

*ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.*

***"Experiencing Success Today, Achieving Dreams Tomorrow"***

**NOTICE OF PUBLIC MEETING**

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet in special session at 7:15 a.m. on the 28th day March 2013, in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
BOARD ROOM

March 28, 2013  
7:15 A.M.

**OPENING:**

7:15	Call to order
	Roll call
	Emergency additions and adoption of agenda

**ACTION ITEMS:**

7:20	2012-13 Calendar Adjustment
7:25	Adjournment

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Nancy Gee  
Secretary  
Board of Directors

**Adel DeSoto Minburn Board of Education  
Special Meeting – Thursday, March 28, 2013  
7:15 a.m. @ ADM MS/Board Room**

**Attendance:**

Present:

Absent:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

**Call to Order/Roll Call:** President Tim Canney called the meeting to order. Roll call was taken. Present were President Tim Canney, Rod Collins, Bart Banwart, and Kelli Book. Vice President Kim Roby arrived at 7:18.

**2012-13 Calendar Adjustment:** Superintendent Dufoe recommended a change to the current school calendar due to the large number of snow days. The ADMEA has agreed to the proposed change. It was moved by Book, seconded by Banwart to change the current school calendar by making April 8<sup>th</sup> a day for student attendance and moving the professional development day from April 8<sup>th</sup> to June 3<sup>rd</sup>. This change results in the last day of school for students being May 31<sup>st</sup> barring any more snow days. Motion carried unanimously.

**Adjournment:** It was moved by Roby, seconded by Book to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:20 a.m.

Presented  
Minutes approved as

4/8/13  
Dated

Tim Canney  
Tim Canney, President

Nancy Gee  
Nancy Gee, Secretary



ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.

**"Experiencing Success Today, Achieving Dreams Tomorrow"**

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 11th day of March 2013, for its regular meeting in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
DISTRICT BOARD ROOM

March 11, 2013  
6:00 P.M.

OPENING:

- |           |  |
|-----------|--|
| 6:00 P.M. | Call to order<br>Roll call<br>Emergency additions and adoption of agenda<br>Honoring Excellence  |
| 6:05      | Consent agenda<br>Approval of minutes<br>Approval of bills/claims and transfers<br>Secretary/Treasurer financial reports<br>Personnel contracts<br>Early Retirement Application Approval <i>Lana Shua</i><br>Second and Final reading of Board policy 401.13 "Formal Evaluations"<br>First reading Board policies 507.2 "Administration of Medication to Students" and 507.2E1<br>"Medication Authorization Form"<br>Shared Sports Agreements<br>Audit Report<br>Open enrollment<br>Welcome of visitors and open forum |

ACTION ITEMS:

- |      |  |
|------|--|
| 6:30 | 2013-14 District Calendar                                      |
| 6:45 | FY14 Budget Review   |
| 7:10 | Set Public Hearing on FY14 Budget for April 8, 2013, 6:00 p.m. |
| 7:15 | Ecology Club - <i>Set up an account in the activity fund</i>   |
| 7:20 | Appoint District Negotiations Team <i>to run through</i>       |

ADMINISTRATIVE REPORTS/DISCUSSION ITEMS:

- |      |   |
|------|---|
| 7:25 | Activities Director Quarterly Report    |
| 7:40 | 2012 Graduation and Dropout Rate Report |
| 7:45 | Facility Master Planning Report         |
| 8:00 | Adjournment                             |

*can decide not to - they would have to pay for it - some would be for a school sponsored*

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Nancy Gee  
Secretary  
Board of Directors



**Adel DeSoto Minburn Board of Education  
Regular Meeting – Monday, March 11, 2013  
6:00 p.m. @ ADM MS/Board Room**

**Attendance:**

Present:

Absent:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

**Call to Order/Roll Call:** President Tim Canney called the meeting to order. Roll call was taken. Present were President Tim Canney, Bart Banwart, Vice President Kim Roby, and Kelli Book. Rod Collins arrived at 6:05 p.m.

**Agenda:** It was moved by Book, seconded by Banwart, to adopt the agenda as presented. Motion carried unanimously. (Collins absent.)

**Consent Agenda:** It was moved by Roby, seconded by Book, to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted.

Resignations/terminations were accepted for Lana Shea, teacher, effective at the end of this school year and Rick Borst, mechanic/bus driver, effective 2/19/13. Pending successful background checks, a new contract was offered to Rhonda Becker-Leach for bus driver, effective 2/28/13. A transfer from part time to full time mechanic for Leon Meiners effective 3/20/13 was approved. An early retirement application to participate in the 2012-13 Early Retirement Program was approved for Lana Shea. The Board had the second and final reading of Board policy 401.13, "Formal Evaluations." The Board had the first reading of Policy 507.2, "Administration of Medication to Students" and 507.2E1, "Medication Authorization Form." The sports cooperative sharing agreements with Waukee for bowling, swimming/diving and tennis and with Van Meter for soccer were approved. The Board accepted the FY 2012 Audit report. The following open enrollment in was approved for 2012-13: Danielle Mikesell from Des Moines. The following open enrollment out was approved for 2012-13: Blake and Zane Dodson to Van Meter, and Cameron and Nathan Johnson to Waukee. The following open enrollment in was approved for 2013-14: Logan Cahalan from Earlham, Elizabeth, Hannah, John, and Sarah DenHerder from Johnston, Abigail Kornstad from Waukee, Zoe Marckmann from West Des Moines, and Madison Ritchhart from Winterset. The following open enrollment out was approved for 2013-14: Shane Buscher to CAM, Hailey Donahue to Waukee, Olivia Hood to Waukee, Abigail Shipman to Van Meter, Chelsea Smith to Winterset, and Kate Swanson to DCG.



**Welcome of Visitors/Open Forum:** President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

**2013-14 District Calendar:** Superintendent presented two calendar options to the Board and recommended draft 2b. This calendar option has August 15 as the first day of school, shortens the first week for students, has a better balance between semesters in days of attendance, a better balance of professional development, closely aligns with Earlham and the agriculture program that many of our students attend, and decreases the early outs from 11 to 9. It was moved by Banwart, seconded by Roby to approve the 2013-14 District calendar (draft 2b) as presented. Director Collins expressed concerns about the early start stating it has the students starting school four days earlier than the other option (draft 1a). Director Book also expressed concerns with the early start. Motion carried by a 3-2 vote with Collins and Book voting no.

**2013-14 Budget:** Business Manager Gee presented the proposed 2013-14 budget. This budget is based on a 4% allowable growth rate and the overall tax levy rate proposed is 18.38488, which is a slight decrease from the current year of 18.41603. It is possible that the tax levy rate could be lower depending on the allowable growth rate set by the Legislature. A 2% rate changes the proposed rate to 18.3401. The proposed budget also includes a pre-tax levy in the Debt Service Fund of \$400,000. This surplus would be applied to current bonds and would save the District approximately \$153,000 in interest payments. Due to the increase in valuations and the reduction of cash reserve levy in the General Fund, this can be done without having to increase the overall tax levy rate. Superintendent presented some information on staff needs for next year and stated that the allowable growth rate will impact those decisions. It was moved by Collins, seconded by Roby to approve the proposed budget for publication and to set the public hearing on the 2013-14 budget for April 8, 2013 at 6:00 p.m. Motion carried unanimously.

**Ecology Club Activity Account:** It was moved by Banwart, seconded by Book to approve the Ecology Club account in the Student Activity Fund. This would give students the opportunity to earn funds so that they have a financial source to draw from for club projects. Anita Vasto has agreed to volunteer her time as the sponsor. Motion carried unanimously.

**Appoint District Negotiations Team:** It was moved by Banwart, seconded by Book to appoint Kim Roby and Rod Collins to serve on the District negotiation team. Motion carried unanimously.

#### **Administrative Reports:**

Activity Director Quarterly Report: Activity Director Doug Gee reviewed the winter sports and fine arts performances.

Graduation and Dropout Rates for 2012: Superintendent Dufoe reported on the 2012 graduation and dropout rates. ADM's graduation rate continues to trend upward with a 97% rate. The 2012 dropout rate for grades 7-12 was .14%, and grades 9-12 was .21%.

Facility Master Planning Report: Superintendent Dufoe updated the Board on the meeting held with the Facility Master Planning Committee on March 7th. All meeting materials and information is available on the district website. The next meeting is scheduled for March 26.

**Adjournment:**

It was moved by Collins, seconded by Book, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 6:59 p.m.

Presented  
Minutes approved as

4-8-13  
Dated

Tim Canney  
Tim Canney, President

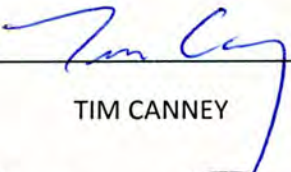
Nancy Gee  
Nancy Gee, Secretary




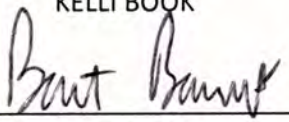
ADEL DESOTO MINBURN CSD  
BOARD REPORT SUMMARY  
March 8, 2013

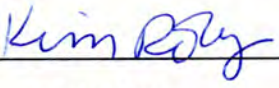
Fund #	Fund Description	Amount
Fund 10	General Fund	385,227.37
Fund 21	Activity Fund	11,834.86
Fund 22	Management Fund	16,224.75
Fund 33	SILO/SAVE Fund	9,755.61
Fund 61	Nutrition Fund	47,869.98
Fund 62	Child Care Fund	511.00
Fund 91	Agency Fund	29,128.00
	TOTAL	500,551.57

March Payroll (Additional)	Fund 10	986.45
----------------------------	---------	--------

  
\_\_\_\_\_  
TIM CANNEY

  
\_\_\_\_\_  
KELLI BOOK

  
\_\_\_\_\_  
BART BANWART

  
\_\_\_\_\_  
KIM ROBY

  
\_\_\_\_\_  
ROD COLLINS

\_\_\_\_\_



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking	1 Fund: 10 GENERAL FUND		
92646	A TECH, INC	SERV.	510.00
92656	A-TEC RECYCLING INC.	SERV.	149.24
92647	ACCESS SYSTEMS	SUPP.	161.98
92648	AHLERS AND COONEY, P.C.	SERV.	1,487.50
92649	AIR FILTER SALES & SERVICES	SUPP.	158.48
92650	ALLEY AUTO SALES	SERV.	34.00
92651	AMAZON.COM	SUPP.	747.26
92652	AMES CSD	TUITION	5,447.12
92603	AMES ENVIRONMENTAL INC	FEES	1,100.00
92653	AREA 11	SUPP.	148.64
92654	ARNOLD MOTOR SUPPLY	SUPP.	172.18
92655	ASSOCIATION FOR POSITIVE BEHAVIOR SUPPORT	SERV	50.00
92658	BALDON HARDWARE	SUPP.	839.82
92659	BANSE, JODI	TRAVEL	59.48
92660	BARNES & NOBLE	SUPP.	659.90
92604	BOONE HIGH SCHOOL	FEES	152.00
92605	BP	SUPP.	9,882.03
92661	BURTON E TRACY & CO, P.C.	FEES	3,100.00
92662	CAPITAL SANITARY	SUPP.	593.48
92663	CARROT-TOP INDUSTRIES	SUPP.	79.85
92664	CDW-G	SUPP.	3,949.94
92665	CENTURYLINK	SERV.	1,295.48
92666	CITY OF ADEL	UTIL	3,025.17
92667	CITY OF DESOTO	UTIL.	816.09
92668	CITY OF MINBURN	UTIL.	151.86
92669	CLAIM AID	FEES	609.15
92671	CLICK MAG	SUPPS	206.25
92672	COMPUTER INFORMATION CONCEPTS	SERV	29.38
92673	CREATIVE TEACHING PRESS, INC	SUPP.	297.87
92640	CRILLY, CRAIG	SERV.	175.00
92606	CULLIGAN	SERV.	124.00
92675	CUMMINS CENTRAL POWER LLC	SUPP.	14.44
92676	DALLAS COUNTY NEWS	PUBL.	220.54
92617	DE LAGE LANDEN FINANCIAL SERVICES	SERV.	818.35
92677	DECKER INC	SUPP.	140.55
92678	DECKER SPORTING GOODS	SUPP.	140.55
92679	DELTA SPORTS PRODUCTS	SUPPS	362.95
92680	DEMCO	SUPP.	72.82
92681	DES MOINES PUBLIC SCHOOLS	TUITION	66.90
92682	DES MOINES REGISTER	PUBL.	945.00
92683	DIAM PEST CONTROL	SERV.	120.00
92607	DICK BLICK	SUPP.	94.21
92684	DUFOE, GREGORY	TRAVEL	32.00
92685	EAI EDUCATION	SUPP.	342.12
92686	EARLHAM CSD	TUITION	8,351.26
92687	ERICKSON, CAROLE	TRAVEL	541.61
92688	EXCEL MECHANICAL CO., INC.	SERV.	669.00



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
92689	FAREWAY	SUPP	182.00
92690	FASTENAL COMPANY	SUPP.	243.30
92691	FOLLETT LIBRARY RESOURCE	SUPP.	2,651.55
92627	FULLERS STANDARD	FUEL	12.75
92692	GEE, DOUGLAS	FEES	76.80
92693	GOPHER SPORTS	SUPP.	347.78
92694	GRANDVIEW UNIVERSITY BOOKSTORE	SUPP	63.20
92696	HAL LEONARD CORPORATION	SUPP.	175.00
92698	HEINEMANN PROFESSIONAL DEVELOP	FEES	28.00
92699	HILLYARD/DES MOINES SANITARY SUPPLY CO.	SUPP.	127.60
92628	HOBBY LOBBY # 281	SUPP.	54.98
92700	HORIZON PRINTING CO.	SUPP.	54.00
92608	HOUGHTON MIFFLIN COMPANY	SUPP.	8,121.51
92641	HUTT, KELLI	SERV.	120.00
92609	IOWA COMMUNICATIONS NETWORK	SERV.	356.21
92703	JONES SCHOOL SUPPLY CO, INC.	SERV.	53.74
92704	JORGENSEN, JAMIE	TEL.	90.00
92705	KC SYSTEMS CONTROL	SUPPS.	624.00
92707	KOREY'S TIRE&AUTO	SERV	327.00
92708	LAKESHORE	SUPP.	1,096.90
92709	LASER RESOURCES	SERV.	1,364.37
92710	LEACH BECKER, RHONDA	REIMB	50.00
92711	LEARNING POST, THE	SUPP.	363.77
92611	LOWE'S	SUPP.	562.02
92714	MATHESON TRI-GAS INC	SUPP.	54.85
92630	MEDIACOM	SERV.	189.95
92715	MENARD, INC.	SUPP.	564.39
92716	MERCY AHA TRAINING CENTER	SERV.	60.00
92718	MID-AMERICAN RESEARCH CHEMICAL	SUPPS.	112.01
92717	MIDAMERICAN	UTIL.	16,496.51
92720	MINBURN TELEPHONE	TEL.	34.94
92721	MONOPRICE, INC	SUPP	86.03
92722	NAPA AUTO PARTS	SUPP.	186.63
92723	NASCO	SUPP.	624.69
92724	NASP INC	SUPP.	48.00
92725	NATIONAL HISTORY DAY	SERV.	50.00
92727	OFFICE DEPOT	SUPP.	2,298.24
92728	OSTRANDER SNOW & ICE REMOVAL	SERV.	420.00
92729	PALO SPORTS	SUPP	154.93
92731	PAUL'S PEST CONTROL	SERV.	35.00
92612	PAYMENT REMITTANCE CENTER	SUPP.	760.07
92644	PERSON, BRADLEY	SERV.	1,660.00
92733	POSITIVE PROMOTIONS, INC.	SUPP.	260.55
92734	POSTMASTER	POSTAGE	488.50
92735	QUILL	SUPP.	34.62
92737	READING RECOVERY COUNCIL	FEES	53.00
92738	REALLY GOOD STUFF INC.	SUPP.	1,119.79



Check #	Vendor Name	Vendor Description	Amount
92739	RESOURCES FOR READING	SUPP.	218.52
92740	RIEMAN MUSIC	SUPP.	1,187.45
92645	ROWLING, RYAN	SERV.	175.00
92743	ROY'S MOTOR SERVICE	SERV.	330.00
92744	RSP & ASSOCIATES, LLC	SUPP.	11,000.00
92745	SARGENT-WELCH	SUPP.	422.87
92633	SCHOLASTIC BOOK FAIRS-17	SUPP.	71.00
92746	SCHOLASTIC BOOK FAIR	SUPP.	99.51
92634	SCHOLASTIC, INC.	SUPP.	120.98
92749	SCHOOL HEALTH CORP.	SUPP.	492.76
92750	SCHOOL SPECIALTY	SUPP.	567.79
92751	SCHOOL SPECIALTY	SUPP.	668.26
92752	SCOTT'S AUTO GLASS	SERV.	85.00
92753	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	215,800.26
92755	SEMINOLE RETAIL ENERGY SERVICES, LLC	SERV.	13,537.62
92756	SHERWIN WILLIAMS	SUPP.	141.28
92623	SPORT SUPPLY GROUP	SUPP.	737.96
92759	STAFF DEVELOPMENT FOR EDUCATORS	FEE	199.00
92760	STRASSER, CHRISTOPHER	REIMB	20.00
92761	STRAUSS LOCK CO	SUPP.	267.94
92624	TARGET STORES	SUPP.	9.08
92763	TEACHER DIRECT	SUPP.	49.04
92764	TEACHER SYNERGY INC	SUPP.	70.00
92765	TEACHERS DISCOVERY	SUPP.	198.96
92766	THOMAS BUS SALES	SUPPS.	428.97
92625	US CELLULAR	TEL.	59.59
92768	WALSH DOOR & HARDWARE CO	SUPP.	240.00
92769	WASTE MANAGEMENT OF IOWA	DISPOSAL	1,335.15
92770	WAUKEE CSD	SERV.	38,134.40
92635	WESTERGAARD, LINDA	STARTUP BOOKFAIR	100.00
92771	WINDSTREAM	SERV.	88.56
92772	WINTERSET CSD	FEES	1,470.75
92773	WOODSMITH STORE	SUPP.	90.04
92774	WOODWARD GRANGER CSD	FEES	4,725.00
Fund Total:			385,227.37
Checking	1	Fund: 33 CAPITAL PROJECTS SILO FUND	
92688	EXCEL MECHANICAL CO., INC.	SERV.	9,085.05
92736	R L CRAFT CO. INC.	SERV.	670.56
Fund Total:			9,755.61



Check #	Vendor Name	Vendor Description	Amount
Checking	1	Fund: 21 STUDENT ACTIVITY FUND	
92616	ADEL MINI STORAGE	SERV	300.00
92651	AMAZON.COM	SUPP.	127.12
92657	BAIER, TIM	OFFICIAL	100.00
92636	BOARD OF EDUCATONAL EXAMINERS-LICENSURE	FEES	85.00 ✓ Reimb.
92637	BOWEN DESIGN,	SERV.	511.40
92639	CENTRAL COLLEGE	FEES	200.00
92626	CHICAGO OAK BROOK MARRIOTT	SERV	510.60
92670	CLEVELAND GOLF	SUPPS	2,535.00
92678	DECKER SPORTING GOODS	SUPP.	1,894.46
92689	FAREWAY	SUPP	238.91
92695	GRAPHIC EDGE, THE	SUPP.	692.80
92697	HEALY AWARDS	SUPP.	64.02
92629	INTERACT TRAVEL INC	SERV	400.00
92618	IOWA ASSOCIATION OF TRACK COACHES	FEES	40.00
92702	IOWA CHEERLEADING COACHES' ASSOCIATION	DUES	240.00
92610	IOWA HIGH SCHOOL SPEECH ASSOC.	FEES	152.00
92643	ISU TRACK & FIELD	FEES	240.00
92621	LEWIS CENTRAL HIGH SCHOOL	SERV	60.00
92712	MARTIN BROS.	SUPP.	535.40
92719	MIDAMERICAN SPORTS ADVANTAGE	SUPP	725.83
92732	PEPSI	SUPP.	779.80
92622	SAM'S CLUB	SUPP.	238.19
92748	SCHOOL ADMINISTRATORS OF IOWA	FEES	50.00
92757	SOCCER CONNECTIONS	SUPP.	230.30
92758	SPORT PLAQUES	SUPP.	160.95
92765	TEACHERS DISCOVERY	SUPP.	185.67
92767	TROPHIES PLUS	SUPP.	88.67
Fund Total:			11,386.12
Checking	1	Fund: 22 MANAGEMENT LEVY FUND	
92762	SU INSURANCE CO.	SERV.	16,224.75
Fund Total:			16,224.75

<u>Check #</u>	<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
Checking	1	Fund: 61	SCHOOL NUTRITION FUND	
	92701 INLAND LEASING		SERV.	280.21
	92706 KECK, INC.		SUPP.	4,268.02
	92713 MARTIN BROS.		SUPP.	31,953.09
	92730 PAN-O-GOLD BAKING CO.		SUPP.	877.80
	92612 PAYMENT REMITTANCE CENTER		SUPP.	299.00
	92742 ROBERTS DAIRY COMPANY		SUPP.	4,860.43
	92741 ROBERTS DAIRY		SUPPS.	1,314.03
	92754 SEABURY & SMITH, INC. IOWA FIDUCIARY		INSURANCE	4,017.40
			Fund Total:	47,869.98
Checking	1	Fund: 62	CHILD CARE FUND	
	92754 SEABURY & SMITH, INC. IOWA FIDUCIARY		INSURANCE	511.00
			Fund Total:	511.00
Checking	1	Fund: 91	AGENCY FUND	
	92619 IOWA GIRLS HIGH SCHOOL ATHLETIC UNION		FEES	5,952.00
	92620 IOWA HIGH SCHOOL ATHLETIC ASSOCIATION		FEES	23,176.00
			Fund Total:	29,128.00



Adel-DeSoto-Minburn CSD

Board Report - For Board

03/06/2013 4:03 PM

Check #      PROCUREMENT CARD PURCHASES

Checking      1      Fund: 21      ACTIVITY FUND

LIFELINE

MEDICAP PHARMACY

EXON MOBILE

LOVE'S TRAVEL

Vendor Description

SUPP

SUPP.

FUEL

FUEL

Amount

299.94

6.80

70.25

71.75

Fund Total:

448.74



ADEL DESOTO MINBURN CSD  
MARCH 2013 PAYROLL

**TUTORING**

		<u># of Hours</u>		<u>Total</u>
Boston, L.	032	3.50	\$	56.00
Edgerly, H.	032	1.00	\$	16.00
Hradek, C.	032	1.75	\$	28.00
Lewis, D.	032	4.00	\$	64.00
Nelson, J.	032	10.50	\$	168.00
Miller, C.	032	8.00	\$	128.00
Paglia, E	032	4.00	\$	64.00
Shields, B.	032	3.00	\$	48.00
Stephenson, C.	032	4.25	\$	68.00
Storm, S.	032	1.25	\$	20.00
Vasto, A.	032	10.25	\$	164.00
<b>TOTAL \$</b>				<b>824.00</b>

**ESL INSTRUCTION**

	<u># of Hours</u>		
Brimm, Laura	3.75	\$	90.00
<b>TOTAL \$</b>			<b>90.00</b>

**CLOTHING REIMBURSEMENT**

Renner, Jason	\$	72.45
<b>TOTAL \$</b>		<b>72.45</b>

**GRAND TOTAL**

**\$ 986.45**



To The Board of Directors  
ADM Community School District  
General Fund - Monthly Revenue and Expense Comparison (Cash Basis)  
February 28, 2013

MONTH	2008-09		2009-10		2010-11		2011-12		2012-13	
	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget	Monthly Revenue	% of Budget
JULY	\$ 219,364	1.65%	\$ 103,613	0.81%	\$ 190,423	1.37%	\$ 93,425	0.65%	\$ 127,528	0.89%
AUGUST	54,496	2.06%	231,374	2.62%	127,878	2.30%	167,235	1.82%	224,921	2.46%
SEPT	911,729	8.93%	1,100,680	11.22%	1,161,947	10.68%	1,060,284	9.24%	1,149,987	10.48%
OCT	2,247,446	25.85%	2,169,650	28.18%	2,378,012	27.85%	2,602,241	27.44%	2,196,814	25.81%
NOV	1,557,170	37.58%	1,319,763	38.49%	1,293,463	37.18%	1,403,740	37.26%	1,527,719	36.46%
DEC	1,272,331	47.16%	1,265,552	48.38%	1,409,297	47.35%	1,420,998	47.21%	1,368,822	46.01%
JAN	948,182	54.30%	863,950	55.14%	1,036,909	54.83%	1,067,515	54.67%	935,448	52.53%
FEB	948,554	61.44%	779,871	61.23%	859,824	61.04%	816,117	60.38%	1,107,553	60.26%
MAR	855,752	68.13%	844,357	67.83%	831,998	67.04%	1,097,275	68.06%		
APR	2,194,119	84.65%	2,269,658	85.57%	2,526,286	85.28%	2,362,469	84.59%		
MAY	1,285,323	94.33%	1,043,383	93.72%	1,185,391	93.83%	1,388,593	94.30%		
JUNE	\$ 791,033	100.28%	1,002,076	101.56%	1,041,032	101.34%	955,778	100.99%		
ACTUAL	\$ 13,285,499		\$ 12,993,926		14,042,459		14,435,670		8,638,791	

BUDGET                      \$ 13,280,264                      \$ 12,794,789                      \$ 13,856,194                      \$ 14,294,742                      \* \$ 14,336,843

MONTH	2008-09		2009-10		2010-11		2011-12		2012-13	
	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget	Monthly Expense	% of Budget
JULY	\$ 789,010	1.39%	\$ 852,011	6.66%	\$ 800,977	6.18%	\$ 871,499	6.45%	\$ 895,629	6.25%
AUGUST	883,363	8.25%	918,234	13.83%	905,255	13.17%	942,287	13.43%	909,350	12.59%
SEPT	943,680	15.58%	972,087	21.42%	959,739	20.58%	947,993	20.44%	1,072,747	20.07%
OCT	955,441	23.01%	936,108	28.74%	925,999	27.73%	955,399	27.52%	1,056,909	27.45%
NOV	1,046,195	31.13%	988,028	36.45%	967,990	35.21%	1,069,921	35.44%	1,138,502	35.39%
DEC	1,516,399	42.92%	1,540,680	48.49%	1,569,525	47.32%	1,464,360	46.28%	1,520,052	45.99%
JAN	1,046,838	51.05%	901,849	55.54%	1,000,754	55.05%	1,043,229	54.00%	1,162,516	54.10%
FEB	1,053,443	59.23%	1,037,789	63.64%	1,116,461	63.67%	1,133,363	62.39%	1,120,532	61.91%
MAR	983,354	66.87%	931,958	70.92%	1,054,572	71.81%	1,010,332	69.87%		
APR	1,068,079	75.17%	1,049,435	79.12%	1,018,081	79.67%	1,114,915	78.12%		
MAY	991,543	82.87%	1,004,610	86.97%	1,087,904	88.07%	1,118,188	86.40%		
JUNE	1,212,968	92.30%	1,287,364	97.03%	1,218,826	97.48%	1,434,036	97.02%		
ACTUAL	\$ 12,490,313		\$ 12,420,154		12,626,083		13,105,523		8,876,237	

BUDGET                      \$ 12,871,822                      \$ 12,800,686                      \$ 12,952,506                      \$ 13,508,649                      \* \$ 14,336,437



Adel DeSoto Minburn Community School District  
Revenue Totals  
February 2013

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$3,219,355.23	\$308,653.28	\$3,528,008.51	\$6,095,631.00	57.88%
STATE SOURCES	4,200,138.05	727,330.61	4,927,468.66	7,857,714.00	62.71%
FEDERAL SOURCES	<u>111,744.62</u>	<u>71,568.74</u>	<u>183,313.36</u>	<u>383,498.00</u>	47.80%
SUBTOTAL	\$7,531,237.90	\$1,107,552.63	\$8,638,790.53	\$14,336,843.00	60.26%
<u>SAVE (SILO) FUND</u>	794,690.20	94,717.20	889,407.40	1,101,200.00	80.77%
<u>DEBT SERVICE FUND</u>	908,094.96	41,543.44	949,638.40	1,534,848.00	61.87%
<u>SPECIAL REVENUE FUNDS</u>					
<u>M/ EMENT FUND</u>	331,329.27	5,653.45	336,982.72	582,500.00	57.85%
<u>PHYSICAL PLANT &amp; EQUIPMENT FUND</u>	283,883.08	3,452.78	287,335.86	512,585.00	56.06%
<u>STUDENT ACTIVITY FUND</u>	236,589.67	17,296.85	253,886.52	396,500.00	64.03%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	406,848.16	83,672.24	490,520.40	799,100.00	61.38%
<u>DAY CARE FUND</u>	39,977.76	8,590.93	48,568.69	65,050.00	74.66%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>	0.00	0.00	0.00		
<u>AGENCY FUND</u>	<u>25,305.76</u>	<u>29,128.00</u>	<u>54,433.76</u>		
TOTAL ALL FUNDS	<u>\$10,557,956.76</u>	<u>\$1,391,607.52</u>	<u>\$11,949,564.28</u>		



Adel DeSoto Minburn Community School District  
Expenditure Totals  
February 2013

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS EXPENDITURE</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$2,658,532.00	\$353,913.65	3,012,445.65	\$5,159,164.00	58.39%
HIGH SCHOOL	1,520,757.75	224,254.28	1,745,012.03	2,694,270.00	64.77%
OLD 6-7 BUILDING	14,954.89	3,797.59	18,752.48	24,760.00	75.74%
MIDDLE SCHOOL 6-8	1,120,774.09	166,149.49	1,286,923.58	2,029,181.00	63.42%
DESOTO INTERMEDIATE	1,061,966.84	155,780.26	1,217,747.10	1,917,603.00	63.50%
MINBURN ELEMENTARY	15,493.08	6,761.80	22,254.88	28,050.00	79.34%
ADEL ELEMENTARY	<u>1,363,226.73</u>	<u>209,874.63</u>	1,573,101.36	<u>2,483,409.00</u>	63.34%
SUBTOTAL	\$7,755,705.38	\$1,120,531.70	\$8,876,237.08	\$14,336,437.00	61.91%
<u>SAVE (SILO) FUND</u>	742,696.09	40,416.20	783,112.29	950,000.00	82.43%
<u>DEBT SERVICE FUND</u>	805,910.61	0.00	805,910.61	1,547,074.00	52.09%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	442,687.97	0.00	442,687.97	656,500.00	67.43%
<u>PHYSICAL PLANT &amp; EQUIPMENT FUND</u>	528,116.52	6,000.00	534,116.52	460,000.00	116.11%
<u>STUDENT ACTIVITY FUND</u>	208,789.62	19,749.98	228,539.60	397,350.00	57.52%
<u>PROPRIETARY FUNDS</u>					
<u>SCHOOL NUTRITION FUND</u>	404,802.61	67,007.17	471,809.78	792,000.00	59.57%
<u>DAY CARE FUND</u>	15,867.19	3,266.20	19,133.39	65,000.00	29.44%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>	0.00	0.00	0.00		
<u>AGENCY FUND</u>	32,051.42	36,062.11	68,113.53		
TOTAL ALL FUNDS	<u>\$10,936,627.41</u>	<u>\$1,293,033.36</u>	<u>\$12,229,660.77</u>	<u>\$19,204,361.00</u>	



To The Board of Directors  
ADM Community School District  
Statement of Current Assets  
For Month Ending February 28, 2013 (Cash Basis)

	Governmental Funds						Proprietary Funds		Fiduciary Funds		ALL FUNDS
	10 General Operating	21 Student Activity	22 Management	36 Physical Plant & Equipment	33 Cap Projects Sales Tax	40 Debt Service	61 School Nutrition	62 Day Care	81 Scholarship	91 Agency	TOTALS
Previous Month Balance	\$ 4,838,368.55	\$ 341,077.06	\$ 955,421.67	\$ 52,895.00	\$ 733,101.08	\$ 8,717,224.72	\$ 227,249.13	\$ 85,351.60	\$ 550.00	\$ 1,000.00	\$ 15,952,238.81
Receipts (Incl Book Fair)	1,107,552.63	17,296.85	5,653.45	3,452.78	94,717.20	41,543.44	83,672.24	8,590.93	-	29,128.00	1,391,607.52
Previous Month Ins W/H	498.11	-	-	-	-	-	-	-	-	-	498.11
Total Funds Available	\$ 5,946,419.29	\$ 358,373.91	\$ 961,075.12	\$ 56,347.78	\$ 827,818.28	\$ 8,758,768.16	\$ 310,921.37	\$ 93,942.53	\$ 550.00	\$ 30,128.00	\$ 17,344,344.44
Disbursements	1,120,531.70	19,749.98	-	6,000.00	40,416.20	-	67,007.17	3,266.20	-	36,062.11	1,293,033.36
Bookfair Start up	\$ 100.00	-	-	-	-	-	-	-	-	-	100.00
Ending Balance	\$ 4,825,787.59	\$ 338,623.93	\$ 961,075.12	\$ 50,347.78	\$ 787,402.08	\$ 8,758,768.16	\$ 243,914.20	\$ 90,676.33	\$ 550.00	\$ (5,934.11)	\$ 16,051,211.08
Cash in Bank	\$ 4,822,402.24	\$ 333,283.93	\$ 961,075.12	\$ 50,347.78	\$ 511,998.78	\$ 371,785.19	\$ 200,428.52	\$ 87,281.33	\$ 550.00	\$ (5,934.11)	\$ 7,333,218.78
Cash Change Funds	-	-	-	-	-	-	200.00	-	-	-	\$ 200.00
ISJIT	3,405.75	5,340.00	-	-	-	-	81,117.85	3,395.00	-	-	\$ 93,258.60
Escrow - Bonds	-	-	-	-	-	8,300,328.01	-	-	-	-	\$ 8,300,328.01
Investments	-	-	-	-	275,403.30	86,654.96	-	-	-	-	\$ 362,058.26
Deferred Revenue	-	-	-	-	-	-	(30,685.17)	-	-	-	\$ (30,685.17)
LT Liability	-	-	-	-	-	-	(7,147.00)	-	-	-	\$ (7,147.00)
Current Month Ins W/H	(20.40)	-	-	-	-	-	-	-	-	-	\$ (20.40)
Total Current Assets	\$ 4,825,787.59	\$ 338,623.93	\$ 961,075.12	\$ 50,347.78	\$ 787,402.08	\$ 8,758,768.16	\$ 243,914.20	\$ 90,676.33	\$ 550.00	\$ (5,934.11)	\$ 16,051,211.08
Less Escrow for GO Bond Refunding											7,750,883.07
PRIOR YEAR											
Cash in Bank	\$ 3,942,794.50	\$ 315,991.14	\$ 863,629.05	\$ 761.83	\$ 651,024.18	\$ 209,527.54	\$ 172,409.24	\$ 76,796.90	\$ 550.00	\$ 1,000.00	\$ 6,234,484.38
Cash Change Funds	-	-	-	-	-	-	200.00	-	-	-	\$ 200.00
ISJIT	2,335.26	4,620.00	-	-	-	-	52,099.94	1,405.00	-	-	\$ 60,460.20
Investments	-	-	-	-	275,375.66	85,861.84	-	-	-	-	\$ 361,237.50
Deferred Revenue	-	-	-	-	-	-	(21,536.35)	-	-	-	\$ (21,536.35)
LT Liability	-	-	-	-	-	-	(3,737.00)	-	-	-	\$ (3,737.00)
Current Month Ins W/H	1,010.09	-	-	-	-	-	-	0.56	-	-	\$ 1,010.65
Total Current Assets	\$ 3,946,139.85	\$ 320,611.14	\$ 863,629.05	\$ 761.83	\$ 926,399.84	\$ 295,389.38	\$ 199,435.83	\$ 78,202.46	\$ 550.00	\$ 1,000.00	\$ 6,632,119.38

Down



Activity Fund Balance Report Primary - Exclude Encumbrances

02/2013 - 02/2013

Excluding Zeros; Beginning Month 02/2013; Processing Month 02/2013; Fund Number 10

Fund: 10 GENERAL FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
10 741 000 8010 000	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 741 000 8011 000	ACT PREP FUND BALANCE	2,583.73	0.00	0.00	0.00	2,583.73
10 741 000 8090 000	INSTRUMENT RENTAL FUND BALANCE	7,177.33	15.00	0.00	0.00	7,162.33
10 741 000 8200 000	NURSE SUPPLIES - DONATIONS	113.31	325.61	0.00	0.00	(212.30)
10 741 172 8020 000	HS ART RESALE FUND BALANCE	(770.96)	0.00	0.00	0.00	(770.96)
10 741 172 8025 000	HS ADVISORY PGM FUND BALANCE	405.44	0.00	0.00	0.00	405.44
10 741 172 8035 000	HS CONTRIBUTIONS FUND BALANCE	7,966.61	502.78	130.92	0.00	7,594.75
10 741 172 8040 000	HS BAND RESALE FUND BALANCE	(1,811.33)	248.08	0.00	0.00	(2,059.41)
10 741 172 8050 000	HS BAND/VOCAL FEES FUND BALANCE	7,109.17	0.00	0.00	0.00	7,109.17
10 741 172 8080 000	HS WOODS RESALE FUND BALANCE	(3,946.82)	0.00	0.00	0.00	(3,946.82)
10 741 172 8110 000	HS STAFF LOUNGE FUND BALANCE	1,229.77	0.00	437.50	0.00	1,667.27
10 741 172 8170 000	HS CLASS COMPOSITE FUND BALANCE	1,670.00	0.00	0.00	0.00	1,670.00
10 741 409 8030 000	AE PACT FUND BALANCE	792.88	0.00	0.00	0.00	792.88
10 741 409 8035 000	AE CONTRIBUTIONS FUND BALANCE	13,762.40	0.00	857.97	0.00	14,620.37
10 741 409 8060 000	AE BOOK FAIR FUND BALANCE	2,180.55	0.00	0.00	0.00	2,180.55
10 741 409 8110 000	AE STAFF LOUNGE FUND BALANCE	(200.02)	62.00	0.00	0.00	(262.02)
10 741 412 8035 000	MS CONTRIBUTIONS FUND BALANCE	8,421.00	156.00	432.15	0.00	8,697.15
10 741 412 8040 000	MS BAND RESALE FUND BALANCE	507.17	8.96	121.00	0.00	619.21
10 741 412 8060 000	MS BOOK FAIR FUND BALANCE	1,660.12	0.00	0.00	0.00	1,660.12
10 741 412 8110 000	MS STAFF LOUNGE FUND BALANCE	4,640.72	0.00	0.00	0.00	4,640.72
10 741 418 8035 000	DS CONTRIBUTIONS FUND BALANCE	20,295.88	50.82	570.23	0.00	20,815.29
10 741 418 8040 000	DS BAND RESALE FUND BALANCE	799.31	0.00	131.76	0.00	931.07
10 741 418 8060 000	DS BOOK FAIR FUND BALANCE	1,405.58	0.00	0.00	(100.00)	1,305.58
10 741 418 8110 000	DS STAFF LOUNGE FUND BALANCE	393.86	0.00	0.00	0.00	393.86
10 759 000 0000 000	UNASSIGNED FUND BALANCE	4,844,615.49	1,119,162.45	1,104,871.10	0.00	4,830,324.14
	Fund Total: 10	4,924,000.80	1,120,531.70	1,107,552.63	(100.00)	4,910,921.73



Activity Fund Balance Report Primary - Exclude Encumbrances

02/2013 - 02/2013

Excluding Zeros; Beginning Month 02/2013; Processing Month 02/2013; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 729 000 7200 950	INTEREST FUND BALANCE	291.04	0.00	44.97	0.00	336.01
21 729 172 6000 920	HS ATHLETIC FUND BALANCE	79,145.92	24.59	0.00	0.00	79,121.33
21 729 172 6645 920	HS CC FUND BALANCE	(477.78)	0.00	0.00	0.00	(477.78)
21 729 172 6660 920	HS GOLF FUND BALANCE	5,316.44	0.00	0.00	0.00	5,316.44
21 729 172 6675 920	HS CO-ED WEIGHT PROG FUND BAL	(968.68)	0.00	0.00	0.00	(968.68)
21 729 172 6710 920	HS BBB FUND BALANCE	17,917.63	2,181.50	637.00	0.00	16,373.13
21 729 172 6720 920	HS FB FUND BALANCE	12,895.98	907.60	130.00	0.00	12,118.38
21 729 172 6725 920	HS BSC FUND BALANCE	5,157.91	970.00	497.50	0.00	4,685.41
21 729 172 6730 920	HS BSB FUND BALANCE	(1,378.40)	0.00	0.00	0.00	(1,378.40)
21 729 172 6740 920	HS BTR FUND BALANCE	6,191.57	351.34	145.00	0.00	5,985.23
21 729 172 6790 920	HS WR FUND BALANCE	5,110.08	3,843.58	3,649.00	0.00	4,915.50
21 729 172 6810 920	HS GBB FUND BALANCE	(1,279.67)	1,261.90	593.00	0.00	(1,948.57)
21 729 172 6815 920	HS VB FUND BALANCE	4,859.78	949.68	4,070.91	0.00	7,981.01
21 729 172 6825 920	HS GSC FUND BALANCE	4,821.31	970.00	0.00	0.00	3,851.31
21 729 172 6835 920	HS SB FUND BALANCE	5,563.50	101.00	250.00	0.00	5,712.50
21 729 172 6840 920	HS GTR FUND BALANCE	8,326.04	20.00	0.00	0.00	8,306.04
21 729 172 7010 950	BUTTON CLUB FUND BALANCE	63.38	0.00	0.00	0.00	63.38
21 729 172 7055 950	HS PROM FUND BALANCE	891.69	0.00	0.00	0.00	891.69
21 729 172 7060 950	SPECIAL EVENTS FUND BALANCE	127,549.25	5,343.15	4,900.85	0.00	127,106.95
21 729 172 7065 950	FACILITIES PLANNING COMM FUND BAL	24,696.00	0.00	0.00	0.00	24,696.00
21 729 172 7070 950	DRAMA FUND BALANCE	7,943.87	739.90	127.12	0.00	7,331.09
21 729 172 7075 950	SPEECH CONTEST FUND BALANCE	2,345.78	466.05	3,830.50	0.00	5,710.23
21 729 172 7080 950	INTERNATIONAL CLUB FUND BALANCE	784.19	400.00	736.00	0.00	1,120.19
21 729 172 7100 950	NATIONAL HONOR SOCIETY FUND BALANCE	727.18	0.00	262.00	0.00	989.18
21 729 172 7110 950	HS DANZ TEAM FUND BALANCE	2,561.96	0.00	0.00	0.00	2,561.96
21 729 172 7120 950	SADD FUND BALANCE	1,645.53	0.00	0.00	0.00	1,645.53
21 729 172 7140 950	THESPIAN CLUB FUND BALANCE	890.10	138.00	0.00	0.00	752.10
21 729 172 7150 950	HS STUDENT COUNCIL FUND BAL	2,585.08	554.49	1,308.00	0.00	3,338.59
21 729 172 7170 950	TSA FUND BALANCE	2,051.22	490.00	0.00	0.00	1,561.22
21 729 172 7180 950	YEARBOOK FUND BALANCE	(2,266.06)	0.00	960.00	0.00	(1,306.06)
21 729 172 7210 950	HALL OF FAME FUND BALANCE	2,600.00	0.00	0.00	0.00	2,600.00
21 729 172 7230 950	HS CHEERLEADING FUND BALANCE	11,208.51	37.20	(4,845.00)	0.00	6,326.31
21 729 172 7240 950	ADACEMIC DECATHLON FUND BALANCE	(981.80)	0.00	0.00	0.00	(981.80)
21 729 412 7160 950	MS STUDENT COUNCIL FUND BAL	1,757.27	0.00	0.00	0.00	1,757.27
21 729 412 7180 950	MS YEARBOOK FUND BALANCE	2,531.24	0.00	0.00	0.00	2,531.24
Fund Total: 21		341,077.06	19,749.98	17,296.85	0.00	338,623.93