

**Adel DeSoto Minburn Board of Education  
Regular Meeting – Monday, January 11, 2016  
6:00 p.m. @ ADM MS Board Room**

**Attendance:**

Present:

Absent:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

**Call to Order/Roll Call:** President Tim Canney called the meeting to order. Roll call was taken. Present were Kelli Book, Rod Collins, Bart Banwart, Vice President Kim Roby, and President Tim Canney.

**Adoption of Agenda:** It was moved by Book, seconded by Banwart to adopt the agenda as presented. Motion carried unanimously.

**Consent Agenda:** It was moved by Roby, seconded by Banwart to approve the consent agenda as presented. Motion carried unanimously.

**Items Approved Under the Consent Agenda:**

Regular Board Meeting Minutes of December 14, 2015

Bills & Claims Totaling \$790,527.47

Secretary/Treasurer Financial Reports for December

Personnel Contracts:

Change to termination date for Nancy Abbott, bus driver to 12/22/15.

Resignation for Cheryl Saunders, DeSoto Intermediate Special Education Teacher effective at the end of the 2015-16 school year.

New contracts for 2015-16 for Kim Hall, Assistant Girls Soccer Coach, Step 1, pending meeting all pre-employment requirements and Tricia Garton, 2<sup>nd</sup> grade Teacher, lane changed to MA, Step 1.

Board Policy Series 100 - Legal Status of the School District second and final reading

Board Policy Series 200 - Legal Status of the Board of Directors first reading

Midterm Graduates- Pending completion of all graduation requirements:

Dylan Bailey, Jonna Brown, Seth Crow, Kiyana Fuller, Brooke Shield, Destiny Waage, and Nicholas Wallace

2015 Audit Report

Hazardous Chemical Plan

Open enrollment out for 2015-16:

Gabriel Button, 9<sup>th</sup> grade, from ADM to Van Meter

Winter Edinger, 10<sup>th</sup> grade, from ADM to Waukee

Open enrollment in for 2016-17:

Brooklyn Marks, K, from Waukee to ADM

Jamison Steinkamp, K, from Earlham to ADM

**Welcome of Visitors/Open Forum:** President Canney asked if any visitors would like to speak to the Board. No one spoke.

**Design Development and Construction Documents for the Stadium Project:**

Tom Wollan from FRK reviewed the Design Development and Construction Documents for the stadium project and noted that the Board may want to consider adding the stadium storage building as an alternate of the package of improvements in Phase I as there are cost implications if this is delayed to Phase II as the site work and access to this area would be complicated by the finished track/turf project. It was moved by Book, seconded by Roby to approve the Design Development and Construction Documents with the storage building being bid as an alternate of the Phase I improvements. Motion carried unanimously.

**Site Survey – Bishop Engineering:** It was moved by Banwart, seconded by Book to approve the proposal from Bishop Engineering for site work of the ditch on the east side of the school property to verify storm water capacity for \$1,500. This is a good development for the project, as the City is not going to require a detention pond for water run off due to the new construction. Motion carried unanimously.

**Set Public Hearing for Stadium Project:** It was moved by Roby, seconded by Banwart to set a public hearing for February 8, 2015 at 6:00 p.m. at the Administration Center at 215 N. 11<sup>th</sup> Street in Adel for the stadium project. The hearing will be published in the Dallas County News as required. Motion carried unanimously.

**Advertisement for Bid for Stadium Project:** It was moved by Banwart, seconded by Collins to advertise for bids for the stadium project. The bids will be opened at 2:00 PM on February 4<sup>th</sup> in the new Board Room at the Administration Center. Construction may begin on or after the 9<sup>th</sup> day of February. Motion carried unanimously.

**Engagement Agreement with Piper Jaffray:** It was moved by Book, seconded by Roby to approve the engagement letter with Piper Jaffray to be the placement agent for the sales tax (SAVE) revenue bonds for the stadium project. Motion carried unanimously.

**Distribution of Term Sheet with Piper Jaffray:** It was moved by Banwart, seconded by Roby to approve the distribution of form of term sheet presented from Piper Jaffray to proceed with financing options for the stadium project. Motion carried unanimously.

**Resolution for Advanced Placement Testing Reimbursement:** Superintendent Dufoe requested the Board pass a Resolution stating the “public purpose” to continue the practice for the 2015-16 school year of reimbursing students/parents for part of the cost of Advanced Placement testing if they receive a certain grade on the test. It was moved by Collins,

seconded by Book to adopt the following resolution stating the public purpose for this practice for the current year. The resolution states:

*“The ADM School Board resolves that reimbursing students for part of the cost of an Advanced Placement exam if they receive a qualifying score serves the public purpose in that increasing the number of students who participate in college credit opportunities helps to prepare our students for college.”*

Motion carried unanimously.

**Teacher Leadership Coaching (TLC) Positions:** It was moved by Banwart, seconded by Roby to approve the following TLC positions:

Tiffany Herr	PK-2 Literacy (.5 FTE)
Jenna Cline	3-5 Literacy (.5 FTE)
Steve Stanley	6-8 Literacy (.5 FTE)
Beth Basinger	9-12 Literacy (.5 FTE)

Motion carried unanimously.

**Projector in High School Auditorium:** It was moved by Banwart, seconded by Roby to approve the quote from Berg Audio and Video for \$10,898.00 to install a video projector in the auditorium. This was the low quote and the one that best met the equipment requirements. This has been an identified need for many years and will be used extensively by the fine arts programs and serve the projection needs for countless ceremonies and events. This is a bond proceed allowable expense. Motion carried unanimously.

**Window Coverings for the Administration Center:** It was moved by Roby, seconded by Book to approve the window coverings quote from Storey Kenworthy for \$11,733.22. This is for a total of 58 blinds and installation. Motion carried unanimously.

### **Administrative Reports:**

#### **FY17 Budget Discussion**

Business Manager Nancy Gee reviewed financial trend lines for the General Fund, taxable valuation history and new money projections for the 2017 budget. More information will be shared at the next board meeting.

#### **Construction Update**

Building and Grounds Director Lucas Ashe gave a brief construction update.

#### **Board Professional Development – Book Study**

President Canney asked the Board members to participate in a book study beginning in February on the book, “In Praise of American Educators” by Rick DuFour. The book study will take place 30 minutes prior to the start of the regular board meetings.

#### **Curriculum Updates**

Superintendent Dufoe gave an update on curriculum work in social studies, business and family/consumer sciences.

**Adjournment:** It was moved by Collins, seconded by Roby to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:32 p.m.

---

Minutes approved as

---

Tim Canney, President

---

Dated

---

Nancy Gee, Secretary