

ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.

"Experiencing Success Today, Achieving Dreams Tomorrow"

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet in special session at 5:00 p.m. on the 29th day August 2013, in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
BOARD ROOM

August 29, 2013
5:00 P.M.

OPENING:

5:00 Call to order
Roll call
Emergency additions and adoption of agenda

ACTION ITEMS:

5:00 Job Description – Transportation Administrative Assistant
5:05 Add new position – Transportation Administrative Assistant
5:15 Personnel contracts
5:20 Approve FRK contract for AE and DS building projects

DISCUSSTION ITEMS:

5:30 Facility Master Planning

ADJOURNMENT:

5:45 Adjournment

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Nancy Gee
Secretary
Board of Directors

**Adel DeSoto Minburn Board of Education
Special Meeting – Thursday, August 29, 2013
5:00 p.m. @ ADM MS Board Room**

Attendance:

Present:

Absent:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

Call to Order/Roll Call: President Tim Canney called the meeting to order. Roll call was taken. Present were Kelli Book, President Tim Canney, Rod Collins, Bart Banwart, and Vice President Kim Roby.

It was moved by Book, seconded by Banwart to adopt the agenda as presented. Motion carried unanimously.

Job Description for Transportation Administrative Assistant: It was moved by Book, seconded by Roby to approve the job description for the transportation administrative assistant position. Motion carried unanimously.

Transportation Administrative Assistant Position: It was moved by Book, seconded by Banwart to approve the Transportation Administrative Assistant position. Motion carried unanimously.

Personnel Contracts: It was moved by Banwart, seconded by Roby to accept the resignation from Steph Mehmen effective immediately from her softball coaching position. Motion carried unanimously.

FRK Contract for Adel Elementary and DeSoto Intermediate Building Projects: The Board reviewed the contract between FRK and the District for facility master planning. This agreement allows the Board to authorize projects to FRK. It was approved by Banwart, seconded by Roby to authorize FRK Architects to design the building additions to the Adel Elementary School and the DeSoto Intermediate School. Motion carried unanimously.

Facility Master Planning: Superintendent Dufoe talked about working with Tom Wollan and Dave Briden from FRK, and Travis Squires from Piper Jaffray. The facility master planning committee will meet on September 12 at 6:00 p.m. to go over secondary options and information will be presented to the Board at the September 16th meeting.

Adjournment: It was moved by Roby, seconded by Book, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 5:15 p.m.

Presented
Minutes approved as

9/16/13
Dated

Tim Canney
Tim Canney, President

Nancy Gee
Nancy Gee, Secretary

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NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 12th day of August 2013, for its regular meeting in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
DISTRICT BOARD ROOM

August 12, 2013
6:00 P.M.

OPENING:

6:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda

6:05 Consent agenda
 Approval of minutes
 Approval of bills/claims and transfers
 Secretary/Treasurer financial reports
 Personnel contracts
 School Bus Driver's Handbook
 First Reading of Board Policy 402.6 "Insurance"
 Teacher Quality committee members
 Open enrollment
 Welcome of visitors and open forum

ACTION ITEMS:

Resolution to close open enrollment in special education in 2014-15
IASB Legislative Resolutions
Specialty Underwriters Insurance Renewal
Interim Elementary Dean Position

ADMINISTRATIVE REPORTS/DISCUSSION ITEMS:

Facility Master Planning - FRK
Activity Director Quarterly Report
Iowa Teacher Leadership and Compensation System
Adjournment

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Nancy Gee
Secretary
Board of Directors

**Adel DeSoto Minburn Board of Education
Regular Meeting – Monday, August 12, 2013
6:00 p.m. @ ADM MS Board Room**

Attendance:

Present:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Absent:

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

Call to Order/Roll Call: President Tim Canney called the meeting to order. Roll call was taken. Present were Kelli Book, President Tim Canney, Rod Collins, and Bart Banwart.

Agenda: It was moved by Collins, seconded by Book, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda: It was moved by Banwart, seconded by Book, to approve the items under the consent agenda with a correction to the July 15th minutes to include the voting results on the item, "Resolution Naming Depositories." The motion was carried by a unanimous vote. Bills and claims, and financial reports were reviewed and accepted. Resignations/terminations were accepted from Brandi Marker, associate, Abbie Wynja, associate, and Bethany Farrell, associate. Following successful background checks, new contracts were offered to Ashley Amdorfer, associate, Sarah Borne, associate, Linda Emehiser, food server/worker, Kylee Henderson, associate, Ryan Henderson, football coach, Mia Kirkpatrick-Harris, associate, Virginia Lynde, associate, Nedra (Gayle) Schultz, food server/worker, Matt Stewart, driver, Katrina Stolz, office assistant, and Dusty Strunk, associate. The Transportation Handbook was accepted. The first reading of Board Policy 402.6, "Insurance" was reviewed to change certified staff eligibility to 30 hours. The Board approved the following administrators to the Teacher Quality committee: Greg Dufoe, Kim Timmerman, Carole Erickson, and Jodi Banse. Open enrollment request in for 2013-14 for Cael Murray, from Waukee, Kayla, Jaedyn, and Justice Paulson from West Des Moines, and Contessa, Joseph, and Shyanne Spiegel from Des Moines were approved. Open enrollment request out for 2013-14 for Ella, Grace, Jack, and Madelyn Forsyth to Dallas Center Grimes and Jacob Kroupa to Perry were approved. Motion carried unanimously.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

Resolution to Close Open Enrollment in Special Education 2014-15: It was moved by Book, seconded by Banwart to accept the Resolution to Close Open Enrollment in for Special Education for 2014-15. Motion carried unanimously. That resolution states,

Whereas, the School District has considered its policies and procedures relating to the acceptance of open enrollment applications into the District; and whereas, after reviewing the current and anticipated enrollment in the District's special education classrooms, it has been determined that there is insufficient classroom space to accept and enroll additional students from outside the District; It is Hereby Resolved that the District will not accept open enrollment applications into the special education classrooms now through the next school year.

IASB Legislative Resolutions: It was moved by Banwart, seconded by Book to submit the following resolutions to the Iowa Association of School Boards: 3) Supports continued progress in the development of rigorous content standards and benchmarks consistent with the Iowa Core focused on improving student achievement, including the following state actions: provide and fund technical assistance to help school districts fully implement the Iowa Core, develop or obtain high-quality summative and formative assessments, aligned to the skills students should know and be able to do to succeed globally and locally, and include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development; 7) Supports continuation of sufficient incentives and assistance to encourage sharing, reorganization or regional high schools to expand academic learning opportunities for students and to improve student achievement; 12) Supports reform of Iowa's K-12 education system that: is research-based; is focused on student achievement; includes comprehensive assessments to measure the full range and rigor of the Iowa Core; maintains oversight and control by locally elected boards of directors; does not "repurpose" existing education funds; and does not impose new mandates unless they are fully funded; and 14) Supports setting allowable growth at a rate that encourages continuous school improvement and reflects actual cost increases experienced by school districts and AEAs. Motion carried unanimously.

Specialty Underwriters Insurance Renewal: It was moved by Book, seconded by Collins to not renew with Specialty Underwriters for the equipment breakdown insurance for 2013-14. The premium for 2013-14 increased by 10% for 2013-14 and claims for 2012-13 were very low. Motion carried unanimously.

Interim Elementary Dean Position: It was moved by Banwart, seconded by Book to approve the interim Elementary Dean position for 2013-14. This would extend Larry Schrock's middle school dean position to full time and will allow support for Carole Erickson to take the lead in developing the teacher leadership and compensation plan per the new education reform adopted by the legislature this year. Motion carried unanimously.

Administrative Reports:

FRK – Facility Master Planning Update: Tom Wollan and Dave Briden updated the Board on the facility master planning focusing on the Adel Elementary and DeSoto Intermediate additions. Travis Squires from Piper Jaffray was also present to go over some financing options that would expedite the process for additions at both elementary buildings. Discussion also followed on the issues surrounding the secondary buildings, the contract with FRK and using a construction manager.

Activity Director Quarterly Report: Activity Director Doug Gee gave a report highlighting spring and summer athletic achievements, Booster Club donations, and a preview of fall events.

Iowa Teacher Leadership and Compensation System: Superintendent Dufoe provided information regarding the Iowa Teacher Leadership and Compensation System (ITLC).

Adjournment:

It was moved by moved by Book, seconded by Banwart, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:45 p.m.

Presented
Minutes approved as

Tim Canney
Tim Canney, President

9/16/13
Dated

Nancy Gee
Nancy Gee, Secretary

ADEL DESOTO MINBURN CSD

BOARD REPORT SUMMARY

August 12, 2013

Fund #	Fund Description	Amount
Fund 10	General Fund	298,652.07
Fund 21	Activity Fund	6,842.37
Fund 22	Management Fund	4,932.00
Fund 33	SILO/SAVE Fund	132,845.00
Fund 36	PPEL Fund	46,962.00
Fund 40	Debt Service Fund	0.00
Fund 61	Nutrition Fund	463.95
Fund 62	Child Care Fund	(12.14)
Fund 91	Agency Fund	9,682.98
TOTAL		500,368.23

August Payroll (Additional)

Fund 10

8,694.67



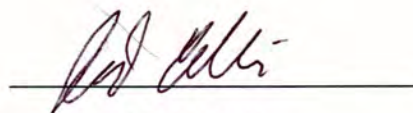
TIM CANNEY



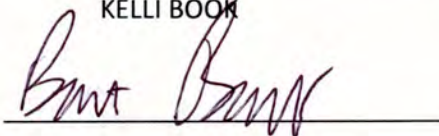
KIM ROBY



KELLI BOOK



ROD COLLINS



BART BANWART

$$\begin{array}{r} 1,027.363 \\ 895.629 \\ \hline 1,31,734 \end{array}$$

Check #	Vendor Name	Fund: 10	GENERAL FUND	Vendor Description	Amount
Checking					
93689	ACME ELECTRIC COMPANIES			SUPP.	536.40
93680	ADAIR-CASEY COMMUNITY SCHOOL DISTRICT				5,745.40
93690	ADEL ROTARY CLUB			FEES	135.00
93642	ADEL TIRE & SERVICE			SERV.	188.00
93691	ADEL TREE COMPANY			SERV.	325.00
93692	AHLERS AND COONEY, P.C.			SERV.	634.50
93693	AMAZON.COM			SUPP.	12.48
93643	AMES CSD			TUITION	1,572.65
93694	ANTHONY, BARBRA			AP EXAM	75.00
93695	ARCHER TV			SUPP.	46.56
93696	AREA 11			SUPP.	82.64
93697	ARNOLD MOTOR SUPPLY			SUPP.	249.33
93698	AZTEC SIGNS			SUPP.	2,660.00
93699	BAIER, JODI			REIMB	75.00
93700	BALDON HARDWARE			SUPP.	831.12
93701	BAUDVILLE			SUPP.	236.58
93702	BERGER, BRENDA			AP EXAM REIMB	75.00
93703	BOYER PETROLEUM			SUPP	263.76
93646	BP			SUPP.	1,820.33
93704	CAPITAL SANITARY			SUPP.	645.26
93705	CAVES, DON			TRANSP.	1,398.48
93706	CENGAGE LEARNING			SUPP.	279.18
93707	CENTURYLINK			SERV.	1,235.08
93708	CITY OF ADEL			UTIL	1,900.37
93709	CITY OF DESOTO			UTIL.	90.68
93710	CITY OF MINBURN			UTIL.	556.78
93711	CLEMENTS, RANDY			APR REIMB	150.00
93712	COMMUNICATION INNOVATORS INC.			SERV.	340.00
93713	CULLIGAN			SERV.	12.00
93664	CUMMINS CENTRAL POWER LLC			SUPP.	4,091.27
93665	DALLAS CENTER-GRIMES CSD			TUITION	1,858.65
93714	DALLAS COUNTY NEWS			PUBL.	385.44
93648	DE LAGE LANDEN FINANCIAL SERVICES			SERV.	818.35
93681	DES MOINES PUBLIC SCHOOLS			TUITION	3,900.88
93716	DUFOE, KARI			AP EXAM REIMB	75.00
93717	ECKHOFF, PA			AP EXAM REIMB	75.00
93718	ELECTRONIC ENGINEERING			SERV.	107.50
93719	EXCEL MECHANICAL CO., INC.			SERV.	1,436.00
93682	EXPERT EDGE, LLC			SERV.	1,475.00
93720	FAREWAY			SUPP	117.51
93721	FARROW, JAY			SERV.	4,200.00
93722	FLORA, DIANA			TRANSP	174.86
93723	FREESTONE, PENNY			AP EXAM REIMB	75.00
93724	FRIEDRICHSEN, TONY			TRANSP	1,048.86
93725	FULLER, KRISTI			AP EXAM REIMB	75.00
93726	GEADELMANN, SCOTT			AP EXAM REIMB	75.00
93727	GENERAL FIRE AND SAFETY			SERV	1,073.00

