

## BOARD MEETING UPDATE

FEBRUARY 13, 2012

### APPROVED:

- January 9, 2012 Minutes
- Bills/Claims
- Financial Reports
  - January Monthly Reports
- Hires
  - Shanna Anglin, Asst. to Central Office Staff \$10.74/Hr 1/23/12
  - Jeff Duffy Route Bus Driver (Step 8) 1/30/12
  - Adam Plummer, HS Math Teacher, BA (Step 5) 2012-13
  - Kim Timmerman, MS Principal 8/1/12
- Transfers
  - Sarah Boesen from 8<sup>th</sup> Gr Science to 9<sup>th</sup> Gr Science 2012-13
  - Cassidy Noring from MS Choir/5<sup>th</sup> Gr Band to MS Band 2012-13
  - Brett Watson from HS Math to MS Math 2012-13
- Resignations - Pending
  - Brett Watson, Asst. HS FB Coach
  - Della Weems, Mock Trial Coach
- Biomedical PLTW Contract (Not Final Approval – Still Seeking Funding Sources)
- Hazardous Chemical Plan (Reviewed Annually)
- Grant Application for Biomedical PLTW to Dallas County Foundation
- REM Contracts Approved (2 Students)
- SRO Agreement with City of Adel 2012-13
- Early Start Calendar Public Hearing
- Early Start Calendar Application
- New Teacher Positions
  - Gateway to Technology/High School Science Teacher
  - 8<sup>th</sup> Grade Language Arts
- DLR Group Contracts (Architectural Services)
  - Remodel Bonus Room – 3 spaces (2 Science and 1 Storage) \$8,500
  - *FB/Soccer/Track Lighting Project \$19,000 – Tabled Until Next Meeting*

### REPORTS/DISCUSSION

VPPEL – Implementation Timeline  
Professional Development Update – PK-12 Writing  
Curriculum Revision Update  
Partnership in Comprehension Literacy Program  
2012-13 Calendar  
2012-13 Preliminary Budget Information – Nancy Gee  
Refinancing Debt Service Obligations  
Minburn Lease Proposal

#### Open Enrollment In 2012-13

1. Riley Becker, K from DM to ADM
2. Cloey Deitrick, K from Perry to ADM
3. Brianne Fields, 5<sup>th</sup> Gr from Perry to ADM (continuation)
4. Chad Gray, 1<sup>st</sup> Gr from Perry to ADM (continuation)
5. Jamie Gray, 2<sup>nd</sup> Gr from Perry to ADM (continuation)
6. Noah Hansen, K, from WG to ADM
7. Aidan Lippincott, K from Johnston to ADM
8. Lucy Mallory, 2<sup>nd</sup> Gr from Earlham to ADM
9. Sam Mallory, K from Earlham to ADM
10. Amirah Olson, 9<sup>th</sup> Gr from panorama to ADM
11. Emily Piepmeier, K from WCV to ADM
12. Katelyn Priestley, K from DCG to ADM
13. Sadie Spencer, 4<sup>th</sup> Gr from Waukee to ADM
14. Shelby Spencer, 8<sup>th</sup> Gr from Waukee to ADM
15. Kennedy Stanford, K from Winterset to ADM

#### Open Enrollment Out 2012-13

1. Carsten Caves, K from ADM to Urbandale

#### Important Dates

Feb 17	No School – TQ Day
Feb 22	Dismiss 1:00 – PD
Mar 1	Board Work Session 4:30-6:30 (Tentative)



ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.

*"Experiencing Success Today, Achieving Dreams Tomorrow"*

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 13th day of February 2012, for its regular meeting in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
DISTRICT BOARD ROOM

February 13, 2012  
6:00 P.M.

OPENING:

6:00 P.M.      Call to order  
                    Roll call  
                    Emergency additions and adoption of agenda  
                    Honoring Excellence

6:15              Consent agenda  
                    Approval of minutes  
                    Approval of bills/claims and transfers  
                    Secretary/Treasurer financial reports  
                    Personnel contracts  
                    Biomedical PLTW contract  
                    Hazardous chemical plan  
                    Grant application  
                    REM contracts  
                    SRO agreement with City of Adel  
                    Welcome of visitors and open forum  
  
                    Middle School Energy Team presentation

ACTION ITEMS:

6:40              Early Start Calendar Public Hearing  
6:45              Early Start Calendar Application  
6:50              New teaching positions 2012-13  
7:00              DLR Group Contracts – classroom renovation and football/soccer/track lights

ADMINISTRATIVE REPORTS/DISCUSSION ITEMS:

7:30              PPEL – implementation timeline  
7:50              Professional development update – PK-12 writing  
8:10              Curriculum revision update  
8:30              Partnership in Comprehension Literacy program  
8:45              2012-13 calendar  
9:00              FY13 budget presentation  
9:30              Refinancing debt service information  
9:40              Minburn lease proposal  
9:50              Open enrollment  
9:55              Adjournment

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Nancy Gee  
Secretary  
Board of Directors



Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003  
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

## SUMMARY OF FEBRUARY 13, 2012, BOARD OF DIRECTORS MEETING

### PERSONNEL CONTRACTS

Shanna Anglin, assistant to the central office staff, \$10.74/hour, effective 1/23/12

Jeff Duffy, route bus driver, step 8, effective 1/30/12

**\*Adam Plummer, HS Math teacher, BA, step 5, effective for the 2012-13 school year**

Kim Timmerman, MS principal, effective 8/1/12

I announce the following transfers:

Sarah Boesen from 8<sup>th</sup> grade science teacher to 9<sup>th</sup> grade science teacher

Cassidy Noring from MS choir/5<sup>th</sup> grade band to MS band teacher

Brett Watson from HS math teacher to MS math teacher

Pending resignation:

Brett Watson, Ass't. HS Football Coach

Della Weems, Mock Trial coach

### Open enrollment in for 2012-13

Riley Becker, K, from DM to ADM (met timeline)

Cloey Deitrick, K, from Perry to ADM (met timeline)

Brianne Fields, 5<sup>th</sup> grade, from Perry to ADM (continuation)

Chad Gray, 1<sup>st</sup> grade, from Perry to ADM (continuation)

Jamie Gray, 2<sup>nd</sup> grade, from Perry to AD (continuation)

Noah Hansen, K, from WG to ADM (met timeline)

Aidan Lippincott, K, from Johnston to ADM (met timeline)

Lucy Mallory, 2<sup>nd</sup> grade, from Earlham to ADM (met timeline)

Sam Mallory, K, from Earlham to ADM (met timeline)

Amirah Olson, 9<sup>th</sup> grade, from Panorama to ADM (met timeline)

Emily Piepmeier, K, from WCV to ADM (met timeline)

Katelyn Priestley, K, from DCG to ADM (met timeline)

Sadie Spencer, 4<sup>th</sup> grade, from Waukee to ADM (met timeline)

Shelby Spencer, 8<sup>th</sup> grade, from Waukee to ADM (met timeline)

Kennedy Stanford, K, from Winterset to ADM (met timeline)

### Open enrollment out for 2012-13

Carsten Caves, K, from ADM to Urbandale (met timeline)

**\*DENOTES ADDITIONS SINCE MEMORANDUM DISPENSED LAST WEEK.**

***"Experiencing Success Today, Achieving Dreams Tomorrow"***



## PLTW STEM AGREEMENT

AGREEMENT by and between Adel DeSoto Minburn Community School District (the "Entity"), located in Adel, IA and **PROJECT LEAD THE WAY, INC.**, a New York charitable not-for-profit corporation having an address at 3939 Priority Way South Drive, Indianapolis, Indiana 46240 ("PLTW, INC." and, collectively with the Entity, the "parties").

### WITNESSETH:

*WHEREAS*, PLTW, INC. has established a comprehensive program and curricula for STEM education (the "**PLTW Program**") and supports a network of school districts, colleges, universities, and private sector collaborators (the "**PLTW Network**"); and

*WHEREAS*, the Entity desires to implement the **PLTW Program**; which consists of various curricular programs (the "**PLTW Curricular Program(s)**") and

*WHEREAS*, the Entity shall have access to all **PLTW Program** curricula and annual updates as well as access to the **PLTW** electronic communication network, online systematic assessment and evaluation, training, and additional benefits

*WHEREAS*, the parties desire to work together to maximize the benefit of the **PLTW Program** to students by maintaining the quality standards and practices necessary to ensure the efficacy of the **PLTW Program**.

NOW, THEREFORE, the parties agree as follows:

1. Registration and Information.

The Entity has registered online with PLTW, INC. on January 20, 2012 for one or more schools or sites, and identified which **PLTW Curricular Program** it wishes to implement. The Entity represents that the information contained in the registration remains accurate as of the date of this Agreement. In the event that Entity elects to have additional sites (middle or high school) added, or elects to make other material changes such as additional **PLTW Curricular Programs**, Entity must first complete the necessary data entry and/or information reasonably required by PLTW, INC. The registration or site add-on data/information may be amended by PLTW, INC. from time to time in its discretion.

2. PLTW Requirements for Implementation.

The Entity agrees to implement the **PLTW Program** according to the program and implementation requirements established by PLTW, INC. ("**PLTW STEM Program Requirements**" or "**Program Requirements**"), which shall include, but not be limited to, Program Requirements governing sequencing, courses, training, certification or maintenance of program standards, and other aspects of a successful implementation of the **PLTW Program** and **PLTW** courses by participating entities. Program Requirements are available on the PLTW, INC. website and may be modified from time to time by PLTW, INC. in its reasonable discretion.



3. **PLTW Curricular Programs.**

The Entity agrees to follow the **PLTW** curricula and to meet **PLTW** quality standards and practices including any concurrent student course requirements as reasonably established by PLTW, INC. for students to be successful in the **PLTW** Program. Curricula must be taught in its entirety without interruption or any modification. Additional information is found in the Program Requirements.

4. **PLTW Software.**

The **PLTW** curricula are supported by certain software programs that align with the **PLTW** curricula to provide students with rigorous and relevant application of skills. The Entity must purchase an annual or other available sublicense (or other applicable rights, collectively herein, the "sublicense") to the software programs which are integrated into the **PLTW** Program courses in that academic year. The annual sublicense is subject to limitations established by the owner of the software, which may include school or site restrictions, as outlined in the Program Requirements. If the sublicense is on an annual basis, then the term of the sublicense is for the then current academic year of this Agreement, after which the Entity must cease the use of the software unless this Agreement is renewed for additional terms. All software shall be subject to the standard end-user license agreement from the software licensor, a copy of which is included with the software, and copyright for each software package remains with its owner and is protected by applicable copyright law. The Entity agrees to maintain reasonable security measures to protect the software, and to prohibit its unlawful use. When not in actual use, the Entity agrees to secure the software. Additional information is found in the Program Requirements.

5. **PLTW Biomedical Sciences Curricular Program Participation Fee.**

The Entity will be assessed an annual participation fee of \$2,000 for each school or site participating in the **PLTW** Biomedical Sciences Curricular Program, which shall be due and payable no later than August 1 of each year this Agreement is in effect. PLTW, INC. may adjust any participation fees on an annual basis in the sole discretion of PLTW, INC., provided, however, that PLTW, INC. shall provide notice of any increases or decreases no later than March 1 of each year of any such increases or decreases for the following academic year. Additional information is found in the Program Requirements.

6. **PLTW Partnership Team.**

The objective of the **PLTW** Partnership Team is to provide optimal support and to facilitate the operation of the entire **PLTW** Program, while building community support and advocacy. By the end of the second year, the Entity shall establish and operate a **PLTW** Partnership Team and is responsible for selecting all members. Additional information is found in the Program Requirements.



7. Required Training.

A. PLTW Teacher Training. Teachers are required to successfully complete course specific **PLTW** Teacher Training for each **PLTW** course they will instruct. The Entity will select each teacher for participation in the **PLTW** Teacher Training program. It is the sole responsibility of the Entity to ensure that every teacher meets all Federal, State and local requirements to teach each respective **PLTW** course. The Entity shall register each teacher being selected for training with PLTW, INC. by the date required under the Program Requirements. PLTW, INC. reserves the right to accept or reject any training candidate. Additional information is found in the Program Requirements.

B. PLTW Counselor Training. Counselors/Advisors are required to successfully complete **PLTW** Counselor Training. Additional information is found in the Program Requirements.

8. Equipment Used in the PLTW Program.

A. Equipment. To assure that the Entity's school or site facilities properly support the **PLTW** Program, and to provide special purchase or license agreements and other costs savings practices negotiated by PLTW, INC., the **PLTW** Purchasing Manual includes details on equipment, supplies and other items (collectively referred to as "equipment" in this Agreement) that are required to implement the **PLTW** Program. In some instances, it is required that specific equipment (including software), be used due to curricular requirements. Unless specific equipment is required by PLTW, INC., the Entity may implement the **PLTW** Program using equipment purchased from vendors not listed in the **PLTW** Purchasing Manual, provided such equipment meets or exceeds program specifications and adequately supports the **PLTW** Program. The Entity shall be responsible for ensuring that equipment will meet or exceed Program Requirements and adequately support the **PLTW** Program. Additional information is found in the Program Requirements.

B. Safety. The Entity is solely responsible for the safe and proper implementation of the **PLTW** Program at its sites and schools. The Entity hereby covenants and agrees that any facility used to teach the **PLTW** Program shall be adequately equipped to operate the equipment safely and properly and that such facility and any equipment used thereon shall at all times comply with applicable standards and/or customary practices relating to safety and reasonable use. The Entity shall be solely responsible for providing its faculty with appropriate safety training relating to the implementation of the **PLTW** Program.

9. Assessment and Evaluation of Results.

PLTW, INC. assists and supports participating entities and the quality of the **PLTW** Program through studying and evaluating the effectiveness of the **PLTW** Program on an ongoing basis in order to update instructional, curricular and assessment materials and otherwise improve the instruction that **PLTW** participating entities provide to students. These efforts include the development, validation, and administration of assessments, examinations, surveys and/or other measurement tools on behalf of entities during their participation in the **PLTW** Program. PLTW's ongoing studies review longitudinal student achievement data for the current year and the preceding three (3) academic years, after which the data is destroyed, or, at the request of the Entity, will be returned to the Entity. In support of these efforts,



Entity acknowledges its participation in the **PLTW** systematic assessment and evaluation process. PLTW, INC. will provide, and the Entity will participate in, the **PLTW** online systematic assessment and evaluation process conducted by PLTW, INC. and/or its designated representatives, which includes online teacher registration, online student registration, and full participation in various assessments, examinations, surveys and/or other measurement tools using technology and other support services provided by PLTW, INC. The Entity and PLTW, INC. acknowledge and agree that the personally identifiable data is confidential, and shall be used, shared and maintained for the purposes set forth above and only in accordance with reasonable privacy/security measures, proper professional practices, student confidentiality and applicable laws, including FERPA. Use or access to any protected data obtained as a result of these studies will be limited to representatives with a legitimate interest in accessing this data and re-disclosure of any personally identifiable information will be done in limited instances only, and only as allowed by, and consistent with, applicable laws. The Entity shall be responsible for implementing annual notifications, record-keeping and other such privacy requirements relating to these services.

10. Delivery of Materials and Communication.

In order to facilitate the delivery of the **PLTW** curricula and other **PLTW** Program materials to Entity, and to facilitate communication for the **PLTW** Network, PLTW, INC. will use various internet applications and systems. PLTW, INC. shall determine which systems and applications will be used, in its sole discretion, and will implement reasonable security measures to safeguard sensitive data. Schools will implement appropriate measures to facilitate communication with these applications and systems. Additional information is found in the Program Requirements.

11. License.

A. Scope. The Entity acknowledges that PLTW, INC. retains all rights and title to its marks, curricula, materials and other intellectual property (collectively referred to in this Agreement as “materials”). PLTW, INC. grants to the Entity a non-exclusive, non-transferable license to reproduce and use, to the extent authorized herein, printed or electronic materials developed and/or used in connection with the **PLTW** Program, for the sole purpose of instruction to students at registered schools or sites that are actively providing **PLTW** instruction, and appropriate training for authorized faculty. Any other use of such materials, including but not limited to commercial use, shall be strictly prohibited.

B. Program Identification. **Project Lead The Way, PLTW, Gateway To Technology** and other marks used in the **PLTW** Program are service/trademarks of PLTW, INC. During the term of this Agreement, the Entity shall use the appropriate logos, marks and other identifying materials on all **PLTW** Program materials and communications with faculty, students, officials and community constituents. PLTW, INC. will supply the Entity with appropriate instructions and labels relating to such identifying material to facilitate the proper promotion of the **PLTW** Program. Upon termination of this Agreement, the Entity shall cease using any such identifying material and shall make no representations linking any of its own educational programs to the **PLTW** Program without the prior written consent of PLTW, INC. All press releases and other public



pronouncements involving the **PLTW** Program shall be subject to the advance approval of PLTW, INC. through PLTW, INC.'s designated representative. The Entity agrees to reasonably promote and publicize the **PLTW** Program, and to retain its distinct character.

C. Termination. The license granted hereunder shall cease upon the earliest to occur of: (i) the termination of this Agreement; or (ii) PLTW, INC. providing sixty (60) days written notice to the Entity of its election to revoke the license. Upon termination of the license all material shall cease to be used and, at the election of PLTW, INC., all materials, including any reproductions thereof, shall be immediately returned to PLTW, INC., and in no event later than fifteen (15) days after the effective date of termination.

## 12. Representations and Warranties of the Entity.

The Entity hereby makes the following representations and warranties: (a) This Agreement has been duly approved by the governing authority of the Entity, and the person executing this Agreement on behalf of the Entity has been duly authorized to so act by such Entity; (b) This Agreement is a legally binding agreement whose rights and obligations run only between the Entity and PLTW, INC. and the Entity's execution of this Agreement does not create rights in any other party; and (c) The terms of this Agreement do not violate or conflict with the Entity's charter or any other of its rules of governance, the laws of the Entity's State or any subdivision thereof, or any other agreement to which the Entity is a party.

## 13. Default.

A. Material Breach and Cure Period. Upon a material breach of this Agreement by either party which is not cured within fifteen (15) days after written notice is mailed to the defaulting party, this Agreement shall terminate effective upon the completion of the then-current academic year.

B. Non-payment or Failure to Implement Program. If the Entity fails to make prompt payment of the participation fee or to implement the **PLTW** Program for the academic year immediately following the date of this Agreement, then this Agreement may immediately terminate, at the option of PLTW, INC. In the event that Entity implements one or more courses, but fails to timely and properly implement the courses required for the Entity's **PLTW** Curricular Program(s), then, this Agreement may immediately terminate, at the option of PLTW, INC.

C. Other Remedies. In addition to the right to terminate the Agreement upon a breach thereof, the parties shall also have the right to exercise all of their respective remedies, both legal and equitable, as a result of the breach.

## 14. Term: Annual Renewal of Agreement.

The initial term of this Agreement shall begin as of the date of signing and shall end on June 30<sup>th</sup> of the following year; this Agreement shall be automatically renewed for additional contract years (July 1 – June 30) unless a party terminates the Agreement by notice to the other party in writing no later than April 1 preceding the commencement of the next Contract Year.



15. Protection of Intellectual Property.

The Entity agrees to adhere to any and all restrictions in connection with equipment, software and other intellectual property purchase, lease/sublease, and/or license/sublicense agreements between PLTW, INC. and software producers, assessment providers or other such entities and to take proactive measures to protect intellectual property purchased, leased/subleased and/or licensed/sublicensed under such agreements, as shall be requested by PLTW, INC. or the owner of the intellectual property. Upon a termination of this Agreement, the Entity shall discontinue use of all software or other intellectual property provided to them pursuant to this Agreement or through special agreements relating to the Entity's participation in the **PLTW** Program. PLTW, INC. assumes no liability for the non-performance of the software or other intellectual property but will provide reasonable assistance to resolve non-performance issues with the owner of the software or other intellectual property. The Entity agrees that if it materially breaches these restrictions, its right to use such software or other intellectual property will be terminated and all software or other intellectual property shall be immediately returned to PLTW, INC. or the owner. The Entity shall solely be responsible for any remedies sought by the owner relating to the Entity's breach of these provisions, and PLTW, INC. shall not be liable in any way for such breach.

16. Indemnification.

To the extent permitted by law, the Entity hereby agrees to indemnify, defend and hold harmless PLTW, INC. from and against, and in respect to, any and all losses, expenses, costs, obligations, liabilities and damages, including interest, penalties and reasonable attorney's fees and expenses, that PLTW, INC. may incur as a result of any negligent or willful act of the Entity or any of its agents or employees or the failure by such Entity to perform any of its representations, warranties, commitments, or covenants under this Agreement.

17. Miscellaneous Provisions.

A. Assignment. The Entity is prohibited from assigning to or in any other way enabling any of its rights under this Agreement to inure to any third party without the prior written consent of PLTW, INC. This prohibition on assignment shall be a material term of this Agreement and any violation of this Section shall be material breach of this Agreement, which shall allow PLTW, INC. to terminate this Agreement.

B. Notices. Any notice or other communication required or permitted under this Agreement shall be in writing and shall be sent by registered or certified mail, return receipt requested, or by overnight delivery, as follows:

**If to the Entity:**

**If to PLTW, INC.:**



Adel DeSoto Minburn Community  
School District  
801 Nile Kinnick Dr. S.  
Adel, IA  
50003

Project Lead The Way, Inc.  
Attn: STEM Agreements  
3939 Priority Way South Drive, Suite  
200  
Indianapolis, IN 46240  
ph: 877-335-7589

C. Confidentiality. Except to the extent required by applicable law, the parties to this Agreement understand and agree that the contents of this final Agreement, and the discussions and negotiations between the parties resulting in this final Agreement, shall be maintained as confidential and shall not be disclosed to any third party.

D. Benefit. This Agreement shall be binding upon, and shall inure to the benefit of, the parties and their respective successors and permitted assigns.

E. Entire Agreement. This Agreement, including any instruments of agreements attached hereto as exhibits or incorporated herein by reference, contains the entire understanding of the parties with respect to the subject matter hereof. This Agreement supersedes all prior agreements and understandings between the parties with respect to such subject matter.

IN WITNESS WHEREOF, the parties have each executed this Agreement on the dates indicated below.

**Adel DeSoto Minburn Community School  
District**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Entity Superintendent or School Board  
President/Chairperson, or their legally  
authorized designee

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Project Lead The Way, Inc.**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Andrea E. Croslyn, Ph.D.  
Executive VP, Chief Operating Officer

Project Lead The Way, Inc  
Attn: STEM Agreements



## Grant Application ~ 2012 ~

Dear Nonprofit Colleague,

We are pleased to announce the availability of the Dallas County Foundation Grant Application. This form was developed to make the grant seeking process simpler and more efficient for nonprofits.

The Dallas County Foundation was formed in 2005 to coordinate and provide philanthropic support for improvement projects in Dallas County. The mission of the Dallas County Foundation is to foster private giving, strengthen service providers, and improve the conditions of the communities and rural areas of greater Dallas County. The Foundation's Board of Directors is made up of individuals who will assess county/community needs, implement asset development, evaluate area grant applications, encourage partnerships and initiate activities to enhance Dallas County. Each year the foundation will make grant awards to worthwhile projects located in the county that are identified through a grants application process. Our foundation's areas of emphasis include:

Arts & Culture	Youth Development	Education
Health & Human Services	Community Improvement	Recreation &

**The Dallas County Foundation makes grants to I.R.C. 501 ©(3),(5) or (6) tax exempt organizations and 170(b) 'unit of government' organizations** to assist in fulfilling the Foundation's mission to foster private giving, strengthen service providers and improve the conditions of the rural areas, community, county, or area of interest. Our foundation promotes endowment building, county/community grantmaking, organizational collaboration, and public leadership for the benefit of the Dallas County area.

The number of grants awarded will depend greatly upon the amount of funds available to the Dallas County Foundation each fiscal year. The minimum grant which may be awarded during each grant cycle is \$500; the maximum grant awarded for any one proposal is \$25,000.

Please submit **One** original and **Four** copies of the completed application by **mail** to:

Dallas County Foundation  
Attn: Dean Boettcher  
P.O. Box 46 Adel,  
Iowa 50003

**or you may drop off completed applications at:**

Adel City Hall Office of Adel Partners Chamber of  
Commerce 301 South 10<sup>th</sup> St. Adel, Iowa

If you have questions, you may call Dean Boettcher at 515-993-4881 or by email at [dwboettcher@msn.com](mailto:dwboettcher@msn.com) ( Grant Applications are available via E-Mail )

The application deadline for the first grant cycle of **2012** is **Monday, April 2, 2012. ---5:00 P.M.**  
**Completed Applications must be received by the April 2, 2012 deadline.**

~ Dallas County Foundation Grant Committee



## Cover Sheet

Date of application:      Application submitted to:

### Organization Information

Name of organization  
Adel DeSoto Minburn School District

Legal name (as listed with IRS)  
Adel DeSoto Minburn School District

Organization Address  
801 Nile Kinnick Dr.

City, State, Zip  
Adel, IA 50003

Employer Identification Number (EIN)

Phone 515-993-4584

Fax 515-993-3025

Web site: www.adel.k12.ia.us

Name of contact person regarding this application

Phone

E-mail

Lee Griebel

515-993-4584

lgriebel@adel.k12.ia.us

Type of funding sought (circle one):

**Capital Support**

Special Project

Project focus area (circle all that apply):

Arts and Culture

Youth Development

**Education**

Health and Human Services

Community Improvement

Recreation and Environment

Is your organization an IRS 501(c)(3) not-for-profit?

☒ Yes ☐ No

If no, is your organization a 170b unit of government?

☐ Yes ☐ No

If no, you must have a fiscal agent. Please list name, address, phone and fiscal agent contact person:

Fiscal agent's EIN number

What is your fiscal calendar? (Mo/Yr) to (Mo/Yr) July 2012 to July 2012

**//For the remainder of this application, please use an additional page whenever necessary.\\**

Describe your organization's charitable purpose, program activities, and population served.  
Attached

List any major changes that have taken place in your organization in the last two years.  
Attached

Briefly describe your organization's history (year organized) and major accomplishments.  
Attached



## Application

### Request Summary

Describe the proposed project, including the goals and objectives. Discuss the community need for the project, the benefits for the community as a result of the project and the community support for the project.

