

*ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.*

**"Experiencing Success Today, Achieving Dreams Tomorrow"**

**NOTICE OF PUBLIC MEETING**

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 8th day of April 2013, for its regular meeting in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
DISTRICT BOARD ROOM

April 8, 2013  
6:00 P.M.

**OPENING:**

- |           |   |
|-----------|---|
| 6:00 P.M. | Call to order<br>Roll call<br>Emergency additions and adoption of agenda<br>Honoring Excellence   |
| 6:05      | Consent agenda<br>Approval of minutes<br>Approval of bills/claims and transfers<br>Secretary/Treasurer financial reports<br>Personnel contracts<br>First reading of Board policy 402.6 "Insurance"<br>Second and Final reading Board policies 507.2 "Administration of Medication to Students" and<br>507.2E1 "Medication Authorization Form"<br>2013-14 Before-and-After Child Care Program Parent Handbook<br>Open enrollment<br>Welcome of visitors and open forum |

**ACTION ITEMS:**

- |      |   |
|------|---|
| 6:30 | 2013-14 Budget Hearing  |
| 6:35 | Resolution Authorizing the Redemption of General Obligation School Bonds Dated April 1, 2006,<br>Approving the Escrow and Amended and Substituted Paying Agent, Bond Registrar and Transfer<br>Agent Agreement, and Levying A Tax for Fiscal Year 2013-14 for the Redemption of General<br>Obligation School Bonds dated April 1, 2006. |
| 6:40 | 2013-14 Budget Determination  |
| 6:45 | Set Public Hearing on 2012-13 Budget Amendment for May 13, 2013, 6:00 p.m.  |
| 6:50 | 2013-14 New Certified/Non-Certified Positions   |
| 7:00 | Mowing Contract   |
| 7:05 | Athletic Fields Contract  |
| 7:10 | Door Replacement Project at DeSoto Intermediate   |
| 7:20 | Early Start Date Waiver Request Resolution  |

**ADMINISTRATIVE REPORTS/DISCUSSION ITEMS:**

- |      |  |
|------|--|
| 7:25 | 8 <sup>th</sup> grade Genetics Project           |
| 7:45 | Facility Master Planning Update                  |
| 7:55 | Flyer Distribution Process – government agencies |
| 8:05 | Adjournment                                      |

**Exempt Session for Negotiations**

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Nancy Gee  
Secretary  
Board of Directors



**Adel DeSoto Minburn Board of Education  
Regular Meeting – Monday, April 8, 2013  
6:00 p.m. @ ADM MS/Board Room**

**Attendance:**

Present:

Absent:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

**Call to Order/Roll Call:** President Tim Canney called the meeting to order. Roll call was taken. Present were Bart Banwart, Vice President Kim Roby, Kelli Book, and President Tim Canney. Rod Collins arrived at 6:50 p.m.

**Agenda:** It was moved by Banwart, seconded by Roby, to adopt the agenda as presented. Motion carried unanimously (Collins absent).

**Honoring Excellence:** Principal Carole Erickson and several teachers nominated Nikki Krumwiede as the recipient for this month's Honoring Excellence. Principal Carole Erickson and Christal Tilley spoke about Nikki's dedication and excellence in her profession. Nikki accepted a paperweight with the inscription "ADM Honoring Excellence" noting her honor and spoke a few words.

**Consent Agenda:** It was moved by Roby, seconded by Book, to approve the items under the consent agenda as presented. Motion carried unanimously (Collins absent). Minutes, bills and claims, and financial reports were reviewed and accepted. Transfers from the PPEL Fund to the Debt Service Fund of \$71,692.50 for the payment of the bond for technology and a transfer of \$100,000 from the SILO/SAVE Fund to the Debt Service Fund were approved. Resignations/terminations were accepted from Jodi Baier, prom sponsor, effective June 30, 2013, Carolyn Elles, associate, effective April 12, 2013, Paul Mayhugh, driver, effective April 3, 2013 and Eric Ridder, assistant football coach, effective for the 2013-14 school year. New contracts were offered to Shelby Dains, associate, effective April 15, 2013, Chris Strasser, driver, effective April 4, 2013, and Sara Boesen, prom sponsor, effective for the 2013-14 school year. Pending a successful background check, a contract was offered to Lacy Jennings for the high school art teacher position effective for the 2013-14 school year. The following transfer was announced: Kelly Winter from 7<sup>th</sup> grade Geography teacher to Middle School Physical Education teacher effective for the 2013-14 school year. The Board had the first reading of Policy 402.6, "Insurance" which includes a change to the eligibility criteria from twenty hours per week to thirty hours per week to align with the full-time



equivalency of the Affordable Care Act. Current employees who have insurance coverage now and work between twenty hours and thirty hours per week would be able to continue on coverage until they end their coverage or lose eligibility from the 20-hour/week eligibility. The Board had the second and final reading of Policy 507.2, "Administration of Medication to Students" and 507.2E1, "Medication Authorization Form". The 2013-14 Before-and-After School Child Care Program handbook was approved with the addition of the non-discrimination language. The following open enrollment was approved for 2012-13: Madeline Eden from Des Moines to ADM, and Kolton McCollum, from Woodward Granger to ADM. The following open enrollment was approved for 2013-14: Kennedy Sorber from Dallas Center Grimes to ADM, McKenzie Sorber from Dallas Center Grimes to ADM, Cole Eitel, from West Central Valley to ADM, Cash Eitel, from West Central Valley to ADM, and Peyton Frank, from ADM to Earlham.

**Welcome of Visitors/Open Forum:** President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

**2013-14 Budget Hearing:** President Canney declared the hearing open for the 2013-14 budget. Being there were no written or spoken comments received, he closed the budget hearing at 6:30.

**Resolution Authorizing the Redemption of General Obligation School Bonds Dated April 1, 2006, Approving the Escrow and Amended and Substituted Paying Agent, Bond Registrar and Transfer Agent Agreement, and Levying a Tax for Fiscal Year 2013-14 for the Redemption of General Obligation School Bonds Dated April 1, 2006:** It was moved by Roby, seconded by Banwart to adopt the resolution. Motion carried by roll call vote with 4 ayes. (Collins was absent.) This resolution allows the Board to levy \$400,000 for the redemption of GO bonds which will save the District approximately \$153,000 in interest payments. This money will be deposited into the Escrow Fund on May 1, 2014 to be held by the Escrow Agent to call and redeem Bonds dated April 1, 2006, on the first call date, May 1, 2016.

**2013-14 Budget Determination:** Business Manager Nancy Gee recommended approval of the 2013-14 budget as published. The budget was published with a 4% allowable growth rate figure and the overall tax levy rate is 18.38488, which is a reduction from the current levy of 18.41603. The levy rate may lower based on the allowable growth rate set by the legislature. It was moved by Banwart, seconded by Book to approve the budget as published. The motion carried unanimously (Collins absent).

**Set Public Hearing on FY 13 Amendment to Budget:** Business Manager Gee presented the proposed 2012-13 budget amendment. The current budget needs to be amended in the facilities and construction area due to the anticipated cost for roof repairs and inside wood doors at DeSoto Intermediate. The budget amendment has no impact on taxes or fees; it authorizes expenditures for existing revenue. Business Manager Gee recommended approval of the publication of the Amendment to the Budget for 2013 and setting the public hearing for May 13, 2013, 6 p.m., in the Board Room. It was moved by Roby, seconded by Book, to publish the FY13 Amendment to



Budget as presented and set a public hearing for May 13, 2013 at 6:00 p.m. in the Board Room for the public to comment. Motion carried unanimously.

**2013-14 New Positions:** Superintendent recommended the addition of another preschool/early childhood special education teacher position, a high school counselor position, and a building and grounds position. The preschool teacher addresses growing needs in preschool, the additional counseling services will provide a broader range of services to high school students and will address a concern in the Department of Education site visit. The building and grounds position has been vacant for four years. It was moved by Book, seconded by Roby, to approve these positions for 2013-14. Motion carried unanimously (Collins absent).

**Mowing Contract:** It was moved by Banwart, seconded by Book, to approve the mowing contract with Jay Farrow for \$25,200. Motion carried unanimously (Collins absent).

**Athletic Fields Contract:** It was moved by Roby, seconded by Banwart to approve the contract from Lawn Service by Rick Borst (\$10,350) for fertilizing, aeration, spraying, and grub control on the athletic fields. Motion carried unanimously (Collins absent).

**Door Replacement Project at DeSoto Intermediate:** It was moved by Book, seconded by Banwart to approve the quote from Turnkey to replace 27 wood doors at a cost of \$23,088. The other quote received was from Walsh Door & Hardware for \$24,702.36. Motion carried unanimously (Collins absent).

**Early Start Date Waiver Request Resolution:** It was moved by Book, seconded by Banwart to adopt the start date waiver request resolution. This waiver allows the District to start school prior to September 1. A roll call vote was taken. Motion passed with 4 ayes. (Collins was absent.)

**Administrative Reports:**

8<sup>th</sup> Grade Genetics Project: Teachers Kate Willems and Hallie Edgerly along with eighth grade students Lindsey Lange, Caleb McDaniel, Joe Itani, Stone Rollins and Abbey Hansen presented the 8<sup>th</sup> grade genetics project. This project was a collaborative effort in the subject areas of writing and science.

Facility Master Planning Update: Superintendent Dufoe updated the Board on the progress of the Facility Master Planning Committee. The next meeting is scheduled for April 11 at 6:00 p.m.

Flyer Distribution Process – Government Agencies: Superintendent Dufoe discussed concerns by the Parks and Recreation Department with the new policy on the distribution of materials.

**Adjournment:**

It was moved by Book, seconded by Roby, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:39 p.m.

Presented  
Minutes approved as

5/13/13  
Dated

Timothy J. Canney  
Tim Canney, President

Nancy Gee  
Nancy Gee, Secretary



ADEL DESOTO MINBURN CSD  
BOARD REPORT SUMMARY  
April 8, 2013

Fund #	Fund Description	Amount
Fund 10	General Fund	222,696.53
Fund 21	Activity Fund	17,589.92
Fund 36	PPEL Fund	3,000.00
Fund 33	SILO/SAVE Fund	14,677.72
Fund 61	Nutrition Fund	27,793.54
Fund 62	Child Care Fund	505.02
Fund 91	Agency Fund	7,154.41
	TOTAL	293,417.14

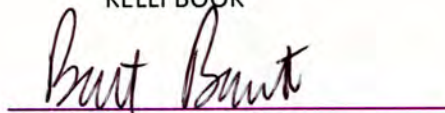
April Payroll (Additional)	Fund 10	2,011.98
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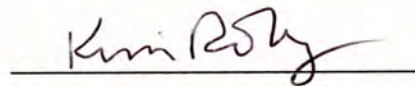
TIM CANNEY



KELLI BOOK



BART BANWART



KIM ROBY



ROD COLLINS





Check #	Vendor Name	Vendor Description	Amount
Checking	1	Fund: 10 GENERAL FUND	
92798	3E ELECTRICAL ENGINEERING	SUPP.	1,294.40
92799	ACCESS SYSTEMS	SUPP.	643.93
92801	AHLERS AND COONEY, P.C.	SERV.	23.50
92803	AMAZON.COM	SUPP.	1,703.38
92804	AMES CSD	TUITION	31.92
92805	ANDERSON'S PROM	SUPP.	553.19
92806	ARCHER TV	SUPP.	30.20
92807	AREA 11	SUPP.	250.00
92808	ARNOLD MOTOR SUPPLY	SUPP.	368.22
92809	BARNES & NOBLE	SUPP.	651.25
92811	BLANK PARK ZOO	FEES	256.00
92775	BP	SUPP.	8,546.94
92816	CALLOWAY HOUSE	SUPP.	23.94
92817	CAM SCHOOL DISTRICT	TUITION	1,470.75
92818	CAPITAL SANITARY	SUPP.	532.65
92819	CARROT-TOP INDUSTRIES	SUPP.	78.40
92820	CASTLE PARK, LLC	SUPP.	166.23
92821	CENTURYLINK	SERV.	1,403.89
92822	CITY OF ADEL	UTIL	2,513.37
92823	CITY OF DESOTO	UTIL.	596.78
92824	CITY OF MINBURN	UTIL.	151.86
92794	CIVIC CENTER OF DES MOINES	FEES	278.00
92825	CLAIM AID	FEES	1,017.40
92826	COMMUNICATION INNOVATORS INC.	SERV.	127.50
92827	COMPANION CORPORATION	SUPP.	699.00
92828	CREATIVE TEACHING PRESS, INC	SUPP.	72.64
92795	DAHL'S FOOD MARTS	SUPP.	296.78
92829	DALLAS CENTER-GRIMES CSD	TUITION	19,757.47
92785	DE LAGE LANDEN FINANCIAL SERVICES	SERV.	818.35
92831	DEMCO	SUPP.	254.29
92834	DMACC	TUITION	10,493.04
92835	EAI EDUCATION	SUPP.	167.62
92836	EARLHAM CSD	TUITION	2,941.50
92837	ECONOMY HANDICRAFTS	SUPP.	40.54
92838	EXCEL MECHANICAL CO., INC.	SERV.	2,980.50
92839	FAREWAY	SUPP	201.28
92840	FASTENAL COMPANY	SUPP.	85.08
92841	FOLLETT LIBRARY RESOURCE	SUPP.	2,748.41
92843	FULLERS STANDARD	FUEL	68.00
92844	GEDDES & COMPANY, RAYMOND	SUPP.	152.12
92846	GOPHER SPORTS	SUPP.	33.96
92847	GRAPHIC EDGE, THE	SUPP.	1,946.44
92849	GRAYBAR ELECTRIC	SUPP.	222.89
92851	HILLYARD/DES MOINES SANITARY SUPPLY CO.	SUPP.	1,774.38
92852	HILLYER CLEANERS	SERV.	567.76
92853	HISTORY DAY	SERV.	50.00
92856	HOUGHTON MIFFLIN COMPANY	SUPP.	872.32



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
92858	IHSMA	FEES	175.00
92860	INTERSTATE ALL BATTERY CENTER	SUPP.	277.62
92861	IOWA COMMUNICATIONS NETWORK	SERV.	356.21
92863	ITALIAN VILLAGES	SUPP.	176.00
92864	ITEC CONFERENCE, THE	FEES	160.00
92865	J.W. PEPPER	SUPP.	180.98
92783	JIMMY JOHN'S	SUPP.	121.23
92866	JONES SCHOOL SUPPLY CO, INC.	SERV.	142.59
92870	LEARNING POST, THE	SUPP.	105.18
92873	MATHESON TRI-GAS INC	SUPP.	143.20
92787	MEDIACOM	SERV.	189.95
92876	MENARD, INC.	SUPP.	231.07
92878	MID-AMERICAN RESEARCH CHEMICAL	SUPPS.	92.17
92877	MIDAMERICAN	UTIL.	15,109.83
92879	MINBURN TELEPHONE	TEL.	34.37
92880	MONOPRICE, INC	SUPP.	34.56
92881	NAPA AUTO PARTS	SUPP.	62.55
92882	NASCO	SUPP.	108.20
92887	OFFICE DEPOT	SUPP.	1,487.28
92888	OFFICE MAX CONTRACT INC.	SUPP.	47.81
92889	ORIENTAL TRADING	SUPP.	145.50
92890	OSTRANDER SNOW & ICE REMOVAL	SERV.	300.00
92892	PANORAMA CSD	FEES	7,353.75
92893	PAPER CORPORATION, THE	SUPP.	6,221.18
92894	PARKER, AMANDA	TRAVEL	25.60
92895	PAUL'S PEST CONTROL	SERV.	35.00
92779	PAYMENT REMITTANCE CENTER	SUPP.	410.32
92792	PERSON, BRADLEY	SERV.	737.50
92789	POSTMASTER	POSTAGE	887.32
92898	PSAT/NMSQT	FEES	490.00
92900	RACCOON RIVER RENTAL	SERV.	246.00
92901	RAND WORLDWIDE SUBSIDIARY INC	SERV.	3,215.37
92903	RIEMAN MUSIC	SUPP.	388.65
92907	SAX ARTS & CRAFTS	SUPP.	1,313.16
92908	SCHOLASTIC BOOK CLUBS, INC	SUPP.	2,575.16
92909	SCHOLASTIC BOOK FAIR WAREHOUSE	SERV.	45.50
92911	SCHOOL SPECIALTY	SUPP.	1,103.65
92912	SCHOOL SPECIALTY	SUPP.	1,097.12
92913	SEMINOLE RETAIL ENERGY SERVICES, LLC	SERV.	7,758.48
92914	SHIFFLER EQUIPMENT SALES INC.	SUPP.	182.08
92915	SHORT'S LAWN CARE	SERV.	862.50
92918	SOCIAL STUDIES	SUPP.	119.21
92919	STAPLES	SUPP.	48.47
92921	TEACHER DIRECT	SUPP.	439.56
92922	TEACHERS DISCOVERY	SUPP.	299.62
92923	THOMAS BUS SALES	SUPPS.	49.26
92925	TIM HILDRETH COMPANY INC	SUPP.	247.50



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
92926	UNIVERSITY OF NORTHERN IOWA	SERV.	405.00
92927	UNIVERSITY OF NORTHERN IOWA	SERV.	450.00
92928	URBANDALE COMMUNITY SCHOOL DISTRICT	TUITION	13,979.81
92793	US CELLULAR	TEL.	59.59
92930	VAN METER CSD	TUITION	52,947.00
92931	VASTO, ANITA	TRAVEL	8.00
92933	WASTE MANAGEMENT OF IOWA	DISPOSAL	1,202.36
92934	WAUKEE CSD	FEES	22,061.25
92936	WEST DES MOINES CSD	TUITION	1,029.53
92937	WINDSTREAM	SERV.	262.66
92939	WOODWARD GRANGER CSD	FEES	4,500.00
Fund Total:			222,696.53
Checking	1	Fund: 33 CAPITAL PROJECTS SILO FUND	
92838	EXCEL MECHANICAL CO., INC.	SERV.	4,547.00
92842	FRK	SERV	7,743.56
92899	R L CRAFT CO. INC.	SERV.	1,247.16
92929	VAN BERKUM PARTNERS	SERV	1,140.00
Fund Total:			14,677.72
Checking	1	Fund: 36 PHYSICAL PLANT & EQUIP LEVY FUND	
92875	MEDIACOM	SERV.	3,000.00
Fund Total:			3,000.00



Check #	Vendor Name	Vendor Description	Amount
Checking	1	Fund: 21 STUDENT ACTIVITY FUND	
92800	ADM SOCCER CLUB	SUPP	108.00
92805	ANDERSON'S PROM	SUPP.	694.84
92810	BATTLES, GARY	SERV	110.00
92812	BRINKMAN, JEANETTE	SERV	110.00
92813	BROBST, CHARLES	SERV	110.00
92814	BROKEN ARROW WEAR	SUPP.	356.04
92815	BW T&F ENTRPRISES LLP	SUPP.	217.95
92830	DECKER SPORTING GOODS	SUPP.	612.97
92832	DEPUE, JAMES	SERV.	700.00
92833	DICK POND ATHLETICS	SUPPS	96.00
92777	ED THOMAS FAMILY FOUNDATION	FEES	385.00
92848	GRAY, DEENA	SUPP	160.00
92850	HAMIL, TIFFANY	SERV	110.00
92855	HORIZON PRINTING CO.	SUPP.	122.97
92857	HUDNUT, RICH	OFFICIAL	95.00
92859	INNOVATIVE EVENTS	SUPPS.	2,300.00
92862	IOWA FOOTBALL COACHES ASSOCIATION	FEES	45.00
92778	IOWA HIGH SCHOOL SPEECH ASSOC.	FEES	110.00
92796	IOWA WESTERN COMM COLLEGE	SUPP	80.00
92867	JUST FOR KIX	SUPP.	383.88
92868	KLECKNER, DEBRA	SERV	110.00
92872	MARTIN BROS.	SUPP.	754.30
92874	MCDONALD, ANN	SERV	110.00
92883	NASSP	FEES	268.80
92884	NELSON, KARI	SERV	110.00
92885	NU LINE PROMOTIONS	SERV.	782.00
92889	ORIENTAL TRADING	SUPP.	364.50
92893	PAPER CORPORATION, THE	SUPP.	276.05
92779	PAYMENT REMITTANCE CENTER	SUPP.	697.45
92896	PEPSI	SUPP.	1,159.18
92897	PETTIT, ANNIE	SERV.	110.00
92902	RICHTER, ANTONIO	OFFICIAL	95.00
92790	SALSA DES MOINES	SERV	172.00
92781	SAM'S CLUB	SUPP.	1,736.00
92910	SCHOOL HEALTH CORP.	SUPP.	143.65
92916	SOCCER CONNECTIONS	SUPP.	1,106.71
92917	SOCCER INTERNATIONALE	SUPP.	588.00
92920	STUMPS	SUPP.	610.63
92924	THOMPSON, KELLY	SUPP.	110.00
92782	UNI ATHLETICS- IA BOY HS MEET	FEES	150.00
92932	VON RENTZELL, DAN	SERV	110.00
92935	WEBER, CHRIS	OFFICIAL	95.00
92938	WINTERSET HIGH SCHOOL	SERV.	85.00
92940	X-GRAIN	SUPP	828.00
92941	YOUNKERS, ANGELA	SERV.	110.00

Fund Total: 17,589.92



<u>Check #</u>	<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
Checking	1	Fund: 61	SCHOOL NUTRITION FUND	
92784	BERNAU, BILL		REFUND	14.25
92838	EXCEL MECHANICAL CO., INC.		SERV.	726.00
92839	FAREWAY		SUPP	49.85
92854	HOBART SALES & SERVICE		SERV.	127.20
92872	MARTIN BROS.		SUPP.	21,517.39
92891	PAN-O-GOLD BAKING CO.		SUPP.	1,088.50
92905	ROBERTS DAIRY COMPANY		SUPP.	1,886.84
92904	ROBERTS DAIRY		SUPPS.	2,383.51
			Fund Total:	27,793.54
Checking	1	Fund: 62	CHILD CARE FUND	
92869	LAKESHORE		SUPP.	52.88
92882	NASCO		SUPP.	60.67
92889	ORIENTAL TRADING		SUPP.	331.56
92906	S&S WORLDWIDE		SERV.	59.91
			Fund Total:	505.02
Checking	1	Fund: 91	AGENCY FUND	
92822	CITY OF ADEL		UTIL	7,154.41
			Fund Total:	7,154.41



ADEL DESOTO MINBURN CSD  
APRIL 2013 PAYROLL

**TUTORING**

		<u># of Hours</u>		<u>Total</u>
Boston, L.	032	2.00	\$	32.00
Lewis, D.	032	2.00	\$	32.00
Miller, C.	032	8.00	\$	128.00
Shields, B.	032	1.50	\$	24.00
<b>TOTAL \$</b>				<b>216.00</b>

**ESL INSTRUCTION**

		<u># of Hours</u>		
Brimm, Laura		2.75	\$	66.00
<b>TOTAL \$</b>				<b>66.00</b>

**ACT PREP**

Plummer, A.			\$	561.66
Vasto, A.			\$	561.66
Willems, K.			\$	561.66
<b>TOTAL \$</b>				<b>1,684.98</b>

**PIANO ACCOMPANIMENT**

		<u># of Hours</u>		
Noring, C.		1.50	\$	45.00
<b>TOTAL \$</b>				<b>45.00</b>

**GRAND TOTAL**

**\$ 2,011.98**





Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003  
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

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## MEMO

Date: April 8, 2013

To: Board of Directors

From: Nancy Gee, Business Manager

Re: Fund Transfer Request

The first request is to transfer \$71,692.50 from the PPEL Fund to the Debt Service Fund to pay the principal amount of \$70,000 and the interest amount of \$1,692.50 of the bond for technology purchases. The bond payment is due on May 1, 2013.

The second request is to transfer \$100,000 from the SILO/SAVE Fund to the Debt Service Fund to be used for payment of GO Bonds due on May 1, 2013.



To The Board of Directors  
ADM Community School District  
General Fund - Monthly Revenue and Expense Comparison (Cash Basis)  
March 31, 2013

MONTH	2008-09		2009-10		2010-11		2011-12		2012-13	
	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget
JULY	\$ 219,364	1.65%	\$ 103,613	0.81%	\$ 190,423	1.37%	\$ 93,425	-0.65%	\$ 127,528	0.89%
AUGUST	54,496	2.06%	231,374	2.62%	127,878	2.30%	167,235	1.82%	224,921	2.46%
SEPT	911,729	8.93%	1,100,680	11.22%	1,161,947	10.68%	1,060,284	9.24%	1,149,987	10.48%
OCT	2,247,446	25.85%	2,169,650	28.18%	2,378,012	27.85%	2,602,241	27.44%	2,196,814	25.81%
NOV	1,557,170	37.58%	1,319,763	38.49%	1,293,463	37.18%	1,403,740	37.26%	1,527,719	36.46%
DEC	1,272,331	47.16%	1,265,552	48.38%	1,409,297	47.35%	1,420,998	47.21%	1,368,822	46.01%
JAN	948,182	54.30%	863,950	55.14%	1,036,909	54.83%	1,067,515	54.67%	935,448	52.53%
FEB	948,554	61.44%	779,871	61.23%	859,824	61.04%	816,117	60.38%	1,107,553	60.26%
MAR	855,752	68.13%	844,357	67.83%	831,998	67.04%	1,097,275	68.06%	982,701	67.11%
APR	2,194,119	84.65%	2,269,658	85.57%	2,526,286	85.28%	2,362,469	84.59%		
MAY	1,285,323	94.33%	1,043,383	93.72%	1,185,391	93.83%	1,388,593	94.30%		
JUNE	\$ 791,033	100.28%	1,002,076	101.56%	1,041,032	101.34%	955,778	100.99%		
ACTUAL	\$ 13,285,499		\$ 12,993,926		14,042,459		14,435,670		9,621,492	
BUDGET	\$ 13,280,264		\$ 12,794,789		\$ 13,856,194		\$ 14,294,742		* \$ 14,336,843	

MONTH	2008-09		2009-10		2010-11		2011-12		2012-13	
	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget
JULY	\$ 789,010	1.39%	\$ 852,011	6.66%	\$ 800,977	6.18%	\$ 871,499	6.45%	\$ 895,629	6.25%
AUGUST	883,363	8.25%	918,234	13.83%	905,255	13.17%	942,287	13.43%	909,350	12.59%
SEPT	943,680	15.58%	972,087	21.42%	959,739	20.58%	947,993	20.44%	1,072,747	20.07%
OCT	955,441	23.01%	936,108	28.74%	925,999	27.73%	955,399	27.52%	1,056,909	27.45%
NOV	1,046,195	31.13%	988,028	36.45%	967,990	35.21%	1,069,921	35.44%	1,138,502	35.39%
DEC	1,516,399	42.92%	1,540,680	48.49%	1,569,525	47.32%	1,464,360	46.28%	1,520,052	45.99%
JAN	1,046,838	51.05%	901,849	55.54%	1,000,754	55.05%	1,043,229	54.00%	1,162,516	54.10%
FEB	1,053,443	59.23%	1,037,789	63.64%	1,116,461	63.67%	1,133,363	62.39%	1,120,532	61.91%
MAR	983,354	66.87%	931,958	70.92%	1,054,572	71.81%	1,010,332	69.87%	1,042,495	69.19%
APR	1,068,079	75.17%	1,049,435	79.12%	1,018,081	79.67%	1,114,915	78.12%		
MAY	991,543	82.87%	1,004,610	86.97%	1,087,904	88.07%	1,118,188	86.40%		
JUNE	1,212,968	92.30%	1,287,364	97.03%	1,218,826	97.48%	1,434,036	97.02%		
ACTUAL	\$ 12,490,313		\$ 12,420,154		12,626,083		13,105,523		9,918,732	
BUDGET	\$ 12,871,822		\$ 12,800,686		\$ 12,952,506		\$ 13,508,649		* \$ 14,336,437	



Adel DeSoto Minburn Community School District  
Revenue Totals  
MARCH 2013

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$3,528,008.51	\$245,045.35	\$3,773,053.86	\$6,095,631.00	61.90%
STATE SOURCES	4,927,468.66	722,504.00	5,649,972.66	7,857,714.00	71.90%
FEDERAL SOURCES	<u>183,313.36</u>	<u>15,151.96</u>	<u>198,465.32</u>	<u>383,498.00</u>	51.75%
SUBTOTAL	\$8,638,790.53	\$982,701.31	\$9,621,491.84	\$14,336,843.00	67.11%
<u>SAVE (SILO) FUND</u>	889,407.40	76,234.32	965,641.72	1,101,200.00	87.69%
<u>DEBT SERVICE FUND</u>	949,638.40	60,693.42	1,010,331.82	1,534,848.00	65.83%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MENT FUND</u>	336,982.72	14,719.50	351,702.22	582,500.00	60.38%
<u>PHYSICAL PLANT &amp; EQUIPMENT FUND</u>	287,335.86	13,774.43	301,110.29	512,585.00	58.74%
<u>STUDENT ACTIVITY FUND</u>	253,886.52	17,942.99	271,829.51	396,500.00	68.56%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	490,520.40	65,386.68	555,907.08	799,100.00	69.57%
<u>DAY CARE FUND</u>	48,568.69	7,050.32	55,619.01	65,050.00	85.50%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>	0.00	2,000.00	2,000.00		
<u>AGENCY FUND</u>	<u>54,433.76</u>	<u>7,392.61</u>	<u>61,826.37</u>		
TOTAL ALL FUNDS	<u>\$11,949,564.28</u>	<u>\$1,247,895.58</u>	<u>\$13,197,459.86</u>		



Adel DeSoto Minburn Community School District  
Expenditure Totals  
MARCH 2013

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS EXPENDITURE</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$3,012,445.65	\$292,080.00	3,304,525.65	\$5,159,164.00	64.05%
HIGH SCHOOL	1,745,012.03	211,424.18	1,956,436.21	2,694,270.00	72.61%
OLD 6-7 BUILDING	18,752.48	3,397.46	22,149.94	24,760.00	89.46%
MIDDLE SCHOOL 6-8	1,286,923.58	164,975.28	1,451,898.86	2,029,181.00	71.55%
DESOTO INTERMEDIATE	1,217,747.10	159,576.28	1,377,323.38	1,917,603.00	71.83%
MINBURN ELEMENTARY	22,254.88	3,837.05	26,091.93	28,050.00	93.02%
ADEL ELEMENTARY	<u>1,573,101.36</u>	<u>207,204.48</u>	1,780,305.84	<u>2,483,409.00</u>	71.69%
SUBTOTAL	\$8,876,237.08	\$1,042,494.73	\$9,918,731.81	\$14,336,437.00	69.19%
<u>SAVE (SILO) FUND</u>	783,112.29	44,855.61	827,967.90	950,000.00	87.15%
<u>DEBT SERVICE FUND</u>	805,910.61	0.00	805,910.61	1,547,074.00	52.09%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	442,687.97	16,224.75	458,912.72	656,500.00	69.90%
<u>PHYSICAL PLANT &amp; EQUIPMENT FUND</u>	534,116.52	0.00	534,116.52	460,000.00	116.11%
<u>STUDENT ACTIVITY FUND</u>	228,539.60	12,334.88	240,874.48	397,350.00	60.62%
<u>PROPRIETARY FUNDS</u>					
<u>SCHOOL NUTRITION FUND</u>	471,809.78	70,819.94	542,629.72	792,000.00	68.51%
<u>DAY CARE FUND</u>	19,133.39	2,355.48	21,488.87	65,000.00	33.06%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>	0.00	0.00	0.00		
<u>AGENCY FUND</u>	68,113.53	0.00	68,113.53		
TOTAL ALL FUNDS	<u>\$12,229,660.77</u>	<u>\$1,189,085.39</u>	<u>\$13,418,746.16</u>	<u>\$19,204,361.00</u>	



**To The Board of Directors  
ADM Community School District  
Statement of Current Assets  
For Month Ending March 29, 2013 (Cash Basis)**

	Governmental Funds						Proprietary Funds		Fiduciary Funds		ALL FUNDS
	10 General Operating	21 Student Activity	22 Management	36 Physical Plant & Equipment	33 Cap Projects Sales Tax	40 Debt Service	61 School Nutrition	62 Day Care	81 Scholarship	91 Agency	TOTALS
Previous Month Balance	\$ 4,825,787.59	\$ 338,623.93	\$ 961,075.12	\$ 50,347.78	\$ 787,402.08	\$ 8,758,768.16	\$ 243,914.20	\$ 90,676.33	\$ 550.00	\$ (5,934.11)	\$ 16,051,211.08
Receipts	982,701.31	17,942.99	14,719.50	13,774.43	76,234.32	60,693.42	65,386.68	7,050.32	2,000.00	7,392.61	1,247,895.58
Previous Month Ins W/H	20.40										20.40
Total Funds Available	\$ 5,808,509.30	\$ 356,566.92	\$ 975,794.62	\$ 64,122.21	\$ 863,636.40	\$ 8,819,461.58	\$ 309,300.88	\$ 97,726.65	\$ 2,550.00	\$ 1,458.50	\$ 17,299,127.06
Disbursements	1,042,494.73	12,334.88	16,224.75	-	44,855.61	-	70,819.94	2,355.48	-	-	1,189,085.39
Bookfair Start up											
Ending Balance	\$ 4,766,014.57	\$ 344,232.04	\$ 959,569.87	\$ 64,122.21	\$ 818,780.79	\$ 8,819,461.58	\$ 238,480.94	\$ 95,371.17	\$ 2,550.00	\$ 1,458.50	\$ 16,110,041.67
Cash in Bank	\$ 4,762,372.35	\$ 338,892.04	\$ 959,569.87	\$ 64,122.21	\$ 543,373.25	\$ 397,377.98	\$ 182,807.56	\$ 91,776.17	\$ 2,550.00	\$ 1,458.50	\$ 7,344,299.93
Cash Change Funds	-	-	-	-	-	-	200.00	-	-	-	\$ 200.00
ISJIT	3,238.31	5,340.00	-	-	-	-	90,648.49	3,595.00	-	-	\$ 102,821.80
Escrow - Bonds	-	-	-	-	-	8,300,328.01	-	-	-	-	\$ 8,300,328.01
Investments	-	-	-	-	275,407.54	121,755.59	-	-	-	-	\$ 397,163.13
Deferred Revenue	-	-	-	-	-	-	(28,028.11)	-	-	-	\$ (28,028.11)
LT Liability	-	-	-	-	-	-	(7,147.00)	-	-	-	\$ (7,147.00)
Current Month Ins W/H	403.91	-	-	-	-	-	-	-	-	-	\$ 403.91
Total Current Assets	\$ 4,766,014.57	\$ 344,232.04	\$ 959,569.87	\$ 64,122.21	\$ 818,780.79	\$ 8,819,461.58	\$ 238,480.94	\$ 95,371.17	\$ 2,550.00	\$ 1,458.50	\$ 16,110,041.67
Less Escrow for GO Bond Refunding											7,809,713.66
PRIOR YEAR											
Cash in Bank	\$ 4,029,076.08	\$ 344,942.76	\$ 863,146.62	\$ 4,254.98	\$ 694,597.00	\$ 229,338.54	\$ 167,265.98	\$ 81,855.03	\$ 550.00	\$ 732.00	\$ 6,415,758.99
Cash Change Funds	-	-	-	-	-	-	200.00	-	-	-	\$ 200.00
ISJIT	2,134.67	4,620.00	-	-	-	-	62,604.34	1,595.00	-	-	\$ 70,954.01
Investments	-	-	-	-	275,377.85	120,579.47	-	-	-	-	\$ 395,957.32
Deferred Revenue	-	-	-	-	-	-	(18,084.01)	-	-	-	\$ (18,084.01)
LT Liability	-	-	-	-	-	-	(3,737.00)	-	-	-	\$ (3,737.00)
Current Month Ins W/H	861.30	-	-	-	-	-	-	-	-	-	\$ 861.30
Total Current Assets	\$ 4,032,072.05	\$ 349,562.76	\$ 863,146.62	\$ 4,254.98	\$ 969,974.85	\$ 349,918.01	\$ 208,249.31	\$ 83,450.03	\$ 550.00	\$ 732.00	\$ 6,861,910.61



