

*ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.*

**"Experiencing Success Today, Achieving Dreams Tomorrow"**

**NOTICE OF PUBLIC MEETING**

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 13th day of May 2013, for its regular meeting in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
DISTRICT BOARD ROOM

May 13, 2013  
6:00 P.M.

**OPENING:**

6:00 P.M.	Call to order Roll call Emergency additions and adoption of agenda Honoring Excellence
6:05	Consent agenda Approval of minutes Approval of bills/claims and transfers Secretary/Treasurer financial reports Personnel contracts Second and Final reading of Board policy 402.6 "Insurance" 2013-14 School Fees Cooperative Agreement for student teachers - UNI IAEP Cooperative Agreement 2013-14 School Liaison Officer contract with Juvenile Court Services for the Fifth Judicial District, the Iowa Department of Human Services Director of Buildings and Grounds Job Description Middle School Dean Job Description Technology Support Technician Job Description Approve graduates Open enrollment Welcome of visitors and open forum

**ACTION ITEMS:**

2012-13 Budget Amendment Hearing  
2012-13 Budget Amendment Determination  
New Staff 2013-14  
Nurse and GATE Contract Extensions  
School Messenger Parent Notification System  
Resolution Authorizing the Redemption of \$2,505,000 School Infrastructure Local Option Sales and  
Services Tax Revenue Bonds, Series 2006, Dated May 1, 2006  
Agreement for Ethernet Services – ICN Contract Amendment  
Early Retiree June Contract Days  
Roof Replacement Quote for DS Intermediate

**ADMINISTRATIVE REPORTS/DISCUSSION ITEMS:**

Professional Development and Curriculum Updates  
Iowa Tests Report and Annual Progress Report Goals Update  
Advanced Placement Report – AP Index  
Facility Master Planning Update  
Adjournment

**Exempt Session for Negotiations**

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Nancy Gee  
Secretary  
Board of Directors



**Adel DeSoto Minburn Board of Education  
Regular Meeting – Monday, May 13, 2013  
6:00 p.m. @ ADM MS/Board Room**

**Attendance:**

Present:

Absent:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

**Call to Order/Roll Call:** President Tim Canney called the meeting to order. Roll call was taken. Present: Kelli Book, President Tim Canney, Rod Collins, Bart Banwart, and Vice President Kim Roby.

Superintendent made note of the dinner provided by the ADM Administrative Team, highlighting School Board Recognition Week; Superintendent thanked the Board for their service and presented certificates to Board members.

**Agenda:** It was moved by Roby, seconded by Book, to adopt the agenda as presented. Motion carried unanimously.

**Honoring Excellence:** Principal Carole Erickson and Sarah Herrick, teacher, detailed Kim Wolf's service for going above and beyond expectations in her profession as an elementary teacher at Adel Elementary. Principal Jodi Banse recognized Sondra Hovey for going above and beyond expectations in her profession as the DeSoto Intermediate administrative assistant. Both accepted a paperweight with the inscription "ADM Honoring Excellence" noting their honor and spoke a few words.

**Consent Agenda:** It was moved by Banwart, seconded by Book, to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted. Transfers of \$26,000 from Fund 62 to Fund 10, of \$1,000 from Fund 91 to Fund 10, and \$100 from Fund 10 to Fund 61 were accepted. Resignations were accepted from Sandra Argetsinger, food server/worker, Zoe Fouch, associate, Stacy Hyziewicz, associate, Marilyn Keltner, associate, Deb Smith, associate, Nancy Timmins, nurse assistant, and Noele White, associate, effective at the end of the 2012-13 school year. Resignations were also accepted from Lorraine Corbin, food server/worker, effective April 19, Ronna Studyvin, concession manager, effective May 31, and Jill Whitson, driver, effective May 3<sup>rd</sup>. Pending successful background checks, new contracts were offered to Melissa Madsen, guidance counselor and Paul Nelson, geography teacher, effective for the 2013-14



school year. Board Policy #402.6, Insurance, received the second and final reading. This policy changes the health insurance eligibility from twenty hours per week to thirty hours per week. Current employees participating in health insurance coverage that work between twenty and thirty hours per week will be allowed to continue on their plan until they drop coverage or their hours are reduced below twenty. The 2013-14 school fees will remain at the same rate as the current year. The lunch and milk fees for 2013-14 will be approved at the June meeting. The UNI Cooperative Agreement to place student teachers at ADM was accepted. The Iowa Association for Educational Purchasing agreement for 2013-14 was approved. The intergovernmental agreement for school-based supervision between Juvenile Court Services and the Iowa Department of Human Services was approved. The job descriptions for Director of Buildings and Grounds, Middle School Dean, and Technology Support Technician were approved. Pending successful completion of all credits and requirements, the list of graduating students was accepted. Open enrollment in requests for 2012-13 for Starlie Cross and Beau Wahlert from West Central Valley were approved. Open enrollment out requests for 2012-13 for Bryan, Colby, and Tyler Lamb to Johnston were approved. An open enrollment in request for 2013-14 for Josephine Steinkamp from Earlham was approved.

**Welcome of Visitors/Open Forum:** President Canney welcomed visitors and invited public comments during Open Forum. Senator Jake Chapman presented a certificate for ADM High School for being named one of the top high schools in Iowa by US News and World Report.

**2012-13 Budget Amendment Hearing:** At 7:26 p.m., President Canney opened the 2012-13 budget amendment hearing. Business Manager Gee stated the 2012-13 budget amendment was published as required. The amendment increases the expenditures in the other category of the certified budget due to the roof and door upgrades at the DeSoto building. The budget amendment has no impact on taxes or fees: it authorizes expenditures for existing revenue. Being there were no written or spoken comments received, President Canney closed the budget hearing.

**2012-13 Budget Amendment Determination:** It was moved by Collins, seconded by Banwart, to approve the FY13 Amendment to Budget as presented. Motion carried unanimously.

**2013-14 New Staff Positions:** It was moved by Roby, seconded by Book to approve the new positions for 2013-14 including a second grade teaching position (1.0 FTE), three part-time office assistants (.5 FTE each), and a part-time technology support technician (.5 FTE). Motion carried unanimously.

**Contract Extensions for Nurse and Gifted & Talented Teacher:** It was moved by Banwart, seconded by Roby to increase the part-time RN position from .5 to .75 FTE, and to increase the MS/HS GATE teacher position from .6 FTE to .75 FTE. Motion carried unanimously.



**School Messenger Parent Notification System:** Technology Director Adam Kurth explained the capabilities of the School Messenger Parent Notification System. This system gives the District a method of communicating with parents over text, email, and phone very quickly. It was moved by Book, seconded by Roby to approve the quote for \$2,920 for the School Messenger Parent Notification System. Motion carried unanimously.

**Resolution Authorizing the Redemption of \$2,505,000 School Infrastructure Local Option Sales and Services Tax Revenue Bonds, Series 2006, Dated May 1, 2006:** Director Collins introduced the resolution for adoption and Director Banwart seconded the motion to adopt. A roll call vote was taken with 5 ayes. President Canney declared the Resolution adopted as follows: "RESOLUTION AUTHORIZING THE REDEMPTION OF \$2,505,000 SCHOOL INFRASTRUCTURE LOCAL OPTION SALES AND SERVICES TAX REVENUE BONDS, SERIES 2006." Four hundred five thousand is still outstanding, all of which is being called for redemption on July 1, 2013, as described in Schedule A attached to the Resolution. The prior Debt Service Reserve Fund of the 2006 Bonds plus sales tax revenues which the district has accumulated in the sinking fund, are sufficient to pay in full the redeemed bonds.

**Agreement for Ethernet Services:** Technology Director Adam Kurth spoke about the need to upgrade Ethernet services due to usage. It was moved by Banwart, seconded by Book to approve the contract amendment with ICN for Ethernet services. This contract is an upgrade to 85 MB and calls for a new monthly charge of \$914.84. Motion carried unanimously.

**Early Retiree June Contract Days:** It was moved by Roby, seconded by Collins to allow Lana Shea who is retiring at the end of the 2012-13 school year to take one day of her contract as leave without pay in order to end her contract in May. Motion carried unanimously.

**Roof Replacement Quote for DeSoto Intermediate:** Superintendent recommended approval of the proposal from RL Craft to replace the 1990 addition roof sections (1, 2, and 4) for \$108,928. A second proposal was solicited from Central States Roofing but they did not submit a bid due to their work schedule being full for the summer. It was moved by Banwart, seconded by Book, to approve the quote from RL Craft for replacement of the 1990 addition roof sections for \$108,928. Motion carried unanimously.

#### **Administrative Reports:**

Professional Development Update: Elementary teachers Amy Reis, Jennifer Rife, Tiffany Herr, Kristin Rourk and high school teachers Della Weems, Molly Longman, Jacque Seidl, Beth Knipper, and Natalie Jenison provided the board with an update on the written language curriculum. Technology Director Adam Kurth gave an update on the computer technology curriculum revision work done this year.



Iowa Tests Report and Annual Progress Report Goals Update: Superintendent reviewed the District student achievement goals noting that ADM met the APR goal in reading but did not meet APR goals in math or science.

Advanced Placement Report - AP Index: Superintendent shared the AP Index as published by the Belin-Blank Center for Gifted Education and Talent Development. The AP index is a ratio that gives a measure of the Advanced Placement opportunities at a school. Based on 2012 data, ADM is 29<sup>th</sup> on the 2013 Iowa AP Index.

Facility Master Planning Update: Superintendent gave a brief update on the progress of the facility committee. FRK will update the Board further at the June board meeting.

**Adjournment:**

It was moved by Roby, seconded by Book, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 8:05 p.m.

Presented  
Minutes approved as

6/10/13  
Dated

Tim Canney  
Tim Canney, President

Nancy Gee  
Nancy Gee, Secretary

**Adel DeSoto Minburn Board of Education  
Special Meeting – Wednesday, May 22, 2013  
7:00 a.m. @ ADM MS Board Room**

**Attendance:**

Present:

Absent:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

**Call to Order/Roll Call:** President Tim Canney called the meeting to order. Roll call was taken. Present were President Tim Canney, Rod Collins, Bart Banwart, Vice President Kim Roby, and Kelli Book.

**Agenda:** It was moved by Roby, seconded by Book, to adopt the agenda as presented. Motion carried unanimously.

**Approve Negotiated Agreement with the ADMEA for ADM Certified Employees for FY 2014:** It was moved by Book, seconded by Collins to approve the Master Contract with the ADMEA for 2013-14. The overall total package increase on wages and benefits approved is 4%. The motion carried unanimously.

**Closed Exempt Strategy Session Regarding Non-Union Employees, Iowa Code Chapter 21.9:** At 7:08 a.m., Collins made a motion to go into closed exempt session and Banwart seconded the motion. A roll call vote was taken resulting in 5 ayes.

At 7:24 a.m., the Board reconvened to open session.

It was moved by Book, seconded by Roby to approve the 2013-14 classified wages as presented and to table the administrative settlement. The overall classified staff settlement package increase on wages and benefits approved is 4%. Motion carried unanimously.

**Adjournment:** It was moved by Banwart, seconded by Roby to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:27 a.m.

Presented  
Minutes approved as

6/10/13  
Dated

Tim Canney  
Tim Canney, President

Nancy Gee  
Nancy Gee, Secretary



# ADEL DESOTO MINBURN CSD

## BOARD REPORT SUMMARY

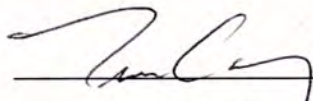
May 13, 2013

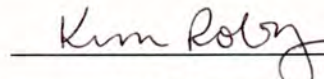
Fund #	Fund Description	Amount
Fund 10	General Fund	457,203.67
Fund 21	Activity Fund	12,843.96
Fund 22	Management Fund	1,644.00
Fund 33	SILO/SAVE Fund	26,423.00
Fund 36	PPEL Fund	14,483.86
Fund 40	Debt Service Fund	914,141.25
Fund 61	Nutrition Fund	51,212.10
Fund 62	Child Care Fund	556.80
Fund 91	Agency Fund	458.50
	TOTAL	<b>1,478,967.14</b>


May Payroll (Additional)

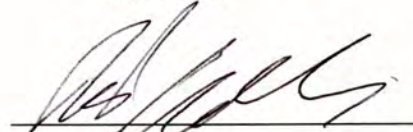
Fund 10

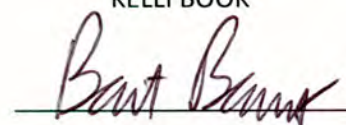
8,045.00

  
TIM CANNEY

  
KIM ROBY

  
KELLI BOOK

  
ROD COLLINS

  
BART BANWART



Check #	Vendor Name	Vendor Description	Amount
Checking	1 Fund: 10 GENERAL FUND		
92989	ABC-ELECTRICAL CONTRACTORS	SUPP.	540.76
92990	ACCELERATED REHABILITATION CENTERS	SERV.	2,000.00
92991	ACCESS SYSTEMS	SUPP.	841.00
92992	ACE EDUCATIONAL SUPPLIES	SUPP.	72.15
92993	ACME ELECTRIC COMPANIES	SUPP.	251.08
92994	AHLERS AND COONEY, P.C.	SERV.	1,265.50
92996	AMERICAN SOLUTIONS FOR BUSINESS	SUPP.	430.00
92997	ARCHER TV	SUPP.	30.20
92998	AREA 11	SUPP.	716.36
92999	ARNOLD MOTOR SUPPLY	SUPP.	172.67
93002	ASCD	FEES	34.95
93003	BALDON HARDWARE	SUPP.	2,286.35
93005	BARNES & NOBLE	SUPP.	2,163.16
93006	BAUDVILLE	SUPP.	114.65
93008	BAYSINGER'S RACQUET SERVICE	SERV.	100.00
93009	BLANK PARK ZOO	FEES	50.00
92962	BP	SUPP.	8,695.51
93013	CAPITAL SANITARY	SUPP.	1,244.95
93015	CDW-G	SUPP.	1,891.37
92946	CENTURYLINK	SERV.	1,194.94
93017	CITY OF ADEL	UTIL.	2,377.70
93018	CITY OF DESOTO	UTIL.	529.30
93019	CITY OF MINBURN	UTIL.	151.86
93021	CLAIM AID	FEES	531.25
93022	COMBUSTION CONTROL COMPANY	SERV.	3,040.60
93023	COMMUNICATION INNOVATORS INC.	SERV.	382.50
93024	COMPANION CORPORATION	SUPP.	2,418.00
93025	COMTEK, INC	SERV.	279.00
92963	CULLIGAN	SERV.	124.00
93029	DALLAS COUNTY NEWS	PUBL.	1,186.64
92965	DE LAGE LANDEN FINANCIAL SERVICES	SERV.	818.35
93031	DEMCO	SUPP.	30.50
93032	DEPARTMENT OF EDUCATION	SERV.	672.00
92966	DES MOINES PERFORMING ARTS	FEES	112.00
93034	DES MOINES PUBLIC SCHOOLS	TUITION	167.25
92967	DES MOINES REGISTER	PUBL.	896.60
92968	DIAM PEST CONTROL	SERV.	120.00
93035	DMACC	TUITION	32,150.00
93037	DRAKE UNIVERSITY	FEES	249.99
93038	DRAKE UNIVERSITY	FEES	300.00
93039	EAI EDUCATION	SUPP.	49.13
93040	EBSO SUBSCRIPTION SERVICES	SUPP.	1,138.32
93041	EDMENTUM	SUPP.	3,600.00
93042	EDUCATIONAL INNOVATIONS	SUPP.	87.75
93044	EXCEL MECHANICAL CO., INC.	SERV.	853.50
93046	FAREWAY	SUPP.	388.17
93047	FC ORGANIZATIONAL PRODUCTS LLC	SUPP.	36.36



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
93049	FLINN SCIENTIFIC INC	SUPP.	1,451.04
93050	FOLLETT EDUCATIONAL SERVICES	SUPP.	53.74
93051	FOLLETT LIBRARY RESOURCE	SUPP.	2,792.41
93052	FORT DODGE STEEL	SUPP.	609.28
93054	GRAPHIC EDGE, THE	SUPP.	28.15
93055	GRAYBAR ELECTRIC	SUPP.	926.97
92977	GREATER DES MOINES BOTANICAL GARDENS	SERV	262.00
93056	HAMMOND&STEPHENS CLASSROOM TEACHER TOOLS	SUPP.	72.89
93057	HANDWRITING WITHOUT TEARS	SUPP.	917.13
93059	HILLYARD/DES MOINES SANITARY SUPPLY CO.	SUPP.	2,537.24
93062	HOTSY CLEANING SYSTEMS, INC	SUPP.	238.18
93063	HOUGHTON MIFFLIN COMPANY	SUPP.	4,653.25
93065	IHSMA	FEES	29.00
93066	INLAND TRUCK PARTS & SERVICE	SUPP.	95.09
93067	INTERSTATE BATTERY SYSTEM OF DES MOINES	SUPP.	213.90
93068	IOWA COMMUNICATIONS NETWORK	SERV.	712.42
92979	IOWA DEPT OF HUMAN SERVICES	FEES	22,399.90
93070	J.W. PEPPER	SUPP.	385.97
93073	JONES SCHOOL SUPPLY CO, INC.	SERV.	509.34
93080	LAB-AIDS	SUPP	347.71
93081	LASER RESOURCES	SERV.	1,901.20
93084	LIGHT BROTHERS, INC.	SERV.	1,944.36
92970	LIVING HISTORY FARMS	FEES	90.00
93085	LORENZ CORPORATION	SUPPS	60.70
93087	MARTIN BROS.	SUPP.	542.80
93090	MATHESON TRI-GAS INC	SUPP.	209.85
93091	MCGRAW - HILL	SUPP.	158.53
92971	MEDIACOM	SERV.	189.95
93093	MENARD, INC.	SUPP.	394.98
92988	MIDAMERICAN	UTIL.	13,800.81
93095	MIKE'S ADEL POWER EQUIPMENT	SUPPS	15.98
93096	MINBURN TELEPHONE	TEL.	34.27
93098	NAPA AUTO PARTS	SUPP.	256.77
93099	NASCO	SUPP.	80.72
93101	NEWEGG.COM	SUPP	111.96
93104	OFFICE DEPOT	SUPP.	1,868.46
93106	ORIENTAL TRADING	SUPP.	19.49
93107	ORIGINAL WORKS YOURS, INC.	SUPP.	3,615.75
93108	OVERHEAD DOOR CO	SUPP.	148.00
92955	PAYMENT REMITTANCE CENTER	SUPP.	1,250.04
93110	PEAP	SUPP.	59.00
93113	PERFECTION LEARNING	SUPP.	2,618.48
93114	PERRY CSD	TUITION	4,412.25
93115	PIONEER PUBLISHING COMPANY	SUPP.	99.39
93116	PLUMB SUPPLY COMPANY	SUPP.	243.75
93117	POSTMASTER	RENTAL Postage	1,500.00
92972	POSTMASTER	POSTAGE	443.66



Check #	Vendor Name	Vendor Description	Amount
92982	PURCHASE POWER	SUPPS.	118.77
93118	QUILL	SUPP.	1,393.94
93121	REALLY GOOD STUFF INC.	SUPP.	49.43
93123	REED GUY, THE	SUPP.	230.00
93124	REGISTRATION SERVICES	FEES	225.00
93126	REIS, AMY	REIMB	96.00
93128	RIEMAN MUSIC	SUPP.	1,930.95
93129	ROAD HUSKY TRAILER COMPANY	SERV.	7.80
93133	RSP & ASSOCIATES,LLC	SUPP.	500.00
93134	SAX ARTS & CRAFTS	SUPP.	7.67
93136	SCHOLASTIC BOOK CLUBS, INC	SUPP.	10.59
93137	SCHOLASTIC BOOK FAIR	SUPP.	230.39
93138	SCHOLASTIC, INC.	SUPP.	90.82
93140	SCHOOL MATE	SUPP.	1,003.75
93141	SCHOOL SPECIALTY	SUPP.	511.36
93142	SCHOOL SPECIALTY	SUPP.	177.40
93144	SCOTT'S AUTO GLASS	SERV.	239.70
93145	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	216,434.46
93147	SHERWIN WILLIAMS	SUPP.	22.50
93149	SOFTWARE UNLIMITED, INC	FEES	2,800.00
93150	SOLUTIONS TREE	SUPP.	4,150.00
93152	SPRINGER PEST SOLUTIONS	SERV.	450.00
93153	STANDARD STATIONERY	SUPP.	1,254.44
93154	STILES, DEBRA	TRAVEL	9.60
93156	T & T SPRINKLER SERVICES INC	SERV.	1,107.75
93158	TEACHER DIRECT	SUPP.	25.92
92973	TECH LEADERS,LLC	SERV	50.00
93160	THOMAS BUS SALES	SUPPS.	1,472.28
93162	TIMECLOCK PLUS	SERV	1,231.23
93163	UNIVERSITY OF NORTHERN IOWA	SERV.	345.00
93164	URBANDALE COMMUNITY SCHOOL DISTRICT	TUITION	29,817.80
92984	US CELLULAR	TEL.	59.49
93165	US GAMES	SUPP	262.13
93168	WASTE MANAGEMENT OF IOWA	DISPOSAL	1,387.15
93169	WATCH D.O.G.S	SERV.	738.22
93170	WAUKEE CSD	FEES	21,080.55
92985	WINDSTREAM	SERV.	430.52
93172	WINTERSET CSD	FEES	1,470.75
92974	WINTERSET HIGH SCHOOL	FEES	280.00
93174	WOODWARD GRANGER CSD	FEES	7,665.00

Fund Total: 451,461.49

Checking 1 Fund: 33 CAPITAL PROJECTS SILO FUND

93011	BOLAND RECREATION	SUPP.	11,331.75
93044	EXCEL MECHANICAL CO.,INC.	SERV.	13,745.43
93119	R L CRAFT CO. INC.	SERV.	1,345.82

Fund Total: 26,423.00

Checking 1 Fund: 36 PHYSICAL PLANT &amp; EQUIP LEVY FUND

93092	MEDIACOM	SERV.	6,000.00
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Adel-DeSoto-Minburn CSD

Board Report - For Board

05/09/2013 3:42 PM

Posted - All; Check Date 5 Records Selected; Fund Number 10, 33, 36, 40

User ID

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
93101	NEWEGG.COM	SUPP	8,483.86
Fund Total:			14,483.86
Checking	1	Fund: 40 DEBT SERVICE FUND	
92961	WELLS FARGO BANK	FEES	350.00
Fund Total:			350.00

Journal  
entries  
to  
pay  
final  
bond payment  
due on  
May 15<sup>th</sup>