Attached

Population served (estimated #):	472	Grant monies needed: (Mo/Yr) to (Mo/Yr) 6/12 -8/12	
Total project cost:	\$ 60,000	Total requested from the County Foundation:	\$ 10,000
Are matching funds being used? No matching funds		What percentage of total funds raised are matched dollars?	%

Outline other resources or partners identified to assist with the project; other funding secured, applied for and proposed for the project:

ADM has a commitment from companies including: Adel Chiropractic, Luellen Chiropractic, Kemin, and the Well Mark Foundation

We continue to seek assistance from multiple sources including, Mercy Medical, Iowa Health Systems, Dallas County Hospital, Medicap Pharmacy, Global Health Holdings, Adel Health Mart, Adel Veterinary Clinic, Adel Family Dentistry, Adel Physical Therapy and Christian Printers. Our passion is to get this opportunity to our students and we are willing to discuss this excellent opportunity with anyone.

Indicate desired impact and how you will measure and evaluate the results of the project. Be specific regarding community needs/issues your project will address.

Measuring the results for this program will be very straightforward. ADM will monitor the number of students that have registered for the program. Along with the students that register for the course, a longitudinal look will let us know, of those students that participated in the course, the number of students that went on in the Biomedical field. ADM believes that Adel, Dallas County, and the State of Iowa will benefit from assisting students in getting experience in a career field that is one of the fastest growing fields in the United States. Students are our next generation of entrepreneurs and with the field such as biomedical sciences, this brings the potential of new industry, new innovation, and overall student success.

What is the timeline for this project? It is to be implemented for the 2012-2013 school year.



## Attachments

In order to be considered for funding, your application MUST include the following items:

**Copy of Federal IRS Tax-exempt status letter Must be Attached. No Exceptions.**

List of Board of Directors and their affiliations Copy of most recent CPA audit, financial statement or tax return (IRS 990 form) Signed 'Letter of Intent' to act as a fiscal agent – only if you are not 501(c)3 or 170b status Signed Applicant Board Approval Agreement (see below)

### **Board Approval from Applicant Organization:**

We approve submission of this grant request and certify that the purpose of this request is charitable and that monies received from the Community Foundation will be used solely for the project stated in this application.