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03/2013 - 2013

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## Fund: 10 GENERAL FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
10 741 000 8010 000	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 741 000 8011 000	ACT PREP FUND BALANCE	2,583.73	0.00	0.00	0.00	2,583.73
10 741 000 8090 000	INSTRUMENT RENTAL FUND BALANCE	7,162.33	184.77	0.00	0.00	6,977.56
10 741 000 8200 000	NURSE SUPPLIES - DONATIONS	(212.30)	532.71	275.00	0.00	(470.01)
10 741 172 8020 000	HS ART RESALE FUND BALANCE	(770.96)	0.00	0.00	0.00	(770.96)
10 741 172 8025 000	HS ADVISORY PGM FUND BALANCE	405.44	0.00	0.00	0.00	405.44
10 741 172 8035 000	HS CONTRIBUTIONS FUND BALANCE	7,594.75	358.86	3,299.92	0.00	10,535.81
10 741 172 8040 000	HS BAND RESALE FUND BALANCE	(2,059.41)	(61.22)	115.36	0.00	(1,882.83)
10 741 172 8050 000	HS BAND/VOCAL FEES FUND BALANCE	7,109.17	0.00	66.40	0.00	7,175.57
10 741 172 8080 000	HS WOODS RESALE FUND BALANCE	(3,946.82)	0.00	50.00	0.00	(3,896.82)
10 741 172 8110 000	HS STAFF LOUNGE FUND BALANCE	1,667.27	0.00	65.13	0.00	1,732.40
10 741 172 8170 000	HS CLASS COMPOSITE FUND BALANCE	1,670.00	0.00	25.00	0.00	1,695.00
10 741 409 8030 000	AE PACT FUND BALANCE	792.88	0.00	0.00	0.00	792.88
10 741 409 8035 000	AE CONTRIBUTIONS FUND BALANCE	14,620.37	356.59	637.97	0.00	14,901.75
10 741 409 8060 000	AE BOOK FAIR FUND BALANCE	2,180.55	0.00	0.00	0.00	2,180.55
10 741 409 8110 000	AE STAFF LOUNGE FUND BALANCE	(262.02)	32.00	0.00	0.00	(294.02)
10 741 412 8035 000	MS CONTRIBUTIONS FUND BALANCE	8,697.15	191.73	1,572.15	0.00	10,077.57
10 741 412 8040 000	MS BAND RESALE FUND BALANCE	619.21	97.61	40.96	0.00	562.56
10 741 412 8060 000	MS BOOK FAIR FUND BALANCE	1,660.12	0.00	0.00	0.00	1,660.12
10 741 412 8110 000	MS STAFF LOUNGE FUND BALANCE	4,640.72	0.00	0.00	0.00	4,640.72
10 741 418 8035 000	DS CONTRIBUTIONS FUND BALANCE	20,815.29	342.00	3,760.23	0.00	24,233.52
10 741 418 8040 000	DS BAND RESALE FUND BALANCE	931.07	142.81	0.00	0.00	788.26
10 741 418 8060 000	DS BOOK FAIR FUND BALANCE	1,305.58	0.00	3,712.23	0.00	5,017.81
10 741 418 8110 000	DS STAFF LOUNGE FUND BALANCE	393.86	30.00	0.00	0.00	363.86
Fund Total: 10		80,597.59	2,207.86	13,620.35	0.00	92,010.08



Activity Fund Balance Report - Primary - Exclude Encumbrances

03/2013 03/2013

ID: NGEE

Excluding Zeros; Beginning Month 03/2013; Processing Month 03/2013; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 7200 950	INTEREST FUND BALANCE	336.01	0.00	39.36	0.00	375.37
21 729 172 6000 920	HS ATHLETIC FUND BALANCE	79,121.33	684.94	0.00	0.00	78,436.39
21 729 172 6645 920	HS CC FUND BALANCE	(477.78)	0.00	0.00	0.00	(477.78)
21 729 172 6660 920	HS GOLF FUND BALANCE	5,316.44	2,535.00	0.00	0.00	2,781.44
21 729 172 6675 920	HS CO-ED WEIGHT PROG FUND BAL	(968.68)	0.00	0.00	0.00	(968.68)
21 729 172 6710 920	HS BBB FUND BALANCE	16,373.13	0.00	30.00	0.00	16,403.13
21 729 172 6720 920	HS FB FUND BALANCE	12,118.38	142.00	500.00	0.00	12,476.38
21 729 172 6725 920	HS BSC FUND BALANCE	4,685.41	230.30	1,086.00	0.00	5,541.11
21 729 172 6730 920	HS BSB FUND BALANCE	(1,378.40)	950.80	5,571.00	0.00	3,241.80
21 729 172 6740 920	HS BTR FUND BALANCE	5,985.23	433.37	0.00	0.00	5,551.86
21 729 172 6790 920	HS WR FUND BALANCE	4,915.50	524.43	0.00	0.00	4,391.07
21 729 172 6810 920	HS GBB FUND BALANCE	(1,948.57)	88.67	0.00	0.00	(2,037.24)
21 729 172 6815 920	HS VB FUND BALANCE	7,981.01	0.00	0.00	0.00	7,981.01
21 729 172 6825 920	HS GSC FUND BALANCE	3,851.31	0.00	0.00	0.00	3,851.31
21 729 172 6835 920	HS SB FUND BALANCE	5,712.50	124.46	0.00	0.00	5,588.04
21 729 172 6840 920	HS GTR FUND BALANCE	8,306.04	1,995.00	0.00	0.00	6,311.04
21 729 172 7010 950	BUTTON CLUB FUND BALANCE	63.38	0.00	0.00	0.00	63.38
21 729 172 7055 950	HS PROM FUND BALANCE	891.69	0.00	0.00	0.00	891.69
21 729 172 7060 950	SPECIAL EVENTS FUND BALANCE	127,106.95	2,303.36	1,399.61	0.00	126,203.20
21 729 172 7065 950	FACILITIES PLANNING COMM FUND BAL	24,696.00	0.00	0.00	0.00	24,696.00
21 729 172 7070 950	DRAMA FUND BALANCE	7,331.09	117.12	0.00	0.00	7,213.97
21 729 172 7075 950	SPEECH CONTEST FUND BALANCE	5,710.23	164.99	1,096.34	0.00	6,641.58
21 729 172 7080 950	INTERNATIONAL CLUB FUND BALANCE	1,120.19	426.59	305.00	0.00	998.60
21 729 172 7100 950	NATIONAL HONOR SOCIETY FUND BALANCE	989.18	0.00	171.00	0.00	1,160.18
21 729 172 7110 950	HS DANZ TEAM FUND BALANCE	2,561.96	511.40	1,156.42	0.00	3,206.98
21 729 172 7120 950	SADD FUND BALANCE	1,645.53	0.00	0.00	0.00	1,645.53
21 729 172 7140 950	THESPIAN CLUB FUND BALANCE	752.10	0.00	0.00	0.00	752.10
21 729 172 7150 950	HS STUDENT COUNCIL FUND BAL	3,338.59	725.76	154.26	0.00	2,767.09
21 729 172 7170 950	TSA FUND BALANCE	1,561.22	0.00	63.00	0.00	1,624.22
21 729 172 7180 950	YEARBOOK FUND BALANCE	(1,306.06)	0.00	3,895.00	0.00	2,588.94
21 729 172 7210 950	HALL OF FAME FUND BALANCE	2,600.00	0.00	0.00	0.00	2,600.00
21 729 172 7230 950	HS CHEERLEADING FUND BALANCE	6,326.31	240.00	316.00	0.00	6,402.31
21 729 172 7240 950	ADACEMIC DECATHLON FUND BALANCE	(981.80)	0.00	515.00	0.00	(466.80)
21 729 172 7241 950	RESTRICTED FUND BALANCE MOCK TRIAL	0.00	136.69	175.00	0.00	38.31
21 729 412 7160 950	MS STUDENT COUNCIL FUND BAL	1,757.27	0.00	1,470.00	0.00	3,227.27
21 729 412 7180 950	MS YEARBOOK FUND BALANCE	2,531.24	0.00	0.00	0.00	2,531.24
Fund Total: 21		338,623.93	12,334.88	17,942.99	0.00	344,232.04



ADEL DESOTO MINBURN CSD  
APRIL 2013 PAYROLL

**TUTORING**

		<u># of Hours</u>		<u>Total</u>
Boston, L.	032	2.00	\$	32.00
Lewis, D.	032	2.00	\$	32.00
Miller, C.	032	8.00	\$	128.00
Shields, B.	032	1.50	\$	24.00
TOTAL \$				216.00

**ESL INSTRUCTION**

		<u># of Hours</u>		
Brimm, Laura		2.75	\$	66.00
TOTAL \$				66.00

**ACT PREP**

Plummer, A.			\$	561.66
Vasto, A.			\$	561.66
Willems, K.			\$	561.66
TOTAL \$				1,684.98

**PIANO ACCOMPANIMENT**

		<u># of Hours</u>		
Noring, C.		1.50	\$	45.00
TOTAL \$				45.00

**GRAND TOTAL**

**\$ 2,011.98**





Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003  
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

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## MEMO

Date: April 8, 2013

To: Board of Directors

From: Nancy Gee, Business Manager

Re: Fund Transfer Request

The first request is to transfer \$71,692.50 from the PPEL Fund to the Debt Service Fund to pay the principal amount of \$70,000 and the interest amount of \$1,692.50 of the bond for technology purchases. The bond payment is due on May 1, 2013.

The second request is to transfer \$100,000 from the SILO/SAVE Fund to the Debt Service Fund to be used for payment of GO Bonds due on May 1, 2013.



## Start Date Waiver Request Resolution

Director Book introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Director Banwart after due consideration thereof by the Board, the President put the question upon the adoption of said Resolution and, the roll having been called, the following Directors voted:

Aye: Kim Roby, Kelli Book, Tim Canney, Bart Banwart

(Rod Collins was absent)

Nay: \_\_\_\_\_

Whereupon the President declared said Resolution duly adopted as follows:

### RESOLUTION

WHEREAS, pursuant to Iowa Code Sec. 279.10(4), the State of Iowa has granted school districts and nonpublic schools the ability to request a first day of school earlier than the mandated start date; and

WHEREAS, the request is to be made upon a determination by the board that the later start date would have a significant negative educational impact, and

WHEREAS, the Board, in consultation with its community, has determined a later start date would have a significantly negative impact on the educational program due to the direct and indirect impact on student learning and student learning needs, more specifically, *(pick any that apply or add your own)*

- *Completion of the semester after winter break will require teachers to spend a week in January refreshing students' memories, effectively adding days of instruction.*
- *Allowing those students graduating at semester to attend post-secondary instruction starting in January.*
- *Avoiding the delay of the end of school, due to weather, going into mid-June when students are significantly less likely to be learning than they are in late August.*
- *Facilitating dual credit courses for high school students, ensuring they are equipped with post-secondary and career ready skills, with post-secondary institutions by having the calendars aligned.*
- *Allowing for effective and evidence-based professional development to be spread throughout the school year, rather than front- or end-loaded, in order to improve instruction.*



WHEREAS, the Board believes that student achievement first and foremost should drive all education policy decisions. Any alterations to the current school start date should have data showing how the later start date is more vital to the state of Iowa than the success of its students, its future. The decision on the school calendar should be made with that in mind as well as the recognition of the community's involvement and support of the calendar.

NOW, THEREFORE, be it resolved by the Board:

Passed and approved this 8<sup>th</sup> day of April, 2013.

Board President

Tim Canney

Attest:

Board Secretary

Nancy Lee



**AGENDA ITEM**

**ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT**

Resolution Authorizing the Redemption of General Obligation School Bonds Dated April 1, 2006, Approving the Escrow and Amended and Substituted Paying Agent, Bond Registrar and Transfer Agent Agreement, and Levying a Tax for Fiscal Year 2013-14 for the Redemption of General Obligation School Bonds dated April 1, 2006

**THIS AGENDA ITEM MUST BE POSTED PURSUANT TO  
IOWA CODE CHAPTER 21 AND THE LOCAL RULES OF  
THE SCHOOL DISTRICT.**



April 8, 2013

The Board of Directors of the Adel-DeSoto-Minburn Community School District, in the Counties of Dallas and Madison, State of Iowa, met in open session, in the Adel DeSoto Minburn Middle School Board Room, 801 Nile Kinnick Dr S. Adel, Iowa, at 6:00 o'clock P.M., on the above date. There were present President Tim Canney, in the chair, and the following named Board Members:

Bart Banwart, Kelli Book, Kim Roby

Absent: Rod Collins

\* \* \* \* \*



Director Roby introduced the following Resolution and moved its adoption.  
Director Banwart seconded the motion to adopt. The roll was called and the vote was:

AYES: Banwart, Roby, Book, Canney

NAYS: \_\_\_\_\_

The President declared the Resolution adopted as follows:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS DATED APRIL 1, 2006, APPROVING THE ESCROW AND AMENDED AND SUBSTITUTED PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT AGREEMENT, AND LEVYING A TAX FOR FISCAL YEAR 2013-14 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS DATED APRIL 1, 2006

WHEREAS, the Adel-DeSoto-Minburn Community School District issued \$885,000 General Obligation School Bonds dated April 1, 2006 (the "2006 Bonds"), all of which are outstanding, and of which \$400,000 are being called for redemption which are described in Schedule A attached to this Resolution (the "Redeemed Bonds"); and

WHEREAS, at this time, it is in the best interest of the School District to levy a tax for the Fiscal Year ending June 30, 2014 which is sufficient to call and redeem the Redeemed Bonds on May 1, 2016; and

WHEREAS, the 2006 Bonds which mature on May 1, 2025, inclusive, may be called in whole or in part on any date on or after May 1, 2016, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving 30 days' notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be given by ordinary mail to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature May 1, 2025; and

WHEREAS, it is in the best interest of the School District to call and redeem the Redeemed Bonds.



NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of May 1, 2016.

Section 2. Wells Fargo Bank, National Association, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by ordinary mail to the registered owner of the Redeemed Bonds in substantially the form set forth in Schedule B attached to this Resolution. The Treasurer shall deposit with the Paying Agent \$400,000 to call and redeem the Bonds described in Schedule A attached to this Resolution on May 1, 2016, such call and redemption to be effective May 1, 2016, pursuant to the terms of the 2006 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of May 1, 2016 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the 2006 Bonds.

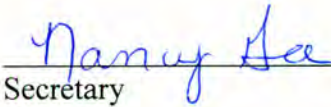
Section 3. There is levied upon all the taxable property of the School District for the fiscal year ending June 30, 2014, \$400,000 which when collected shall be deposited pursuant to the Escrow Agreement with the Paying Agent. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on May 1, 2016. Annually, on each May 1, beginning May 1, 2015, the investment earnings on the Escrow Fund and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2006 for payment of principal and interest of the 2006 Bonds. Any remaining balance on May 1, 2016 shall be deposited in the School Bond Fund 2006.

Section 4. The Escrow Agreement with the Paying Agent is hereby authorized and approved, and the President and Secretary are authorized and directed to execute the Escrow Agreement. Upon deposit on May 1, 2014 of \$400,000 with the Paying Agent for the Redeemed Bonds, the Paying Agent is authorized and directed to invest such funds in Treasury Securities of the State and Local Government Series (SLGS) at a yield not to exceed the yield on the 2006 Bonds or in direct U.S. Treasury Obligations to mature May 1, 2016. The School District must comply with the rebate requirements of the Resolution authorizing the Issuance of the 2006 Bonds.

PASSED AND APPROVED this 8th day of April, 2013.

ATTEST:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

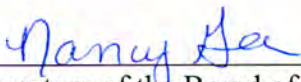


CERTIFICATE

STATE OF IOWA                     )  
  ) SS  
COUNTY OF DALLAS             )

I, the undersigned Secretary of the Board of Directors of the Adel-DeSoto-Minburn Community School District, in the Counties of Dallas and Madison, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this 8<sup>th</sup> day of April, 2013.

  
\_\_\_\_\_  
Secretary of the Board of Directors of the  
Adel-DeSoto-Minburn Community School  
District

**SCHEDULE A**  
**REDEEMED BONDS**

<b><u>CUSIP Numbers</u></b>	<b><u>Principal Amount</u></b>	<b><u>Interest Rate</u></b>	<b><u>Maturity Date</u></b>
006756 EY2	\$400,000	4.250%	May 1, 2025



## SCHEDULE B

### NOTICE OF REDEMPTION TO THE HOLDERS OF THE FOLLOWING DESCRIBED BONDS:

Please take notice that the Bonds described below have been called for redemption. Owners of the Bonds should present their Bonds for payment on the Redemption Date.

Issuer: Adel-DeSoto-Minburn Community School District  
Original Issue Amount: \$885,000  
Bond Issue: General Obligation School Bonds  
Dated Date: April 1, 2006  
Redemption Date: May 1, 2016  
Redemption Price: Par, plus accrued interest

#### Bonds Called for Redemption

<u>CUSIP Numbers</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
006756 EY2	\$400,000	4.250%	May 1, 2025

*\*No representation is made as to the accuracy of the CUSIP numbers printed herein or on the Bonds.*

The above Bonds should be presented to the Paying Agent, Wells Fargo Bank, National Association. This represents a partial call of the outstanding obligations. All interest will cease to accrue on the Redemption Date.

This notice is given by order of the Board of Directors of the School District pursuant to the terms of the resolution of the School District authorizing the issuance of these bonds.

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Wells Fargo Bank, National Association

(End of Notice)

CERTIFICATE OF MAILING NOTICE OF REDEMPTION OF  
\$400,000 GENERAL OBLIGATION SCHOOL BONDS,  
DATED APRIL 1, 2006,  
OF THE ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT, IOWA

STATE OF MINNESOTA                    )  
  ) SS  
COUNTY OF HENNEPIN                )

I certify that at the request of the Adel-DeSoto-Minburn Community School District, I caused to be mailed a copy of the attached Notice of Redemption of \$400,000 General Obligation School Bonds dated April 1, 2006, by ordinary mail to the registered owners of the bonds at least thirty (30) days prior to the date of redemption.

I further certify that a copy of the Notice of Redemption was mailed by ordinary mail to the purchaser of record, Ruan Securities Corporation, at least thirty (30) days prior to the date of redemption and to MSRB by way of electronic submission through EMMA.

Dated \_\_\_\_\_, 20\_\_.

WELLS FARGO BANK, NATIONAL  
ASSOCIATION, as Trustee

By: \_\_\_\_\_  
Title: \_\_\_\_\_

(SEAL)



ESCROW AND AMENDED AND SUBSTITUTED PAYING AGENT,  
BOND REGISTRAR AND TRANSFER AGENT AGREEMENT

This Agreement is entered into the date hereof between Wells Fargo Bank, National Association ("Agent"), and the Adel-DeSoto-Minburn Community School District in the Counties of Dallas and Madison, State of Iowa ("Issuer") with respect to the Issuer's \$885,000 General Obligation School Bonds dated April 1, 2006 (the "Bonds").

Section 1. Definition of Terms. The terms "item," "receipt," "transfer," "turnaround," "process," "business day," and other terms used throughout this Agreement shall be deemed to have the meanings provided in Rules 17Ad-1 and 17Ad-2 of the Regulations promulgated pursuant to the Securities Exchange Act of 1986 and Iowa Code section 76.10(4), as amended and in effect from time to time.

Section 2. Resolutions Incorporated by Reference. Agent agrees to act on behalf of Issuer pursuant to the terms of this Agreement and pursuant to the Resolution Authorizing and Providing for the Issuance of \$885,000 General Obligation School Bonds, Series 2006, dated April 1, 2006 (the "2006 Resolution") and the Resolution Authorizing the Redemption of Bonds, dated April 8, 2013, Approving an Escrow and Amended and Substituted Paying Agent, Bond Registrar and Transfer Agent Agreement (the "2013 Resolution") (the 2006 Resolution and the 2013 Resolution collectively referred to herein as the "Resolutions"). The Resolutions and their terms are incorporated by reference and the provisions of this Agreement are to be construed to be consistent with the Resolutions. The 2006 Resolution defines, among other items, lost, stolen and mutilated bonds and manner of notice to parties. In the event of inconsistent language between the 2006 Resolution and this Agreement, the terms of the 2006 Resolution prevail. This Agreement supersedes the Paying Agent, Bond Registrar and Transfer Agent Agreement dated April 1, 2006.

Section 3. Registrar Function. Agent must maintain records of the identity of the owners of the Bonds in order to carry out its function as Registrar and upon request of Issuer shall from time to time deliver to Issuer records, documents and other writings made or accumulated in the performance of its duties as Registrar. In this capacity Agent is authorized at any time to register for original issue certificates representing the Bonds and not exceeding the total principal amount of the Bonds ("certificates") and upon surrender for cancellation of certificates to register new certificates for the principal amount of Bonds represented by the canceled certificates and to redeliver new certificates.

Section 4. Transfer Agent Function. For the purpose of the original issue of certificates Agent is directed to record and authenticate certificates signed by or bearing the facsimile signatures of the officers of Issuer to authorized to sign certificates, in names and in amounts as Issuer may direct.



Agent must make transfers, from time to time upon the records of Issuer of outstanding certificates and of certificates issued in exchange, signed by the officers of Issuer, upon surrender for transfer endorsed and upon assurance that endorsements are genuine and effective in accordance with Iowa Code section 554.8401. Upon request for cancellation of certificates Agent must record and authenticate new certificates signed and deliver certificates to or upon the order of the entitled person.

Agent shall furnish to each owner, at Issuer's expense, one certificate for each annual maturity. Agent shall furnish additional certificates of lesser denomination (not exceeding the minimum denomination) to an owner who so requests.

Certified specimen signatures of the officers of the Issuer and certified specimen certificates in the form approved by Issuer must be lodged with Agent and, upon request of Agent, the Issuer must deliver to the Agent a sufficient supply of certificates.

Section 5. Paying Agent Function. Agent is authorized to make payments of principal and interest to the registered holders of the Bonds as follows:

a. At least three business days prior to each payment date Issuer shall deposit with the Agent in immediately available funds amount to make the payment.

b. One business day before each payment date Agent will pay interest and, upon presentation and surrender of the matured or called Bond, will pay principal to each registered owner of the Bonds as of the record date by mailing a check. In any case where the date of maturity of interest on or principal of the Bonds or the date fixed for redemption of any Bond is a Sunday or a legal holiday or a day on which the banking institutions are authorized by law to close, then payment of interest or principal may be made on the succeeding business day with the same force and effect as if made on the date of maturity or the date fixed for redemption. Provided, however, that payment of principal is made not later than the second day after receipt of the matured Bond.

c. When the Agent receives notice from Issuer of its option to redeem Bonds prior to maturity, the Agent shall select the Bonds to be redeemed and give notice of the redemption, all in accordance with the terms of the Bonds and the Resolution.

Section 6. Escrow Agent Functions. There is hereby established with the Escrow Agent a special trust fund to be designated as the "General Obligation School Bond Escrow Fund" (the "Escrow Fund") pursuant to the 2013 Resolution.

a. Deposit to Escrow Fund. On May 1, 2014, the Deposit Date, the Issuer shall deposit \$400,000 into the Escrow Fund to be held by the Escrow Agent and invested as provided in the 2013 Resolution. The Escrow Fund is pledged to the payment of the principal of the Redeemed Bonds on May 1, 2016. Annually, on each May 1 beginning



May 1, 2015, the investment earnings on the Escrow and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2006 for payment of principal and interest on the 2006 Bonds. Any remaining balance on May 1, 2016 shall be deposited into the School Bond Fund 2006 as provided in the 2013 Resolution.

b. On the redemption date of the Redeemed Bonds, upon presentation and surrender of the matured or called Redeemed Bond, Agent will pay from the Escrow Fund principal to each registered owner of the Redeemed Bonds as of the record date by wire transfer, electronic funds transfer, or inter bank transfer to each such owner. In any case where the date of maturity of interest on or principal of the Redeemed Bonds or the date fixed for redemption of any bond shall be a Sunday or a legal holiday or a day on which the banking institutions are authorized by law to close, then payment of principal may be made on the succeeding business day with the same force and effect as if made on the date of maturity or the date fixed for redemption. Provided, however, that payment of principal shall be made not later than the second day after receipt of the matured Bond.

c. The Escrow Agent; Duties, Removal and Resignation. The Escrow Agent accepts the duties and obligations of the Escrow Agreement as provided in this Agreement and the Resolution.