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking	1	Fund: 21 STUDENT ACTIVITY FUND	
92991	ACCESS SYSTEMS	SUPP.	148.98
92995	AMAYA, OSCAR H	OFFICIAL	95.00
92942	ANDERSON, JASON	OFFICIAL	47.50
93001	ARTEAGA, EDICSON	OFFICIAL	95.00
93003	BALDON HARDWARE	SUPP.	262.66
93004	BALLARD HIGH SCHOOL	FEES	195.00
93007	BAXTER, PATRICK	OFFICIAL	95.00
92943	BEHRENS, GARY	OFFICIAL	142.50
93010	BOB'S CUSTOM TROPHIES	SUPP.	102.85
92944	BUHROW, LUKE	OFFICIAL	142.50
93012	BUSH, PAUL	OFFICIAL	95.00
93014	CATALDI, DANIEL	OFFICIAL	190.00
93016	CHRISTY, DANIEL	OFFICIAL	190.00
93020	CIVITATE, CHRIS	OFFICIAL	95.00
93027	DALLAS CENTER-GRIMES CSD	TUITION	25.00
93028	DALLAS CENTER-GRIMES CSD	FEES	80.00
93030	DEBAUN, CHARLES	OFFICIAL	95.00
93036	DOLDER, KIP	OFFICIAL	95.00
93043	ELMER, JIM	OFFICIAL	95.00
93045	FAREWAY	SUPP	176.90
93048	FINE ART PHOTOGRAPHY & GALLERY	SUPP.	951.36
92948	GARVEY, RANDY	OFFICIAL	95.00
93054	GRAPHIC EDGE, THE	SUPP.	371.13
92949	GUTIERREZ, AGUSTIN	OFFICIAL	47.50
93058	HEFFLING, JANICE	OFFICIAL	95.00
93060	HODZIC, MURIZ	OFFICIAL	95.00
93061	HORIZON PRINTING CO.	SUPP.	279.00
93064	HUDNUT, RICH	OFFICIAL	95.00
92978	IAHSSCA	DUES	50.00
93071	JACKSON, DOUG	OFFICIAL	95.00
93072	JEFFERSON-SCRANTON HIGH SCHOOL	FEES	80.00
92951	JENKS, CHRISTOPHER	OFFICIAL	95.00
93074	JOTZKE, DOUGLAS	OFFICIAL	47.50
93075	KARIMI, SAEED	OFFICIAL	142.50
93077	KIRK, THOMAS	OFFICIAL	95.00
93078	KOCHNEFF, ERIC	OFFICIAL	95.00
93079	KOPF, STEVE	OFFICIAL	95.00
93086	LUCHT, MICHAEL	OFFICIAL	142.50
93089	MARTIN BROS.	SUPP.	1,473.11
92952	MAY, DAVID	OFFICIAL	95.00
92953	MILLER, RYAN	OFFICIAL	95.00
92954	MUJIC, HARIS	OFFICIAL	95.00
93097	MULLINS, JOHN	OFFICIAL	95.00
93100	NEVADA HIGH SCHOOL	FEES	70.00
93101	NEWEGG.COM	SUPP	29.99
93102	NIGHTINGALE, RICK	OFFICIAL	142.50
93105	OFFICE MAX CONTRACT INC.	SUPP.	67.52



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
93106	ORIENTAL TRADING	SUPP.	70.22
92955	PAYMENT REMITTANCE CENTER	SUPP.	265.22
93111	PELLA CHRISTIAN HS	FEES	65.00
93112	PEPSI	SUPP.	347.18
93120	RAHIC, NIHAT	OFFICIAL	95.00
93122	REDING, BRIAN	OFFICIAL	47.50
93132	RODRIGUEZ, CRISTIAN	OFFICIAL	237.50
92983	SAM'S CLUB	SUPP.	161.07
92957	SAWYER, JOHN	OFFICIAL	95.00
93135	SCHNACKENBERG, MICHAEL	OFFICIAL	237.50
93139	SCHOOL HEALTH CORP.	SUPP.	51.66
93142	SCHOOL SPECIALTY	SUPP.	28.71
92959	SHIVERS, ANDREW	OFFICIAL	237.50
93148	SMITH, WILLIAM	OFFICIAL	47.50
93151	SPIESS, JOSEPH	OFFICIAL	95.00
93155	STUDYVIN, RONNA	TRAVEL	80.40
93157	TATE, CRYSTAL	OFFICIAL	142.50
93159	THELEN, ROBERT	OFFICIAL	95.00
93161	TIGGES, MARK	OFFICIAL	125.00
93164	URBAN DALE COMMUNITY SCHOOL DISTRICT	TUITION	100.00
93166	VOYEK, RICHARD	OFFICIAL	142.50
93167	WASKEL, DAN	OFFICIAL	142.50
93171	WHITE, TOBY	OFFICIAL	47.50
93173	WOODCOCK, SETH	OFFICIAL	95.00
Fund Total:			10,645.46
Checking	1	Fund: 22 MANAGEMENT LEVY FUND	
93069	IOWA WORKFORCE DEVELOPMENT	SERV	1,644.00
Fund Total:			1,644.00



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking	1	Fund: 61 SCHOOL NUTRITION FUND	
93033	DEPT OF INSPECTIONS AND APPEALS	SERV	20.00
93053	GOODWIN TUCKER GROUP	SUPP.	366.38
92950	INLAND LEASING	SERV.	267.48
93076	KECK, INC.	SUPP.	4,161.87
93089	MARTIN BROS.	SUPP.	32,764.73
93093	MENARD, INC.	SUPP.	24.79
93109	PAN-O-GOLD BAKING CO.	SUPP.	1,006.80
93125	REGISTRATION SERVICES	SERV	355.00
93131	ROBERTS DAIRY COMPANY	SUPP.	4,972.93
93130	ROBERTS DAIRY	SUPPS.	3,254.72
93145	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	4,017.40
		Fund Total:	51,212.10
Checking	1	Fund: 62 CHILD CARE FUND	
93139	SCHOOL HEALTH CORP.	SUPP.	22.85
93143	SCHOOL SPIRIT, INC	SUPP.	22.95
93145	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	511.00
		Fund Total:	556.80
Checking	1	Fund: 91 AGENCY FUND	
92980	JDRF GREATER IOWA CHAPTER	SERV	458.50
		Fund Total:	458.50



Board Report for Board  
P Card Purchases

AMAZON	Supplies	28.98
AMAZON	Supplies	77.48
ASCD	Books	80.85
CASEY'S	Supplies	24.53
DAHLS	Supplies	8.9
DECKER EQUIP	Sign	52.21
DRAKE UNIVERSITY	Registration-Howell	300
HERFF JONES	Cords	78
HILTON GARDEN INN	Lodging	373.95
HYVEE	Supplies	29.58
IA BANDMASTERS	Registration	40
KUM & GO	Pizza	45.47
MICHAELS	Pipe Cleaners	48.78
MICHAELS	Supplies	78.88
NAT COUNCIL SOCIAL STUDIES	Registration	910
NCEE	Supplies	92.9
NSCA	Membership	205
OFFICE DEPOT #1090	Supplies	58.07
OFFICE DEPOT #1090	Supplies	40.99
OFFICE DEPOT #1090	Supplies	134.48
OFFICE DEPOT #1090	Supplies	356.16
OFFICE DEPOT #1090	chairs, carts	784.94
OFFICE DEPOT #1090	table	195.2
OFFICE DEPOT #1090	film	88.96
PANERA BREAD	Meals	62.04
PLAZA PRINTERS	Supplies	80
SAM ASH	PA	419.99
STAPLES	Computer Bag	59.99
STAPLES	Supplies	6.49
STAPLES	Supplies	82.95
STAPLES	Supplies	41.71
TARGET	Supplies	63.55
TARGET	Supplies	143.26
TARGET	Supplies	22.99
TARGET	Supplies	24.37
TARGET	Supplies	12.97
TARGET	Supplies	239.09
TARGET	Supplies	74.95
TOYS R' US	Supplies	112.83
USPS	Postage	9.75
WALGREENS	Supplies	110.99
WEEBLY-CHARGE	Subscription	39.95

**Fund 10 Total for P Card Purchases 5742.18**

ADVENTURELAND INN	Lodging	996.8
AREA EDUCATION AGENCY	FEE	25
ATHLETIC NET LLC	Online Support	115
DES MOINES FEED	Diamond Dry	52
Des Moines Theatrical	Supplies	78
DRAKE UNIVERSITY	Relay Reg	70
DRAKE UNIVERSITY	Relay Reg	90
Goodwill	Costumes	83.18
HOLIDAY INN - CB	Lodging	258.72
MEADOWS	Lodging	112
MF ATHLETIC & PERFORM	Hip Numbers	137.8
UI ATHLETICS	Clinic	180

**Fund 21 Total for P Card Purchases 2198.5**

35 checks



ADEL DESOTO MINBURN CSD  
MAY 2013 PAYROLL

**TUTORING**

	<u># of Hours</u>	<u>Total</u>
Boston, L.	5.25	\$ 84.00
Hradek, C.	5.00	\$ 80.00
Lewis, D.	8.50	\$ 136.00
Shields, B.	5.50	\$ 88.00
Storm, S.	2.50	\$ 40.00
Tiffany, T.	6.75	\$ 108.00
Vasto, A.	7.75	\$ 124.00
Whisner, G.	17.00	\$ 272.00
Winter, K.	3.00	\$ 48.00
	<b>TOTAL</b>	<b>\$ 980.00</b>

**MENTORING**

Boesen, S.	\$ 500.00
Braun, R.	\$ 500.00
Brimm, L.	\$ 500.00
Keitges, C.	\$ 500.00
Lippincott, E.	\$ 500.00
McAdon, J.	\$ 500.00
Miller, C.	\$ 500.00
Noring, C.	\$ 500.00
Parker, A.	\$ 500.00
Rife, J.	\$ 500.00
Schmitz, A.	\$ 500.00
Seaholm, T.	\$ 500.00
Stanley, S.	\$ 500.00
Tilley, C.	\$ 500.00
	<b>TOTAL \$ 7,000.00</b>

**DOT PHYSICAL REIMBURSEMENT**

Pruitt, F.	65.00
	<b>TOTAL \$ 65.00</b>

**GRAND TOTAL**

**\$ 8,045.00**



To The Board of Directors  
ADM Community School District  
General Fund - Monthly Revenue and Expense Comparison (Cash Basis)  
April 30, 2013

MONTH	2008-09		2009-10		2010-11		2011-12		2012-13	
	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget
JULY	\$ 219,364	1.65%	\$ 103,613	0.81%	\$ 190,423	1.37%	\$ 93,425	0.65%	\$ 127,528	0.89%
AUGUST	54,496	2.06%	231,374	2.62%	127,878	2.30%	167,235	1.82%	224,921	2.46%
SEPT	911,729	8.93%	1,100,680	11.22%	1,161,947	10.68%	1,060,284	9.24%	1,149,987	10.48%
OCT	2,247,446	25.85%	2,169,650	28.18%	2,378,012	27.85%	2,602,241	27.44%	2,196,814	25.81%
NOV	1,557,170	37.58%	1,319,763	38.49%	1,293,463	37.18%	1,403,740	37.26%	1,527,719	36.46%
DEC	1,272,331	47.16%	1,265,552	48.38%	1,409,297	47.35%	1,420,998	47.21%	1,368,822	46.01%
JAN	948,182	54.30%	863,950	55.14%	1,036,909	54.83%	1,067,515	54.67%	935,448	52.53%
FEB	948,554	61.44%	779,871	61.23%	859,824	61.04%	816,117	60.38%	1,107,553	60.26%
MAR	855,752	68.13%	844,357	67.83%	831,998	67.04%	1,097,275	68.06%	982,701	67.11%
APR	2,194,119	84.65%	2,269,658	85.57%	2,526,286	85.28%	2,362,469	84.59%	2,222,999	82.62%
MAY	1,285,323	94.33%	1,043,383	93.72%	1,185,391	93.83%	1,388,593	94.30%		
JUNE	\$ 791,033	100.28%	1,002,076	101.56%	1,041,032	101.34%	955,778	100.99%		
ACTUAL	\$13,285,499		\$12,993,926		14,042,459		14,435,670		11,844,491	

BUDGET                      \$13,280,264                      \$12,794,789                      \$ 13,856,194                      \$ 14,294,742                      \* \$ 14,336,843

MONTH	2008-09		2009-10		2010-11		2011-12		2012-13	
	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget
JULY	\$ 789,010	1.39%	\$ 852,011	6.66%	\$ 800,977	6.18%	\$ 871,499	6.45%	\$ 895,629	6.25%
AUGUST	883,363	8.25%	918,234	13.83%	905,255	13.17%	942,287	13.43%	909,350	12.59%
SEPT	943,680	15.58%	972,087	21.42%	959,739	20.58%	947,993	20.44%	1,072,747	20.07%
OCT	955,441	23.01%	936,108	28.74%	925,999	27.73%	955,399	27.52%	1,056,909	27.45%
NOV	1,046,195	31.13%	988,028	36.45%	967,990	35.21%	1,069,921	35.44%	1,138,502	35.39%
DEC	1,516,399	42.92%	1,540,680	48.49%	1,569,525	47.32%	1,464,360	46.28%	1,520,052	45.99%
JAN	1,046,838	51.05%	901,849	55.54%	1,000,754	55.05%	1,043,229	54.00%	1,162,516	54.10%
FEB	1,053,443	59.23%	1,037,789	63.64%	1,116,461	63.67%	1,133,363	62.39%	1,120,532	61.91%
MAR	983,354	66.87%	931,958	70.92%	1,054,572	71.81%	1,010,332	69.87%	1,042,495	69.19%
APR	1,068,079	75.17%	1,049,435	79.12%	1,018,081	79.67%	1,114,915	78.12%	1,168,278	77.33%
MAY	991,543	82.87%	1,004,610	86.97%	1,087,904	88.07%	1,118,188	86.40%		
JUNE	1,212,968	92.30%	1,287,364	97.03%	1,218,826	97.48%	1,434,036	97.02%		
ACTUAL	\$12,490,313		\$12,420,154		12,626,083		13,105,523		11,087,010	

BUDGET                      \$12,871,822                      \$12,800,686                      \$ 12,952,506                      \$ 13,508,649                      \* \$ 14,336,437



Adel DeSoto Minburn Community School District  
Revenue Totals  
APRIL 2013

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$3,773,053.86	\$1,508,506.70	\$5,281,560.56	\$6,095,631.00	86.65%
STATE SOURCES	5,649,972.66	729,039.91	6,379,012.57	7,857,714.00	81.18%
FEDERAL SOURCES	<u>198,465.32</u>	<u>-14,547.90</u>	<u>183,917.42</u>	<u>383,498.00</u>	47.96%
SUBTOTAL	\$9,621,491.84	\$2,222,998.71	\$11,844,490.55	\$14,336,843.00	82.62%
<u>SAVE (SILO) FUND</u>	965,641.72	76,026.36	1,041,668.08	1,101,200.00	94.59%
<u>DEBT SERVICE FUND</u>	1,010,331.82	475,688.40	1,486,020.22	1,534,848.00	96.82%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MENT FUND</u>	351,702.22	162,138.14	513,840.36	582,500.00	88.21%
<u>PHYSICAL PLANT &amp; EQUIPMENT FUND</u>	301,110.29	144,887.09	445,997.38	512,585.00	87.01%
<u>STUDENT ACTIVITY FUND</u>	271,829.51	31,671.40	303,500.91	396,500.00	76.54%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	555,907.08	83,834.15	639,741.23	799,100.00	80.06%
<u>DAY CARE FUND</u>	55,619.01	7,204.22	62,823.23	65,050.00	96.58%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>	2,550.00	0.00	2,550.00		
<u>AGENCY FUND</u>	<u>61,826.37</u>	<u>7,154.41</u>	<u>68,980.78</u>		
TOTAL ALL FUNDS	<u>\$13,198,009.86</u>	<u>\$3,211,602.88</u>	<u>\$16,409,612.74</u>		



Adel DeSoto Minburn Community School District  
Expenditure Totals  
APRIL 2013

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS EXPENDITURE</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$3,304,525.65	\$396,220.71	3,700,746.36	\$5,159,164.00	71.73%
HIGH SCHOOL	1,956,436.21	220,855.18	2,177,291.39	2,694,270.00	80.81%
OLD 6-7 BUILDING	22,149.94	2,544.16	24,694.10	24,760.00	99.73%
MIDDLE SCHOOL 6-8	1,451,898.86	165,893.44	1,617,792.30	2,029,181.00	79.73%
DESOTO INTERMEDIATE	1,377,323.38	164,525.22	1,541,848.60	1,917,603.00	80.40%
MINBURN ELEMENTARY	26,091.93	4,291.31	30,383.24	28,050.00	108.32%
ADEL ELEMENTARY	<u>1,780,305.84</u>	<u>213,948.47</u>	1,994,254.31	<u>2,483,409.00</u>	80.30%
SUBTOTAL	\$9,918,731.81	\$1,168,278.49	\$11,087,010.30	\$14,336,437.00	77.33%
<u>SAVE (SILO) FUND</u>	827,967.90	149,777.72	977,745.62	950,000.00	102.92%
<u>DEBT SERVICE FUND</u>	805,910.61	350.00	806,260.61	1,547,074.00	52.12%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	458,912.72	500.00	459,412.72	656,500.00	69.98%
<u>PHYSICAL PLANT &amp; EQUIPMENT FUND</u>	534,116.52	74,692.50	608,809.02	460,000.00	132.35%
<u>STUDENT ACTIVITY FUND</u>	240,874.48	18,976.53	259,851.01	397,350.00	65.40%
<u>PROPRIETARY FUNDS</u>					
<u>SCHOOL NUTRITION FUND</u>	542,629.72	55,812.60	598,442.32	792,000.00	75.56%
<u>DAY CARE FUND</u>	21,488.87	3,073.41	24,562.28	65,000.00	37.79%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>	0.00	0.00	0.00		
<u>AGENCY FUND</u>	68,113.53	7,612.91	75,726.44		
TOTAL ALL FUNDS	<u>\$13,418,746.16</u>	<u>\$1,479,074.16</u>	<u>\$14,897,820.32</u>	<u>\$19,204,361.00</u>	



To The Board of Directors  
ADM Community School District  
Statement of Current Assets  
For Month Ending April 30, 2013 (Cash Basis)

	Governmental Funds						Proprietary Funds		Fiduciary Funds		ALL FUNDS
	10 General Operating	21 Student Activity	22 Management	36 Physical Plant & Equipment	33 Cap Projects Sales Tax	40 Debt Service	61 School Nutrition	62 Day Care	81 Scholarship	91 Agency	TOTALS
Previous Month Balance	\$ 4,766,014.57	\$ 344,232.04	\$ 959,569.87	\$ 64,122.21	\$ 818,780.79	\$ 8,819,461.58	\$ 238,480.94	\$ 95,371.17	\$ 2,550.00	\$ 1,458.50	\$ 16,110,041.67
Receipts	2,222,998.71	31,671.40	162,138.14	144,887.09	76,026.36	475,688.40	83,834.15	7,204.22	-	7,154.41	3,211,602.88
Previous Month Ins W/H	(403.91)										(403.91)
Total Funds Available	\$ 6,988,609.37	\$ 375,903.44	\$ 1,121,708.01	\$ 209,009.30	\$ 894,807.15	\$ 9,295,149.98	\$ 322,315.09	\$ 102,575.39	\$ 2,550.00	\$ 8,612.91	\$ 19,321,240.64
Disbursements	1,168,278.49	18,976.53	500.00	74,692.50	149,777.72	350.00	55,812.60	3,073.41	-	7,612.91	1,479,074.16
Bookfair Start up	(100.00)										(100.00)
Ending Balance	\$ 5,820,430.88	\$ 356,926.91	\$ 1,121,208.01	\$ 134,316.80	\$ 745,029.43	\$ 9,294,799.98	\$ 266,502.49	\$ 99,501.98	\$ 2,550.00	\$ 1,000.00	\$ 17,842,266.48
Cash in Bank	\$ 5,818,209.57	\$ 351,586.91	\$ 1,121,208.01	\$ 134,316.80	\$ 469,621.68	\$ 837,615.38	\$ 191,041.28	\$ 95,706.98	\$ 2,550.00	\$ 1,000.00	\$ 9,022,856.61
Cash Change Funds	-						200.00				\$ 200.00
ISJIT	3,089.30	5,340.00		-	-		105,477.59	3,795.00			\$ 117,701.89
Escrow - Bonds						8,300,328.01					\$ 8,300,328.01
Investments	-				275,407.75	156,856.59			-		\$ 432,264.34
Deferred Revenue							(23,069.38)				\$ (23,069.38)
LT Liability							(7,147.00)				\$ (7,147.00)
Current Month Ins W/H	(867.99)										\$ (867.99)
Total Current Assets	\$ 5,820,430.88	\$ 356,926.91	\$ 1,121,208.01	\$ 134,316.80	\$ 745,029.43	\$ 9,294,799.98	\$ 266,502.49	\$ 99,501.98	\$ 2,550.00	\$ 1,000.00	\$ 17,842,266.48
Less Escrow for GO Bond Refunding											9,541,938.47
PRIOR YEAR											
Cash in Bank	\$ 5,276,771.95	\$ 341,242.30	\$ 1,012,886.75	\$ 41,011.05	\$ 363,591.46	\$ (27,165.25)	\$ 167,094.68	\$ 85,013.89	\$ 2,550.00	\$ 1,070.00	\$ 7,264,066.83
Cash Change Funds	-						200.00				\$ 200.00
ISJIT	2,176.81	4,620.00					75,903.14	1,695.00			\$ 84,394.95
Investments					275,380.19	155,297.46					\$ 430,677.65
Deferred Revenue	(185.00)						(15,258.36)				\$ (15,443.36)
LT Liability							(3,737.00)				\$ (3,737.00)
Current Month Ins W/H	0.97										\$ 0.97
Total Current Assets	\$ 5,278,764.73	\$ 345,862.30	\$ 1,012,886.75	\$ 41,011.05	\$ 638,971.65	\$ 128,132.21	\$ 224,202.46	\$ 86,708.89	\$ 2,550.00	\$ 1,070.00	\$ 7,760,160.04



Activity Fund Balance Report - Student - Exclude Encumbrances

04/2013 - 04/2013

Regular; Beginning Month 04/2013; Processing Month 04/2013; Fund Balance Account 26 Records Selected; Fund Number 10

