

*Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.*

## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 9th day March 2009, for its regular meeting in the High School Auditorium, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
ADM HIGH SCHOOL AUDITORIUM

March 9, 2009  
6:00 P.M.

### OPENING:

6:00 P.M.      Call to order  
                    Roll call  
                    Emergency additions and adoption of agenda

6:05              Consent agenda  
                    Approval of minutes  
                    Approval of bills and claims  
                    Secretary/Treasurer financial reports  
                    Personnel contracts  
                    SRO agreement with City of Adel  
                    Welcome of visitors and open forum

### ACTION ITEMS:

6:15              FY10 budget review, including possible grade realignment at Minburn  
7:15              Minburn community presentation regarding grade realignment at ME  
7:45              Special education instructional delivery system  
7:55              ITED results  
8:10              PreK-5 elementary assessments  
8:40              Administrative reports  
8:50              Adjournment

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Directors

# **ADEL DESOTO MINBURN MINUTES OF BOARD OF DIRECTORS**

<u>Regular</u>	<u>ADM HS</u>	<u>6:00 p.m.</u>	<u>March</u>	<u>9, 2009</u>
Kind of Meeting	Meeting Place	Time	Month	Day Year
		Day of Week	<u>Monday</u>	

## **MEMBERS**

### PRESENT

Tim Canney

Sally Bird

Jen Heins

Steve Meyer

Kim Roby

### ABSENT

Greg Dufoe

Superintendent

Shirley McAdon

Secretary-Board of Education

Call to Order/  
Roll Call

The meeting was called to order. Roll call was taken. Present were Sally Bird, Jen Heins, Kim Roby, and President Tim Canney. Absent was Steve Meyer, who arrived later. Visitors were present.

Agenda

It was moved by Roby, seconded by Bird, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda

It was moved by Bird, seconded by Heins, to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted. Resignations/terminations were accepted from Jerry Bond, coach; Judy Burgus, administrative assistant; Jill Loy, teacher; and Nick Pitcher, teacher and coach. The agreement with the City of Adel for continued SRO services for a three-year period, beginning with the 2009-10 school year, was accepted.

Welcome of Visitors/  
Open Forum

President Canney welcomed visitors and invited public comments during Open Forum. Jennifer Coghlan and Steve Brown spoke in support of discontinuing grade re-alignment at Minburn Elementary. Amy Wertenberger, Cherie Tiffany, and Margie Sheehy spoke in support of the district's special education services. Kate Milligan spoke in support of the HS Fine Arts programs. Business Manager commended the City of Adel for supplying another stop sign on Highway 6 to accommodate students crossing.



FY10 Budget Review,  
including possible  
grade re-alignment  
at Minburn Elementary

Superintendent presented a chronological review of the budget process, beginning with October's certified student enrollment count. The enrollment decline, FY09 budget, and current Board goals were reviewed, followed by a review of the process for budget reductions for FY10 based on the projected deficit. At the February meeting, preliminary budget reductions in three personnel areas were presented; with more information now available, the list of more specific budget reductions was compiled and presented. One of the larger strands in the possible reductions impacted Minburn Elementary through grade-realignment; Superintendent outlined the proposal and the required information, according to state code, to effect a grade re-alignment. Regardless of whether there is grade re-alignment this year, deep inefficiencies of 500 available classroom seats in three buildings will necessitate a complete review of facilities and grade configurations next year. If there are further declines in enrollment and the economic situation worsens, at least one attendance center may close in the near future. Possible budget cuts for FY10 totaled \$617,000, staying within the goals of minimizing the impact of programs or educational opportunities for kids. Dollar savings and reorganization plans were detailed.

Steve Meyer arrived at 7:00 p.m. with his apologies that he was still on Denver time, where he had been on business over the weekend.

Business Manager reviewed the FY10 proposed budget that met the Board's goals of keeping the tax levy rate the same, maintaining a balanced budget, preserving the cash reserve levy to replenish cash reserves to levels which meet normal operating standards for school districts, and allowing for the cuts in state aid. Reductions of \$488,000 will be needed to obtain a balanced budget. It was moved by Bird, seconded by Roby, to publish the FY10 proposed budget and to set a public hearing for April 13, 2009, at 6:00 p.m. in the Board Room at the 8-9 MS. Motion carried unanimously.

Superintendent led discussion regarding grade re-alignment at Minburn Elementary. Even though the process has met state requirements, the timeline had not given the district much time to consider all aspects. In addition, kindergarten registrations at ME continue to go up. Some open enrolled students may return. Budget cuts do total \$617,000, exceeding the amount of \$488,000 needed for a balanced budget. Discussion ensued. It was moved by Meyer, seconded by Heins, to discontinue the process for grade re-alignment at Minburn Elementary and to delete the two teachers at ME from the list of budget reductions for FY10. Motion carried unanimously.



## Continuation of regular meeting held March 9, 2009

Minburn Community  
Presentation Regarding  
Grade Re-alignment at  
Minburn Elementary

Further discussion centered on the remaining reductions. It was moved by Heins, seconded by Meyer, to defer the revised list of budget reductions for FY10 to the April Board meeting, when a final decision will be made. Motion carried unanimously.

Community members presented information supporting discontinuing the grade re-alignment process at ME and in support of other aspects of ME.

After a brief recess, President Canney summarized the results of the meeting thus far. Grade re-alignment at ME had been discontinued, deleting two teachers from the list of reductions for the FY10 budget. All remaining reductions were deferred to the April 13 Board meeting but Board consensus favored not adding any new reductions to the list. In April, the Board will decide whether to approve the remaining reductions or add back anything due to the margin between \$488,000, needed for a balanced budget, and the remaining possible reductions of \$540,000.

