

**Adel DeSoto Minburn Community School District
Regular Board Meeting
District Administration Center, Adel, Iowa
March 7, 2016
6:00 P.M.**

Attendance:

Present:

Absent:

President Tim Canney

Vice President Kim Roby

Director Bart Banwart

Director Kelli Book

Director Rod Collins

Superintendent Greg Dufoe

Secretary Nancy Gee

Call to Order/Roll Call: President Canney called the meeting to order. Roll call was taken. Present were Vice President Kim Roby, President Tim Canney, Kelli Book, Rod Collins, and Bart Banwart.

Consent Agenda: It was moved by Roby, seconded by Banwart to approve the consent agenda as presented. Motion carried unanimously.

Items approved under the consent agenda:

Regular board meeting minutes and work session of February 8, 2016

Bills and claims totaling \$854,048 and extra payroll of \$2,198.24

March purchase card expenses reviewed - \$42,173.32

Secretary/Treasurer financial reports for February

Personnel:

Resignations accepted for -

Adam Kurth, Director of Technology and Communications,
effective 6/30/2016

Karrington Mammen, Food Service Worker, effective 3/2/16

Jonna Nelson, DeSoto Special Education Teacher, effective end of
2016 school year

Chris Ocak, Assistant HS Football Coach

Stephanie Schulte, First Grade Teacher, effective end of 2016
school year

Kylie Wrobel, Adel Elementary Teacher Associate, effective 3/3/16

New contracts offered -

Emily Aukes, MS/HS ELA Teacher, BA, step 3, effective for the
2016-17 school year

Jason Breeding, Head Golf Coach, step 4, pending updated
licensure

Kendra Chapman, AE Teacher Associate, step 1, effective 3/7/16

Nolan Gitch, MS Baseball Coach, step 1, pending licensure

Alexander Schnebbe, Assistant HS Baseball Coach, step 2

Alexander Schnebbe, MS Special Education Teacher, BA+12, step 3, pending proper endorsement, effective for the 2016-17 school year

Keith Soffa, Assistant Golf Coach, step 1, pending licensure

TLC contracts offered for PLC Leaders-

Laura Brimm, Jane Clowser, Amy Hemphill, Margaret Killion, Beth Knipper, Sarah Knute, Aaron Mager, Jon Markus, Pat Melroy, Charity Miller, Paul Nelson, Cassidy Noring, Lori Rezek, Kristie Schaul, Carisa Silverio, Connie Sloss, Leanna Stine-Smith, Terri Tiffany, Christal Tilley, Jamie Wahlert, Robin West, Jean West, Kelly Winter

TLC contracts offered for Model Teachers-

Amy Hemphill, Margaret Killion, Samantha Cole, Sarah Herrick, Amy Reis, Jon Markus, Sarah Knute, Charity Miller

Second and final reading of Board Policy Series 300, Role of School District Administration

First reading of Board Policy Series 400, Personnel

Open enrollment in for 2015-16:

Jordan Foreman, 9th grade, from Waukee

Abagayle Sanchez, 5th grade, from West Des Moines

Isabella Sanchez, 7th grade, from West Des Moines

Javier Sanchez, 9th grade, from West Des Moines

Jacob Zika, 10th grade, from West Central Valley

Open enrollment out for 2015-16:

Grace Sweers, 6th grade, to Earlham

Isabelle Sweers, K, to Earlham

William Sweers, 2nd grade, to Earlham

Open enrollment in for 2016-17:

Silvia Angel, 11th grade, from Van Meter

Dysen Deardorff, K, from Perry

Lily Frana, 6th grade, from West Des Moines

Katalina Halferty, K, from West Central Valley

Koby Hardcastle, 10th grade, from Waukee

Mackenzie Herron, 10th grade, from Waukee

Logan Jensen, 12th grade, from Adair-Casey

Blake Johnston, K, from Nodaway Valley

Colton Johnston, K, from Nodaway Valley

Chloe Largent, 7th grade, from Adair-Casey

Stella Largent, 2nd grade, from Adair-Casey

Angelina Lin, 3rd grade, from Waukee

Kamryn Majewski, 10th grade, from Dallas Center Grimes
Keegan McGuire, K, from Perry
Joshua Noftsgger, from Waukee
Eva Pelzer, K, from West Central Valley

Open enrollment out for 2016-17:

Jennika Molgaard, 11th grade, to Clayton Ridge – Iowa Virtual Academy
Alexandria Santoro, 11th grade, to Clayton Ridge – Iowa Virtual Academy

Items not approved under the consent agenda:

The Board denied the application for open enrollment in for a student from Ogden due to a request for special education and the board resolution in place that has closed open enrollment for special education due to lack of classroom space.

Public Forum:

A group of high school students spoke on behalf of a new group they formed called “Raising Student Voice and Participation” (RSVP). Samantha Long voiced her concern that DeSoto Intermediate does not have a registered nurse in the building.

FY17 Budget Information:

Business Manager Gee gave a presentation on the proposed 2016-17 Certified Budget. The legislature has not set the state supplemental assistance (SSA) rate (formerly called allowable growth rate) so the tax levy presented is based on a 2.45% SSA rate. The overall tax levy rate to be published is 17.92677. The current rate is 17.93694. The General Fund will see another decrease in the fund balance at the end of 2017 as the District is limited to levying additional cash because the fund balance at the end of 2015 exceeded 20% of total expenditures. She also showed projections of tax rates in the next five years, as the District will need to levy for cash. Ms. Gee explained that the Certified Budget resources and expenditure totals (shown on the Notice of Public Hearing – Proposed Budget Summary) are estimated at a higher amount than the actual line item budget used by the District to control costs. The Proposed Budget Summary includes all funds even those that don’t have any impact on the tax levy. The increase percentages shown are over a two-year period (2015 to 2017). The large increase to the support services area includes the Teacher Leadership Compensation (TLC) positions beginning next year.

Set Public Hearing on the Fiscal Year 2017 Budget:

It was moved by Book, seconded by Roby to approve the proposed budget for publication and to set the public hearing on the 2016-17 budget for April 11, 2016 at 6:00 p.m. Motion carried unanimously.

Staffing Increases for 2016-17:

It was moved by Banwart, seconded by Book to approve the following staff increases for 2016-17: 1 full-time 5th grade teacher, 1 part-time (.5) ELL/Interventionist, 1 full-time custodian, and extending the part-time nurse to a full-time nurse (Morgan Walker). The ELL/Interventionist position will be funded through money received for ELL weighting dollars and drop out-money. Motion carried unanimously.

Set Public Hearing on Hours Versus Days:

Superintendent Dufoe stated that school districts are required to hold a public hearing prior to determining an “hours” calendar or a “days” calendar. The District is currently on an “hours” calendar. A “days” calendar has less flexibility for late starts or early release for weather/emergencies and we would not be able to count our early out schedule for professional development. It was moved by Book, seconded by Roby to set the public hearing for 6:00 P.M. on April 11, 2016 at the ADM Administration Center Board Room. Motion carried unanimously.

At Risk/Dropout Prevention Modified Supplemental Amount (MSA):

Superintendent Dufoe reported that the application was approved on March 1st with a change in the MSA for services provided to the general population. The Board approved an amount of \$391,298 last month. That amount has been revised to \$333,047. This is funded with property tax dollars. It was moved by Banwart, seconded by Collins to approve the revised application. Motion carried unanimously.

Adel Elementary Change Order #7:

It was moved by Roby, seconded by Collins to approve Change Order #7 for Adel Elementary for \$9,196.16 which includes a deduct of \$1,000 to eliminate a chain link fence, an add of \$4,924.88 for a section of sidewalk, an add of \$632.50 to provide a slope to the sidewalk, an add of \$5,038.78 to modify door hardware, and a deduct of \$400.00 for a project sign that was not installed. Motion carried unanimously.

Change Order Authority for Superintendent:

It was moved by Book, seconded by Banwart to grant Superintendent Dufoe authority to approve change requests of up to \$10,000 without prior board approval for the stadium project. Motion carried unanimously.

2016-17 School and Food Service Fees:

It was moved by Banwart, seconded by Roby to maintain the school fees, activity passes and day care fees at the current amount and to increase food service fees as follows: student breakfast for grades 6-12, student lunch for grades 6-12, and milk/juice will increase by five cents, adult breakfast will increase twenty cents, and adult lunch will increase fifteen cents. There will be no increases for student lunch and breakfast for grades PK-5. Motion carried unanimously.

Calendar for 2016-17:

It was moved by Book, seconded by Collins to approve the 2016-17 calendar as presented. The first day of school is scheduled for August 23rd, and the last day of school is scheduled for May 26th. Motion carried unanimously.

\$1,580,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2016A:

Board Member Roby introduced the following Resolution entitled, “*Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same*”. Banwart

seconded the motion to adopt. The resolution was adopted by roll call vote with all members voting aye. President Canney declared the Resolution adopted.

Approval of Tax Exemption Certificate:

Board Member Banwart moved that the form of Tax Exemption Certificate be placed on file and approved. Collins seconded the motion. The motion passed by roll call vote with all members voting aye. President Canney declared the Motion adopted.

Resolution Authorizing the Terms of Issuance and Providing for and Securing the Payment of School Infrastructure Sales, Services and Use Tax Revenue Bonds:

Board Member Roby introduced the following Resolution entitled *“Resolution Authorizing and Providing for the Terms of Issuance and Securing the Payment of \$1,580,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2016A, of the Adel-DeSoto-Minburn Community School District, State of Iowa, Under the Provisions of Chapters 423E and 423F of the Code of Iowa, and Providing for a Method of Payment of Said Bonds”*. Book seconded the motion to adopt. The resolution was adopted by roll call vote with all members voting aye. President Canney declared the Resolution adopted.

\$1,580,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2016B:

Board Member Roby introduced the following Resolution entitled, *“Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same.”* Banwart seconded the motion to adopt. The resolution was adopted by roll call vote with all members voting aye. President Canney declared the Resolution adopted.

Approval of Tax Exemption Certificate:

Board Member Banwart moved that the form of Tax Exemption Certificate be placed on file and approved. Collins seconded the motion. The motion passed by roll call vote with all members voting aye. President Canney declared the motion adopted.

Resolution Authorizing the Terms of Issuance and Providing for and Securing the Payment of School Infrastructure Sales, Services and Use Tax Revenue Bonds:

Board Member Collins introduced the following Resolution entitled *“Resolution Authorizing and Providing for the Terms of Issuance and Securing the Payment of \$1,580,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2016B, of the Adel-DeSoto-Minburn Community School District, State of Iowa, Under the Provisions of Chapters 423E and 423F of the Code of Iowa, and Providing for a Method of Payment of Said Bonds”*. Roby seconded the motion to adopt. The resolution was adopted by roll call vote with all members voting aye. President Canney declared the Resolution adopted.

Administrative Reports/Discussion Items

Construction Update: Superintendent Dufoe gave an update on the high school and middle school additions – both projects are well ahead of schedule, ongoing discussions

with the City of Minburn to utilize portions of the Minburn building for a library and other possible office spaces, and the changes taking place at Larson & Larson. He also gave an update on Phase II of the stadium project and mentioned that he is gathering information in regards to a new scoreboard for the stadium being part of the first phase of work at the stadium.

Other: Superintendent Dufoe updated the Board on the curriculum work for the 6-12 social studies group and provided a preview of the major curricular areas of focus for 2016-17.

Adjournment: It was moved by Collins, seconded by Banwart to adjourn at 7:04 p.m. Motion carried unanimously.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary