

**Adel DeSoto Minburn Community School District
Regular Board Meeting
District Administration Center, Adel, Iowa
July 12, 2016
4:30 P.M.**

Attendance:

Present:

Absent:

President Tim Canney

Director Bart Banwart

Director Kelli Book

Director Rod Collins

Vice President Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

Call to Order/Roll Call: Board President Tim Canney called the meeting to order. Roll call was taken. President Tim Canney, Kelli Book, Rod Collins, Bart Banwart and Vice President Kim Roby were present.

Adoption of Agenda: It was moved by Banwart, seconded by Book to approve the agenda with the removal of the furniture purchase due to quotes not being available for timely review and the removal of the closed session for the superintendent evaluation, which will be done at the next meeting due to time. Motion carried unanimously.

Consent Agenda: It was moved by Roby, seconded by Book to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, transfers and financial reports were reviewed and accepted. The transfer approved included a transfer from the PPEL Fund to the Debt Service Fund for principal and interest payments for the bus lease (\$19,828.02). A resignation from Bart Mueller from middle school boys' basketball coach was approved pending a suitable replacement is found. New contracts were approved for Megan Cox, first grade teacher, Wayne Mager, associate, Kathy Schuster, general food service worker, Owen Stump, associate, Tori Tracy, general food service worker, Bart Whipps, special education teacher (pending proper certification), and Amelia Stuhr for a TLC mentor position. The following handbooks were approved: DeSoto Intermediate Students and Parents, DeSoto Intermediate Staff, Gifted and Talented, Lau (ELL) Plan, and the Middle School Student/Parent Handbook. For 2016-17, K-5-3-4 was accepted as the ADM organizational structure. Nancy Gee was appointed the District Secretary/Treasurer and the School Business Official. Darcy Simpson was appointed as the Level 1 Child Abuse Investigator. Greg Dufoe was appointed as Level 1 alternate and Gordy Shepherd was appointed as Level II Child Abuse Investigator. The Dallas County News was approved as the official publication for required legal documents. Open enrollments in requests for 2016-17 were approved for Andrew Busch, from West Central Valley, and Kale and Keaton Kester from Earlham. Open enrollment out requests for 2016-17 were approved for Bethany Button to Van Meter, Nicholas Hahn to West Des Moines, and Nathan Sweers to Earlham.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

Change Order #3 for High School/Middle School Addition/Renovation: It was moved by Book, seconded by Roby to approve the change order for \$13,966 for new branch circuitry at the new lights in corridors in order to meet code requirements, an add of \$1,665.81 for new PLAM fronts at the display cases, an add of \$1,160.76 for cooling tower over excavation, and an add of \$2,633.23 to provide existing wall between rooms at the middle school. The total change order is \$19,425.80. Motion carried unanimously.

Change Order #8 for Adel Elementary Addition/Renovation: It was moved by Banwart, seconded by Collins to approve change order #8 for a deduct of \$400. This is a credit for a misaligned column. Motion carried unanimously.

Change Order #3 for Stadium Improvements – Phase I: It was moved by Book, seconded by Roby to approve change order #3 for a deduct of \$12,000 for the elimination of the center logo from the synthetic turf field. Motion carried unanimously.

Resolution Naming Depositories: It was moved by Collins and seconded by Roby to accept the Resolution Naming Depositories for 2016-17. The depositories are Lincoln Savings Bank, Adel, Iowa, for a maximum of \$25,000,000; Wells Fargo, Minneapolis, Minnesota, for a maximum of \$500,000; and ISJIT, Des Moines, Iowa for a maximum of \$500,000. Motion carried unanimously.

Market Factor Pay Resolution for 2016-17: Superintendent recommended approval of the Market Factor Pay Resolution for 2016-17 allowing the 2006-07 and 2007-08 market factor funding to be used for hard to hire positions, dual credit offerings, and Reading Recovery training. It was moved by Banwart, seconded by Collins, to approve the Market Factor Pay Resolution as presented. Motion carried unanimously.

Approve Rental Fee for 2016-17 for Adel Parks & Recreation Use: It was moved by Book, seconded by Roby to continue the annual rental fee of \$3,500 for 2016-17. Motion carried unanimously.

Facility Usage Guidelines: It was moved by Banwart, seconded by Roby to approve the Facility Usage Guidelines as presented. Motion carried unanimously.

RSP Enrollment Analysis: It was moved by Book, seconded by Roby to approve the proposal from RSP and Associates for \$12,000 for a 5 and 10-year enrollment projection. Superintendent Dufoe stated the need for this projection with the ongoing tax abatement program in Adel and the possibility the residential growth in Adel will outpace the projections utilized prior to the 2014 bond issue. Motion carried unanimously.

Administrative Reports/Discussion Items

Construction Update: Tom Wollan from FRK gave a report on the high school/middle school project. He went through the final issues that are being worked on for completion. He also provided information on the stadium project.

Stadium Building Options: The Board reviewed options for Phase II of the stadium improvements, which include a building for concession, restrooms, and team meeting rooms. The timeline for construction of the building is being pushed back due to the complexity of the design phase. The anticipated construction is to begin in spring 2017.

Adjournment: It was moved by Roby, seconded by Collins to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 5:23 P.M.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary