

Our mission is to enable all student to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet in special session at 6:30 p.m. on the 25th day of January, 2005, in the Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
MEDIA CENTER

January 25, 2005
6:30 P.M.

OPENING:

6:30 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda

ACTION ITEMS:

6:35 Report on high school restructuring conference
7:00 Construction design decisions including flooring, carpeting, and bleachers
7:30 Legislative update and information on preschool
8:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive South
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

Continuation of special board meeting held January 25, 2005Construction Design
Decisions Including
Flooring, Carpeting,
and Bleachers

Superintendent presented recommendations from Rambo Associates that resolve minor contract and alternate pricing issues for flooring and carpeting. A recommendation for bleachers was not yet ready for consideration. It was moved by James, seconded by Steele, to authorize the District's Owner Representative/Project Manager Rambo Associates to prepare a construction contract for the 8-9 addition at the high school site and the Adel Elementary addition for the apparent low bidder on the carpet separate prime contract, Baldwin's Flooring America, including alternates A, C, D, E, and F and including two upgrade options for \$22,281, and authorize the Board President to enter into this contract following review and approval by the Owner Representative/Project Manager, Superintendent, and Counsel for the District, and to authorize Notice to Proceed to this contractor prior to or at delivery of the executed contract. Motion carried unanimously.

It was moved by Steele, seconded by Canney, to enter into direct contracts with apparent low cost proposals from Sports Court of Iowa for the plastic interlocking Adel Elementary gym floor and rubber interlocking 8-9 weight room floor, contracts to be prepared by Rambo Associates and Board President authorized to enter into these contracts following review and approval by the Owner Representative/Project Manager, Superintendent, and Counsel for the District, and to authorize Notice to Proceed to this contractor prior to or at delivery of the executed contracts. Motion carried unanimously.

It was moved by Roby, seconded by James, to authorize the District's Owner Representative/Project Manager Rambo Associates to award the bid on Alternate #11 track flooring to the lowest responsible bidder for the specified material. Motion carried unanimously.

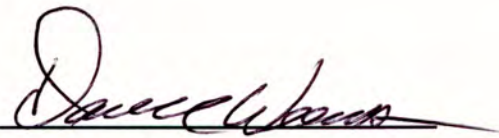
It was moved by James, seconded by Steele, to authorize the District's Owner Representative/Project Manager Rambo Associates to prepare a construction contract for the 8-9 addition at the high school site for the apparent low bidder on the grade 2 wood gym floor separate prime contract, ProStar, and authorize the Board President to enter into this contract following review and approval by the Owner Representative/Project Manager, Superintendent, and Counsel for the District, and to authorize Notice to Proceed to this contractor prior to or at delivery of the executed contract. Motion carried unanimously.

Adjournment

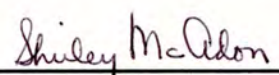
It was moved by Steele, seconded by Roby, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 7:55 p.m.

Continuation of special board meeting held January 25, 2005

Minutes approved as presented


Darrell Weems, President

Dated 02/14/05


Shirley McAdon, Secretary

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 6:30 o'clock p.m. on the 10th day of January, 2005, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
HIGH SCHOOL MEDIA CENTER

January 10, 2005
6:30 P.M.

OPENING:

- 6:30 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
- 6:35 Student admission request (closed session)
- 7:15 Consent agenda
 - Approval of minutes
 - Approval of bills and claims
 - Secretary/Treasurer financial reports
 - Personnel contracts
 - 2005-06 high school course offerings
 - Second reading of policies 502.13 and 507.2
 - Request allowable growth for ELL
 - Welcome of visitors and open forum

ACTION ITEMS:

- 7:25 Review and possible action on construction alternates and design details
- 7:40 Approve utility easement
- 7:45 Update ten-year facility plan
- 7:50 ADM Learning Center graduation policy and diploma
- 7:55 Open enrollment policy 2004-05 and 2005-06
- 8:00 Open enrollment request
- 8:05 Review 2004-05 and 2005-06 budget
- 8:25 Review future staffing needs
- 8:45 Administrative reports
- 9:15 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

<u>Regular</u>	<u>ADM High School</u>	<u>6:30 p.m.</u>	<u>January 10, 2005</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERSPRESENT

Darrell Weems
Tim Canney
Paula James
Kim Roby
Pat Steele

ABSENT

Tim Hoffman
 Superintendent of Schools
Shirley McAdon
 Secretary-Board of Education

Call to Order Roll Call	The meeting was called to order. Roll call was taken. Present were Tim Canney, Paula James, Kim Roby, Pat Steele, and President Darrell Weems. Visitors were present.
Agenda	It was moved by James, seconded by Steele, to adopt the agenda as presented. Motion carried unanimously.
Student Admission Request (Closed Session)	It was moved by Steele, seconded by Canney, to move into closed session pursuant to Iowa Code Section 21.5 "to review or discuss records which are required or authorized by state or federal law to be kept confidential" in regard to a student request for admission to ADM. The tape recorder was turned on at 6:35 p.m. The Board returned to open session at 7:15 p.m. and the tape recorder was turned off. It was moved by Steele, seconded by Canney, to admit the student to ADM and to instruct the HS Principal to develop a behavior contract, with the help of selected advisors, that would become effective January 17, 2005. Motion carried unanimously.
Consent Agenda	It was moved by Roby, seconded by James, to approve the items under the consent agenda as presented. A resignation was accepted from Shirley Dwinell, DS principal's secretary. The schedule of 2005-06 HS course offerings was accepted. Board Policies 502.13 "Student-to-Student Harassment" and 507.2 "Administration of Medication to Students" were read for the second and final time. To help defray excessive costs for providing instruction to English Language Learners, the district will apply for additional budget authorization from the state.
Welcome of Visitors/ Open Forum	President Weems welcomed visitors and invited public comments. No comments were made.

Continuation of regular board meeting held January 10, 2005

Review and Possible Action on Construction Alternates and Design Details	Superintendent provided additional information on the sports court flooring alternate; it appears that a direct buy will result in a savings of \$8,400 as negotiated by Rambo Associates. Board members and administration will view the sports court flooring and other flooring and bleacher options. Rambo Associates prepared a comparison of costs with other similar recent school building projects that shows a significantly lower cost per square foot to build ADM's projects because of the unbundling of the bids for the projects to create more competition.
Approve Utility Easement	Because a recommendation from the engineer has not yet been completed for the utility easement to reroute electrical service to the Adel Elementary building for the construction project, it was moved by James, seconded by Canney, to table consideration of the utility easement. Motion carried unanimously.
Update Ten-Year Facility Plan	Superintendent presented an update of ADM's Ten-Year Facility Plan. There were no changes in the basic statement of intent or the primary purposes for expenditures. Changes were made to update the construction costs, include funds for Minburn public safety and softball field relocation, delay planned projects through 2007 until sales tax revenue becomes more predictable, and reduce revenue available for annual maintenance from 2005-13. Superintendent asked Board members to review the priority order of additional school improvement projects should funds be available that were listed on the plan; further discussion will be held to finalize prioritizing the list.
ADM Learning Center	Superintendent recommended approval of the ADM Learning Center Graduation Requirements and Issuance Policies 505.10 and 505.10R. It was moved by Steele, seconded by Roby, to approve Board policies 505.10 and 505.10R as presented. Motion carried unanimously. Board consensus favored issuing a modified diploma, encouraging participation in graduation ceremonies, and denoting the learning center diploma on the graduation program.
Open Enrollment Policy 04-05 and 05-06	Superintendent recommended closing open enrollment for all students requesting to transfer into ADM for special education services for 2004-05 and 2005-06, with exceptions for students who have siblings attending ADM or in cases where ADM needs additional students to make a program viable, due to several large teacher/student ratios that currently exist. It was moved by James, seconded by Roby, to close open enrollment for special education services for 2004-05 and 2005-06 with the exceptions noted. Motion carried unanimously.
Open Enrollment Request	Due to insufficient classroom space, denial of a request from a special education student from WCV to open enroll to ADM was recommended by the Superintendent. It was moved by Steele, seconded by Canney, to deny the open enrollment request. Motion carried unanimously.

Continuation of regular board meeting held January 10, 2005

Review 2004-05 and 2005-06 Budgets	<p>Superintendent reviewed the 2004-05 budget in light of the \$150,000 cut in state aid from the prior year. No major reductions were made, meaning that the cash reserve would be reduced; enrollment growth would help to counter the problem. However, enrollment growth did not occur for 2004-05; there was an actual decline of a few students. Superintendent is now working on a recommendation to cut \$150,000 through a combination of attrition and cuts for 2005-06. Elementary class size can be maintained and still allow the reduction of one elementary teacher; a retirement will reduce a media specialist position. Board consensus favored reducing both positions through attrition for 2005-06. Additional pressure will occur on the 2004-05 budget from special education costs for staff and equipment; a special education deficit could reduce cash reserves or could be recovered through a tax levy.</p>
Review Future Staffing Needs	<p>Superintendent reviewed a major change in school funding that is being proposed by IASB for 2005-06 that would increase the \$5.40 uniform levy to \$10.00. Also reviewed were historical perspectives on property tax and who pays it, school budget composition, percent of school budget growth that shows the lowest three years in history occurring within the last four years, and an enrollment history. ADM has been able to avoid significant disruptive program cuts by a combination of increasing revenues, cutting non-personnel expenditures, using attrition when available, and building up a respectable unspent balance to serve as a safety net during unstable financial times. For 2005-06, ADM will receive 2.83% new money; the ADM Education Association has asked for a 6% salary and benefit increase.</p> <p>Superintendent is considering the attrition of two staff members and possibly the reduction of one more position as part of a reduction of \$150,000 for 2005-06. Other considerations include a principal/director of student services position at Minburn, a slight reduction in a Title I reading position due to federal cuts, and a review of the school resource officer and juvenile court liaison officer positions. Discussion ensued.</p>
Administrative Reports	<p>Superintendent announced the approval of open enrollment requests for Meagan Husen from WCV to ADM, Ashley Ramirez from DCG to ADM, Kylee Sirdoreus from ADM to Ankeny, all for 2004-05, and for Cassie, Hailey, Jacob, and Matthew Donahue from Perry to ADM; Blake and Joshua Harris from Adair-Casey to ADM; Sara Helmers from WCV to ADM; Kathryn Honken from Waukee to ADM; Carter and Drew Wadding from ADM to Waukee; and Sami McAllister from ADM to Perry, all for 2005-06.</p> <p>Business Manager reviewed the district's Hazardous Chemicals Program and the Board accepted the report and the continuation of the program.</p>

Continuation of regular board meeting held January 10, 2005

Superintendent presented a letter from the Iowa High School Athletic Association listing the sportsmanship ratings for football coaches, players, and spectators as judged by the referees. Efforts are being made to emphasize sportsmanship in all areas.

Superintendent reported that the right of first refusal on the Harvey property has one year remaining on the agreement.

Board member Steele spoke to setting up some meetings with city governments to dialog, Possible discussion issues are community uses of the new buildings, an explanation of the financing of the new buildings, encouraging residential growth, and sharing staff and equipment. Board Secretary will send letters to the cities to suggest that a couple of Board members and the Superintendent meet with a couple of city representatives to discuss mutual topics of interest.

A report was given by Brad Rasmussen, representing the athletic advisory committee who met to discuss the issue presented by Grant Krohn at the December Open Forum regarding the good conduct code for students participating in extra curricular activities. The committee felt that the good conduct code of progressive discipline should stand and should not include a provision for the reduction of discipline since the consequences are clearly stated and are accepted when the student and parent sign the agreement. A letter will be sent to Mr. Krohn outlining the findings of the committee.

Superintendent reviewed a proposed school calendar for the 2005-06 school year. Consideration will be given to ending the school year early to maximize the summer construction time.

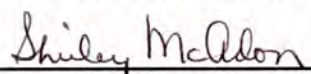
Adjournment

It was moved by James, seconded by Roby, to adjourn. The motion carried unanimously and the meeting was adjourned by President Weems at 9:45 p.m.

Minutes approved as presented


Darrell Weems, President

Dated 02/14/05


Shirley McAdon, Secretary

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 10	GENERAL FUND	
69605	A TECH, INC	SERV.	1,434.22
69606	ADEL TV & APPLIANCE	EQUIP.	6,279.70
69607	AEA 11	SUPP.	114.75
69609	AMERICAN TIME & SIGNAL	SUPP.	185.77
69611	ANKENY COMM SCHOOL DISTRICT	TUITION	2,853.90
69612	ANNEAR POWER	SUPP.	466.29
69613	APPLE COMPUTER	EQUIP.	1,215.00
69614	ARNOLD MOTOR SUPPLY	SUPP.	146.41
69615	AT&T	TEL.	122.16
69617	BALDON HARDWARE	SUPP.	230.40
69618	BEN FRANKLIN	SUPP.	79.90
69619	BOUND TO STAY BOUND	SUPP.	114.51
69620	BRINDLE, SHARON	SUPP./TRAVEL	292.07
69621	CAPITAL SANITARY	SUPP.	1,357.01
69622	CDW-G	EQUIP.	1,187.00
69623	CITY OF ADEL	UTIL.	1,367.59
69624	CITY OF DESOTO	UTIL.	161.36
69625	CITY OF MINBURN	UTIL.	375.39
69626	CLASSROOM DIRECT	SUPP.	60.91
69566	COMPUSA, INC.	SUPP.	52.52
69627	COOPER, MICHAEL	SUPP./TRAVEL	353.36
69628	CULLIGAN	SERV.	58.95
69629	CUMMINS GREAT PLAINS	SUPP.	28.30
69630	CUMMINS, SHANNON	TRAVEL	72.00
69631	DALLAS COUNTY NEWS	PUBL.	557.89
69632	DEMCO	SUPP.	33.61
69633	DES MOINES STAMP	SUPP.	74.85
69568	DEVOS, STEPHANIE	TRAVEL	57.00
69634	DEWEY FORD	SUPP.	1,303.94
69635	DICK CLARK	SERV.	30.00
69638	EBY, CYNTHIA	TRAVEL	351.90
69640	ELECTRONIC ENGINEERING	SERV.	7.95
69641	ELLISON EDUCATIONAL EQUIPMENT INC	SUPP.	120.00
69642	FACTORY MOTOR PARTS	SUPP.	445.11
69644	FOLLETT LIBRARY RESOURCE	SUPP.	1,210.06
69645	FORT DODGE STEEL	SUPP.	36.72
69646	FULLERS STANDARD	FUEL	4,318.78
69647	GATEWAY CENTER	TRAVEL	415.80
69648	GEDDES & COMPANY, RAYMOND	SUPP.	143.00
69649	GORDON, BARBARA	TRAVEL	16.50
69571	GRAYBAR ELECTRIC	SUPP.	51.06
69651	HARCOURT INC.	SUPP.	1,159.33
69653	HEARTLAND CO-OP	FUEL	802.93
69654	HEITZ, ANN	TRAVEL	15.00
69661	IDATP DOCUMENTS	FEES	1,080.00
69662	IJUMP, INC	UTIL.	7,797.34
69663	INTERSTATE BATTERY	SUPP.	119.90

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<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
69664	IOWA COMMUNICATIONS NETWORK	TEL.	327.00
69599	IOWA JUNIOR HS STUDENT COUNCIL	FEES	35.00
69586	IOWA TELECOM	TEL.	318.41
69587	J A SEXAUER	SUPP.	966.57
69667	J W PEPPER	SUPP.	80.59
69670	KAHLER, DEBRA	TEL./TRAVEL	39.68
69671	LASER RESOURCES	SUPP.	48.00
69672	LEACH, KIMBERLY	TRAVEL	30.60
69673	LOWE'S	SUPP.	548.25
69674	LUELLEN BROTHERS INC	SERV.	740.42
69604	MARSH ADVANTAGE AMERICA	INSURANCE	71,343.79
69678	MENARD, INC.	SUPP.	549.00
69679	MIDAMERICAN	UTIL.	11,623.14
69680	MIDWEST WHEEL CO	SUPP.	109.21
69682	MINBURN TELEPHONE	TEL.	430.56
69683	MINOLTA CORP	SERV.	635.52
69684	NAPA AUTO PARTS	SUPP.	484.10
69685	NEW READERS PRESS	SUPP.	168.00
69574	NEXTEL PARTNERS	TEL.	124.27
69575	NICHOLS CONTROLS	SUPP.	800.85
69687	OFFICE DEPOT	SUPP.	1,075.52
69689	O'REILLY AUTO PARTS	SUPP.	33.70
69690	PAUL'S PEST CONTROL	SERV.	30.00
69691	PEPSI COLA BOTTLERS	SUPP.	67.60
69692	PERMA-BOUND	SUPP.	11.60
69693	PETERS, PAMELA	SUPP.	62.97
69694	PETROLEUM TECHNOLOGY	SUPP.	473.00
69593	POSTMASTER	POSTAGE	242.15
69696	POWER AD CO	SUPP.	183.63
69697	PRE-OWNED ELECTRONIC	SUPP.	139.77
69698	PUCKETT TOOLS	SUPP.	38.89
69602	QWEST	TEL.	792.60
69577	QWEST	TEL.	144.10
69699	QWEST INTERPRISE	TEL.	319.46
69700	RESOURCES FOR READING	SUPP.	110.00
69701	RIEMAN MUSIC	SUPP.	562.33
69702	SCHOLASTIC BOOK FAIRS	SUPP.	310.92
69703	SCHOOL SPECIALTY	SUPP.	20.05
69704	SCHROEDER, SCOTT	SUPP.	190.76
69705	SCHUMACHER ELEVATOR COMPANY	SERV.	138.00
69706	SETON IDENTIFICATION PRODUCTS	SUPP.	302.79
69707	SHUGAR'S SUPERVALU	SUPP.	32.74
69603	SIMPSON COLLEGE	FEES	39.25
69708	SOUTH DALLAS COUNTY LANDFILL	FEES	42.00
69709	STANLEY, WILLIAM	SUPP.	75.00
69710	STENHOUSE PUBLISHERS	SUPP.	27.87
69711	STRAUSS LOCK CO	SUPP.	558.17

Adel-DeSoto-Minburn CSD

01/07/2005 01:25 PM

Board Report - For Board

Posted; Check Date 6 Records Selected

Page: 3

User ID: CKP

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
69713	TAYLOR, MAUREEN	SUPP./TRAVEL	35.54
69714	THOMAS BUS SALES	SUPP.	51.66
69715	TIM HILDRETH COMPANY INC	SUPP.	947.70
69716	TOYS FOR SPECIAL	SUPP.	163.95
69717	TRC	SUPP.	200.00
69597	US CELLULAR	TEL.	42.63
69719	WEBB, NORMA	TRAVEL	16.50
69720	WOLIN & ASSOCIATES	SERV.	182.88
69721	WOODWARD GRANGER CSD	TUITION	1,909.40
69722	WOSMANSKY, MOLLY	SUPP.	148.18
69723	YOUNGERMAN MUSIC	SUPP.	60.80
69724	ZEP MANUFACTURING CO	SUPP.	658.89
Fund Total:			138,604.10

Adel-DeSoto-Minburn CSD

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Board Report - For Board

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Page: 5

User ID: CKP

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1 Fund: 31 CAPITAL PROJECTS FUND			
69608	AHLERS AND COONEY, P. C.	SERV.	256.50
69616	BAKER ELECTRIC INC	SERV.	596.90
69675	MARKS NURSERY	SERV.	3,875.00
Fund Total:			4,728.40

Adel-DeSoto-Minburn CSD

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Board Report - For Board

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Page: 6

User ID: CKP

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1 Fund: 33 CAPITAL PROJECTS FUND			
69562	ALLIANCE TECHNOLOGIES	SERV.	3,127.82
69616	BAKER ELECTRIC INC	SERV.	812.88
Fund Total:			3,940.70

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User ID: CKP

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 21	STUDENT ACTIVITY FUND	
69579	AGUIRRE, RON	OFFICIAL	35.00
69563	BALDON HARDWARE	SUPP.	3.99
69564	BARBER, HOWARD	OFFICIAL	50.00
69598	BLUM, DENNIS	OFFICIAL	60.00
69567	DALLAS COUNTY NEWS	PUBL.	213.30
69580	DAVIS, DAN	OFFICIAL	50.00
69581	DOCKUM, GREG	OFFICIAL	60.00
69637	EATON ENTERPRISES, INC	SUPP.	2,522.75
69582	FARRAND, GLENN	OFFICIAL	35.00
69643	FLOWERS BY TRENT	SUPP.	76.75
69583	GILLESPIE, JARED	OFFICIAL	90.00
69570	GOEDKEN, COREY	OFFICIAL	45.00
69650	GRAPHIC EDGE, THE	SUPP.	1,733.40
69572	HEITZ, CLAYTON	OFFICIAL	45.00
69655	HERFF JONES (YEARBOOKS)	SUPP.	10,711.32
69656	HIGHSMITH CO	SUPP.	329.07
69584	HOEGH, ROD	OFFICIAL	50.00
69658	HOPKINS	SUPP.	69.95
69660	HY-VEE FOOD STORES	SUPP.	115.22
69665	IOWA HS ATHLETIC ASSOCIATION	SUPP.	212.00
69588	JABLONSKI, LARRY	OFFICIAL	50.00
69668	JIMMERSON CUSTOM DESIGN & LETTERING	SUPP.	50.00
69669	JOHNSON, WHITNEY	SUPP.	8.12
69589	JONES, ALLEN	OFFICIAL	90.00
69590	KINDER, JERRY	OFFICIAL	50.00
69600	MAINE, JIM	OFFICIAL	60.00
69681	MILLSAP, LINDSEY	SUPP.	173.29
69601	MYERS, RYAN	OFFICIAL	60.00
69686	OFFICE DEPOT	SUPP.	61.06
69592	OHORILKO, BRIAN	OFFICIAL	60.00
69688	O'NEAL, ALAN	SUPP.	8.01
69594	PRICE, TYLER	OFFICIAL	90.00
69578	RUSSELL, BOB	OFFICIAL	50.00
69707	SHUGAR'S SUPERVALU	SUPP.	47.98
69712	TARGET STORES	SUPP.	59.99
69596	UMPHFLEET, MIKE	OFFICIAL	60.00
69718	UPTOWN SPORTING GOODS	SUPP.	738.00
Fund Total:			18,224.20

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<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 51	SCHOOL NUTRITION FUND	
69607	AEA 11	SUPP.	2,232.73
69610	ANDERSON ERICKSON	SUPP.	4,291.52
69636	EARTHGRAINS CO	SUPP.	613.12
69639	ECOLAB	SUPP.	649.84
69652	HAWKEYE FOOD	SUPP.	1,530.74
69657	HOBART SALES & SERVICE	SERV.	80.01
69585	HUSEN, TONYA	REFUND	10.10
69659	HYDRO KLEAN	SERV.	461.25
69604	MARSH ADVANTAGE AMERICA	INSURANCE	3,219.22
69676	MARTIN BROS	SUPP.	9,296.59
69677	MCKEE FOODS CORP	SUPP.	77.96
69695	PLUMB SUPPLY COMPANY	SUPP.	11.70
69602	QWEST	TEL.	29.30
Fund Total:			22,504.08

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 52	DAY CARE FUND	
69604	MARSH ADVANTAGE AMERICA	INSURANCE	74.05
Fund Total:			74.05

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 76	AGENCY FUND	
69599	IOWA JUNIOR HS STUDENT COUNCIL	FEES	240.00
Fund Total:			240.00

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Adel-DeSoto-Minburn Community School District
JANUARY, 2005
Payroll Report

CURRICULUM

D. DRAPER-TRAUSCH	\$5.00
C. MOELLER	<u>\$237.50</u>
TOTAL	\$242.50

GAME SETUP

C. GOODALE	<u>\$250.00</u>
TOTAL	\$250.00

OFFICIALS

S. SCHROEDER	<u>\$90.00</u>
TOTAL	\$90.00

TUTORING

C. BARNETT	\$32.00
D. DRAPER-TRAUSCH	\$60.00
S. WARSON	\$104.00
C. WINTERBOER	<u>\$480.00</u>
TOTAL	\$676.00

GRAND TOTAL	\$1,258.50
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Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - December 2004
Governmental Funds

	<u>General Fund</u>
Balance, November 30, 2004	\$1,390,099.05
Receipts, December (includes 389,902 AEA Flowthru)	1,117,474.79
Expenditures, December (includes 389,902 AEA Flowthru)	<u>1,350,835.19</u>
Balance, December 31, 2004	<u>\$1,156,738.65</u>
Balance, December 31, 2003	\$1,530,630.50

	<u>Capital Projects Fund</u>
Balance, November 30, 2004	\$9,575,867.30
Receipts, December	14,813.71
Expenditures, December	<u>36,541.96</u>
Balance, December 31, 2004	<u>\$9,554,139.05</u>
Balance, December 31, 2003	\$3,367,820.90

	<u>SILO Fund</u>
Balance, November 30, 2004	\$424,431.11
Receipts, December	\$90,301.50
Expenditures, December	<u>\$5,414.81</u>
Balance, December 31, 2004	<u>\$509,317.80</u>
Balance, December 31, 2003	\$0.00

	<u>Debt Service Fund</u>
Balance, November 30, 2004	\$125,846.98
Receipts, December	9,627.90
Expenditures, December	<u>0.00</u>
Balance, December 31, 2004	<u>\$135,474.88</u>
Balance, December 31, 2003	\$404,805.39

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - December 2004
Governmental Funds
Special Revenue Funds

Management Fund

Balance, November 30, 2004	\$26,739.07
Receipts, December	3,680.51
Expenditures, December	<u>0.00</u>
Balance, December 31, 2004	<u>\$30,419.58</u>
Balance, December 31, 2003	\$80,377.75

Physical Plant & Equipment Fund

Balance, November 30, 2004	\$213,053.03
Receipts December	5,165.99
Expenditures, December	<u>0.00</u>
Balance, December 31, 2004	<u>\$218,219.02</u>
Balance, December 31, 2003	(\$26,716.87)

Student Activity Fund

Balance, November 30, 2004	\$143,495.43
Receipts, December	18,474.78
Expenditures, December	<u>14,545.60</u>
Balance, December 31, 2004	<u>\$147,424.61</u>
Balance, December 31, 2003	\$115,323.24

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - December 2004
Proprietary Funds
Enterprise Funds

School Nutrition Fund

Balance, November 30, 2004	\$109,398.35
Receipts, December	48,683.82
Expenditures, December	<u>45,448.52</u>
Balance, December 31, 2004	<u>\$112,633.65</u>
Balance, December 31, 2003	\$106,703.43

Day Care Fund

Balance, November 30, 2004	\$18,726.49
Receipts, December	2,989.82
Expenditures, December	<u>1,792.64</u>
Balance, December 31, 2004	<u>\$19,923.67</u>
Balance, December 31, 2003	\$17,519.73

Fiduciary Funds

Agency Fund

Balance, November 30, 2004	\$2,450.46
Receipts, December	2,286.99
Expenditures, December	<u>2,526.99</u>
Balance, December 31, 2004	<u>\$2,210.46</u>
Balance, December 31, 2003	\$90.06

Adel-DeSoto-Minburn Community School District
Revenue & Expenditure Totals
December 2004

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	50.0% OF BUDGET
GOVERNMENTAL FUNDS REVENUE					
GENERAL FUND					
LOCAL SOURCES	\$1,809,397.06	\$137,660.72	\$1,947,057.78	\$4,015,030.00	48.5%
STATE SOURCES	1,788,593.43	976,089.65	2,764,683.08	6,217,209.00	44.5%
FEDERAL SOURCES	<u>72,850.00</u>	<u>0.00</u>	<u>72,850.00</u>	<u>176,399.00</u>	41.3%
SUBTOTAL	\$3,670,840.49	\$1,113,750.37	\$4,784,590.86	\$10,408,638.00	46.0%
CAPITAL PROJECTS FUND	69,997.40	14,813.71	84,811.11	654,290.00	13.0%
SILO FUND	375,512.19	88,014.51	463,526.70	845,685.00	54.8%
DEBT SERVICE FUND	233,161.64	9,627.90	242,789.54	1,014,056.00	23.9%
SPECIAL REVENUE FUNDS					
MANAGEMENT FUND	90,966.42	3,680.51	94,646.93	177,555.00	53.3%
PHYSICAL PLANT & EQUIP. FUND	127,245.38	5,165.99	132,411.37	249,695.00	53.0%
STUDENT ACTIVITY FUND	120,345.78	18,454.78	138,800.56	150,472.00	92.2%
PROPRIETARY FUNDS REVENUE					
SCHOOL NUTRITION FUND	144,562.66	53,965.27	198,527.93	522,810.00	38.0%
DAY CARE FUND	11,120.99	2,989.82	14,110.81	45,200.00	31.2%
FIDUCIARY FUNDS REVENUE					
AGENCY FUND	<u>25,852.37</u>	<u>2,286.99</u>	<u>28,139.36</u>	<u>78,150.00</u>	36.0%
TOTAL ALL FUNDS	<u>\$4,869,605.32</u>	<u>\$1,312,749.85</u>	<u>\$6,182,355.17</u>	<u>\$14,146,551.00</u>	43.7%
GOVERNMENTAL FUNDS EXPENDITURES					
GENERAL FUND					
DISTRICT WIDE	\$815,899.50	\$594,401.35	\$1,410,300.85	\$2,909,377.00	48.5%
HIGH SCHOOL	970,495.07	233,738.89	1,204,233.96	2,443,130.00	49.3%
MIDDLE SCHOOL	687,379.88	160,018.78	847,398.66	1,752,594.00	48.4%
DESOTO INTERMEDIATE	519,929.97	122,050.03	641,980.00	1,325,931.00	48.4%
MINBURN ELEMENTARY	310,175.87	77,004.09	387,179.96	803,075.00	48.2%
ADEL ELEMENTARY	<u>626,098.19</u>	<u>159,890.89</u>	<u>785,989.08</u>	<u>1,613,709.00</u>	48.7%
SUBTOTAL	\$3,929,978.48	\$1,347,104.03	\$5,277,082.51	\$10,847,816.00	48.7%
CAPITAL PROJECTS FUND	1,145,325.64	36,541.96	1,181,867.60	11,180,486.00	10.6%
SILO FUND	51,487.75	3,127.82	54,615.57	946,092.00	5.8%
DEBT SERVICE FUND	305,587.07	0.00	305,587.07	980,406.00	31.2%
SPECIAL REVENUE FUNDS EXPENDITURES					
MANAGEMENT FUND	188,205.69	0.00	188,205.69	189,895.00	99.1%
PHYSICAL PLANT & EQUIP. FUND	65,659.00	0.00	65,659.00	401,087.00	16.4%
STUDENT ACTIVITY FUND	83,701.02	14,525.60	98,226.62	187,488.00	52.4%
PROPRIETARY FUNDS REVENUE					
SCHOOL NUTRITION FUND	213,767.00	45,438.42	259,205.42	624,490.00	41.5%
DAY CARE FUND	13,692.71	1,792.64	15,485.35	25,085.00	61.7%
FIDUCIARY FUNDS EXPENDITURES					
AGENCY FUND	<u>21,257.37</u>	<u>2,286.99</u>	<u>23,544.36</u>	<u>78,250.00</u>	30.1%
TOTAL ALL FUNDS	<u>\$6,018,661.73</u>	<u>\$1,450,817.46</u>	<u>\$7,469,479.19</u>	<u>\$25,461,095.00</u>	29.3%

Activity Fund Balance Report - Summary
12/2004 - 12/2004

Exclude Encumbrances; Beginning Month 12/2004; Processing Month 12/2004; Fund 10; Fund Balance Account 31 Records