Fund: 10 GENERAL FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
10 741 000 8010 000	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 741 000 8011 000	ACT PREP FUND BALANCE	2,583.73	1,959.95	0.00	0.00	623.78
10 741 000 8090 000	INSTRUMENT RENTAL FUND BALANCE	6,977.56	152.52	0.00	0.00	6,825.04
10 741 000 8200 000	NURSE SUPPLIES - DONATIONS	(470.01)	125.99	0.00	0.00	(596.00)
10 741 172 8020 000	HS ART RESALE FUND BALANCE	(770.96)	0.00	0.00	0.00	(770.96)
10 741 172 8025 000	HS ADVISORY PGM FUND BALANCE	405.44	0.00	0.00	0.00	405.44
10 741 172 8035 000	HS CONTRIBUTIONS FUND BALANCE	10,535.81	2,223.04	55.00	0.00	8,367.77
10 741 172 8040 000	HS BAND RESALE FUND BALANCE	(1,882.83)	158.71	441.59	0.00	(1,599.95)
10 741 172 8050 000	HS BAND/VOCAL FEES FUND BALANCE	7,175.57	(10.00)	20.00	0.00	7,205.57
10 741 172 8080 000	HS WOODS RESALE FUND BALANCE	(3,896.82)	52.82	0.00	0.00	(3,949.64)
10 741 172 8110 000	HS STAFF LOUNGE FUND BALANCE	1,732.40	0.00	0.00	0.00	1,732.40
10 741 172 8170 000	HS CLASS COMPOSITE FUND BALANCE	1,695.00	0.00	0.00	0.00	1,695.00
10 741 209 8035 000	8-9 CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
10 741 409 8030 000	AE PACT FUND BALANCE	792.88	0.00	0.00	0.00	792.88
10 741 409 8035 000	AE CONTRIBUTIONS FUND BALANCE	14,901.75	1,106.69	664.05	0.00	14,459.11
10 741 409 8060 000	AE BOOK FAIR FUND BALANCE	2,180.55	0.00	0.00	0.00	2,180.55
10 741 409 8110 000	AE STAFF LOUNGE FUND BALANCE	(294.02)	32.00	0.00	0.00	(326.02)
10 741 412 8035 000	MS CONTRIBUTIONS FUND BALANCE	10,077.57	606.36	950.00	0.00	10,421.21
10 741 412 8040 000	MS BAND RESALE FUND BALANCE	562.56	62.21	0.00	0.00	500.35
10 741 412 8060 000	MS BOOK FAIR FUND BALANCE	1,660.12	0.00	0.00	0.00	1,660.12
10 741 412 8110 000	MS STAFF LOUNGE FUND BALANCE	4,640.72	0.00	0.00	0.00	4,640.72
10 741 418 8035 000	DS CONTRIBUTIONS FUND BALANCE	24,233.52	1,494.88	8,869.23	0.00	31,607.87
10 741 418 8040 000	DS BAND RESALE FUND BALANCE	788.26	0.00	0.00	0.00	788.26
10 741 418 8060 000	DS BOOK FAIR FUND BALANCE	5,017.81	2,512.23	(100.00)	100.00	2,505.58
10 741 418 8110 000	DS STAFF LOUNGE FUND BALANCE	363.86	30.00	0.00	0.00	333.86
10 741 421 8035 000	ME CONTRIBUTIONS FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Fund Total: 10		92,010.08	10,507.40	10,899.87	100.00	92,502.55



Regular; Beginning Month 04/2013; Processing Month 04/2013; Fund Balance Account 38 Records Selected; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 7200 950	INTEREST FUND BALANCE	375.37	0.00	48.05	0.00	423.42
21 729 172 6000 920	HS ATHLETIC FUND BALANCE	78,436.39	143.65	808.00	0.00	79,100.74
21 729 172 6645 920	HS CC FUND BALANCE	(477.78)	23.34	0.00	0.00	(501.12)
21 729 172 6660 920	HS GOLF FUND BALANCE	2,781.44	0.00	1,304.00	0.00	4,085.44
21 729 172 6675 920	HS CO-ED WEIGHT PROG FUND BAL	(968.68)	0.00	0.00	0.00	(968.68)
21 729 172 6710 920	HS BBB FUND BALANCE	16,403.13	10.50	0.00	0.00	16,392.63
21 729 172 6720 920	HS FB FUND BALANCE	12,476.38	125.00	65.00	0.00	12,416.38
21 729 172 6725 920	HS BSC FUND BALANCE	5,541.11	1,854.25	1,520.00	0.00	5,206.86
21 729 172 6730 920	HS BSB FUND BALANCE	3,241.80	1,854.00	1,008.24	0.00	2,396.04
21 729 172 6740 920	HS BTR FUND BALANCE	5,551.86	308.71	1,353.00	0.00	6,596.15
21 729 172 6790 920	HS WR FUND BALANCE	4,391.07	0.00	3,479.39	0.00	7,870.46
21 729 172 6810 920	HS GBB FUND BALANCE	(2,037.24)	0.00	0.00	0.00	(2,037.24)
21 729 172 6815 920	HS VB FUND BALANCE	7,981.01	0.00	0.00	0.00	7,981.01
21 729 172 6825 920	HS GSC FUND BALANCE	3,851.31	1,850.96	2,824.00	0.00	4,824.35
21 729 172 6835 920	HS SB FUND BALANCE	5,588.04	368.97	300.00	0.00	5,519.07
21 729 172 6840 920	HS GTR FUND BALANCE	6,311.04	344.70	1,432.00	0.00	7,398.34
21 729 172 7010 950	BUTTON CLUB FUND BALANCE	63.38	0.00	0.00	0.00	63.38
21 729 172 7055 950	HS PROM FUND BALANCE	891.69	4,592.94	5,560.00	0.00	1,858.75
21 729 172 7060 950	SPECIAL EVENTS FUND BALANCE	126,203.20	4,600.39	4,352.21	0.00	125,955.02
21 729 172 7065 950	FACILITIES PLANNING COMM FUND BAL	24,696.00	0.00	0.00	0.00	24,696.00
21 729 172 7070 950	DRAMA FUND BALANCE	7,213.97	195.52	1,359.00	0.00	8,377.45
21 729 172 7075 950	SPEECH CONTEST FUND BALANCE	6,641.58	1,210.00	0.00	0.00	5,431.58
21 729 172 7080 950	INTERNATIONAL CLUB FUND BALANCE	998.60	160.00	0.00	0.00	838.60
21 729 172 7100 950	NATIONAL HONOR SOCIETY FUND BALANCE	1,160.18	624.84	40.00	0.00	575.34
21 729 172 7110 950	HS DANZ TEAM FUND BALANCE	3,206.98	383.88	60.00	0.00	2,883.10
21 729 172 7120 950	SADD FUND BALANCE	1,645.53	0.00	0.00	0.00	1,645.53
21 729 172 7140 950	THESPIAN CLUB FUND BALANCE	752.10	0.00	159.75	0.00	911.85
21 729 172 7150 950	HS STUDENT COUNCIL FUND BAL	2,767.09	256.88	23.76	0.00	2,533.97
21 729 172 7170 950	TSA FUND BALANCE	1,624.22	0.00	1,200.00	0.00	2,824.22
21 729 172 7180 950	YEARBOOK FUND BALANCE	2,588.94	0.00	4,125.00	0.00	6,713.94
21 729 172 7210 950	HALL OF FAME FUND BALANCE	2,600.00	0.00	0.00	0.00	2,600.00
21 729 172 7230 950	HS CHEERLEADING FUND BALANCE	6,402.31	(132.00)	650.00	0.00	7,184.31
21 729 172 7240 950	ADACEMIC DECATHLON FUND BALANCE	(466.80)	0.00	0.00	0.00	(466.80)
21 729 172 7241 950	RESTRICTED FUND BALANCE MOCK TRIAL	38.31	0.00	0.00	0.00	38.31
21 729 209 7155 950	8-9 MS STUDENT COUNCIL FUND BAL	0.00	0.00	0.00	0.00	0.00
21 729 412 7160 950	MS STUDENT COUNCIL FUND BAL	3,227.27	200.00	0.00	0.00	3,027.27



Activity Fund Balance Report - Summary - Exclude Encumbrances

04/2013 - 04/2013

Regular; Beginning Month 04/2013; Processing Month 04/2013; Fund Balance Account 38 Records Selected; Fund  
Number 21

Fund: 21      STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 412 7180 950	MS YEARBOOK FUND BALANCE	2,531.24	0.00	0.00	0.00	2,531.24
21 729 418 7190 950	DS STUDENT COUNCIL FUND BAL	0.00	0.00	0.00	0.00	0.00
	Fund Total: 21	344,232.04	18,976.53	31,671.40	0.00	356,926.91





Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003  
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

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## MEMO

Date: May 8, 2013

To: Board of Directors

From: Nancy Gee, Business Manager

Re: Fund Transfer Request

The first request is to transfer \$26,000 from Fund 62 (Before & After School Program) to Fund 10 (General Fund) at year end.