Special Education  
Instructional Delivery  
System

Superintendent sought Board support for the revision of ADM's special education delivery system through a committee to begin work in March; the goal is to bring the plan back in June for Board approval. It was moved by Roby, seconded by Bird, that Adel DeSoto Minburn CSD create a special education instructional delivery system and that the system be developed by Greg Dufoe, Jodi Banse, Pam Lonneman, Carole Schlapkohl, Maureen Taylor, Megan Fuller, Melissa Greer, Ann Heitz, Lisa Meyer, Tammie Seaholm, Michelle Siefken, Jamie Wahlert, Sarah Benn, Dirk Benn, Teresa Gibson, Sarah Brugh, and Darcy Cosens. Motion carried unanimously.

## ITED Results

Director of School Improvement Maureen Taylor provided a review of the ITED results from grades 9-11. District science goals were not met but reading goals were on track. Since these are state goals, an action plan is to be written for science. Discussion ensued regarding efficiency plateaus that may be addressed by the Iowa Core Curriculum.

PreK-5 Elementary  
Assessments

Principals Carole Erickson, Jodi Banse, and Jim DePue provided an overview of PreK-5 assessments and examples of quality assessments that have come from professional development. It was noted that the many assessments are a tribute to ADM's talented teachers.

## Administrative Reports

Superintendent announced approval of open enrollment requests from Austin, Brandon, and Haley Lamb from WCV to ADM; Chase Sanderson from ADM to Panorama; and Riley Williams from ADM to Panorama, all for 2008-09, and for Mindy Deitrick from Perry to ADM; David Henderson from Waukee to ADM; John Kubrak from Bondurant



## Continuation of regular meeting held March 9, 2009

to ADM; Bryce and Devon Lord from Perry to ADM; Jacob, Jayson and Jordan Pruitt from Panorama to ADM; Dalton Allen from ADM to W-G; Shane Buscher from ADM to W-G; Fisher and Ila Heins from ADM to DC-G; Abby and Brady Herman from ADM to W-G; Ross Reynolds from ADM to Waukee; Emily, Kristin, and Maggie Smith from ADM to Panorama; Joe and Michelle VanRoekel from ADM to Waukee; and Cole and Jayden Whitney from ADM to Perry.

Superintendent reviewed the first mission and vision committee meeting and outlined work that will take place over the next two months. The Vision statement should be completed at the March 26 meeting and work on the Mission statement begun.

Superintendent reported that the last meeting of the Iowa Core Curriculum with the AEA found ADM staff members embracing the work to be done to improve student achievement.

Superintendent announced that the 2009-10 school calendar will receive final staff input and be ready for approval at the April Board meeting.

Superintendent drew the Board's attention to the IASB Legislative update that included new proposed legislation regarding writing assessments and the school start date for FY11.

## Adjournment

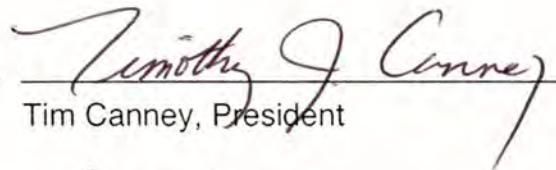
It was moved by Meyer, seconded by Roby, to adjourn. The motion carried unanimously and President Canney adjourned the meeting at 8:55 p.m.

presented

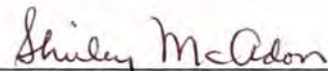
Minutes approved as

04/13/09

Dated



Tim Canney, President



Shirley McAdon, Secretary



**PROPOSED  
FY 10 REDUCTIONS**

<b>Administration</b>		
<b>Position</b>	<b>Reduction</b>	<b>Reorganization Plan</b>
Director of School Improvement	\$104,309	Duties absorbed by superintendent, principals, central office staff
Minburn Principal	\$49,510	DS Intermediate Principal, teacher leader, superintendent
Special Ed. Strategist	\$34,315	Duties absorbed by principals, superintendent, with AEA support
	\$188,134	
<b>Certified Staff</b>		
<b>Position</b>	<b>Reduction</b>	<b>Reorganization Plan</b>
2.0 FTE Elementary Teachers	\$77,312	Minburn K-2 students attend at Adel Elementary
1.0 Special Education Teacher	\$38,656	Position not necessary due to IEP change
	\$115,968	
<b>Classified Staff</b>		
<b>Position</b>	<b>Reduction</b>	<b>Reorganization Plan</b>
.5 General Associate at HS	\$8,536	HS administrative assistants (3.5); assistance from Central Office
1.0 K-1 Combo Associate - MN	\$19,686	Grade realignment OR not necessary at MN 1-2
3.5 Special Education Level III Associates (anticipated)	\$65,810	IEP changes allowing for reduction per student need
2.0 Level I Spec. Ed. Assoc.	\$36,648	IEP changes allowing for reduction per student need
1.0 6-12 Media Center Assoc.	\$17,084	Shared associate 6-12, volunteers, teacher-librarian coverage
.5 Media Associate at AE	\$6,336	Teacher-librarian coverage, other support staff, volunteers
.5 Media Associate at DS	\$9,402	Teacher-librarian coverage, other support staff, volunteers
.5 Custodian at MN	\$21,853	Reorganization of custodial schedules
1.0 HS Night Custodian	\$38,244	Reorganization of custodial schedules
Reduce mowing expenditures	\$10,000	Alter mowing schedule
1.0 Director of Buildings and Grounds	\$79,329	Maintenance Tech, Superintendent, Principal, AD
	\$312,928	
Grand Total	\$617,030	



Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1 Fund: 10 GENERAL FUND			
82144	A TECH, INC	SERV.	510.00
82145	ACCESS SYSTEMS	SUPP.	659.00
82061	ADEL ROTARY CLUB	FEES	135.00
82146	AHLERS AND COONEY, P. C.	SERV.	1,806.00
82147	AMAZON.COM	SUPP.	273.77
82113	ANDERSON ERICKSON	SUPP.	100.62
82148	ANDERSON, LORRAINE	SUPP.	155.41
82149	ARNOLD MOTOR SUPPLY	SUPP.	186.88
82150	AUTO-JET MUFFLER	SUPP.	235.40
82151	B & B LEASING & RENTAL	SERV.	215.05
82152	BALDON HARDWARE	SUPP.	1,297.89
82153	BANSE, JODI	SUPP.	66.20
82154	BARNES & NOBLE	SUPP.	438.68
82155	BAUER BUILT INC.	SUPP.	350.72
82157	BREADEAUX PIZZA	SUPP.	203.93
82158	BRENNER, LAURA	SUPP.	60.00
82159	BRODART CO.	SUPP.	254.28
82160	BROWER SCHOOL BUS PARTS	SUPP.	120.95
82161	BUDGETEXT	SUPP.	65.45
82162	BYTESPEED	SERV.	850.00
82163	CAPITAL SANITARY	SUPP.	2,111.71
82114	CASEY'S GENERAL STORE	SUPP.	149.75
82164	CDW-G	SUPP.	36.99
82165	CHARLES GABUS FORD	SUPP.	807.16
82091	CHRISTENSEN, MARVIN	SUPP.	250.00
82166	CITY OF ADEL	UTIL.	1,710.54
82167	CITY OF DESOTO	UTIL.	602.01
82168	CITY OF MINBURN	UTIL.	487.59
82169	COMBUSTION CONTROL COMPANY	SERV.	1,010.10
82170	COMPANION CORPORATION	SUPP.	1,197.00
82171	CRYSTAL SPRINGS BOOKS	SUPP.	50.75
82172	CULLIGAN	SERV.	120.00
82134	DAHL'S FOOD MARTS	SUPP.	201.17
82174	DALLAS CENTER-GRIMES CSD	TUITION	14,962.05
82175	DALLAS COUNTY NEWS	PUBL.	1,529.23
82176	DAN'S TOWING & SERVICE	SERV.	140.00
82177	DE LAGE LANDEN FINANCIAL SERVICES	SERV.	787.00
82067	DES MOINES PUBLIC SCHOOLS	TUITION	2,535.44
82178	DES MOINES REGISTER	PUBL.	81.12
82179	DIAM PEST CONTROL	SERV.	165.00
82180	DICK CLARK	SERV.	420.00
82181	DMACC	TUITION	4,655.68
82069	DRAKE UNIVERSITY	FEES	280.00
82182	ELECTRONIC ENGINEERING	SERV.	732.00
82183	FILMAROBICS, INC.	SERV.	47.85
82184	FOLLETT EDUCATIONAL SERVICES	SUPP.	454.00
82186	FULLERS STANDARD	FUEL	4,853.66



03/06/2009 09:51 AM

Posted; Check Date 7 Records Selected; Fund 10, 33, 40

User ID: SVM

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
82187	GEADELMANN, ANN	TRAVEL	142.00
82188	GEDDES & COMPANY, RAYMOND	SUPP.	142.56
82116	GEE, DOUG	TRAVEL	57.10
82191	GORDON, BARBARA	TRAVEL	20.00
82192	GRAINGER	SUPP.	70.80
82193	GRAPHIC EDGE, THE	SUPP.	511.99
82194	GRAY, DEENA	SERV.	24.00
82195	GRAYBAR ELECTRIC	SUPP.	182.16
82117	HAWBAKER, SAMUEL	TRAVEL	138.00
82197	HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	1,639.90
82095	HEITZ, ANN	SUPP.	100.00
82198	HERFF JONES	SUPP.	1,272.03
82199	HERFF JONES	SERV.	15.12
82200	HILLYARD/DES MOINES SANITARY SUPPLY CO.	SUPP.	17.62
82202	HOLLINGSWORTH, JENNIFER	SUPP.	21.50
82204	HOUGHTON MIFFLIN COMPANY	SUPP.	117.79
82205	HOVEY, SONDRRA	POSTAGE	6.25
82072	IA DCI	FEES	195.00
82207	IASBO	FEES	80.00
82119	IHSADA	FEES	85.00
82130	IHSADA	FEES	150.00
82208	IHSMA	FEES	860.00
82136	INTERNATIONAL READING ASSN.	FEES	69.00
82097	IOWA ASSOC OF FAMILY & CONSUMER SCIENCE	REG	150.00
82209	IOWA ASSOC OF SCHOOL BOARDS	FEES	510.00
82075	IOWA COMMUNICATIONS NETWORK	SERV.	259.34
82210	IOWA DIVISION OF LABOR SERVICES	FEES	25.00
82212	IOWA HIGH SCHOOL SPEECH ASSOC.	FEES	22.00
82213	IOWA JEWELERS SUPPLY	SUPP.	23.44
82214	IOWA LAKES COMMUNITY COLLEGE	FEES	5,591.00
82215	IOWA TELECOM	TEL.	170.99
82217	KAYLOR'S INCORPORATED	SUPP.	22.28
82218	KEYSTONE AEA	FEES	1,150.00
82220	LAKESHORE	SUPP.	298.77
82221	LASER RESOURCES	SUPP.	2,825.58
82222	LEARNING POST, THE	SUPP.	65.61
82137	LENSCRAFTERS	SERV.	160.00
82223	LINWELD, INC.	SUPP.	34.57
82224	LONNEMAN, PAMELA	TRAVEL	307.00
82121	MEDIACOM	SERV.	249.95
82225	MELROY, PATRICIA	FEES	33.95
82226	MENARD, INC.	SUPP.	29.99
82122	MERRILL AXLE & WHEEL SERVICE	SUPP.	72.50
82080	MIDAMERICAN	UTIL.	17,010.24
82228	MIDWEST TECHNOLOGY PRODUCTS	SUPP.	7,972.50
82229	MILLER, DESIREE	SUPP.	124.85
82230	MINBURN TELEPHONE	TEL.	322.82



03/06/2009 09:51 AM

Posted; Check Date 7 Records Selected; Fund 10, 33, 40

User ID: SKM

Check #	Vendor Name	Vendor Description	Amount
82231	NAPA AUTO PARTS	SUPP.	73.68
82233	NATIONAL COUNCIL OF TEACHERS OF ENGLISH	SERV.	35.95
82234	OFFICE DEPOT	SUPP.	498.48
82235	OFFICE MAX CONTRACT INC.	SUPP.	95.66
82236	OFFICE OF AUDITOR OF STATE, STATE OF IOWA	FEES	625.00
82237	O'REILLY AUTO PARTS	SUPP.	33.51
82238	OSTRANDER SNOW & ICE REMOVAL	SERV.	120.00
82241	PJB AWARDS	SUPP.	219.30
82242	PLATO LEARNING INC	SUPP.	3,600.00
82243	PLUMB SUPPLY COMPANY	SUPP.	140.58
82139	POSTMASTER	POSTAGE	347.42
82245	PRAXAIR DISTRIBUTION	SERV.	16.04
82105	PURTELL, HAZEL	SUPP.	360.00
82125	QWEST	TEL.	1,245.40
82248	RASMUSSEN, CURTIS	FEES	83.75
82249	RESOURCES FOR READING	SUPP.	117.65
82250	RIEMAN MUSIC	SUPP.	349.87
82126	SCHOLASTIC BOOK FAIRS	SUPP.	1,976.95
82141	SCHOLASTIC BOOK FAIRS-17	SUPP.	5,380.88
82252	SCHOLASTIC, INC.	SUPP.	70.73
82253	SCHOOL ADMINISTRATORS OF IOWA	FEES	25.00
82254	SCHOOL HEALTH CORP.	SUPP.	326.78
82255	SCHOOL SPECIALTY	SUPP.	368.08
82127	SCIENCE CENTER OF IOWA	FEES	211.00
82110	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	86,738.41
82084	SEMINOLE ENERGY SERVICE,L.L.C	SERV	17,077.60
82257	SHUGAR'S SUPERVALU	SUPP.	77.08
82258	SIOUX CITY CSD	SERV.	308.10
82259	SNAP ON TOOLS	SUPP.	699.99
82260	SOFTCHOICE CORPORATION	SERV.	2,247.31
82262	SPRINGER PEST SOLUTIONS	SERV.	450.00
82263	STANFORD, LINDSAY	SUPP.	100.50
82128	STATE HISTORICAL MUSEUM OF IOWA	FEES	48.00
82264	STENHOUSE PUBLISHERS	SUPP.	235.98
82265	STITZELL ELECTRIC SUPPLY CO.	SUPP.	205.93
82267	TARGET STORES	SUPP.	47.66
82268	TAYLOR, MAUREEN	SUPP.	110.50
82269	TEACHER DIRECT	SUPP.	857.28
82270	THOMAS BUS SALES	SUPP.	228.80
82272	TIMMERMAN, KIMBERLY	SUPP.	19.96
82273	TREND ENTERPRISES	SUPP.	10.50
82133	US CELLULAR	TEL.	102.17
82088	WASTE MANAGEMENT	DISPOSAL	1,070.55
82143	WINTERSET HIGH SCHOOL	FEES	156.00
82276	WOODWARD GRANGER CSD	FEES	1,200.00
Fund Total:			220,027.26
Checking Account:	1	Fund: 33 CAPITAL PROJECTS SILO FUND	
82192	GRAINGER	SUPP.	874.50



Adel-DeSoto-Minburn CSD

03/06/2009 09:51 AM

**Board Report - For Board**

Posted; Check Date 7 Records Selected; Fund 10, 33, 40

Page: 4

User ID: CCM

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
82244	PRATT AUDIO VISUAL	SUPP.	12,820.00
82247	R L CRAFT CO. INC.	SERV.	3,945.00
82275	WOLIN & ASSOCIATES	SERV.	16,888.47
<b>Fund Total:</b>			<b>34,527.97</b>

74  
JA  
SB



03/06/2009 09:53 AM

Posted; Check Date 7 Records Selected; Fund 21, 22, 23

User ID: SKM

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 21	STUDENT ACTIVITY FUND	
82060	ACUNA, RONALD	OFFICIAL	55.00
82062	ALEXANDER, TERRY	OFFICIAL	60.00
82156	BIG RED PUBLICATIONS CO.	SUPP.	40.00
82173	DAKTRONICS, INC.	SUPP.	210.00
82066	DEERING, TOM	OFFICIAL	55.00
82092	EDWARDS, TERRY	OFFICIAL	85.00
82185	FOOKEN, BRENDA	TRAVEL	82.80
82135	FOWLER, CHUCK	OFFICIAL	55.00
82070	FRYE, DENNIS	OFFICIAL	55.00
82093	GEORGE, THOMAS	OFFICIAL	55.00
82190	GOPHER SPORTS	SUPP.	309.76
82193	GRAPHIC EDGE, THE	SUPP.	1,090.73
82201	HOFMANN, ALAN	SUPP.	179.98
82096	HOLZ, FRANK	OFFICIAL	85.00
82203	HOPKINS	SUPP.	1,185.50
82206	HY-VEE FOOD STORES	SUPP.	168.75
82074	IHSSCA	DUES	150.00
82076	IOWA FARM FAMILIES	SUPP.	203.40
82098	IWCOA	FEES	105.00
82099	JAMBOX, LLC	SERV.	250.00
82216	JESUP GYM EQUIPMENT	EQUIP.	95.00
82100	KINDER, JERRY	OFFICIAL	85.00
82219	KRUMWIEDE, MITCHELL	SUPP.	235.80
82101	LYON, KENT	OFFICIAL	85.00
82078	MANGOLD, GREG	OFFICIAL	55.00
82124	MID-IOWA SOCCER OFFICIALS ASSOC.	FEES	170.00
82103	OHORILKO, BRIAN	OFFICIAL	85.00
82239	PEPSI COLA BOTTLERS	SUPP.	1,916.54
82104	PIPHO, MICHAEL	OFFICIAL	55.00
82106	RANNIGER, ALEX	OFFICIAL	55.00
82107	RANNIGER, GAYLIN	OFFICIAL	55.00
82108	RANNIGER, JACOB	OFFICIAL	55.00
82082	SAMPSON, RON	OFFICIAL	55.00
82083	SAM'S CLUB	SUPP.	1,394.54
82251	SAMUEL FRENCH INC	SERV.	176.99
82257	SHUGAR'S SUPERVALU	SUPP.	25.16
82261	SPORT PLAQUES	SUPP.	201.36
82085	STOTTS, ERIC	OFFICIAL	60.00
82266	STUDYVIN, RONNA	SUPP.	100.50
82086	TECHNOLOGY STUDENT ASSOCIATION	FEES	298.00
82111	UMPHFLEET, MIKE	OFFICIAL	85.00
82087	WARRINGTON, TANNER	OFFICIAL	60.00
82112	WICKS, KEVIN	OFFICIAL	55.00
82089	WILKEN, LISA	CHANGE FUND	2,200.00

Fund Total: 12,139.81

7C  
JH  
SB



03/06/2009 09:54 AM

Posted; Check Date 7 Records Selected; Fund 61, 62, 81, 91

User ID: SKM

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
<b>Checking Account: 1 Fund: 61 SCHOOL NUTRITION FUND</b>			
82145	ACCESS SYSTEMS	SUPP.	110.00
82063	ANDERSON ERICKSON	SUPP.	5,077.13
82115	FRIEDRICHSEN, LINDA	REFUND	50.05
82196	HAWKEYE FOOD	SUPP.	1,337.32
82211	IOWA FIRE EQUIP.	SERV.	412.79
82138	MARTIN BROS.	SUPP.	19,024.61
82122	MERRILL AXLE & WHEEL SERVICE	SUPP.	714.95
82081	PAN-O-GOLD BAKING CO.	SUPP.	812.34
82240	PETERS, LORI	REFUND	6.75
82109	REAL SOFTWARE, INC.	SUPP.	250.00
82110	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	2,591.28
82271	TIFFANY, CHERIE	REFUND	10.70
82142	TUNDRA SPECIALTIES	SUPP.	76.23
82275	WOLIN & ASSOCIATES	SERV.	348.80
<b>Fund Total:</b>			<b>30,822.95</b>
<b>Checking Account: 1 Fund: 62 CHILD CARE FUND</b>			
82232	NASCO	SUPP.	87.83
82110	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	77.34
<b>Fund Total:</b>			<b>165.17</b>
<b>Checking Account: 1 Fund: 91 AGENCY FUND</b>			
82118	IHSAA	TOURN.	26,115.00
82131	IOWA GIRLS HS ATHLETIC UNION	FEES	4,685.00
<b>Fund Total:</b>			<b>30,800.00</b>

7C  
SB



ADEL DESOTO MINBURN CSD  
MARCH 2009 PAYROLL

TUTORING

J. BARRETT	\$	320.00
C. GOODALE	\$	220.00
A. HEITZ	\$	228.00
J. MEOLA	\$	152.00
S. SCHROEDER	\$	8.00
S. STORM	\$	156.00
O. STUMP	\$	312.00

TOTAL	\$	1,396.00
-------	----	----------

WEBSITE DEVELOPMENT/TECH SUPPORT

S. SCHROEDER	\$	426.00
--------------	----	--------

TOTAL	\$	426.00
-------	----	--------

GRAND TOTAL	\$	1,822.00
-------------	----	----------

*JA*  
*re*  
*SB*



**ADEL DESOTO MINBURN CSD  
MARCH 2009 PAYROLL -- PART II**

**GAME SUPERVISION**

R. BRENNER	152-5.25 hrs	\$	78.75
<b>TOTAL</b>		<b>\$</b>	<b>78.75</b>

**MUSIC JUDGE**

R. BRAUN	DeSoto Band Solo	\$	50.00
S. MULLARKEY	DeSoto Band Solo	\$	50.00
S. MULLARKEY	Minburn Band Solo	\$	50.00
<b>TOTAL</b>		<b>\$</b>	<b>150.00</b>

**TUTORING**

C. HRADEK	032-1.5 hrs	\$	24.00
D. LEWIS	032-5.5 hrs	\$	88.00
C. MILLER	032-8 hrs	\$	128.00
C. SLOSS	031-12.5 hrs/032-9 hrs	\$	344.00
S. STORM	031-4.5 hrs	\$	72.00
G. WHISNER	031-5.75 hrs	\$	92.00
<b>TOTAL</b>		<b>\$</b>	<b>748.00</b>
<b>GRAND TOTAL</b>		<b>\$</b>	<b>976.75</b>

JAH  
UC  
SB



Adel DeSoto Minburn Community School District  
Cash Receipts and Expenditures  
Recapitulation of Funds - February 2009  
Governmental Funds

	<u>General Fund</u>
Balance January 31, 2009	\$1,009,677.45
Receipts, February	957,752.28
Expenditures, February	<u>1,062,658.69</u>
Balance, February 28, 2009	<u><u>\$904,771.04</u></u>
Balance, February 29, 2008	\$464,200.55
	<u>SIL0 Fund</u>
Balance January 31, 2009	\$676,696.63
Receipts, February	106,872.11
Expenditures, February	<u>37,244.22</u>
Balance, February 28, 2009 (Includes \$275,274.02 Reserve Fund)	<u><u>\$746,324.52</u></u>
Balance, February 29, 2008 (Includes \$270,998.89 Reserve Fund)	\$847,197.66
	<u>Debt Service Fund</u>
Balance January 31, 2009	\$184,049.65
Receipts, February	38,603.43
Expenditures, February	<u>0.00</u>
Balance, February 28, 2009 (Includes \$85,375.18 Sinking Fund)	<u><u>\$222,653.08</u></u>
Balance, February 29, 2008 (Includes \$82,893.22 Sinking Fund)	\$168,046.46



Adel DeSoto Minburn Community School District  
Cash Receipts Expenditures  
Recapitulation of Funds - February 2009  
Governmental Funds  
Special Revenue Funds

Management Fund

Balance January 31, 2009	\$216,135.71
Receipts, February	3,166.07
Expenditures, February	<u>6,312.00</u>
Balance, February 28, 2009	<u>\$212,989.78</u>
Balance, February 29, 2008	\$110,187.36

Physical Plant & Equipment Fund

Balance January 31, 2009	\$112,213.02
Receipts, February	772.67
Expenditures, February	<u>0.00</u>
Balance, February 28, 2009	<u>\$112,985.69</u>
Balance, February 29, 2008	\$203,489.86

Student Activity Fund

Balance January 31, 2009	\$148,174.25
Receipts, February	26,298.56
Expenditures, February	<u>19,741.90</u>
Balance, February 28, 2009	<u>\$154,730.91</u>
Balance, February 29, 2008	\$153,639.03



Adel DeSoto Minburn Community School District  
Cash Receipts and Expenditures  
Recapitulation of Funds - February 2009  
Proprietary Funds  
Enterprise Funds

School Nutrition Fund

Balance January 31, 2009	\$25,835.39
Receipts, February	72,156.77
Expenditures, February	<u>61,088.80</u>
Balance, February 28, 2009	<u>\$36,903.36</u>
Balance, February 29, 2008	\$2,555.38

Day Care Fund

Balance January 31, 2009	\$87,986.81
Receipts, February	5,846.80
Expenditures, February	<u>2,438.43</u>
Balance, February 28, 2009	<u>\$91,395.18</u>
Balance, February 29, 2008	\$67,290.87

Fiduciary Funds

Scholarship Trust Fund

Balance January 31, 2009	\$396.50
Receipts, February	0.35
Expenditures, February	<u>0.00</u>
Balance, February 28, 2009	<u>\$396.85</u>
Balance, February 29, 2008	\$581.63

Agency Fund

Balance January 31, 2009	\$0.00
Receipts, February	30,800.00
Expenditures, February	<u>30,800.00</u>
Balance, February 28, 2009	<u>\$0.00</u>
Balance, February 29, 2008	\$0.00



Adel DeSoto Minburn Community School District  
Revenue Expenditure Totals  
February 2009

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>66.7% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$3,125,704.86	\$198,229.57	\$3,323,934.43	\$5,580,861.00	59.6%
STATE SOURCES	4,002,786.70	679,783.23	4,682,569.93	7,469,653.00	62.7%
FEDERAL SOURCES	<u>82,225.31</u>	<u>70,541.00</u>	<u>152,766.31</u>	<u>229,750.00</u>	66.5%
SUBTOTAL	\$7,210,716.87	\$948,553.80	\$8,159,270.67	\$13,280,264.00	61.4%
<u>SILO FUND</u>	753,463.20	106,872.11	860,335.31	1,356,167.00	63.4%
<u>DEBT SERVICE FUND</u>	574,982.13	38,603.43	613,585.56	1,396,426.00	43.9%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	250,570.11	3,166.07	253,736.18	435,527.00	58.3%
<u>PHYSICAL PLANT &amp; EQUIP. FUND</u>	60,226.79	772.67	60,999.46	107,062.00	57.0%
<u>STUDENT ACTIVITY FUND</u>	211,552.96	25,298.56	236,851.52	222,923.00	106.3%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	378,714.70	72,732.29	451,446.99	693,872.00	65.1%
<u>DAY CARE FUND</u>	37,489.40	5,827.26	43,316.66	55,000.00	78.8%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>	7.21	0.35	7.56	2,865.00	0.3%
<u>AGENCY FUND</u>	<u>27,329.69</u>	<u>7,865.00</u>	<u>35,194.69</u>	<u>45,000.00</u>	78.2%
TOTAL ALL FUNDS	<u>\$9,505,053.06</u>	<u>\$1,209,691.54</u>	<u>\$10,714,744.60</u>	<u>\$17,595,106.00</u>	60.9%



Adel DeSoto Minburn Community School District  
Revenue Expenditure Totals  
February 2009

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>66.7% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$2,329,758.76	\$330,869.15	2,660,627.91	\$4,325,056.00	61.5%
HIGH SCHOOL	1,217,856.33	178,053.13	1,395,909.46	\$2,190,523.00	63.7%
MIDDLE SCHOOL 8-9	624,819.28	94,079.70	718,898.98	\$1,059,284.00	67.9%
MIDDLE SCHOOL 6-7	783,868.91	114,336.42	898,205.33	\$1,419,164.00	63.3%
DESOTO INTERMEDIATE	773,507.18	117,572.14	891,079.32	\$1,386,030.00	64.3%
MINBURN ELEMENTARY	423,548.16	64,503.24	488,051.40	\$708,908.00	68.9%
ADEL ELEMENTARY	<u>1,027,567.67</u>	<u>154,028.91</u>	<u>1,181,596.58</u>	<u>1,782,857.00</u>	66.3%
SUBTOTAL	\$7,180,926.29	\$1,053,442.69	\$8,234,368.98	\$12,871,822.00	64.0%
<u>SILO FUND</u>	524,603.76	37,244.22	561,847.98	\$1,345,080.00	41.8%
<u>DEBT SERVICE FUND</u>	662,047.50	0.00	662,047.50	\$1,391,546.00	47.6%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
<u>MANAGEMENT FUND</u>	319,400.34	6,312.00	325,712.34	\$356,117.00	91.5%
<u>PHYSICAL PLANT &amp; EQUIP. FUND</u>	78,841.27	0.00	78,841.27	\$148,000.00	53.3%
<u>STUDENT ACTIVITY FUND</u>	156,754.42	18,741.90	175,496.32	\$233,519.00	75.2%
<u>PROPRIETARY FUNDS EXPENDITURES</u>					
<u>SCHOOL NUTRITION FUND</u>	368,783.61	61,033.90	429,817.51	\$698,737.00	61.5%
<u>DAY CARE FUND</u>	23,008.56	2,457.77	25,466.33	\$35,627.00	71.5%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
<u>SCHOLARSHIP TRUST FUND</u>	500.00	0.00	500.00	\$3,000.00	16.7%
<u>AGENCY FUND</u>	<u>27,329.69</u>	<u>7,865.00</u>	<u>35,194.69</u>	<u>45,000.00</u>	78.2%
TOTAL ALL FUNDS	<u>\$9,342,195.44</u>	<u>\$1,187,097.48</u>	<u>\$10,529,292.92</u>	<u>\$17,128,448.00</u>	61.5%



## Activity Fund Balance Report - Sum Exclude Encumbrances

02/2009 - 02/2009

Regular; Beginning Month 02/2009; Processing Month 02/2009; Fund Balance Account 33 Records Selected

## 10 GENERAL FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
10 721 000 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 721 000 8090	INSTRUMENT RENTAL FUND BALANCE	995.86	329.75	10.00	0.00	676.11
10 721 000 8180	PADLOCKS FUND BALANCE	89.51	0.00	0.00	0.00	89.51
10 721 000 8190	TOWELS FUND BALANCE	12,335.30	121.22	0.00	0.00	12,214.08
10 721 000 8200	NURSE DONATIONS FUND BALANCE	914.96	100.00	0.00	0.00	814.96
10 721 172 8020	HS ART RESALE FUND BALANCE	(2,478.33)	0.00	0.00	0.00	(2,478.33)
10 721 172 8025	HS ADVISORY PROGRAM FUND BALANCE	1,026.84	0.00	0.00	0.00	1,026.84
10 721 172 8035	HS CONTRIBUTIONS FUND BALANCE	(115.91)	65.94	589.22	0.00	407.37
10 721 172 8040	HS BAND RESALE FUND BALANCE	(758.51)	193.54	0.00	0.00	(952.05)
10 721 172 8050	HS MUSIC FEES FUND BALANCE	5,495.71	0.00	0.00	0.00	5,495.71
10 721 172 8070	HS METALS RESALE FUND BALANCE	(1,553.00)	0.00	0.00	0.00	(1,553.00)
10 721 172 8080	HS WOODS RESALE FUND BALANCE	(1,915.87)	0.00	0.00	0.00	(1,915.87)
10 721 172 8110	HS STAFF LOUNGE FUND BALANCE	930.23	0.00	59.55	0.00	989.78
10 721 172 8160	HS STUDENT PARKING FUND BAL	0.00	0.00	0.00	0.00	0.00
10 721 172 8170	HS CLASS COMPOSITE FUND BAL	3,405.00	0.00	0.00	0.00	3,405.00
10 721 209 8035	8-9 MS CONTRIBUTIONS FUND BALANCE	1,066.49	68.88	0.00	0.00	997.61
10 721 409 8030	AE PACT FUND BALANCE	1,025.38	0.00	0.00	0.00	1,025.38
10 721 409 8035	AE CONTRIBUTIONS FUND BALANCE	2,985.83	367.71	563.22	0.00	3,181.34
10 721 409 8060	AE BOOK FAIR FUND BALANCE	2,772.03	0.00	0.00	0.00	2,772.03
10 721 409 8110	AE STAFF LOUNGE FUND BALANCE	753.75	60.00	0.00	0.00	693.75
10 721 412 8035	6-7 MS CONTRIBUTIONS FUND BALANCE	7,981.23	0.00	7.90	0.00	7,989.13
10 721 412 8040	6-7 MS BAND RESALE FUND BALANCE	571.67	62.70	0.00	0.00	508.97
10 721 412 8060	6-7 MS BOOK FAIR FUND BALANCE	(4.96)	1,976.95	2,704.63	0.00	722.72
10 721 412 8110	6-7 MS STAFF LOUNGE FUND BALANCE	5,348.51	0.00	34.43	0.00	5,382.94
10 721 418 8035	DS CONTRIBUTIONS FUND BALANCE	7,562.91	78.06	3,213.06	0.00	10,697.91
10 721 418 8040	DS BAND RESALE FUND BALANCE	(217.90)	84.79	63.50	0.00	(239.19)
10 721 418 8060	DS BOOK FAIR FUND BALANCE	126.34	0.00	5,007.85	0.00	5,134.19
10 721 418 8110	DS STAFF LOUNGE FUND BALANCE	2,629.20	30.00	0.00	0.00	2,599.20
10 721 421 8035	ME CONTRIBUTIONS FUND BALANCE	6,748.82	16.77	813.00	0.00	7,545.05
10 721 421 8040	ME BAND RESALE FUND BALANCE	596.30	0.00	0.00	0.00	596.30
10 721 421 8060	ME BOOK FAIR FUND BALANCE	1,040.66	1,545.15	1,264.18	0.00	759.69
10 721 421 8100	ME RIF FUND BALANCE	51.70	0.00	0.00	0.00	51.70
10 721 421 8110	ME STAFF LOUNGE FUND BALANCE	1,163.10	0.00	0.00	0.00	1,163.10
10 Total:		63,572.46	5,101.46	14,330.54	0.00	72,801.54



21 STUDENT ACTIVITY FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 719 000 7200	INTEREST FUND BALANCE	7,646.83	0.00	65.40	0.00	7,712.23
21 719 172 6645	HS CC FUND BALANCE	718.95	0.00	100.00	0.00	818.95
21 719 172 6660	HS GOLF FUND BALANCE	8,572.83	222.55	0.00	0.00	8,350.28
21 719 172 6675	HS CO-ED WEIGHT PROG FUND BAL	1,288.50	0.00	0.00	0.00	1,288.50
21 719 172 6710	HS BBB FUND BALANCE	11,057.55	1,359.46	2,283.50	0.00	11,981.59
21 719 172 6720	HS FB FUND BALANCE	(971.15)	45.00	450.00	0.00	(566.15)
21 719 172 6725	HS BSC FUND BALANCE	5,370.83	235.00	0.00	0.00	5,135.83
21 719 172 6730	HS BSB FUND BALANCE	4,174.64	0.00	3,448.00	0.00	7,622.64
21 719 172 6740	HS BTR FUND BALANCE	4,469.16	0.00	192.00	0.00	4,661.16
21 719 172 6790	HS WR FUND BALANCE	3,273.21	1,201.05	3,078.00	0.00	5,150.16
21 719 172 6810	HS GBB FUND BALANCE	3,418.62	1,140.92	1,691.00	0.00	3,968.70
21 719 172 6815	HS VB FUND BALANCE	7,123.59	5,107.50	20.00	0.00	2,036.09
21 719 172 6825	HS GSC FUND BALANCE	1,315.28	85.00	0.00	0.00	1,230.28
21 719 172 6835	HS SB FUND BALANCE	5,109.48	0.00	0.00	0.00	5,109.48
21 719 172 6840	HS GTR FUND BALANCE	1,221.85	0.00	0.00	0.00	1,221.85
21 719 172 6870	HS G SWIM FUND BALANCE	32,940.91	0.00	0.00	0.00	32,940.91
21 719 172 7010	BUTTON CLUB FUND BALANCE	63.38	0.00	0.00	0.00	63.38
21 719 172 7020	CLASS OF 07 FUND BALANCE	1,694.02	0.00	0.00	0.00	1,694.02
21 719 172 7030	CLASS OF 06 FUND BALANCE	748.89	0.00	0.00	0.00	748.89
21 719 172 7040	CLASS OF 08 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7050	CLASS OF 05 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7055	HS PROM FUND BALANCE	2,962.54	0.00	0.00	0.00	2,962.54
21 719 172 7060	SPECIAL EVENTS FUND BALANCE	10,089.49	5,898.17	11,778.47	0.00	15,969.79
21 719 172 7065	FACILITIES PLANNING COMM FUND BAL	5,425.00	0.00	0.00	0.00	5,425.00
21 719 172 7070	DRAMA FUND BALANCE	8,764.43	295.14	0.00	0.00	8,469.29
21 719 172 7075	SPEECH CONTEST FUND BALANCE	723.60	0.00	0.00	0.00	723.60
21 719 172 7080	INTERNATIONAL CLUB FUND BALANCE	1,151.31	0.00	0.00	0.00	1,151.31
21 719 172 7100	NATIONAL HONOR SOCIETY FUND BALANCE	228.75	9.04	0.00	0.00	219.71
21 719 172 7110	HS DANZ TEAM FUND BALANCE	4,012.47	620.90	891.00	0.00	4,282.57
21 719 172 7120	SADD FUND BALANCE	631.51	0.00	0.00	0.00	631.51
21 719 172 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7140	THESPIAN CLUB FUND BALANCE	1,396.73	0.00	0.00	0.00	1,396.73
21 719 172 7150	HS STUDENT COUNCIL FUND BAL	2,187.03	148.09	0.00	0.00	2,038.94
21 719 172 7170	TSA FUND BALANCE	1,806.79	298.00	25.76	0.00	1,534.55
21 719 172 7180	YEARBOOK FUND BALANCE	3,180.32	0.00	1,245.00	0.00	4,425.32
21 719 172 7210	HALL OF FAME FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7220	ATHLETIC RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7230	HS CHEERLEADING FUND BALANCE	1,542.12	0.00	0.00	0.00	1,542.12
21 719 209 7155	8-9 MS STUDENT COUNCIL FUND BAL	1,852.94	250.00	0.00	0.00	1,602.94



Activity Fund Balance Report - Summary - Exclude Encumbrances  
02/2009 - 02/2009  
Regular; Beginning Month 02/2009; Processing Month 02/2009; Fund 21

21 STUDENT ACTIVITY FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 719 412 6645	MS CC FUND BALANCE	71.32	0.00	0.00	0.00	71.32
21 719 412 6710	MS BBB FUND BAL	0.00	0.00	0.00	0.00	0.00
21 719 412 6720	MS FB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6730	MS BSB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6740	MS BTR FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6790	MS WR FUND BALANCE	1,181.53	1,205.52	0.00	0.00	(23.99)
21 719 412 6810	MS GBB FUND BAL	71.46	0.00	0.00	0.00	71.46
21 719 412 6815	MS VB BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6835	MS SB FUND BALANCE	63.75	0.00	0.00	0.00	63.75
21 719 412 6840	MS GTR FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 7160	6-7 MS STUDENT COUNCIL FUND BAL	749.35	0.00	30.43	0.00	779.78
21 719 412 7230	MS CHEERLEADING FUND BALANCE	620.56	620.56	0.00	0.00	0.00
21 719 418 7190	DS STUDENT COUNCIL FUND BAL	223.88	0.00	0.00	0.00	223.88
21 Total:		148,174.25	18,741.90	25,298.56	0.00	154,730.91