

20% of the students returned this year  
40% of the students dropped out

**Actual Results/Outcomes reported for 2009-2010**

Data from this year can no longer be changed/updated.

Actual number of students served in/by this program: N/A

For student counts displaying 0, the information may not have been required in this year.

Outcomes, and students served, are not available from this web application in this year.

**Actual Results/Outcomes reported for 2008-2009**

Data from this year can no longer be changed/updated.

Actual number of students served in/by this program: N/A

For student counts displaying 0, the information may not have been required in this year.

Outcomes, and students served, are not available from this web application in this year.

	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies
	Program	Credit Recovery (Plato)	<ul style="list-style-type: none"> <li>High School</li> </ul>	Potential Dropouts: <ul style="list-style-type: none"> <li>Attendance</li> <li>Credit/Pass</li> </ul>	<ul style="list-style-type: none"> <li>Progressing in School</li> </ul>	<ul style="list-style-type: none"> <li>Individualized Learning</li> <li>Use of Technology</li> <li>Alternative Program</li> </ul>

**Continued or New?** Continued

**Student Needs Addressed:**

Credit recovery (Plato) is for students who are overaged and undercredited, have significant attendance issues, and require credits for graduation.

**Projected/Expected Outcomes 2012-2013:**

Projected/Expected number of students served in/by this program: 15.0

15 students will recover an average of 2 credits

100% of the students will earn enough credits to graduate

0% of the students will return next year (we are expecting all of these students to graduate)

Date Modified: 12/17/2011 11:02:44 AM

Read

**Actual Results/Outcomes reported for 2010-2011**

See form 05 to add/edit the Actual Results/Outcomes reported for 2010-2011.

Actual number of students served in/by this program: 13

For student counts displaying 0, the information may not have been required in this year.

13 students recovered 29 credits

69% of the students earned enough credits to graduate

31% of the students returned this year

\*\*\*\*\*

Results/Outcomes for 2009-2010:

Actual number of students served in/by this program: 15.0

15 students recovered 24 credits

100% of the students earned enough credits to graduate

**Actual Results/Outcomes reported for 2009-2010**

Data from this year can no longer be changed/updated.



Actual number of students served in/by this program: N/A  
 For student counts displaying 0, the information may not have been required in this year.  
 Outcomes, and students served, are not available from this web application in this year.

#### Actual Results/Outcomes reported for 2008-2009

Data from this year can no longer be changed/updated.

Actual number of students served in/by this program: N/A

For student counts displaying 0, the information may not have been required in this year.

Outcomes, and students served, are not available from this web application in this year.

	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies
	Program	Reading Recovery	• Elementary	Potential Dropouts: • Credit/Pass • K-3 At Risk	• Progressing in School	• Individual or Small Group Reading/Math • Individualized Learning

Continued or New? Continued

#### Student Needs Addressed:

Our Reading Recovery program provides enhanced reading instruction for 1st grade students who are not progressing in reading and the discrepancy between them and their peers is increasing. This early intervention is considered the best model available to improve the reading ability in our youngest students, thus preparing them to be successful as they progress through the grades. Reading ability is a key factor in students becoming potential dropouts.

#### Projected/Expected Outcomes 2012-2013:

Projected/Expected number of students served in/by this program: 20.0

65% of the students will meet their reading benchmarks and complete the RR Program

35% of the students will need to continue in the program

Date Modified: 12/17/2011 10:54:33 AM

Read

#### Actual Results/Outcomes reported for 2010-2011

See form 05 to add/edit the Actual Results/Outcomes reported for 2010-2011.

Actual number of students served in/by this program: 17

For student counts displaying 0, the information may not have been required in this year.

59% of the students met their reading benchmarks and completed the RR Program

41% of the students continued in the program

\*\*71% of the students who continued in the program were referred for more intense services (3 were suspected to have a disability /2 qualified for Title I)

#### Actual Results/Outcomes reported for 2009-2010

Data from this year can no longer be changed/updated.

Actual number of students served in/by this program: N/A

For student counts displaying 0, the information may not have been required in this year.

10 of 22 students successfully completed the program and did not require more sessions in Reading Recovery.

12 of the 22 continued in the program.

3 were referred to special education.

5 were unsuccessful and placed in Title I reading program.

#### Actual Results/Outcomes reported for 2008-2009



Data from this year can no longer be changed/updated.  
 Actual number of students served in/by this program: N/A  
 For student counts displaying 0, the information may not have been required in this year.  
 Outcomes, and students served, are not available from this web application in this year.

	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies
	Program	Social Work Support Services	<ul style="list-style-type: none"> <li>Elementary</li> </ul>	Potential Dropouts: <ul style="list-style-type: none"> <li>Attendance</li> <li>Connection/Participation</li> <li>K-3 At Risk</li> </ul>	<ul style="list-style-type: none"> <li>Stay in School</li> </ul>	<ul style="list-style-type: none"> <li>Family Training/Supports</li> <li>Interpersonal Skills</li> <li>Problem Solving/Conflict Resolution</li> <li>Case Management</li> <li>Community Collaboration</li> </ul>

**Continued or New?** Continued

**Student Needs Addressed:**

SW at elementary level provides direct services to students and families who have no connection to school and are experiencing attendance, tardy, and emotional/social issues. She provides individual and small group services. She will also get them connected to community based services when needed. Case management is provided to assist with all aspects of home, school and community.

**Projected/Expected Outcomes 2012-2013:**

Projected/Expected number of students served in/by this program: 40.0

100% of the students increased their average daily attendance

90% of the students decreased the number of office referrals per quarter/semester/trimester

**Read**

Date Modified: 12/17/2011 10:48:21 AM

**Actual Results/Outcomes reported for 2010-2011**

See form 05 to add/edit the Actual Results/Outcomes reported for 2010-2011.

Actual number of students served in/by this program: 25

For student counts displaying 0, the information may not have been required in this year.

100% of the students increased their average daily attendance

100% of the students decreased the number of office referrals per quarter/semester/trimester

**Actual Results/Outcomes reported for 2009-2010**

Data from this year can no longer be changed/updated.

Actual number of students served in/by this program: N/A

For student counts displaying 0, the information may not have been required in this year.

35 students were served in this program.

Of the 35 served, 100% had fewer unexcused and excused absences.

**Actual Results/Outcomes reported for 2008-2009**

Data from this year can no longer be changed/updated.

Actual number of students served in/by this program: N/A

For student counts displaying 0, the information may not have been required in this year.

Outcomes, and students served, are not available from this web application in this year.



	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies
	Program	Metro West	<ul style="list-style-type: none"> <li>High School</li> </ul>	Returning Dropouts(7-12)  Potential Dropouts: <ul style="list-style-type: none"> <li>Credit/Pass</li> <li>Achievement</li> </ul>	<ul style="list-style-type: none"> <li>Completing School</li> </ul>	<ul style="list-style-type: none"> <li>Alternative Program</li> </ul>
<p><b>Continued or New?</b> Continued</p> <p><b>Student Needs Addressed:</b>            Metro West is designed to provide an alternative to dropping out of school, with special attention to the student's individual social needs and the academic requirements for a high school diploma.</p> <p><b>Projected/Expected Outcomes 2012-2013:</b>            Projected/Expected number of students served in/by this program: 4.0            75% of the seniors will graduate on time/with peers            25% of the students who don't graduate will return            0% of the students will end up dropping out</p> <p><b>Date Modified:</b> 12/17/2011 10:46:54 AM</p>						
<p><b>Read</b></p> <p><b>Actual Results/Outcomes reported for 2010-2011</b>            See form 05 to add/edit the Actual Results/Outcomes reported for 2010-2011.            Actual number of students served in/by this program: 6            For student counts displaying 0, the information may not have been required in this year.            17% of the students graduated on time/with peers            67% of the students returned to Metro West this year (1 student moved)            83% of the students passed 88% of the credits attempted (#attempted/#completed)</p> <p><b>Actual Results/Outcomes reported for 2009-2010</b>            Data from this year can no longer be changed/updated.            Actual number of students served in/by this program: N/A            For student counts displaying 0, the information may not have been required in this year.            in 2009-2010 two students attended Metro West. One earned 6 credits, one earned 10 credits.             One graduated. One continues in 2010-2011.</p> <p><b>Actual Results/Outcomes reported for 2008-2009</b>            Data from this year can no longer be changed/updated.            Actual number of students served in/by this program: N/A            For student counts displaying 0, the information may not have been required in this year.            Outcomes, and students served, are not available from this web application in this year.</p>						
	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies



Program	Tutoring	<ul style="list-style-type: none"> <li>• Middle School/Junior High</li> </ul>	<b>Potential Dropouts:</b> <ul style="list-style-type: none"> <li>• Credit/Pass</li> <li>• Connection/Participation</li> </ul>	<ul style="list-style-type: none"> <li>• Progressing in School</li> </ul>	<ul style="list-style-type: none"> <li>• Tutoring</li> </ul>
---------	----------	---	--	---	--

**Continued or New?** Continued

**Student Needs Addressed:**  
Students served in the 6-8 tutoring program were potential dropouts/returning dropouts and were on the Failing/Incomplete lists. Teachers tutored students after school on specific student needs.

**Projected/Expected Outcomes 2012-2013:**  
Projected/Expected number of students served in/by this program: 30.0  
83% of the students will pass all of their classes  
100% of the students will not be retained

**Date Modified:** 12/17/2011 10:45:21 AM

**Actual Results/Outcomes reported for 2010-2011**  
See form 05 to add/edit the Actual Results/Outcomes reported for 2010-2011.  
Actual number of students served in/by this program: 24  
For student counts displaying 0, the information may not have been required in this year.  
79% of the students passed all of their classes  
100% of the students were not retained

**Actual Results/Outcomes reported for 2009-2010**  
Data from this year can no longer be changed/updated.  
Actual number of students served in/by this program: N/A  
For student counts displaying 0, the information may not have been required in this year.  
12 8/9 grade students were served in the tutoring program. 83% (10 of the 12 students) did not fail any classes.  
  
22 6/7 students were served in the tutoring program. 82% (18 of 22) did not fail any classes.

**Actual Results/Outcomes reported for 2008-2009**  
Data from this year can no longer be changed/updated.  
Actual number of students served in/by this program: N/A  
For student counts displaying 0, the information may not have been required in this year.  
Outcomes, and students served, are not available from this web application in this year.

### Proposed Professional Development, Specifically Provided for Serving Returning and Potential Dropouts

Plan Last Modified by District: 12/29/2011 7:51:00 AM

This section is completed by the district. Please document how modified allowable growth funds were used for staff to increase their ability to successfully serve students identified as returning and potential dropout populations (Iowa Code 257.38(1)). **DEFINITION. Professional Development**

Please separate purchased services by **330-339, 59x -- Professional Development** and **320 -- Professional Educational Services**.

**No further changes can be made.**



\$2,500 of MAG funds will be used to fund substitutes for our strategic reading teachers to meet regularly to plan collaboratively to meet the achievement needs of our potential dropouts placed in the Strategic Reading program. One planning day per quarter will be used to differentiate instruction and plan individual and small group reading instruction.

**State Reader's Dialogue with District and Approval Process for the  
Proposed Service Summary Form**

**Reader's Dialogue Last Modified by State: 1/4/2012 3:24:00 PM**

This section is completed by the State after the district certifies MAG/DoP. Following is the State's feedback to the district regarding the Proposed Service Summary form and what to do if all or part of the form is not approved by the State Reader.

<b>Is the Proposed Service Summary for 2012-2013 form approved by the State Reader?</b>	<b>YES</b>
<b>Items for review:</b>	
<b>State Reader's dialogue with district:</b>	<p>Please complete Form 5 first so that the 10-11 data can viewed on this form.</p> <p>Form 3 entry: Please do not change the layout of the outcomes/results to be reported. All data represented should state increase or decrease of outcomes based on the 4 major reasons students are identified (attendance, behaviors/engagement, course completion and achievement below the 25th%ile) and reduce/eliminate barriers found in the program focus. Replace any of the XX%'s with actual district data to represent measurable goals for each program, that can be monitored over time. Replace any of the XX%'s with actual district data to represent measurable goals for each program, that can be monitored over time.</p> <p>Data entry is only needed on student succ center, strat read. This is a nice array of services - nice work.</p> <p>Your programming numbers from EASIER, this submission and what you have listed in this report all match except for the Pre-K program and the counseling.</p> <p>Please review comments on the Budget Proposal page in regards to the counseling program.</p> <p>The pre-K program (although valuable) would not have students that meet potential dropout minimum criteria. The recommendation</p>



from the Department is to use at risk funds for this position, since these students WOULD meet the criteria of at risk #2s.

For questions regarding this form, please contact:  
Email: MAG Dropout Prevention, Phone: 515-281-5718  
Bureau of Student and Family Support Services





## Iowa Department of Education



SELECT Proposed Growth School Year: 2012-2013 <input type="button" value="Go"/>	Form: 04. Budget Proposal and MAG Request <input type="button" value="Go"/> <input type="button" value="Exit"/>
Related Follow-Up Service Summary Report Year: 2010-2011	
District: 0027 School: 0000 Name: Adel DeSoto Minburn Comm School District	

Iowa Department of Education  
Bureau of Student and Family Support Services  
2012-2013 Modified Allowable Growth Application for Dropout Prevention  
**Budget Proposal and MAG Request**  
District Application and Initial Certification Due December 15, 2011  
State Approval Due January 15, 2012  
State Certification Completed after SBRC Approval

You must click SAVE/UPDATE to save changes. . . the GO, HELP, and EXIT buttons do NOT save changes!  
Upon clicking one of the WEB CAST links a new web page opens up in a new browser window. The current web browser window will remain open.

Please review the Status form.

At this time 2 form(s) are NOT approved by State;  
of these forms, 1 form(s) have been modified by the District.  
Once the State is done reviewing all forms, all forms not approved by the State  
must be modified by the District before the District Certify button will display.

Update Successful!

Click the following links to see: [Financial/Accounting Help](#), [Uniform Administrative Procedures](#), [School Districts](#)

Click the following link for Help specific to the [Budget Proposal and MAG Request](#) web form.  
Upon clicking the above HELP link, a new web page opens up in a new browser window. The current web browser window will remain open.

### Budget Proposal for Schools, Programs and Support Services for Returning Dropouts and Dropout Prevention

Dropout Prevention funds cannot be comingled with other general education or used as a match for federal funds. Therefore, districts must use the proper program (420), project (1119) and codes when accounting for dropout prevention budgets.

NOTE: Preschool services are NOT eligible for support under Iowa Code Section 257.38-41

The program form will only allow whole dollars.

Starting with the 2013 application year, the State must be contacted to allow district access to some of the budget line items. Indicators are shown above the budget line item w is a requirement. The State has access regardless of district access settings.

BUDGET ITEM	OBJECT CODE	Description	Amount
1.	121-129	Certified Staff Salaries	\$292,501
2.	130-139	Other Professional Salaries	\$64,961
3.	100-109	Paraprofessional Salaries	\$17,827
4.	111-119	Administrative Salaries (separate school only) By entering an amount in the box to the right, a written justification is required below. To request district access to this budget line item, please email <a href="#">MAG Dropout Prevention</a> . NO - the district does not have access to this budget line item.	\$0
			Administrative Sa Current character c Maximum number of i allowed, including sp punctuation: 5
5.	150-159	Office/Clerical Salaries By entering an amount in the box to the right, a written justification is required below. To request district access to this budget line item, please email <a href="#">MAG Dropout Prevention</a> . NO - the district does not have access to this budget line item.	\$0
			Office/Clerical Sa Current character c Maximum number of i allowed, including sp punctuation: 5
6.	170-179	Salaries Paid to Operative Employees By entering an amount in the box to the right, a written justification is required below. To request district access to this budget line item, please email <a href="#">MAG Dropout Prevention</a> . NO - the district does not have access to this budget line item.	\$0
			Salaries Paid to Op Employees Current character c Maximum number of i allowed, including sp punctuation: 5
7.	210-249 270- 275	Employee Benefits	\$95,717



8.	310-329 59x	Purchased Administrative and Educational Services By entering an amount in the box to the right, a written justification is required below.	\$0
			Purchased Administrative and Educational Services Current character c  Maximum number of c allowed, including sp punctuation: 5
9.	320-329 59x	Dropout Prevention - Professional Development	\$2,500
10.	347- 349	Other Purchased Professional Services By entering an amount in the box to the right, a written justification is required below.  To request district access to this budget line item, please email <u>MAG Dropout Prevention</u> . NO - the district does not have access to this budget line item.	\$0
			Other Purchased Professional Services Current character c  Maximum number of c allowed, including sp punctuation: 5
11.	431- 433	Equipment, Technology Repair Services By entering an amount in the box to the right, a written justification is required below.  To request district access to this budget line item, please email <u>MAG Dropout Prevention</u> . NO - the district does not have access to this budget line item.	\$0
			Equipment, Technology Repair Services Current character c  Maximum number of c allowed, including sp punctuation: 5
12.	511-519 561- 569 580- 599	Tuition, Travel, Shared Contracts By entering an amount in the box to the right, a written justification is required below.  To request district access to this budget line item, please email <u>MAG Dropout Prevention</u> . YES - the district has access to this budget line item.	\$20,000
Credit recovery, correspondence courses, tuition for Metro West, DMACC Staff travel to placements for kids, home visits			Tuition, Travel, Shared Contracts Current character c  Maximum number of c allowed, including sp punctuation: 5
13.	610-619 626- 627- 641-669	Books, Periodicals, Supplies By entering an amount in the box to the right, a written justification is required below.  To request district access to this budget line item, please email <u>MAG Dropout Prevention</u> . NO - the district does not have access to this budget line item.	\$0
			Books, Periodicals, Supplies Current character c  Maximum number of c allowed, including sp punctuation: 5
14.	734-739	Property (Equipment) By entering an amount in the box to the right, a written justification is required below.  To request district access to this budget line item, please email <u>MAG Dropout Prevention</u> . NO - the district does not have access to this budget line item.	\$0
			Property (Equipment) Current character c  Maximum number of c allowed, including sp punctuation: 5
15.	810-819	Dues, Fees By entering an amount in the box to the right, a written justification is required below.  To request district access to this budget line item, please email <u>MAG Dropout Prevention</u> . NO - the district does not have access to this budget line item.	\$0
			Dues, Fees Current character c  Maximum number of c allowed, including sp punctuation: 5
16.	891-899	Miscellaneous Expenses By entering an amount in the box to the right, then a written justification is required below.  To request district access to this budget line item, please email <u>MAG Dropout Prevention</u> . NO - the district does not have access to this budget line item.	\$0
			Miscellaneous Expenses Current character c  Maximum number of c allowed, including sp punctuation: 5



17.		Total	\$493,506
-----	--	-------	-----------

**Modified Allowable Growth Request Calculation**

NOTE: Each school district accessing modified allowable growth for services for returning dropouts and dropout prevention under Iowa Code Section 257.38-.41 must independently submit a budget request even if programs have been linked and sharing is occurring among districts. The program form will only allow whole dollars.

MAG ITEM	Description	Amount	Calculation
1.	Total budget figure from Budget Proposal section, above	\$493,506	
2.	Carry forward from previous project 1119 should be entered here	\$0	
3.	Total budget less than other sources (subtract line 2 from line 1)	\$493,506	
4.	Minimum (25%) that must come from the regular district program cost (25 percent or more of line 3)	\$123,377	
5.	Budget Balance (subtract line 4 from line 3)		\$370,129
6.	District cost per pupil	\$6,021	
7.	Certified Enrollment for October 2011. Certified Enrollment for 2011-2012, for which the data is used in the Oct. 2011 Summary, was found and certified on 10/14/2011 4:02:17 PM.	1,435.2	
8.	Maximum modified allowable growth possible (5% x line 6 x line 7)		\$432,067
9.	Amount on line 5 or 8, whichever is lesser		\$370,129
* 10.	Modified Allowable Growth request Enter an amount greater than zero and equal to or less than: \$370,129	\$370,129	

\* The amount on line 10, is the amount entered on your district's Aid and Levy Worksheet by the Department of Management after the amount of modified allowable growth is approved by the School Budget Review Committee.

**State Reader's Dialogue with District and Approval Process for the Budget Proposal and MAG Request Form**  
Reader's Dialogue Last Modified by State: 12/29/2011 7:53:00 AM

This section is completed by the State after the district certifies MAG/DoP. Following is the State's feedback to the district regarding the Budget Proposal and MAG Request form and what to do if all or part of the form is not approved by the State Reader.

Is the Budget Proposal and MAG Request form approved by the State Reader?	YES
Items for review:	
State Reader's dialogue with district:	<p>Although this budget as submitted does not raise any flags, the FY11 CAR shows that certain salaries/benefits or expenditures are required of the district to provide, do not match the services or are not approved expenditures. These include, but are not limited to: Guidance counselors; nurses; administrators; secretarial/clerical staff; rent/utilities/custodial/other building expenses. If these salaries are included in the FY13 proposal, the budget will need to be revised. We note the following:</p> <p>Guidance - 70% Nurse - XX% (none) Admins/Clerical/Supervisory/Dept Head - Not Approved** Operations - Not Allowed (none)</p> <p>**The district was not approved in FY12 for secretarial staff and has not been approved for secretarial staff for FY13. Tuition to an LEA or a CC must be in addition to the DCPD.</p> <p>Please ensure these costs are not included in the FY12 CAR.</p>

For questions regarding this form, please contact:  
Email: [MAG Dropout Prevention](mailto:MAG_Dropout_Prevention@iowa.gov), Phone: 515-281-5718  
Bureau of Student and Family Support Services





# Iowa Department of Education



SELECT Proposed Growth School Year: 2012-2013	Go	Form: 05. Service Summary Report	Go	Exit
Related Follow-Up "Service Summary Report" Year: 2010-2011				
		District: 0027 School: 0000 Name: Adel DeSoto Minburn Comm School District		

Iowa Department of Education  
Bureau of Student and Family Support Services

## 2012-2013 Modified Allowable Growth Application for Dropout Prevention

### Service Summary Report for 2010-2011

District Application and Initial Certification Due December 15, 2011  
State Approval Due January 15, 2012  
State Certification Completed after SBRC Approval

**Web Cast - Form 5** Upon clicking the WEB CAST link a new web page opens up in a new browser window. The current web browser window will remain open.  
Instructions and Help: **Help** Upon clicking the HELP button, to the left, a new web page opens up in a new browser window. The current web browser window will remain open.

Please review the Status form.

At this time 2 form(s) are NOT approved by State;  
of these forms, 1 form(s) have been modified by the District.  
Once the State is done reviewing all forms, all forms not approved by the State must be modified by the District before the District Certify button will display.

Click here for **Definitions** of services/actions. Click here for Information on **Dropout Prevention**.  
Clicking the above help buttons will open the information in a separate browser window. All browser windows will remain open until you close them individually.

Iowa Code Section 257.40(1): Approval of Programs for Returning Dropout or Dropout Prevention: Beginning January 15, 2007, the department shall submit an annual report to the chairpersons and ranking members of the senate and house education committees that includes the ways school districts in the previous school year used modified allowable growth approved under subsection 1; identifies, by grade level, age, and district size, the students in the dropout and dropout prevention programs for which the department approves a request; describes school district progress toward increasing student achievement and attendance for the students in the programs; and describes how the school districts are using the revenues from the modified allowable growth to improve student achievement among minority subgroups.

#### Parts to this Form

- When the total count for At-Risk number 1's is zero, then a button for the district to indicate they did NOT use MAG funds to provide dropout prevention programming. If this option is selected, the area for entering programs will become disabled. See the actual potential/returning dropouts section, below, for counts of At-Risk number 1's.
- A list of prior year's entries, if available, from which to copy (or read) one or more programs from the prior year.
- An area for the district to enter one or more new programs.
- Once a district has added one or more programs, there is a list of the most current year's additions from which to work.
- An area for the district to enter a professional development activities. An explanation must be provided whether specific professional development was provided with MAG funding.
- In the section *State Reader's Dialogue with District and Approval Process* the State will indicate whether this form is approved, or not; and if not, why.
- An instructions/help page for completing forms. [Link to INSTRUCTIONS](#)

#### Actual number of potential/returning dropouts

These counts reference EASIER Fall and EASIER Spring, At-Risk number 1's.

115	EASIER Fall 2010
126	EASIER Spring 2011
1408.4	Certified Enrollment for 2010-2011, in Oct. 2010 Summary. Date certified: 10/15/2010 2:07:01 PM

#### Status: 2011 Budget Proposal/MAG Request, and Certification/Approval

\$554,449	Proposed budget total (Budget section, Line 17; and MAG section, Line 1), <i>Budget Proposal and MAG Request</i> form for 2011
-----------	--



	\$138,612	MAG amount <u>25% minimum from district program cost</u> (MAG section, Line 4), <i>Budget Proposal and MAG Request form for 2011</i>
	\$415,837	MAG amount <u>requested</u> (MAG section, Line 10), <i>Budget Proposal and MAG Request form for 2011</i>

LIST OF PRIOR YEAR'S ENTRIES FROM WHICH TO READ OR COPY OR USE AS A TEMPLATE:

**Proposed Service Summaries** (if new) **from 2011-2012 and**  
**Service Summary Reports from 2009-2010**

[Show Prior Year List](#)

To review the prior year Dropout Prevention Program records or Alternative School records, click the "Show Prior Year List" button.  
 Once displayed, this section contains the INSTRUCTIONS for CONTINUING PROGRAMS that were entered in prior years.

[Dropout Prevention Program](#) (link)

[Add Program](#)

LIST OF THIS YEAR'S WORKING ADDITIONS:

**Results Report(s) for 2010-2011**

	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies	
	Program	Student Success Skills	<ul style="list-style-type: none"> <li>Elementary</li> <li>Middle School/Junior High</li> <li>High School</li> </ul>	Potential Dropouts: <ul style="list-style-type: none"> <li>Credit/Pass</li> <li>Connection/Participation</li> </ul>	<ul style="list-style-type: none"> <li>Progressing in School</li> </ul>	<ul style="list-style-type: none"> <li>Mentoring</li> <li>Interpersonal Skills</li> </ul>	
<a href="#">Edit</a>	Continued or New? New <b>New Program Explanation:</b> Of the 13 identified potential dropout students, 2 students in grades 4-8 fell below the 25%ile in reading and 4 students in grades 9-12 fell below the 30%ile. <b>Student Needs Addressed:</b> The goal of this small group is to improve reading proficiency and school success behavior by building new cognitive, social, and self-management skills and strategies. The ultimate goal is a higher graduation rate.  <b>Results/Outcomes 2010-2011:</b> Actual number of students served in/by this program: 13.0 85% of the Elem/MS students increased their reading skills 86% of the HS students passed all of their classes						<a href="#">Delete</a>
	Date Modified: 1/4/2012 2:46:17 PM  <b>Actual Results/Outcomes reported for 2009-2010</b> Data from this year can no longer be changed/updated. Actual number of students served in/by this program: N/A For student counts displaying 0, the information may not have been required in this year. Outcomes, and students served, are not available from this web application in this year.  <b>Actual Results/Outcomes reported for 2008-2009</b> Data from this year can no longer be changed/updated. Actual number of students served in/by this program: N/A For student counts displaying 0, the information may not have been required in this year. Outcomes, and students served, are not available from this web application in this year.						
	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies	
	Program	Tutoring	<ul style="list-style-type: none"> <li>Middle School/Junior High</li> </ul>	Potential Dropouts: <ul style="list-style-type: none"> <li>Credit/Pass</li> <li>Connection/Participation</li> </ul>	<ul style="list-style-type: none"> <li>Progressing in School</li> </ul>	<ul style="list-style-type: none"> <li>Tutoring</li> </ul>	
<a href="#">Edit</a>	Continued or New? Continued <b>Student Needs Addressed:</b> Students served in the 6-8 tutoring program were potential dropouts/returning dropouts and were on the Failing/Incomplete lists. Teachers tutored students after school on specific student needs.  <b>Results/Outcomes 2010-2011:</b> Actual number of students served in/by this program: 24.0 79% of the students passed all of their classes 100% of the students were not retained						<a href="#">Delete</a>



<p>Date Modified: 1/4/2012 2:41:00 PM</p> <p><b>Actual Results/Outcomes reported for 2009-2010</b>          Data from this year can no longer be changed/updated.          Actual number of students served in/by this program: N/A          For student counts displaying 0, the information may not have been required in this year.          12 8/9 grade students were served in the tutoring program. 83% (10 of the 12 students) did not fail any classes.</p> <p>22 6/7 students were served in the tutoring program. 82% (18 of 22) did not fail any classes.</p> <p><b>Actual Results/Outcomes reported for 2008-2009</b>          Data from this year can no longer be changed/updated.          Actual number of students served in/by this program: N/A          For student counts displaying 0, the information may not have been required in this year.          Outcomes, and students served, are not available from this web application in this year.</p>						
	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies
	Program	Strategic Reading	• High School	Returning Dropouts(7-12)  Potential Dropouts: • Credit/Pass • Achievement	• Progressing in School	• Individual or Small Group Reading/Math
<a href="#">Edit</a>	<p>Continued or New? New  <b>New Program Explanation:</b>          11 students in 9-12, who fell below the 30th%ile in reading assessment data and of these same students 5 had an average daily attendance below 92% / *****  <b>Student Needs Addressed:</b>          Strategic Reading course utilizing instructional methods and materials from Janet Allen for students with significant reading issues. These same students are not connected as evidenced by attendance and not participating in school events or activities.</p> <p><b>Results/Outcomes 2010-2011:</b>          Actual number of students served in/by this program: 11.0          64% of the students increased their reading skills by 16.1%          27.2% of the students had no D's or F's</p> <p>PICK ONE OF THESE TO REPORT IN ADDITION TO THE READING SKILLS (align it with the data reviewed)          0% of the students increased their average daily attendance</p> <p>Date Modified: 1/4/2012 2:40:18 PM</p> <p><b>Actual Results/Outcomes reported for 2009-2010</b>          Data from this year can no longer be changed/updated.          Actual number of students served in/by this program: N/A          For student counts displaying 0, the information may not have been required in this year.          Outcomes, and students served, are not available from this web application in this year.</p> <p><b>Actual Results/Outcomes reported for 2008-2009</b>          Data from this year can no longer be changed/updated.          Actual number of students served in/by this program: N/A          For student counts displaying 0, the information may not have been required in this year.          Outcomes, and students served, are not available from this web application in this year.</p>					<a href="#">Delete</a>
	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies
	Program	Social Work Support Services	• Elementary	Potential Dropouts: • Attendance • Connection/Participation • K-3 At Risk	• Stay in School	• Family Training/Supports • Interpersonal Skills • Problem Solving/Conflict Resolution • Case Management • Community Collaboration
<a href="#">Edit</a>	<p>Continued or New? Continued  <b>Student Needs Addressed:</b>          SW at elementary level provides direct services to students and families who have no connection to school and are experiencing attendance or tardy issues. She provides individual and small group services. She will also get them connected to community based services when needed. Case management is provided to assist with all aspects of home, school and community.</p> <p><b>Results/Outcomes 2010-2011:</b>          Actual number of students served in/by this program: 25.0          100% of the students increased their average daily attendance          100% of the students decreased the number of office referrals per quarter/semester/trimester</p> <p>Date Modified: 1/4/2012 2:37:39 PM</p>					<a href="#">Delete</a>



<p><b>Actual Results/Outcomes reported for 2009-2010</b>          Data from this year can no longer be changed/updated.          Actual number of students served in/by this program: N/A          For student counts displaying 0, the information may not have been required in this year.          35 students were served in this program.          Of the 35 served, 100% had fewer unexcused and excused absences.</p> <p><b>Actual Results/Outcomes reported for 2008-2009</b>          Data from this year can no longer be changed/updated.          Actual number of students served in/by this program: N/A          For student counts displaying 0, the information may not have been required in this year.          Outcomes, and students served, are not available from this web application in this year.</p>																																																																																										
	<b>Type</b>	<b>Name/Title</b>	<b>School Level</b>	<b>Targeted Audience</b>	<b>Program Focus</b>	<b>Research Based/Evidence Based Strategies</b>																																																																																				
	Program	Pre-Kindergarten Program	<ul style="list-style-type: none"> <li>Elementary</li> </ul>	<b>Potential Dropouts:</b> <ul style="list-style-type: none"> <li>Achievement</li> <li>K-3 At Risk</li> </ul>	<ul style="list-style-type: none"> <li>Progressing in School</li> </ul>	<ul style="list-style-type: none"> <li>Individual or Small Group Reading/Math</li> <li>Individualized Learning</li> </ul>																																																																																				
<p><b>Continued or New?</b> Continued  <b>Student Needs Addressed:</b>  <b>**THESE STUDENTS GENERATE 1.0 FUNDING. THESE STUDENTS CANNOT MEET THE MINIMUM CRITERIA FOR A POTENTIAL DROPOUT BECAUSE THEY HAVE NOT BEEN IN SCHOOL YET.</b></p> <p><b>***IF ADDITIONAL FUNDING IS NECESSARY FOR PROGRAMMING, AT RISK SUPPLEMENTARY WEIGHTED MONEY COULD BE USED, BUT NOT MAG FUNDS.</b></p> <p><b>Results/Outcomes 2010-2011:</b>          Actual number of students served in/by this program: 26.0  <b>**THESE STUDENTS GENERATE 1.0 FUNDING. THESE STUDENTS CANNOT MEET THE MINIMUM CRITERIA FOR A POTENTIAL DROPOUT BECAUSE THEY HAVE NOT BEEN IN SCHOOL YET.</b></p> <p><b>***IF ADDITIONAL FUNDING IS NECESSARY FOR PROGRAMMING, AT RISK SUPPLEMENTARY WEIGHTED MONEY COULD BE USED, BUT NOT MAG FUNDS.</b></p> <p><b>Date Modified:</b> 12/18/2011 11:37:11 AM</p> <p><b>Actual Results/Outcomes reported for 2009-2010</b>          Data from this year can no longer be changed/updated.          Actual number of students served in/by this program: N/A          For student counts displaying 0, the information may not have been required in this year.          100% of the students served moved to Kindergarten.          19% were referred for special education.</p> <p><b>Our pre-kindergarten students demonstrate improved success on district benchmark assessments. During the fall testing period our pre-kindergarten students score very low in three assessed areas: Concepts About Print, Phonemic Awareness, and Letter and Sound Identification.</b></p> <p><b>Concepts About Print:</b></p> <table border="1"> <thead> <tr> <th></th> <th colspan="3">Fall 09-10</th> <th colspan="3">Spring 09-10</th> </tr> <tr> <th></th> <th>0-69%</th> <th>70-79%</th> <th>80-100%</th> <th>0-69%</th> <th>70-79%</th> <th>80-100%</th> </tr> </thead> <tbody> <tr> <td>Raw</td> <td>25</td> <td>1</td> <td>0</td> <td>1</td> <td>1</td> <td>24</td> </tr> <tr> <td>Percent</td> <td>96</td> <td>4</td> <td>0</td> <td>4</td> <td>4</td> <td>92</td> </tr> </tbody> </table> <p><b>Phonemic Awareness Assessment</b></p> <table border="1"> <thead> <tr> <th></th> <th colspan="3">Fall 09-10</th> <th colspan="3">Spring 09-10</th> </tr> <tr> <th></th> <th>0-69%</th> <th>70-79%</th> <th>80-100%</th> <th>0-69%</th> <th>70-79%</th> <th>80-100%</th> </tr> </thead> <tbody> <tr> <td>Raw</td> <td>10</td> <td>2</td> <td>14</td> <td>1</td> <td>0</td> <td>25</td> </tr> <tr> <td>Percent</td> <td>38</td> <td>8</td> <td>54</td> <td>4</td> <td>0</td> <td>96</td> </tr> </tbody> </table> <p><b>Letter and Sound Identification:</b></p> <table border="1"> <thead> <tr> <th></th> <th colspan="3">Fall 09-10</th> <th colspan="3">Spring 09-10</th> </tr> <tr> <th></th> <th>0-69%</th> <th>70-79%</th> <th>80-100%</th> <th>0-69%</th> <th>70-79%</th> <th>80-100%</th> </tr> </thead> <tbody> <tr> <td>Raw</td> <td>21</td> <td>1</td> <td>4</td> <td>1</td> <td>3</td> <td>22</td> </tr> <tr> <td>Percent</td> <td>81</td> <td>4</td> <td>15</td> <td>4</td> <td>12</td> <td>85</td> </tr> </tbody> </table> <p><b>Actual Results/Outcomes reported for 2008-2009</b>          Data from this year can no longer be changed/updated.          Actual number of students served in/by this program: N/A          For student counts displaying 0, the information may not have been required in this year.          Outcomes, and students served, are not available from this web application in this year.</p>								Fall 09-10			Spring 09-10				0-69%	70-79%	80-100%	0-69%	70-79%	80-100%	Raw	25	1	0	1	1	24	Percent	96	4	0	4	4	92		Fall 09-10			Spring 09-10				0-69%	70-79%	80-100%	0-69%	70-79%	80-100%	Raw	10	2	14	1	0	25	Percent	38	8	54	4	0	96		Fall 09-10			Spring 09-10				0-69%	70-79%	80-100%	0-69%	70-79%	80-100%	Raw	21	1	4	1	3	22	Percent	81	4	15	4	12	85
	Fall 09-10			Spring 09-10																																																																																						
	0-69%	70-79%	80-100%	0-69%	70-79%	80-100%																																																																																				
Raw	25	1	0	1	1	24																																																																																				
Percent	96	4	0	4	4	92																																																																																				
	Fall 09-10			Spring 09-10																																																																																						
	0-69%	70-79%	80-100%	0-69%	70-79%	80-100%																																																																																				
Raw	10	2	14	1	0	25																																																																																				
Percent	38	8	54	4	0	96																																																																																				
	Fall 09-10			Spring 09-10																																																																																						
	0-69%	70-79%	80-100%	0-69%	70-79%	80-100%																																																																																				
Raw	21	1	4	1	3	22																																																																																				
Percent	81	4	15	4	12	85																																																																																				
<b>Edit</b>						<b>Delete</b>																																																																																				
	<b>Type</b>	<b>Name/Title</b>	<b>School Level</b>	<b>Targeted Audience</b>	<b>Program Focus</b>	<b>Research Based/Evidence Based Strategies</b>																																																																																				



Program	DMACC Success Center	• High School	Returning Dropouts(7-12)	• Completing School	• Individualized Learning • Use of Technology • Alternative Program	
<p>Continued or New? Continued</p> <p><b>Student Needs Addressed:</b> Returning dropouts use the DMACC Youth Consortium for correspondence courses. These courses transfer as ADM HS credits.</p> <p><b>Results/Outcomes 2010-2011:</b> Actual number of students served in/by this program: 8.0 50% of the students graduated (but not with cohort group) 38% of the students returned this year 12% of the students dropped out</p> <p>*****</p> <p>2009-2010: 5 students were served 40% of the students graduated (but not with cohort group) 20% of the students returned this year 40% of the students dropped out</p> <p><b>Date Modified:</b> 12/17/2011 11:00:43 AM</p> <p><b>Actual Results/Outcomes reported for 2009-2010</b> Data from this year can no longer be changed/updated. Actual number of students served in/by this program: N/A For student counts displaying 0, the information may not have been required in this year. Outcomes, and students served, are not available from this web application in this year.</p> <p><b>Actual Results/Outcomes reported for 2008-2009</b> Data from this year can no longer be changed/updated. Actual number of students served in/by this program: N/A For student counts displaying 0, the information may not have been required in this year. Outcomes, and students served, are not available from this web application in this year.</p>						
Edit						Delete
Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies	
Program	Metro West	• High School	Returning Dropouts(7-12)  Potential Dropouts: • Credit/Pass • Connection/Participation	• Completing School	• Alternative Program	
<p>Continued or New? Continued</p> <p><b>Student Needs Addressed:</b> Metro West is designed to provide an alternative to dropping out of school, with special attention to the student's individual social needs and the credit requirements for a high school diploma.</p> <p><b>Results/Outcomes 2010-2011:</b> Actual number of students served in/by this program: 6.0 17% of the students graduated on time/with peers 67% of the students returned to Metro West this year (1 student moved) 83% of the students passed 88% of the credits attempted (#attempted/#completed)</p> <p><b>Date Modified:</b> 12/17/2011 10:34:09 AM</p> <p><b>Actual Results/Outcomes reported for 2009-2010</b> Data from this year can no longer be changed/updated. Actual number of students served in/by this program: N/A For student counts displaying 0, the information may not have been required in this year. In 2009-2010 two students attended Metro West. One earned 6 credits, one earned 10 credits.  One graduated. One continues in 2010-2011.</p> <p><b>Actual Results/Outcomes reported for 2008-2009</b> Data from this year can no longer be changed/updated. Actual number of students served in/by this program: N/A For student counts displaying 0, the information may not have been required in this year. Outcomes, and students served, are not available from this web application in this year.</p>						
Edit						Delete
Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies	
Program	Credit Recovery (Plato)	• High School	Potential Dropouts: • Attendance • Credit/Pass	• Completing School	• Individualized Learning • Use of Technology	
Edit						Delete



Continued or New? Continued

**Student Needs Addressed:**

Credit recovery (Plato) is for students who are undercredited, have significant attendance issues, and require credits for graduation, and/or have failed a course more than once. Students focus on progressing in classes so they can complete high school.

**Results/Outcomes 2010-2011:**

Actual number of students served in/by this program: 13.0

13 students recovered 29 credits

69% of the students earned enough credits to graduate

31% of the students returned this year

\*\*\*\*\*

2009-2010: 15 students

15 students recovered 24 credits

100% of the students earned enough credits to graduate

Date Modified: 12/17/2011 10:33:50 AM

**Actual Results/Outcomes reported for 2009-2010**

Data from this year can no longer be changed/updated.

Actual number of students served in/by this program: N/A

For student counts displaying 0, the information may not have been required in this year.

Outcomes, and students served, are not available from this web application in this year.

**Actual Results/Outcomes reported for 2008-2009**

Data from this year can no longer be changed/updated.

Actual number of students served in/by this program: N/A

For student counts displaying 0, the information may not have been required in this year.

Outcomes, and students served, are not available from this web application in this year.

	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies	
	Program	Reading Recovery	• Elementary	Potential Dropouts: • Credit/Pass • K-3 At Risk	• Progressing in School	• Individual or Small Group Reading/Math • Individualized Learning	
	<p><b>Continued or New? Continued</b>  <b>Student Needs Addressed:</b>            Our Reading Recovery program provides enhanced reading instruction for 1st grade students who are not progressing in reading and the discrepancy between them and their peers is increasing. This early intervention is considered the best model available to improve the reading ability in our youngest students, thus preparing them to be successful as they progress through the grades. Reading ability is a key factor in students becoming potential dropouts.</p> <p><b>Results/Outcomes 2010-2011:</b>            Actual number of students served in/by this program: 17.0            59% of the students met their reading benchmarks and completed the RR Program            41% of the students continued in the program</p> <p><b>**71% of the students who continued in the program were referred for more intense services (3 were suspected to have a disability /2 qualified for Title I)</b></p> <p>Date Modified: 12/17/2011 10:30:31 AM</p> <p><b>Actual Results/Outcomes reported for 2009-2010</b>            Data from this year can no longer be changed/updated.            Actual number of students served in/by this program: N/A            For student counts displaying 0, the information may not have been required in this year.            10 of 22 students successfully completed the program and did not require more sessions in Reading Recovery.            12 of the 22 continued in the program.            3 were referred to special education.            5 were unsuccessful and placed in Title I reading program.</p> <p><b>Actual Results/Outcomes reported for 2008-2009</b>            Data from this year can no longer be changed/updated.            Actual number of students served in/by this program: N/A            For student counts displaying 0, the information may not have been required in this year.            Outcomes, and students served, are not available from this web application in this year.</p>						
	Type	Name/Title	School Level	Targeted Audience	Program Focus	Research Based/Evidence Based Strategies	



Program	Individual Counseling	<ul style="list-style-type: none"> <li>• Middle School/Junior High</li> </ul>	Returning Dropouts(7-12) Potential Dropouts: <ul style="list-style-type: none"> <li>• Credit/Pass</li> <li>• Connection/Participation</li> </ul>	<ul style="list-style-type: none"> <li>• Progressing in School</li> </ul>	<ul style="list-style-type: none"> <li>• Mentoring</li> <li>• Interpersonal Skills</li> <li>• Problem Solving/Conflict Resolution</li> </ul>
<p>Continued or New? Continued</p> <p>Student Needs Addressed: Students served in the individual counseling program were middle school potential dropouts struggling to make positive choices, demonstrate inability to handle crises, and have social skills that keep them from connecting with school. These students met with counseling staff to create a one-to-one mentoring relationship with an adult.</p> <p>Results/Outcomes 2010-2011: Actual number of students served in/by this program: 32.0 **PLEASE REFER TO READER'S COMMENTS FOR THIS PROGRAM.</p> <p><b>Edit</b> 32 students served 24 (or 75%) developed a meaningful mentoring relationship with the school counselor based on number of unsolicited visits with counselor. Date Modified: 12/17/2011 10:29:34 AM</p> <p>Actual Results/Outcomes reported for 2009-2010 Data from this year can no longer be changed/updated. Actual number of students served in/by this program: N/A For student counts displaying 0, the information may not have been required in this year. Of the 48 students served, 44 (90%) developed a meaningful mentoring relationship with the school counselor based on number of unsolicited visits with counselors.</p> <p>Actual Results/Outcomes reported for 2008-2009 Data from this year can no longer be changed/updated. Actual number of students served in/by this program: N/A For student counts displaying 0, the information may not have been required in this year. Outcomes, and students served, are not available from this web application in this year.</p> <p><b>Delete</b></p>					

**Professional Development Specifically Provided for Serving Returning and Potential Dropouts**Amount budgeted on the 2010-2011 Budget Proposal form: **\$2,325**

Plan Last Modified by District: 12/29/2011 7:51:00 AM

This section is completed by the district. Please document how modified allowable growth funds were used for staff to increase their ability to successfully serve students identified as returning and potential dropout populations (Iowa Code 257.38(1)). DEFINITION, Professional Development

Please separate purchased services by 330-339, 59x -- Professional Development and 320 -- Professional Educational Services.

**Save/Update Staff Development**

The district must click Save/Update Staff Development button to save changes...

the Go, Add, Edit, and Delete buttons do NOT save changes to the Staff Development entry box!

If the Staff Development Update Message indicates an error, then the data have not been written to the database.

The word "Successful" must appear to assure the data are saved.

MAG funds were not used for PD in FY11.

The maximum number of characters allowed, including spaces and punctuation, is 1,000.  
The current character count is 39.

**State Reader's Dialogue with District and Approval Process for the Service Summary Report Form**

Reader's Dialogue Last Modified by State: 12/29/2011 7:55:00 AM

This section is completed by the State after the district certifies MAG/DoP. Following is the State's feedback to the district regarding the Service Summary Report form and what to do if all or part of the form is not approved by the State Reader.

Is the Service  
Summary Report for  
2010-2011 form

NO



approved by the State Reader?	
Items for review:	
State Reader's dialogue with district:	<p>Please do not change the layout of the outcomes/results to be reported. All data represented should state increase or decrease of outcomes based on the 4 major reasons students are identified (attendance, behaviors/engagement, course completion and achievement below the 25th%ile) and reduce/eliminate the barriers found in the program focus. Replace any of the XX%'s with actual district data to represent measurable goals for each program, that can be monitored over time.</p> <p>Note comments from Budget proposal and form 3.</p> <p>Strategic Reading AND Student Success Center both need specific data that was reviewed. The data entered as reviewed was not specific enough to target the population.</p>

For questions regarding this form, please contact:  
Email: [MAG Drop out Prevention](mailto:MAG Drop out Prevention), Phone: 515-281-5718  
Bureau of Student and Family Support Services



Classroom Days	M	Tu	W	Th	F	ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT 2012-13 SCHOOL CALENDAR Draft #1a	
13	July Aug.	6 13 20 27	(7) 14 21 28	8) 15 22 29	(9) 16 23 30	10 17 24 31	July-Aug. Curriculum writing, guidance extended contract, & inservice for classified staff. Exact days flexible. Aug. 7 & 8 New teacher workshop Aug. 9, 10, 13, 14 One meeting day, one work day, one PD day, one work/meeting day Aug. 15 Classes begin - Dismiss 2:30 PM Aug. 16 Dismiss 2:30 PM Aug. 29 Dismiss 1:00 PM; Professional Development meetings
19	Sept.	3 10 17 (24)	4 11 18 25	5 (12) 19 26	6 13 20 27	7 14 21 28	Sept. 3 Labor Day vacation Sept. 12 Dismiss 1:00 PM; Professional Development meetings Sept. 24 No School K-12 Teacher Professional Development
22	Oct.	1 8 15 (22) (29)	2 9 16 23 30	3 (10) 17 24 31	4 11 18 25	5 12 19 26	Oct. 10 Dismiss 1:00 PM; Professional Development meetings Oct. 19 End 1st Quarter (47 days) Oct. 22 No school - Workday Oct. 23 Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM Oct. 29 Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM
19	Nov.	5 12 19 26	6 13 20 27	(7) 14 21 28	8 15 22 29	9 16 23 30	Nov. 7 Dismiss 1:00 PM; Professional Development meetings Nov. 21 No school K-12 - Allowance for P/T Conf. Nov. 22-23 Thanksgiving vacation
14	Dec.	3 10 17 24 31	4 11 18 25	(5) 12 19 26	6 13 20 27	7 14 21 28	Dec. 7 Dismiss 1:00 PM; Professional Development meetings Dec. 20 End 2nd Quarter (40 days); End 1st Semester (87 days) Dec. 23-Jan. 1 Christmas vacation
20	Jan.	7 (14) 21 28	8 15 22 29	(1) 9 16 23 30	(2) 10 17 24 31	3 11 18 25	Jan. 1 New Year's Day Jan. 2 Workday Jan. 3 Classes resume Jan. 7-10 Grades 9-11 ITEDs Jan. 14 No School K-12 Teacher Professional Development
19	Feb.	4 11 18 25	5 12 19 26	(6) 13 20 27	7 14 21 28	8 (15) 22	Feb. 6 Dismiss 1:00 PM; Professional Development meetings Feb. 15 No School K-12 Teacher Professional Development - TQ Day Feb. 20 Dismiss 1:00 PM; Professional Development meetings
15	Mar.	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	8 15 22 29	Mar. 8 End 3rd Quarter (45 days) Mar. 12 Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM Mar. 14 Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM Mar. 15 No school K-12 - Allowance for P/T Conf. Mar. 18-22 Spring break Mar. 27 Dismiss 1:00 PM; Professional Development meetings
21	Apr.	1 (8) 15 22 29	2 9 16 23 30	3 10 17 24	4 11 18 25	5 12 19 26	April 1-5 Grades 3-8 ITBS April 8 No School K-12 Professional Development meetings April 17 Dismiss 1:00 PM; Professional Development meetings
16	May	6 13 20 (27)	7 14 21 28	(8) 15 22 29	9 16 23 30	10 17 24 31	May 8 Dismiss 1:00 PM; Professional Development meetings May 15 Seniors last day May 19 Commencement - 2:30 p.m. May 22 Dismiss 1:45 PM - Workday End 4th Quarter (46 days); End 2nd Semester (91 days) End school year (178 days) Actual last day of school may change.
178	June	3 4 5 6 7					May 27 Memorial Day Snow days will be added to the end of the year. This calendar may be altered, including spring break, if excessive snow days occur.

PD Day or Workday  
 Early Dismissal  
 Vacation/Holidays  
 P/T Conferences  
 Begin School  
 End Quarter/Semester

( )  
 —  
 □  
 ○  
 —

Classroom Days  
 P/T Conf. Allowance  
 Inservice/Workdays  
 Professional Dev.  
 Sub Total  
 Teacher Quality PD  
 New Teacher PD  
 1:00 Dismissal - PD

178  
 2 11/21 and 3/15  
 5 8/9 8/10 8/13 10/22 1/2  
 4 8/14 9/24 1/14 4/8  
 189  
 1 2/15  
 2 8/7 8/8  
 10 8/29 9/12 10/10 11/7 12/5 2/6 2/20 3/27 4/17 5/8

Additional Days  
 Classified/Inservice  
 New Teacher Orientation  
 Curriculum Writing  
 Guidance Extended Contract



Classroom  
Days

M Tu W Th F

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
2012-13 SCHOOL CALENDAR

Drain 20

10	July						July-Aug.	Curriculum writing, guidance extended contract, & inservice for classified staff. Exact days flexible.
	Aug.	6	7	8	9	(10)	Aug. 10 & 13	New teacher workshop
		(13)	(14)	15	16	17	Aug. 14, 15, 16, 17	One meeting day, one work day, one PD day, one work/meeting day
		20	21	22	23	24	Aug. 20	Classes begin - Dismiss 2:30 PM
		27	28	29	30	31	Aug. 21	Dismiss 2:30 PM
							Aug. 29	Dismiss 1:00 PM; Professional Development meetings
19	Sept.					1	Sept. 3	Labor Day vacation
		3	4	5	6	7	Sept. 12	Dismiss 1:00 PM; Professional Development meetings
		10	11	(12)	13	14		
		17	18	19	20	21	Sept. 24	No School K-12 Teacher Professional Development
		(24)	25	26	27	28		
22	Oct.	1	2	3	4	5	Oct. 10	Dismiss 1:00 PM; Professional Development meetings
		8	9	(10)	11	12	Oct. 19	End 1st Quarter (44 days)
		15	16	17	18	19	Oct. 22	No school - Workday
		(22)	(23)	24	25	26	Oct. 23	Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM
		29	30	31			Oct. 29	Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM
19	Nov.				1	2	Nov. 7	Dismiss 1:00 PM; Professional Development meetings
		5	6	(7)	8	9	Nov. 21	No school K-12 - Allowance for P/T Conf.
		12	13	14	15	16	Nov. 22-23	Thanksgiving vacation
		19	20	21	22	23		
		26	27	28	29	30		
15	Dec.	3	4	(5)	6	7	Dec. 7	Dismiss 1:00 PM; Professional Development meetings
		10	11	12	13	14	Dec. 21	End 2nd Quarter (41 days); End 1st Semester (85 days)
		17	18	19	20	21	Dec. 23-Jan.1	Christmas vacation
		24	25	26	27	28		
		31						
20	Jan.		1	(2)	3	4	Jan. 1	New Year's Day
		7	8	9	10	11	Jan. 2	Workday
		(14)	15	16	17	18	Jan. 3	Classes resume
		21	22	23	24	25	Jan. 7-10	Grades 9-11 ITEDs
		28	29	30	31		Jan. 14	No School K-12 Teacher Professional Development
19	Feb.					1	Feb. 6	Dismiss 1:00 PM; Professional Development meetings
		4	5	(6)	7	8	Feb. 15	No School K-12 Teacher Professional Development - TQ Day
		11	12	13	14	(15)	Feb. 20	Dismiss 1:00 PM; Professional Development meetings
		18	19	(20)	21	22		
		25	26	27	28			
15	Mar.					1	Mar. 8	End 3rd Quarter (49 days)
		4	5	6	7	8	Mar. 12	Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM
		11	(12)	13	(14)	15	Mar. 14	Dismiss 1:00 PM; K-12 P/T Conf. 2:00-8:30 PM
		18	19	20	21	22	Mar. 15	No school K-12 - Allowance for P/T Conf.
		25	26	(27)	28	29	Mar. 18-22	Spring break
							Mar. 27	Dismiss 1:00 PM; Professional Development meetings
21	Apr.	1	2	3	4	5	Apr. 1-5	Grades 3-8 ITBS
		(8)	9	10	11	12	Apr. 8	No School K-12 Professional Development meetings
		15	16	(17)	18	19	Apr. 17	Dismiss 1:00 PM; Professional Development meetings
		22	23	24	25	26		
		29	30					
18	May			1	2	3	May 8	Dismiss 1:00 PM; Professional Development meetings
		6	7	(8)	9	10	May 17	Seniors last day
		13	14	15	16	17	May 19	Commencement - 2:30 p.m.
		20	21	22	23	24	May 24	Dismiss 1:45 PM - Workday
		27	28	29	30	31		End 4th Quarter (44 days); End 2nd Semester (93 days)
								End school year (178 days) <b>Actual last day of school may change.</b>
178	June	3	4	5	6	7	May 27	Memorial Day
								<b>Snow days will be added to the end of the year.</b>
								<b>This calendar may be altered, including spring break, if excessive snow days occur.</b>

PD Day or Workday  
Early Dismissal  
Vacation/Holidays  
P/T Conferences  
Begin School  
End Quarter/Semester

( )  
|  
□  
|  
|  
|

Classroom Days  
P/T Conf. Allowance  
Inservice/Workdays  
Professional Dev.  
Sub Total  
Teacher Quality PD  
New Teacher PD  
1:00 Dismissal - PD

178  
2 11/21 and 3/15  
5 8/14 8/15 8/16 10/22 1/2  
4 8/17 9/24 1/14 4/8  
189  
1 2/15  
2 8/10 8/13  
10 8/29 9/12 10/10 11/7 12/5 2/6 2/20 3/27 4/17 5/8

Additional Days  
Classified/Inservice  
New Teacher Orientation  
Curriculum Writing  
Guidance Extended Contract



## Why Invest in Infinite Campus

### Infinite Campus

Web-based

Accessed from anywhere, anytime

Data accessible via assigned security roles;  
"self-serve"

Ability to handle needs for simultaneous  
input/output for weighted/non-weighted GPA,  
grades, and class rank

Powerful course scheduling tool

Customer service has great reputation

Has integrated fee tracking (books, courses,  
lunch, activities)

Parent / student portal has self-management,  
organized by household

Uses SQL which allows for more access to  
data; employs open standards and open  
source

Innovative

- has a mobile app for phones/tablets
- regularly releases new features

Additional services\*:

- lunch module
- emergency alert system
- integrated payment module
- integrated assessment tools
- data analysis tools

\*some at an additional cost

### JMC

Databases stored on local servers

Accessed only in district (except gradebook)

Web-based has been "in the works" for at  
least 4 yrs. and is yet to be released

Data access limited to key users, dependent  
on key users to disseminate information

JMC has customized software specifically for  
ADM, but is still not fully adaptable to our  
needs

Has course scheduling tool, requires many  
'man hours' upfront before tool is useful

Customer service is poor

None

Parent / student portal has limited features,  
not self-managed

Uses proprietary database/programming;  
inhibits access to data

No mobility

Changes are made to software based on  
changes in data requirements from the DE

Yes

None

None – we currently use PaySchools

None

None



# Student Information System (SIS) Update

## A Few Facts

- the DE mandates that all districts use an “approved” SIS
- the 3 most common systems in the state are: JMC, Infinite Campus, and PowerSchool
- ADM has used JMC since 1992
- the SIS is used to track enrollment, grades, parent/guardian contact information, data elements for various state mandated reports, course information, high school course registration, print transcripts, and much more

## Why switch?

- increasing dissatisfaction with JMC among staff members – lack of good customer service, lack of innovation from the company, frustration with lack of functionality
- the district needs the SIS to handle weighted and non-weighted grading scales, class rank, and GPA simultaneously, plus ability to print both on transcripts and report cards
- teachers sometimes lose their gradebook data when using JMC “off-campus”; due to databases being run on local servers

## Process

- formed a committee of administrators, guidance staff, administrative assistants, teachers, and superintendent
- met during 2010-2011 to discuss the current situation, identify SIS needs going forward, preview demos of both Infinite Campus and Power School

## Results

- Infinite Campus & PowerSchool are far more powerful systems: more built-in functionality and efficiency, web-based, offer additional integrated products (data analysis tools, emergency alerts, transportation, etc.)
- both Infinite Campus & PowerSchool are at least twice the cost of JMC
- the cost difference between Infinite Campus and PowerSchool is negligible
- Infinite Campus was the favorite among committee members





## CIC LICENSED PRODUCT AGREEMENT

Contract Date: December 23, 2011

### LICENSED PRODUCT AGREEMENT

This Licensed Product Agreement ("Agreement") is by and between Computer Information Concepts, Inc., 2843 31<sup>st</sup> Avenue, Greeley, Colorado 80631 ("CIC") and Adel DeSoto Minburn Community School District, 801 Nile Kinnick Drive S., Adel, Iowa 50003 ("Customer").

**1. DEFINITIONS.** For purposes of this Agreement, the following terms shall have these agreed-upon meanings:

**1.1 Custom Programs.** Any software, documentation, database, or other intellectual property: (a) designated as Custom Programs on an Exhibit; or (b) supplied by CIC pursuant to CIC's Annual Peopleware Schedule.

**1.2 Documentation.** All standard written user information, whether in electronic, printed or other format, delivered to Customer by CIC with respect to Licensed Product, now or in the future, including but not limited to instructions, on-line help messages, manuals, training materials, and other publications of the licensor that contain, describe, explain or otherwise relate to Licensed Product. One (1) copy of CIC's standard documentation for Licensed Product is furnished to Customer with this license.

**1.3 Licensed Product.** All computer programs (including Custom Programs) or other electronically readable product, except Third Party Software, whether in Source, machine readable, or object code, all documentation, and all Technical Information provided to Customer or created by Customer pursuant to this Agreement now or in the future, and regardless of the language, medium or format in which they may be stored, recorded or delivered.

**1.4 Licensed Site(s).** The district and / or site(s) at which Customer is authorized to utilize Licensed Product, as specified on the applicable Exhibit.

**1.5 Exhibit.** A schedule designating, among other things, Licensed Product to be licensed to Customer hereunder, the Licensed Sites, and the fees payable to CIC for such license and related support and services. Such schedule(s) may be attached to this Agreement at execution or added by mutual agreement of Customer and CIC at a later date. All Exhibits are incorporated into and made a part of this Agreement by reference.

**1.6 Source Code.** Licensed Product specified in an Exhibit as it appears in programming language.

**1.7 Technical Information.** All technical information, know-how, schematics, databases and other intellectual property, other than

computer programs and documentation, that may be supplied to Customer under this Agreement.

**1.8 Third Party Software.** All computer programs, documentation, or other electronically readable product licensed and supported by an entity other than CIC and identified as Third Party Software on a Schedule.

## 2. LICENSE GRANT.

**2.1 Basic Terms.** Subject to the terms and conditions of this Agreement, CIC grants to Customer a restricted, personal, non-exclusive, non-transferable license to use Licensed Product to support its internal business and administrative functions simultaneously on an unlimited number of processing units, unless specified differently on the applicable Exhibit. Unless specified in an Exhibit, Source Code to Licensed Product will not be provided. Licensed Product shall only be used as expressly authorized by this Agreement.

**2.2 Service Bureau.** Unless specified in this Agreement or an Exhibit, Licensed Product may not be used to perform service bureau functions for third parties or to process or manage non-Customer data.

**2.3 Copies.** Customer shall have a license to make copies of Licensed Product, provided that (a) copies of Licensed Product other than documentation may be made, in machine readable form, only for backup or archival purposes; (b) copies of documentation may not be made if specifically prohibited by CIC in writing; and (c) in all cases, copies of Licensed Product may be made only as is necessary to support the use permitted under the terms and conditions of this Agreement. Customer shall affix all copyright and other proprietary rights notices on all copies of Licensed Product. Customer shall not otherwise reproduce Licensed Product. Any tests generated through use of Licensed Product may not be provided or copied for use by anyone other than Customer.

**2.4 License Term.** Each license granted under this Agreement shall be perpetual, unless a different term is specified on an Exhibit, or this license is terminated earlier under the provisions of this Agreement. The term of the license shall commence as specified on an Exhibit or on the date of execution of this Agreement by CIC.

## 3. RESTRICTIONS ON USE OF LICENSED PRODUCT.

**3.1 Copyright.** Licensed Product is protected by trade secret and/or copyright law and is proprietary to CIC and/or its licensor(s). The placement of a copyright notice on any portion of Licensed Product does not mean that such portion has been published and will not derogate any claim of trade secret protection for the same. Title to all complete or partial copies, together with all applicable rights to copyrights, patents and trade secrets in Licensed Product, are and shall remain the property of CIC or its licensor(s).

**3.2 Confidentiality.** Customer agrees to keep Licensed Product confidential and to utilize reasonable efforts to protect and prevent Licensed Product from unauthorized disclosure or use. Customer shall not transfer, assign, provide or otherwise make Licensed Product available, in any form, to another entity, unless such use is



specifically authorized in this Agreement, a Schedule, or an Exhibit, without the prior written consent of CIC. Any attempted sublicense, assignment or transfer of any rights, duties or obligations by Customer in violation of this Agreement shall be void. Customer shall be responsible for the use, operation, storage, management and safety of the copies of Licensed Product in its possession or control. All copies of Licensed Product except those made for backup and archive purposes will be retained at the Licensed Site(s).

**3.3 Modifications.** Customer shall not modify Licensed Product, or provide any person with the means to do the same, without CIC's express written authorization. In addition, Customer shall not reverse engineer Licensed Product or attempt to create Source Code for Licensed Product by any means without CIC's express written authorization. Should CIC permit Customer to create any modifications, enhancements or other works that contain complete or partial copies of Licensed Product, incorporate any trade secret information contained in Licensed Product, are created with the benefit of proprietary information or know-how contained in Licensed Product, or constitute translations, conversions, compilations, or updated or derivative works of Licensed Product, then all right, title, and interest in and to such modifications, enhancements or other works shall be the property of CIC and Customer agrees to assign all rights to same to CIC. Customer further agrees to cooperate with CIC and fulfill any reasonable request of CIC with respect to preserving CIC's proprietary rights in such modifications, enhancements or other works. Should CIC permit Customer to utilize any third party to create any such modifications, enhancements or other works, Customer shall obtain such third party's written agreement to the terms of this Section 3.3 in connection with the creation of same.

**4. AUDIT.** Customer agrees to maintain (and to allow CIC to inspect) records of the number and location of the original and all copies of Licensed Product. All such records will be maintained at the Licensed Site(s), unless prior written notice has been sent to CIC. Before disposing of any media containing Licensed Product, Customer agrees to take all necessary steps to destroy or erase all Licensed Product codes, programs and other proprietary information of CIC and its licensors contained in such media.

## **5. SUPPORT AND SERVICES.**

**5.1 Support.** CIC shall provide Support Services (as defined in CIC's Annual Peopleware Schedule, a copy of which has been provided to Customer and which is incorporated herein by reference) for Licensed Product, subject to the terms of this Agreement and CIC's Annual Peopleware Schedule. Customer's initial support term will begin upon shipment of Licensed Product and terminate one (1) year thereafter, unless otherwise specified in the applicable Annual Peopleware Schedule or terminated earlier in accordance with the terms of this Agreement or CIC's Annual Peopleware Schedule. In the event that CIC provides, in its discretion, services requested by Customer that are outside the scope of Support Services, or services resulting from Customer's failure to fulfill its responsibilities set forth in CIC's Annual Peopleware Schedule, Customer shall be charged for those services at CIC's then-current time and materials rates.

**5.2 Services.** CIC shall provide such professional services as may

be agreed to by CIC and Customer pursuant to CIC's Initial Peopleware Schedule, a copy of which has been provided to Customer and which is incorporated herein by reference. Customer agrees to pay for such services at the rates and charges specified in the applicable Exhibit (as defined in CIC's Initial Peopleware Schedule), or if no rates are specified in the Exhibit or there is no Exhibit, then at CIC's standard rates and charges when such services are performed. Unless otherwise specified, all rates quoted are for services to be performed during CIC's normal business hours; additional charges may apply for evenings, weekends or holidays. Except as otherwise specified in a Exhibit, Customer shall also pay CIC for travel expenses, lodging, meals and other expenses incurred by CIC in the performance of services. All such additional charges will be due and payable concurrently with payment for services. CIC reserves the right to impose a minimum labor charge for each on-site visit. CIC's rates and charges for professional services are subject to change at any time. If particular rates or charges are specified in an Exhibit, however, those rates or charges will apply to the services set forth in such Exhibit. CIC reserves the right to change service rates and charges as well as other terms as a condition of entering into any new Exhibit, or any extension or amendment of any pre-existing Exhibit.

## **6. CHARGES AND PAYMENTS.**

**6.1 Fees and Taxes.** Customer agrees to pay CIC the fees set forth on all applicable Exhibits, together with any other charges made in accordance with this Agreement, and all applicable sales, use or other taxes, however designated. If Customer claims tax exempt status, Customer agrees to provide CIC with evidence of such tax exemption upon CIC's request. To the extent that such tax exemption cannot be properly claimed or does not extend to certain taxes or transactions, Customer shall be responsible for any and all taxes and assessments that arise from this Agreement and related transactions. All pricing set forth in any Exhibit is in United States dollars.

**6.2 Payment Terms.** All charges set out in this Agreement or any Schedule / Exhibit shall be due and payable according to CIC's invoice terms. Customer shall pay a monthly charge of 1.5% (18% annually) on all amounts not paid when due, or, if a lower maximum rate is established by law, then such lower maximum rate.

**6.3 Appropriation of Funds.** Customer represents and warrants that it has obtained an appropriation of funds sufficient to meet its obligations hereunder during its present fiscal year. Customer further represents and warrants that it intends to maintain this Agreement in effect for the full period specified in this Agreement or any Schedule / Exhibit and will seek appropriation of sufficient funds to make all payments due hereunder during the term hereof. In the event that sufficient funds to make such payments are not appropriated for any future fiscal year during the term of this Agreement, Customer may terminate this Agreement in whole or in part upon ninety (90) days prior written notice to CIC. Should Customer terminate this Agreement for non-appropriation of funds, Customer agrees not to license or contract for similar products or services from any other third party for a period of one (1) year after the date of termination.



**7. THIRD PARTY SOFTWARE LICENSE TERMS.** Any Third Party Software is provided to Customer pursuant to separate license agreement(s) between Customer and the third party supplier. The license agreement(s) for such Third Party Software will be provided to Customer. All support, warranties, and services related to Third Party Software are provided by the licensor of the Third Party Software under such third party's terms and conditions, and not by CIC. Only Sections 6, 7, 8.3, 9 and 10 of this Agreement apply to Third Party Software and any related services set forth on a Schedule.

**8. LIMITED WARRANTIES.** The following warranties are supplied with respect to Licensed Product listed on an Exhibit or Schedule.

**8.1 Conformity to Specifications.** CIC cannot assure that the performance of Licensed Product will be uninterrupted or error-free, or that all Licensed Product problems will be corrected, despite CIC's reasonable efforts to do so. CIC does, however, warrant for a period of ninety (90) days after shipment that: (a) Licensed Product (other than Custom Programs supplied by CIC pursuant to CIC'S Annual Peopleware Schedule), as originally delivered under this Agreement, will substantially conform to the applicable description and specifications contained in the documentation delivered with such Licensed Product; and (b) Custom Programs supplied by CIC pursuant to CIC's Annual Peopleware Schedule will substantially conform to the specifications set forth in the applicable Exhibit pursuant to CIC's Annual Peopleware Schedule. The foregoing warranty shall not apply to Licensed Product that has been modified, damaged or used in a manner that does not conform to the instructions and specifications contained in the documentation for such Licensed Product. In the event that Licensed Product does not meet the requirements of this warranty, Customer shall be responsible to so notify CIC in writing during the warranty period and provide CIC with sufficient detail to allow CIC to reproduce the problem. After receiving such notification, CIC will undertake to correct the problem by programming corrections, reasonable "work-around" solutions and/or documentation corrections. If CIC is unable to correct the problem after a reasonable opportunity, CIC will refund the license fees paid for such Licensed Product and Customer's license to use such Licensed Product will terminate. The foregoing states the complete and entire remedies that Customer has under this warranty. CIC shall have no responsibility for any warranty claims made outside of the warranty period. **THIS WARRANTY DOES NOT APPLY TO TECHNICAL INFORMATION.**

**8.2 Warranty Against Infringement.** CIC warrants that neither Licensed Product in the form delivered by CIC to Customer, nor its normal use, will infringe any valid United States Patents or copyrights existing at the time of delivery, provided, however, that this warranty does not extend to any infringement arising out of the use of Licensed Product in combination with systems, equipment or computer programs not supplied by CIC, or any use of Licensed Product outside of the United States, or any modification of Licensed Product. CIC will hold Customer harmless from any valid third party claim of infringement that constitutes a breach of the foregoing warranty, provided that CIC must be given prompt, written notice of the claim and allowed, at

its option, to control the defense and settlement of any such claim. If Customer's use of any Licensed Product is restricted as the result of a claim of infringement, CIC shall have the right, but not the obligation, at its option to: (a) substitute other equally suitable Licensed Product; (b) modify the allegedly infringing Licensed Product to avoid the infringement; (c) procure for Customer the right to continue to use such Licensed Product free of the restrictions caused by the infringement; or (d) take back such Licensed Product, refund to Customer the license fee previously paid for such Licensed Product depreciated on a straight line basis over sixty (60) months, and terminate Customer's license to use such Licensed Product. **THIS WARRANTY DOES NOT APPLY TO CUSTOM PROGRAMS OR TO TECHNICAL INFORMATION.**

**8.3 DISCLAIMER OF OTHER WARRANTIES. THE FOREGOING CONSTITUTES AND EXPRESSES THE ENTIRE STATEMENT OF CIC AS TO WARRANTIES FOR LICENSED PRODUCT. CIC AND ITS LICENSORS DISCLAIM ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**



## 9. REMEDIES AND TERMINATION.

**9.1 Termination.** CIC shall have the right to suspend performance under this Agreement in the event Customer is in breach of any of its obligations under this Agreement or threatens to breach any of its obligations under Sections 3 or 4. In addition, either party shall have the right to terminate this Agreement in whole or in part upon thirty (30) days written notice to the other party, in the event the other party materially breaches this Agreement and fails to correct such breach within such thirty (30) day period, provided that CIC shall have the right to terminate this Agreement immediately upon written notice in the event Customer breaches, or threatens to breach, any of its obligations under Sections 3 or 4.

Upon expiration of the initial license / support term or any renewal support term, Customer's license (for annually licensed products) and support term shall automatically be extended for a renewal term of one (1) year, unless: (a) either party notifies the other in writing of non-renewal at least ninety (90) days prior to the end of the expiring support term; or (b) CIC does not receive the applicable fees for the renewal term within thirty (30) days of CIC's invoice. For the initial term, Customer shall pay the charges specified in the applicable Exhibit. For renewal terms, Customer shall pay CIC's then current fees for annually licensed products and support.

**9.2 Non-use.** The license granted under this Agreement with respect to a particular Licensed Product shall terminate without notice if Customer ceases using such Licensed Product at any time for a period of six (6) months or more after Customer's initial use of such Licensed Product.

**9.3 Remedies.** In the event of an uncured material breach of this Agreement by Customer, CIC shall have the right to pursue any and all remedies existing at law or in equity and to collect all expenses of collection and enforcement of CIC's rights and Customer's obligations hereunder, including reasonable attorneys' fees. CIC's remedies under this Agreement shall not be deemed exclusive but shall be cumulative and in addition to all other remedies provided by law and equity. No delay or omission in the exercise of any remedy of CIC shall impair or affect its right to exercise the same. In the event of an uncured material breach of this Agreement by CIC, Customer's sole and exclusive remedy shall be a refund of the charges paid for the applicable Licensed Product or other item or service that is the subject of such breach.

**9.4 Injunctive Relief.** Breach of the provisions of Sections 3 and 4 could result in irreparable injury to CIC. Accordingly, CIC shall have the right to secure equitable relief against any actual or threatened breach of any provisions of Sections 3 or 4, without proving actual damages.

**9.5 Effects of Termination.** Except as otherwise expressly provided in this Agreement, in the event of any partial or complete termination of any provision of this Agreement, any Schedule, or Exhibit, Customer shall not be relieved of any obligation to pay any sums of money that have accrued prior to the date of termination. CIC's remedies for Customer's breach of this Agreement, together with the provisions of Sections 3, 4, 6, 7, 8.3, 9, 10 and 11, shall survive termination of this Agreement. If partially terminated with

respect to a particular product or service, this Agreement will remain in effect for all other products and services that have been provided hereunder to Customer.

**9.6 Return of Licensed Product.** Immediately upon any termination of a license for any Licensed Product under this Agreement, Customer shall, at its own expense, either return to CIC or destroy all copies of such Licensed Product in its possession or control, and shall forward written certification to CIC that all such copies of such Licensed Product have either been destroyed or returned to CIC. If Customer fails to submit such certification to CIC within ten (10) days after the date of termination, CIC shall have the right, to the extent permitted by law, to enter on Customer's premises to remove or repossess all copies of such Licensed Product that Customer has in its possession or under its control.

**10. LIMITATION OF LIABILITY.** CIC AND ITS LICENSORS SHALL NOT BE LIABLE TO CUSTOMER FOR ANY LOST PROFITS, LOST BUSINESS, LOST SAVINGS OR ANY SPECIAL, EXEMPLARY, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, ARISING OUT OF THIS AGREEMENT, LICENSED PRODUCT, THIRD PARTY SOFTWARE, EQUIPMENT, TECHNICAL INFORMATION, SUPPORT, SERVICES OR OTHER ITEMS PROVIDED, OR THE USE OR INABILITY TO USE ANY OF THE FOREGOING, EVEN IF CIC OR ITS LICENSORS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR FOR ANY CLAIM BY ANY OTHER PARTY. IN NO EVENT WILL THE LIABILITY OF CIC AND ITS LICENSORS FOR ANY CLAIM UNDER THIS AGREEMENT EXCEED THE FEE OR PRICE PAID FOR THE APPLICABLE LICENSED PRODUCT OR OTHER ITEM OR SERVICE ON WHICH THE CLAIM IS BASED. IN ADDITION, IN NO EVENT WILL THE LIABILITY OF CIC AND ITS LICENSORS RELATING TO PRODUCTS AND SERVICES DELIVERED IN SUBSEQUENT YEARS EXCEED THE TOTAL AMOUNT OF MONEY PAID BY CUSTOMER TO CIC DURING THE IMMEDIATELY PRECEDING TWELVE (12) MONTH PERIOD WITH RESPECT TO THE PARTICULAR PRODUCTS OR SERVICES ON WHICH THE CLAIM IS BASED.

## 11. GENERAL.

**11.1 Governing Law.** This agreement shall be governed by, construed and interpreted in accordance with the laws of the State of Colorado.

**11.2 Severability.** If any provision of this Agreement is invalid or unenforceable under any applicable statute or rule of law, this Agreement shall be enforced to the maximum extent possible to effectuate the original express intent of the parties.

**11.3 Authorization.** The person executing this Agreement on behalf of Customer represents that he/she is authorized to sign this Agreement on behalf of Customer and warrants that he/she has full power to enter into this Agreement on behalf of Customer.



**11.4 Limitation on Actions.** Customer may bring no action arising out of this Agreement, regardless of form, more than one (1) year after the cause of action has arisen.

**11.5 Notices.** Any and all notices shall be sent by United States First Class or Certified Mail or by a courier service furnishing proof of delivery (postage and delivery prepaid) to the addresses for the parties set forth above. Either party may change its notice address by notifying the other in like manner.

**11.6 Force Majeure.** Neither party shall be held liable to the other party for failure of performance where such failure is caused by supervening conditions beyond that party's control, including acts of God, civil disturbance, strikes, or labor disputes.

**11.7 Terms of Agreement.** To the extent permitted by law, Customer agrees that the terms of this Agreement, including all pricing for CIC products and services, shall be kept confidential and not disclosed to any third party without the prior written consent of CIC.

**11.8 Total Agreement.** This Agreement, inclusive of all Schedules and Exhibits, constitutes the complete and entire agreement between the parties with respect to its subject matter, and supersedes all prior discussions, understandings, arrangements, proposals and negotiations with respect to same. The terms and conditions of this Agreement shall prevail notwithstanding any variance with the terms and conditions of any purchase order or other documentation submitted by Customer with respect to Licensed Product, support, or any related products or services provided. In the event of a conflict among any Schedule, Exhibits, and the other terms of this Agreement, the order of precedence shall be: the Exhibit; the Schedule; and the other terms of this Agreement. Except as otherwise expressly provided in this Agreement, this Agreement shall not be modified, amended, rescinded, canceled or waived in whole or in part without the written agreement of both parties. Headings used in this Agreement are for reference only and are not interpretive. This Agreement shall be subject to acceptance by a duly authorized officer of CIC at its offices, indicated by the execution hereof. In the event Customer issues a purchase order or other instrument covering the Products and / or Services herein specified, it is understood and agreed that such purchase order or other instrument is for the Customer's internal use and purpose only

and shall in no way affect any of the terms and conditions of this Agreement.

**11.9 Non-Employment.** Independent of any other obligation under this Agreement, Customer and CIC agree to not intentionally, whether directly or indirectly, whether as an individual for its own account, for or with any other person, firm, corporation, partnership, joint venture, association, organization, or other entity whatsoever, interview or attempt to employ, contract with or otherwise obtain the services of a current or former employee of the other party without such party's approval, for a period of one (1) year after completion of this Agreement. The interviewing company agrees to inform the employee that notification must be made to their current (or past) employer prior to any offer being extended to the individual. This provision is not intended to restrict the civil rights or liberties of any private individual, but to curtail counter productive human resource depletion of one (1) party for the advantages of the other party while both parties have rights and obligations under this Agreement.

**11.10 Assignment.** This Agreement shall be binding upon and shall inure solely to the benefit of the parties hereto and their respective successors in interest and (to the extent specified in assignment) assignees, and not for the benefit of any other person or legal entity. Neither party shall assign this Agreement without first obtaining the prior written consent of the other party, whose consent shall not be unreasonably withheld.

**11.11 Status.** The parties agree and understand that both parties shall perform their obligations hereunder as independent contractors, and nothing contained herein shall imply an employer - employee relationship, a joint venture, partnership, or other association between CIC and Customer.

**11.12 Insurance.** During the term of this Agreement, CIC shall carry and maintain Workmen's Compensation and Employer's Liability Insurance covering its employees in accordance with statutory requirements applicable to the performance of its business.

**11.13 Subject Headings.** The subject headings of the paragraphs of this Agreement are included for purposes of convenience only, and shall not affect the construction or interpretation of its provision.



BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES THAT CUSTOMER HAS RECEIVED, AND AGREES TO THE TERMS OF, CIC'S ANNUAL PEOPLEWARE SCHEDULE, INITIAL PEOPLEWARE SCHEDULE, AND EXHIBIT(S), WHICH ARE ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

COMPUTER INFORMATION CONCEPTS, INC.

CUSTOMER

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Steven K. Bohlender

Name: \_\_\_\_\_

Title: Executive Vice President

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

THE FOLLOWING SCHEDULES ARE INCORPORATED HEREIN. PLEASE ACKNOWLEDGE AS INDICATED.

ANNUAL PEOPLEWARE SCHEDULE      X          \_\_\_\_\_

INITIAL PEOPLEWARE SCHEDULE      X          \_\_\_\_\_





## ANNUAL PEOPLEWARE SCHEDULE

1. **DEFINITIONS.** Capitalized terms not defined herein shall have the meanings assigned to them in the applicable Licensed Product Agreement between Customer and CIC ("Agreement"). In addition, for purposes of this Annual Peopleware Schedule ("Annual Schedule"), the following definitions shall apply:

1.1 **Exhibit** shall mean any of the following forms of documentation of CIC's written agreement to perform services pursuant to these Policies: (a) the specification in an Exhibit of services to be performed by CIC; (b) a separate Exhibit established by mutual written agreement of CIC and Customer; or (c) CIC's written acknowledgment that it will perform services requested by Customer through a purchase order or otherwise.

1.2 **Errors** shall mean a reproducible failure of Licensed Product to operate in accordance with its standard documentation, despite the proper installation and use of Licensed Product in a proper operating environment and on hardware and system software sufficient to meet CIC's minimum requirements, which will change over the life of this Agreement. User mistakes are not Errors within the meaning of this Annual Schedule. Errors may be due to problems in Licensed Product, the documentation, or other.

1.3 **New Products** shall mean new program products or modules of CIC which provide features, functions or applications not included in Licensed Product. A new name will be associated with New Products. A New Product may be usable with or in addition to a Licensed Product and will be licensed to Customer under the terms of a Licensed Product Agreement after payment of applicable fees.

1.4 **New Release** shall mean an update of Licensed Product issued by CIC as a "New Release," which includes all PTF's, together with such other corrective updates and improvements to Licensed Product that CIC may, in its discretion, develop and deem ready for distribution. A New Release is licensed to Customer under the same terms as the old release, unless otherwise stated in writing by CIC.

1.5 **New Version** shall mean an upgrade of Licensed Product issued by CIC as a "New Version," which includes all PTF's, together with such other corrective updates and major enhancements and improvements to Licensed Product that CIC may, in its discretion, develop and deem ready for distribution. A New Version is licensed to Customer under the same terms as the old version, unless otherwise stated in writing by CIC.

1.6 **Program Temporary Fix (PTF)** shall mean a patch or corrective update of Licensed Product which CIC prepares on an interim basis (prior to issuance of a New Release or New Version) to correct programming Errors that prevent or obstruct normal operation of Licensed Product in accordance with the

applicable then-current Documentation. PTF's are licensed to Customer under the same terms as Licensed Product, unless otherwise stated in writing by CIC.

1.7 **Support Services** shall mean those services provided hereunder with respect to Licensed Product.

1.8 **Support Term** shall mean the length of time Support Services are to be provided hereunder and for which Customer has paid any applicable Support Services fees, including any initial support term specified in the Agreement and any renewal support terms provided for in the Agreement.

1.9 **Telephone Support** shall mean telephone support services, twenty-four (24) hours / day, seven (7) days per week, regarding Customer's use of Licensed Product and any problems that Customer experiences in using Licensed Product.

2. **SUPPORT SERVICES.** CIC, or an entity under contract with and certified by CIC to provide Support Services, will provide Support Services for Licensed Product during the Support Term. The scope of Support Services shall be as follows:

2.1 **Support Services.** CIC agrees to perform the support services specified in an Exhibit, provided that CIC may, at its option, arrange for any support services specified in a Exhibit to be performed by another entity certified by CIC to provide such services.

2.2 **Support.** Support Services shall include: (a) Telephone Support; (b) PTF's, as needed to address an Error that Customer is experiencing in using Licensed Product; (c) access to CIC's Internet on-line technical support (as available by product); and (d) New Releases and New Versions. Support Services do not include New Products.

2.3 **Custom Programs.** For Custom Programs, Support Services are available only on a time and materials basis at CIC's current rates and charges for these services.

2.4 **Technical Information.** Technical Information as defined in the Agreement is not supported by CIC.

2.5 **Support of Prior Releases and Versions.** After the distribution of a New Release or New Version, Telephone Support for the prior release or version will be available for ninety (90) days, after which time Telephone Support for the prior release or version will only be available at CIC's discretion, on a time and materials basis, at CIC's then current rates and charges. PTF's for prior releases and versions will only be available at CIC's discretion, on a time and materials basis, at CIC's then current rates and charges.

2.6 **Training.** In order to receive Support Services described herein, Customer must purchase training regarding the use and operation of Licensed Product from either CIC or a third party that has been certified by CIC to supply such training. Customer acknowledges and agrees that if Customer places a Telephone Support call to CIC, and the answer to Customer's question or resolution of Customer's problem is contained in the



documentation delivered to Customer with the applicable Licensed Product, then CIC may, in its discretion, bill Customer on a time and materials basis, at CIC's then-current rates and terms, for providing Telephone Support relating to such question or problem.

#### **2.7 Problem Identification / Vendor Communication.**

Customer assumes responsibility for identifying probable cause and providing additional information as required, to assist CIC and its vendors in resolving Customer's questions / concerns. CIC assumes exclusive responsibility for communicating and coordinating with all vendors in resolving Customer's questions / concerns.

**3. CUSTOMER RESPONSIBILITIES.** To receive Support Services, Customer shall: (a) report Errors or suspected Errors for which support services are needed, and supply CIC with sufficient information and data to reproduce the Error; (b) procure, install, operate and maintain computer systems and operating systems that are compatible with the most current supported version of Licensed Product; (c) establish adequate operational back-up provisions in the event of malfunctions or Errors; (d) maintain an operating environment free of any modifications or other programming that might interfere with the functioning of Licensed Product, as supplied by CIC; (e) maintain hardware and system software consistent with CIC's minimum requirements; and (f) timely install all PTF's, New Releases and New Versions supplied by CIC in the proper sequence, and have the most current release or version of Licensed Product (or a prior release or version supported under Section 2.4) installed at all times during the Support Term.

#### **4. WARRANTIES**

**4.1 DISCLAIMER OF ALL OTHER WARRANTIES.** CIC does not warrant that the operation of Licensed Product (including PTF's, New Releases and New Versions) will be uninterrupted or Error-free, or that all Errors will be corrected, despite CIC's reasonable efforts to do so. Nor does CIC warrant that PTF's, New Releases or New Versions thereof conform to state regulatory requirements or that the PTF's, New Releases or New Versions will be maintained to conform to such requirements now or in the future. It is Customer's (and not CIC's) responsibility to understand and comply with all such requirements.

**CIC AND ITS LICENSORS DISCLAIM ALL OTHER WARRANTIES WITH RESPECT TO ALL SERVICES AND OTHER ITEMS AND PRODUCTS FURNISHED HEREUNDER, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**





## INITIAL PEOPLEWARE SCHEDULE

1. **DEFINITIONS.** Capitalized terms not defined herein shall have the meanings assigned to them in the applicable Licensed Product Agreement between Customer and CIC ("Agreement"). In addition, for purposes of this Initial Peopleware Schedule ("Initial Schedule"), the following definition shall apply:

1.1 **Exhibit** shall mean any of the following forms of documentation of CIC's written agreement to perform services pursuant to these Policies: (a) the specification in an Exhibit of services to be performed by CIC; (b) a separate Exhibit established by mutual written agreement of CIC and Customer; or (c) CIC's written acknowledgment that it will perform services requested by Customer through a purchase order or otherwise.

2. **SERVICES.** CIC agrees to perform the services specified in an Exhibit, provided that CIC may, at its option, arrange for any services specified in a Exhibit to be performed by another entity certified by CIC to provide such services.

### 3. PROJECT DETAIL.

3.1 **Written Form.** CIC shall have no obligation to perform any services under this Initial Schedule unless such services are specified in an Exhibit setting forth the services to be performed and the applicable charges for same. The undertaking by CIC to perform any services specified in an Exhibit does not obligate CIC to furnish any further or different services to Customer. CIC will honor any limitations on labor, cost or time established under the applicable Exhibit, but completion of all work within such limitations is not guaranteed. Any estimates of labor, cost or time furnished to Customer by CIC before or after execution of the applicable Exhibit shall be considered estimates only, and shall not obligate CIC to complete any services within the parameters estimated. **CIC ASSUMES NO RESPONSIBILITY FOR ERRORS IN SPECIFICATIONS FURNISHED BY CUSTOMER. SUCH ERRORS MAY NECESSITATE CORRECTIVE WORK BY CIC AT ITS PREVAILING TIME AND MATERIALS RATES.**

3.2 **Customer Expectations.** Customer shall be primarily responsible for the management, control and implementation of the Licensed Products. In order to ensure the ultimate success of the implementation, a high level of Customer participation is required. Customer acknowledges that the implementation of software products is a complex and demanding undertaking, often involving much more than simply licensing a "software package." Realistic expectations are crucial to success. Occasionally, through no particular fault of CIC, errors or delays occur. In order to make Customer's implementation as smooth as possible, CIC will provide services (as set forth in a Exhibit), but Customer is responsible for Customer's own change management and process re-engineering challenges.

3.3 **Termination.** Each Exhibit shall terminate upon the earliest to occur of the following: (a) the completion of all services specified in the Exhibit; (b) the date upon which any stated limitation on the scope or duration of services has been reached, whether expressed in labor-hours, scope of project, or otherwise; (c) the date of expiration, if any, set forth in the Exhibit; (d) termination due to Customer's breach of its obligations under the Exhibit, this Initial Schedule, or the Agreement, which termination may be effectuated by CIC upon notice to Customer; or (e) termination of the Agreement. CIC shall have no further obligation to perform services under an Exhibit upon termination thereof. Termination of an Exhibit will not affect Customer's payment obligations under such Exhibit and the Agreement.

3.4 **Telecommunications/Facilities.** Unless otherwise specified in an Exhibit, the work may, at CIC's option, be performed on CIC's or Customer's premises, via telephone, E-mail, fax, Internet web connection, or other forms of communication and through modem / Internet communications between Customer's system and CIC's customer support facility. As requested by CIC, Customer agrees, at its expense, to establish and maintain CIC-approved modem and / or Internet communications between Customer's system and CIC's customer support facility to enable CIC to perform work remotely. CIC shall have the right to assess additional charges for failure to provide and maintain such communications. If any portion of the work will be performed on Customer's premises, Customer agrees to provide, at Customer's expense, all equipment, software, telecommunications, utilities, work space and other on-site accommodations necessary to enable CIC to perform such work.

3.5 **Confidentiality.** CIC agrees to use its best efforts to maintain the confidentiality of Customer confidential information that is disclosed to CIC in connection with this Initial Schedule, and to use such Customer confidential information solely for purposes of performing services hereunder. CIC shall require its employees, agents and subcontractors performing work hereunder to do likewise. For purposes of this Section, "Customer confidential information" shall mean any Customer information or data labeled or identified as confidential at the time of disclosure, provided, however, that this definition and the obligations of this Section shall not extend to any information that: is or becomes publicly known through no fault or negligence of CIC, its employees, agents or subcontractors; is or becomes lawfully available from a third party without restriction; is independently developed by CIC, its employees, agents or subcontractors at any time; or is disclosed without restriction by Customer to any third party at any time. The obligations of this Section will survive any termination of any Exhibit or the Agreement for as long as any information or data disclosed to CIC in connection with these Policies fits the definition of "Customer confidential information."

3.6 **Training.** CIC reserves the right to limit the number of persons permitted to attend any training class in accordance with CIC's standard training policies.

4. **TECHNICAL INFORMATION.** All Technical Information that may be supplied by CIC to Customer in the course of performing services under this Initial Schedule shall, unless



otherwise specified in a Exhibit, be deemed to be licensed to Customer as Licensed Product under the terms of the Agreement.

5. **CUSTOM PROGRAMS.** All computer programs and related documentation delivered under this Initial Schedule shall, unless otherwise specified in a Exhibit, be considered Custom Programs and deemed to be licensed to Customer as Licensed Product under the terms of the Agreement. Customer shall have a license to use Custom Programs only at the Licensed Site(s) specified in the Agreement or otherwise specified in writing by CIC.

6. **ORDER CANCELLATION.** Orders for services that are accepted by CIC are subject to cancellation by Customer only with the written consent of CIC, and only upon payment of

reasonable cancellation charges that shall take into account expenses already incurred and commitments made by CIC.

7. **DISCLAIMER OF WARRANTIES.** EXCEPT AS OTHERWISE EXPLICITLY PROVIDED IN THE AGREEMENT, CIC DISCLAIMS ALL WARRANTIES WITH RESPECT TO THE SERVICES AND ITEMS PROVIDED UNDER THIS INITIAL SCHEDULE, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE





EXHIBIT A - 1111-11-01  
Licensed Products and Services  
Adel DeSoto Minburn Community School District - December 23, 2011  
Licensed Sites: Adel DeSoto Minburn Community School District

Description	Quantity	Price
<b>Infinite Campus Base Applications and Services - (Enrollment: 1,473)</b>		
<b>License, hosting &amp; support initial term - February 1, 2012 through January 31, 2013</b>		
<b>(12 months)</b>		
Base Applications	1	\$8,838
Hosted Server - Off-Site Hosted by Campus	1	1,473
CIC Data Health Check - Iowa	1	600
Software Support and Updates		4,419
<b>Initial Peopleware</b>		
Standard Data Conversion		3,000
Implementation Management (Hours)	32	5,760
Training / Consulting (Hours)	94	14,100
<b>TOTAL</b>		<b>\$38,190</b>

Estimated Future Annual Price (1,473 Students) \$15,330

**Payment Schedule**

Description	Date	Amount
1. Contract Signed	December 30, 2011	\$0
2. Purchase Order Required		
1. Initial Payment	January 6, 2012 (Approximate)	26,721
1. Second Payment	February 1, 2012 (Approximate)	4,419
1. Final Payment	July 18, 2012 (Approximate)	7,050
<b>TOTAL (Payable to CIC)</b>		<b>\$38,190</b>

COMPUTER INFORMATION CONCEPTS, INC.

CUSTOMER

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_





Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003  
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

---

### **Calendar 2A Talking Points**

178 attendance days

Start of school: August 20.

State Fair - August 9-19

Last day of school: May 24

End of first semester - December 21

First semester - 85 days

Second semester - 93 days

5 workdays

4 full days of professional development

10 early releases for professional development

October 29 PTC date - changed to Monday due to volleyball regionals scheduled for October 25

Last day dismissal - 1:45 pm due to length of day requirements

***"Experiencing Success Today, Achieving Dreams Tomorrow"***





Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003  
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

---

### **Calendar 1A Talking Points**

Dates correspond to 2011-12 Calendar

178 attendance days

Start of school: August 15.

State Fair August 9-19.

Last day of school: May 22

End of first semester - December 20

First semester - 87 days

Second semester - 91 days

5 workdays

4 full days of professional development

10 early releases for professional development

October 29 PTC date - changed to Monday due to volleyball regionals scheduled for October 25

Last day dismissal - 1:45 pm due to length of day requirements

***"Experiencing Success Today, Achieving Dreams Tomorrow"***



# ADM PRELIMINARY 2013 BUDGET INFORMATION

Budget Timeline  
Budget Goals  
"New Money" Projections

## Budget Timeline

December 22 – Taxable valuations are available on the Department of Management website  
January 9 – Preliminary budget discussions and Board input  
February 1 – 2013 Budget File is available on Department of Management website.  
February 7 – VPPEL Election – Budget adjusted accordingly.  
February 13 – Board budget update, review, and discussion of budget proposal.  
March 12 – Presentation of budget to the Board. Board sets date for budget statutory hearing.  
March 22 – Publish Notice of Hearing  
April 9 – Board holds statutory hearing on proposed budget.  
April 13 – Budget is certified to the State.



## TAXABLE VALUATIONS

Current

1-1-11 Taxable Valuation	WITH Gas & Electric Utilities	357,665,356	WITHOUT	342,832,521
1-1-11 Tax Increment Valuation	WITH Gas & Electric Utilities	27,548,922	WITHOUT	27,548,922
1-1-11 Debt Service & PPEL Valuation	WITH Gas & Electric Utilities	385,214,278	WITHOUT	370,381,443
1-1-10 Taxable Valuation	WITH Gas & Electric Utilities	338,566,149	WITHOUT	323,459,849
1-1-10 Tax Increment Valuation	WITH Gas & Electric Utilities	28,273,171	WITHOUT	28,273,171
1-1-10 Debt Service & PPEL Valuation	WITH Gas & Electric Utilities	366,839,320	WITHOUT	351,733,020
Increase		5.01%	5.30%	

## ENROLLMENT CHANGE

FY 2011 1408.94

FY 2012 1408.42

FY 2013 1435.20



Increase of 26.78 for Budget Enrollment



## BUDGET GOALS

- STABLE TAX LEVY RATE
- MAINTAIN HEALTHY FUND BALANCE
- BALANCED BUDGET

## TARGETS

- SOLVENCY RATIO  $> 10\%$ 
  - (Undesignated Fund Balance Divided by (Revenues Less AEA Flowthrough))  
Cash Flow (Save money on borrowing)
- UNSPENT AUTHORITY BALANCE  $> 15\%$ 
  - (Unspent Balance Divided by Maximum Limit)  
Minimum of three months expenditures



## TARGETS

- SOLVENCY RATIO > 10%

	Undesignated Fund Balance	Solvency Ratio
FY 2010	1,026,308	8.26%
FY 2011	2,284,873	18.39%
FY 2012	3,016,398	21.1%

VERY PRELIMINARY ESTIMATE!!

Note: FY 2012 is last year to include large cash reserve levy. The solvency ratio will not continue to increase.

## TARGETS

- UNSPENT AUTHORITY BALANCE = 3 Months of Expenditures

	Unspent Authority Balance	<u>Minimum</u> Target Amount
FY 2010	3,708,597	3,080,352
FY 2011	4,928,479	3,198,668
FY 2012	4,893,278	3,377,150

VERY PRELIMINARY ESTIMATE!!

CAUTION!! CAUTION!! CAUTION!! CAUTION!!  
(Don't use for recurring expenses - goes very quickly)



## PREPARING FOR 2013

### "NEW MONEY"

Allowable Growth @ 2%

District Cost Per Pupil X 2% = Increase DCP

\$5,903 x 2% = \$118.06 Increase per Student

DCPP for 2013 = \$6,021

## PREPARING FOR 2013

### "NEW MONEY"

Budget Enrollment Increase - 26.78 x \$6,021 = New Money

Budget Enrollment x Per Pupil Increase = New Money

26.78 x \$6,021 = \$161,242

1408.42 x \$118 = \$166,194

Total New Money = \$327,436



## PREPARING FOR 2013

### "NEW MONEY"

The "new money" needs to cover the following recurring expenditures.

SETTLEMENTS FOR ALL STAFF

LANE CHANGES FOR CERTIFIED STAFF

FUEL, UTILITIES, & OTHER OPERATING INCREASES

Note: IPERS will increase substantially again this year – mandatory increase will cost the District approximately \$93,000. This means if all wages were frozen, the increase costs to District would still be \$93,000 just for IPERS.

## PREPARING FOR 2013

### "CONSIDERATIONS"

The "new money" may not cover increases for all recurring expenses. Settlements and lane changes for all staff for the current year was more than \$327,426 from the previous year and operating expenses increased 9.75%.

The cash reserve levy will be limited to about \$274,000 for the General Fund. This is a reduction of approximately \$457,000 in revenues from 2012. (We didn't actually spend this reserve as we were working on improving our fund balance.)

Spending authority balance should only be used for non-recurring expenditures. Using this reserve now for recurring expenses will subject the District to large budget reductions in future years depending on the enrollment growth of the District and the allowable growth set by the legislature.

The District must continue to keep expenditures at a manageable level in order to have a balanced budget, maintain a healthy fund balance, and to keep the District within the target range for the spending authority balance.



### PPEL Timeline and Campaign Outline (November 10)

- October, 2011
  - October 6<sup>th</sup>: Admin team meeting (impact at building level)
  - October 6<sup>th</sup> – PPEL plan overview to district ILT
  - October 10<sup>th</sup>: School board meeting (discussion / directive to draft resolution)
- October 31-November 7  
Staff meetings at all four buildings  
Dates: DS – Oct 31; AE – Nov 1; HS – Nov 2; MS – Nov 7 7:45-8:10 am  
Agenda
  - Greg – Introduce – brief background, no tax rate increase, needs
  - Adam's PowerPoint
  - Question/Answers (notecards and verbal)Survey staff following meetings??
- November, 2011
  - November 14<sup>th</sup> (or 21<sup>st</sup>) : School board meeting (presentation of campaign plan / board considers PPEL resolution)
  - November 15<sup>th</sup>: SIAC Meeting (PPEL presentation) agenda includes Introduction, PowerPoint, , Feedback, Interest in serving on campaign committee, distribute brochure
  - November 28: AE and DS PACT meetings (PPEL presentation)
- November, 2011 to February 6, 2012
  - PPEL Campaign
    - Written Communications (brochure\*, Tiger Trib, Newsletter, building newsletters, website communications, etc.)
    - \*Brochure – tri-fold and multi-page. Being developed by November 2, to printer by Nov 7; for meetings, direct mail to all patrons in early January, posted on website, distribute at home basketball and wrestling meets, etc.
    - Dallas County News – articles prior to vote
    - Community Forums – December 12; January 19 at 7:00 pm
    - Community Groups: Rotary – 12/7, Kiwanis – 1/10, Lions – 1/18, Chamber of Commerce, City Councils – Adel – 1/10, Minburn – 1/9, DeSoto – 1/17
    - On marquee at 801 Nile Kinnick Dr.
    - Local businesses – on signs/marquees??
    - Demonstrations / video demonstrations of equipment
    - Demonstrations of equipment to ADM Staff – January – three meetings (AE, DS, MS/HS)
    - Presentations to 6-11 grade students.
    - Feb 3 – mail “get out and vote” postcards to all district patrons
  - Feb 6 – phone bank – call all parents – need total of 50-60 people to make 30 calls, approximately. Could meet at each building as headquarters. This is ok if there is not a “vote yes or no” solicitation.
  - Consider postcards from each building to all parents – “get out and vote”
  - February 7, 2012



# Adel DeSoto Minburn Community School District



Approximately \$475,000 General Obligation Capital Loan Notes, Series 2012 (PPEL)  
(PPEL Financing for Technology Improvements)

Timetable as of December 13, 2011 - DRAFT

Prior to October 10, 2011	Piper Jaffray discussed technology financing options with District
October 10, 2011	BOARD MEETING (Regular) Board Discusses PPEL Financing with Piper Jaffray
February 7, 2012	District votes and approves 10 year \$1.00 / \$1000 Physical Plant & Equipment Levy
February 10, 2012	Piper Jaffray circulates preliminary bonding information to Bond Counsel and District
February 13, 2012	BOARD MEETING (Regular) District review and approves timeline for financing for technology improvements
February 17, 2012	First draft preliminary official statement (POS) circulated
February 21-29, 2012	Due diligence conference call between District, Bond Counsel and Piper Jaffray
February 29, 2012	Comments on POS due from Bond Counsel and District
February 29, 2012	Draft legal opinion due from Bond Counsel
February 29, 2012	POS sent to District for approval
March 12, 2012	BOARD MEETING (Regular) {TBD} Piper Jaffray discusses financing with School Board / Q&A Session Consideration and Approval of Agreement with Piper Jaffray Resolution authorizing official statement and various other bond related items - Boards sets _____ as date for sale of notes
March 13, 2012	POS Published
March 28, 2012 {Date and Time of Meeting To be finalized by the Board}	SALE DATE / BOARD MEETING (Special) Receipt of Bond Bids at 11:00 AM (District Officials required / Board welcome) - Results are reviewed and tabulated Board Meeting at _____ PM {TBD} - Piper Jaffray reviews results of sale with Board - Consideration of Sealed Bids opened and reviewed - Approval of Resolution Directing Sale to Low Bidder
April 11, 2012	BOARD MEETING (Regular) Resolution authorizing issuance of Bonds
May 1, 2012	Closing Date – Bond funds received



**Tentative Outdoor Facility Master Plan**  
1/3/12

Priority	Project	Cost Estimate	Description/Question	Status	Final Cost
1	Replace lights and poles at football/soccer/track complex	\$200,000			
2	Replace track	100,000-200,000			
3	Artificial turf	\$750,000			
4	New scoreboard and sound system	\$180,000			
5	Improve concession stands/restrooms at football/soccer/track complex	\$75,000			
6	Expansion of press box and bleachers				
2	Ticket booth entrance to football/soccer field	\$30,000			
2	Need storage for the gator	\$250,000	50' x 100' with batting cage. Local estimate of \$125,000.		
2	Chain link fence around entire stadium complex		Helps with safety on the hill and security.		
3	Additional lighting on baseball/softball JV fields		\$70,000 SB-\$90-\$150,000 BB		



## 1/3/12

[illegible]



# Tentative Projects for Ten-year Facility Plan

1/3/12

Priority	Project	Cost Estimates	Description/Question	Status	Final Cost
1	Bonus room renovation - 2 classrooms	\$150,000			
1	Complete construction alternates	\$112,000	AE - teacher lot		
	4 parking lots	?	DS		
		\$120,000	HS NW lot		
		\$137,000	HS east		
1	Auditorium improvements		Upgrade lighting system	in progress	
1	Master list outdoor facility improvement		Do in stages	Summer 09	
1	Establish rainy day fund for emergencies	\$5,000	Set aside five percent (5%) funds annually to create	Fall 10	\$15,000
	Created Fall 08	(annually)	and maintain \$100,000.		
1	Roof repairs/replacement	\$500,000	HS roof		
2	Replace elementary clock system - AE	\$8,000	Will get more information		
2	AE Playground Equipment	\$30,000	Will get cost estimates		
3	Construct required chain link fence		Prepare for development south of HS and north		
3	New maintenance and vehicle storage bldg.	\$1,500,000	Depends on timing of using new shop		
3	Replace AE boiler	\$50,000	Play safe and keep on list - investigate Geothermal possibilities		
3	Run fiber optics between buildings		Get more information		



**Completed Projects for Ten-year Facility Plan**  
1/3/12

Project	Cost Estimates	Description/Question	Status	Final Cost
HS Loading Dock	\$50,000	HS loading dock	Complete summer 09	\$14,568
Auditorium improvements	\$40,000-\$100,000	Sound system	Complete fall 08	\$54,701
		Curtains	Complete fall 08	\$17,520
		Stage floor	Complete summer 09	\$8,480
		Paint stage walls	Summer 09	\$1,750
Roof repairs/replacement	\$170,000	Minburn	Completed fall 08	\$41,196
			Summer 09 - section K	\$26,862
	\$51,649	AE - sections A and B	Summer 09	\$51,649
DeSoto intercom		Repair DeSoto intercom	Completed summer 09	\$0
DeSoto Boiler	\$45,000		Completed Summer 2010	\$46,000
6-7 phone/intercom system		Repair 6-7 Phone and intercom	Completed summer 09	\$19,913
Minburn and Desoto Playground	\$10,000		Completed summer 08	\$3,350/\$4,697
AE playground Phase I			Completed summer 11	\$10,000



Adel DeSoto Minburn Community School District  
School Infrastructure Local Option Tax Summary  
2011-12 Fiscal Year Projections

Month	Year	Dallas County Revenue	To GO Bond Payment Fund	GO Bond Payments	Madison County Revenue	SILO Dollars to District	Reserve for Rev Bonds	To Rev Sinking Fund	Rev Bond Payments	Other \$ to District	SRO	Other Expenditures	New Projects	Balance
														240,974
July	2011	88,842	30,645		841	89,683		34,700		0	6,734	22,985		235,593
Aug.	2011	88,844	30,645		7,024	95,869		34,700		108		0		266,225
Sept.	2011	90,047	30,645		796	90,843		34,700		168		29,436		262,455
Oct.	2011	90,047	30,645		796.42	90,843		34,700		132		3,429		284,656
Nov.	2011	103,517	30,645		796	104,313		34,700		129	6,697	12,152		304,904
Dec.	2011	93,162	30,645		823.98	93,986		34,700		149		1,382		332,312
Jan.	2012	93,162	30,645		823	93,985		34,717		130		10,000		351,065
Feb.	2012	93,162	30,645		823	93,985		34,717		130		10,000		369,818
Mar.	2012	81,000	30,645		800	81,800		34,717		130	8,285	5,000		373,101
Apr.	2012	81,000	30,645	367,740	800	81,800		34,717		130		15,000		374,669
May	2012	81,000	22,583		800	81,800		34,717		130		12,124		387,175
June	2012	83,000	22,583		810	83,810		34,717		130	8,284	45,000	285,000	75,531
Totals		1,066,783	351,616	367,740	15,935	1,082,717	0	416,502	0	1,466	30,000	166,508	285,000	75,531



Adel DeSoto Minburn Community School District  
School Infrastructure Local Option Tax Summary  
2012-13 Fiscal Year Projections

Month	Year	Dallas County Revenue	To GO Bond Payment Fund	GO Bond Payments	Madison County Revenue	SILO Dollars to District	Reserve for Rev Bonds	To Rev Sinking Fund	Rev Bond Payments	Other \$ to District	SRO	Other Expenditures	New Projects	Balance
														75,531
July	2012	88,842	22,583		841	89,683		34,717		0	8,000	50,000		49,914
Aug.	2012	88,844	22,583		7,024	95,869		34,717		50		10,000	50,000	28,533
Sept.	2012	90,047	22,583		796	90,843		34,717		50		10,000	50,000	2,126
Oct.	2012	90,047	22,583		796.42	90,843		34,717		50		15,000		20,719
Nov.	2012	103,517	22,583		796	104,313		34,717		50	8,000	5,000		54,782
Dec.	2012	93,162	22,583		823.98	93,986		34,717		50		15,000		76,518
Jan.	2013	93,162	22,583		823	93,985		35,100		50		10,000		102,870
Feb.	2013	93,162	22,583		823	93,985		35,100		100		10,000		129,272
Mar.	2013	81,000	22,583		800	81,800		35,100		100	8,000	5,000		140,489
Apr.	2013	81,000	22,583	271,000	800	81,800		35,100		100		5,000		159,706
May	2013	81,000	22,583		800	81,800		35,100		100		6,000	80,000	97,923
June	2013	83,000	22,583		810	83,810		35,100		100	8,000	50,000		66,150
Totals		1,066,783	270,996	271,000	15,935	1,082,717	0	418,902	0	800	32,000	191,000	180,000	66,150



Adel DeSoto Minburn Community School District  
School Infrastructure Local Option Tax Summary  
2013-14 Fiscal Year Projections

Month	Year	Dallas County Revenue	To GO Bond Payment Fund	GO Bond Payments	Madison County Revenue	SILO Dollars to District	Reserve for Rev Bonds	To Rev Sinking Fund	Rev Bond Payments	Other \$ to District	SRO	Other Expenditures	New Projects	Balance
														66,150
July	2013	88,842	22,583		841	89,683		35,100		0	8,320	50,000		39,830
Aug.	2013	88,844	22,583		7,024	95,869		35,100		50		12,000		66,066
Sept.	2013	90,047	22,583		796	90,843		35,100		50		12,000		87,276
Oct.	2013	90,047	22,583		796.42	90,843		35,100		50		15,000		105,486
Nov.	2013	103,517	22,583		796	104,313		35,100		50	8,320	5,000		138,846
Dec.	2013	93,162	22,583		823.98	93,986		35,100		50		12,000		163,199
Jan.	2014	93,162	22,583		823	93,985				50		10,000		224,651
Feb.	2014	93,162	22,583		823	93,985				100		10,000		286,153
Mar.	2014	81,000	22,583		800	81,800				100	8,320	5,000		332,150
Apr.	2014	81,000	22,583	271,000	800	81,800				100		5,000		386,467
May	2014	81,000	30,700		800	81,800				100		10,000	350,000	77,667
June	2014	83,000	30,700		810	83,810				100	8,320	50,000		72,557
Totals		1,066,783	287,230	271,000	15,935	1,082,717	0	210,600	0	800	33,280	196,000	350,000	72,557