The second request is to transfer \$1,000 from Fund 91 (Agency Fund) to Fund 10. This was a donation received at the end of last fiscal year and at the time of the deposit, the purpose was unknown. It should have been deposited in the nurse's account.

The third request is to transfer \$100 from Fund 10 (General Fund), nurse's account to Fund 61 (Nutrition Fund) to cover juice/milk needs.



**AGENDA ITEM**

**ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT**

- Resolution Authorizing the Redemption of \$2,505,000 School Infrastructure Local Option Sales and Services Tax Revenue Bonds, Series 2006, Dated May 1, 2006

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE SCHOOL  
DISTRICT.**



May 13, 2013

The Board of Directors of the Adel-DeSoto-Minburn Community School District in the Counties of Dallas and Madison, State of Iowa, met in open session, in the Adel Middle School Board Room, 801 Nile Kinnick Drive South, Adel, Iowa, at 6:00 o'clock P.M. on the above date. There were present President Tim Canney, in the chair, and the following Board members:

Bart Banwart, Kelli Book, Rod Collins,

Kim Roby

Absent: \_\_\_\_\_

\*\*\*\*\*



Board Member Rod Collins introduced the Resolution Authorizing the Redemption of \$2,505,000 School Infrastructure Local Option Sales and Services Tax Revenue Bonds, Series 2006, and moved its adoption. Board Member Bart Banwart seconded the motion to adopt. The roll was called and the following Directors voted:

AYES: Tim Canney, Rod Collins,

Bart Banwart, Kim Roby, Kelli Book

NAYS: \_\_\_\_\_

The President declared the Resolution adopted as follows:

RESOLUTION AUTHORIZING THE REDEMPTION OF \$2,505,000 SCHOOL  
INFRASTRUCTURE LOCAL OPTION SALES AND SERVICES TAX  
REVENUE BONDS, SERIES 2006

WHEREAS, the Adel-DeSoto-Minburn Community School District issued \$2,505,000 School Infrastructure Local Option Sales and Services Tax Revenue Bonds, Series 2006, dated May 1, 2006 (the "2006 Bonds"), of which \$405,000 are currently outstanding, all of which is being called for redemption on July 1, 2013, as described in Schedule A attached to this Resolution (the "Redeemed Bonds"); and

WHEREAS, the 2006 Bonds may be called for redemption by the Issuer and paid before maturity on January 1, 2012, or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot by giving thirty days' notice of redemption by ordinary mail to the registered owner of the Bonds at the address shown on the books of the Registrar; and

WHEREAS, the prior Debt Service Reserve Fund of the 2006 Bonds plus Sales Tax Revenues which the School District has accumulated in the Sinking Fund, are sufficient to pay in full the Redeemed Bonds, and it is in the best interest of the School District to call and redeem the Redeemed Bonds on July 1, 2013.

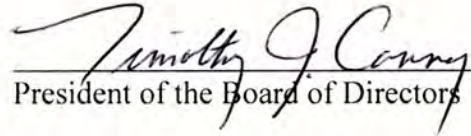
NOW, THEREFORE, be it resolved:

The Trustee for the 2006 Bonds, Wells Fargo Bank, N.A., as Paying Agent, is authorized and directed to give notice of redemption to the registered bondholders of the bond redemption, in substantially the form set forth in Schedule B attached to this Resolution and the Dissemination Agent is authorized to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. The Trustee shall hold \$156,856.59 from the Sinking Fund for the 2006 Bonds and \$5,743.41 from the Revenue Fund

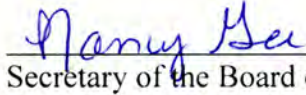


for the 2006 Bonds, and shall release \$250,500 from the 2006 Debt Service Reserve Fund, which, together, are sufficient to call and redeem the Redeemed Bonds on July 1, 2013, such call and redemption to be effective July 1, 2013, pursuant to the terms of the resolution authorizing the issuance of the 2006 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of July 1, 2013, as provided in Section 6 of the Resolution authorizing the issuance of the 2006 Bonds. Any excess funds that are not required for redemption will be released to the District.

PASSED AND APPROVED this 13<sup>th</sup> day of May, 2013.

  
\_\_\_\_\_  
President of the Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors



CERTIFICATE

STATE OF IOWA            )  
                                  ) SS:  
COUNTY OF DALLAS        )

I, the undersigned Secretary of the Board of Directors of the Adel-DeSoto-Minburn Community School District, in the Counties of Dallas and Madison, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 13 day of May, 2013.

Nancy Lee  
Secretary, Adel-DeSoto-Minburn Community  
School District



**SCHEDULE A**

**REDEEMED BONDS**

**Bonds Called for Redemption**

<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>CUSIP Number</u>
\$405,000	4.000%	January 1, 2014	006757AG3



## SCHEDULE B

### NOTICE OF REDEMPTION TO THE HOLDERS OF THE FOLLOWING DESCRIBED BONDS:

Please take notice that the Bonds described below have been called for redemption. Owners of the Bonds should present their Bonds for payment on the Redemption Date.

**Issuer:** Adel-DeSoto-Minburn Community School District

**Original Issue Amount:** \$2,505,000

**Bond Issue:** School Infrastructure Local Option Sales and Services Tax Revenue Bonds, Series 2006

**Dated Date:** May 1, 2006

**Redemption Date:** July 1, 2013

**Redemption Price:** Par, plus accrued interest

#### Bonds Called for Redemption

<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>CUSIP Number</u>
\$405,000	4.000%	January 1, 2014	006757AG3

The above Bonds should be presented to the Paying Agent, Wells Fargo Corporate Trust and Escrow Services, MAC: 9N311-115, 625 Marquette Avenue, 11<sup>th</sup> Floor, Minneapolis, Minnesota 55479. This represents a full call of the outstanding obligations. All interest will cease to accrue on the Redemption Date.

This notice is given by order of the Board of Directors of the School District pursuant to the terms of the resolution of the School District authorizing the issuance of these Bonds.

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Wells Fargo Bank, N.A., Registrar and  
Paying Agent

(End of Notice)

. . . .  
CERTIFICATE OF MAILING NOTICE OF REDEMPTION OF  
\$2,505,000 SCHOOL INFRASTRUCTURE LOCAL OPTION SALES AND  
SERVICES TAX REVENUE BONDS, SERIES 2006  
DATED MAY 1, 2006  
OF THE ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT, IOWA

STATE OF IOWA                    )  
  ) SS  
COUNTY OF \_\_\_\_\_ )

I certify that at the request of the Adel-DeSoto-Minburn Community School District, I caused to be mailed a copy of the attached Notice of Redemption of \$2,505,000 School Infrastructure Local Option Sales and Services Tax Revenue Bonds, Series 2006, dated May 1, 2006, to the following:

- 1)     Registered owners of the bonds (by regular mail); and
- 2)     Purchaser of record: Griffin, Kubik, Stephens, and Thompson, Inc.

The Notice was mailed \_\_\_\_\_.

Dated \_\_\_\_\_.

WELLS FARGO BANK, N.A.,  
Registrar and Paying Agent

\_\_\_\_\_

The Notice was mailed on \_\_\_\_\_, 2013.

Dated \_\_\_\_\_, 2013.