

## BOARD MEETING UPDATE

**AUGUST 12, 2013**

### APPROVED:

- July 15 Work Session Minutes
- July 15 Regular Minutes (With Correction)
- Bills/Claims
- Financial Reports
- Resignations/Terminations
  - Brandi Marker, associate, effective immediately
  - Abbie Wynja, associate, effective immediately
  - Bethany Farrell, associate, effective immediately
- Hires
  - Ashley Amdorfer, DS associate, step 1
  - Sarah Borne, AE associate, step 1
  - Linda Emehiser, food server/worker, step 1, effective 8/21/13
  - Kylee Henderson, DS associate, step 1
  - Ryan Henderson, MS football coach, step 1
  - Mia Kirkpatrick-Harris, AE associate, step 1
  - Virginia Lynde, DS associate, step 1
  - Nedra (Gayle) Schultz, food server/worker, step 8
  - Matt Stewart, driver
  - Katrina Stolz, AE office assistant, step 6, effective 8/15/13
  - Dusty Strunk, DS associate, step 1
- Transportation Handbooks
- First Reading of Policy 402.6 – Insurance
- Teacher Quality Committee Administrators
  - Greg Dufoe
  - Carole Erickson
  - Jodi Banse
  - Kim Timmerman
- Open Enrollment In 2013-14
  - Cael Murray, Gr 1 from Waukee
  - Kayla Paulson, Gr 8 from WDM
  - Jaedyn Paulson, Gr 5, from WDM
  - Justice Paulson, Gr 5 from WDM
  - Contessa Spiegel, Gr 3 from DM
  - Joseph Spiegel, Gr 4 from DM
  - Shyanne Spiegel, K from DM
- Open Enrollment Out for 2013-14
  - Ella Forsyth, Gr 2 to DCG
  - Grace Forsyth, Gr 4 to DCG
  - Jack Forsyth, Gr 6 to DCG

- Madelyn Forsyth, Gr 7 to DCG
- Jacob Kroupa, Gr 10 to Perry
- Resolution to Close Open Enrollment in Special Education for 2014-15
- IASB Legislative Resolutions
- Specialty Underwriters Breakdown Insurance – NON RENEWAL
- Interim Elementary Dean Position .5 FTE – Larry Schrock

#### REPORTS/DISCUSSION

- FRK – Facility Master Planning
- Activity Director Quarterly Report
- Iowa Teacher Leadership & Compensation System (ITLC)

#### Important Dates

|              |                            |
|--------------|----------------------------|
| August 15    | First Day of School        |
| September 10 | Board Election             |
| September 16 | Board of Education Meeting |

ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.

**"Experiencing Success Today, Achieving Dreams Tomorrow"**

**NOTICE OF PUBLIC MEETING**

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 12th day of August 2013, for its regular meeting in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
DISTRICT BOARD ROOM

August 12, 2013  
6:00 P.M.

**OPENING:**

6:00 P.M.      Call to order  
Roll call  
Emergency additions and adoption of agenda

6:05      Consent agenda  
Approval of minutes  
Approval of bills/claims and transfers *no transfers*  
Secretary/Treasurer financial reports  
Personnel contracts  
School Bus Driver's Handbook  
First Reading of Board Policy 402.6 "Insurance"  
Teacher Quality committee members  
Open enrollment  
Welcome of visitors and open forum

**ACTION ITEMS:**

Resolution to close open enrollment in special education in 2014-15  
IASB Legislative Resolutions  
Specialty Underwriters Insurance Renewal  
Interim Elementary Dean Position

**ADMINISTRATIVE REPORTS/DISCUSSION ITEMS:**

Facility Master Planning - FRK  
Activity Director Quarterly Report  
Iowa Teacher Leadership and Compensation System  
Adjournment

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Nancy Gee  
Secretary  
Board of Directors



## PROPOSED 2014 IASB LEGISLATIVE ACTION PRIORITIES

Please use this form to record your board's **Top Five Legislative Priorities in Rank Order**. Please select **only up to 5** resolutions that are most important to your district. Resolution numbers can be found by visiting our website at <http://www.ia-sb.org/Publications.aspx?id=5008>. If you have new resolutions, record the exact wording as discussed at your board meeting. Also, please let us know if there are resolutions that should be removed from the platform. Please register your response via this link <https://docs.google.com/forms/d/15QObOZuF3FjphhP0RzfevroA-Pt8icrrrbSbPuRP4/viewform>, on the IASB website by **August 9, 2013**.

The Board of Directors of Adel DeSoto Minburn School District on  
8/12, 2013, adopted the following Legislative Action Priorities and Resolutions on a  
vote of 4 to 0.  
Submitted by: Name Nancy Gee Title Business Manager

Continue Priorities from the 2013 IASB Platform: \_\_\_\_\_  
(2013 resolutions #'s 3, 7, 12, 13, & 19)

2014 Priorities: (use 2013 resolution number, choose no more than 5)

3 7 12 14

New Resolutions or amendments to existing:

Resolutions that should be removed: \_\_\_\_\_  
(use 2013 resolution number)



## ***Call for 2014 Legislative Action Priorities***

### **What Your Board Needs to Do**

Spend the May, June, or July (or first week of August) board meetings analyzing, discussing and voting on your top legislative priorities for next year. This should give all school boards at least two meetings to identify their priorities for the 2014 General Session by doing one or more of the following:

- Pick no more than five priorities or agree to move forward with the priorities from the 2013 platform, and/or;
- Suggest amendments to existing resolutions or recommend new resolutions;
- Identify resolutions that should be removed from the platform if they are no longer relevant or critical;

***Return up to five of your top legislative priorities or general approval to IASB by August 9th via the Internet at [https://docs.google.com/forms/d/15QObOZuF3FjphhP0RzfeyroA - Pt8icrrrbSbPuRP4/viewform](https://docs.google.com/forms/d/15QObOZuF3FjphhP0RzfeyroA-Pt8icrrrbSbPuRP4/viewform).***

### **The Resolutions and Priorities Process**

- The IASB Legislative Resolutions Committee (LRC), at its August meeting, will review the submitted resolutions, prioritize them and make recommendations to the IASB Board of Directors.
- The IASB Board of Directors, at its September meeting, will vote to approve or modify the LRC recommendations and forward the report to the Delegate Assembly.
- The IASB Delegate Assembly will meet in Des Moines on November 20<sup>th</sup>. The Delegate Assembly is the official body that establishes the IASB Legislative Priorities, Resolutions and Beliefs.

### **What is the Legislative Resolutions Committee?**

The building of, and the strength of, the IASB legislative platform is based on member input. The Legislative Resolutions Committee is a 19 member committee comprised of K-12 board members, an AEA representative and an Iowa Community College Board of Trustees member. The IASB President-elect presides over the LRC. Members of the IASB Board of Directors appoint an LRC committee member from their director district. The IASB president makes five at-large appointments. The AEAs and Iowa Association of Community College Trustees each appoint one member. The LRC is a cross-section of school boards from across Iowa, big and small, urban and rural.

Thank you for adding your voices to the IASB legislative grassroots process!

### **Remember: IASB needs your top five resolutions by August 9th.**

Please visit this link to obtain a copy of all supporting documents; <http://www.iasb.org/LegislativeAdvocacy.aspx?id=7342>.





## 2013 IASB Legislative Resolutions

| STUDENT ACHIEVEMENT AND STUDENT EQUITY:<br>The Iowa Association of School Boards:  | Legislative Action<br>2013 Session  |
|--|---|
| 1. Supports preserving the integrity of the statewide penny sales tax for school infrastructure, including the tax equity provisions of buying down the highest additional levy rates to the state average.  | Distribution of sales tax monies will be equalized beginning July 1, 2014<br>PETR fund receives guaranteed 2.1% of total collected sales and use tax generated by the additional penny  |
| 2. Supports full state funding to encourage local initiatives to fully comply with current professional development program requirements.  | Continued funding of professional development   |
| 3. Supports continued progress in the development of rigorous content standards and benchmarks consistent with the Iowa Core focused on improving student achievement, including the following state actions: <ul style="list-style-type: none"> <li>▪ Provide and fund technical assistance to help school districts fully implement the Iowa Core.</li> <li>▪ Develop or obtain high-quality summative and formative assessments, aligned to the skills students should know and be able to do to succeed globally and locally.</li> <li>▪ Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development. <b>2013 IASB Legislative Action Priority</b></li> </ul> | \$1M in HF 604 Ed Approps<br>\$1M in HF 648 Bond Repayment<br><br>SUCCESS!!! Ed Reform, HF 215, has a task force to study a new statewide assessment to measure the full range and rigor of the Iowa Core with implementation beginning 16-17 school year.<br>HF 215 as task force to develop new teacher evaluation to include student achievement |
| 4. Supports adequate and on-time funding for English-language learner (ELL) students until the students reach proficiency.   | SF 452, Standings, extends ELL funding from four years to five  |
| 5. Supports a funding mechanism for school districts' transportation costs that does not directly or indirectly impact funding for the educational program.  | No change   |
| 6. Supports adequate funding to ensure all 4-year-olds have access to a high quality public school preschool program. We should continue to allow 4-year-olds to be included in the enrollment count if those programs can demonstrate meeting the collaboration and quality standards requirements of the statewide voluntary preschool program.  | HF 215 includes language that clarifies that community providers may use funds for PD, instructional equipment, materials and other direct costs. Directs unused funds to be used to expand capacity in next school year  |
| 7. Supports continuation of sufficient incentives and assistance to encourage sharing, reorganization or regional high schools to expand academic learning opportunities for students and to improve student achievement. IASB supports expansion of sharing incentives to include special education, curriculum and other critical administrative positions. The incentives must be available to school districts regardless of the location of the sharing partner(s). <b>2013 IASB Legislative Action Priority</b>  | SUCCESS!! HF 472 expanded the sunset for operational sharing for five more years and broadened the category to include more positions. SF 452 added social workers to the list.   |
| 8. Supports legislation that increases the at-risk student weighting and includes drop-out prevention in the foundation formula.   | No change   |
| 9. Supports revising the foundation formula to equalize per pupil funding regardless of the school district.   | No change   |
| 10. IASB supports Iowa law giving local school boards authority to establish charter schools. Charter schools should not be established by any entity other than public school boards and, after approval of a charter school by a local school district, charter school plans and waivers must be approved by the State Board of Education and  | No change   |





## 2013 IASB Legislative Resolutions

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|--|---|
| subject to all state accountability and reporting standards.   |   |
| 11. Supports flexibility in the use of modified allowable growth for dropout prevention and the expansion of the definition of at-risk to also include low socio-economic status as a factor in determining a student's at-risk status.  | No change   |
| 12. Supports reform of Iowa's K-12 education system that: <ul style="list-style-type: none"> <li>▪ Is research-based;</li> <li>▪ Is focused on student achievement;</li> <li>▪ Includes comprehensive assessments to measure the full range and rigor of the Iowa Core;</li> <li>▪ Maintains oversight and control by locally elected boards of directors;</li> <li>▪ Does not "repurpose" existing education funds; and</li> <li>▪ Does not impose new mandates unless they are fully funded.</li> </ul> <b>2013 IASB Legislative Action Priority</b> | HF 215 Ed Reform: <ul style="list-style-type: none"> <li>♦ statewide assessments aligned to Core</li> <li>♦ maintain oversight by local boards</li> <li>♦ current funds not repurposed.</li> <li>♦</li> </ul> |
| 13. Supports returning to three-year school board member terms with less than a majority of the school board elected in any one year.  | No change   |
| <b>FINANCE</b><br>The Iowa Association of School Boards  |   |
| 14. Supports setting allowable growth at a rate that encourages continuous school improvement and reflects actual cost increases experienced by school districts and AEAs. Our financial priority is to increase and maintain the state cost per pupil and the spending authority associated with it to build a strong base for future education resources with full state funding of the state's share of the cost per pupil. <b>2013 IASB Legislative Action Priority</b>  | SUCCESS!! Two years of allowable growth were set! For FY 14, two percent of allowable growth plus two percent of full state funding; FY 15, four percent of allowable growth.                                 |
| 15. Supports a school foundation formula that adequately, and in a timely manner, funds changes in demographics, including declining and increasing enrollment challenges.   | No change.  |
| 16. Supports greater flexibility in the use of the management levy for those services required by law including inspections and publication costs and legal and auditing services, including internal auditing services and staff.   | No change.  |
| 17. Supports greater flexibility in allowing school districts to charge fees for non-curricular related costs.   | No change.  |
| 18. Supports the continuation of programs currently funded by the early intervention block grant program with flexibility to use those funds for other K-3 literacy programs if approved by the school board.  | SUCCESS!! Sunset was extended for five years, until 2018.   |
| <b>LOCAL CONTROL</b><br>The Iowa Association of School Boards  |   |
| 19. Supports legislation that provides greater flexibility for school districts to meet changing needs, become more efficient, protect natural resources and save public funds.  | No change.  |
| 20. Supports the repeal of the mandatory school start date, while offering incentives to school districts to provide extended days and/or innovative calendars. School districts receiving these incentives will evaluate and determine the impact on student learning when establishing the start day for school. <b>2013 IASB Legislative Action Priority</b>  | No change in the start date but HF 215 includes an option for schools to choose between either 180 days or 1080 hours for the school year   |
| 21. Supports the use of physical plant and equipment levy (PPEL) funds for the maintenance and repair of transportation equipment that can be purchased or financed with PPEL funds.   | No change.  |





## 2013 IASB Legislative Resolutions

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| <b>TAXES</b>   |   |
| The Iowa Association of School Boards  |   |
| 22. Supports legislation allowing school bond issues to be passed by a simple majority vote and to permit the local school board to levy a combination of property taxes and income surtaxes to pay the indebtedness.  | No change.  |
| 23. Supports sufficient state revenues to adequately fund public education as Iowa's number one priority. IASB opposes erosion of the existing tax base. IASB supports a full accounting every two years by state government of the costs of all exemptions, credits or deductions for the income tax, sales tax or property tax.  | SF 295, commercial property tax relief may limit ability of state to provide sufficient allowable growth in the future  |
| 24. Supports Tax Increment Financing (TIF) limitation, reform and regulation. Reforms should limit the duration of all TIF districts, and mandate inclusion of the affected taxing bodies including school districts in discussions prior to the imposition of a TIF. TIFs are to be used for the sole purpose of stimulating development that would otherwise not occur. Expenditures from TIF revenues should not be used to pay for property tax rebates or other direct subsidies to private developers. In addition, IASB opposes residential TIFs that are not directly tied to job creation unless the impacted school districts approve. | No change.  |
| 25. Opposes a constitutional amendment or statewide voter referendum that would limit taxes, spending or local control impacting education.  | No change.  |
| 26. Supports efforts to minimize property tax disparities that occur between school districts because of the additional levy rate in the school foundation formula.  | HF 215 includes language that freezes the additional levy rate at the FY 2013 rate and has any property taxes generated by allowable growth in FY 14 and FY 15 paid for by the state  |
| 27. Opposes property tax restructuring unless it holds school districts harmless.  | SF 295 holds districts harmless for two years because the state picks up the additional levy rate generated by FY 14 and FY 15 allowable growth rates.<br>SF 295 provides funds to counties that will be available to districts to replace lost PPEL and PERL revenue |
| 28. Opposes the imposition of franchise fees on school corporations.<br>NEW  | No change   |
| <b>PERSONNEL</b>   |   |
| The Iowa Association of School Boards  |   |
| 29. Supports giving school districts and AEAs the option to reduce staff to respond to reductions in funding or to comply with an arbitrator's award. School districts and AEAs should not be required to use the teacher contract termination procedures in <i>Iowa Code</i> section 279.13 for such staff reductions.  | No change.  |
| 30. Supports providing school districts with incentives and the flexibility to pay market competitive wages for shortage area positions, especially in the areas required to meet graduation and Iowa Core mandates.   | HF 215 provides \$10 million for incentives to teachers who teach core subjects in high-need schools  |





## 2013 IASB Legislative Resolutions

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| 31. Opposes changes to labor and employment laws unless they: <ul style="list-style-type: none"><li>▪ Include adequate resources provided by the state without a shift from other education resources or significant burden on property taxpayers.</li><li>▪ Balance the rights of the employees with the rights of management with scales tipped in favor of student achievement and student safety.</li></ul> | No change.   |
| 32. Support a requirement that arbitrators prior to any imposition of an award against a school district, AEA or community college, first consider local conditions and ability to pay. After the arbitrator determines the school district, AEA or community college has the ability to pay, the arbitrator should then consider comparability based upon similar size and geographic region.                  | No change.   |
| 33. Supports a change in state law that allows school districts to enroll their employees in the state's health, dental and life/long-term disability insurance pools.  | No change.   |
| <b>UNFUNDED MANDATES</b><br>The Iowa Association of School Boards:  |  |
| 34. Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost, including educational programming and health care costs.   | No change.   |
| 35. Supports the federal commitment to fund 40 percent of the cost of educating students receiving special education services, and requests that the federal government fulfill that commitment by increasing funding a minimum of 8 percent per year until the 40 percent figure is achieved.  | No change.   |
| 36. Opposes and seeks to repeal unfunded mandates.  | No mandates repealed<br><br>Mandatory background checks for all employees every five years at school district cost |
| 37. Supports legislation requiring any new mandate have corresponding funding sufficient to implement the new mandate.  | Districts can opt out of teacher pathways if insufficient funding or other financial impediments                   |



## 2013 IASB Legislative Resolutions

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| <p><b>AREA EDUCATION AGENCIES:</b><br/>Acknowledges the AEAs legislative platform, including:</p>  |  |
| <ul style="list-style-type: none"> <li>▪ Supports additional resources to AEAs and school districts for curriculum development, student assessment analysis, in-service training, professional development and technology assistance;</li> <li>▪ Supports legislation allowing students in accredited nonpublic schools to be counted for special education services, allowing them full access to services;</li> <li>▪ Supports fully funding the AEA budget as provided by the school growth factor;</li> <li>▪ Supports creation of a separate funding mechanism for the operation and maintenance of AEA facilities;</li> <li>▪ Supports an increase in funding for early childhood efforts.</li> </ul>  |  |
| <p><b>COMMUNITY COLLEGES:</b><br/>Acknowledges the community college legislative platform, including:</p>  |  |
| <ul style="list-style-type: none"> <li>▪ Supports funding State General Aid (SGA) at \$186 million which reflects the calculation under the formula adopted by the State Board of Education a base of \$178 million;</li> <li>▪ Supports a state commitment of \$11 million for skilled worker training through the Workforce Training and Economic Development Fund;</li> <li>▪ Supports a state commitment of \$5 million to maintain and build capacity for skilled worker training, through Remedial Education, Developmental Education and Adult Literacy Programs;</li> <li>▪ Supports the expansion of the Career Academy Pilot using K12 Physical Plant and Equipment Levy (PPEL) funds to expand and grow Career Academies for K12 students across Iowa; and</li> <li>▪ Supports the 15 Community College Boards' local governance flexibility to access local tax support in its discretion to meet the needs of local workforce training and their local communities</li> </ul> |  |
| <p><b>URBAN EDUCATION NETWORK</b><br/>Acknowledges the UENs legislative platform, including:</p>   |  |
| <ul style="list-style-type: none"> <li>▪ <b>Educational Transformation including:</b> <ul style="list-style-type: none"> <li>○ Urgency</li> <li>○ Meaningful Assessment</li> <li>○ Literacy</li> <li>○ Innovation</li> <li>○ New concepts of delivery</li> <li>○ Educational Instructional Staff</li> <li>○ Administrative Leadership</li> <li>○ Improving recruiting and hiring practices</li> <li>○ World class models</li> </ul> </li> <li>▪ <b>Adequate and Equitable funding</b></li> <li>▪ <b>21<sup>st</sup> Century Funding System</b></li> </ul>  |  |



## 2014 IASB Call for Legislative Action Priorities

### Student Achievement and Student Equity - The Iowa Association of School Boards

1. Supports preserving the integrity of the statewide penny sales tax for school infrastructure, including the tax equity provisions of buying down the highest additional levy rates to the state average.

2. Supports full state funding to encourage local initiatives to fully comply with current professional development program requirements.

3. Supports continued progress in the development of rigorous content standards and benchmarks consistent with the Iowa Core focused on improving student achievement, including the following state actions: ☐ Provide and fund technical assistance to help school districts fully implement the Iowa Core. ☐ Develop or obtain high-quality summative and formative assessments aligned to the skills students should know and be able to do to succeed globally and locally. ☐ Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development.

Our district's #2 priority

4. Supports adequate and on-time funding for English-language learner (ELL) students until the students reach proficiency.

5. Supports a funding mechanism for school districts' transportation costs that does not directly or indirectly impact funding for the educational program.

6. Supports adequate funding to ensure all four-year-olds have access to a high quality public school preschool program. We should continue to allow four-year-olds to be included in the enrollment count if those programs can demonstrate meeting the collaboration and quality standards requirements of the statewide voluntary preschool program.

7. Supports continuation of sufficient incentives and assistance to encourage sharing, reorganization or regional high schools to expand academic learning opportunities for students and to improve student achievement. IASB supports expansion of sharing incentives to include special education, curriculum and other critical administrative positions. The incentives must be available to school districts regardless of the location of the sharing partner(s).

Our district's #4 priority

8. Supports legislation that increases the at-risk student weighting and includes drop-out prevention in the foundation formula.

9. Supports revising the foundation formula to equalize per-pupil funding regardless of the school district.

10. Supports Iowa law giving local school boards authority to establish charter schools. Charter schools should not be established by any entity other than public school boards and, after approval of a charter school by a local school district, charter school plans and waivers must be approved by the State Board of Education and subject to all state accountability and reporting standards.

11. Supports flexibility in the use of modified allowable growth for dropout prevention and the expansion of the definition of at-risk to also include low socio-economic status as a factor in determining a student's at-risk status.

12. Supports reform of Iowa's k-12 education system that: ☐ Is research-based; ☐ Is focused on student achievement; ☐ Includes comprehensive assessments to measure the full range and rigor of the Iowa Core; ☐ Maintains oversight and control by locally elected school and AEA boards of directors; ☐ Does not "repurpose" existing education funds; and ☐ Does not impose new mandates unless they are fully funded.

Our district's #3 priority

13. Supports returning to three-year school board member terms with less than a majority of the school board elected in any one year.

### Finance - The Iowa Association of School Boards:

14 Supports setting allowable at a rate that encourages continuous school improvement and reflects actual cost increases experienced by school districts and AEAs. Our financial priority is to increase and maintain the state cost-per-pupil and the spending authority associated with it, to build a strong base for future education resources with full state funding of the state's share of the cost-per-pupil.

Our district's #1 priority

15 Supports a school foundation formula that adequately, and in a timely manner, funds changes in demographics, including declining and increasing enrollment challenges.

16 Supports greater flexibility in the use of the management levy for those services required by law, including inspections and publication costs and legal and auditing services, including internal auditing services and staff.



17. Supports greater flexibility in allowing school districts to charge fees for non-curricular related costs.

18. Supports the continuation of programs currently funded by the early intervention block grant program with flexibility to use those funds for other K-3 literacy programs if approved by the school board.

### Local Control - The Iowa Association of School Boards:

19. Supports legislation that provides greater flexibility for school districts to meet changing needs, become more efficient, protect natural resources and save public funds.

20. Supports the repeal of the mandatory school start date, while offering incentives to school districts to provide extended days and/or innovative calendars. School districts receiving these incentives will evaluate and determine the impact on student learning when establishing the start day for school.

21 Supports the use of physical plant and equipment levy (PPEL) funds for the maintenance and repair of transportation equipment that can be purchased or financed with PPEL funds.

### Taxes - The Iowa Association of School Boards:

22. Supports legislation allowing school bond issues to be passed by a simple majority vote and to permit the local school board to levy a combination of property taxes and income surtaxes to pay the indebtedness.

23. Supports sufficient state revenues to adequately fund public education as Iowa's number one priority. IASB opposes erosion of the existing tax base. IASB supports a full accounting every two years by state government of the costs of all exemptions, credits or deductions for the income tax, sales tax or property tax.

24. Supports Tax Increment Financing (TIF) limitation, reform and regulation. Reforms should limit the duration of all TIF districts, and mandate inclusion of the affected taxing bodies including school districts in discussions prior to the imposition of a TIF. TIFs are to be used for the sole purpose of stimulating development that would otherwise not occur. Expenditures from TIF revenues should not be used to pay for property tax rebates or other direct subsidies to private developers. In addition, IASB opposes residential TIFs that are not directly tied to job creation unless the impacted school districts approve.

25. Opposes a constitutional amendment or statewide voter referendum that would limit taxes, spending or local control impacting education.

26. Supports efforts to minimize property tax disparities that occur between school districts because of the additional levy rate in the school foundation formula.

27. Opposes property tax restructuring unless it holds school districts harmless.

28. Opposes the imposition of franchise fees on school corporations.

### Personnel - The Iowa Association of School Boards:

29. Supports giving school districts and AEAs the option to reduce staff to respond to reductions in funding or to comply with an arbitrator's award. School districts and AEAs should not be required to use the teacher contract termination procedures in Iowa Code section 279.13 for such staff reductions.

30. Supports providing school districts with incentives and the flexibility to pay market competitive wages for shortage area positions, especially in the areas required to meet graduation and Iowa Core mandates.

31. Opposes changes to labor and employment laws unless they: ☐ Include adequate resources provided by the state without a shift from other education resources or significant burden on property taxpayers. ☐ Balance the rights of the employees with the rights of management with scales tipped in favor of student achievement and student safety.

32. Support a requirement that arbitrators prior to any imposition of an award against a school district, AEA or community college, first consider local conditions and ability to pay. After the arbitrator determines the school district, AEA or community college has the ability to pay, the arbitrator should then consider comparability based upon similar size and geographic region.

33. Supports a change in state law that allows school districts to enroll their employees in the state's health, dental and life/long-term disability insurance pools.



### Unfunded Mandates - The Iowa Association of School Boards:

34. Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost, including educational programming and health care costs.

35. Supports the federal commitment to fund 40 percent of the cost of educating students receiving special education services, and requests that the federal government fulfill that commitment by increasing funding a minimum of 8 percent per year until the 40 percent figure is achieved.

36. Opposes and seeks to repeal unfunded mandates.

37. Supports legislation requiring any new mandate have corresponding funding sufficient to implement the new mandate.

### New Resolutions or Amendments to Existing Resolutions

Please use the following text boxes to type any 'new' resolutions or amendments for consideration. Label each 'new' resolution with alpha letters 'New A', 'New B', 'New C', etc. Label each amendment, "Amend resolution #1", etc.

New A or Amend #

New B or Amend #

New C or Amend #

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Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003  
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

TO: Board of Directors  
FROM: Greg Dufoe, Superintendent  
SUBJECT: Memorandum for August 12, 2013

**Personnel contracts:**

I recommend the following resignations/terminations:

Brandi Marker, DS Teacher Associate, effective immediately

Abbie Wynja, AE Teacher Associate, effective immediately

I recommend the following new contracts effective for the 2013-14 school year:

Ashley Arndorfer, DS Teacher Associate, Step 1

Linda Emehiser, AE Food Server/Worker I, Step 1, effective 8/21/13

Kylee Henderson, DS Teacher Associate, Step 1

Ryan Henderson, MS Football Coach, Step 1

Mia Kirkpatrick-Harris, AE Teacher Associate, Step 1

Virginia Lynde, DS Teacher Associate, Step 1

Nedra (Gayle) Schultz, AE Food Server/Worker I, Step 8

Matt Stewart, Bus Driver

Katrina Stolz, AE .5 Office Assistant, Step 6, effective 8/15/13

Dusty Strunk, DS Teacher Associate, Step 1

**School Bus Driver's Handbook (Exhibit 1):**

I recommend the School Bus Driver's Handbook as presented by Richard Beechum, Transportation Director.

**First Reading of Board Policy 402.6 "Insurance" (Exhibit 2):**

This policy was revised earlier to change the eligibility requirement for health insurance for classified staff. The revision is now required for the change in eligibility for the certified staff due to the agreement reached in the 2013-14 Master Contract. The new eligibility requirements will align with the Affordable Care Act at 30 hours/week.

**Teacher Quality committee members:**

I recommend approval of the following administrators to the Teacher Quality Committee: Greg Dufoe, Kim Timmerman, Jodi Banse, and Carole Erickson.

**Open enrollment in for 2013-14:**

Cael Murray, 1<sup>st</sup> grade, from Waukee to ADM (good cause)

Kayla Paulson, 8<sup>th</sup> grade, from WDM to ADM (continuation)

Jaedyn Paulson, 5<sup>th</sup> grade, from WDM to ADM (continuation)

Justice Paulson, 5<sup>th</sup> grade, from WDM to ADM (continuation)

Contessa Spiegel, 3<sup>rd</sup> grade, from DM to ADM (good cause)

Joseph Spiegel, 4<sup>th</sup> grade, from DM to ADM (good cause)

Shyanne Spiegel, K, from DM to ADM (good cause)



I am working with Drew Bracken to create an interim contract for Larry. This interim agreement would not commit us to keeping Larry in this position for the following year.

**Administrative Reports/Discussion items:**

**Facility Master Planning – FRK:**

Tom and Dave from FRK will be here to continue the facility master planning discussion. We will focus on the AE and DS projects and make a plan on how to continue moving forward.

We will also discuss the issues surrounding the secondary buildings. I strongly feel we need some more time to study and gather feedback on the MS/HS flip concept. With summer break there was not an opportunity to gather feedback from either staff groups. I just simply cannot go too fast and create confusion or issues.

It is my hope that we can move forward with FRK as our architects for identified projects. Interviewing architects would slow down the process and sever the continuity of FRK and their deep understanding of our needs and issues. The collaborative process that has been established with the FRK team is something I want to continue. I welcome your thoughts on that. Dave Briden will spend time talking through our contract with FRK and answer any board questions. Dave will also elaborate on the support FRK will provide if we go with the conventional design-bid-build process with an architect as the lead.

Another option is for us to use a construction manager – like ICAT from IASB. It talked with Dave at length about this on Friday and I will be interested to hear the board's perspective following our meeting on Monday night.

**Activity Director Quarter Report (Exhibit 5):**

Doug Gee, Activities Director, will address the Board and provide a quarterly update on our athletics and fine arts programs. I have scheduled Doug to provide updates to the Board four times throughout the year.

**Iowa Teacher Leadership and Compensation System (Exhibit 6):**

Included in your packet is the DE's guidance on the ITLC educational reform. We will discuss as a board. I need the board's indication that we want to participate in this reform – districts can opt out – they would not receive the additional state aid supplement.

More guidance is coming from the DE this month. There will be some heavy lifting to get us prepared for change of this magnitude, no doubt.

**Important dates:**

- August 15 First Day of School
- September 10 Board of Directors Election Date
- September 11 Dismiss 1:00 PM; PD meetings
- September 16 Board of Education Meeting, 6:00 pm
- September 23 No School; PD meetings
- October 9 Dismiss 1:00 PM; PD meetings



**Open enrollment out for 2013-14:**

Ella Forsyth, 2<sup>nd</sup> grade, from ADM to DCG (continuation)

Grace Forsyth, 4<sup>th</sup> grade, from ADM to DCG (continuation)

Jack Forsyth, 6<sup>th</sup> grade, from ADM to DCG (continuation)

Madelyn Forsyth, 7<sup>th</sup> grade, from ADM to DCG (continuation)

Jacob Kroupa, 10<sup>th</sup> grade, from ADM to Perry (continuation)

**RESOLUTION TO CLOSE OPEN ENROLLMENT IN SPECIAL EDUCATION IN 2014-15:**

We have been annually closing open enrollment for special education students due to large caseloads at all levels. I recommend this action again using the resolution below:

Whereas, the School District has considered its policies and procedures relating to the acceptance of open enrollment applications into the District; and Whereas, after reviewing the current and anticipated enrollment in the District's special education classrooms, it has been determined that there is insufficient classroom space to accept and enroll additional students from outside the District; It is Hereby Resolved that the District will not accept open enrollment applications into the special education classrooms now through the next school year.

**IASB LEGISLATIVE RESOLUTIONS (Exhibit 3):**

We need to select our legislative resolutions to submit to IASB. As we discussed at last month's meeting, I recommend resolutions #3, 7, 12, and 14.

**SPECIALTY UNDERWRITERS INSURANCE RENEWAL (Exhibit 4):**

Specialty Underwriters provides our equipment breakdown insurance. ADM has had the breakdown insurance since 2009-10. The premium is paid with Management Fund dollars and saves money in the District's General Fund for some equipment repair. Due to the large investment in computers and technology equipment last year, the premium is increasing by 10% for 2013-14.

This increase is large especially considering that our claims last year were only \$20,390.82. (The claims for the prior years were \$30,297.38, and \$41,046.12.) Premium costs went from \$56,049 to \$64,899 for 2012-13. The quote for 2013-14 is \$71,438.

The District did not purchase any insurance for the new technology equipment through Apple. It would have cost the District \$40,000. The breakdown insurance covers technology equipment along with so many other types of equipment. Although the costs are high, I recommend we approve the renewal for the 2013-14 year. At the end of the year, we will review whether we want to continue using this type of insurance. Adam Kurth has discussed the possibility of getting our new technology assistant certified for repairing Apple products.

I recommend approving our renewal for our Specialty Underwriters insurance renewal.

**INTERIM ELEMENTARY DEAN POSITION:**

I recommend approval of a temporary, interim elementary dean position for 2013-14. I would extend Larry Shrock, our middle school dean, to a full time position via an interim agreement to work .5 at the elementary level. We are spending less in administration than anticipated due to no director of buildings and grounds being hired. The critical need here is to provide Carole Erickson with support due to me asking Carole to take the lead in developing the ADM teacher leadership and compensation plan per the new educational reform adopted by the legislature this year. We remain very understaffed and with this major work anticipated I strongly believe we need to capitalize on the availability of Larry to provide essential support at the elementary level.

***"Experiencing Success Today, Achieving Dreams Tomorrow"***