

*ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.*

## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet in special session at 5:30 p.m. on the 21st day December 2009, at the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
BOARD ROOM

December 21, 2009  
5:30 P.M.

### OPENING:

5:30 P.M.      Call to order  
                    Roll call  
                    Emergency additions and adoption of agenda

### DISCUSSION ITEMS:

5:35 p.m.      ICAT Report Review  
6:15              Floor plan review per Option A and B  
6:30              Timeline for possible school closure(s) and personnel reductions  
6:45              Instructional impact  
7:00              Adjournment

ADE DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Directors

**ADEL DESOTO MINBURN  
MINUTES OF BOARD OF DIRECTORS**

Special	ADM 8-9 MS	5:30 p.m.	December 21, 2009	
Kind of Meeting	Meeting Place	Time	Month	Day Year
			Day of Week	<u>Monday</u>

**MEMBERS**

PRESENT

Tim Canney \_\_\_\_\_

Kelli Book \_\_\_\_\_

Rod Collins \_\_\_\_\_

Jen Heins \_\_\_\_\_

Kim Roby \_\_\_\_\_

ABSENT

\_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_

Greg Dufoe  
Superintendent  
Shirley McAdon  
Secretary

Call to Order/  
Roll Call

The meeting was called to order. Roll call was taken. Present were Kelli Book, Jen Heins, Kim Roby, and President Tim Canney. Rod Collins arrived later. Visitors were present.

Rod Collins arrived at 5:35 p.m.

Agenda

It was moved by Roby, seconded by Book, to adopt the agenda as presented, with the addition of "Race-to-the Top Information" at 7:00 p.m. due to the late receipt of information and to the need to respond to this federal initiative before the next regular Board meeting. Motion carried unanimously.

ICAT Report Review

Superintendent led a review of the ICAT Facilities Study Report. Based on discussions with Principals, Superintendent was able to make changes that reduced the estimated costs to implement either Option A, closing ME and/or 6-7 MS, or Option B, closing ME and/or DS and moving students grades 3-5 to the 6-7 MS. It is anticipated that moving costs will involve an increase in student help during the summer.

Floor Plan Review per  
Option A and B

Assisted by the Principals, Superintendent reviewed the floor plans of district buildings, noting the changes needed to accommodate current sections and to address potential growth during the next five years for Option A and B. It was noted that, under either option, student sections would fit in the remaining buildings, growth could be accommodated, and costs would be reduced. Discussion ensued.



## Continuation of special meeting held December 21, 2009

Timeline for Possible  
School Closure(s) and  
Personnel Reductions

Superintendent reported that the information regarding transportation issues will be available by the January 11 Board meeting. At that meeting, it is anticipated that one option will be favored in order to set one or more meetings for further public input and to begin the process of considering the resulting personnel reductions. By the February 8 Board meeting, a preliminary budget will be presented in order to bring a maximum budget to be approved for publication at the March Board meeting. At the April Board meeting, the budget will be approved and certified to the state by April 15. Discussion ensued. It was suggested that Superintendent and some board members meet with cities and the county to begin discussion on possible uses of buildings that may be closed.

## Instructional Impact

Superintendent outlined the positive instructional impact of Option A or B. Both options provide full-time building leadership, increased grade-level collaboration for teachers, and reduced transitions between buildings for students. Besides the financial benefits of both options, it is believed that the benefits may extend to improving student achievement.

Race-to-the-Top  
Information

Superintendent presented new information just received on December 18 regarding the Race-to-the-Top federal grants to states. Iowa is applying for the grant through the U.S.D.E.; schools can make themselves eligible to receive funding by signing a Memorandum of Understanding prior to January 14. Superintendent, Board President, and ADMEA President will attend a workshop on January 6 to be able to bring information back to the Board at the January 11 meeting.

## Adjournment

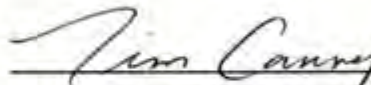
It was moved by Roby, seconded by Book, to adjourn. The motion carried unanimously and President Canney adjourned the meeting at 7:05 p.m.

Presented

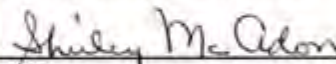
Minutes approved as

01/11/10

Dated:



Tim Canney, President



Shirley McAdon, Secretary

ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.

**"Experiencing Success Today, Achieving Dreams Tomorrow"**

**NOTICE OF PUBLIC MEETING**

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 14th day of December 2009, for its regular meeting in the High School Auditorium, Adel, Iowa.

The tentative agenda is as follows:

**BOARD MEETING AGENDA  
HIGH SCHOOL AUDITORIUM**

**December 14, 2009  
6:00 P.M.**

**OPENING:**

- 6:00 P.M.      Call to order
- Roll call
- Emergency additions and adoption of agenda
- Honoring Excellence
  
- 6:15            Consent agenda
  - Approval of minutes
  - Approval of bills and claims
  - Secretary/Treasurer financial reports
  - Personnel contracts
  - IDATP participation
  - 28E with Urbandale – Metro West Learning Academy
  - 28E with Des Moines - bowling
  - First reading of Board policies:
    - 505.6 "Graduation Requirements"
    - 505.6R1 "Graduation Requirements Issuance"
    - 505.10 "ADM Alternative Program Graduation Requirements"
    - 505.10R "ADM Alternative Program Graduation Requirements Issuance"
  - Approve mid-term graduates
  - Welcome of visitors and open forum

**ACTION ITEMS:**

- 6:20            Set early start calendar public hearing for January

**DISCUSSION ITEMS:**

- Administrative reports:
  - 6:25            ICAT facility report
  - 7:05            DMACC Career Center presentation
  - 7:35            Parent survey questions
  - 7:55            Business Manager search process
  - 8:10            Open Enrollment
- 8:15            Adjournment

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801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Directors



**ADEL DESOTO MINBURN  
MINUTES OF BOARD OF DIRECTORS**

<u>Regular</u>	<u>ADM 8-9 MS</u>	<u>6:00 p.m.</u>	<u>December 14, 2009</u>
<u>Kind of Meeting</u>	<u>Meeting Place</u>	<u>Time</u>	<u>Month Day Year</u>
		<u>Day of Week</u>	<u>Monday</u>

**MEMBERS**

PRESENT

Tim Canney

Kelli Book

Rod Collins

Jen Heins

Kim Roby

Greg Dufoe  
Superintendent  
Shirley McAdon  
Secretary

ABSENT

Call to Order/  
Roll Call

The meeting was called to order. Roll call was taken. Present were Kelli Book, Rod Collins, Jen Heins and President Tim Canney. Kim Roby arrived later. Visitors were present.

Agenda

It was moved by Heins, seconded by Collins, to adopt the agenda as presented, with the following changes: Postpone until the January meeting "Honoring Excellence" and "DMACC Career Center Presentation" and delete "28E with Des Moines – Bowling", since Des Moines rescinded the offer to share. Motion carried unanimously.

Kim Roby arrived at 6:10 p.m.

Consent Agenda

It was moved by Book, seconded by Roby, to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted. Resignations/terminations were accepted from Dawn Byers, office administrative assistant; Chasity Davis, teacher associate; and Clarke Hawbaker, custodian. Pending successful background checks, new contracts were offered to John Begley, coach; Bill Shields, coach; Tom Horton, coach; Joe Roth, coach; Al Hofmann, coach; and Michelle Fowler, coach. The district will participate in the Iowa Drug and Alcohol Testing Program for bus drivers for 2010. The 28E agreement with Urbandale for the Metro West Learning Academy was accepted. Board policies 505.6,



Continuation of regular meeting held December 14, 2009Welcome of Visitors/  
Open Forum

505.6R1, 505.10, and 505.10R received the first reading. The list of mid-term graduating students was accepted, pending successful completion of all courses and credits.

President Canney welcomed visitors and invited public comments during Open Forum. No comments were made.

Set Early Start Calendar  
Public Hearing for  
January

Superintendent reported that the publication notice had not been placed in the newspaper to allow for the public hearing to take place this evening. Therefore, a new date would need to be set to seek input regarding the option of starting school prior to August 30, 2010, should the Board decide to do so upon setting the 2010-11 school calendar. It was moved by Roby, seconded by Heins, to set a public hearing for January 11, 2010, at 6:00 p.m. in the 8-9 MS for the purpose of seeking public input on an early start for 2010-11. Motion carried unanimously.

## Administrative Reports

ICAT Facility Report: Duane Van Hemert presented an overview of the Iowa Construction Advocate Team Facility Study, a 147-page report outlining ICAT's findings and recommendations that was prepared by Van Hemert and Sam Harding. The full report will be posted on the ADM website; a paper copy will be available for review at the District Office. The report contained ICAT's preferred recommendation to close two attendance centers (Minburn Elementary and 6-7 Middle School), following an analysis of current district capacities and future enrollment projections. Other facility closing options were also discussed in the report, including closing Minburn Elementary and DeSoto Intermediate that would move grades 3-5 to the 6-7 Middle School. Van Hemert answered questions posed by Board members. A work session was set for December 21 for the Board to study the report in full. Following the work session, the Board will include the report as a discussion item on the January Board agenda. Board action on any facility use changes is anticipated in February or March.

Parent Survey Questions: Superintendent presented a draft of a survey being developed by the administrative team and School Improvement Advisory Committee for ADM parents to help provide direction for areas deemed worthy of improvement and to more deeply engage parents in the educational process at ADM. Discussion ensued. Questions will be reviewed and returned for further discussion.

Business Manager Search Process: Superintendent reported on the search process to replace the Business Manager upon McAdon's retirement June 30, 2010. The position will be advertised January 10 with applications due the last week of January; finalists will be interviewed the first week in February, with a recommendation to the Board at the February Board meeting. It is anticipated that the



Continuation of regular meeting held December 14, 2009

transition plan will continue during the 2010-11 school year with training by McAdon for the new business manager.

Open Enrollment: Superintendent announced approval of open enrollment requests from Chloe Diskey from Waukee to ADM, Grace Gray from DM to ADM, Alizabeth Mundil from Waukee to ADM, and Buphie Trevillyan from WDM to ADM, all for 2009-10, and for Chase Grove from Waukee to ADM, Rachel Helm from Waukee to ADM, Justin Holm from WCV to ADM, Tony Pawlosky from WCV to ADM, and Kaylin Dains from ADM to VM, all for 2010-11.

Superintendent drew the Board's attention to several calendar dates, including some for staff professional development. Principal Carole Erickson provided information regarding training for special education teachers on the morning of December 15, followed in the afternoon by continuing work by the Spelling Curriculum Team. On December 16, the Written Language Study Team will meet to continue its work.

## Adjournment

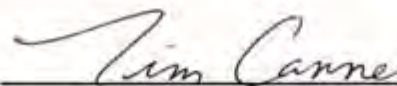
It was moved by Collins, seconded by Roby, to adjourn. The motion carried unanimously and President Canney adjourned the meeting at 7:20 p.m.

presented

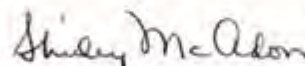
Minutes approved as

01/11/10

Dated



Tim Canney, President



Shirley McAdon, Secretary

Check #	Vendor Name	Vendor Description	Amount
<b>Checking Account: 1 Fund: 10 GENERAL FUND</b>			
84268	A TECH, INC	SERV.	922.50
84289	ABC-ELECTRICAL CONTRACTORS	SUPP.	774.81
84290	ACCESS SYSTEMS	SUPP.	315.99
84233	ADEL ROTARY CLUB	FEES	135.00
84291	ADEL TV & APPLIANCE	SUPP.	24.99
84292	AHLERS AND COONEY, P. C.	SERV.	1,056.50
84269	APPLE COMPUTER	SUPP.	189.30
84235	ARCHER TV	SUPP.	10.37
84296	AREA 11	SUPP.	124.08
84297	ARNOLD MOTOR SUPPLY	SUPP.	197.73
84256	ARROW STAGE LINES	SERV.	600.00
84298	A-TEC RECYCLING INC.	SERV.	465.54
84299	ATI	SUPP.	1,713.38
84300	BALDON HARDWARE	SUPP.	465.20
84301	BANSE, JODI	SUPP.	70.24
84302	BARNES & NOBLE	SUPP.	940.13
84303	BARRETT, JONATHAN	TRAVEL	90.00
84305	BELLER DISTRIBUTING	SUPP.	74.40
84306	BLUE RAVEN TECHNOLOGY, INC.	SUPP.	1,877.00
84307	BRAUN, RUSSELL	SUPP.	134.00
84308	BROOKLYN PUBLISHERS LLC	SUPP.	34.50
84309	BROWER SCHOOL BUS PARTS	SUPP.	90.60
84237	BUNCH, DAVE	SERV.	150.00
84310	BUSINESS SYSTEMS, INC.	SERV.	330.00
84312	CAPITAL SANITARY	SUPP.	2,490.59
84313	CDW-G	SUPP.	113.88
84314	CHARLES GABUS FORD	SUPP.	1,095.00
84283	CITY OF ADEL	UTIL.	1,771.85
84316	CITY OF DESOTO	UTIL.	543.66
84317	CITY OF MINBURN	UTIL.	492.79
84238	CIVIC CENTER OF DES MOINES	FEES	151.00
84318	CLAIM AID	FEES	1,107.06
84319	CODI TECHNOLOGY	SERV.	150.00
84320	COMMERCIAL BAG & SUPPLY CO	SUPP.	714.05
84321	COMMUNICATION INNOVATORS INC.	SERV.	170.00
84322	CONTINENTAL CLAY CO.	SUPP.	260.63
84323	CONTRACT SPECIALTY, LC	SUPP.	600.00
84324	CRANE, MARGARET	TRAVEL	33.00
84239	CULLIGAN	SERV.	123.00
84326	DALLAS CENTER-GRIMES CSD	TUITION	20,797.50
84327	DALLAS CO PUBLIC HEALTH	SERV.	35.00
84328	DALLAS COUNTY NEWS	PUBL.	1,892.56
84258	DE LAGE LANDEN FINANCIAL SERVICES	SERV.	787.00
84329	DEMCO	SUPP.	159.79
84331	DES MOINES REGISTER	PUBL.	59.50
84332	DMACC	TUITION	4,752.00



12/08/2009 04:44 PM

Posted; Check Date 6 Records Selected; Fund 10, 33, 40

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Check #	Vendor Name	Vendor Description	Amount
84333	DUFOE, GREGORY	TRAVEL	52.00
84334	EARLHAM CSD	TUITION	2,773.00
84335	ELLIS, ASHLEY	TRAVEL	92.16
84336	ERICKSON, CAROLE	TRAVEL	157.50
84337	EXCEL MECHANICAL CO., INC.	SERV.	335.95
84338	FASTENAL COMPANY	SUPP.	163.52
84340	FOLLETT LIBRARY RESOURCE	SUPP.	535.78
84341	FORT DODGE STEEL	SUPP.	1,053.58
84343	FREE AGENT, LLC	SERV.	203.40
84344	FREESTYLE PHOTOGRAPHIC SUPPLIES	SUPP.	500.57
84345	FREIGHTLINER OF DES MOINES INC.	SUPP.	173.77
84347	FULLERS STANDARD	FUEL	4,970.26
84348	GEADELMANN, ANN	TRAVEL	156.00
84349	GRAPHIC EDGE, THE	SUPP.	166.26
84351	HAMPTON INN	TRAVEL	665.28
84352	HARVEY FLORAL CO.	SUPP.	25.00
84353	HAWBAKER, SAMUEL	TRAVEL	204.00
84260	HAWKEYE STAGES	SERV.	1,407.00
84355	HAWKEYE TRUCK EQUIPMENT	SUPP.	559.73
84356	HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	340.00
84357	HIGHSMITH CO	SUPP.	66.54
84358	HILLYARD/DES MOINES SANITARY SUPPLY CO.	SUPP.	18.60
84359	HOLLINGSWORTH, JENNIFER	SUPP.	83.06
84362	HOTSY CLEANING SYSTEMS, INC	SUPP.	142.80
84363	HOUGHTON MIFFLIN COMPANY	SUPP.	710.70
84364	HUGHES, MARY	SUPP.	27.93
84365	HY-VEE FOOD STORES	SUPP.	1.10
84366	IA DCI	FEES	182.00
84261	IHSMA	FEES	146.00
84369	IOWA ASSOC OF SCHOOL BOARDS	FEES	50.00
84370	IOWA ASSOCIATION OF SCHOOL BOARDS	FEES	425.00
84371	IOWA LAKES COMMUNITY COLLEGE	FEES	4,436.25
84372	IOWA PRISON INDUSTRIES	SUPP.	1,730.76
84374	IOWA STATE UNIVERSITY	FEES	1,250.00
84375	J.W. PEPPER	SUPP.	35.98
84377	JMC	SUPP.	48.25
84378	JOHNSTONE SUPPLY	SUPP.	593.54
84379	JORGENSEN, JAMIE	TEL.	128.87
84273	K*LOG	SUPP.	925.85
84384	KIMBALL MIDWEST	SUPP.	399.08
84385	KNUTZEN, SUSAN	TRAVEL	64.70
84387	LASER RESOURCES	SUPP.	2,862.94
84247	LAWN SERVICE BY RICK BORST	SERV.	5,472.15
84388	LEARNING POST, THE	SUPP.	8.98
84275	LIBERTY HARDWOODS, INC.	SUPP.	1,376.32
84389	LINWELD, INC.	SUPP.	579.69
84391	MCADON, JULIE	SUPP.	7.50



Check #	Vendor Name	Vendor Description	Amount
84392	MCADON, SHIRLEY	TRAVEL	42.25
84265	MEDIACOM	SERV.	249.95
84393	MENARD, INC.	SUPP.	288.96
84277	MIDAMERICAN	UTIL.	13,220.37
84395	MIDWEST WHEEL CO.	SUPP.	432.85
84397	MILLER, DESIREE	SUPP.	127.50
84398	MINBURN TELEPHONE	TEL.	375.71
84400	MULLARKEY, SHARON	TRAVEL	61.50
84401	NAPA AUTO PARTS	SUPP.	182.70
84402	NICHOLS, JESSICA	TRAVEL	194.23
84403	NORTON, CHRISTINE	SUPP.	92.16
84405	OFFICE DEPOT	SUPP.	606.74
84406	OFFICE MAX CONTRACT INC.	SUPP.	763.52
84407	PARKER, AMANDA	TRAVEL	89.00
84250	PAUL'S PEST CONTROL	SERV.	35.00
84408	PERRY CSD	TUITION	6,932.50
84409	PIONEER PUBLISHING COMPANY	SUPP.	143.82
84287	POSTMASTER	POSTAGE	352.08
84410	PROPERTY SOLUTIONS	SERV.	500.00
84278	QWEST	TEL.	1,246.74
84411	RASMUSSEN, CURTIS	FEES	53.00
84414	RIEMAN MUSIC	SUPP.	759.28
84415	ROAD HUSKY TRAILER COMPANY	SERV.	38.21
84416	ROW-LOFF PRODUCTIONS	SUPP.	43.00
84418	SAX ARTS & CRAFTS	SUPP.	126.33
84419	SCHOLASTIC MAGAZINES	SUPP.	166.10
84420	SCOTT, MARY BETH	TRAVEL	14.56
84266	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	92,260.92
84421	SEMINOLE ENERGY SERVICE,L.L.C	SERV	4,337.08
84422	SHERWIN WILLIAMS	SUPP.	23.44
84253	SHUGAR'S SUPERVALU	SUPP.	597.70
84424	SIMUTECH SYSTEMS, INC.	SUPP.	2,690.00
84425	SKUTT CERAMIC PRODUCTS, INC.	SERV.	21.24
84426	SMARTSIGN	SUPP.	108.25
84427	SMITH, DEE	SERV.	773.00
84267	SOUTH DALLAS COUNTY LANDFILL	FEES	9.00
84428	SPRAYER SPECIALTIES INC	SUPP.	109.07
84429	STANDARD STATIONERY	SUPP.	394.87
84430	STAPLES	SUPP.	353.48
84431	STINE-SMITH, LEANNA	TRAVEL	75.00
84432	STORM, SHERI	SUPP.	6.36
84435	T & T SPRINKLER SERVICES INC	SERV.	372.00
84436	TARGET STORES	SUPP.	29.06
84437	TEACHER DIRECT	SUPP.	94.76
84438	TEE'S PLUS	SUPP.	239.59
84439	THOMAS BUS SALES	SUPP.	72.65
84441	URBANDALE CSD	TUITION	4,159.50



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
84280	US CELLULAR	TEL.	106.30
84442	VAN METER CSD	TUITION	47,141.00
84254	WARRIOR LANES	FEES	77.50
84443	WASTE MANAGEMENT	DISPOSAL	702.27
84255	WATCH D.O.G.S	SERV.	64.00
84444	WATSON, JENNA	SUPP.	442.00
84445	WEST CENTRAL VALLEY CSD	TUITION	1,386.50
84446	WEST MUSIC COMPANY	SUPP.	48.85
84447	WESTERGAARD, LINDA	SUPP.	56.50
84449	WILKEN, LISA	CHANGE FUND	15.40
84450	WOLF, KENDRA	TRAVEL	74.00
84452	WOODWARD GRANGER CSD	FEES	6,576.53
Fund Total:			275,951.35
Checking Account: 1 Fund: 33 CAPITAL PROJECTS SILO FUND			
84337	EXCEL MECHANICAL CO., INC.	SERV.	4,174.45
Fund Total:			4,174.45

VBB  
JA 74

Check #	Vendor Name	Vendor Description	Amount
<b>Checking Account: 1 Fund: 21 STUDENT ACTIVITY FUND</b>			
84293	ALL AMERICAN SPORTS CORP.	SUPP.	908.21
84281	BEGLEY, JOHN	OFFICIAL	420.00
84236	BREADEAUX PIZZA	SUPP.	63.00
84311	CAFFREY WHOLESALE INC	SUPP.	187.63
84282	CHRISTENSEN, GARY	FEES	252.00
84315	CHRISTENSON, KRISTEN	SERV.	85.00
84330	DES MOINES NORTH HIGH SCHOOL	FEES	75.00
84339	FECHO, TODD	OFFICIAL	120.00
84342	FOWLER, CHUCK	OFFICIAL	300.00
84346	FULLER, MEGAN	FEES	90.31
84240	GODFATHERS PIZZA	SUPP.	256.75
84349	GRAPHIC EDGE, THE	SUPP.	4,448.65
84350	GTM SPORTSWEAR	SUPP.	90.00
84241	HARVEY FLORAL CO.	SUPP.	10.00
84360	HOODJER, COREY	OFFICIAL	120.00
84361	HOPKINS	SUPP.	298.40
84365	HY-VEE FOOD STORES	SUPP.	88.43
84373	IOWA SPORTS SUPPLY INC	SUPP.	255.79
84263	IOWA TSA	FEES	315.00
84245	ITALIAN VILLAGES	SUPP.	430.70
84376	JIM'S JOHNS	SERV.	200.00
84380	KBA	SUPP.	1,100.00
84382	KENNEDY INDUSTRIES, INC.	SUPP.	536.48
84383	KESSLERS TEAM SPORTS, INC.	SUPP.	834.00
84386	KRUMWIEDE, MITCHELL	SUPP.	23.54
84393	MENARD, INC.	SUPP.	51.32
84396	MILLER, CHARITY	SUPP.	25.26
84399	MONTEZUMA HIGH SCHOOL	FEES	70.00
84249	NASSP	FEES	198.30
84404	OFFICE DEPOT	SUPP.	21.62
84251	PIZZA RANCH	SERV.	241.50
84412	RASMUSSEN, NICOLEE	SUPP.	31.74
84417	SAM'S CLUB	SUPP.	239.40
84420	SCOTT, MARY BETH	TRAVEL	202.49
84253	SHUGAR'S SUPERVALU	SUPP.	225.29
84433	STRACKE, DON	OFFICIAL	90.00
84440	TROPHIES PLUS	SUPP.	363.94
84286	UNITED BUSINESS SUPPLY	SUPP.	107.99
84448	WICKS, CLARK	OFFICIAL	90.00
84451	WOOD, MARTIN	OFFICIAL	90.00

Fund Total: 13,557.74

Checking Account: 1 Fund: 22 MANAGEMENT LEVY FUND

84434 SU INSURANCE CO. SERV. 12,738.50

Fund Total: 12,738.50

12/8/09  
SKM



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
<b>Checking Account: 1 Fund: 61 SCHOOL NUTRITION FUND</b>			
84290	ACCESS SYSTEMS	SUPP.	113.50
84294	ANDERSON ERICKSON	SUPP.	11,618.58
84270	CARMEN, LAURA	REFUND	33.91
84354	HAWKEYE FOOD	SUPP.	341.14
84262	INTERSTATE BRANDS COMPANIES	SUPP.	1,056.39
84381	KECK, INC.	SUPP.	1,374.56
84390	MARTIN BROS.	SUPP.	25,087.04
84266	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	2,870.70
84253	SHUGAR'S SUPERVALU	SUPP.	36.89
<b>Fund Total:</b>			<b>42,532.71</b>
<b>Checking Account: 1 Fund: 62 CHILD CARE FUND</b>			
84266	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	103.03
<b>Fund Total:</b>			<b>103.03</b>
<b>Checking Account: 1 Fund: 91 AGENCY FUND</b>			
84242	IHSAA	SUPP.	222.00
<b>Fund Total:</b>			<b>222.00</b>

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ADEL DESOTO MINBURN CSD  
DECEMBER 2009 PAYROLL

OFFICIALS

S. SCHROEDER	\$	240.00
TOTAL	\$	240.00

TUTORING

L. BRENNER	\$	80.00
L. BRIMM	\$	92.00
A. HEITZ	\$	188.00
C. HRADEK	\$	36.00
D. LEWIS	\$	100.00
J. MEOLA	\$	160.00
C. MILLER	\$	64.00
B. SHIELDS	\$	60.00
L. STANFORD	\$	120.00
S. STORM	\$	60.00
G. WHISNER	\$	64.00
TOTAL	\$	1,024.00
GRAND TOTAL	\$	1,264.00

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Adel DeSoto Minburn Community School District  
Cash Receipts and Expenditures  
Recapitulation of Funds - November 2009  
Governmental Funds

	<u>General Fund</u>
Balance, October 31, 2009	\$1,684,413.44
Receipts, November	1,327,992.50
Expenditures, November	<u>995,130.83</u>
Balance, November 30, 2009 (Includes \$2,283.72 ISJIT Account)	<u>\$2,017,275.11</u>
Balance, November 30, 2008	\$1,352,631.78
	<u>SILO Fund</u>
Balance, October 31, 2009	\$646,453.87
Receipts, November	87,561.12
Expenditures, November	<u>48,148.67</u>
Balance, November 30, 2009 (Includes \$275,311.68 to Reserve Fund)	<u>\$685,866.32</u>
Balance, November 30, 2008 (Includes \$274,923.71 Reserve Fund)	\$611,236.41
	<u>Debt Service Fund</u>
Balance, October 31, 2009	\$405,594.89
Receipts, November	96,782.51
Expenditures, November	<u>0.00</u>
Balance, November 30, 2009 (Includes \$358,948.11 Sinking Fund)	<u>\$502,377.40</u>
Balance, November 30, 2008 (Includes \$354,865.51 Sinking Fund)	\$468,453.24

Adel DeSoto Minburn Community School District  
Cash Receipts Expenditures  
Recapitulation of Funds - November 2009  
Governmental Funds  
Special Revenue Funds

Management Fund

Balance, October 31, 2009	\$410,017.65
Receipts, November	43,765.60
Expenditures, November	<u>0.00</u>
Balance, November 30, 2009	<u>\$453,783.25</u>
Balance, November 30, 2008	\$203,533.08

Physical Plant & Equipment Fund

Balance, October 31, 2009	\$77,905.22
Receipts, November	10,525.14
Expenditures, November	<u>0.00</u>
Balance, November 30, 2009	<u>\$88,430.36</u>
Balance, November 30, 2008	\$108,234.85

Student Activity Fund

Balance, October 31, 2009	\$198,812.08
Receipts, November	10,848.65
Expenditures, November	<u>10,125.99</u>
Balance, November 30, 2009 (includes \$760.00 ISJIT Account)	<u>\$199,534.74</u>
Balance, November 30, 2008	\$149,697.18



Adel DeSoto Minburn Community School District  
Cash Receipts and Expenditures  
Recapitulation of Funds - November 2009  
Proprietary Funds  
Enterprise Funds

School Nutrition Fund

Balance, October 31, 2009	\$19,583.74
Receipts, November	77,838.45
Expenditures, November	<u>61,399.92</u>
Balance, November 30, 2009 (Includes \$56,670.30 ISJIT Account)	<u>\$36,022.27</u>
Balance, <sup>November 30</sup> <del>October 31</del> , 2008	\$7,507.99

Day Care Fund

Balance, October 31, 2009	\$52,340.17
Receipts, November	6,489.06
Expenditures, November	<u>3,116.85</u>
Balance, November 30, 2009	<u>\$55,712.38</u>
Balance, November 30, 2008	\$79,815.18

Fiduciary Funds

Scholarship Trust Fund

Balance, October 31, 2009	\$400.00
Receipts, November	0.00
Expenditures, November	<u>0.00</u>
Balance, November 30, 2009	<u>\$400.00</u>
Balance, November 30, 2008	\$594.94

Agency Fund

Balance, October 31, 2009	\$1,097.00
Receipts, November	8,238.37
Expenditures, November	<u>9,166.37</u>
Balance, November 30, 2009	<u>\$169.00</u>
Balance, November 30, 2008	\$0.00

Adel DeSoto Minburn Community School District  
Revenue Expenditure Totals  
November 2009

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>41.7% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$2,194,100.90	\$596,301.74	\$2,790,402.64	\$5,718,921.00	48.8%
STATE SOURCES	1,256,656.69	551,573.59	1,808,230.28	6,118,708.00	29.6%
FEDERAL SOURCES	<u>154,558.94</u>	<u>171,887.91</u>	<u>326,446.85</u>	<u>959,160.00</u>	34.0%
SUBTOTAL	\$3,605,316.53	\$1,319,763.24	\$4,925,079.77	\$12,794,789.00	38.5%
<u>SILO FUND</u>	385,157.78	81,016.75	466,174.53	971,576.00	48.0%
<u>DEBT SERVICE FUND</u>	411,142.86	96,782.51	507,925.37	1,473,960.00	34.5%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	194,180.78	43,765.60	237,946.38	455,518.00	52.2%
<u>PHYSICAL PLANT &amp; EQUIP. FUND</u>	46,242.54	10,525.14	56,767.68	110,152.00	51.5%
<u>STUDENT ACTIVITY FUND</u>	139,021.14	10,778.65	149,799.79	248,871.00	60.2%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	68,744.44	26,776.29	95,520.73	727,006.00	13.1%
<u>DAY CARE FUND</u>	20,419.50	6,468.39	26,887.89	60,500.00	44.4%
<u>AGENCY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>	0.81	0.00	0.81	3,101.00	0.0%
<u>AGENCY FUND</u>	<u>13,872.99</u>	<u>6,544.37</u>	<u>20,417.36</u>	<u>47,500.00</u>	43.0%
TOTAL ALL FUNDS	<u>\$4,884,099.37</u>	<u>\$1,602,420.94</u>	<u>\$6,486,520.31</u>	<u>\$16,892,973.00</u>	38.4%



Adel DeSoto Minburn Community School District  
Revenue Expenditure Totals  
November 2009

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	41.7% <u>OF BUDGET</u>
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$919,774.60	\$272,040.56	1,191,815.16	\$4,217,321.00	28.3%
HIGH SCHOOL	686,326.75	178,048.70	864,375.45	\$2,172,157.00	39.8%
MIDDLE SCHOOL 8-9	365,294.25	95,287.84	460,582.09	\$1,087,735.00	42.3%
MIDDLE SCHOOL 6-7	463,664.51	112,553.44	576,217.95	\$1,407,201.00	41.0%
DESOTO INTERMEDIATE	430,580.84	109,386.71	539,967.55	\$1,363,510.00	39.6%
MINBURN ELEMENTARY	209,902.87	60,508.91	270,411.78	\$689,354.00	39.2%
ADEL ELEMENTARY	<u>602,895.81</u>	<u>160,201.95</u>	<u>763,097.76</u>	<u>1,863,408.00</u>	41.0%
SUBTOTAL	\$3,678,439.63	\$988,028.11	\$4,666,467.74	\$12,800,686.00	36.5%
<u>SILO FUND</u>	277,453.79	41,604.30	319,058.09	\$1,353,803.00	23.6%
<u>DEBT SERVICE FUND</u>	273,205.00	0.00	273,205.00	\$1,469,960.00	18.6%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
<u>MANAGEMENT FUND</u>	194,514.00	0.00	194,514.00	\$203,339.00	95.7%
<u>PHYSICAL PLANT &amp; EQUIP. FUND</u>	90,485.52	0.00	90,485.52	\$156,298.00	57.9%
<u>STUDENT ACTIVITY FUND</u>	78,729.35	10,055.99	88,785.34	\$226,188.00	3
<u>PROPRIETARY FUNDS EXPENDITURES</u>					
<u>SCHOOL NUTRITION FUND</u>	216,717.38	61,366.02	278,083.40	\$715,762.00	38.9%
<u>DAY CARE FUND</u>	16,846.50	3,116.85	19,963.35	\$61,670.00	32.4%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
<u>SCHOLARSHIP TRUST FUND</u>	0.00	0.00	0.00	\$3,200.00	0.0%
<u>AGENCY FUND</u>	13,872.99	6,544.37	20,417.36	47,500.00	43.0%
TOTAL ALL FUNDS	<u>\$4,840,264.16</u>	<u>\$1,110,715.64</u>	<u>\$5,950,979.80</u>	<u>\$17,038,406.00</u>	34.9%

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Activity Fund Balance Report - Summary - Include Encumbrances

11/2009 - 11/2009

P: 1  
User: SKM

Regular; Beginning Month 11/2009; Processing Month 11/2009; Fund Balance Account 33 Records Selected

10 GENERAL FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
10 721 000 8010 000	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 721 000 8090 000	INSTRUMENT RENTAL FUND BALANCE	1,965.25	91.95	160.00	0.00	2,033.30
10 721 000 8180 000	PADLOCKS FUND BALANCE	190.81	0.00	0.00	0.00	190.81
10 721 000 8190 000	TOWELS FUND BALANCE	14,739.32	0.00	15.00	0.00	14,754.32
10 721 000 8200 000	NURSE DONATIONS FUND BALANCE	394.96	0.00	0.00	0.00	394.96
10 721 172 8020 000	HS ART RESALE FUND BALANCE	(978.49)	0.00	0.00	0.00	(978.49)
10 721 172 8025 000	HS ADVISORY PROGRAM FUND BALANCE	842.84	0.00	0.00	0.00	842.84
10 721 172 8035 000	HS CONTRIBUTIONS FUND BALANCE	961.56	0.00	0.00	0.00	961.56
10 721 172 8040 000	HS BAND RESALE FUND BALANCE	(918.91)	49.95	373.90	0.00	(594.96)
10 721 172 8050 000	HS MUSIC FEES FUND BALANCE	6,906.21	1,265.00	0.00	0.00	5,641.21
10 721 172 8070 000	HS METALS RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 721 172 8080 000	HS WOODS RESALE FUND BALANCE	(2,536.19)	928.32	12.00	0.00	(3,452.51)
10 721 172 8110 000	HS STAFF LOUNGE FUND BALANCE	1,315.39	0.00	0.00	0.00	1,315.39
10 721 172 8160 000	HS STUDENT PARKING FUND BAL	1,962.69	0.00	0.00	0.00	1,962.69
10 721 172 8170 000	HS CLASS COMPOSITE FUND BAL	2,835.00	0.00	0.00	0.00	2,835.00
10 721 209 8035 000	8-9 MS CONTRIBUTIONS FUND BALANCE	1,649.24	0.00	357.75	0.00	2,006.99
10 721 409 8030 000	AE PACT FUND BALANCE	1,025.38	0.00	0.00	0.00	1,025.38
10 721 409 8035 000	AE CONTRIBUTIONS FUND BALANCE	6,512.35	429.35	0.00	0.00	6,083.00
10 721 409 8060 000	AE BOOK FAIR FUND BALANCE	6,103.81	2,536.08	0.00	0.00	3,567.73
10 721 409 8110 000	AE STAFF LOUNGE FUND BALANCE	267.10	192.93	0.00	0.00	74.17
10 721 412 8035 000	6-7 MS CONTRIBUTIONS FUND BALANCE	8,554.12	205.00	90.00	0.00	8,439.12
10 721 412 8040 000	6-7 MS BAND RESALE FUND BALANCE	663.66	274.94	257.20	0.00	645.92
10 721 412 8060 000	6-7 MS BOOK FAIR FUND BALANCE	228.20	0.00	0.00	0.00	228.20
10 721 412 8110 000	6-7 MS STAFF LOUNGE FUND BALANCE	5,520.89	0.00	0.00	0.00	5,520.89
10 721 418 8035 000	DS CONTRIBUTIONS FUND BALANCE	11,146.00	228.28	100.00	0.00	11,017.72
10 721 418 8040 000	DS BAND RESALE FUND BALANCE	(159.87)	110.23	169.25	0.00	(100.85)
10 721 418 8060 000	DS BOOK FAIR FUND BALANCE	341.66	0.00	0.00	0.00	341.66
10 721 418 8110 000	DS STAFF LOUNGE FUND BALANCE	2,294.56	114.07	0.00	0.00	2,180.49
10 721 421 8035 000	ME CONTRIBUTIONS FUND BALANCE	6,367.63	811.34	46.00	0.00	5,602.29
10 721 421 8040 000	ME BAND RESALE FUND BALANCE	524.73	15.90	78.60	0.00	587.43
10 721 421 8060 000	ME BOOK FAIR FUND BALANCE	759.69	0.00	0.00	0.00	759.69
10 721 421 8100 000	ME RIF FUND BALANCE	51.70	0.00	0.00	0.00	51.70
10 721 421 8110 000	ME STAFF LOUNGE FUND BALANCE	1,163.10	0.00	0.00	0.00	1,163.10
10 Total:		83,694.00	7,253.34	1,659.70	0.00	78,100.36



Activity Fund Balance Report - Sum Exclude Encumbrances  
11/2009 - 11/2009  
Regular; Beginning Month 11/2009; Processing Month 11/2009; Fund 21

21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 719 000 7200 000	INTEREST FUND BALANCE	7,815.45	0.00	24.15	0.00	7,839.60
21 719 172 6645 000	HS CC FUND BALANCE	1,377.94	482.45	130.00	0.00	1,025.49
21 719 172 6660 000	HS GOLF FUND BALANCE	10,906.31	0.00	0.00	0.00	10,906.31
21 719 172 6675 000	HS CO-ED WEIGHT PROG FUND BAL	3,193.50	0.00	0.00	0.00	3,193.50
21 719 172 6710 000	HS BBB FUND BALANCE	9,296.88	29.99	0.00	0.00	9,266.89
21 719 172 6720 000	HS FB FUND BALANCE	12,169.67	1,544.66	5,412.00	0.00	16,037.01
21 719 172 6725 000	HS BSC FUND BALANCE	3,639.26	0.00	0.00	0.00	3,639.26
21 719 172 6730 000	HS BSB FUND BALANCE	5,383.55	0.00	0.00	0.00	5,383.55
21 719 172 6740 000	HS BTR FUND BALANCE	3,739.61	562.92	0.00	0.00	3,176.69
21 719 172 6790 000	HS WR FUND BALANCE	5,024.39	1,323.00	0.00	0.00	3,701.39
21 719 172 6810 000	HS GBB FUND BALANCE	1,919.90	240.00	208.00	0.00	1,887.90
21 719 172 6815 000	HS VB FUND BALANCE	8,161.21	153.98	0.00	0.00	8,007.23
21 719 172 6825 000	HS GSC FUND BALANCE	2,004.59	0.00	0.00	0.00	2,004.59
21 719 172 6835 000	HS SB FUND BALANCE	4,394.05	0.00	0.00	0.00	4,394.05
21 719 172 6840 000	HS GTR FUND BALANCE	576.16	20.00	0.00	0.00	556.16
21 719 172 6870 000	HS G SWIM FUND BALANCE	41,058.79	0.00	0.00	0.00	41,058.79
21 719 172 7010 000	BUTTON CLUB FUND BALANCE	63.38	0.00	0.00	0.00	63.38
21 719 172 7020 000	CLASS OF 07 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7030 000	CLASS OF 06 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7040 000	CLASS OF 08 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7050 000	CLASS OF 05 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7055 000	HS FROM FUND BALANCE	3,135.96	0.00	0.00	0.00	3,135.96
21 719 172 7060 000	SPECIAL EVENTS FUND BALANCE	23,890.44	3,260.88	1,412.00	0.00	22,041.56
21 719 172 7065 000	FACILITIES PLANNING COMM FUND BAL	10,425.00	0.00	0.00	0.00	10,425.00
21 719 172 7070 000	DRAMA FUND BALANCE	8,472.27	744.10	2,613.00	0.00	10,341.17
21 719 172 7075 000	SPEECH CONTEST FUND BALANCE	693.20	0.00	0.00	0.00	693.20
21 719 172 7080 000	INTERNATIONAL CLUB FUND BALANCE	506.18	0.00	0.00	0.00	506.18
21 719 172 7100 000	NATIONAL HONOR SOCIETY FUND BALANCE	221.38	268.30	470.00	0.00	423.08
21 719 172 7110 000	HS DANZ TEAM FUND BALANCE	3,676.87	0.00	0.00	0.00	3,676.87
21 719 172 7120 000	SADD FUND BALANCE	319.52	0.00	0.00	0.00	319.52
21 719 172 7130 000	SPANISH CLUB FUND BALANCE	64.95	0.00	0.00	0.00	64.95
21 719 172 7140 000	THESPIAN CLUB FUND BALANCE	1,015.73	0.00	134.00	0.00	1,149.73
21 719 172 7150 000	HS STUDENT COUNCIL FUND BAL	1,558.01	105.71	0.00	0.00	1,452.30
21 719 172 7170 000	TSA FUND BALANCE	1,965.41	315.00	20.00	0.00	1,670.41
21 719 172 7180 000	YEARBOOK FUND BALANCE	13,959.93	0.00	355.50	0.00	14,315.43
21 719 172 7210 000	HALL OF FAME FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7220 000	ATHLETIC RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7230 000	HS CHEERLEADING FUND BALANCE	4,762.05	39.00	0.00	0.00	4,723.05
21 719 209 7155 000	8-9 MS STUDENT COUNCIL FUND BAL	1,447.17	200.00	0.00	0.00	1,247.17

Regular; Beginning Month 11/2009; Processing Month 11/2009; Fund 21

**21 STUDENT ACTIVITY FUND**

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 719 412 6645 000	MS CC FUND BALANCE	71.32	0.00	0.00	0.00	71.32
21 719 412 6710 000	MS BBB FUND BAL	0.00	0.00	0.00	0.00	0.00
21 719 412 6720 000	MS FB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6730 000	MS BSB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6740 000	MS BTR FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6790 000	MS WR FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6810 000	MS GBB FUND BAL	71.46	0.00	0.00	0.00	71.46
21 719 412 6815 000	MS VB BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6835 000	MS SB FUND BALANCE	383.75	0.00	0.00	0.00	383.75
21 719 412 6840 000	MS GTR FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 7160 000	6-7 MS STUDENT COUNCIL FUND BAL	1,222.96	766.00	0.00	0.00	456.96
21 719 412 7230 000	MS CHEERLEADING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 418 7190 000	DS STUDENT COUNCIL FUND BAL	223.88	0.00	0.00	0.00	223.88
21 Total:		198,812.08	10,055.99	10,778.65	0.00	199,534.74