ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.

5:00 p.m. – PPEL INFORMATIONAL MEETING

"Experiencing Success Today, Achieving Dreams Tomorrow"

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 12th day of December 2011, for its regular meeting in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
DISTRICT BOARD ROOM

December 12, 2011
6:00 P.M.

OPENING:

6:00 P.M.	Call to order
	Roll call
	Emergency additions and adoption of agenda
	Honoring Excellence
6:15	Consent agenda
	Approval of minutes
	Approval of bills/claims and transfers
	Secretary/Treasurer financial reports
	Personnel contracts
	Second reading of Board Policy 707.7 "Governmental Fund Balance Reporting GASB 54"
	First reading of Board Policy 400 series
	Extended leave approval
	IASB Board of Directors ballots
	Dallas County Board Representative
	IDAPT participation
	Approve midterm graduates
	Welcome of visitors and open forum

ACTION ITEMS:

6:25	Green Cleaning – opt out resolution
6:35	Bus purchase – 2012-13
6:40	Suburban purchase

ADMINISTRATIVE REPORTS/DISCUSSION ITEMS:

6:45	Middle School strategic reading update
7:00	Physical Plant and Equipment Levy update
7:15	DE site visit in 2012-13
7:25	Written Language professional development report
7:40	Partnerships in Comprehensive Literacy Model PCL
8:00	Curriculum revision updates
8:15	2012-13 school calendar development process
8:25	Open enrollment
8:30	Adjournment

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Nancy Gee
Secretary
Board of Directors

Adel Desoto Minburn Board of Education
Regular Meeting – Monday, December 12, 2011
6:00 p.m. @ ADM MS/Board Room

Attendance:

Present:	Absent:
Tim Canney	
	Bart Banwart
Kelli Book	
Rod Collins	
Kim Roby	
Superintendent Greg Dufoe	
Secretary Nancy Gee	

Call to Order/Roll Call: President Tim Canney called the meeting to order. Roll call was taken. Present were Vice President Kim Roby, Kelli Book, President Tim Canney, and Rod Collins. Visitors were present.

Agenda: It was moved by Book, seconded by Roby, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda It was moved by Roby, seconded by Book, to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, transfers and financial reports were reviewed and accepted. Resignations were accepted from Doug Longman, teacher associate and Roxanna Smith, teacher associate. Following successful background checks, new contracts were offered to Mark Dorr, bus driver and Trisha Garton, teacher associate. Non-teaching contracts were offered to Jeff Abbas, assistant girls' soccer coach, Josh Barnes, assistant golf coach, John Begley, girls' track coach, Jason Book, assistant baseball coach, Michael Hazel, assistant baseball coach, Al Hofmann, girls' soccer coach, Thomas Horton, assistant boys' soccer coach, Joe Roth, assistant boys' soccer coach, and Bill Shields, boys' soccer coach. The Board had the second and final reading of Board Policy 707.7 "Governmental Fund Balance Reporting GASB 54". The Board had the first reading of Board Policy 400 series. An extended leave request by David Zwank was approved. The Board approved two IASB Board of Director ballots for Julie Walter and Dan Woodin. Kim Roby was appointed as the Dallas County Board Representative. The district will participate in the Iowa Drug and Alcohol Testing Program for bus drivers for 2011. The list of mid-term graduating students was accepted, pending successful completion of all courses and credits.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum.

Green Cleaning Opt-Out Resolution: It was moved by Collins, seconded by Roby to adopt the Green Cleaning Opt-Out Resolution. Pursuant to Iowa Code 8A.318, the Adel Desoto Minburn Community School District, after an evaluation and assessment of its needs, facilities, and finances has made the decision it will not participate in the Environmentally Preferable Cleaning Mandate. The District will use environmentally preferable products when it is feasible for the District to do so. Motion carried unanimously.

Bus Purchase: It was moved by Roby, seconded by Book to purchase a 2013 Thomas bus for $92,957 to be delivered and paid in July 2012. This bus will be purchased with PPEL funds. Motion carried unanimously.

Suburban Purchase: It was moved by Book, seconded by Roby to purchase a 2012 Suburban for $35,526.76 from Karl Chevrolet to be purchased in this fiscal year with current PPEL Funds. Motion carried unanimously.

Administrative Reports:

Middle School Strategic Reading Update: Principal Carole Schlapkohl and teachers Ann Heitz and Stacy LaFollette presented information on the District's middle school strategic reading program, which was modeled on the high school program that demonstrated so much success.

Physical Plant and Equipment Levy Update: Superintendent updated the Board on the recent presentations and discussions regarding the voted PPEL. A public forum was held prior to this Board meeting and another will be scheduled in January. He stated that all of the PPEL documents are on the website (http://ppel.adm.k12.ia.us). The public will vote on the PPEL on February 7, 2012.

DE Site Visit in 2012-13: Jim DePue reported on preparations and plans in process for the Department of Education site visit in 2012-13.

Written Language Professional Development Report: Principal Carole Erickson presented an interview video with three teachers from Adel Elementary sharing their observations/experience with the PK-12 Written Language Program.

Partnerships in Comprehensive Literacy Model: Principal Carole Erickson provided information on the Partnerships in Comprehensive Literacy Model program, which is sponsored by the University of Northern Iowa. The PCL model is based on seven principles of apprenticeship learning and would require a Literacy Coach. Applications are due in April 2012.

Curriculum Revision Updates: Superintendent updated the Board on the curriculum revision process and progress in Science and Math.

Open Enrollment for 2011-12: Superintendent announced approval of open enrollment requests from Madelyn Hollingsworth from Perry to ADM, Jonathan Saveraid from West Des Moines to ADM, and Cooper Silverio, from West Des Moines to ADM.

Open Enrollment for 2012-13: Superintendent announced approval of open enrollment requests for Madison Conrad from Perry to ADM.

Superintendent called the Board's attention to several important calendar dates.

Adjournment:
It was moved by Book, seconded by Roby, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:25 p.m.

Presented
Minutes approved as

1/9/12
Dated

Tim Canney
Tim Canney, President

Nancy Gee
Nancy Gee, Secretary

ADEL DESOTO MINBURN CSD
DECEMBER 2011 PAYROLL

MENTORING			
S. BOESEN			$500.00
C. TILLEY			$1,000.00
K. WOLF			$500.00
D. WEEMS			$500.00
M. FULLER			$500.00
J. MCADON			$500.00
S. KNUTE			$500.00
M. SIEFKEN			$500.00
N. KRUMWIEDE			$500.00
M. KRUMWIEDE			$500.00
A. SCHMITZ			$500.00
K. COURTNEY			$500.00
N. WEAVER			$500.00
J. SEIDL			$500.00
TOTAL		**$**	**7,500.00**
TUTORING			
C. HRADEK	032-3 HRS	$	48.00
D. LEWIS	032-8 HRS	$	128.00
C. MILLER	032-8 HRS	$	128.00
J. NICHOLS	032-4 HRS	$	64.00
E. PAGLIA	032-14.50	$	232.00
C. STEPHENSON	032-5.25 HRS	$	84.00
S. STORM	032-1.5 HRS	$	24.00
O. STUMP	032-7.25	$	116.00
TOTAL		**$**	**824.00**
WEBSITE DEV.			
C. TILLEY	038-66 HRS	$	1,584.00
TOTAL		**$**	**1,584.00**
CLOTHING ALLOWANCE			
B. NYDEGGER		$	75.00
TOTAL		**$**	**75.00**
GRAND TOTAL		**$**	**9,983.00**

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	**Fund: 10 GENERAL FUND**		
89538	ACCESS SYSTEMS	SUPP.	74.99
89539	ADEL ROTARY CLUB	FEES	270.00
89540	ADEL TIRE	SERV.	382.00
89541	ADEL TV & APPLIANCE	SUPP.	6.59
89542	AIM SUPPLY CO.	SUPP.	487.28
89544	AMAZON.COM	SUPP.	693.06
89545	APPLE COMPUTER	SUPP.	586.23
89546	ARCHER TV	SUPP.	33.70
89547	AREA 11	SUPP.	5.89
89548	ARNOLD MOTOR SUPPLY	SUPP.	13.74
89549	A-TEC RECYCLING INC.	SERV.	51.53
89550	ATI	SUPP.	1,057.66
89551	BALDON HARDWARE	SUPP.	1,748.48
89553	BARNES & NOBLE	SUPP.	9.58
89554	BARRETT, JONATHAN	TRAVEL	73.00
89556	BELLER DISTRIBUTING	SUPP.	138.48
89557	BLICK ART MATERIALS	SUPP.	671.81
89558	BORST, RICK	SERV.	5,232.00
89504	BP	SUPP.	9,408.80
89559	BRAUN, RUSSELL	TRAVEL	88.80
89560	BREADEAUX PIZZA	SUPP.	56.95
89562	CAPITAL SANITARY	SUPP.	1,266.17
89563	CENTURYLINK	SERV.	1,164.52
89566	CIT CHARTERS, INC	SERV.	1,866.00
89567	CITY OF ADEL	UTIL.	2,548.97
89568	CITY OF DESOTO	UTIL.	793.58
89569	CONTINENTAL CLAY CO.	SUPP.	410.23
89570	CREATIVE PRODUCT SOURCING, INC.	SUPP.	442.11
89571	CROWD CONTROL WAREHOUSE	SUPP.	76.95
89505	CUMMINS CENTRAL POWER LLC	SUPP.	937.58
89572	DALLAS COUNTY NEWS	PUBL.	700.00
89575	DMACC	TUITION	25.00
89576	DUFOE, GREGORY	TRAVEL	30.00
89506	EDUCATIONAL RESEARCH NEWSLETTER&WEBINARS	SUPP.	204.50
89577	ERICKSON, CAROLE	TRAVEL	92.80
89578	EXCEL MECHANICAL CO., INC.	SERV.	889.68
89515	FARROW, JAY	SERV.	287.50
89580	FOLLETT LIBRARY RESOURCE	SUPP.	534.94
89581	FULLERS STANDARD	FUEL	16.69
89585	HIGHSMITH CO	SUPP.	345.50
89586	HILLYARD/DES MOINES SANITARY SUPPLY CO.	SUPP.	1,043.99
89531	IHSMA	FEES	260.00
89590	INLAND TRUCK PARTS & SERVICE	SUPP.	845.03
89591	IOWA COMMUNICATIONS NETWORK	SERV.	520.90
89592	IOWA DEPT OF HUMAN SERVICES	FEES	11,226.96
89517	IOWA DNR	SERV.	95.00

Check #	Vendor Name	Vendor Description		Amount
89594	IOWA WORKFORCE DEVELOPMENT	FEES		600.00
89518	J A SEXAUER	SUPP.		351.01
89596	JAYMAR BUSINESS FORMS, INC	SUPP.		230.89
89597	KUHNS, RIKKI	REIMB		10.00
89598	LAKESHORE	SUPP.		114.71
89600	LOWE'S	SUPP.		1,538.75
89509	MEDIACOM	SERV.		179.95
89603	MENARD, INC.	SUPP.		402.65
89604	METRO WEST LEARNING CENTER	SERV.		14,000.00
89521	MIDAMERICAN	UTIL.		10,814.93
89606	MINBURN TELEPHONE	TEL.		33.09
89607	NAPA AUTO PARTS	SUPP.		408.45
89609	OFFICE DEPOT	SUPP.		791.92
89534	PAYMENT REMITTANCE CENTER	SUPP.		451.22
89510	POSTMASTER	POSTAGE		355.82
89614	QUILL	SUPP.		14.79
89615	RIEMAN MUSIC	SUPP.		345.75
89522	RIVERSIDE PUBLISHING CO.	SUPP.		816.79
89536	SC-ICDA	FEES		40.00
89617	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE		100,301.46
89618	SEMINOLE ENERGY SERVICE, L.L.C	SERV.		2,600.75
89619	SHIFFLER EQUIPMENT SALES INC.	SUPP.		133.44
89621	SHUGAR'S SUPERVALU	SUPP.		258.46
89622	SIMPSON COLLEGE BANDS	FEES		112.10
89623	SOFTCHOICE CORPORATION	SERV.		302.58
89626	STANDARD STATIONERY	SUPP.		65.27
89627	STEINHOUSE PUBLISHERS	SUPP.		295.00
89511	SUMMIT PROFESSIONAL EDUCATION	SERV.		318.00
89630	T & T SPRINKLER SERVICES INC	SERV.		476.96
89631	TARGET STORES	SUPP.		74.81
89632	THOMAS BUS SALES	BUS		310.02
89635	URBANDALE CSD	TUITION		5,883.00
89525	US CELLULAR	TEL.		112.83
89526	WASTE MANAGEMENT	DISPOSAL		1,046.12
89636	WAUKEE CSD	FEES		23,532.00
89638	WHISNER, MICHAEL	TRAVEL		87.00
89527	WINDSTREAM	SERV.		171.99
			Fund Total:	215,297.68

Checking Account: 1 Fund: 33 CAPITAL PROJECTS SILO FUND

89578	EXCEL MECHANICAL CO., INC.	SERV.		1,382.00
			Fund Total:	1,382.00

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 21 STUDENT ACTIVITY FUND		
89543	AMAZON.COM	SUPP.	64.11
89545	APPLE COMPUTER	SUPP.	1,417.00
89552	BALKE, DAVID	OFFICIAL	65.00
89555	BEGLEY, JOHN	OFFICIAL	275.00
89561	BURG, ANDREW	OFFICIAL	130.00
89564	CHAMPIONSHIP BOOKS & VIDEO PRODUCTIONS	SUPP.	194.00
89565	CHRISTENSEN, JIM	OFFICIAL	100.00
89566	CIT CHARTERS, INC	SERV.	933.00
89513	CLAYTON, DAN	OFFICIAL	95.00
89529	COMFORT INN	SERV.	497.00
89573	DANCEWEAR SOLUTIONS	SUPP.	553.62
89574	DECKER SPORTING GOODS	SUPP.	75.00
89579	FINE ART PHOTOGRAPHY & GALLERY	SUPP.	585.68
89582	GRAPHIC EDGE, THE	SUPP.	1,723.65
89583	GRAY, BRIAN	OFFICIAL	100.00
89584	HARADA, JOHN	OFFICIAL	275.00
89587	HOPKINS	SUPP.	137.07
89588	HORIZON PRINTING CO.	SUPP.	268.00
89589	HY-VEE FOOD STORES	SUPP.	124.36
89507	INSTITUTE FOR CHARACTER DEVELOPMENT	SERV.	0.00
89593	IOWA FARM FAMILIES	SUPP.	248.40
89595	ITALIAN VILLAGES	SUPP.	260.00
89533	KELSEY, KEVIN	OFFICAL	95.00
89599	LAWRENCE, JOSH	SUPPS.	67.35
89601	LYNCH, CHRIS	OFFICIAL	155.00
89519	MADREN, MIKE	OFFICIAL	95.00
89602	MARTIN BROS.	SUPP.	2,275.36
89608	OFFICE DEPOT	SUPP.	69.04
89534	PAYMENT REMITTANCE CENTER	SUPP.	496.14
89611	PEPSI	SUPP.	384.91
89612	PHYSIOTHERAPY ASSOCIATES	SERV.	120.00
89613	PUBLISHERS MARKETING SERVICE	SERV.	99.60
89535	RENAUD, KURT	OFFICIAL	95.00
89616	SAM'S CLUB	SUPP.	809.58
89523	SHEFFIELD, BRIAN	OFFICIAL	95.00
89620	SHUGAR'S SUPERVALU	SUPP.	68.93
89524	SIMPSON COLLEGE	SERV.	220.00
89624	SOMETHING UNIQUE	SUPP.	117.80
89628	STUDYVIN, RONNA	TRAVEL	147.40
89629	SUBWAY #12091	SUPP.	250.00
89631	TARGET STORES	SUPP.	148.19
89633	THOMAS, CHRIS	OFFICIAL	155.00
89634	TROPHIES PLUS	SUPP.	1,313.07
89637	WELLS FARGO ARENA	FEES	320.00
89537	WILSON, JIM	OFFICIAL	95.00
89639	WINTERSET CSD	TUITION	300.00

Check #	Vendor Name	Vendor Description		Amount
			Fund Total:	16,113.26
Checking Account: 1	Fund: 22 MANAGEMENT LEVY FUND			
89514	EMC INSURANCE COMPANIES	WC		1,500.00
89625	SPECIALTY UNDERWRITERS LLC	REPAIR		15,413.50
			Fund Total:	16,913.50
Checking Account: 1	Fund: 36 PHYSICAL PLANT & EQUIP LEVY FUND			
89632	THOMAS BUS SALES	BUS		91,358.00
			Fund Total:	91,358.00

Check #	Vendor Name	Vendor Description		Amount
Checking Account: 1	**Fund: 61 SCHOOL NUTRITION FUND**			
89589	HY-VEE FOOD STORES	SUPP.		42.73
89602	MARTIN BROS.	SUPP.		18,101.71
89617	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE		2,479.74
			Fund Total:	**20,624.18**
Checking Account: 1	**Fund: 62 CHILD CARE FUND**			
89617	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE		244.53
			Fund Total:	**244.53**

ADEL DESOTO MINBURN CSD
DECEMBER 2011 PAYROLL

MENTORING			
S. BOESEN			$500.00
C. TILLEY			$1,000.00
K. WOLF			$500.00
D. WEEMS			$500.00
M. FULLER			$500.00
J. MCADON			$500.00
S. KNUTE			$500.00
M. SIEFKEN			$500.00
N. KRUMWIEDE			$500.00
M. KRUMWIEDE			$500.00
A. SCHMITZ			$500.00
K. COURTNEY			$500.00
N. WEAVER			$500.00
J. SEIDL			$500.00
TOTAL		**$**	**7,500.00**
TUTORING			
C. HRADEK	032-3 HRS	$	48.00
D. LEWIS	032-8 HRS	$	128.00
C. MILLER	032-8 HRS	$	128.00
J. NICHOLS	032-4 HRS	$	64.00
E. PAGLIA	032-14.50	$	232.00
C. STEPHENSON	032-5.25 HRS	$	84.00
S. STORM	032-1.5 HRS	$	24.00
O. STUMP	032-7.25	$	116.00
TOTAL		**$**	**824.00**
WEBSITE DEV.			
C. TILLEY	038-66 HRS	$	1,584.00
TOTAL		**$**	**1,584.00**
CLOTHING ALLOWANCE			
B. NYDEGGER		$	75.00
TOTAL		**$**	**75.00**
GRAND TOTAL		**$**	**9,983.00**

To The Board of Directors
ADM Community School District
General Fund - Monthly Revenue and Expense Comparison (Cash Basis)
November 30, 2011

FISCAL YEARS

MONTH	2007-08 Monthly Revenue	2007-08 % of Budget	2008-09 Monthly Revenue	2008-09 % of Budget	2009-10 Monthly Revenue	2009-10 % of Budget	2010-11 Monthly Revenue	2010-11 % of Budget	2011-12 Monthly Revenue	2011-12 % of Budget
JULY	$ 210,350	1.68%	$ 219,364	1.71%	$ 103,613	0.81%	$ 190,423	1.37%	$ 93,425	0.65%
AUGUST	84,555	2.35%	54,496	2.14%	231,374	2.62%	127,878	2.30%	167,235	1.82%
SEPT	813,456	8.84%	911,729	9.27%	1,100,680	11.22%	1,161,947	10.68%	1,060,284	9.24%
OCT	2,050,231	25.20%	2,247,446	26.83%	2,169,650	28.18%	2,378,012	27.85%	2,602,241	27.44%
NOV	1,883,431	40.23%	1,557,170	39.00%	1,319,763	38.49%	1,293,463	37.18%	1,403,740	37.26%
ACTUAL	$ 5,042,024		$ 4,990,204		$ 4,925,080		5,151,721		5,326,925	
BUDGET	$ 12,532,051		$ 13,280,264		$ 12,794,789		$ 13,856,194		$ 14,294,742	

FISCAL YEARS

MONTH	2007-08 Monthly Expense	2007-08 % of Budget	2008-09 Monthly Expense	2008-09 % of Budget	2009-10 Monthly Expense	2009-10 % of Budget	2010-11 Monthly Expense	2010-11 % of Budget	2011-12 Monthly Expense	2011-12 % of Budget
JULY	$ 777,752	6.31%	$ 789,010	1.39%	$ 852,011	6.66%	$ 800,977	6.18%	$ 871,499	6.45%
AUGUST	888,155	13.21%	883,363	3.37%	918,234	13.83%	905,255	13.17%	942,287	13.73%
SEPT	876,110	20.01%	943,680	10.87%	972,087	21.42%	959,739	20.58%	947,993	21.05%
OCT	938,140	27.30%	955,441	27.04%	936,108	28.74%	925,999	27.73%	955,399	28.42%
NOV	1,498,083	38.94%	1,046,195	35.21%	988,028	36.45%	967,990	35.29%	1,069,921	36.78%
ACTUAL	$ 4,978,240		$ 4,617,689		$ 4,666,468		4,559,960		4,787,099	
BUDGET	$ 12,329,336		$ 12,871,822		$ 12,800,686		$ 12,952,506		$ 13,508,649	

35.43

Adel DeSoto Minburn Community School District
Revenue Totals
November 2011

	PREVIOUS	THIS MONTH	TO DATE	BUDGET (Preliminary)	% OF BUDGET
GOVERNMENTAL FUNDS REVENUE					
GENERAL FUND					
LOCAL SOURCES	$2,446,197.38	$663,659.87	$3,109,857.25	$6,398,471.00	48.60%
STATE SOURCES	1,432,366.57	710,835.41	2,143,201.98	7,571,735.00	28.31%
FEDERAL SOURCES	44,620.73	29,244.85	73,865.58	324,536.00	22.76%
SUBTOTAL	$3,923,184.68	$1,403,740.13	$5,326,924.81	$14,294,742.00	37.26%
SAVE (SILO) FUND	360,923.20	84,277.25	445,200.45	1,076,506.00	41.36%
DEBT SERVICE FUND	437,654.70	93,822.94	531,477.64	1,474,527.00	36.04%
SPECIAL REVENUE FUNDS					
MANAGEMENT FUND	218,921.95	43,985.47	262,907.42	491,075.00	53.54%
PHYSICAL PLANT & EQUIPMENT FUND	52,874.00	10,483.57	63,357.57	121,155.00	52.29%
STUDENT ACTIVITY FUND	151,057.52	37,630.33	188,687.85	355,000.00	53.15%
PROPRIETARY FUNDS REVENUE					
SCHOOL NUTRITION FUND	156,862.64	111,006.24	267,868.88	762,371.00	35.14%
DAY CARE FUND	22,797.96	7,451.24	30,249.20	58,500.00	51.71%
FIDUCIARY FUNDS REVENUE					
SCHOLARSHIP TRUST FUND		0.00	0.00		
AGENCY FUND	14,273.00	39,326.98	53,599.98		
TOTAL ALL FUNDS	$5,338,549.65	$1,831,724.15	$7,170,273.80	$18,633,876.00	

Adel DeSoto Minburn Community School District
Expenditure Totals
November 2011

	PREVIOUS	THIS MONTH	TO DATE	BUDGET (Preliminary)	% OF BUDGET
GOVERNMENTAL FUNDS EXPENDITURE					
GENERAL FUND					
DISTRICT WIDE	$987,067.33	$347,594.76	1,334,662.09	$4,504,965.00	29.63%
HIGH SCHOOL	820,423.59	217,467.21	1,037,890.80	2,764,695.00	37.54%
OLD 6-7 BUILDING	8,889.49	1,559.96	10,449.45	32,050.00	32.60%
MIDDLE SCHOOL 6-8	624,436.68	163,239.99	787,676.67	2,031,266.00	38.78%
DESOTO INTERMEDIATE	583,744.61	145,236.22	728,980.83	1,890,957.00	38.55%
MINBURN ELEMENTARY	4,822.41	986.52	5,808.93	34,750.00	16.72%
ADEL ELEMENTARY	687,794.03	193,836.27	881,630.30	2,249,966.00	39.18%
SUBTOTAL	$3,717,178.14	$1,069,920.93	$4,787,099.07	$13,508,649.00	35.44%
SAVE (SILO) FUND	194,649.44	46,852.00	241,501.44	1,075,000.00	22.47%
DEBT SERVICE FUND	240,967.50	0.00	240,967.50	1,472,835.00	16.36%
SPECIAL REVENUE FUNDS					
MANAGEMENT FUND	193,092.60	-6,938.00	186,154.60	239,759.00	77.64%
PHYSICAL PLANT & EQUIPMENT FUND	91,429.20	0.00	91,429.20	185,000.00	49.42%
STUDENT ACTIVITY FUND	128,235.74	38,645.22	166,880.96	330,000.00	50.57%
PROPRIETARY FUNDS					
SCHOOL NUTRITION FUND	201,622.54	75,855.94	277,478.48	720,311.00	38.52%
DAY CARE FUND	8,160.56	3,771.76	11,932.32	56,352.00	21.17%
FIDUCIARY FUNDS REVENUE					
SCHOLARSHIP TRUST FUND	2,500.00	0.00	2,500.00		
AGENCY FUND	3,435.00	50,164.98	53,599.98		
TOTAL ALL FUNDS	$4,781,270.72	$1,278,272.83	$6,059,543.55	$17,587,906.00	

To The Board of Directors
ADM Community School District
Statement of Current Assets
For Month Ending November 30, 2011

	Governmental Funds						Proprietary Funds		Fiduciary Funds		ALL FUNDS
	10	21	22	36	33	40	61	62	81	91	
	General Operating	Student Activity	Management	Physical Plant & Equipment	Cap Projects Sales Tax	Debt Service	School Nutrition	Day Care	Scholarship	Agency	TOTALS
Previous Month Balance	$ 3,949,272.42	$261,198.93	$ 792,439.43	$113,166.71	$ 743,892.28	$ 466,151.12	$ 114,059.55	$ 59,361.38	$ 550.00	$ 10,838.00	$ 6,510,929.82
Receipts	1,403,740.13	37,630.33	43,985.47	10,483.57	84,277.25	93,822.94	111,006.24	7,451.24	-	39,326.98	1,831,724.15
Previous Month Ins W/H	(2,531.81)						(289.27)	212.33			(2,608.75)
Total Funds Available	$ 5,350,480.74	$ 298,829.26	$ 836,424.90	$ 123,650.28	$ 828,169.53	$ 559,974.06	$ 224,776.52	$ 67,024.95	$ 550.00	$ 50,164.98	$ 8,340,045.22
Disbursements	1,069,920.93	38,645.22	(6,938.00)	-	46,852.00	-	75,855.94	3,771.76	-	50,164.98	1,278,272.83
Ending Balance	$ 4,280,559.81	$ 260,184.04	$ 843,362.90	$ 123,650.28	$ 781,317.53	$ 559,974.06	$ 148,920.58	$ 63,253.19	$ 550.00	$ -	$ 7,061,772.39
Cash in Bank	$ 4,278,790.02	$ 255,564.04	$ 843,362.90	$ 123,650.28	$ 505,950.32	$ 185,055.36	$ 84,100.22	$ 62,338.47	$ 550.00	$ -	$ 6,339,361.61
Cash Change Funds	-						200.00				$ 200.00
ISJIT	2,699.61	4,620.00		-	-		90,309.89	915.00			$ 98,544.50
Investments	-				275,367.21	374,918.70			-	-	$ 650,285.91
Deferred Revenue							(21,936.57)				$ (21,936.57)
LT Liability							(3,737.00)				$ (3,737.00)
Current Month Ins W/H	(929.82)						(15.96)	(0.28)			$ ([illegible]6.06)
Total Current Assets	$ 4,280,559.81	$ 260,184.04	$ 843,362.90	$ 123,650.28	$ 781,317.53	$ 559,974.06	$ 148,920.58	$ 63,253.19	$ 550.00	$ -	$ 7,061,772.39

PRIOR YEAR											
Cash In Bank	$ 2,833,969.28	$ 254,394.29	$ 544,014.91	$ 14,645.15	$ 352,396.64	$ 173,272.52	$ 53,184.27	$ 54,014.61	$ 550.00	$ 710.00	$ 4,281,151.67
Cash Change Funds	-						200.00				$ 200.00
ISJIT	83,501.05	2,940.00		-	-		47,321.10				$ 133,762.15
Investments	-				275,339.61	367,062.01			-	-	$ 642,401.62
Deferred Revenue	-						(27,812.33)				$ (27,812.33)
Liability/Auditor Adj							(2,347.00)				$ (2,347.00)
Total Current Assets	$ 2,917,470.33	$ 257,334.29	$ 544,014.91	$ 14,645.15	$ 627,736.25	$ 540,334.53	$ 70,546.04	$ 54,014.61	$ 550.00	$ 710.00	$ 5,027,356.11

Activity Fund Balance Report - Summary - Exclude Encumbrances

11/2011 - 11/2011

Excluding Zeros; Beginning Month 11/2011; Processing Month 11/2011; Fund 10 ; Fund Balance Account 34 Records Selected

10 GENERAL FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
10 721 000 8010 000	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 721 000 8011 000	ACT PREP FUND BALANCE	280.00	99.00	520.00	0.00	701.00
10 721 000 8090 000	INSTRUMENT RENTAL FUND BALANCE	5,870.70	347.80	105.00	0.00	5,627.90
10 721 000 8180 000	PADLOCKS FUND BALANCE	190.81	0.00	0.00	0.00	190.81
10 721 000 8190 000	TOWELS FUND BALANCE	14,221.67	0.00	0.00	0.00	14,221.67
10 721 000 8200 000	NURSE DONATIONS FUND BALANCE	658.26	317.00	0.00	0.00	341.26
10 721 172 8020 000	HS ART RESALE FUND BALANCE	(761.17)	0.00	0.00	0.00	(761.17)
10 721 172 8025 000	HS ADVISORY PROGRAM FUND BALANCE	405.44	0.00	0.00	0.00	405.44
10 721 172 8035 000	HS CONTRIBUTIONS FUND BALANCE	2,564.47	351.96	661.35	0.00	2,873.86
10 721 172 8040 000	HS BAND RESALE FUND BALANCE	(740.80)	469.11	0.00	0.00	(1,209.91)
10 721 172 8050 000	HS MUSIC FEES FUND BALANCE	7,757.29	1,212.75	60.00	0.00	6,604.54
10 721 172 8070 000	HS METALS RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 721 172 8080 000	HS WOODS RESALE FUND BALANCE	(2,586.11)	31.07	0.00	0.00	(2,617.18)
10 721 172 8110 000	HS STAFF LOUNGE FUND BALANCE	1,985.17	198.81	239.22	0.00	2,025.58
10 721 172 8160 000	HS STUDENT PARKING FUND BAL	1,362.69	0.00	0.00	0.00	1,362.69
10 721 172 8170 000	HS CLASS COMPOSITE FUND BAL	2,385.00	0.00	25.00	0.00	2,410.00
10 721 209 8035 000	8-9 MS CONTRIBUTIONS FUND BALANCE	90.00	0.00	0.00	0.00	90.00
10 721 409 8030 000	AE PACT FUND BALANCE	792.88	0.00	0.00	0.00	792.88
10 721 409 8035 000	AE CONTRIBUTIONS FUND BALANCE	6,156.05	1,828.78	495.39	0.00	4,822.66
10 721 409 8060 000	AE BOOK FAIR FUND BALANCE	3,628.18	1,852.79	2,493.09	0.00	4,268.48
10 721 409 8110 000	AE STAFF LOUNGE FUND BALANCE	522.93	143.95	0.00	0.00	378.98
10 721 412 8035 000	6-8 MS CONTRIBUTIONS FUND BALANCE	5,928.07	152.52	0.00	0.00	5,775.55
10 721 412 8040 000	6-8 MS BAND RESALE FUND BALANCE	690.52	145.12	87.00	0.00	632.40
10 721 412 8060 000	6-8 MS BOOK FAIR FUND BALANCE	3,384.49	0.00	0.00	0.00	3,384.49
10 721 412 8110 000	6-8 MS STAFF LOUNGE FUND BALANCE	5,808.65	17.94	7.81	0.00	5,798.52
10 721 418 8035 000	DS CONTRIBUTIONS FUND BALANCE	11,404.00	479.52	662.85	0.00	11,587.33
10 721 418 8040 000	DS BAND RESALE FUND BALANCE	734.67	142.54	127.00	0.00	719.13
10 721 418 8060 000	DS BOOK FAIR FUND BALANCE	1,713.21	0.00	0.00	0.00	1,713.21
10 721 418 8110 000	DS STAFF LOUNGE FUND BALANCE	881.07	75.98	0.00	0.00	805.09
10 721 421 8035 000	ME CONTRIBUTIONS FUND BALANCE	125.00	0.00	0.00	0.00	125.00
10 721 421 8040 000	ME BAND RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 721 421 8060 000	ME BOOK FAIR FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 721 421 8100 000	ME RIF FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 721 421 8110 000	ME STAFF LOUNGE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
	10 Total:	78,452.75	7,866.64	5,483.71	0.00	76,069.82

Activity Fund Balance Report - Summary - Exclude Encumbrances

11/2011 - 11/2011

Excluding Zeros; Beginning Month 11/2011; Processing Month 11/2011; Fund 21

21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 729 000 7200 950	INTEREST FUND BALANCE	255.26	0.00	70.52	0.00	325.78
21 729 172 6000 920	HS ATHLETIC FUND BALANCE	72,463.13	0.00	0.00	0.00	72,463.13
21 729 172 6645 920	HS CC FUND BALANCE	351.48	932.56	0.00	0.00	(581.08)
21 729 172 6660 920	HS GOLF FUND BALANCE	4,695.25	45.00	0.00	0.00	4,650.25
21 729 172 6675 920	HS CO-ED WEIGHT PROG FUND BAL	0.00	0.00	0.00	0.00	0.00
21 729 172 6710 920	HS BBB FUND BALANCE	4,874.81	420.00	2,138.00	0.00	6,592.81
21 729 172 6720 920	HS FB FUND BALANCE	12,080.57	15,897.58	13,181.50	0.00	9,364.49
21 729 172 6725 920	HS BSC FUND BALANCE	1,841.46	117.75	439.31	0.00	2,163.02
21 729 172 6730 920	HS BSB FUND BALANCE	889.97	129.88	0.00	0.00	760.09
21 729 172 6740 920	HS BTR FUND BALANCE	2,622.25	0.00	1,258.00	0.00	3,880.25
21 729 172 6790 920	HS WR FUND BALANCE	9,779.72	4,902.62	0.00	0.00	4,877.10
21 729 172 6810 920	HS GBB FUND BALANCE	268.40	842.00	1,143.00	0.00	569.40
21 729 172 6815 920	HS VB FUND BALANCE	4,919.33	470.76	126.00	0.00	4,574.57
21 729 172 6825 920	HS GSC FUND BALANCE	1,968.61	119.40	743.97	0.00	2,593.18
21 729 172 6835 920	HS SB FUND BALANCE	5,975.34	0.00	0.00	0.00	5,975.34
21 729 172 6840 920	HS GTR FUND BALANCE	4,397.74	0.00	0.00	0.00	4,397.74
21 729 172 7010 950	BUTTON CLUB FUND BALANCE	63.38	0.00	0.00	0.00	63.38
21 729 172 7055 950	HS PROM FUND BALANCE	3,320.94	0.00	0.00	0.00	3,320.94
21 729 172 7060 950	SPECIAL EVENTS FUND BALANCE	84,090.01	8,387.59	12,095.75	0.00	87,798.17
21 729 172 7065 950	FACILITIES PLANNING COMM FUND BAL	24,696.00	0.00	0.00	0.00	24,696.00
21 729 172 7070 950	DRAMA FUND BALANCE	9,729.84	1,565.64	1,694.00	0.00	9,858.20
21 729 172 7075 950	SPEECH CONTEST FUND BALANCE	981.03	0.00	0.00	0.00	981.03
21 729 172 7080 950	INTERNATIONAL CLUB FUND BALANCE	911.63	52.96	0.00	0.00	858.67
21 729 172 7100 950	NATIONAL HONOR SOCIETY FUND BALANCE	666.58	281.05	297.00	0.00	682.53
21 729 172 7110 950	HS DANZ TEAM FUND BALANCE	1,109.94	0.00	0.00	0.00	1,109.94
21 729 172 7120 950	SADD FUND BALANCE	1,265.40	0.00	0.00	0.00	1,265.40
21 729 172 7140 950	THESPIAN CLUB FUND BALANCE	681.15	220.00	163.35	0.00	624.50
21 729 172 7150 950	HS STUDENT COUNCIL FUND BAL	1,914.20	0.00	21.93	0.00	1,936.13
21 729 172 7170 950	TSA FUND BALANCE	241.26	0.00	1,350.00	0.00	1,591.26
21 729 172 7180 950	YEARBOOK FUND BALANCE	(225.74)	0.00	0.00	0.00	(225.74)
21 729 172 7210 950	HALL OF FAME FUND BALANCE	2,600.00	0.00	0.00	0.00	2,600.00
21 729 172 7230 950	HS CHEERLEADING FUND BALANCE	(652.86)	1,401.00	0.00	0.00	(2,053.86)
21 729 172 7240 950	ADACEMIC DECATHLON FUND BALANCE	535.10	0.00	0.00	0.00	535.10
21 729 209 7155 950	8-9 MS STUDENT COUNCIL FUND BAL	0.00	0.00	0.00	0.00	0.00
21 729 412 7160 950	MS STUDENT COUNCIL FUND BAL	1,214.37	2,334.43	0.00	0.00	(1,120.06)
21 729 412 7180 950	MS YEARBOOK FUND BALANCE	673.38	0.00	2,908.00	0.00	3,581.38
21 729 418 7190 950	DS STUDENT COUNCIL FUND BAL	0.00	0.00	0.00	0.00	0.00
	21 Total:	261,198.93	38,120.22	37,630.33	0.00	260,709.04

ADEL DESOTO MINBURN CSD

BOARD REPORT SUMMARY

December 12, 2011

Fund 10	General Fund	215,297.68
Fund 21	Activity Fund	16,113.26
Fund 22	Management Fund	16,913.50
Fund 33	Capital Projects/SILO	1,382.00
Fund 36	PPEL Fund	91,358.00
Fund 61	Nutrition Fund	20,624.18
Fund 62	Child Care Fund	244.53
	December Payroll – Fund 10	9,983.00

Tim Canney

TIM CANNEY

Kim Roby

KIM ROBY

Kelli Book

KELLI BOOK

Rod Collins

ROD COLLINS

BART BANWART

GASB 54 Assigned Fund Balance					
Old Account #	Description	New Account #	OR	Transfer to New Account #	Description
10 721 000 8010 000	ADULT ED FUND BALANCE	10 741 000 8010 000			
10 721 000 8090 000	INSTRUMENT RENTAL FUND BALANCE	10 741 000 8090 000			
10 721 000 8180 000	PADLOCKS FUND BALANCE			10 759 000 0000 000	UNASSIGNED FUND BALANCE
10 721 000 8190 000	TOWELS FUND BALANCE			10 759 000 0000 000	UNASSIGNED FUND BALANCE
10 721 000 8200 000	NURSE DONATIONS FUND BALANCE	10 741 000 8200 000			
10 721 172 8020 000	HS ART RESALE FUND BALANCE	10 741 172 8020 000			
10 721 172 8025 000	HS ADVISORY PROGRAM FUND BALANCE	10 741 172 8025 000			
10 721 172 8035 000	HS CONTRIBUTIONS FUND BALANCE	10 741 172 8035 000			
10 721 172 8040 000	HS BAND RESALE FUND BALANCE	10 741 172 8040 000			
10 721 172 8050 000	HS MUSIC FEES FUND BALANCE	10 741 172 8050 000			
10 721 172 8080 000	HS WOODS RESALE FUND BALANCE	10 741 172 8080 000			
10 721 172 8110 000	HS STAFF LOUNGE FUND BALANCE	10 741 172 8110 000			
10 721 172 8160 000	HS STUDENT PARKING FUND BALANCE			10 759 000 0000 000	UNASSIGNED FUND BALANCE
10 721 172 8170 000	HS CLASS COMPOSITE FUND BALANCE	10 741 172 8170 000			
10 721 209 8035 000	8-9 MS CONTRIBUTIONS FUND BALANCE			10 741 412 8035 000	6-8 MS CONTRIBUTIONS FUND BALANCE
10 721 409 8030 000	AE PACT FUND BALANCE	10 741 409 8030 000			
10 721 409 8035 000	AE CONTRIBUTIONS FUND BALANCE	10 741 409 8035 000			
10 721 409 8060 000	AE BOOK FAIR FUND BALANCE	10 741 409 8060 000			
10 721 409 8110 000	AE STAFF LOUNGE FUND BALANCE	10 741 409 8110 000			
10 721 412 8035 000	6-8 MS CONTRIBUTIONS FUND BALANCE	10 741 412 8035 000			
10 721 412 8040 000	6-8 MS BAND RESALE FUND BALANCE	10 741 412 8040 000			
10 721 412 8060 000	6-8 MS BOOK FAIR FUND BALANCE	10 741 412 8060 000			
10 721 412 8110 000	6-8 MS STAFF LOUNGE FUND BALANCE	10 741 412 8110 000			
10 721 418 8035 000	DS CONTRIBUTIONS FUND BALANCE	10 741 418 8035 000			
10 721 418 8040 000	DS BAND RESALE FUND BALANCE	10 741 418 8040 000			
10 721 418 8060 000	DS BOOK FAIR FUND BALANCE	10 741 418 8060 000			
10 721 418 8110 000	DS STAFF LOUNGE FUND BALANCE	10 741 418 8110 000			
10 721 421 8035 000	ME CONTRIBUTIONS FUND BALANCE			10 741 418 8035 000	DS CONTRIBUTIONS FUND BALANCE

Environmentally Preferable Cleaning Products Mandate

Opt-Out Resolution

Pursuant to Iowa Code 8A.318, the Adel DeSoto Minburn Community School District, after an evaluation and assessment of its needs, facilities, and finances has made the decision it will not participate in the Environmentally Preferable Cleaning Mandate for the following reasons:

> Capital Sanitary Supply conducted a Green Cleaning Audit in the summer of 2011 and found that the District is currently using several "green" products already. Although Capital Sanitary Supply suggested changes to improve our percentage of "green" product usage, our District does not feel the need to make immediate changes as custodial staff are satisfied with some current products.

The Adel Desoto Minburn Community School District will use environmentally preferable products when it is feasible for the District to do so.

Passed and Approved: 12/12/11

Board President: Tim C[illegible]

Board Secretary: Nancy Gee