Board Chairman Date

~~~~~

### **For Foundation use only:**

|                    |          |       |        |                  |
|--------------------|----------|-------|--------|------------------|
| Grant Committee    |          |       |        |                  |
| Determination:     | Approved | _____ | Denied | _____ Date _____ |
| Board of Directors |          |       |        |                  |
| Determination:     | Approved | _____ | Denied | _____ Date _____ |
| Voting Membership  |          |       |        |                  |
| Determination:     | Approved | _____ | Denied | _____ Date _____ |

This application has been approved in the amount of \$ \_\_\_\_\_ on (date) \_\_\_\_\_.



**ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
HAZARDOUS CHEMICALS PROGRAM  
FEBRUARY 13, 2012**

The Iowa General Assembly passed the Hazardous Chemicals Risks Right to Know Law in 1986 because the proliferation of hazardous chemicals in the environment posed a growing threat to the public health, safety, and welfare and because the increasing number and variety of hazardous chemicals made it difficult to monitor and detect any adverse health effects attributable to the hazardous chemicals. There are three main parts to the law

1. Workers Right to Know
2. Community Right to Know
3. Emergency Right to Know

Two-hour training initially conducted by Larry Bechtel of the Iowa Safety Council in 1987 was taped to be able to provide training for new employees in subsequent years, and online training through Heartland AEA 11 along with additional information from the Business Manager began in 2011.

Iowa's law is actually more stringent than the federal Hazard Communication Standard and includes the Employers Worker's Right-to-Know Responsibilities listed on the back of this sheet. The School Board reviews this program annually and approves its continuation.



# EMPLOYERS WORKER'S RIGHT-TO-KNOW RESPONSIBILITIES

## WRITTEN PROGRAM:

To include mission and scope of the over all company program. To include the names of people or titles of persons responsible for implementing and controlling the following.

## MSDS (Material Safety Data Sheet):

To be a part of the written program. The process by which the MSDS will be obtained, who will be responsible for obtaining the MSDS. What procedures will be used to update the MSDS and who will update them. What procedures the employers will take to obtain the MSDS.

## CHEMICAL LIST:

To be a part of the written program. State who will create the list and who will update the list. How will new hazards be included on the list and who will be responsible for their addition. Information as to where they are used and stored and how much should be included.

## TRAINING:

To train every employee who works with or exposed to hazardous chemicals. A plan for training new employees and transferred employees. Training of employees for new chemicals added to the workplace. To train employees on the "In House" labeling system used.

## TRAINING FOR NON ROUTINE TASKS:

Provisions for training employees who are assigned non routine job functions. This training should include pipe systems in plant used to transport hazardous chemicals.

## LABELING:

Who will see that all containers received are labeled as well as all containers shipped from the workplace or used in the workplace. Describe what type of in house label will be used.

## EMERGENCY RESPONSE:

An approved plan in conjunction with the local fire department for placarding all areas where chemicals are stored. This agreed upon plan to be submitted to the Bureau of Labor for approval.

## INFORMING CONTRACTORS:

Who will be responsible for informing contractors who work on your premise of chemicals they will be exposed to and how they be informed.

## COMMUNITY RESPONSE:

State the procedures to be used for informing the community, upon request, of what chemicals are used or stored in the workplace.



**"APPENDIX A"**  
**28E AGREEMENT WITH ADM SCHOOL DISTRICT**  
**SCHOOL RESOURCE OFFICER**  
**FY 2012-2013**

**Projected 2012-2013**

|                                    |                    |                        |
|------------------------------------|--------------------|------------------------|
| Annual Salary                      | \$44,835.23        | 1.5% raise + longevity |
| Holiday (Pres. & Vet. Day)         | \$503.04           | 16 hrs + 1.5%          |
| <b>Total Yearly Wages</b>          | <b>\$45,338.27</b> |                        |
| Employer IPERS (12/13 10.27%)      | \$4,656.24         |                        |
| Employer FICA & MC (7.65%)         | \$3,468.38         |                        |
| Work Comp Insurance                | \$1,703.74         | salary x 3.80 ÷ 100    |
| Medical Insurance                  | \$4,197.84         | single premium x 12    |
| Dental Insurance                   | \$431.28           | single premium x 12    |
| Life & Disability Insurance        | \$188.04           |                        |
| Clothing Allowance                 | \$750.00           |                        |
| <b>Total Yearly Benefits</b>       | <b>\$15,395.52</b> |                        |
| <b>TOTAL FOR SRO KELLER</b>        | <b>\$60,733.79</b> |                        |
| <b>28E w/School District - 49%</b> | <b>\$29,759.56</b> |                        |



# Energy Conservation Proposal

by

Adel DeSoto Minburn Community Schools

Middle School Energy Team

The Adel DeSoto Minburn Middle School Energy Team would like to make the following recommendations after two semesters of surveying the high school and middle school campus. The University of Northern Iowa's Iowa School Energy Challenge Program supported our research by providing valuable resources through instruction from Jeff Beneke and tools he provided such as meter readers, ballast testers, and actual observations of energy efficient buildings.

The survey was conducted on the middle and high school campus, but we feel many of the same issues occur at Adel Elementary and DeSoto Intermediate.

First level of recommendations that could be made at low cost and in a timely manner:

- Lights off in classrooms – signs by switches at the elementary, intermediate, high school, and middle school rooms that do not have automatic light control switches.
- All staff members using coffee pots, microwaves, and refrigerators in their classroom/office – charge \$10-15 per appliance a semester.
- Overcharging laptops - stress to unplug power cord from wall when laptop is charged.
- Decorative lighting require Energy Star bulbs if staff choose to have extra lighting in their classroom/office. Staff will pay for their own Energy Star light bulbs.
- Staff turn off lights when not using them or not needed. Example: middle/high school media center labs.
- Teachers turn powerstrips in computer labs off on weekends and holidays.



- When it is feasible, use natural lighting by turning off lights near windows.  
Examples: middle school commons on a sunny day, classrooms that have enough natural light, middle/high school media center on sunny days.
- Close or adjust window blinds to block direct sunlight to reduce cooling needs during warm months. In the winter months, open blinds on south-facing windows during the day to allow sunlight to naturally heat classrooms or offices. At night, close the blinds to reduce heat loss.
- Make sure to turn off photocopier when offices are closed.
- Purchase TrickleStar surge protector power strips for district offices where their use would reduce phantom energy use (cost - approx \$40 each).
- Coordinate with the vending machine companies to turn off advertising lights on all machines in the district.

Second level of recommendations that could be made within two to three years:

- Consider outdoor louver shades for second floor of middle/high school media center to control heat that enters building during warm months.
- Motion activated power strips for offices and computer labs.
- Add automatic sensors in rooms that do not presently have this technology to turn off lights.
- With new funds available from PPEL, replace desktop computers with laptop computers in computer labs and for all administrative assistants.

It is our sincere hope that the ADM administration and school board will implement at least the first level of recommendations not only to save the school district money on utility bills but so ADM Schools will leave less of a carbon footprint on the world and be better stewards of our natural resources.



# AIA® Document B727™ – 1988

## Standard Form of Agreement Between Owner and Architect for Special Services

AGREEMENT made as of the Eighth day of February in the year of Two Thousand and Twelve (2012)

BETWEEN the Owner:

~~(Name, legal status (Name and address))~~

Adel-DeSoto-Minburn CSD  
801 Nile Kinnick Drive S.  
Adel, IA 50003

and the Architect:

~~(Name, legal status (Name and address))~~

DLR Group, inc. (an Iowa Corporation)  
6200 Aurora Avenue, Suite 210W  
Des Moines, IA 50322  
for Phone: 515-276-8097  
Fax: 515-252-0514

For the following Project:

*(Include detailed description of Project, location, address and scope.)*

Adel-DeSoto-Minburn High School Improvements  
Adel, Iowa 50003  
DLR Group Project No. 11-12112-10

Provide Architectural and Engineering Services for the above referenced project as described by the following:

1. Field-verify conditions, locations and dimensions.
2. Prepare drawings and specifications for architectural, mechanical and electrical improvements.
3. Prepare estimated budget summary of work.
4. Issue contract documents to potential bidders to receive competitive quotations.
5. Respond to and clarify any questions from bidders.
6. Review submitted competitive quotations and make recommendation to District.
7. Prepare a contract between Owner and lowest responsive, responsible bidder.
8. Provide Contract Administration Services during construction, consisting of a Pre-Construction conference, shop drawing review and two on-site evaluations of the Project – one during construction and one at final completion.

The Owner and the Architect agree as set forth below.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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User Notes:

(796291181)



## ARTICLE 1 ARCHITECT'S SERVICES

*(Here list those services to be provided by the Architect under the Terms and Conditions of this Agreement. Note under each service listed the method and means of compensation to be used, if applicable, as provided in Article 8.)*

(Insert detailed description).

Service to be provided

Method and means of compensation

Architectural and Engineering Services for

Adel-DeSoto-Minburn High School Improvements

## ARTICLE 2 OWNER'S RESPONSIBILITIES

§ 2.1 The Owner shall provide full information regarding requirements for the Project. The Owner shall furnish required information as expeditiously as necessary for the orderly progress of the Work, and the Architect shall be entitled to rely on the accuracy and completeness thereof.

§ 2.2 The Owner shall designate a representative authorized to act on the Owner's behalf with respect to the Project. The Owner or such authorized representative shall render decisions in a timely manner pertaining to documents submitted by the Architect in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

## ARTICLE 3 USE OF ARCHITECT'S DOCUMENTS

§ 3.1 The documents prepared by the Architect for this Project are instruments of the Architect's service for use solely with respect to this Project and, unless otherwise provided, the Architect shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights, including the copyright. The Owner shall be permitted to retain copies, including reproducible copies, of the Architect's documents for the Owner's information, reference and use in connection with the Project. The Architect's documents shall not be used by the Owner or others on other projects, for additions to this Project or for completion of this Project by others, unless the Architect is adjudged to be in default under this Agreement, except by agreement in writing and with appropriate compensation to the Architect. Drawings, specifications and any other documents, regardless of the media or format, prepared by the Architect and the Architect's consultants are Instruments of Service for use with this Project and are the property of the Owner. The Owner reserves the right to use the Instruments of Service developed for this project in such a manner as the Owner may desire, subject to provisions herein. If the Owner uses the Instruments of Service to complete this Project, or another Project, with another Architect, the Architect and the Architect's consultants shall not be held liable from such uses. Unless otherwise provided in this Agreement, nothing contained herein shall be construed as in derogation of the Architect's copyright rights.

## ARTICLE 4—ARBITRATION

### ARTICLE 4 ALTERNATIVE DISPUTE RESOLUTION

§ 4.1 Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to and decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect unless the parties mutually agree otherwise. In recognition of the negative consequences associated with disputes, both in terms of lost time and expense to all parties, Owner and Architect agree to initially resolve disputes, claims or other matters in question with direct negotiation between the parties.

§ 4.2 A demand for arbitration shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statutes of limitations. If direct negotiation between the parties does not resolve the dispute, claims or other matters in question, the Owner and Architect may, by mutual agreement submit to resolve these issues by non-binding mediation in accordance with Iowa Code Chapter 679C, as amended. Requests for mediation shall be filed in writing with the other party to this Agreement. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the project is located, unless an alternative location is agreed to by mutual agreement of the parties. Mediation shall be voluntary only and

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shall not be a prerequisite to litigation or other means of dispute resolution. However, agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

~~§ 4.3 No arbitration arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to this Agreement, except by written consent containing a specific reference to this Agreement signed by the Owner, Architect and any other person or entity sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by the parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.~~

~~§ 4.4 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.~~

#### ARTICLE 5 TERMINATION OR SUSPENSION

§ 5.1 This Agreement may be terminated by either party upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 5.1.1 The Agreement may also be terminated by the Owner for convenience, without penalty, upon seven (7) days written notice to the Architect.

§ 5.2 If the Owner fails to make payment when due the Architect for services and expenses, except when a claim for direct negotiation has been filed by the Owner against the Architect or the Architect has been found through mediation or legal action to be legally liable for certain withheld amounts, the Architect may, upon seven (7) days' written notice to the Owner, suspend performance of services under this Agreement.

Unless payment in full is received by the Architect within seven days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. No withholdings deductions or offers shall be made from the Architect's compensation for any reason unless a claim for direct negotiation has been filed per Section 4.1 or the Architect has been found through mediation or legal action to be legally liable for such amounts.

§ 5.3 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses ~~then due and all Termination Expenses as defined in Section 5.4.~~ expenses then due.

~~§ 5.4 Termination Expenses shall be computed as a percentage of the compensation earned to the time of termination, as follows:~~

- ~~1. For services provided on the basis of a multiple of Direct Personnel Expense, 20 percent of the total Direct Personnel Expense incurred to the time of termination; and~~
- ~~2. For services provided on the basis of a stipulated sum, 10 percent of the stipulated sum earned to the time of termination.~~

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## ARTICLE 6 MISCELLANEOUS PROVISIONS

§ 6.1 Unless otherwise provided, this Agreement shall be governed by the law of the ~~principal place of business of the Architect~~ State of Iowa.

§ 6.2 Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date payment is due the Architect pursuant to Section 8.4.

§ 6.3 The Owner and Architect, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither Owner nor Architect shall assign this Agreement without the written consent of the other.

§ 6.4 This Agreement represents the entire and integrated agreement between the Owner and Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 6.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 6.6 Unless otherwise provided in this Agreement, the Architect and Architect's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.

## ARTICLE 7 PAYMENTS TO THE ARCHITECT

### § 7.1 DIRECT PERSONNEL EXPENSE

§ 7.1.1 ~~Direct Personnel Expense is defined as the direct salaries of the Architect's personnel engaged on the Project and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, pensions, and similar contributions and benefits.~~

### § 7.2 REIMBURSABLE EXPENSES

§ 7.2.1 Reimbursable Expenses are in addition to the Architect's compensation and include expenses incurred by the Architect and Architect's employees and consultants in the interest of the Project for:

- ~~.1 expense of transportation and living expenses in connection with out-of-town travel authorized by the Owner;~~
- ~~.2 long-distance communications;~~
- .3 fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 ~~reproductions;~~ reproductions, including contract document distribution during Bidding Phase;
- .5 postage and handling of documents;
- ~~.6 expense of overtime work requiring higher than regular rates, if authorized by the Owner;~~
- .7 renderings and models requested by the Owner;
- .8 expense of additional coverage or limits, including professional liability insurance, requested by the Owner in excess of that normally carried by the Architect and the Architect's consultants; and
- ~~.9 Expense of computer-aided design and drafting equipment time when used in connection with the Project.~~

### § 7.3 PAYMENTS ON ACCOUNT OF THE ARCHITECT'S SERVICES

§ 7.3.1 Payments on account of the Architect's services and for Reimbursable Expenses shall be made monthly upon presentation of the Architect's statement of services rendered or as otherwise provided in this Agreement.

§ 7.3.2 An initial payment as set forth in Section 8.1 is the minimum payment under this Agreement.



#### § 7.4 ARCHITECT'S ACCOUNTING RECORDS

§ 7.4.1 Records of Reimbursable Expenses ~~and expenses pertaining to services performed on the basis of a multiple of~~  
~~Direct Personnel Expense~~ shall be available to the Owner or the Owner's authorized representative at mutually  
convenient times.

#### ARTICLE 8 BASIS OF COMPENSATION

The Owner shall compensate the Architect as follows:

§ 8.1 AN INITIAL PAYMENT OF ~~(\$ )~~ Zero (\$ 0) shall be made upon execution of this Agreement and credited to  
the Owner's account at final payment.

§ 8.2 COMPENSATION FOR THE ARCHITECT'S SERVICES, as described in Article 1, Architect's Services, shall  
be computed as follows:

*(Insert basis of compensation, including stipulated sums multiples or percentages, and identify the services to which  
particular methods of compensation apply, if necessary.)*

Compensation shall be a stipulated lump sum of \$8,500.00.

§ 8.3 FOR REIMBURSABLE EXPENSES, as described in Article 7, and any other items included in Article 9 as  
Reimbursable Expenses, a multiple of ( 1.00 ) times the expenses incurred by the Architect, the Architect's  
employees and consultants in the interest of the Project.

§ 8.3.1 Reimbursable Expenses shall not exceed \$1,500.00 unless specifically authorized by the Owner and shall be in  
addition to the stipulated lump sum fee amount stated in Section 8.2.

§ 8.4 Payments are due and payable thirty ( 30 ) days from the date of receipt of the Architect's invoice. Amounts  
unpaid forty five ( 45 ) days after receipt of the invoice date shall bear interest at the rate entered below, or in the  
absence thereof, at the legal rate prevailing from time to time at the principal place of business of the Architect.  
specified by Iowa Code Section 74A.2.

*(Insert rate of interest agreed upon.)*

—%

*(Usury laws and requirements under the Federal Truth in Lending Act, similar state and local consumer credit laws  
and other regulations at the Owner's and Architect's principal places of business, the location of the Project and  
elsewhere may affect the validity of this provision. Specific legal advice should be obtained with respect to deletions  
or modifications, and also regarding other requirements such as written disclosures or waivers.)*

§ 8.5 IF THE SCOPE of the Project or of the Architect's services is changed materially, the amounts of compensation  
shall be equitably adjusted.

#### ARTICLE 9 OTHER CONDITIONS

9.1 The Architect and the Owner limit consequential damages for claims, disputes or other matters  
in question arising out of or relating to this Agreement. This mutual limit is applicable, to the extent  
and amount covered under either party's Commercial General Liability and/or Professional  
Liability Insurance coverage amounts.

9.2 Architect and any Architect subconsultants shall indemnify and hold Owner and its officers,  
employees and successors, harmless from and against all, damages, losses and judgments,  
including reasonable attorney's fees and expenses to the extent they arise from Architect's  
negligent acts, errors or omissions in the performance of its services and for patent, copyright or  
trademark infringement claims attributable to Architect's services. Architect's liability arising  
from this Agreement, shall be limited to \$1,000,000 or the amount of Architect's available  
insurance coverage at the time of settlement or judgment, whichever is greater. Owner further  
agrees that, to the fullest extent permitted by law, no shareholder, officer, director, partner,

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principal or employee of Architect shall have personal liability under this Indemnification provision, under any provision of the Agreement or for any matter in connection with the professional services provided in connection with the Project. The provisions of this section shall extend for all time notwithstanding the termination or expiration of the Agreement.

To the extent permitted by law, Owner assumes liability for and agrees to indemnify, and hold Architect, its consultants, and their respective officers, directors, shareholders, partners, principals, employees and successors harmless from and against all damages, losses and judgments, including reasonable attorney's fees and expenses, to the extent they arise from an act or omission of Owner, its agents, employees, consultants, contractors or construction manager (collectively for this indemnity "Owner Equity"). Owner shall provide written notice of any known inconsistencies in the Architect's services expeditiously after discovery. Owner has no obligation to investigate Architect's services for inconsistencies. The provisions of this section shall extend for all time notwithstanding the termination or expiration of the Agreement.

9.3 The Architect shall purchase and maintain in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located such types and limits of insurance:

9.3.1 Commercial General Liability with policy limits of not less than One Million Dollars (\$1,000,000) for each occurrence and Two Million Dollars (\$2,000,000) in the aggregate for bodily injury and property damage. Owner is to be included under such policy as additional insured to the extent of liability assumed by Architect, with coverage to be primary and not contributory with any such coverage maintained by Owner. The policy shall contain a severability of interests' provision in favor of the additional insureds.

9.3.2 Automobile Liability covering owned, rented, and non-owned vehicles operated by the Architect with policy limits of not less than One Million Dollars (\$1,000,000) combined single limit for bodily injury and property damage.

9.3.3 The Architect may use umbrella or excess liability insurance to achieve the required coverage for Commercial General Liability and Automobile Liability, provided that such umbrella or excess insurance results in the same type of coverage as required for the individual policies

9.3.4 The Architect will provide Workers' Compensation as statutorily required. Architect shall maintain coverage for Employers Liability with a policy limit of not less than One Million Dollars (\$1,000,000).

9.3.5 The Architect shall provide Architects Professional Liability insurance in a responsible company covering the Architect's negligent acts, errors or omissions in its performance of professional services under this Agreement. The insurance shall have limits of not less than \$1,000,000 for each claim and in the aggregate. A certificate of insurance as evidence of this coverage shall be furnished to the Owner prior to commencement of any services. Coverage under the policy shall be maintained for the term of services under this Agreement and the Architect's liability for any claim or in the aggregate shall not exceed its available Commercial General Liability or Professional Liability insurance coverage at the time of the claim.

9.3.6 Commercial Liability and Automobile Liability policies cited above should be endorsed as follows:

"The insurance company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defense of governmental immunity available to the insured under Iowa Code Section 670 as it now exists or may be amended from time to time. The company and the insured further agree that this policy of insurance shall cover only its claims and not subject to the defense of governmental immunity under Iowa Code Section 670."

9.3.7 The Certificate of Insurance Commercial Liability and Automobile Liability policies should state:

"The insurance company and the insured expressly agree and state that granting additional insured status on this policy of insurance does not waive any of the defenses of governmental immunity

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available to the Adel-DeSoto-Minburn Community School District under Iowa Code Section 670 as it now exists or may be amended from time to time."

9.3.8 The Architect shall provide to the Owner certificates of insurance evidencing compliance with the requirements in this Section 9.3. All deductibles and premiums associated with the above coverages except a project specific policy of professional liability insurance shall be the responsibility of Architect. The certificates will show the Owner as an additional insured on the Commercial General Liability and Automobile Liability policies. Umbrella and excess liability policies shall be following form additional insured provision as included in underlying policies. The Architect shall ensure that all Consultants engaged by the Architect carry and maintain sufficient insurance that is appropriate to the project in the reasonable discretion of the Architect. The Architect and Consultants shall submit proof of such insurance to the Owner before submittal of the first invoice. The insurance policies shall incorporate a provision requiring written notice to the Owner at least thirty (30) days prior to any cancellation, nonrenewal, or material modification of the policies.

This Agreement entered into as of the day and year first written above.

OWNER

ARCHITECT

(Signature)

Tim Canney, School Board President  
Adel-DeSoto-Minburn Community School District

(Printed name and title)

(Signature)

Eric Beron, AIA, LEED AP  
Principal  
DLR Group, inc. (an Iowa Corporation)

(Printed name and title)

Init.



## Science Curriculum Update

- Started June 2011
- Meetings continued all year long – full day and early out meetings.
- Focus on using data and information from AP, ACT, ITBS/ITED, Iowa Core standards documents, etc.

## Progress to Date

- Reviewed alignment to Iowa Core Standards PK-12
- Course sequence changes 6-12
- Selecting resources PK-12
- Matching resources to standards/units at PK-5
- Resource presentation to 6-12 team

## Secondary Sequence

- Sequence changes due to Iowa Core requirements, especially due to Earth Science required in 9-12
  - Current Sequence
- 6<sup>th</sup> – Physical  
 7<sup>th</sup> – Earth/Space  
 8<sup>th</sup> – Life  
 9<sup>th</sup> – Physical

## New Sequence

| 2012-13                       | 2013-14                       |
|-------------------------------|-------------------------------|
| 6 <sup>th</sup> – Earth/Space | 6 <sup>th</sup> – Earth/Space |
| 7 <sup>th</sup> – Life        | 7 <sup>th</sup> – Life        |
| 8 <sup>th</sup> – Life        | 8 <sup>th</sup> – Physical    |
| 9 <sup>th</sup> – Physical    | 9 <sup>th</sup> – Earth/Space |
| 10 <sup>th</sup> – Biology    | 10 <sup>th</sup> – Biology    |
| 11 <sup>th</sup> – Chemistry  | 11 <sup>th</sup> – Chemistry  |

Included movement of staff based on strand preferences.



### High School Electives

- Environmental Science
- Physiology OR
- Biomedical PLTW - donations being sought

### Requiring Chemistry?

- Still studying idea of requiring chemistry for all ADM graduates
- Strong case for gap in science learning if students don't take chemistry
- Two levels: one for college-bound, math ready students, one for students that are not.
- Would go into effect for current freshmen (2015 grads)
- Will determine February 17

### Resources

- PK-5 - National Geographic
- 6-8- Holt Science Fusion
- 9<sup>th</sup> - Holt
- Biology - undecided
- Chemistry - Glencoe
- Physics - Holt

### Next Steps

- Finalize resources at all grade levels
- Create orders
- Align to Iowa Core - 6-12
- Course curriculum maps
- End of Course Assessments
- GTT/HS Science Position - hire
- GTT - process for implementation



## Math Curriculum Update

- PK-5 focused on alignment with Common Core Standards
- PK-2 – Units developed
- 3-5 – Time to develop units this spring for Fall 2012 implementation
- Elementary also focusing on approach to computation

## Secondary Math

- Initial review of Common Core Standards
- Review of Common Core suggestions for course sequences, including below grade-level and acceleration.
- Resource Review

## Sequence Review

- Focus on lowest track and below grade-level
- Acceleration – currently skipping a year's content. CC recommends compacting two years of content into one year 7<sup>th</sup> – grade (7 and 8); 8<sup>th</sup> – Algebra I

- Two options for below grade level:

Two year Algebra I

Math Labs – Alg I, Geometry, Alg II

## Sequence Review

- Math Lab Concept – strongly favored by team
- Recommended by Common Core – keeps students with grade level peers and allows them opportunity to take math beyond Algebra II as a senior
- Visited Ankeny
- Available sections to provide labs. Connected with computer offerings at high school. Solution is likely



### Resource Review 6-12

- Holt/McDougal and Pearson
- Presentation from Holt on Feb 1; Pearson on Feb 17
- Selection on Feb 17?

### Next Steps

- Finalize 6-12 Resource selections
- PK-12 – Identify Power Standards
- 3-5 – course maps, units, assessments
- 6-12 –course maps, end of course assessments
- Finalize 6-12 course sequences

### PE

- Scheduling PE 9-12 – Semester long, every day
- Create differentiated PE offerings at the high school level
- Write curriculum PK-12 to support those offerings



# ADM Math 6-12 Possible Sequences

| Grade | Skills A    | Skills B   | Skills C   | Support A         | Support B      | Core       | Accelerated            |
|-------|-------------|------------|------------|-------------------|----------------|------------|------------------------|
| 6     | 6 CT        | 6 CT       | 6 CT       | 6th Math          | 6th Math       | 6th Math   | 7th Math               |
| 7     | 7 CT        | 7 CT       | 7 CT       | 7th Math          | 7th Math       | 7th Math   | 7th/8th Math Compacted |
| 8     | 8 CT        | 8 CT       | 8 CT       | 8th Math          | 8th Math       | 8th Math   | Algebra I              |
| 9     | Basic Alg.  | Gen. Math  | Gen. Math  | Algebra IA        | Alg. I/Lab     | Algebra I  | Geometry               |
| 10    | Basic Geo.  | Algebra IA | Basic Alg. | Algebra IB        | Geometry/Lab   | Geometry   | Algebra II             |
| 11    | Con. Math   | Algebra IB | Basic Geo. | Con. Math or Geo. | Algebra II/Lab | Algebra II | Pre-Calc/AP Stats/Calc |
| 12    | Basic Stats | Con. Math  | Con. Math  | Algebra II        | Pre-Calc       | AP Stat    | Calc                   |





# PCL Program

Partnerships in Comprehensive Literacy



# Considerations for Applying

- Next step at ADM – perfect fit instructionally
- Reading Recovery already a strong component at ADM
- Principal Leadership and Desire
- Focus on Early Literacy in Governor's Blueprint – still contains retention at 3<sup>rd</sup> grade for below grade level readers
- Literacy coaching model



# Timeline

- Recommendation to Board in March
- Develop and submit application by April 2
- Selections made by May 4
- Implications for staffing *Admin Support (?)*
- Training starts June 25-28



| Classroom Days | M            | Tu                           | W                        | Th                          | F                           |
|----------------|--------------|------------------------------|--------------------------|-----------------------------|-----------------------------|
| 13             | July<br>Aug. | 6<br>13<br>20<br>27          | (7)<br>14<br>21<br>28    | 8<br>15<br>22<br>29         | (9)<br>16<br>23<br>30<br>31 |
| 19             | Sept.        | 3<br>10<br>17<br>(24)        | 4<br>11<br>18<br>25      | 5<br>(12)<br>19<br>26       | 6<br>13<br>20<br>27<br>28   |
| 22             | Oct.         | 1<br>8<br>15<br>(22)<br>(29) | 2<br>9<br>16<br>23<br>30 | 3<br>(10)<br>17<br>24<br>31 | 4<br>11<br>18<br>25<br>26   |
| 19             | Nov.         | 5<br>12<br>19<br>26          | 6<br>13<br>20<br>27      | (7)<br>14<br>21<br>28       | 8<br>15<br>22<br>29<br>30   |
| 14             | Dec.         | 3<br>10<br>17<br>24<br>31    | 4<br>11<br>18<br>25      | (5)<br>12<br>19<br>26<br>27 | 6<br>13<br>20<br>28         |
| 20             | Jan.         | 7<br>14<br>(21)<br>28        | 8<br>15<br>22<br>29      | (1)<br>9<br>16<br>23<br>30  | 2<br>10<br>17<br>24<br>31   |
| 19             | Feb.         | 4<br>11<br>18<br>25          | 5<br>12<br>19<br>26      | (6)<br>13<br>(20)<br>27     | 7<br>14<br>21<br>28         |
| 15             | Mar.         | 4<br>11<br>18<br>25          | 5<br>12<br>19<br>26      | 6<br>13<br>20<br>27         | 7<br>14<br>21<br>28<br>29   |
| 21             | Apr.         | 1<br>(8)<br>15<br>22<br>29   | 2<br>9<br>16<br>23<br>30 | 3<br>10<br>17<br>24         | 4<br>11<br>18<br>25<br>26   |
| 16             | May          | 6<br>13<br>20<br>27          | 7<br>14<br>21<br>28      | (8)<br>15<br>22<br>29       | 9<br>16<br>23<br>30<br>31   |
| 178            | June         | 3                            | 4                        | 5                           | 6                           |

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
2012-13 SCHOOL CALENDAR  
Draft #1a

|                    |                                                                                                        |
|--------------------|--------------------------------------------------------------------------------------------------------|
| July-Aug.          | Curriculum writing, guidance extended contract, & inservice for classified staff. Exact days flexible. |
| Aug. 7 & 8         | New teacher workshop                                                                                   |
| Aug. 9, 10, 13, 14 | One meeting day, one work day, one PD day, one work/meeting day                                        |
| Aug. 15            | Classes begin - Dismiss 2:30 PM                                                                        |
| Aug. 16            | Dismiss 2:30 PM                                                                                        |
| Aug. 29            | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Sept. 3            | Labor Day vacation                                                                                     |
| Sept. 12           | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Sept. 24           | No School K-12 Teacher Professional Development                                                        |
| Oct. 10            | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Oct. 19            | End 1st Quarter (47 days)                                                                              |
| Oct. 22            | No school - Workday                                                                                    |
| Oct. 23            | Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM                                                           |
| Oct. 29            | Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM                                                           |
| Nov. 7             | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Nov. 21            | No school K-12 - Allowance for P/T Conf.                                                               |
| Nov. 22-23         | Thanksgiving vacation                                                                                  |
| Dec. 7             | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Dec. 20            | End 2nd Quarter (40 days); End 1st Semester (87 days)                                                  |
| Dec. 23-Jan. 1     | Christmas vacation                                                                                     |
| Jan. 1             | New Year's Day                                                                                         |
| Jan. 2             | Workday                                                                                                |
| Jan. 3             | Classes resume                                                                                         |
| Jan. 7-10          | Grades 9-11 ITEDs                                                                                      |
| Jan. 21            | No School K-12 Teacher Professional Development                                                        |
| Feb. 6             | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Feb. 15            | No School K-12 Teacher Professional Development - TQ Day                                               |
| Feb. 20            | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Mar. 8             | End 3rd Quarter (45 days)                                                                              |
| Mar. 12            | Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM                                                           |
| Mar. 14            | Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM                                                           |
| Mar. 15            | No school K-12 - Allowance for P/T Conf.                                                               |
| Mar. 18-22         | Spring break                                                                                           |
| Mar. 27            | Dismiss 1:00 PM; Professional Development meetings                                                     |
| April 1-5          | Grades 3-8 ITBS                                                                                        |
| April 8            | No School K-12 Professional Development meetings                                                       |
| April 17           | Dismiss 1:00 PM; Professional Development meetings                                                     |
| May 8              | Dismiss 1:00 PM; Professional Development meetings                                                     |
| May 15             | Seniors last day                                                                                       |
| May 19             | Commencement - 2:30 p.m.                                                                               |
| May 22             | Dismiss 1:45 PM - Workday Investigate dismissal time on last day of school.                            |
| May 27             | End 4th Quarter (46 days); End 2nd Semester (91 days)                                                  |
| May 27             | End school year (178 days) <b>Actual last day of school may change.</b>                                |
| May 27             | Memorial Day                                                                                           |
| June               | Snow days will be added to the end of the year.                                                        |
|                    | This calendar may be altered, including spring break, if excessive snow days occur.                    |

PD Day or Workday ( )  
Early Dismissal □  
Vacation/Holidays ○  
P/T Conferences □  
Begin School □  
End Quarter/Semester □

Classroom Days 178  
P/T Conf. Allowance 2 11/21 and 3/15  
Inservice/Workdays 5 8/9 8/10 8/13 10/22 1/2  
Professional Dev. 4 8/14 9/24 1/21 4/8  
Sub Total 189  
Teacher Quality PD 1 2/15  
New Teacher PD 2 8/7 8/8  
1:00 Dismissal - PD 10 8/29 9/12 10/10 11/7 12/5 2/6 2/20 3/27 4/17 5/8

Additional Days  
Classified/Inservice  
New Teacher Orientation  
Curriculum Writing  
Guidance Extended Contract





Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003  
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

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### **Calendar 1A Talking Points**

Dates correspond to 2011-12 Calendar

178 attendance days

Start of school: August 15.

State Fair August 9-19.

Last day of school: May 22

End of first semester - December 20

First semester - 87 days

Second semester - 91 days

5 workdays

4 full days of professional development

10 early releases for professional development

October 29 PTC date - changed to Monday due to volleyball regionals scheduled for October 25

Last day dismissal - 1:45 pm due to length of day requirements

***"Experiencing Success Today, Achieving Dreams Tomorrow"***



| Classroom Days | M            | Tu                          | W                               | Th                               | F                                                |
|----------------|--------------|-----------------------------|---------------------------------|----------------------------------|--------------------------------------------------|
| 10             | July<br>Aug. | 6<br>(13)<br>20<br>27       | 7<br>(14)<br>21<br>28           | 8<br>15<br>22<br>29              | 9<br>(16)<br>23<br>30<br>31                      |
| 19             | Sept.        | 3<br>10<br>17<br>(24)       | 4<br>11<br>18<br>25             | 5<br>(12)<br>19<br>26            | 6<br>13<br>20<br>27                              |
| 22             | Oct.         | 1<br>8<br>15<br>(22)<br>29  | 2<br>9<br>16<br>(23)<br>30      | 3<br>(10)<br>17<br>24<br>31      | 4<br>11<br>18<br>(25)<br>26                      |
| 19             | Nov.         | 5<br>12<br>19<br>26         | 6<br>13<br>20<br>27             | 7<br>(7)<br>14<br>21<br>28       | 8<br>9<br>15<br>16<br>22<br>23<br>29<br>30       |
| 15             | Dec.         | 3<br>10<br>17<br>(24)<br>31 | 4<br>11<br>18<br>25             | 5<br>(5)<br>12<br>19<br>26<br>27 | 6<br>7<br>13<br>14<br>20<br>21<br>28             |
| 20             | Jan.         | 7<br>14<br>(21)<br>28       | 1<br>(1)<br>8<br>15<br>22<br>29 | 2<br>(2)<br>9<br>16<br>23<br>30  | 3<br>4<br>10<br>11<br>17<br>18<br>24<br>25<br>31 |
| 19             | Feb.         | 4<br>11<br>18<br>25         | 5<br>12<br>19<br>26             | 6<br>(6)<br>13<br>(20)<br>27     | 7<br>8<br>14<br>15<br>21<br>22<br>28             |
| 15             | Mar.         | 4<br>11<br>18<br>25         | 5<br>12<br>19<br>26             | 6<br>7<br>13<br>20<br>27         | 1<br>8<br>14<br>15<br>21<br>22<br>28<br>29       |
| 21             | Apr.         | 1<br>(8)<br>15<br>22<br>29  | 2<br>9<br>16<br>23<br>30        | 3<br>10<br>17<br>24              | 4<br>11<br>18<br>25<br>26                        |
| 18             | May          | 6<br>13<br>20<br>(27)       | 7<br>14<br>21<br>28             | 8<br>(8)<br>15<br>22<br>29       | 9<br>10<br>16<br>17<br>23<br>24<br>30<br>31      |
| 178            | June         | 3                           | 4                               | 5                                | 6                                                |

# ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT 2012-13 SCHOOL CALENDAR

Draft #2a

|                     |                                                                                                        |
|---------------------|--------------------------------------------------------------------------------------------------------|
| July-Aug.           | Curriculum writing, guidance extended contract, & inservice for classified staff. Exact days flexible. |
| Aug. 10 & 13        | New teacher workshop                                                                                   |
| Aug. 14, 15, 16, 17 | One meeting day, one work day, one PD day, one work/meeting day                                        |
| Aug. 20             | Classes begin - Dismiss 2:30 PM                                                                        |
| Aug. 21             | Dismiss 2:30 PM                                                                                        |
| Aug. 29             | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Sept. 3             | Labor Day vacation                                                                                     |
| Sept. 12            | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Sept. 24            | No School K-12 Teacher Professional Development                                                        |
| Oct. 10             | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Oct. 19             | End 1st Quarter (44 days)                                                                              |
| Oct. 22             | No school - Workday                                                                                    |
| Oct. 23             | Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM                                                           |
| Oct. 25             | Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM                                                           |
| Nov. 7              | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Nov. 21             | No school K-12 - Allowance for P/T Conf.                                                               |
| Nov. 22-23          | Thanksgiving vacation                                                                                  |
| Dec. 7              | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Dec. 21             | End 2nd Quarter (41 days); End 1st Semester (85 days)                                                  |
| Dec. 23-Jan.1       | Christmas vacation                                                                                     |
| Jan. 1              | New Year's Day                                                                                         |
| Jan. 2              | Workday                                                                                                |
| Jan. 3              | Classes resume                                                                                         |
| Jan. 7-10           | Grades 9-11 ITEDs                                                                                      |
| Jan. 21             | No School K-12 Teacher Professional Development                                                        |
| Feb. 6              | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Feb. 15             | No School K-12 Teacher Professional Development - TQ Day                                               |
| Feb. 20             | Dismiss 1:00 PM; Professional Development meetings                                                     |
| Mar. 8              | End 3rd Quarter (49 days)                                                                              |
| Mar. 12             | Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM                                                           |
| Mar. 14             | Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM                                                           |
| Mar. 15             | No school K-12 - Allowance for P/T Conf.                                                               |
| Mar. 18-22          | Spring break                                                                                           |
| Mar. 27             | Dismiss 1:00 PM; Professional Development meetings                                                     |
| April 1-5           | Grades 3-8 ITBS                                                                                        |
| April 8             | No School K-12 Professional Development meetings                                                       |
| April 17            | Dismiss 1:00 PM; Professional Development meetings                                                     |
| May 8               | Dismiss 1:00 PM; Professional Development meetings                                                     |
| May 17              | Seniors last day                                                                                       |
| May 19              | Commencement - 2:30 p.m.                                                                               |
| May 24              | Dismiss 1:45 PM - Workday                                                                              |
| May 27              | End 4th Quarter (44 days); End 2nd Semester (93 days)                                                  |
| May 27              | End school year (178 days) Actual last day of school may change.                                       |
| May 27              | Memorial Day                                                                                           |
| June                | Snow days will be added to the end of the year.                                                        |
|                     | This calendar may be altered, including spring break, if excessive snow days occur.                    |

PD Day or Workday ( )  
Early Dismissal □  
Vacation/Holidays □  
P/T Conferences □  
Begin School □  
End Quarter/Semester □

Classroom Days  
P/T Conf. Allowance  
Inservice/Workdays  
Professional Dev.  
Sub Total  
Teacher Quality PD  
New Teacher PD  
1:00 Dismissal - PD

178  
2 11/21 and 3/15  
5 8/14 8/15 8/16 10/22 1/2  
4 8/17 9/24 1/21 4/8  
189  
1 2/15  
2 8/10 8/13  
10 8/29 9/12 10/10 11/7 12/5 2/6 2/20 3/27 4/17 5/8

Additional Days  
Classified/Inservice  
New Teacher Orientation  
Curriculum Writing  
Guidance Extended Contract





Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003  
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

### **Calendar 2A Talking Points**

178 attendance days

Start of school: August 20.

State Fair - August 9-19

Last day of school: May 24

End of first semester - December 21

First semester - 85 days

Second semester - 93 days

5 workdays

4 full days of professional development

10 early releases for professional development

Last day dismissal - 1:45 pm due to length of day requirements

***"Experiencing Success Today, Achieving Dreams Tomorrow"***