kim Roby

Absent:

Superintendent Greg Dufoe
Secretary Nancy Gee

Call to Order/Roll Call: The meeting was called to order by President Tim Canney. Roll call was taken. Present were Bart Banwart, Kim Roby, President Tim Canney, Vice President Kelli Book and Rod Collins.

Adoption of Agenda: It was moved by Roby, seconded by Banwart, to approve the agenda as presented. Motion carried unanimously.

Honoring Excellence: High School Spanish Teacher, Jodi Baier was nominated for "Honoring Excellence." Lori Rezek spoke in detail about how Jodi goes above and beyond expectations in her profession. Jodi accepted a paperweight with the inscription "ADM Honoring Excellence" noting her honor and spoke a few words.

Consent Agenda: It was moved by Book, seconded by Collins to approve the consent agenda as presented. Motion carried unanimously. Minutes, bills, claims, and financial reports were reviewed and accepted. Resignations/terminations were accepted for Bonnie Lowe, bus associate, effective 11/22/16 and Alex Reams, assistant high school football coach, pending suitable replacement. Pending successful background checks, new contracts were offered to Steve Blazek, track coach, Steve Brown, track coach, Adam Crannell, information systems technician, and Kim Johnson, general food service worker. New contracts were offered to Emily Aukes, winter cheer coach, Todd Cook, girls' basketball coach, and Angel Craigmile, winter cheer coach. The board had the first reading of Board policies and regulations: 505.6, "Graduation Requirements", 505.6R1, "Graduation Requirements Issuance", 505.10, "ADM Alternate Program Opportunities", and 505.10R, "ADM Alternate Programming Opportunities Issuance." The Board rescinded the Board policy, 501.15, "Student Work Permits" as Iowa Code Chapter 92 has removed any responsibility for student work permits from school districts. The agreement with Iowa Medicaid was approved. The agreement with Claim Aid to manage the Medicaid process and documents for enrollment renewal was approved. The Board approved the continued participation with Iowa Drug and Alcohol Testing Program. The updated Affirmative Action Plan was reviewed and presented. The School Improvement Advisory Committee (SIAC) members were approved. The out of state trip for the band and choir students to Kansas City in the spring was approved.

An open enrollment-in request for 2016-17 for Lily Hanson from Panorama was accepted. The Board denied an application for a special education student as a resolution is in place that closed open enrollment for special education students due to lack of classroom space. Open enrollment-out requests for 2016-17 for Blayke Norton to Des Moines and Kirstin Westberg to Dallas Center Grimes were accepted.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke

Focus on Learning

PLC Conference Reflection - Superintendent Dufoe reflected on the Professional Learning Community (PLC) Institute held in Des Moines in October where a group of eighteen ADM employees attended. He also discussed the idea of having a “Hybrid” approach for all staff next fall.

Smarter Balanced Assessment – Superintendent Dufoe presented some information on the move away from Iowa Assessments to the Smarter Balanced assessments for 2018. The Smarter Balanced assessments will be more rigorous for students and more expensive for the district.

Modified Supplemental Assistance Application: Superintendent Dufoe recommended approval of the application to the School Budget Review committee (SBRC) for modified supplemental assistance for the maximum on-time funding for increasing enrollment in the amount of \$568,546 and for maximum modified supplemental amount for limited English proficient students in the amount of \$1,454.42. This would provide a total of \$570,000.42 of additional spending authority for the 2016-17 fiscal year for the general fund budget. While the district will not actually receive the cash funding for the increased number of students until next year (funding runs a year behind), this would allow the district to use its cash reserve if necessary to make expenditures related to these additional students in the current fiscal year. It was moved by Banwart, seconded by Roby to approve the application for modified supplemental assistance. Motion carried unanimously.

Phase II Stadium Building Schematic Design: Vassil Petrov from FRK shared a schematic design for the stadium building. It was moved by Book, seconded by Roby to approve the schematic design for the stadium building that will provide concessions, restrooms, and storage and move forward with design development. Motion carried unanimously.

Phase II Stadium Survey: It was moved by Banwart, seconded by Book to approve the survey proposal from Bishop Engineering for \$2,800. Motion carried unanimously.

Phase II Geotechnical Exploration: It was moved by Banwart, seconded by Book to approve the geotechnical exploration for Phase II from Allender Butzke for \$1,900. Collins questioned the need to have this done since Allender Butzke has already done work on the stadium. Motion carried 4-1 with Collins voting nay.

Change Order #4 – Phase I Stadium Project: It was moved by Banwart, seconded by Roby to approve the change order for \$9,045 for power to the new scoreboard. This work has been completed and was approved earlier due to the amount being under \$10,000. Motion carried unanimously.

Adel Food Pantry Lease: It was moved by Book, seconded by Collins to approve the lease with the Adel Food Pantry for space at the Administration Center. Motion carried unanimously.

Middle School/High School Furniture: It was moved by Roby, seconded by Banwart to approve the furniture order in the amount of \$17,003.48 for additional furniture needs in the new additions to be paid with bond issue proceeds. Motion carried unanimously.

Administrative Reports:

Early Retirement: Superintendent Dufoe and Business Manager Nancy Gee shared information regarding early retirement. Mr. Dufoe recommended not offering the incentive this year as our fiscal condition does not seem to warrant it and we need to ensure that we don't offer it too frequently in order to avoid it being viewed as a "benefit."

Construction Update: Building and Grounds Director Lucas Asche gave an update on the ongoing construction projects. He shared that the east practice field is dried now and that there are still some things that need to be finished at all of the school building additions.

Enrollment Update: Superintendent Dufoe shared certified enrollment numbers which builds our budget for next year. Certified enrollment is 1655.09 compared to 1569.06 last year. Students in seats this year is 1,790.59 compared to 1680.86 last year.

Adjournment: It was moved by Collins, seconded by Roby to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:12 p.m.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary