



Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

TO: Board of Directors
FROM: Greg Dufoe, Superintendent
SUBJECT: Memorandum for January 10, 2011

Our Board meeting will start with a chance to hear from Steve and Jessica Gomke, residents of DeSoto. They recently donated AEDs to both Adel Elementary and DeSoto Intermediate. I thought it appropriate to thank them on behalf of the Board of Education. Steve and Jessica will share their story of their son John and the charity they operate in his memory.

Honoring Excellence:

Liz Severidt will be this month's Honoring Excellence recipient. Liz is so widely respected in our district and throughout the area for her ability as our Food Service Director. Kim Timmerman will introduce her to the Board and say a few words from her nomination letter.

Personnel contracts:

I recommend the following resignation/termination:

Mark McMahon, ass't. golf coach

I recommend the following new contracts:

Julie Carpenter, HS teacher associate, step 8, effective 1/4/11

Rikki Kuhns, Ass't. HS cheerleading coach, step 1, effective 12/27/10

Kathy Wisgerhof, route driver, step 1, effective 1/10/11

I announce the following transfers:

Lisa Jones, from Ass't. HS Cheerleading Coach to Head HS Cheerleading Coach, effective 12/20/10

Pending resignations:

None

Hazardous chemical program (Exhibit 1): The exhibit outlines the district's program to address the requirements of the federal and state laws governing hazardous chemicals in the workplace. I recommend approval of its continuation.

EARLY START CALENDAR PUBLIC HEARING

This hearing provides an opportunity for anyone to address the Board regarding a school start prior to what is allowed by Iowa code for 2011-12. The public notice was published in the Dallas County News. We have not had comments or feedback at the central office.

EARLY START CALENDAR APPLICATION

I recommend the Board approve an early start calendar application. We would note this on our Spring BEDS report to the Department of Education. This application allows us to start school earlier than Iowa code, as mentioned earlier. In administrative reports, I will be discussing our draft calendar for 2011-12.

"Experiencing Success Today, Achieving Dreams Tomorrow"

ADVANCED PLACEMENT COMMITTEE MEMBERSHIP (Exhibit 2)

I recommend approval of the Advanced Placement Committee membership list. This group met last week and Lee will give a report on that meeting in administrative reports.

ADMINISTRATIVE REPORTS – Discussion items

2011-12 budget discussion (Exhibit 3)

Included in your packet are several documents Nancy will review with the Board. This month really begins the budget development process. We are really dependent on the legislature setting allowable growth. Estimates at this point range anywhere from -2% to 2%. In any case, we are gearing up for another difficult budget year. Please review the documents over the weekend and come with questions for Nancy and me.

2011-12 draft calendar (Exhibit 4)

Included in your packet are the two draft calendars we are working with, along with "talking points" for each calendar.

Our principals have shared these drafts with their respective staffs and gathered their feedback. They will be on hand to share.

Please review the calendars and we will discuss and get your feedback at the meeting. I hope to bring a recommendation to the Board for approval at the February meeting.

Advanced Placement committee update

We had our first AP Committee meeting on January 5. The meeting went very well and we are meeting again on January 19 to continue. The meeting really focused on area schools and their practices regarding AP and weighted grades, our current reporting system on report cards and transcripts (which everyone really seems to like) and research that supports weighting AP courses. Lee will provide a brief update to the Board on Monday night.

ITEDs – conference comparisons (Exhibit 5)

Lee will also briefly talk about ITEDs and the High School's efforts to motivate students. This effort includes sharing with students our scores compared to our conference schools. Enclosed in your packets are the tables Lee has used to show how we did last year. Motivation on the ITED tests are always an issue for high schools and we are so used to competing in sports against these schools . . . it is nice to turn that competitiveness towards academics as well.

ADM Quick News (Exhibit 6)

We are working on a new communication tool called "ADM Quick News". This will be a weekly email sent out to those who join and will include important district events, honors and celebrations for students and staff, and other school related information. Debbie Stiles will be managing this for me and we will be relying on information sent to us by school personnel. We are hoping to launch sometime this winter.

Open Enrollment In for 2010-11

Jude McIntire-Reynolds, 2nd grade, from Earlham to ADM (good cause – previously OE in from WCV)

Open Enrollment In for 2011-12

Natalie Schuett, K, from Waukee to ADM (met timeline)

Madison Siefken, K, from Waukee to ADM (met timeline)

"Experiencing Success Today, Achieving Dreams Tomorrow"

Open Enrollment out for 2011-12

Wyre Downs, K, from ADM to Waukee (met timeline)

Important dates:

January 10th-14th

January 17

February 2

February 14

HS ITEDs

No school – teacher professional development

1:00 dismissal – teacher professional development

BOD regular meeting

ADMHS

Adel DeSoto Minburn High School

801 Nile Kinnick Drive South

Adel, Iowa 50003

515-993-4584 fax: 515-993-3025

Lee Griebel - Principal

Doug Gee - Activities Director

December 20, 2010

ADM Advanced Placement Committee

Dear Committee members,

I would like to start off by saying thank you for volunteering to be part of the ADM AP Committee. The committee's first scheduled meeting is January 5th, 2011 at 4:30 p.m. to 5:30 p.m in the ADM Board Room. Through our discussions we will develop a recommendation to take to the ADM Board of Education in February. This committee will help shape the future of ADM High School and the opportunities our students have. Below I have included the agenda items that this committee will discuss.

1. Introductions
2. Discussion Items
 - a. Review area school practices
 - i. Ankeny, Dallas Center Grimes, Des Moines, Johnston, Southeast Polk, Urbandale, Waukee, West Des Moines.
 - ii. Review research.
 - b. Weighted Grades
 - i. Continue with what we are currently doing? (both weighted and unweighted on report cards and transcripts; both weighted and unweighted class ranks on transcripts). 2013 minimum.
 - ii. Transfer in AP courses
 1. Weighting for other transfer in courses: IB courses, On-Line courses, DMACC courses, and College courses.
 - iii. Quality points: .5 or 1.0?
 - iv. Continue our time line or implement for a different "class"?
 - c. Communication Plan
 - i. How will we communicate this?
 - ii. What needs to be in the communication?

Again, thank you for your time and commitment. If you have questions please contact me at 515-993-4584.

Sincerely,

Lee Griebel
Principal
ADM High School

FINANCIAL REPORT

December 31, 2010

Adel DeSoto Minburn CSD

**FINANCIAL
SNAPSHOT**

DECEMBER 31, 2010

GENERAL FUND REVENUES PRIOR YEAR COMPARISON

GENERAL FUND EXPENDITURES PRIOR YEAR COMPARISON

ACTIVITY FUND BALANCE REPORT

MANAGEMENT FUND MONTHLY REVENUE AND EXPENDITURE REPORT

PPEL FUND MONTHLY REVENUE AND EXPENDITURE REPORT

CAPITAL PROJECTS/SILO FUND MONTHLY REVENUE AND EXPENDITURE REPORT

DEBT SERVICE FUND MONTHLY REVENUE AND EXPENDITURE REPORT

NUTRITION FUND MONTHLY REVENUE AND EXPENDITURE REPORT

CHILD CARE FUND MONTHLY REVENUE AND EXPENDITURE REPORT

STATEMENT OF CURRENT ASSETS FOR ALL FUNDS

ADM Community School District
General Fund Revenues
Prior Year Comparison

FY 2011	July	August	September	October	November	December	Total
Local	136,924	92,803	491,659	1,654,079	551,250	83,606	3,010,320
State	0	11,700	655,438	653,018	660,088	1,240,565	3,220,809
Federal	53,499	23,375	14,850	70,915	82,125	85,127	329,890
Other	0	0	0	0	0	0	0
Total	190,423	127,878	1,161,947	2,378,012	1,293,463	1,409,298	6,561,019

FY 2010	July	August	September	October	November	December	Total
Local	96,066	201,629	408,780	1,479,592	582,736	122,545	2,891,348
State	0	10,154	624,873	621,629	551,574	1,071,227	2,879,457
Federal	7,546	18,091	67,026	61,896	171,888	71,780	398,227
Other	0	1,500	0	6,534	13,566	0	21,600
Total	103,613	231,374	1,100,680	2,169,650	1,319,763	1,265,552	6,190,632

Difference **370,388**



ADM Community School District
General Fund Expenses
Prior Year Comparison

PAYROLL							
FY 2011	July	August	September	October	November	December	Total
Salaries	624,084	647,049	668,271	677,998	703,075	685,848	4,006,325
Benefits	150,921	154,196	164,437	165,149	166,353	165,031	966,088
Total	775,005	801,245	832,709	843,148	869,428	850,879	4,972,413

FY 2010	July	August	September	October	November	December	Total
Salaries	658,239	647,273	682,685	683,379	701,820	688,873	4,062,269
Benefits	150,441	150,741	160,227	159,567	162,216	158,627	941,819
Total	808,680	798,014	842,912	842,946	864,036	847,500	5,004,088

Difference -31,674

OPERATING EXPENSES							
FY 2011	July	August	September	October	November	December	Total
Operating Expenses	25,972	104,010	127,031	82,852	97,886	718,616	1,156,366

FY 2010	July	August	September	October	November	December	Total
Operating Expenses	43,332	120,220	129,175	93,162	123,993	693,180	1,203,063

December expenses include AEA Flowthrough.

Difference -46,696

TOTAL EXPENSES							
FY 2011	July	August	September	October	November	December	Total
Totals	800,977	905,255	959,740	926,000	967,314	1,569,525	6,128,811

FY 2010	July	August	September	October	November	December	Total
Totals	852,012	918,234	972,087	936,108	988,029	1,540,680	6,207,150

Difference -78,339

December expenses include AEA Flowthrough.



Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2010 - 12/2010

Excluding Zeros; Beginning Month 07/2010; Processing Month 12/2010; Fund 21

21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 719 000 7200 950	INTEREST FUND BALANCE	8,073.89	0.00	337.44	0.00	8,411.33
21 719 172 6645 920	HS CC FUND BALANCE	493.99	2,458.63	3,105.00	0.00	1,140.36
21 719 172 6660 920	HS GOLF FUND BALANCE	5,312.39	2,249.40	5,970.00	0.00	9,032.99
21 719 172 6675 920	HS CO-ED WEIGHT PROG FUND BAL	1,526.23	2,050.00	2,150.00	0.00	1,626.23
21 719 172 6710 920	HS BBB FUND BALANCE	6,008.18	6,416.00	5,482.00	0.00	5,074.18
21 719 172 6720 920	HS FB FUND BALANCE	(1,814.94)	38,974.82	41,486.63	0.00	696.87
21 719 172 6725 920	HS BSC FUND BALANCE	1,705.02	912.25	1,856.00	0.00	2,648.77
21 719 172 6730 920	HS BSB FUND BALANCE	(316.66)	2,527.93	7,564.50	0.00	4,719.91
21 719 172 6740 920	HS BTR FUND BALANCE	1,349.59	3,490.32	7,048.00	0.00	4,907.27
21 719 172 6790 920	HS WR FUND BALANCE	4,723.58	1,579.51	1,810.00	0.00	4,954.07
21 719 172 6810 920	HS GBB FUND BALANCE	(293.00)	6,126.20	7,521.00	0.00	1,101.80
21 719 172 6815 920	HS VB FUND BALANCE	(1,556.34)	9,731.21	15,381.24	0.00	4,093.69
21 719 172 6825 920	HS GSC FUND BALANCE	566.55	2,134.48	2,720.00	0.00	1,152.07
21 719 172 6835 920	HS SB FUND BALANCE	856.93	2,318.19	18,011.50	0.00	16,550.24
21 719 172 6840 920	HS GTR FUND BALANCE	337.90	1,779.00	3,615.00	0.00	2,173.90
21 719 172 6870 920	HS G SWIM FUND BALANCE	81,424.17	17,289.28	4,018.00	0.00	68,152.89
21 719 172 7010 950	BUTTON CLUB FUND BALANCE	63.38	0.00	0.00	0.00	63.38
21 719 172 7055 950	HS PROM FUND BALANCE	2,585.76	0.00	0.00	0.00	2,585.76
21 719 172 7060 950	SPECIAL EVENTS FUND BALANCE	40,355.38	21,261.11	36,655.55	0.00	55,749.82
21 719 172 7065 950	FACILITIES PLANNING COMM FUND BAL	10,425.00	0.00	5,000.00	0.00	15,425.00
21 719 172 7070 950	DRAMA FUND BALANCE	11,435.66	3,645.44	3,726.10	0.00	11,516.32
21 719 172 7075 950	SPEECH CONTEST FUND BALANCE	997.30	0.00	0.00	0.00	997.30
21 719 172 7080 950	INTERNATIONAL CLUB FUND BALANCE	571.13	0.00	0.00	0.00	571.13
21 719 172 7100 950	NATIONAL HONOR SOCIETY FUND BALANCE	317.50	307.50	570.00	0.00	580.00
21 719 172 7110 950	HS DANZ TEAM FUND BALANCE	1,285.87	1,492.96	3,271.00	0.00	3,063.91
21 719 172 7120 950	SADD FUND BALANCE	319.52	43.85	509.25	0.00	784.92
21 719 172 7140 950	THESPIAN CLUB FUND BALANCE	1,056.00	65.00	310.35	0.00	1,301.35
21 719 172 7150 950	HS STUDENT COUNCIL FUND BAL	1,189.47	4,021.97	4,115.47	0.00	1,282.97
21 719 172 7170 950	TSA FUND BALANCE	2,188.74	1,451.12	1,950.00	0.00	2,687.62
21 719 172 7180 950	YEARBOOK FUND BALANCE	10,262.46	12,049.95	6,781.25	0.00	4,993.76
21 719 172 7210 950	HALL OF FAME FUND BALANCE	0.00	0.00	2,600.00	0.00	2,600.00
21 719 172 7230 950	HS CHEERLEADING FUND BALANCE	2,422.55	5,251.94	4,962.25	0.00	2,132.86
21 719 209 7155 950	8-9 MS STUDENT COUNCIL FUND BAL	649.06	0.00	0.00	(649.06)	0.00
21 719 412 7160 950	MS STUDENT COUNCIL FUND BAL	(65.22)	2,385.90	2,018.43	649.06	216.37
21 719 412 7180 950	MS YEARBOOK FUND BALANCE	0.00	0.00	2,186.00	0.00	2,186.00
21 719 418 7190 950	DS STUDENT COUNCIL FUND BAL	(167.08)	0.00	0.00	0.00	(167.08)
21	Total:	194,289.96	152,013.96	202,731.96	0.00	245,007.96

Monthly Revenue/Expenditure

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del-DeSoto-Minburn CSD

2 MANAGEMENT LEVY FUND

		7/1/2010	8/1/2010	9/1/2010	10/1/2010	11/1/2010	12/1/2010	Total
Revenue								
2 0000 1111 000 0000	REGULAR TAXES	3,903.46	392.49	43,694.34	163,258.20	31,367.34	6,933.95	249,549.78
2 0000 1171 000 0000	UTILITIES EXCISE	0.00	0.00	100.17	0.00	10,587.53	0.00	10,687.70
2 0000 1191 000 0000	MOBILE HOME TAX	54.66	65.40	163.76	169.81	102.79	33.27	589.69
2 0000 1510 000 0000	INTEREST ON	188.67	0.00	175.82	117.16	129.59	148.78	760.02
2 0000 1980 000 0000	REFUND OF PRIOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2 0000 1999 000 0000	MISC LOCAL REVENUE	25.00	0.00	0.00	0.00	0.00	0.00	25.00
2 0000 3801 000 0000	MILITARY CREDIT	0.00	0.00	0.00	0.00	229.48	0.00	229.48
2 0000 3802 000 0000	MACH & EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenue		4,171.79	457.89	44,134.09	163,545.17	42,416.73	7,116.00	261,841.67

Expenditure								
22 0000 1000 100 0000 250	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22 0000 1000 100 0000 260	WORKER'S COMPENSATION	0.00	75,549.29	0.00	0.00	0.00	0.00	75,549.29
22 0000 1100 100 0000 239	EARLY RETIREMENT	0.00	0.00	111,122.00	0.00	0.00	0.00	111,122.00
22 0000 2120 000 0000 239	EARLY RETIREMENT	0.00	0.00	21,221.20	0.00	0.00	0.00	21,221.20
22 0000 2319 000 0000 525	PROFESSIONAL	0.00	7,864.00	0.00	0.00	0.00	0.00	7,864.00
22 0000 2319 000 0000 526	ERRORS & OMISSIONS	0.00	5,882.00	0.00	0.00	0.00	0.00	5,882.00
22 0000 2410 000 0000 239	EARLY RETIREMENT	0.00	0.00	10,455.98	0.00	0.00	0.00	10,455.98
22 0000 2510 000 0000 239	EARLY RETIREMENT	0.00	0.00	32,501.92	0.00	0.00	0.00	32,501.92
22 0000 2600 000 0000 250	UNEMPLOYMENT	4,355.00	0.00	0.00	1,844.00	0.00	0.00	6,199.00
22 0000 2600 000 0000 260	WORKER'S COMPENSATION	0.00	68.60	0.00	0.00	0.00	0.00	68.60
22 0000 2600 000 0000 521	BLDG/PROP INSURANCE	14,012.25	52,306.00	14,012.25	0.00	0.00	14,012.25	94,342.75
22 0000 2600 000 0000 522	GENERAL AUTO/BUS	(252.00)	4,667.00	0.00	0.00	0.00	0.00	4,415.00
22 0000 2600 000 0000 524	LIABILITY INSURANCE	0.00	6,933.00	0.00	0.00	0.00	0.00	6,933.00
22 0000 2700 000 0000 522	GENERAL AUTO/BUS	(47.00)	8,804.00	494.00	0.00	0.00	0.00	9,251.00

Expenditure	18,068.25	162,073.89	189,807.35	1,844.00	0.00	14,012.25	385,805.74
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Management Fund is funded with property tax dollars.

Expenses to the Managemnt Fund include unemployment claims, early retirement payments, and worker's compensation insurance, liability insurance, building and property insurance and the equipment breakdown insurance.

Note: The majority of expenses for this fiscal year have been spent. Additional expenses remaining are quarterly payment to Specialty Underwriters for the equipment breakdown insurance and unemployment claims.



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del-DeSoto-Minburn CSD

Monthly Revenue/Expenditure

3 PHYSICAL PLANT & EQUIP LEVY FUND

		7/1/2010	8/1/2010	9/1/2010	10/1/2010	11/1/2010	12/1/2010	Total
Revenue								
3 0000 1111 000 0000	REGULAR TAXES	951.92	95.65	10,507.46	38,653.21	7,839.94	1,666.81	59,714.99
3 0000 1171 000 0000	UTILITIES EXCISE	0.00	0.00	22.06	0.00	2,332.88	0.00	2,354.94
3 0000 1191 000 0000	MOBILE HOME TAX	12.04	14.39	36.13	37.44	22.66	7.36	130.02
3 0000 1510 000 0000	INTEREST ON	30.33	0.00	28.58	0.00	18.94	0.00	77.85
3 0000 1980 000 0000	REFUND OF PRIOR YEARS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 0000 1999 000 0000	MISC LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 0000 3801 000 0000	MILITARY CREDIT	0.00	0.00	0.00	0.00	53.38	0.00	53.38
3 0000 3802 000 0000	MACH & EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 0000 5313 000 0000	SALE OF REAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenue		994.29	110.04	10,594.23	38,690.65	10,267.80	1,674.17	62,331.18

9 Expenditure

23 0000 1000 100 0000 734	DISTRICT COMPUTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 0000 2232 000 0000 734	DISTRICT	0.00	0.00	0.00	0.00	26,999.00	0.00	26,999.00
23 0000 2317 000 0000 342	SALE OF REAL ESTATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 0000 2317 000 0000 349	SALE OF REAL ESTATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 0000 2319 000 0000 343	ARCHITECT/ENGINEER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 0000 2510 000 0000 832	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 0000 2510 000 0000 835	SHORT TERM LOAN	0.00	0.00	0.00	0.00	11.67	0.00	11.67
23 0000 2650 000 0000 732	DISTRICT VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 0000 2650 121 0000 732	DR ED VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 0000 2700 000 0000 732	BUSES	0.00	0.00	80,579.00	0.00	0.00	0.00	80,579.00
23 0418 4700 000 0000 739	OTHER EQUIPMENT	0.00	0.00	41,586.00	0.00	0.00	0.00	41,586.00
Expenditure		0.00	0.00	122,165.00	0.00	27,010.67	0.00	149,175.67

PPEL Fund is funded with property tax dollars.

Expenses to the PPEL Fund include the purchase of a new bus, computers, and a new boiler.



Monthly Revenue/Expenditure

		7/1/2010	8/1/2010	9/1/2010	10/1/2010	11/1/2010	12/1/2010	Total
3	<u>CAPITAL PROJECTS SILO FUND</u>							
	Revenue							
3	0000 1121 000 1121 LOCAL OPTION SALES &	65,492.02	68,883.19	90,955.45	150,077.12	241,366.51	99,506.06	716,280.35
3	0000 1510 000 0000 INTEREST	39.50	2.37	48.88	39.13	39.82	101.45	271.15
3	0000 1920 000 0000 CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue	65,531.52	68,885.56	91,004.33	150,116.25	241,406.33	99,607.51	716,551.50
	Expenditure							
3	0000 4600 000 0000 450 8-9 BLDG SITE IMP	0.00	0.00	4,780.00	0.00	0.00	0.00	4,780.00
3	0000 6240 000 0000 910 SILO FUND TRANSFERS	34,634.00	34,634.00	34,634.00	34,634.00	34,634.00	34,634.00	207,804.00
3	0000 6900 000 0000 990 DOWNWARD ADJ PRIOR YR	0.00	0.00	0.00	67,204.17	0.00	0.00	67,204.17
3	0172 4600 000 0000 450 HS SITE IMP	0.00	0.00	3,250.00	0.00	0.00	0.00	3,250.00
3	0172 4700 000 0000 343 HS BLDG IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0172 4700 000 0000 450 HS BLDG IMP	750.00	32,261.85	54,673.00	1,180.55	0.00	12,161.43	101,026.83
3	0209 4700 000 0000 450 8-9 MS BLDG IMP	0.00	0.00	1,882.00	0.00	0.00	0.00	1,882.00
3	0409 4500 000 0000 343 AE BLDG ARCHITECTURAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0409 4500 000 0000 450 AE BLDG CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0409 4600 000 0000 450 AE SITE IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0409 4700 000 0000 450 AE BLDG IMP	1,233.60	4,905.00	12,530.12	949.00	1,193.30	1,864.18	22,675.20
3	0412 4600 000 0000 343 6-7 MS SITE IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0412 4600 000 0000 450 6-7 MS SITE IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0412 4700 000 0000 343 6-7 MS BLDG IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0412 4700 000 0000 450 6-7 MS BLDG IMP	0.00	2,457.00	467.90	0.00	0.00	1,633.28	4,558.18
3	0418 4500 000 0000 450 DS BLDG CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0418 4600 000 0000 450 DS SITE IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0418 4700 000 0000 343 DS BLDG IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0418 4700 000 0000 450 DS BLDG IMP	375.00	14,477.00	15,447.88	337.22	85.00	2,946.60	33,668.70
3	0421 4600 000 0000 450 ME SITE IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0421 4700 000 0000 343 ME BLDG IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	0421 4700 000 0000 450 ME BLDG IMP	(6,000.00)	5,445.00	1,092.06	11,055.00	(5,250.00)	3,773.42	10,115.48
	Expenditure	30,992.60	94,179.85	128,756.96	115,359.94	30,662.30	57,012.91	456,964.56

The Capital Projects (SILO) Fund is funded with sales tax revenue.

Revenues have declined due to the economic downturn.

Expenses to the Capital Projects Fund include revenue bond payments, remodeling and construction costs, and HVAC expenses.

Some of the funds are also used to reduce the debt service levy.



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Monthly Revenue/Expenditure

		7/1/2010	8/1/2010	9/1/2010	10/1/2010	11/1/2010	12/1/2010	Total	
0	DEBT SERVICE FUND								
	Revenue								
0	0000 1111 000 0000	REGULAR TAXES	5,636.35	566.12	62,207.65	228,839.18	46,414.18	9,868.25	353,531.73
0	0000 1171 000 0000	UTILITIES EXCISE	0.00	0.00	130.67	0.00	13,811.59	0.00	13,942.26
0	0000 1191 000 0000	MOBILE HOME TAX	71.34	85.33	213.71	221.64	134.19	43.41	769.62
0	0000 1510 000 0000	INTEREST	12.27	1.92	15.26	40.57	32.59	52.57	155.18
0	0000 3801 000 0000	MILITARY CREDIT	0.00	0.00	0.00	0.00	315.99	0.00	315.99
0	0000 3802 000 0000	MACH & EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0000 5112 000 5100	ISSUANCE OF REFUNDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0000 5130 000 5130	ISSUANCE OF BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0000 5233 000 0000	FUND TRANSFERS IN	34,634.00	34,634.00	34,634.00	34,634.00	34,634.00	34,634.00	207,804.00
	Revenue	40,353.96	35,287.37	97,201.29	263,735.39	95,342.54	44,598.23	576,518.78	
	Expenditure								
0	0000 5000 000 0000 349	OTHER PURCHASED SERV	350.00	0.00	0.00	0.00	0.00	0.00	350.00
0	0000 5000 000 0000 831	REDEMPTION OF PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0000 5000 000 0000 832	INTEREST	30,300.00	0.00	0.00	227,192.50	0.00	0.00	257,492.50
0	0000 5000 000 0000 835	DISCOUNT ON ISSUANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0000 5000 000 0000 920	PAYMENTS TO ESCROW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expenditure	30,650.00	0.00	0.00	227,192.50	0.00	0.00	257,842.50	



Monthly Revenue/Expenditure

		7/1/2010	8/1/2010	9/1/2010	10/1/2010	11/1/2010	12/1/2010	Total
51	SCHOOL NUTRITION FUND							
	Revenue							
51 0000 1510 000 0000	INTEREST	9.99	0.00	9.63	15.71	13.06	12.40	60.79
51 0000 1611 000 1611	STUDENT LUNCHES	0.00	22,772.20	41,605.10	42,862.10	41,054.50	32,589.99	180,883.89
51 0000 1612 000 1612	STUDENT BREAKFASTS	0.00	789.90	2,725.20	3,208.80	3,361.80	3,034.50	13,120.20
51 0000 1613 000 1613	STUDENT MILK SALES	0.00	1,288.00	2,088.50	1,809.55	1,691.55	1,493.10	8,370.70
51 0000 1621 000 1621	ALA CARTE SALES	0.00	3,389.15	8,259.55	6,497.90	6,630.10	5,210.65	29,987.35
51 0000 1622 000 1622	ADULT LUNCHES	0.00	417.00	1,086.00	1,200.00	1,092.00	954.00	4,749.00
51 0000 1623 000 1623	ADULT BREAKFASTS	0.00	7.50	9.00	6.00	0.00	3.00	22.50
51 0000 1631 000 1631	FOOD SERVED OR SOLD	0.00	0.00	0.00	114.48	3,573.65	41.25	3,729.38
51 0000 1632 000 1632	FOOD SERVED OR SOLD	0.00	0.00	0.00	0.00	2,968.15	54.05	3,022.20
51 0000 1920 000 0000	DONATIONS	0.00	7.45	0.00	19.15	(7.00)	0.00	19.60
51 0000 1980 000 0000	REFUND OF PRIOR YR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51 0000 1991 000 0000	SALE OF MATERIALS	0.00	1,150.50	1,356.95	1,503.20	2,274.60	1,987.70	8,272.95
51 0000 1998 000 0000	FOOD REBATES & COUPON	0.00	75.00	0.00	0.00	2,117.20	0.00	2,192.20
51 0000 1999 000 0000	MISC LOCAL REVENUE	0.00	9.00	10.00	10.00	5.00	10.00	44.00
51 0000 3251 000 3251	SCHOOL LUNCH CASH	0.00	0.00	498.44	906.96	915.76	880.48	3,201.64
51 0000 3252 000 3252	SCHOOL BREAKFAST CASH	0.00	0.00	32.01	98.10	113.82	120.30	364.23
51 0000 4552 000 4552	NATIONAL SCHOOL	0.00	0.00	929.54	2,603.00	2,982.56	3,176.68	9,691.78
51 0000 4553 000 4553	NATIONAL SCHOOL LUNCH	0.00	0.00	11,062.24	19,936.28	19,291.36	18,700.90	68,990.78
51 0000 4672 000 4672	USDA FOOD PRODUCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51 0000 4951 000 4951	COMMODITIES RECEIVED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51 0000 5233 000 0000	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51 0000 5311 000 0000	COMPENSATION FOR LOSS	0.00	0.00	0.00	900.00	0.00	0.00	900.00
8	Revenue	9.99	29,905.70	69,672.16	81,691.23	88,078.11	68,269.00	337,626.19



				7/1/2010	8/1/2010	9/1/2010	10/1/2010	11/1/2010	12/1/2010	Total		
1	<u>SCHOOL NUTRITION FUND</u>											
	<u>Expenditure</u>											
1	0000	2510	000	0000 151	CASHIER SALARY	0.00	0.00	946.88	965.63	1,115.63	759.38	3,787.52
1	0000	2510	000	0000 211	CASHIER DISABILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	2510	000	0000 213	CASHIER LIFE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	2510	000	0000 220	CASHIER FICA	0.00	0.00	72.44	73.87	85.35	58.09	289.75
1	0000	2510	000	0000 231	CASHIER IPERS	0.00	0.00	65.81	67.11	77.54	52.78	263.22
1	0000	2510	000	0000 273	CASHIER MEDICAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	2510	000	0000 530	COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	2510	000	0000 832	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	2530	000	0000 430	COPIER REPAIR/MAINT	0.00	6.20	12.62	8.36	3.80	2.57	33.55
1	0000	2560	000	0000 540	PUBLIC INFORMATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	2572	000	0000 540	RECRUITMENT ADS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	2574	000	0000 580	TRAVEL	0.00	0.00	0.00	0.00	0.00	64.14	64.14
1	0000	2584	000	0000 652	TECHNOLOGY-RELATED	0.00	1,200.00	0.00	0.00	0.00	309.00	1,509.00
1	0000	2586	000	0000 653	ADMIN TECH	0.00	0.00	241.56	59.50	0.00	0.00	301.06
1	0000	2600	000	0000 191	SERVICE WORKER	0.00	0.00	0.00	34.55	3,084.40	1402.00	4,520.95
1	0000	2600	000	0000 211	DISABILITY INSURANCE	0.00	0.00	0.00	0.08	7.10	3.22	10.40
1	0000	2600	000	0000 220	FICA	0.00	0.00	0.00	2.66	235.95	107.26	345.87
1	0000	2600	000	0000 231	IPERS	0.00	0.00	0.00	2.41	214.36	97.46	314.23
1	0000	2620	000	0000 622	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	2640	000	0000 433	EQUIPEMT	0.00	0.00	4,096.36	98.34	78.38	0.00	4,273.08
1	0000	2640	000	0000 440	VENDING MACHINE	0.00	0.00	534.96	267.48	267.48	267.48	1,337.40
1	0000	2640	000	0000 680	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	3110	000	0000 191	FOOD SERVICE EMPLOYEE	16,849.64	16,907.56	19,110.75	18,991.31	19,095.63	18129.46	109,084.35
1	0000	3110	000	0000 192	FOOD SERVICE SUB	0.00	0.00	266.16	582.08	524.87	325.87	1,698.98
1	0000	3110	000	0000 211	DISABILITY INSURANCE	34.38	34.51	36.45	36.45	29.35	36.45	207.59
1	0000	3110	000	0000 213	LIFE INSURANCE	80.65	80.65	88.23	88.23	88.23	88.04	514.03
1	0000	3110	000	0000 220	FICA	1,259.08	1,263.49	1,455.10	1,467.45	1,471.05	1381.94	8,298.11
1	0000	3110	000	0000 231	IPERS	1,171.06	1,175.08	1,328.19	1,319.90	1,327.14	1259.96	7,581.33
1	0000	3110	000	0000 271	EMPLOYEE PHYSICALS	0.00	0.00	35.00	0.00	0.00	0.00	35.00
1	0000	3110	000	0000 273	MEDICAL INSURANCE	1,467.97	1,467.97	1,467.05	1,467.05	1,467.05	1456.53	8,793.62
1	0000	3110	000	0000 611	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	3110	000	0000 615	SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	3110	000	0000 618	GENERAL SUPPLIES	0.00	3,388.10	2,333.55	965.97	2,147.40	2,141.17	10,976.19
1	0000	3110	000	0000 631	PURCHASED FOOD	0.00	26,618.18	30,596.14	30,870.83	34,680.46	22,130.22	144,895.83
1	0000	3110	000	0000 734	TECHNOLOGY-RELATED	0.00	0.00	0.00	0.00	0.00	1,099.00	1,099.00
1	0000	3110	000	0000 790	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	3110	000	4951 639	COMMODITIES CONSUMED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	6600	000	0000 940	LOSSES ON SALE OF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0000	6900	000	0000 990	DOWNWARD ADJUST TO FUND E	0.00	0.00	0.00	2,347.00	0.00	0.00	2,347.00
	Expenditure					20,862.78	52,141.74	62,687.25	59,716.26	66,001.17	51,172.02	312,581.22



del-DeSoto-Minburn CSD

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Monthly Revenue/Expenditure

		7/1/2010	8/1/2010	9/1/2010	10/1/2010	11/1/2010	12/1/2010	Total
2	CHILD CARE FUND							
	Revenue							
2	0409 1510 840 0000 INTEREST ON	12.07	1,670.00	11.35	16.61	13.96	12.40	1,736.39
2	0409 1840 840 0000 COMMUNITY SERVICE	155.00	1,985.00	6,730.00	6,710.00	4,910.00	5,128.00	25,618.00
2	0409 1980 840 0000 REFUND OF PRIOR YR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue	167.07	3,655.00	6,741.35	6,726.61	4,923.96	5,140.40	27,354.39
	Expenditure							
2	0409 2574 840 0000 331 STAFF REGISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 2584 840 0000 652 SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 2586 840 0000 431 TECHNOLOGY REPAIR &	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 2600 840 0000 440 RENTALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 2600 840 0000 520 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 3300 840 0000 191 CHILD CARE EMPLOYEE	1,248.24	1,248.21	1,670.43	1,825.43	2,401.26	1,861.29	10,254.86
2	0409 3300 840 0000 211 DISABILITY INSURANCE	2.87	2.87	1.97	1.97	1.97	2.11	13.76
2	0409 3300 840 0000 213 LIFE INSURANCE	5.99	6.00	3.93	3.93	3.93	4.12	27.90
2	0409 3300 840 0000 220 FICA	93.15	93.16	89.35	100.06	128.21	103.22	607.15
2	0409 3300 840 0000 231 IPERS	86.76	86.78	71.39	78.32	97.90	82.86	504.01
2	0409 3300 840 0000 260 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 3300 840 0000 271 EMPLOYEE PHYSICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 3300 840 0000 273 MEDICAL INSURANCE	337.11	337.10	219.42	219.42	219.42	229.94	1,562.41
2	0409 3300 840 0000 277 IMMUNIZATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 3300 840 0000 618 GENERAL SUPPLIES	0.00	0.00	5.00	0.00	660.45	0.00	665.45
2	0409 3300 840 0000 739 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 3300 840 0000 790 DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 3300 840 0000 810 DUES AND FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	0409 6210 840 0000 910 INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expenditure	1,774.12	1,774.12	2,061.49	2,229.13	3,513.14	2,283.54	13,635.54



**To The Board of Directors
ADM Community School District
Statement of Current Assets
For Month Ending December 31, 2010**

	Governmental Funds						Proprietary Funds		Fiduciary Funds		ALL FUNDS
	10	21	22	23	33	40	61	62	81	91	
	General Operating	Student Activity	Management	Physical Plant & Equipment	Cap Projects Sales Tax	Debt Service	School Nutrition	Day Care	Scholarship	Agency	TOTALS
Previous Month Balance	\$ 2,917,470.33	\$ 257,334.29	\$ 544,014.91	\$ 14,645.15	\$ 627,736.25	\$ 540,334.53	\$ 70,546.04	\$ 54,014.61	\$ 550.00	\$ 710.00	\$ 5,027,356.11
Receipts	1,409,297.40	13,270.43	7,116.00	1,674.17	99,607.51	44,598.23	68,269.00	5,140.40	-	891.20	1,649,864.34
Total Funds Available	\$ 4,326,767.73	\$ 270,604.72	\$ 551,130.91	\$ 16,319.32	\$ 727,343.76	\$ 584,932.76	\$ 138,815.04	\$ 59,155.01	\$ 550.00	\$ 1,601.20	\$ 6,677,220.45
Disbursements	1,569,525.33	25,596.76	14,012.25		57,012.91	-	51,172.02	2,283.54	-	3,241.20	1,722,844.01
Ending Balance	\$ 2,757,242.40	\$ 245,007.96	\$ 537,118.66	\$ 16,319.32	\$ 670,330.85	\$ 584,932.76	\$ 87,643.02	\$ 56,871.47	\$ 550.00	\$ (1,640.00)	\$ 4,954,376.44
Cash in Bank	\$ 2,675,278.43	\$ 242,067.96	\$ 537,118.66	\$ 16,319.32	\$ 394,988.98	\$ 183,233.77	\$ 52,835.57	\$ 56,882.32	\$ 550.00	\$ (1,640.00)	\$ 4,157,635.01
Cash Change Funds	-						200.00				\$ 200.00
ISJIT	83,030.84	2,940.00		-	-		64,500.70				\$ 150,471.54
Investments	-				275,341.87	401,698.99			-	-	\$ 677,040.86
Deferred Revenue	-						(27,553.74)				\$ (27,553.74)
Liabilities	(1,066.87)						(2,339.51)	(10.85)			\$ (3,417.23)
Total Current Assets	\$ 2,757,242.40	\$ 245,007.96	\$ 537,118.66	\$ 16,319.32	\$ 670,330.85	\$ 584,932.76	\$ 87,643.02	\$ 56,871.47	\$ 550.00	\$ (1,640.00)	\$ 4,954,376.44
PRIOR YEAR											
Cash in Bank	\$ 1,740,603.21	\$ 183,802.39	\$ 447,477.26	\$ 89,937.38	\$ 371,971.44	\$ 152,240.69	\$ (25,939.80)	\$ 58,341.93	\$ 400.00	\$ 1,469.00	\$ 3,020,303.50
Cash Change Funds	-						200.00				\$ 200.00
ISJIT	1,815.98	760.00		-	-		67,010.05				\$ 69,586.03
Investments	-				275,314.32	393,468.52			-	-	\$ 668,782.84
Deferred Revenue	-						(223,433.48)				\$ (223,433.48)
Total Current Assets	\$ 1,742,419.19	\$ 184,562.39	\$ 447,477.26	\$ 89,937.38	\$ 647,285.76	\$ 545,709.21	\$ (182,163.23)	\$ 58,341.93	\$ 400.00	\$ 1,469.00	\$ 3,535,438.89
							Revenue Not Yet Recorded in Oct-Dec				



Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003
515-993-4283

Greg Dufoe, Superintendent

Nancy Gee, Business Manager

SUMMARY OF JANUARY 10, 2011, BOARD OF DIRECTORS MEETING

PERSONNEL CONTRACTS

Personnel contracts:

I recommend the following resignation/termination:

Mark McMahon, ass't. golf coach

I recommend the following new contracts:

Julie Carpenter, HS teacher associate, step 8, effective 1/4/11

Rikki Kuhns, Ass't. HS cheerleading coach, step 1, effective 12/27/10

Kathy Wisgerhof, route driver, step 1, effective 1/10/11

I announce the following transfers:

Lisa Jones, from Ass't. HS Cheerleading Coach to Head HS Cheerleading Coach, effective 12/20/10

Pending resignations:

None

Open Enrollment In for 2010-11

Jude McIntire-Reynolds, 2nd grade, from Earlham to ADM (good cause – previously OE in from WCV)

Open Enrollment In for 2011-12

Natalie Schuett, K, from Waukee to ADM (met timeline)

Madison Siefken, K, from Waukee to ADM (met timeline)

Open Enrollment out for 2011-12

Wyre Downs, K, from ADM to Waukee (met timeline)

***DENOTES ADDITIONS SINCE MEMORANDUM DISPENSED ON FRIDAY.**

**ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT
HAZARDOUS CHEMICALS PROGRAM
JANUARY 10, 2011**

The Iowa General Assembly passed the Hazardous Chemicals Risks Right To Know Law in 1986 because the proliferation of hazardous chemicals in the environment posed a growing threat to the public health, safety, and welfare and because the increasing number and variety of hazardous chemicals made it difficult to monitor and detect any adverse health effects attributable to the hazardous chemicals. There are three main parts to the law

1. Workers Right to Know
2. Community Right to Know
3. Emergency Right to Know

Two-hour training initially conducted by Larry Bechtel of the Iowa Safety Council in 1987 was taped to be able to provide training for new employees in subsequent years, and online training through Heartland AEA 11 along with additional information from the Business Manager.

Iowa's law is actually more stringent than the federal Hazard Communication Standard and includes the Employers Worker's Right-to-Know Responsibilities listed on the back of this sheet. The School Board reviews this program annually and approves its continuation.

EMPLOYERS WORKER'S RIGHT-TO-KNOW RESPONSIBILITIES

WRITTEN PROGRAM:

To include mission and scope of the over all company program. To include the names of people or titles of persons responsible for implementing and controlling the following.

MSDS (Material Safety Data Sheet):

To be a part of the written program. The process by which the MSDS will be obtained, who will be responsible for obtaining the MSDS. What procedures will be used to update the MSDS and who will update them. What procedures the employers will take to obtain the MSDS.

CHEMICAL LIST:

To be a part of the written program. State who will create the list and who will update the list. How will new hazards be included on the list and who will be responsible for their addition. Information as to where they are used and stored and how much should be included.

TRAINING:

To train every employee who works with or exposed to hazardous chemicals. A plan for training new employees and transferred employees. Training of employees for new chemicals added to the workplace. To train employees on the "In House" labeling system used.

TRAINING FOR NON ROUTINE TASKS:

Provisions for training employees who are assigned non routine job functions. This training should include pipe systems in plant used to transport hazardous chemicals.

LABELING:

Who will see that all containers received are labeled as well as all containers shipped from the workplace or used in the workplace. Describe what type of in house label will be used.

EMERGENCY RESPONSE:

An approved plan in conjunction with the local fire department for placarding all areas where chemicals are stored. This agreed upon plan to be submitted to the Bureau of Labor for approval.

INFORMING CONTRACTORS:

Who will be responsible for informing contractors who work on your premise of chemicals they will be exposed to and how they be informed.

COMMUNITY RESPONSE:

State the procedures to be used for informing the community, upon request, of what chemicals are used or stored in the workplace.

EMPLOYERS WORKER'S RIGHT-TO-KNOW RESPONSIBILITIES

WRITTEN PROGRAM:

To include mission and scope of the over all company program. To include the names of people or titles of persons responsible for implementing and controlling the following.

MSDS (Material Safety Data Sheet):

To be a part of the written program. The process by which the MSDS will be obtained, who will be responsible for obtaining the MSDS. What procedures will be used to update the MSDS and who will update them. What procedures the employers will take to obtain the MSDS.

CHEMICAL LIST:

To be a part of the written program. State who will create the list and who will update the list. How will new hazards be included on the list and who will be responsible for their addition. Information as to where they are used and stored and how much should be included.

TRAINING:

To train every employee who works with or exposed to hazardous chemicals. A plan for training new employees and transferred employees. Training of employees for new chemicals added to the workplace. To train employees on the "In House" labeling system used.

TRAINING FOR NON ROUTINE TASKS:

Provisions for training employees who are assigned non routine job functions. This training should include pipe systems in plant used to transport hazardous chemicals.

LABELING:

Who will see that all containers received are labeled as well as all containers shipped from the workplace or used in the workplace. Describe what type of in house label will be used.

EMERGENCY RESPONSE:

An approved plan in conjunction with the local fire department for placarding all areas where chemicals are stored. This agreed upon plan to be submitted to the Bureau of Labor for approval.

INFORMING CONTRACTORS:

Who will be responsible for informing contractors who work on your premise of chemicals they will be exposed to and how they be informed.

COMMUNITY RESPONSE:

State the procedures to be used for informing the community, upon request, of what chemicals are used or stored in the workplace.

AP Advisory Committee
January 5th, 2011
4:30-5:30 ADM Board Room

Members

Anita Vasto	Teacher
Charity Miller	AP Teacher
Danielle Farrell	AP Teacher
Della Weems	AP Teacher
Cris Goodale	AP Teacher
Jon Barrett	AP Teacher
Terry Rolles	AP Teacher
Del Buchman	AP Teacher
Aaron Mager	MS Counselor
Kim Timmerman	HS Counselor
Lee Griebel	HS Principal
Greg Dufow	Superintendent
Jim DePue	Teacher
Kyle Hovey	9th Student
Torrie Hook	9th Student
Sophie Hansen	10th Student
Lauren Hofmann	10th Student
Jaycee Mandernach	10th Student
Kyle Clements	10th Student
Doug Mandernach	Parent
Julie Heiman	Parent
Kit Hansen	Parent
Linda Judd	Parent
Randy Clements	Parent
Tork Hook	Parent
Saundra Hovey	Parent



Adel DeSoto Minburn

801 Nile Kinnick Drive S., Adel, Iowa 50003
515-993-4283

2011-12 DRAFT #1 Calendar Talking Points

- School start date – Wednesday, August 17.
- School ends May 22.
- Snow days added to the end of the year but the calendar may be altered, including spring break, if excessive snow days occur.
- Four pre-service days (August 11-16). This matches the 2010-11 calendar.
- First semester PTC allowance day remains on day prior to Thanksgiving.
- December 22nd ends second quarter/first semester.
- Ten early releases for professional development – this adds one additional early release day compared to the 2010-11 calendar.
- Second semester conferences remain in March. Third quarter ends March 2. Allowance for PTCs is Friday, March 9, prior to spring break.
- 178 student attendance days.
- 189 teacher contract days.
- State Fair is August 11-21.

Classroom
Days

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT
2011-12 SCHOOL CALENDAR
DRAFT #1

	M	Tu	W	Th	F		
11	July					July-Aug.	Curriculum writing, guidance extended contract, & inservice for classified staff. Exact days flexible.
	Aug.	8	(9)	10	(11)	12	Aug. 9 & 10
		15	16	17	18	19	Aug. 11, 12, 15, 16
		22	23	24	25	26	Aug. 17
		29	30	(31)			Aug. 18
							Aug. 31
20	Sept.				1	2	
		5	6	7	8	9	Sept. 5
		12	13	(14)	15	16	Sept. 13
		19	20	21	22	23	Sept. 14
		(26)	27	28	29	30	Sept. 26
20	Oct.	3	4	5	6	7	Oct. 12
		10	11	(12)	13	14	Oct. 21
		17	18	19	20	21	Oct. 24
		(24)	(25)	26	(27)	28	Oct. 25
		31					Oct. 27
19	Nov.		1	2	3	4	
		7	8	(9)	10	11	Nov. 9
		14	15	16	17	18	Nov. 23
		21	22	23	24	25	Nov. 24-25
		28	29	30			
16	Dec.				1	2	
		5	6	(7)	8	9	Dec. 7
		12	13	14	15	16	
		19	20	21	22	23	Dec. 22
		26	27	28	29	30	Dec. 23-Jan. 1
20	Jan.						Jan. 1
		(2)	3	4	5	6	Jan. 2
		9	10	11	12	13	Jan. 3
		(16)	17	18	19	20	Jan. 9-13
		23	24	25	26	27	Jan. 16
		30	31				
20	Feb.			(1)	2	3	Feb. 1
		6	7	8	9	10	
		13	14	15	16	(17)	Feb. 17
		20	21	(22)	23	24	Feb. 22
		27	28	29			
16	Mar.				1	2	Mar. 2
		5	(6)	7	(8)	9	Mar. 6
		12	13	14	15	16	Mar. 8
		19	20	(21)	22	23	Mar. 9
		26	27	28	29	30	Mar. 12-16
							Mar. 21
							Mar. 26-30
20	Apr.	2	3	4	5	6	
		(9)	10	11	12	13	April 9
		16	17	(18)	19	20	April 18
		23	24	25	26	27	
		30					
16	May		1	2	3	4	May 9
		7	8	(9)	10	11	May 13
		14	15	16	17	18	May 22
		21	22	23	24	25	
		(28)	29	30	31		
178	June						May 28
		4	5	6	7	8	

Snow days will be added to the end of the year.
This calendar may be altered, including spring break, if excessive snow days occur.

PD Day or Workday ()
Early Dismissal □
Vacation/Holidays ○
P/T Conferences L
Begin School L
End Quarter/Semester L

Classroom Days
P/T Conf. Allowance
Inservice/Workdays
Professional Dev.
Sub Total
Teacher Quality PD
New Teacher PD
1:00 Dismissal - PD

178
2 11/23 and 3/9
5 8/11 8/12 8/15 10/24 1/2
4 8/16 9/26 1/16 4/9
189
1 2/17
2 8/9 8/10
10 8/31 9/14 10/12 11/9 12/7 2/1 2/22 3/21 4/18 5/9

Additional Days
Classified/Inservice
New Teacher Orientation
Curriculum Writing
Guidance Extended Contract

BUDGET TIMELINE FOR FISCAL YEAR 2012

December 30 – Taxable valuations are available on the Department of Management website

January 10 – Preliminary budget discussions and Board input

February 1 – 2012 Budget File is available on Department of Management website.

??? Legislature sets allowable growth ???

February 7 – Business Manager attends a budget workshop at Johnston AEA

February 14 – Board budget update, review, and discussion of budget proposal.

March 7 – Presentation of budget to the Board. Board sets date for budget statutory hearing.

March 25 – Publish Notice of Hearing

April 11 – Board holds statutory hearing on proposed budget.

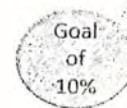
April 15 – Budget is certified to the State.

ADEL DESOTO MINBURN
General Fund
Financial Performance

	FY98	FY99	FY00	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10
	GAAP	GAAP	GAAP	GAAP	GAAP	GAAP	GAAP	GAAP	GAAP	GAAP	GAAP	GAAP	GAAP
Financial Performance													
Total Revenues	8,412,481	8,808,435	8,838,174	9,169,445	9,281,105	9,847,565	10,101,037	10,497,685	11,088,524	11,824,264	12,752,463	13,329,795	12,945,815
Total Disbursements	8,473,504	8,656,215	8,496,054	9,047,096	9,372,695	9,833,728	10,226,522	10,946,455	11,417,808	11,972,183	12,521,411	12,614,190	12,321,404
Beginning Cash Balance	1,021,079	1,036,160	1,311,214	1,622,308	1,762,720	1,620,713*	1,614,545**	1,649,484	1,187,016	961,962	827,792	(449,250)	1,776,229
Ending Cash Balance 6/30	1,036,160	1,311,214	1,622,308	1,762,720	1,620,713*	1,614,545**	1,649,484	1,187,016	961,962	827,792	983,105	1,776,229	2,349,770
Ending Cash Balance 9/30	(110,367)	136,080	442,372	529,299	482,611	487,185	350,673	(89,557)	(409,519)	(613,257)	(449,250)	446,233	1,138,049
Total Fund Equity	201,522	353,742	695,862	818,211	726,621	740,458	614,973	166,203	(163,081)	(311,000)	(79,948)	635,657	1,260,067
Undesignated Fund, Unreserved Equity	182,906	301,931	625,271	780,990	677,059	677,658	547,800	114,549	(232,446)	(391,139)	(174,514)	520,172	1,026,308
Solvency Ratio	2.2%	3.4%	7.1%	8.5%	7.3%	6.9%	5.4%	1.1%	-1.5%	-3.3%	-1.4%	3.9%	8.3%
ISCAP Solvency Ratio									-1.5%	-3.4%	-1.4%	4.0%	8.9%
Unspent Spending Authority	1,105,304	1,262,184	1,407,457	1,427,778	1,557,188	1,593,017	1,744,178	1,608,136	1,767,030	1,887,854	1,984,196	2,696,206	3,708,597

*Loan to PPEL 85,100

**Loan to PPEL 49,500



Unspent Authorized Budget

Iowa Department of Management

(Line 32 = Legal Limit on General Fund Spending)

	Actual FY04	Actual FY05	Actual FY06	Actual FY07	Actual FY08	Actual FY09	Estimated FY10	Estimated FY11	Estimated FY12
1 Regular Program District Cost	6,743,860	6,794,423	7,004,180	7,332,811	7,632,843	7,926,541	8,078,890	8,316,737	8,313,785
2 Regular Program Budget Adjustment	+	0	16,876	0	0	0	0	0	86,119
3 Supplementary Weighting District Cost	+	29,665	28,014	26,780	36,252	34,987	30,813	40,603	41,020
4 Special Ed District Cost	+	1,000,119	978,433	1,132,145	1,136,524	1,094,528	906,646	849,678	892,179
5 Teacher Salary Supplement District Cost	+	0	0	0	0	0	709,583	730,247	730,247
6 Prof Dev Supplement District Cost	+	0	0	0	0	0	76,183	78,490	78,490
7 Early Intervention Suppl District Cost	+	0	0	0	0	0	78,584	81,054	81,054
8 AEA Special Ed Support	+	325,768	327,257	343,103	357,726	369,197	374,244	378,801	390,993
9 AEA Special Ed Support Adjustment	+	0	0	0	0	0	0	0	125
10 AEA Media Services	+	54,970	55,762	57,515	60,319	63,133	65,763	67,136	68,717
11 AEA Educational Services	+	60,219	61,098	63,034	66,130	69,227	72,127	73,639	75,385
12 AEA Sharing District Cost	+	0	0	0	0	0	0	0	31,248
13 AEA Teacher Salary Suppl District Cost	+	0	0	0	0	0	30,096	31,248	
14 AEA Prof Dev Suppl District Cost	+	0	0	0	0	0	3,887	4,025	4,025
15 Dropout Prevention Allowable Growth	+	210,000	259,870	230,119	364,144	381,535	396,327	403,944	415,837
16 SBRC Allowable Growth Other #1	+	0	10,547	44,906	52,686	0	0	0	0
17 SBRC Allowable Growth Other #2	+	63,798	60,424	172,713	69,360	66,664	101,327	105,840	0
18 Special Ed Deficit Allowable Growth	+	0	198,091	246,373	144,528	0	155,787	0	0
19 Special Ed Positive Balance Reduction	-	0	0	0	0	0	0	0	0
20 AEA Special Ed Positive Balance	-	0	0	0	0	0	0	0	0
21 Allowance for Construction Projects	+	0	0	0	0	0	0	0	0
22 Unspent Allowance for Construction	-	0	0	0	0	0	0	0	0
23 Enrollment Audit Adjustment	+	0	0	0	0	0	0	0	0
24 AEA Prorata Reduction	-	48,844	54,215	54,215	43,132	35,411	27,690	31,539	20,671
25 Maximum District Cost	=	8,439,555	8,736,580	9,266,653	9,577,348	9,676,703	10,001,885	10,865,325	11,188,280
26 Preschool Foundation Aid	+	0	0	0	0	0	0	0	31,768
27 Instructional Support Authority	+	271,037	373,514	545,755	568,244	586,572	614,928	620,459	621,194
28 Ed Improvement Authority	+	0	0	0	0	0	0	0	0
29 Other Miscellaneous Income	+	1,563,337	1,673,241	1,764,294	1,947,415	2,354,478	2,709,387	1,848,011	1,807,991
30 Unspent Auth Budget - Previous Year	+	1,593,017	1,744,178	1,608,136	1,767,030	1,887,854	1,984,196	2,696,206	3,708,597
31 GAAP Conversion Hold Harmless	+	0	0	1,051,001	0	0	0	0	0
32 Maximum Authorized Budget	=	11,866,946	12,527,513	14,235,839	13,860,037	14,505,607	15,310,396	16,030,001	17,238,073
33 Expenditures	=	10,122,768	10,919,377	12,468,809	11,972,183	12,521,411	12,614,190	12,321,404	12,717,000
34 Unspent Authorized Budget	=	1,744,178	1,608,136	1,767,030	1,887,854	1,984,196	2,696,206	3,708,597	4,521,073
% of Expenditures Increase from Prior Year		7.87%	14.19%	-3.98%	4.59%	0.74%	-2.32%	3.21%	5.17%
Maximum Spending Without a Decline in Unspent Authority		10,273,929	10,783,335	12,627,703	12,093,007	12,617,753	13,326,200	13,333,795	13,529,476
Unspent Balance Ratio (Target 15%)		15.27%	13.31%	12.83%	14.11%	14.17%	18.22%	23.96%	27.12%
Spending Authority Ratio		85.30%	87.16%	87.59%	86.38%	86.32%	82.39%	76.86%	73.77%
Undesignated Fund Balance				-232,466	-391,139	-174,514	520,172	1,026,308	2,013,648
Solvency Ratio Target 10%				-2.18	-3.44	-1.42	4.05	8.26	15
Total Revenues			11,088,524	11,824,264	12,752,463	13,329,795	12,945,815	13,786,151	14,027,036
% of Revenue Increase from Prior Year				6.22%	7.28%	4.33%	-2.97%	6.10%	1.72%



FY 2012 Allowable Growth Scenarios

FY 2012 Totals				
Allowable Growth	State Aid*	Property Tax**	Budget Guarantee	# of Districts
FY 11	\$ 2,446,110,078	\$ 1,249,485,376	\$ 25,075,561	186
0% Increase/Decrease over FY 11	\$ 2,677,196,687	\$ 1,293,600,010	\$ 41,025,049	291
	\$ 231,086,609	\$ 44,114,634	\$ 15,949,488	
1% Increase/Decrease over FY 11	\$ 2,709,129,034	\$ 1,283,084,063	\$ 23,315,242	232
	\$ 263,018,956	\$ 33,598,687	\$ (1,760,319)	
2% Increase/Decrease over FY 11	\$ 2,742,325,850	\$ 1,278,427,997	\$ 11,802,411	187
	\$ 296,215,772	\$ 28,942,621	\$ (13,273,150)	
3% Increase/Decrease over FY 11	\$ 2,775,218,463	\$ 1,280,395,892	\$ 6,840,674	138
	\$ 329,108,385	\$ 30,910,516	\$ (18,234,887)	
4% Increase/Decrease over FY 11	\$ 2,808,277,588	\$ 1,285,294,406	\$ 4,185,981	95
	\$ 362,167,510	\$ 35,809,030	\$ (20,889,580)	

*State Aid includes funds used in lieu of General Fund dollars totaling \$53.0 million and state school aid appropriation capped in FY 11 of \$156.1 million. Totals include State Categorical Supplements, Preschool Formula and Regular School Aid.

**Property Tax amounts include Budget Guarantee.

Estimates are based on statewide assumptions as of 9/14/10 and are subject to change. Budget enrollment estimates are based on Iowa DE enrollment projections. Additionally, the same allowable growth rate percentage is applied to RPDC and Categorical totals. Sources: DOM, DE, and LSA

ADM FY 2012 ALLOWABLE GROWTH SCENARIOS

		State Aid			Property Tax			Supplemental Funding					
From Aid & Levy Worksheet Line(s)		A&L 5.18	A&L 9.14	A&L 9.12 & 9.13	A&L 9.11 minus (9.12 & 9.13)	A&L 15.3	A&L 9.7	A&L 4.16	A&L 5.5 + 5.13	A&L 5.6 + 5.14	A&L 5.7 + 5.15	A&L 9.1	
District Name	Budget Enrollment	Combined District Cost	State Aid*	Federal ARRA Funding (used in lieu)	State Aid Shortfall	Property Tax	Property Tax Adjustment Aid	Budget Adjustment	Teacher Salary Supplement	Professional Development Supplement	Early Intervention Supplement	Preschool Formula Funding	Tax Rate (All)
FY 2011 2% AG without full funding	1,408.9	11,100,291	7,183,011	136,510	444,512	3,477,145	86,234	0	761,495	82,515	81,054	0	18.41929
FY 2012 @ 2% AG	1408.4	11,316,088	7,697,691	0		3,653,819		0	776,333	84,199	82,786	32,405	18.36095
FY 2012 @ 1% AG	1408.4	11,211,923	7,603,513	0		3,643,613		3,023	768,787	83,335	81,913	32,087	18.31380
FY 2012 @ 0% AG	1408.4	11,188,280	7,511,214	0		3,711,950		86,119	761,495	82,515	81,054	31,768	18.51545
FY 2012 @ -1% AG	1408.4	11,177,508	7,424,760	0		3,787,314		169,214	761,495	82,515	81,054	31,450	18.73804
FY 2012 @ -2% AG	1408.4	11,166,735	7,341,423	0		3,859,559		252,310	761,495	82,515	81,054	31,131	18.95143

Setting a low AG rate has a huge affect on future budget years. The norm seemed to be 4%.

	4% AG	3% AG Per	Sample 2% AG Per	1% AG Per	0% AG Per
FY 2012	6,139	6,080	6,021	5,962	5,903
FY 2013	6,385	6,262	6,141	6,022	5,903
FY 2014	6,640	6,450	6,264	6,082	5,903
FY 2015	6,906	6,644	6,389	6,143	5,903
FY 2016	7,182	6,843	6,517	6,204	5,903

The difference from 0% AG to 4% AG in year 1 is approximately \$332,288 based on 1,408 pupils.

The difference from 0% AG to 4% AG in year 5 is approximately \$1,323,520 based on 1,408 pupils.

Varying AG Sample

4%	6,139
2%	6,262
0%	6,262
2%	6,387
3%	6,579

The difference from 4% AG every year to this mixed sample is approximately \$849,024 by year 5.

RACCOON RIVER CONFERENCE

ITED SCORES

CONFERENCE CHAMPS

2009-2010 Reading Comprehension Champions

Grade	8th	9th	10th	11th	Total
1st	DCG	ADM	DCG	ADM	DCG
2nd	ADM	Carroll	Carroll	Carroll	ADM
3rd	Ballard	DCG	Winterset	DCG	Carroll
4th	Winterset	Winterset	ADM	Carlisle	Winterset
5th	Carroll	Carlisle	Carlisle	Winterset	Carlisle
6th	Carlisle	Boone	Ballard	Boone	Ballard
7th	Perry	Ballard	Boone	Ballard	Boone
8th	Boone	Perry	Perry	Perry	Perry
9th	Saydel	Saydel	Saydel	Saydel	Saydel