

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet in special session at 6:30 p.m. on the 7th day January 2008, in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
BOARD ROOM

January 7, 2008
6:30 P.M.

OPENING:

6:30 P.M.	Call to order
	Roll call
	Emergency additions and adoption of agenda

ACTION ITEMS:

6:35	Establish selection criteria
7:30	Finalize interview schedule
8:00	Adjournment

ADE DESOTO MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

**ADEL DESOTO MINBURN
MINUTES OF BOARD OF DIRECTORS**

<u>Special</u>	<u>ADM 8-9 MS</u>	<u>6:30 p.m.</u>	<u>January 7, 2008</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
			Day of Week <u>Monday</u>

MEMBERS

PRESENTPat SteeleSally BirdKim Roby

Shirley McAdon
Secretary-Board of Education

ABSENTTim CanneySteve Meyer

Tim Hoffman
Superintendent of Schools

Call to Order/
Roll Call

The meeting was called to order. Roll call was taken. Present were Sally Bird, Kim Roby, and President Pat Steele. Absent were Tim Canney and Steve Meyer. Visitors were present.

Agenda

It was moved by Bird, seconded by Roby, to adopt the agenda as presented. Motion carried unanimously.

Establish Selection
Criteria

Gaylord Tryon and Dave Haggard of G. Tryon and Associates led discussion regarding the selection criteria for the superintendent search. The results of the surveys from the focus groups were presented from which a draft of a leadership profile was developed. This draft will be reviewed by Board members and finalized at the regular Board meeting on January 14. Each Board member is to develop five interview questions to be considered for use at the candidate interviews.

Finalize Interview
Schedule

Tryon and Haggard reviewed the preliminary interview schedule and interview worksheet. Interviews for the superintendent position will be held March 13, 25, and 26.

Adjournment

It was moved by Roby, seconded by Bird, to adjourn. The motion carried unanimously and President Steele adjourned the meeting at 7:55 p.m.

presented

Minutes approved as

01/14/08

Dated

Pat Steele
Pat Steele, President

Shirley McAdon
Shirley McAdon, Secretary

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 5:30 p.m. on the 10th day of December 2007, in the District Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA DISTRICT BOARD ROOM

December 10, 2007
5:30 P.M.

OPENING:

- | | |
|-----------|--|
| 5:30 P.M. | Call to order
Roll call
Emergency additions and adoption of agenda |
| 5:35 | Consent agenda
Approval of minutes
Approval of bills and claims
Secretary/Treasurer financial reports
Personnel contracts
First reading of series 300 policies
Second reading of policies of 506.1, 506.R1, 507.2, 507.2E1, 507.2E2,
507.9R1, 605.6, 605.6E1, 605.6R1, and series 200
District At-Risk Plan
District Gifted and Talented Plan
Approve mid-term graduates
Welcome of visitors and open forum |

ACTION ITEMS:

- | | |
|------|--|
| 5:45 | IASB director election |
| 5:50 | Select Dallas County Conference Board representative |
| 5:55 | Review tobacco policy |
| 6:05 | Administrative reports |
| 6:30 | Adjournment |

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

**ADEL DESOTO MINBURN
MINUTES OF BOARD OF DIRECTORS**

<u>Regular</u>	<u>ADM 8-9 MS</u>	<u>5:30 p.m.</u>	<u>December 10, 2007</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERS

PRESENTABSENT
Pat Steele
Sally Bird
Tim Canney
Steve Meyer
Kim Roby
Tim Hoffman

Superintendent of Schools

Shirley McAdon

Secretary-Board of Education

 Call to Order/
Roll Call

The meeting was called to order. Roll call was taken. Present were Sally Bird, Tim Canney, Steve Meyer, and President Pat Steele. Kim Roby was absent. Visitors were present.

Agenda

It was moved by Bird, seconded by Meyer, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda

It was moved by Meyer, seconded by Bird, to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted. Resignations were accepted from Teresa Chapman, principal's secretary; Chris Hatchitt, coach; and Daryl Nelson, director of technology. Pending successful background checks, new contracts were offered to Sondra Hovey, principal's secretary, and to Stacie Lett, bus driver. After being reviewed by staff, legal counsel, and the Board, modifications to Board policies series 300 received the first reading. Modifications to Board policies 506.1, 506.R1, 507.2, 507.2E1, 507.2E2, 507.9R1, 605.6, 605.6E1, 605.6R1, and series 200 received the second and final reading. The At-Risk Plan was accepted. The Talented and Gifted Plan was accepted. Pending successful completion of all courses and

Continuation of regular board meeting held December 10, 2007

	credits, the list of students who have requested mid-term graduation was accepted.
Welcome of Visitors/ Open Forum	President Steele welcomed visitors and invited public comments during Open Forum. Steve Meyer introduced David Hein, who has been accepted for entrance to the U.S. Air Force Academy. David explained the nomination process and qualifications pursuant to his appointment. David's accomplishment was applauded; he will receive a letter of commendation from President Pat Steele on behalf of the Board.
IASB Director Election	Superintendent reported that Gail Johnston of Ames CSD and Katie Temple of Southeast Polk CSD were candidates for a three-year term on the IASB Board of Directors, commencing January 2008. Board member Sally Bird met Gail Johnston at an IASB meeting and felt Gail a worthy candidate. It was moved by Meyer, seconded by Bird, to cast the district's vote for Gail Johnston of Ames CSD for IASB Director. Motion carried unanimously.
Select Dallas County Conference Board Representative	The Dallas County Conference Board is a committee that sets the County Assessor's and his staff's salaries; one member of the ADM School Board sits on this committee. Pat Steele agreed to serve. It was moved by Canney, seconded by Bird, to accept Pat Steele to represent the ADM School Board on the Dallas County Conference Board. Motion carried unanimously.
Review of Tobacco Policy	Superintendent presented a draft of a policy to prohibit tobacco use on school district premises as requested by the ADM HS SADD Council. There is also strong support from the ADM Advisory Committee and HS students and staff. It was moved by Bird, seconded by Canney, to approve the first reading of the policy with an effective date of August 1, 2008. Motion carried unanimously.
Administrative Reports	<p>Superintendent announced approval of open enrollment requests for Dylan Barker from VM to ADM and Hillary Wright from Waukee to ADM, both for 2007-08, and for Dustin Barker from VM to ADM for 2008-09.</p> <p>Superintendent presented the Academic Hall of Fame report. It is anticipated that the Hall will be operating by the beginning of the 2008-09 school year.</p> <p>Superintendent presented the Facility Improvement Plan.</p>

Continuation of regular board meeting held December 10, 2007

Adjournment

Revenue projections were noted. Board members Canney and Meyer will meet soon with representatives of a company that will be addressing some of the needs for the outdoor facilities. An expert will be consulted to advise on the needs for the auditorium sound system.

Superintendent reported that attorney Randy Hefner will be working on creating an abstract for the school-owned house in Minburn pursuant to a possible sale. Decisions on a survey and a method of sale will be future considerations.

Superintendent presented the preliminary report from the Vocational Ed Committee. Several members of the committee were unable to attend the first meeting.

The March Board meeting will be held on the regular date of March 10. Meetings for the superintendent search were reviewed.

Board member Sally Bird shared some information about school foundations that help to support the needs of school districts.

School Improvement Director Maureen Taylor presented information to correct a DC News article regarding ACT test scores in area schools.

It was moved by Meyer, seconded by Canney, to adjourn. The motion carried unanimously and President Steele adjourned the meeting at 6:05 p.m.

presented

Minutes approved as

Pat Steele

Pat Steele, President

01/14/08

Dated

Shirley McAdon

Shirley McAdon, Secretary

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 10	GENERAL FUND	
78490	A TECH, INC	SERV.	575.00
78491	ABLE NET INC.	SUPP.	324.00
78492	ACCESS SYSTEMS	SUPP.	84.00
78493	ACME ELECTRIC COMPANIES	SUPP.	33.99
78495	ADEL ROTARY CLUB	FEES	135.00
78496	AEA 11	SUPP.	7,120.90
78497	AHLERS AND COONEY, P. C.	SERV.	1,207.50
78498	ALLSTATE SIGN	SUPP.	377.02
78499	AMAZON.COM	SUPP.	17.98
78500	ANDERSON, LORRAINE	SUPP.	169.36
78501	APPLE COMPUTER	SUPP.	5,115.00
78502	ARNOLD MOTOR SUPPLY	SUPP.	28.20
78503	BAND SHOPPE	SUPP.	642.20
78504	BELLINGHAUSEN, HAL	SUPP.	39.20
78505	BLICK ART MATERIALS	SUPP.	159.55
78506	BLUE RAVEN TECHNOLOGY, INC.	SUPP.	1,196.84
78508	BREADEAUX PIZZA	SUPP.	173.94
78509	BRINDLE, SHARON	SUPP.	32.89
78511	BURK, LINDA	SUPP.	15.90
78512	BUSINESS SYSTEMS, INC.	SERV.	1,260.00
78513	BUTCH'S SERVICE	SERV.	456.00
78514	CAPITAL SANITARY	SUPP.	513.56
78515	CDW-G	SUPP.	74.99
78516	CHAPMAN, TERESA	POSTAGE	25.25
78518	CHRISTIAN PHOTO	SUPP.	316.64
78519	CITY OF ADEL	UTIL.	1,702.40
78520	CITY OF DESOTO	UTIL.	453.40
78521	CITY OF MINBURN	UTIL.	448.79
78522	COMBUSTION CONTROL COMPANY	SERV.	314.00
78524	CUMMINS CENTRAL POWER LLC	SUPP.	900.49
78525	D J INKERS	SUPP.	46.57
78527	DALLAS COUNTY NEWS	PUBL.	711.87
78528	DEPUE, JAMES	SUPP.	58.44
78529	DES MOINES DIESEL	SUPP.	119.48
78530	DES MOINES REGISTER	PUBL.	38.40
78531	DEVOS, STEPHANIE	SERV.	130.80
78532	EARLHAM CSD	TUITION	12,820.00
78533	ELECTRONIC CONTRACTING COMPANY	SERV.	417.50
78534	ELECTRONIC ENGINEERING	SERV.	60.00
78535	FARROW, JAY	SERV.	572.00
78536	FIELDHOUSE PLASENCIA, DEBORAH	FEES	74.11
78537	FINNIGSMIER, RICH	TRAVEL	42.16
78538	FOLLETT EDUCATIONAL SERVICES	SUPP.	269.14
78539	FORBES, AMY	FEES	65.00
78540	FULLERS STANDARD	FUEL	5,314.04
78541	G&S OFFICE MACHINES	SUPP.	31.00
78542	G.TRYON AND ASSOCIATES	SERV	3,987.50

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
78543	GEADELMANN, ANN	TRAVEL	100.00
78544	GENESIS DEVELOPMENT	FEES	805.98
78545	GORDON, BARBARA	TRAVEL	24.00
78546	GRAINGER	SUPP.	318.85
78547	GRAPHIC EDGE, THE	SUPP.	230.20
78549	H.W. WILSON COMPANY	SUPP.	255.00
78553	HAWKEYE TRUCK EQUIPMENT	SUPP.	118.50
78554	HEARTLAND CO-OP	FUEL	1,052.08
78555	HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	5,876.27
78556	HILLYARD/DES MOINES SANITARY SUPPLY CO.	SUPP.	252.72
78557	HOFFMAN, TIMOTHY	TRAVEL	152.58
78558	HONEYWELL INT INC	SUPP.	197.47
78561	HOUCHEN BINDERY LTD.	SERV.	95.80
78562	HOUGHTON MIFFLIN COMPANY	SUPP.	511.80
78563	HULSE, DARLA	POSTAGE	83.64
78452	IA DCI	FEES	13.00
78565	IJUMP, INC	UTIL.	1,977.23
78462	INDEPENDENCE HIGH SCHOOL	FEES	238.35
78567	INTERSTATE MUSIC SUPPLY	SUPP.	191.53
78568	IOWA ASSOCIATION OF SCHOOL BOARDS	FEES	690.00
78569	IOWA COMMUNICATIONS NETWORK	SERV.	222.45
78570	IOWA DIVISION OF LABOR SERVICES	FEES	50.00
78482	IOWA HS MUSIC ASSOCIATION	FEES	110.00
78571	IOWA JEWELERS SUPPLY	SUPP.	66.33
78572	IOWA LAKES COMMUNITY COLLEGE	FEES	5,544.50
78573	IOWA STOCK MARKET GAME	FEES	60.00
78463	IOWA TELECOM	TEL.	319.45
78574	ITAG	FEES	153.00
78575	ITEC REGISTRATION	FEES	75.00
78576	J A SEXAUER	SUPP.	249.46
78577	J.W. PEPPER	SUPP.	81.99
78579	JORGENSEN, JAMIE	TEL.	77.79
78580	KAHLER, DEBRA	TEL.	47.85
78581	KEPHART'S MUSIC CENTER	SUPP.	34.80
78582	KMART	SUPP.	979.95
78583	LAKESHORE	SUPP.	687.70
78585	LASER RESOURCES	SUPP.	3,104.98
78465	LAWN SERVICE BY RICK BORST	SERV.	3,257.50
78586	LEARNING IS FUN	SUPP.	43.41
78587	LIBRARY VIDEO COMPANY	SUPP.	251.13
78588	LOWE'S	SUPP.	23.94
78590	MAUERMANN, SUSAN	SUPP.	28.00
78591	MCADON, SHIRLEY	TRAVEL	41.00
78592	MCDUGAL, RYAN	TRAVEL	84.80
78467	MEDIACOM	SERV.	249.95
78593	MIDAMERICAN	UTIL.	14,971.87
78595	MILLER, DESIREE	TRAVEL	56.80

Check #	Vendor Name	Vendor Description	Amount
78596	MINBURN TELEPHONE	TEL.	625.39
78597	NAPA AUTO PARTS	SUPP.	20.99
78599	NATIONAL WILDLIFE FEDERATION	SUPP.	19.95
78601	NSAN, INC.	FEES	950.00
78602	OFFICE DEPOT	SUPP.	128.00
78603	OFFICE MAX CONTRACT INC.	SUPP.	108.41
78604	OTICON INC.	SUPP.	37.00
78605	PAUL'S PEST CONTROL	SERV.	30.00
78607	PERRY CSD	TUITION	2,564.00
78608	PIONEER PUBLISHING COMPANY	SUPP.	332.00
78609	PLUMB SUPPLY COMPANY	SUPP.	7.29
78488	POSTMASTER	POSTAGE	1,541.42
78611	POTTEBAUM, AMY	TRAVEL	80.00
78612	PURTELL, HAZEL	SUPP.	59.86
78613	PYRAMID SCHOOL PRODUCTS	SUPP.	215.59
78456	QWEST	TEL.	1,268.44
78614	RATHMELL, EDWARD	SERV.	712.03
78615	REALLY GREAT READING COMPANY, LLC	SUPP.	17.45
78617	RIEMAN MUSIC	SUPP.	402.90
78619	ROLLES, TERRY	SUPP.	50.00
78620	ROWAN & LITTLEFIELD PUBLISHING	SUPP.	136.82
78621	SCHLAPKOHL, CAROLE	SUPP.	39.12
78458	SCHOLASTIC BOOK FAIRS	SUPP.	2,610.28
78622	SCOTT ELECTRIC	SUPP.	36.20
78459	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	85,452.31
78624	SHEA, LANA	TRAVEL	48.23
78625	SHUGAR'S SUPERVALU	SUPP.	396.36
78471	SIMPSON COLLEGE BANDS	FEES	72.25
78626	SMART APPLE MEDIA	SUPP.	1,280.27
78627	SNYDER, CARROLL	CDL	36.00
78628	STINE-SMITH, LEANNA	TRAVEL	80.00
78629	STITZELL ELECTRIC SUPPLY CO.	SUPP.	891.26
78630	STORM, SHERI	SUPP.	166.46
78631	T & T SPRINKLER SERVICES INC	SERV.	378.00
78632	TAPE COMPANY, THE	SUPP.	31.05
78633	TAYLOR, MAUREEN	SUPP.	259.52
78472	THE UNIVERSITY OF IA COLLEGE OF NURSING	FEES	100.00
78635	TIMMERMAN, KIMBERLY	SUPP.	33.80
78636	TIMMINS, NANCY	TRAVEL	191.60
78637	TREETOP PUBLISHING	SUPP.	260.80
78473	US CELLULAR	TEL.	113.70
78638	VAN METER CSD	TUITION	47,434.00
78640	WASTE MANAGEMENT	DISPOSAL	989.05
78641	WESTERGAARD, LINDA	CHANGE FUND	21.19
78642	WOLIN & ASSOCIATES	SERV.	1,819.98
78643	WOODWIND & BRASSWIND	SUPP.	438.00

Fund Total: 245,217.62

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Posted; Check Date 4 Records Selected; Fund 10, 33, 40

User ID: SKM

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
78523	COMISKEY GLASS & GLAZING	SERV.	2,461.02
78548	GREENWOOD'S SEWER SERVICE	SERV.	485.00
78610	POMEROY	SERV.	1,252.29
78457	RK CONSTRUCTION & DEMOLITION	SERV.	20,790.75
78631	T & T SPRINKLER SERVICES INC	SERV.	16,862.50
78642	WOLIN & ASSOCIATES	SERV.	4,941.77
Fund Total:			46,793.33

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Posted; Check Date 4 Records Selected; Fund 21, 22, 23

User ID: SKM

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 21	STUDENT ACTIVITY FUND	
78495	ADEL ROTARY CLUB	FEES	152.00
78474	ALONS, JASON	OFFICIAL	55.00
78461	BEGLEY, JOHN	OFFICIAL	55.00
78507	BONNIES FLOWERS	SUPP.	13.50
78475	BURKHART, RON	OFFICIAL	75.00
78476	CARSON, TERRY	OFFICIAL	60.00
78517	CHRISTENSEN, GARY	FEES	234.00
78477	COENEN, RUSSELL	OFFICIAL	110.00
78526	DAKTRONICS, INC.	SUPP.	2,441.00
78478	DOBEL, CHRIS	OFFICIAL	60.00
78479	FOWLER, CHUCK	OFFICIAL	55.00
78480	FROEHLICH, STEPHEN	OFFICIAL	110.00
78481	GIBSON, BRIAN	OFFICIAL	55.00
78559	HOPKINS	SUPP.	3,499.19
78560	HORIZON PRINTING CO.	SUPP.	250.00
78564	HY-VEE FOOD STORES	SUPP.	27.00
78483	IOWA TRACK COACHES CLINIC	FEES	110.00
78578	JIMMERSON CUSTOM DESIGN & LETTERING	SUPP.	18.40
78484	KINDER, JERRY	OFFICIAL	55.00
78485	KOCH, SCOTT	OFFICIAL	75.00
78464	LABARGE, JEFFREY	OFFICIAL	55.00
78584	LARSEN, RANDY	SERV.	250.00
78594	MILLER, CHARITY	SUPP.	125.60
78598	NASSP	FEES	365.50
78600	NEFF COMPANY	SUPP.	656.57
78487	PAULSON, TERRY	OFFICIAL	60.00
78606	PEPSI COLA BOTTLERS	SUPP.	1,437.55
78621	SCHLAPKOHL, CAROLE	SUPP.	17.97
78623	SCOTT, MARY BETH	TRAVEL	125.60
78625	SHUGAR'S SUPERVALU	SUPP.	143.86
78634	THEATRE HOUSE, INC.	SUPP.	196.05
78639	VARSITY GOLD	SUPP.	3,608.90
78489	WEEKS, JEFF	OFFICIAL	75.00
78460	WESSELMANN, ELIZABETH	FEES	1,200.00
Fund Total:			15,827.69

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Posted; Check Date 4 Records Selected; Fund 61, 62, 81, 91

User ID: SKM

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1 Fund: 61 SCHOOL NUTRITION FUND			
78492	ACCESS SYSTEMS	SUPP.	67.00
78451	ANDERSON ERICKSON	SUPP.	7,712.33
78550	HARKER'S DISTRIBUTION, INC.	SUPP.	438.42
78551	HARTWIGSEN, MELINDA	REFUND	5.10
78552	HAWKEYE FOOD	SUPP.	847.00
78566	INTERSTATE BRANDS COMPANIES	SUPP.	1,023.30
78589	MARTIN BROS.	SUPP.	17,853.88
78603	OFFICE MAX CONTRACT INC.	SUPP.	126.54
78455	PETERSON-POST, SHANNON	REFUND	20.20
78616	REINHART FOODSERVICE	SUPP	434.25
78618	ROBERTS, RICK	REFUND	4.15
78470	SAUNDERS, LON	REFUND	14.18
78459	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	2,889.71
78625	SHUGAR'S SUPERVALU	SUPP.	8.45
Fund Total:			31,444.51
Checking Account: 1 Fund: 62 CHILD CARE FUND			
78459	SEABURY & SMITH, INC. IOWA FIDUCIARY	INSURANCE	128.65
Fund Total:			128.65
Checking Account: 1 Fund: 91 AGENCY FUND			
78494	ACT	FEES	147.20
78510	BROKEN ARROW WEAR	SUPP.	227.50
Fund Total:			374.70

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ADEL-DESOTO-MINBURN CSD
DECEMBER 2007 PAYROLL

OFFICIALS

J. BEGLEY	\$	220.00
	\$	220.00

SCOREKEEPER/GAME MANAGER

S. BOESEN	\$	99.15
C. GOODALE	\$	300.00
	\$	399.15

TUTORING

L. BOSTON	\$	48.00
N. DeSPLINTER	\$	164.00
C. GOODALE	\$	184.00
C. HRADEK	\$	72.00
D. LEWIS	\$	120.00
P. LONNEMAN	\$	164.00
L. MILLSAP	\$	84.00
B. SHIELDS	\$	12.00
C. SLOSS	\$	256.00
O. STUMP	\$	320.00
C. WINTERBOER	\$	408.00
	\$	1,832.00
GRAND TOTAL	\$	2,451.15

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Adel DeSoto Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - November 2007
Governmental Funds

	<u>General Fund</u>
Balance, October 31, 2007	\$439,046.15
Receipts, November (Includes \$466,146 AEA Flow Through)	1,892,056.98
Expenditures, November (Includes \$466,146 AEA Flow Through)	<u>1,506,710.02</u>
Balance, November 30, 2007	<u><u>\$824,393.11</u></u>
Balance, November 30, 2006	\$889,710.44
	<u>SILO Fund</u>
Balance, October 31, 2007	\$622,388.49
Receipts, November	161,982.14
Expenditures, November	<u>119,178.09</u>
Balance, November 30, 2007 (Includes \$268,279.71 Reserve Fund)	<u><u>\$665,192.54</u></u>
Balance, November 30, 2006 (Includes \$255,770.84 Reserve Fund)	\$1,389,997.39
(Includes \$59,168.65 loan to Nutrition Fund)	
(Includes \$17,000.00 loan to General Fund)	
	<u>Debt Service Fund</u>
Balance, October 31, 2007	\$252,835.76
Receipts, November	132,230.72
Expenditures, November	<u>0.00</u>
Balance, November 30, 2007 (Includes \$319,195.65 Sinking Fund)	<u><u>\$385,066.48</u></u>
Balance, November 30, 2006 (Includes \$62,627.84 Sinking Fund)	\$99,579.63

Adel DeSoto Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - November 2007
Governmental Funds
Special Revenue Funds

Management Fund

Balance, October 31, 2007	\$56,577.08
Receipts, November	49,824.40
Expenditures, November	<u>0.00</u>
Balance, November 30, 2007	<u>\$106,401.48</u>
Balance, November 30, 2006 (Includes \$17,000 loan from SILO)	\$2,858.35

Physical Plant & Equipment Fund

Balance, October 31, 2007	\$185,500.93
Receipts, November	13,006.76
Expenditures, November	<u>0.00</u>
Balance, November 30, 2007	<u>\$198,507.69</u>
Balance, November 30, 2006	\$204,450.11

Student Activity Fund

Balance, October 31, 2007	\$202,134.65
Receipts, November	6,994.24
Expenditures, November	<u>37,138.85</u>
Balance, November 30, 2007	<u>\$171,990.04</u>
Balance, November 30, 2006	\$217,293.62

Adel DeSoto Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - November 2007
Proprietary Funds
Enterprise Funds

School Nutrition Fund

Balance, October 31, 2007	\$16,257.44
Receipts, November	71,209.90
Expenditures, November (Includes \$20,000 loan repayment to Day Care Fund)	<u>84,361.79</u>
Balance, November 30, 2007 (Includes \$22,000 loan from Day Care Fund)	<u><u>\$3,105.55</u></u>
Balance, November 30, 2006 (Includes \$59,168.65 loan from SILO)	\$492.46

Day Care Fund

Balance, October 31, 2007	\$13,245.12
Receipts, November (Includes \$20,000 loan repayment from Nutrition Fund)	25,666.97
Expenditures, November	<u>5,808.58</u>
Balance, November 30, 2007 (Includes \$22,000 loan to Nutrition Fund)	<u><u>\$33,103.51</u></u>
Balance, November 30, 2006	\$44,781.49

Fiduciary Funds

Scholarship Trust Fund

Balance, October 31, 2007	\$576.37
Receipts, November	1.30
Expenditures, November	<u>0.00</u>
Balance, November 30, 2007	<u><u>\$577.67</u></u>
Balance, November 30, 2006	\$1,057.21

Agency Fund

Balance, October 31, 2007	\$946.90
Receipts, November	6,034.56
Expenditures, November	<u>6,037.76</u>
Balance, November 30, 2007	<u><u>\$943.70</u></u>
Balance, November 30, 2006	\$609.00

Adel DeSoto Minburn Community School District
Revenue & Expenditure Totals
November 2007

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>41.7% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$1,678,072.50	\$727,272.74	\$2,405,345.24	\$4,981,530.00	48.3%
STATE SOURCES	1,452,171.41	1,145,826.70	2,597,998.11	7,353,321.00	35.3%
FEDERAL SOURCES	<u>28,348.50</u>	<u>10,332.00</u>	<u>38,680.50</u>	<u>197,200.00</u>	<u>19.6%</u>
SUBTOTAL	\$3,158,592.41	\$1,883,431.44	\$5,042,023.85	\$12,532,051.00	40.2%
<u>SILO FUND</u>	450,907.67	161,982.14	612,889.81	1,233,000.00	49.7%
<u>DEBT SERVICE FUND</u>	445,914.01	132,230.72	578,144.73	1,440,698.00	40.1%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	136,567.30	49,824.40	186,391.70	363,151.00	51.3%
<u>PHYSICAL PLANT & EQUIP. FUND</u>	35,996.70	13,006.76	49,003.46	97,427.00	50.3%
<u>STUDENT ACTIVITY FUND</u>	131,687.47	6,653.14	138,340.61	215,428.00	64.2%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	154,541.58	72,837.70	227,379.28	642,540.00	35.4%
<u>DAY CARE FUND</u>	16,193.63	5,666.97	21,860.60	35,800.00	61.1%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>SCHOLARSHIP TRUST FUND</u>	3.87	1.30	5.17	2,860.00	0.2%
<u>AGENCY FUND</u>	<u>10,675.22</u>	<u>6,034.56</u>	<u>16,709.78</u>	<u>37,581.00</u>	<u>44.5%</u>
TOTAL ALL FUNDS	<u>\$4,541,079.86</u>	<u>\$2,331,669.13</u>	<u>\$6,872,748.99</u>	<u>\$16,600,536.00</u>	<u>41.4%</u>

Adel DeSoto Minburn Community School District
Revenue & Expenditure Totals
November 2007

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>41.7% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$791,204.25	\$770,204.63	1,561,408.88	\$3,837,228.00	40.7%
HIGH SCHOOL	688,712.88	189,904.02	878,616.90	2,170,168.00	40.5%
MIDDLE SCHOOL 8-9	342,892.07	89,284.64	432,176.71	1,001,141.00	43.2%
MIDDLE SCHOOL 6-7	426,171.49	109,633.35	535,804.84	1,394,813.00	38.4%
DESOTO INTERMEDIATE	423,079.75	116,055.71	539,135.46	1,353,769.00	39.8%
MINBURN ELEMENTARY	259,870.88	55,100.82	314,971.70	791,422.00	39.8%
ADEL ELEMENTARY	548,225.36	167,899.94	716,125.30	1,743,476.00	41.1%
SUBTOTAL	\$3,480,156.68	\$1,498,083.11	\$4,978,239.79	\$12,292,017.00	40.5%
<u>SILO FUND</u>	599,657.86	119,178.09	718,835.95	1,245,784.00	57.7%
<u>DEBT SERVICE FUND</u>	301,968.75	0.00	301,968.75	1,435,938.00	21.0%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
<u>MANAGEMENT FUND</u>	235,896.01	0.00	235,896.01	239,607.00	98.5%
<u>PHYSICAL PLANT & EQUIP. FUND</u>	1,728.60	0.00	1,728.60	70,000.00	2.5%
<u>STUDENT ACTIVITY FUND</u>	44,631.30	36,797.75	81,429.05	220,781.00	36.9%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	186,506.92	65,147.49	251,654.41	683,907.00	36.8%
<u>DAY CARE FUND</u>	11,660.94	5,808.58	17,469.52	30,583.00	57.1%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
<u>SCHOLARSHIP TRUST FUND</u>	0.00	0.00	0.00	3,350.00	0.0%
<u>AGENCY FUND</u>	10,675.22	6,034.56	16,709.78	37,581.00	44.5%
TOTAL ALL FUNDS	<u>\$4,872,882.28</u>	<u>\$1,731,049.58</u>	<u>\$6,603,931.86</u>	<u>\$16,259,548.00</u>	40.6%

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11/2007 - 11/2007

Page: 1

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Regular; Beginning Month 11/2007; Processing Month 11/2007; Fund Balance Account 32 Records Selected

10 GENERAL FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
10 721 000 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 721 000 8090	INSTRUMENT RENTAL FUND BALANCE	1,145.65	315.14	25.00	0.00	855.51
10 721 000 8180	PADLOCKS FUND BALANCE	89.51	0.00	0.00	0.00	89.51
10 721 000 8190	TOWELS FUND BALANCE	10,810.89	0.00	16.60	0.00	10,827.49
10 721 000 8200	NURSE DONATIONS FUND BALANCE	603.56	0.00	0.00	0.00	603.56
10 721 172 8020	HS ART RESALE FUND BALANCE	(1,591.12)	90.00	88.00	0.00	(1,593.12)
10 721 172 8035	HS CONTRIBUTIONS FUND BALANCE	4,340.65	0.00	340.76	0.00	4,681.41
10 721 172 8040	HS BAND RESALE FUND BALANCE	(1,301.63)	195.26	434.50	0.00	(1,062.39)
10 721 172 8050	HS MUSIC FEES FUND BALANCE	7,337.29	1,020.25	5.00	0.00	6,322.04
10 721 172 8070	HS METALS RESALE FUND BALANCE	(1,362.11)	0.00	0.00	0.00	(1,362.11)
10 721 172 8080	HS WOODS RESALE FUND BALANCE	(515.36)	0.00	0.00	0.00	(515.36)
10 721 172 8110	HS STAFF LOUNGE FUND BALANCE	2,830.03	0.00	68.97	0.00	2,899.00
10 721 172 8160	HS STUDENT PARKING FUND BAL	0.00	0.00	0.00	0.00	0.00
10 721 172 8170	HS CLASS COMPOSITE FUND BAL	3,480.00	0.00	0.00	0.00	3,480.00
10 721 209 8035	8-9 MS CONTRIBUTIONS FUND BALANCE	3,710.03	747.51	(1,698.44)	0.00	1,264.08
10 721 409 8030	AE PACT FUND BALANCE	1,025.38	0.00	0.00	0.00	1,025.38
10 721 409 8035	AE CONTRIBUTIONS FUND BALANCE	5,769.14	591.12	1,591.94	0.00	6,769.96
10 721 409 8060	AE BOOK FAIR FUND BALANCE	3,011.35	2,610.28	3,930.19	0.00	4,331.26
10 721 409 8110	AE STAFF LOUNGE FUND BALANCE	962.93	114.00	99.34	0.00	948.27
10 721 412 8035	6-7 MS CONTRIBUTIONS FUND BALANCE	8,906.78	0.00	154.90	0.00	9,061.68
10 721 412 8040	6-7 MS BAND RESALE FUND BALANCE	968.83	528.32	0.00	0.00	440.51
10 721 412 8060	6-7 MS BOOK FAIR FUND BALANCE	10.23	15.19	0.00	0.00	(4.96)
10 721 412 8110	6-7 MS STAFF LOUNGE FUND BALANCE	5,162.07	0.00	0.00	0.00	5,162.07
10 721 418 8035	DS CONTRIBUTIONS FUND BALANCE	3,127.19	1,414.51	1,355.28	0.00	3,067.96
10 721 418 8040	DS BAND RESALE FUND BALANCE	(257.64)	168.42	86.50	0.00	(339.56)
10 721 418 8060	DS BOOK FAIR FUND BALANCE	1,588.07	53.85	0.00	0.00	1,534.22
10 721 418 8110	DS STAFF LOUNGE FUND BALANCE	1,206.62	0.00	0.00	0.00	1,206.62
10 721 421 8035	ME CONTRIBUTIONS FUND BALANCE	6,913.16	127.10	589.15	0.00	7,375.21
10 721 421 8040	ME BAND RESALE FUND BALANCE	604.00	137.46	71.96	0.00	538.50
10 721 421 8060	ME BOOK FAIR FUND BALANCE	1,051.16	0.00	0.00	0.00	1,051.16
10 721 421 8100	ME RIF FUND BALANCE	51.70	0.00	0.00	0.00	51.70
10 721 421 8110	ME STAFF LOUNGE RUND BALANCE	2,407.50	74.32	0.00	0.00	2,333.18
10 Total:		75,085.47	8,202.73	7,159.65	0.00	74,042.39

21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 719 000 7200	INTEREST FUND BALANCE	9,319.35	0.00	184.39	0.00	9,503.74
21 719 172 6645	HS CC FUND BALANCE	2,284.80	3,216.40	125.00	0.00	(806.60)
21 719 172 6660	HS GOLF FUND BALANCE	9,524.33	213.70	0.00	0.00	9,310.63
21 719 172 6675	HS CO-ED WEIGHT PROG FUND BAL	1,098.00	0.00	0.00	0.00	1,098.00
21 719 172 6710	HS BBB FUND BALANCE	8,728.02	2,876.53	1,226.00	0.00	7,077.49
21 719 172 6720	HS FB FUND BALANCE	19,127.00	8,179.29	1,121.50	0.00	12,069.21
21 719 172 6725	HS BSC FUND BALANCE	2,651.67	852.23	0.00	0.00	1,799.44
21 719 172 6730	HS BSB FUND BALANCE	5,338.34	1,290.28	0.00	0.00	4,048.06
21 719 172 6740	HS BTR FUND BALANCE	4,675.98	306.57	0.00	0.00	4,369.41
21 719 172 6790	HS WR FUND BALANCE	4,754.75	1,151.23	0.00	0.00	3,603.52
21 719 172 6810	HS GBB FUND BALANCE	4,656.07	2,955.48	89.00	0.00	1,789.59
21 719 172 6815	HS VB FUND BALANCE	8,534.11	5,817.30	36.50	0.00	2,753.31
21 719 172 6825	HS GSC FUND BALANCE	3,611.79	852.23	0.00	0.00	2,759.56
21 719 172 6835	HS SB FUND BALANCE	8,628.10	2,926.41	0.00	0.00	5,701.69
21 719 172 6840	HS GTR FUND BALANCE	2,178.29	281.57	0.00	0.00	1,896.72
21 719 172 6870	HS G SWIM FUND BALANCE	58,455.26	0.00	(321.10)	0.00	58,134.16
21 719 172 7010	BUTTON CLUB FUND BALANCE	63.38	0.00	0.00	0.00	63.38
21 719 172 7020	CLASS OF 07 FUND BALANCE	1,694.02	0.00	0.00	0.00	1,694.02
21 719 172 7030	CLASS OF 06 FUND BALANCE	988.89	0.00	0.00	0.00	988.89
21 719 172 7040	CLASS OF 08 FUND BALANCE	130.33	(750.00)	0.00	(130.33)	750.00
21 719 172 7050	CLASS OF 05 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7055	HS PROM FUND BALANCE	3,500.00	750.00	0.00	130.33	2,880.33
21 719 172 7060	SPECIAL EVENTS FUND BALANCE	6,070.35	2,327.32	607.14	0.00	4,350.17
21 719 172 7070	DRAMA FUND BALANCE	5,543.35	710.28	1,804.00	0.00	6,637.07
21 719 172 7075	SPEECH CONTEST FUND BALANCE	1,001.58	0.00	0.00	0.00	1,001.58
21 719 172 7080	FRENCH CLUB FUND BALANCE	1,304.31	0.00	0.00	0.00	1,304.31
21 719 172 7100	NATIONAL HONOR SOCIETY FUND BALANCE	1,215.13	0.00	0.00	0.00	1,215.13
21 719 172 7110	HS DANZ TEAM FUND BALANCE	4,299.37	0.00	0.00	0.00	4,299.37
21 719 172 7120	SADD FUND BALANCE	1,087.92	67.95	0.00	0.00	1,019.97
21 719 172 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7140	THESPIAN CLUB FUND BALANCE	1,015.78	0.00	141.70	0.00	1,157.48
21 719 172 7150	HS STUDENT COUNCIL FUND BAL	3,526.17	1,196.59	0.00	0.00	2,329.58
21 719 172 7170	TSA FUND BALANCE	1,770.09	0.00	51.50	0.00	1,821.59
21 719 172 7180	YEARBOOK FUND BALANCE	7,088.32	95.79	809.00	0.00	7,801.53
21 719 172 7210	HALL OF FAME FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7220	ATHLETIC RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 172 7230	HS CHEERLEADING FUND BALANCE	3,384.53	1,913.69	(20.00)	0.00	1,450.84
21 719 209 7155	8-9 MS STUDENT COUNCIL FUND BAL	1,757.70	19.98	40.93	0.00	1,778.65
21 719 412 6645	MS CC FUND BALANCE	262.12	0.00	0.00	0.00	262.12

Activity Fund Balance Report - Summary - Exclude Encumbrances
11/2007 - 11/2007
Regular; Beginning Month 11/2007; Processing Month 11/2007; Fund 21

21 STUDENT ACTIVITY FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 719 412 6710	MS BBB FUND BAL	0.00	0.00	0.00	0.00	0.00
21 719 412 6720	MS FB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6730	MS BSB FUND BALANCE	(59.21)	(59.21)	0.00	0.00	0.00
21 719 412 6740	MS BTR FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6790	MS WR FUND BALANCE	(429.50)	(429.50)	0.00	0.00	0.00
21 719 412 6810	MS GBB FUND BAL	34.09	0.00	580.00	0.00	614.09
21 719 412 6815	MS VB BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 6835	MS SB FUND BALANCE	(0.64)	0.00	0.00	0.00	(0.64)
21 719 412 6840	MS GTR FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 719 412 7160	6-7 MS STUDENT COUNCIL FUND BAL	2,892.83	35.64	177.58	0.00	3,034.77
21 719 418 7190	DS STUDENT COUNCIL FUND BAL	427.88	0.00	0.00	0.00	427.88
21 Total:		202,134.65	36,797.75	6,653.14	0.00	171,990.04

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet in special session at 6:00 p.m. on the 3rd day of December 2007, in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
BOARD ROOM

December 3, 2007
6:00 P.M.

OPENING:

6:00 P.M.	Call to order
	Roll call
	Emergency additions and adoption of agenda

ACTION ITEMS:

6:05	Early retirement plan
6:15	Superintendent search process
8:00	Adjournment

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

**ADEL-DESOTO-MINBURN
MINUTES OF BOARD OF DIRECTORS**

<u>Special</u>	<u>ADM 8-9 MS</u>	<u>6:00 p.m.</u>	<u>December 3, 2007</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERS

PRESENT

Pat Steele

Sally Bird

Tim Canney

Steve Meyer

Kim Roby

ABSENT

Tim Hoffman

Superintendent of Schools

Shirley McAdon

Secretary-Board of Education

Call to Order/
Roll Call

The meeting was called to order. Roll call was taken. Present were Sally Bird, Tim Canney, Steve Meyer, Kim Roby, and President Pat Steele. Visitors were present.

Agenda

It was moved by Roby, seconded by Canney, to adopt the agenda as presented. Motion carried unanimously.

Early Retirement Plan

Business Manager reported the results of the survey of 30 employees that would be eligible for the early retirement incentive plan for this year and the next two school years to determine the impact should the early retirement incentive plan not be offered either of the next two years. Business Manager recommended not offering the plan for 2008-09. A determination will be made each year thereafter whether to offer the plan for that year. It was moved by Meyer, seconded by Bird, not to offer the early retirement plan for 2008-09. Motion carried unanimously.

Superintendent Search
Process

Gaylord Tryon and Dave Haggard presented the process to be used to search for a new superintendent. Board member Tim Canney, Principal Carole Schlapkohl, and a parent will solicit names to serve on focus groups to define qualities sought in candidates. A timeline was presented that will culminate with interviews of the finalists at the end of March.

The regular meeting on December 10 will begin at 5:30 p.m. to accommodate Board members that want to attend the concert that evening.

Adjournment

It was moved by Bird, seconded by Meyer, to adjourn. The motion carried unanimously and President Steele adjourned the meeting at 7:15 p.m.

presented

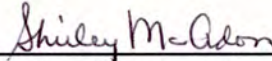
Minutes approved as



Pat Steele, President

12/11/07

Dated .



Shirley McAdon, Secretary