In carrying out its duties and exercising its powers under this Escrow Agreement, the Escrow Agent shall exercise that standard of care expected of a prudent professional custodian of funds in holding, maintaining and servicing securities and cash pursuant to an escrow agreement, and pursuant to Iowa Code section 12B.10(C) and the rules of the Treasurer of the State of Iowa.

The Issuer may remove the Escrow Agent and any successor thereto, and may appoint a successor Escrow Agent, but any such successor shall be a bank or trust company inside or outside the State of Iowa having a combined capital (exclusive of borrowed capital) and surplus of at least Fifty Million Dollars (\$50,000,000) and subject to supervision or examination by federal or state authority. If such bank or trust company publishes a report of condition at least annually, pursuant to law or to the requirements of any supervising or examining authority above referred to, then for the purposes of this Section the combined capital and surplus of such bank or trust company shall be deemed to be its combined capital and surplus as set forth in its most recent report of condition so published.

The Escrow Agent may at any time resign by giving written notice to the Issuer of such resignation. Upon receiving such notice of resignation, the Issuer shall promptly appoint a successor Escrow Agent by an instrument in writing; provided, however, that in the event the Issuer does not appoint a successor Escrow Agent within sixty (60) days



following receipt of such notice of resignation, the resigning Escrow Agent may petition the appropriate court having jurisdiction to appoint a successor Escrow Agent. Any resignation or removal of the Escrow Agent and appointment of a successor Escrow Agent shall become effective upon acceptance of appointment by the successor Escrow Agent.

d. Records. The Escrow Agent shall keep books and records of all moneys received and disbursed under this Escrow Agreement, which shall be available for inspection by the Issuer at any time during regular business hours.

Section 7. Form of Records. The records of Agent must be in compliance with standards issued from time to time by the Municipal Securities Rule Making Board of the United States and any other securities industry standard and the requirements of the Internal Revenue Code of 1986 and Iowa Code chapter 76.

Section 8. Confidentiality of Records. Agent's records in connection with the Bonds are confidential records entitled to protection and confidentiality pursuant to Iowa Code section 22.7(17). Agent agrees that its use of the records will be limited to the purposes of this Agreement and that Agent will not allow private use or private access.

Section 9. Reliance Upon Certain Certifications and Representations. Agent may rely conclusively and act, without further investigation, upon any list, instruction, certification, authorization, certificate, or other instrument or paper suitably guaranteed and believed by it in good faith and due diligence in performing its functions to be genuine and to have been signed, countersigned, or executed by an authorized person or persons or upon the instruction of an authorized officer of Issuer or upon the advise of Issuer's counsel; and may register any certificate representing the Bonds or may refuse to register any certificate if in good faith Agent deems refusal necessary in order to avoid any liability on the part of either Issuer or Agent, and Issuer agrees to indemnify and hold harmless the Agent from and against any and all losses, costs, claims, and liability for so relying or acting or refusing to act.

Section 10. Rules and Regulations Governing Registration. Agent shall comply at all times with rules, regulations, and requirements as may govern the registration, transfer and payment of registered Bonds including without limitation Iowa Code chapters 76, 384, and Iowa Code section 554.8101 et seq., and standards issued from time to time by the Municipal Securities Rule Making Board of the United States and any other securities industry standard and the requirements of the Internal Revenue Code of 1986.

Section 11. Signature of Officers. In case any of the officers of Issuer whose manual or facsimile signature appear on any certificate, bond, or other record delivered to the Agent ceases to be an officer prior to the registration, processing, or transfer thereof, the Agent may nevertheless process documents as though the person signing the same or whose facsimile



signature appears had not ceased to be an officer unless written instruction of the Issuer to the contrary is received.

Section 12. Record Date. For purpose of determining the registered owners of the Bonds, the record date is the fifteenth day of the month preceding the date on which payment of principal, premium, if any, or interest is payable to the registered owners of the Bonds ("payment date") whether payment is due to optional redemption, operation of a sinking fund, or for any other reason.

Section 13. Three Days Turnaround. Agent agrees that it will turnaround within three business days of receipt all items received in proper form for transfer, process or other action pursuant to the terms of this Agreement.

Section 14. Delivery of Bonds. Agent will promptly cancel and deliver to Issuer all Bonds or certificates representing the Bonds surrendered to it upon payment of the principal, premium, if any, and interest owing on Bonds.

Section 15. Payment of Unclaimed Amounts. In the event any payment check representing payment of interest or principal on the Bonds is returned to the Paying Agent or is not presented for payment or if any Bond is not presented for payment of principal or premium, if any, at the maturity or redemption date, if funds sufficient to pay interest on Bonds are available to the Paying Agent for the benefit of the owner, all liability of the Issuer to the owner for interest or payment of Bonds ceases, terminates and is completely discharged. It is the duty of the Paying Agent to hold such funds, without liability for interest for the benefit of the owner of Bonds who shall thereafter be restricted exclusively to funds for any claim of whatever nature on his part under this Resolution or on, or with respect to, interest or Bonds. The Paying Agent's obligation to hold funds continues for a period equal to two years and six months following the date on which interest or principal became due, whether at maturity, or at the date fixed for redemption or otherwise. At that time the Paying Agent must surrender any remaining funds held to the Issuer; claims under this Resolution by the owners of interest or Bonds of whatever nature must be made upon the Issuer.

Section 16. Compensation of Agent. The Issuer will pay Agent reasonable compensation for its services, based upon the schedule of fees attached or as may be agreed upon from time to time between Agent and Issuer. Agent's compensation may include the amount of attorney fees incurred by it under Section 17.

Section 17. Bond Counsel. When Agent deems it necessary or reasonable it may apply to bond counsel for the Issuer or other law firm or attorney approved by Issuer for instructions or advice.

Section 18. Termination of Agreement. This Agreement may be terminated by either party by giving the other party at least 90 days' advance written notice. At termination of the



Agreement, Agent shall deliver to Issuer any and all records, documents or other writings made or accumulated in the performance of its duties under this Agreement and shall refund the unearned balance, if any, of fees paid in advance by Issuer.

Section 19. Examination of Records. Issuer or its authorized Agents may examine all records relating to the Bonds at the principal office of the Agent at reasonable times as agreed upon with the Agent and such records shall be subject to audit from time to time at the request of Issuer or Agent. The Agent, on request, will furnish Issuer with a list of the names, addresses, and other information concerning the owners of the Bonds or any of them.

Section 20. Obligations, Rights and Privileges of Agent. With regard to the particular functions it performs, Agent has the same obligation to the holder or owner of the Bonds and the same rights and privileges as the Issuer has in regard to those functions.

Section 21. Notices. All written notices to be given under this Agreement shall be given by mail or facsimile transmission at the address set forth below:

Issuer: Adel-DeSoto-Minburn Community School District  
801 Nile Kinnick Drive South  
Adel, IA 50003  
Fax: (515) 993-4866

Agent: Wells Fargo Corporate Trust & Escrow Services  
MAC: 9N311-115  
625 Marquette Ave 11th Floor  
Minneapolis, MN 55479  
Fax: (612) 667-2160

Section 22. Iowa Law. This Agreement shall be construed and governed in accordance with the laws of the State of Iowa.

Section 23. Severability. Any provision of this Agreement found to be prohibited by law shall be ineffective only to the extent of such prohibition, and shall not invalidate the remainder of this Escrow Agreement.

Section 24. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

Section 25. Execution in Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

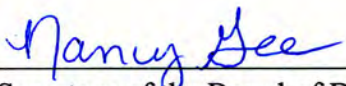


Dated this 8<sup>th</sup> day of April, 2013.

ADEL-DESOTO-MINBURN COMMUNITY  
SCHOOL DISTRICT, Issuer

  
\_\_\_\_\_  
President of the Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

WELLS FARGO BANK, NATIONAL  
ASSOCIATION

By: \_\_\_\_\_

\_\_\_\_\_  
(Title)

ATTEST:

By: \_\_\_\_\_

\_\_\_\_\_  
(Title)

(SEAL)

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