Check #	Vendor Name	Vendor Description	Amount
93728	GIVE MORE MEDIA	SUPP	149.21
93729	GLANZ, MATTHEW	AP EXAM REIMB	150.00
93730	GLASCOCK FLOORS INC	SERV.	7,722.05
93731	GRAYBAR ELECTRIC	SUPP.	2,388.48
93732	HANSEN, SCOTT	AP EXAM REIMB	75.00
93733	HARADA, JOHN	OFFICIAL	75.00
93735	HEARTLAND CO-OP	SUPP.	70.25
93736	HILLYARD/DES MOINES SANITARY SUPPLY CO.	SUPP.	2,963.52
93737	HILTON, TOM	TRANSP.	699.24
93738	HOFMANN, SUSAN	AP EXAM REIMB	75.00
93739	HOOK, TORK	AP EXAM REIMB	75.00
93740	HOTSY CLEANING SYSTEMS, INC	SUPP.	224.00
93741	HOUCHEN BINDERY LTD.	SERV.	379.20
93742	HOVEY, SONDR	AP EXAM REIMB	75.00
93743	HOYT, KEVIN	AP EXAM REIMB	75.00
93744	ID AMERICA	SUPP	258.22
93746	INLAND TRUCK PARTS & SERVICE	SUPP.	30.70
93747	INTERSTATE ALL BATTERY CENTER	SUPP.	527.59
93748	INTERSTATE POWER SYSTEMS	SUPP.	1,620.92
93749	IOWA ASSOCIATION OF SCHOOL BOARDS	FEES	4,304.00
93750	IOWA PRISON INDUSTRIES	SUPP.	81.50
93652	IOWA SCHOOL FINANCE INFO SERVICE	SERV.	1,772.47
93751	JOHNSON, SANDRA	AP EXAM REIMB	75.00
93668	JOHNSTON COMMUNITY SCHOOL DISTRICT	TUITION	7,622.96
93752	JORGENSEN, JAMIE	TEL.	45.00
93685	KIMBALL MIDWEST	SUPP.	306.16
93754	KOCH, DIANE	AP EXAM REIMB	75.00
93755	KOLLENKARK, COLE	AP EXAM REIMB	75.00
93756	LAMB, CANDICE	AP EXAM REIMB	75.00
93757	LANGE, KEVIN	AP REFUND	75.00
93758	LASER RESOURCES	SERV.	54.00
93759	LOWE'S	SUPP.	767.01
93760	MAINS, JENNIFER	AP EXAM REIMB	75.00
93671	MEDIACOM	SERV.	189.95
93762	MENARD, INC.	SUPP.	1,432.91
93764	MIDAMERICAN	UTIL.	14,767.66
93765	MIDAMERICAN	UTIL.	1,570.91
93766	MIDWEST ACOUSTICAL SUPPLY	SUPP.	1,049.60
93767	MIKE'S ADEL POWER EQUIPMENT	SUPPS	32.00
93769	MINBURN TELEPHONE	TEL.	35.37
93770	MONOPRICE, INC	SUPP	499.20
93771	NASCO	SUPP.	74.38
93772	NEWEGG.COM	SUPP	8,937.16
93773	OFFICE DEPOT	SUPP.	123.05
93774	ORIGER, PATTY	AP EXAM REIMB	150.00
93775	PAUL'S PEST CONTROL	SERV.	40.00
93776	PEARSON EDUCATION	SUPP.	9,056.68

93777 PERKINS, BOBBIE JO	AP EXAM REIMB	75.00
93656 PERRY COMMUNITY SCHOOL DISTRICT	SERV.	10,418.40
93778 PORTER, STACEY	AP EXAM REIMB	75.00
93779 PRUFROCK PRESS INC.	SUPP.	96.75
93686 PURCHASE POWER	SUPPS.	118.77
93780 QUILL	SUPP.	246.48
93782 RIEMAN MUSIC	SUPP.	662.35
93783 ROAD HUSKY TRAILER COMPANY	SERV.	16.96
93784 SCHOOL SPECIALTY	SUPP.	31.95
93785 SCHOOL SPECIALTY	SUPP.	1,557.07
93786 SCOTT'S AUTO GLASS	SERV.	500.00
93787 SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	110,993.93
93673 SEMINOLE RETAIL ENERGY SERVICES, LLC	SERV.	548.96
93788 SHERWIN WILLIAMS	SUPP.	450.45
93789 SLOSS, CONSTANCE	AP EXAM REIMB	75.00
93790 SNYDER, KRISTINE	AP EXAM REIMB	75.00
93791 SODERSTRUM, TERESA	AP EXAM REIMB	75.00
93792 SOFTWARE UNLIMITED, INC	FEES	300.00
93794 STRITTMATTER, BRENT	TRANSP	699.24
93658 SUBWAY #12091	SUPP.	39.90
93795 T & T SPRINKLER SERVICES INC	SERV.	577.87
93796 TANNER CO., INC	SUPP	768.00
93797 TEACHER DIRECT	SUPP.	109.16
93798 THOMAS BUS SALES	SUPPS.	1,255.57
93799 TURNKEY CONSTRUCTION, INC.	SERV.	1,654.84
93659 UNITED TRUCK & BODY CO	SUPP.	3,590.52
93676 URBANDALE COMMUNITY SCHOOL DISTRICT	TUITION	10,419.44
93677 US CELLULAR	TEL.	59.79
93800 WALSH DOOR & HARDWARE CO	SUPP.	1,406.30
93801 WASTE MANAGEMENT OF IOWA	DISPOSAL	1,339.17
93660 WAUKEE CSD	SERV.	21,211.75
93802 WHISNER, GLORIA	AP EXAM REIMB	75.00
93803 WILEY, DIA	AP EXAM REIMB	150.00
93804 WILSON, KAREN	AP EXAM REIMB	75.00
93687 WINDSTREAM	SERV.	352.16
93688 WOODLAND PARTS SUPPLY	SUPP	65.76
93679 WOODWARD GRANGER CSD	TUITION	4,680.00
93805 WORKSPACE INC.	EQUIP.	2,159.00
93806 ZIEGERT, MIKE	TRANSP.	699.24
	Fund Total:	291,935.03
Checking 1 Fund: 33 CAPITAL PROJECTS SILO FUND		
93734 HAWKEYE MATERIAL HANDLING	SUPP	4,471.00
93753 KECK PARKING	SERV.	4,490.00
93781 R L CRAFT CO. INC.	SERV.	103,482.00
93799 TURNKEY CONSTRUCTION, INC.	SERV.	20,402.00
	Fund Total:	132,845.00
Checking 1 Fund: 36 PHYSICAL PLANT & EQUIP LEVY FUND		
93650 DEWEY DODGE JEEP	SUPP	40,114.00

Adel-DeSoto-Minburn CSD

Board Report - For Board

08/07/2013 4:46 PM

Posted - All; Check Date 08/12/2013, 07/24/2013, 07/23/2013, 07/16/2013; Fund Number 10, 33,
36

User ID

Check # Vendor Name
93761 MEDIACOM

Vendor Description
SERV.

Amount
3,000.00

93782 RIEMAN MUSIC

SUPP.

3,848.00

Fund Total:

46,962.00

<u>Check #</u>	<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
Checking	1	Fund: 21	STUDENT ACTIVITY FUND	
93644	BANKS, HEATH		OFFICIAL	110.00
93645	BAXTER, JOSHUA		OFFICIAL	220.00
93647	BRUGGEMAN, JAMIE		OFFICIAL	110.00
93715	DECKER SPORTING GOODS		SUPP.	3,247.00
93720	FAREWAY		SUPP	13.52
93683	FISCHELS, ROGER			1,500.00
93654	KIRKPATRICK, DEAN		OFFICIAL	110.00
93768	MILLER, DANIEL		OFFICIAL	100.00
93655	NELSON, JOE		OFFICIAL	110.00
93657	RICHARDSON, J.P.		OFFICIAL	110.00
93788	SHERWIN WILLIAMS		SUPP.	55.99
93793	SPORTS PLAQUES		FEES	20.15
93661	WESTENDORF, JEFF		OFFICIAL	110.00
			Fund Total:	5,816.66
Checking	1	Fund: 22	MANAGEMENT LEVY FUND	
93653	IOWA WORKFORCE DEVELOPMENT		SERV	4,932.00
			Fund Total:	4,932.00

Check #	Vendor Name	1	Fund: 61	SCHOOL NUTRITION FUND	Vendor Description	Amount
93745	INLAND LEASING			SERV.		254.52
93667	JOHNSON, TIM			REFUND		5.10
93669	KRUMWIEDE, MITCHELL			TRAVEL		7.55
93672	ROACH, JOSHUA			REFUND		26.85
93787	SEABURY & SMITH, INC. IOWA FIDUCIARY			INSURANCE		147.98
93674	SMITH, SHARI			REFUND		3.95
93675	SWANSON, DIRK			REFUND		3.90
93678	VRBA, DEAN			REFUND		14.10
Fund Total:						463.95
Checking		1	Fund: 62	CHILD CARE FUND		
93787	SEABURY & SMITH, INC. IOWA FIDUCIARY			INSURANCE		(12.14)
Fund Total:						(12.14)
Checking		1	Fund: 91	AGENCY FUND		
93708	CITY OF ADEL			UTIL		6,520.98
93684	IOWA HIGH SCHOOL ATHLETIC ASSOCIATION			FEES		3,162.00
Fund Total:						9,682.98

VENDOR	DESCRIPTION	AMOUNT
AMAZON	Bio Med	373.97
AMAZON	Bio Med	65.72
AMAZON	Words to Life	226.01
AMAZON	Assessment Supplies	639.7
AMAZON	Assessment Supplies	226.13
BARNES & NOBLE	Just Critters	118.03
BARNES & NOBLE	Supplies	206.83
DECK THE WALLS	Supplies	34.95
ETSY.COM	Supplies	34
FAREWAY	Supplies	38.71
HEARTLAND AEA	Mentoring Reg	50
HEARTLAND AEA	Mentoring Reg	500
HEARTLAND AEA	Mentoring Reg	875
HOBBY LOBBY	Supplies	46.85
IA DEPT PUB SAFETY	Background checks	500
IASBO	Registration	95
IKEA	Supplies	84.93
JOANN FABRIC	Supplies	30.33
LEARNING POST	Supplies	298.26
LEARNING POST	Supplies	135.9
LEARNING POST	Name Tags, Borders	30.43
LON-THELANDOFNOD	Supplies	139.53
LON-THELANDOFNOD	Supplies	60.82
LOVE & LOGIC	Supplies	382.45
MENDARDS	Dowels	15.14
MICHAELS	Ribbon	56.07
MICHAELS	Supplies	14.45
OFFICE DEPOT	Supplies	177.91
OFFICE DEPOT	Supplies	489.57
OFFICE DEPOT	Supplies	48.56
PAYPAL	Supplies	39
POTTERY BARN	Supplies	110.94
STAPLES	Key Rings	143.92
SUITE DREAMS	Supplies	19.96
SUPPER CHEAP SIGNS	Signs	130.85
TARGET	Supplies	17.38
TARGET	Supplies	113.58
TARGET	Supplies	146.16
Total for Fund 10 PCard Purchases		6,717.04
BAYMONT INN	Travel	497.2
TOWN PLACE SUITES	Travel	528.51
Total for Fund 21 Pcard Purchases		1025.71

**ADEL DESOTO MINBURN CSD
AUGUST 2013 PAYROLL**

TUTORING

		<u># of Hours</u>		
Anderson, L.	032	6.00	\$	96.00
Anderson, L.	047	34.00	\$	816.00
Cline, J.	047	15.25	\$	366.00
Cole, S.	047	15.00	\$	360.00
Courtney, K.	047	17.00	\$	408.00
Crane, M.	047	15.00	\$	360.00
Huston, S.	047	17.00	\$	408.00
Kiselewski, J.	047	13.25	\$	318.00
Mahoney, A.	047	17.00	\$	408.00
Morris, J.	032	6.00	\$	96.00
Morris, J.	047	30.00	\$	720.00
Nelson, J.	047	11.00	\$	264.00
Nichols, J.	047	17.00	\$	408.00
Schmitz, A.	047	17.00	\$	408.00
Stephenson, C.	047	15.00	\$	360.00
Teed, J.	047	14.50	\$	348.00
TOTAL				\$ 6,144.00

IOWA CORE

		<u># of Hours</u>		
Baier, J.	044	15.00	\$	270.00
TOTAL				\$ 270.00

CDL PHYSICAL REIMBURSEMENT

Wasteney, R.	353		\$	65.00
TOTAL				\$ 65.00

PRE-EMPLOYMENT PHYSICAL REIMBURSEMENT

Morris, D.	350		\$	35.00
TOTAL				\$ 35.00

ADEL DESOTO MINBURN CSD
AUGUST 2013 PAYROLL

INFINITE CAMPUS

		<u># of Hours</u>		
Wolf, K.	027	62.00	\$	1,822.80
		TOTAL	\$	1,822.80

SUMMER TIGER TRIBUNE

		<u># of Hours</u>		
Weems, D.		10.75	\$	357.87
		TOTAL	\$	357.87

GRAND TOTAL			\$	8,694.67
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To The Board of Directors
ADM Community School District
General Fund - Monthly Revenue and Expense Comparison (Cash Basis)
July 31, 2013

MONTH	2009-10		2010-11		2011-12		2012-13		2013-14	
	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget
JULY	\$ 103,613	0.81%	\$ 190,423	1.37%	\$ 93,425	0.65%	\$ 127,528	0.89%	\$ 162,968	
AUGUST	231,374	2.62%	127,878	2.30%	167,235	1.82%	224,921	2.46%		
SEPT	1,100,680	11.22%	1,161,947	10.68%	1,060,284	9.24%	1,149,987	10.48%		
OCT	2,169,650	28.18%	2,378,012	27.85%	2,602,241	27.44%	2,196,814	25.81%		
NOV	1,319,763	38.49%	1,293,463	37.18%	1,403,740	37.26%	1,527,719	36.46%		
DEC	1,265,552	48.38%	1,409,297	47.35%	1,420,998	47.21%	1,368,822	46.01%		
JAN	863,950	55.14%	1,036,909	54.83%	1,067,515	54.67%	935,448	52.53%		
FEB	779,871	61.23%	859,824	61.04%	816,117	60.38%	1,107,553	60.26%		
MAR	844,357	67.83%	831,998	67.04%	1,097,275	68.06%	982,701	67.11%		
APR	2,269,658	85.57%	2,526,286	85.28%	2,362,469	84.59%	2,222,999	82.62%		
MAY	1,043,383	93.72%	1,185,391	93.83%	1,388,593	94.30%	1,377,526	92.23%		
JUNE	1,002,076	101.56%	1,041,032	101.34%	955,778	100.99%	1,104,732	99.93%		
ACTUAL	\$ 12,993,926		14,042,459		14,435,670		14,326,748		162,968	
BUDGET	\$ 12,794,789		\$ 13,856,194		\$ 14,294,742		\$ 14,336,843			

MONTH	2009-10		2010-11		2011-12		2012-13		2013-14	
	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget
JULY	\$ 852,011	6.66%	\$ 800,977	6.18%	\$ 871,499	6.45%	\$ 895,629	6.25%	\$ 1,027,363	
AUGUST	918,234	13.83%	905,255	13.17%	942,287	13.02%	909,350	12.59%		
SEPT	972,087	21.33%	959,739	20.28%	947,993	19.64%	1,072,747	20.07%		
OCT	936,108	28.56%	925,999	27.13%	955,399	26.30%	1,056,909	27.45%		
NOV	988,028	36.19%	967,990	34.30%	1,069,921	33.76%	1,138,502	35.39%		
DEC	1,540,680	48.23%	1,569,525	46.42%	1,464,360	43.98%	1,520,052	45.99%		
JAN	901,849	55.27%	1,000,754	54.14%	1,043,229	51.25%	1,162,516	54.10%		
FEB	1,037,789	63.28%	1,116,461	62.41%	1,133,363	59.16%	1,120,532	61.91%		
MAR	931,958	70.56%	1,054,572	70.55%	1,010,332	66.21%	1,042,495	69.19%		
APR	1,049,435	78.76%	1,018,081	78.41%	1,114,915	73.98%	1,168,278	77.33%		
MAY	1,004,610	86.52%	1,087,904	86.46%	1,118,188	81.78%	1,172,228	85.51%		
JUNE	1,287,364	96.46%	1,218,826	95.48%	1,434,036	91.79%	1,229,249	94.09%		
ACTUAL	\$ 12,420,154		12,626,083		13,105,523		13,488,487		1,027,363	
BUDGET	\$ 12,800,686		\$ 12,952,506		\$ 13,508,649		\$ 14,336,437			

132,000

Adel DeSoto Minburn Community School District
Revenue Totals
July 2013

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES		\$169,416.42	\$169,416.42		
STATE SOURCES		0.00	0.00		
FEDERAL SOURCES		<u>-6,448.69</u>	<u>-6,448.69</u>	<u>0.00</u>	
SUBTOTAL		\$162,967.73	\$162,967.73		
<u>SAVE (SILO) FUND</u>		94,564.26	94,564.26		
<u>DEBT SERVICE FUND</u>		126,531.24	126,531.24		
<u>SPECIAL REVENUE FUNDS</u>					
<u>PHYSICAL PLANT & EQUIPMENT FUND</u>		3,829.42	3,829.42		
<u>PHYSICAL PLANT & EQUIPMENT FUND</u>		58,898.66	58,898.66		
<u>STUDENT ACTIVITY FUND</u>		12,450.29	12,450.29		
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>		45.78	45.78		
<u>DAY CARE FUND</u>		20.00	20.00		
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>		1,500.00	1,500.00		
<u>AGENCY FUND</u>		<u>4,554.98</u>	<u>4,554.98</u>		
TOTAL ALL FUNDS	<u>\$0.00</u>	<u>\$465,362.36</u>	<u>\$465,362.36</u>	<u>\$0.00</u>	

Adel DeSoto Minburn Community School District
Expenditure Totals
July 2013

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS EXPENDITURE</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE		\$314,464.61	314,464.61		
HIGH SCHOOL		211,984.15	211,984.15		
OLD 6-7 BUILDING		274.30	274.30		
MIDDLE SCHOOL 6-8		159,441.82	159,441.82		
DESOTO INTERMEDIATE		150,754.48	150,754.48		
MINBURN ELEMENTARY		747.60	747.60		
ADEL ELEMENTARY		<u>189,696.01</u>	189,696.01		
SUBTOTAL		\$1,027,362.97	\$1,027,362.97		
<u>SAVE (SILO) FUND</u>		0.00	0.00		
<u>DEBT SERVICE FUND</u>		536,630.61	536,630.61		
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>		4,932.00	4,932.00		
<u>PHYSICAL PLANT & EQUIPMENT FUND</u>		219,311.61	219,311.61		
<u>STUDENT ACTIVITY FUND</u>		9,900.35	9,900.35		
<u>PROPRIETARY FUNDS</u>					
<u>SCHOOL NUTRITION FUND</u>		24,163.06	24,163.06		
<u>DAY CARE FUND</u>		1,201.68	1,201.68		
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>		4,000.00	4,000.00		
<u>AGENCY FUND</u>		3,197.00	3,197.00		
TOTAL ALL FUNDS	<u>\$0.00</u>	<u>\$1,830,699.28</u>	<u>\$1,830,699.28</u>	<u>\$0.00</u>	

**To The Board of Directors
ADM Community School District
Statement of Current Assets
For Month Ending July 31, 2013 (Cash Basis)**

	Governmental Funds						Proprietary Funds				ALL FUNDS
	10 General Operating	21 Student Activity	22 Management	36 Physical Plant & Equipment	33 Cap Projects Sales Tax	40 Debt Service	61 School Nutrition	62 Day Care	81 Scholarship	91 Agency	TOTALS
Previous Month Balance	\$ 5,898,395.91	\$ 311,160.36	\$ 1,192,548.53	\$ 182,069.33	\$ 548,604.53	\$ 8,758,949.24	\$ 252,839.29	\$ 71,130.60	\$ 3,050.00	\$ 86.07	\$ 17,218,833.86
Receipts	162,967.73	12,450.29	3,829.42	58,898.66	94,564.26	126,531.24	45.78	20.00	1,500.00	4,554.98	465,362.36
Previous Month Ins W/H & Accts I	6,322.04										6,322.04
Total Funds Available	\$ 6,067,685.68	\$ 323,610.65	\$ 1,196,377.95	\$ 240,967.99	\$ 643,168.79	\$ 8,885,480.48	\$ 252,885.07	\$ 71,150.60	\$ 4,550.00	\$ 4,641.05	\$ 17,690,518.26
Disbursements	1,027,362.97	9,900.35	4,932.00	219,311.61	-	536,630.61	24,163.06	1,201.68	4,000.00	3,197.00	1,830,699.28
Ending Balance	<u>\$ 5,040,322.71</u>	<u>\$ 313,710.30</u>	<u>\$ 1,191,445.95</u>	<u>\$ 21,656.38</u>	<u>\$ 643,168.79</u>	<u>\$ 8,348,849.87</u>	<u>\$ 228,722.01</u>	<u>\$ 69,948.92</u>	<u>\$ 550.00</u>	<u>\$ 1,444.05</u>	<u>\$ 15,859,818.98</u>
Cash in Bank	\$ 5,035,022.56	\$ 313,510.30	\$ 1,191,445.95	\$ 21,656.38	\$ 643,168.79	\$ 96,893.87	\$ 255,386.48	\$ 69,832.99	\$ 550.00	\$ 1,444.05	\$ 7,628,911.37
Cash Change Funds	-	-	-	-	-	-	200.00	-	-	-	\$ 200.00
ISJIT	4,259.34	200.00	-	-	-	-	15,390.42	200.00	-	-	\$ 20,049.76
Escrow - Bonds	-	-	-	-	-	8,251,956.00	-	-	-	-	\$ 8,251,956.00
Investments	-	-	-	-	-	-	-	-	-	-	\$ -
Deferred Revenue	-	-	-	-	-	-	(35,099.35)	-	-	-	\$ (35,099.35)
LT Liability	-	-	-	-	-	-	(7,147.00)	-	-	-	\$ (7,147.00)
Current Month Ins W/H	1,040.81	-	-	-	-	-	(8.54)	(84.07)	-	-	\$ 948.20
Total Current Assets	<u>\$ 5,040,322.71</u>	<u>\$ 313,710.30</u>	<u>\$ 1,191,445.95</u>	<u>\$ 21,656.38</u>	<u>\$ 643,168.79</u>	<u>\$ 8,348,849.87</u>	<u>\$ 228,722.01</u>	<u>\$ 69,948.92</u>	<u>\$ 550.00</u>	<u>\$ 1,444.05</u>	<u>\$ 15,859,818.98</u>
PRIOR YEAR											
Cash in Bank	\$ 4,298,228.64	\$ 306,512.23	\$ 1,070,764.95	\$ (26,282.46)	\$ 447,072.96	\$ 47,523.82	\$ 142,513.45	\$ 57,956.77	\$ 550.00	\$ 1,000.00	\$ 6,347,840.36
Cash Change Funds	-	-	-	-	-	-	200.00	-	-	-	\$ 200.00
ISJIT	2,889.99	5,220.00	-	63,847.25	-	-	85,327.94	1,995.00	-	-	\$ 159,280.18
Escrow - Bonds	-	-	-	-	-	8,348,877.32	-	-	-	-	\$ 8,348,877.32
Investments	-	-	-	-	275,387.08	259,453.04	-	-	-	-	\$ 534,840.12
Deferred Revenue	-	-	-	-	-	-	(21,370.84)	-	-	-	\$ (21,370.84)
LT Liability	-	-	-	-	-	-	(3,737.00)	-	-	-	\$ (3,737.00)
Current Month Ins W/H	1,020.67	-	-	-	-	-	(14.71)	(5.12)	-	-	\$ 1,000.84
Total Current Assets	<u>\$ 4,302,139.30</u>	<u>\$ 311,732.23</u>	<u>\$ 1,070,764.95</u>	<u>\$ 37,564.79</u>	<u>\$ 722,460.04</u>	<u>\$ 8,655,854.18</u>	<u>\$ 202,918.84</u>	<u>\$ 59,946.65</u>	<u>\$ 550.00</u>	<u>\$ 1,000.00</u>	<u>\$ 15,366,930.98</u>

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2013 - 07/2013

Excluding Zeros; Beginning Month 07/2013; Processing Month 07/2013; Fund Balance Account 24 Records Selected;
Fund Number 10

Fund: 10 GENERAL FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
10 741 000 8010 000	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 741 000 8011 000	ACT PREP FUND BALANCE	623.78	0.00	0.00	0.00	623.78
10 741 000 8090 000	INSTRUMENT RENTAL FUND BALANCE	6,842.48	154.40	2,385.00	0.00	9,073.08
10 741 000 8200 000	NURSE SUPPLIES - DONATIONS	193.01	0.00	0.00	0.00	193.01
10 741 172 8020 000	HS ART RESALE FUND BALANCE	(770.96)	0.00	0.00	0.00	(770.96)
10 741 172 8025 000	HS ADVISORY PGM FUND BALANCE	405.44	0.00	0.00	0.00	405.44
10 741 172 8035 000	HS CONTRIBUTIONS FUND BALANCE	8,374.31	0.00	179.66	0.00	8,553.97
10 741 172 8040 000	HS BAND RESALE FUND BALANCE	(887.93)	104.02	62.00	0.00	(929.95)
10 741 172 8050 000	HS BAND/VOCAL FEES FUND BALANCE	7,278.89	0.00	600.00	0.00	7,878.89
10 741 172 8080 000	HS WOODS RESALE FUND BALANCE	(5,361.74)	0.00	0.00	0.00	(5,361.74)
10 741 172 8110 000	HS STAFF LOUNGE FUND BALANCE	1,902.70	0.00	58.70	0.00	1,961.40
10 741 172 8170 000	HS CLASS COMPOSITE FUND BALANCE	0.00	0.00	900.00	0.00	900.00
10 741 409 8030 000	AE PACT FUND BALANCE	792.88	0.00	0.00	0.00	792.88
10 741 409 8035 000	AE CONTRIBUTIONS FUND BALANCE	12,319.11	0.00	0.00	0.00	12,319.11
10 741 409 8060 000	AE BOOK FAIR FUND BALANCE	1,374.55	0.00	0.00	0.00	1,374.55
10 741 409 8110 000	AE STAFF LOUNGE FUND BALANCE	3.00	3.00	0.00	0.00	0.00
10 741 412 8035 000	MS CONTRIBUTIONS FUND BALANCE	8,384.28	0.00	1,430.94	0.00	9,815.22
10 741 412 8040 000	MS BAND RESALE FUND BALANCE	333.70	0.00	14.50	0.00	348.20
10 741 412 8060 000	MS BOOK FAIR FUND BALANCE	854.12	0.00	0.00	0.00	854.12
10 741 412 8110 000	MS STAFF LOUNGE FUND BALANCE	4,640.72	0.00	0.00	0.00	4,640.72
10 741 418 8035 000	DS CONTRIBUTIONS FUND BALANCE	23,941.22	318.08	1,025.00	0.00	24,648.14
10 741 418 8040 000	DS BAND RESALE FUND BALANCE	891.11	0.00	0.00	0.00	891.11
10 741 418 8060 000	DS BOOK FAIR FUND BALANCE	1,699.58	0.00	0.00	0.00	1,699.58
10 741 418 8110 000	DS STAFF LOUNGE FUND BALANCE	231.37	3.00	0.00	0.00	228.37
Fund Total: 10		77,065.23	582.50	6,655.80	0.00	83,138.53

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2013 - 07/2013

Excluding Zeros; Beginning Month 07/2013; Processing Month 07/2013; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 172 6000 920	HS ATHLETIC FUND BALANCE	61,739.20	0.00	7,530.00	0.00	69,269.20
21 729 172 6660 920	HS GOLF FUND BALANCE	508.24	0.00	0.00	0.00	508.24
21 729 172 6710 920	HS BBB FUND BALANCE	14,376.29	(307.30)	0.00	0.00	14,683.59
21 729 172 6720 920	HS FB FUND BALANCE	4,338.80	2,890.75	0.00	0.00	1,448.05
21 729 172 6725 920	HS BSC FUND BALANCE	3,425.77	0.00	0.00	0.00	3,425.77
21 729 172 6730 920	HS BSB FUND BALANCE	1,260.56	5,005.56	2,113.25	0.00	(1,631.75)
21 729 172 6740 920	HS BTR FUND BALANCE	5,212.79	0.00	0.00	0.00	5,212.79
21 729 172 6790 920	HS WR FUND BALANCE	5,712.99	0.00	134.61	0.00	5,847.60
21 729 172 6815 920	HS VB FUND BALANCE	8,281.73	0.00	0.00	0.00	8,281.73
21 729 172 6825 920	HS GSC FUND BALANCE	1,489.57	800.89	0.00	0.00	688.68
21 729 172 6835 920	HS SB FUND BALANCE	2,899.23	669.00	0.00	0.00	2,230.23
21 729 172 6840 920	HS GTR FUND BALANCE	5,729.73	0.00	0.00	0.00	5,729.73
21 729 172 7001 950	ECOLOGY FUND BALANCE	132.60	0.00	0.00	0.00	132.60
21 729 172 7010 950	BUTTON CLUB FUND BALANCE	63.38	0.00	0.00	0.00	63.38
21 729 172 7055 950	HS PROM FUND BALANCE	1,505.08	0.00	0.00	0.00	1,505.08
21 729 172 7060 950	SPECIAL EVENTS FUND BALANCE	125,724.71	677.49	2,652.92	0.00	127,700.14
21 729 172 7065 950	FACILITIES PLANNING COMM FUND BAL	24,696.00	0.00	0.00	0.00	24,696.00
21 729 172 7070 950	DRAMA FUND BALANCE	7,673.82	27.34	0.00	0.00	7,646.48
21 729 172 7075 950	SPEECH CONTEST FUND BALANCE	5,364.06	0.00	0.00	0.00	5,364.06
21 729 172 7080 950	INTERNATIONAL CLUB FUND BALANCE	1,446.85	0.00	0.00	0.00	1,446.85
21 729 172 7100 950	NATIONAL HONOR SOCIETY FUND BALANCE	392.10	0.00	0.00	0.00	392.10
21 729 172 7110 950	HS DANZ TEAM FUND BALANCE	2,710.77	0.00	0.00	0.00	2,710.77
21 729 172 7120 950	SADD FUND BALANCE	1,645.53	0.00	0.00	0.00	1,645.53
21 729 172 7140 950	THESPIAN CLUB FUND BALANCE	679.85	0.00	0.00	0.00	679.85
21 729 172 7150 950	HS STUDENT COUNCIL FUND BAL	2,045.62	0.00	19.51	0.00	2,065.13
21 729 172 7170 950	TSA FUND BALANCE	1,332.26	0.00	0.00	0.00	1,332.26
21 729 172 7180 950	YEARBOOK FUND BALANCE	7,993.94	0.00	0.00	0.00	7,993.94
21 729 172 7210 950	HALL OF FAME FUND BALANCE	2,600.00	0.00	0.00	0.00	2,600.00
21 729 172 7230 950	HS CHEERLEADING FUND BALANCE	6,493.98	136.62	0.00	0.00	6,357.36
21 729 412 7180 950	MS STUDENT COUNCIL FUND BAL	1,063.67	0.00	0.00	0.00	1,063.67
21 729 412 7180 950	MS YEARBOOK FUND BALANCE	2,621.24	0.00	0.00	0.00	2,621.24
Fund Total: 21		311,160.36	9,900.35	12,450.29	0.00	313,710.30

GENERAL FUND

		FY 08	FY 09	FY 10	FY 11	FY 12	Estimated FY 13 8/5/2013	Estimated FY 14 8/5/2013
1	Revenues	12,752,463	13,329,795	12,945,815	14,020,985	14,452,065	14,333,263	14,711,314
	% of Increase from Prior Year	7.85%	4.53%	-2.88%	8.31%	3.07%	-0.82%	2.64%
2	Expenditures	12,521,411	12,614,190	12,321,404	12,794,673	13,159,054	13,584,667	14,925,870
	% of Increase from Prior Year	4.59%	0.74%	-2.32%	3.84%	2.85%	3.23%	9.87%
3	Cash Balance on June 30th	938,105	1,776,229	2,349,770	3,745,841	5,072,170	5,903,490	5,688,934
4	Undesignated Fund Balance	-174,514	520,172	1,026,308	2,284,873	3,605,714	4,329,673	4,115,117
5	Solvency Ratio (w/o AEA Flowthrough)	-1.42%	4.05%	8.26%	16.95%	25.84%	31.35%	28.96%
6	Maximum Spending Authority	14,505,607	15,310,396	16,030,000	17,887,467	19,105,748	20,257,536	21,352,814
7	Unspent Authority	1,984,196	2,696,206	3,708,597	5,092,794	5,946,694	6,672,869	6,426,944
8	Unspent Authority Ratio	13.68%	17.61%	23.14%	28.47%	31.13%	32.94%	30.10%

*Information Generated from CAR (1-4)