

**Adel DeSoto Minburn Community School District
Regular Board Meeting
District Administration Center, Adel, Iowa
June 13, 2016
6:00 P.M.**

Attendance:

Present:

Absent:

President Tim Canney

Vice President Kim Roby

Director Bart Banwart

Director Kelli Book

Director Rod Collins

Secretary Nancy Gee

Call to Order/Roll Call: Vice President Kim Roby acting as President called the meeting to order. Roll call was taken. Present were Rod Collins, Bart Banwart, Kim Roby, and Kelli Book. President Tim Canney was absent.

Agenda: It was moved by Banwart, seconded by Book, to adopt the agenda with the removal of the Focus on Learning report and district branding discussion due to Superintendent's absence. Motion carried unanimously. (Tim Canney was absent.)

Consent Agenda: It was moved by Book, seconded by Collins, to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, transfers and financial reports were reviewed and accepted. Resignations were accepted from Penny Charleston, associate, Chrystal Harden, associate, Ryan Henderson, football and basketball coach, Charity Miller, student council sponsor and NHS sponsor (pending suitable replacement) and Casandra Oberembt, special education teacher and volleyball coach. New contracts for 2016-17 were offered to Steve Brown, cross country coach, Cristin Kreifels, second grade teacher, Andria Oordt, librarian, Scott Schroeder, cross country coach, Jacque Seidl, volleyball coach, and Tammie Seaholm, student council sponsor. Non-teaching coaching contracts were offered to Stephanie Bidney, volleyball coach, Angel Craigmile, fall cheer coach, Tara Leete, dance coach, Bric Nelson, football coach, and Diana Weesner, marching band flag line. The board approved the classified contract modifications for Cathy Henderson, Darcy Simpson and Tricia Scott. The Teacher Leadership Mentor contracts were approved for Leah Alliman, Carrie Austin, Sarah Herrick, Jessica Kisilewski, Erica Lippincott, Abbie Mahoney, Amy Pottebaum, Christal Tilley, and Amy Reis. The transfer from DeSoto Intermediate to Adel Elementary for Kendra Chapman and the transfer from the middle school to Adel Elementary for Rhonda Leach-Becker were announced. The board approved the extension for Julie Morris' 90 day unpaid leave. The board approved the following handbooks: classified staff; ADM Preschool Program; Adel Elementary student/parent; and Adel Elementary staff. The bread bid was awarded to Pan-O-Gold and the milk bid was awarded to Anderson Erickson. The AEA Purchasing Agreement for 2016-17 was approved. The out-of-state travel for cheerleading and baseball was approved. An open enrollment out request for 2015-16 for John McLeran,

from ADM to Waukee was approved. An open enrollment in request for 2016-17 for Noah Waddell, from Ankeny was approved.

Welcome of Visitors/Open Forum: Acting President Kim Roby welcomed visitors and invited public comments during Open Forum. No one spoke.

Procurement Plan Child Nutrition Program: It was moved by Banwart, seconded by Collins to approve the procurement plan document for the nutrition department. Motion carried unanimously.

Change Order #3 for Middle School/High School: This change order includes an add of \$13,966 for new branch circuitry at the lights in the new corridors, an add of \$1,665.81 for the new PLAM fronts, an add for the cooling tower for \$1,160.76 and an add of \$2,633.23 to provide wall between rooms at the middle school. It was moved by Collins, seconded by Banwart to table this item to gather more information. Motion carried unanimously.

Change Order #6 for DeSoto Intermediate: It was moved by Banwart, seconded by Book to approve the change order #6 for a total of \$8,306.12. This change order includes an add of \$1,484.22 to replace carpet in the Commons, an add of \$913.68 for plumbing demo, a deduct of \$400 for eliminating project, an add of \$118.44 for hardware on door, an add of \$6,589.78 to provide combustion air and modify air dampers, and a deduct of \$400 for eliminating the new ceiling grid in the Commons. Motion carried unanimously.

Change Order #7 for DeSoto Intermediate: It was moved by Collins, seconded by Book to approve the change order #7 for a total credit of \$33,949.31 for the contingency amount remaining from the project. Motion carried unanimously.

Change Order #2 for Minburn Building: It was moved by Banwart, seconded by Book to approve the change order #2 for \$9,795.50 for additional costs for brick and roof flashing repairs. Motion carried unanimously.

Completion of Final Acceptance of Administration Center Project: It was moved by Book, seconded by Banwart to approve the "Completion and Final Acceptance" of the Administration Center project. Motion carried unanimously.

Administrative Reports/Discussion Items

Construction Update and Phase II Athletics Project: Director of Buildings and Grounds Lucas Asche was present to update the Board on the construction projects. He reported that the stadium project is currently ahead of schedule. The additions to the middle school and renovated high school rooms should be completed within the next few weeks. Mr. Asche presented the options for Phase 2 of the stadium/athletic project. Phase 2 includes the concessions and restroom needs as well as a possible team room. The board also reviewed information gathered from coaches regarding uses of a

team room and financial information showing other tentative projects that need to be funded with SILO/SAVE funds for 2016-17.

Facility Use Guidelines: The tentative changes for the Facility Use Guidelines were reviewed. The committee will meet weekly to approve/deny requests, and the minutes per week for gym use will increase from 120 to 150. The committee is also looking on specific guidelines for some areas such as the kitchen and gym area for baseball and softball.

Tax Abatement Discussion/Enrollment Projection: The City of Adel is holding a hearing this week on the tax abatement program. Superintendent Dufoe plans on attending the hearing. The tax abatement program affects the school district's enrollment and doing another five to ten year projection may be needed.

Closed Exempt Strategy Session Regarding Non-Union Employees, IA Code, Chapter 21.9: It was moved by Banwart, seconded by Book, to move into closed session pursuant to Iowa Code 21.9 for strategy regarding the administrative personnel settlement. The motion carried unanimously by roll call vote. (Canney was absent.) At 6:32 p.m., the Board went into closed, exempt session.

The Board reconvened to open session at 6:41 P.M.

Administrative Settlement: It was moved by Banwart, seconded by Book, to approve a 3.9% overall total package for the administrative staff. The Board also approved a \$2,500 mileage stipend for the superintendent. Motion carried unanimously.

Adjournment: It was moved by Book, seconded by Collins to adjourn. The motion carried unanimously. Acting President Roby adjourned the meeting at 6:43 P.M.

Minutes approved as

Kim Roby, Acting President

Dated

Nancy Gee, Secretary