10 GENERAL FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
10 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,344.16	2,667.77	90.00	0.00	766.39
10 771 001 8180	PADLOCKS FUND BALANCE	67.66	0.00	0.00	0.00	67.66
10 771 001 8190	TOWELS FUND BALANCE	17,297.33	86.53	8.00	0.00	17,218.80
10 771 001 8200	NURSE DONATIONS FUND BALANCE	263.86	0.00	450.00	0.00	713.86
10 771 109 8020	HS ART RESALE FUND BALANCE	(1,582.90)	278.50	0.00	0.00	(1,861.40)
10 771 109 8035	HS CONTRIBUTIONS FUND BALANCE	2,849.06	1,429.00	142.98	0.00	1,563.04
10 771 109 8040	HS BAND RESALE FUND BALANCE	(1,195.25)	327.35	265.40	0.00	(1,257.20)
10 771 109 8050	HS MUSIC FEES FUND BALANCE	7,900.19	63.10	0.00	0.00	7,837.09
10 771 109 8070	HS METALS RESALE FUND BALANCE	(300.90)	47.06	155.50	0.00	(192.46)
10 771 109 8080	HS WOODS RESALE FUND BALANCE	(2,299.02)	1,367.49	640.00	0.00	(3,026.51)
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	2,776.57	0.00	78.25	0.00	2,854.82
10 771 109 8160	HS STUDENT PARKING FUND BAL	1,234.27	0.00	0.00	0.00	1,234.27
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,485.00	0.00	0.00	0.00	3,485.00
10 771 209 8035	MS CONTRIBUTIONS FUND BALANCE	815.91	358.86	400.15	0.00	857.20
10 771 209 8040	MS BAND RESALE FUND BALANCE	192.65	156.69	283.45	0.00	319.41
10 771 209 8060	MS BOOK FAIR FUND BALANCE	1,087.79	0.00	0.00	0.00	1,087.79
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	3,291.79	0.00	15.54	0.00	3,307.33
10 771 409 8030	AE PACT FUND BALANCE	1,592.38	0.00	0.00	0.00	1,592.38
10 771 409 8035	AE CONTRIBUTIONS FUND BALANCE	3,396.30	1,890.01	771.33	0.00	2,277.62
10 771 409 8060	AE BOOK FAIR FUND BALANCE	1,220.72	0.00	0.00	0.00	1,220.72
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,053.24	216.12	52.21	0.00	1,889.33
10 771 418 8035	DS CONTRIBUTIONS FUND BALANCE	2,148.11	24.75	359.97	0.00	2,483.33
10 771 418 8040	DS BAND RESALE FUND BALANCE	(272.33)	0.00	0.00	0.00	(272.33)
10 771 418 8060	DS BOOK FAIR FUND BALANCE	1,004.75	0.00	0.00	0.00	1,004.75
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,580.21	39.72	116.50	0.00	2,656.99
10 771 421 8035	ME CONTRIBUTIONS FUND BALANCE	3,253.45	0.00	2,225.00	0.00	5,478.45
10 771 421 8040	ME BAND RESALE FUND BALANCE	693.38	16.20	0.00	0.00	677.18
10 771 421 8060	ME BOOK FAIR FUND BALANCE	372.95	0.00	0.00	0.00	372.95
10 771 421 8100	ME RIF FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	1,084.71	135.20	170.00	0.00	1,119.51
10	Total:	61,355.65	9,104.35	6,224.28	0.00	58,475.58

Activity Fund Balance Report - Summary

12/2004 - 12/2004

Exclude Encumbrances; Beginning Month 12/2004; Processing Month 12/2004; Fund 21; Fund Balance Account 48 Records

Selected

21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 769 001 7200	INTEREST FUND BALANCE	9,199.52	0.00	73.18	0.00	9,272.70
21 769 109 6645	HS CC FUND BALANCE	460.11	143.23	0.00	0.00	316.88
21 769 109 6660	HS GOLF FUND BALANCE	3,101.82	0.00	210.00	0.00	3,311.82
21 769 109 6675	HS CO-ED WEIGHT PROG FUND BAL	0.00	0.00	0.00	0.00	0.00
21 769 109 6710	HS BBB FUND BALANCE	9,258.59	737.25	3,424.00	0.00	11,945.34
21 769 109 6720	HS FOOTBALL FUND BALANCE	7,253.69	1,703.89	260.00	0.00	5,809.80
21 769 109 6725	HS BSC FUND BALANCE	(80.07)	0.00	2,850.00	0.00	2,769.93
21 769 109 6730	HS BSB FUND BALANCE	(1,199.58)	0.00	6,531.00	0.00	5,331.42
21 769 109 6740	HS BTR FUND BALANCE	(24.96)	0.00	3,439.00	0.00	3,414.04
21 769 109 6790	HS WRESTLING FUND BALANCE	2,959.75	2,797.16	2,765.00	0.00	2,927.59
21 769 109 6810	HS GBB FUND BALANCE	(1,560.44)	654.00	3,763.00	0.00	1,548.56
21 769 109 6815	HS VB FUND BALANCE	(1,122.30)	0.00	399.45	0.00	(722.85)
21 769 109 6825	HS GSC FUND BALANCE	1,758.92	0.00	3,470.00	0.00	5,228.92
21 769 109 6835	HS SB FUND BALANCE	1,389.80	0.00	1,590.00	0.00	2,979.80
21 769 109 6840	HS GTR FUND BALANCE	792.70	0.00	2,635.00	0.00	3,427.70
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	61,835.57	0.00	(25,856.00)	0.00	35,979.57
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	974.65	0.00	0.00	0.00	974.65
21 769 109 7030	CLASS OF 06 FUND BALANCE	(375.00)	0.00	0.00	0.00	(375.00)
21 769 109 7040	CLASS OF 04 FUND BALANCE	246.53	0.00	0.00	0.00	246.53
21 769 109 7050	CLASS OF 05 FUND BALANCE	2,097.35	0.00	0.00	0.00	2,097.35
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	3,773.58	1,504.04	1,567.45	0.00	3,836.99
21 769 109 7070	DRAMA FUND BALANCE	13,980.97	5,196.90	396.50	0.00	9,180.57
21 769 109 7075	SPRING PLAY FUND BALANCE	1,181.59	180.00	0.00	0.00	1,001.59
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7100	NATIONAL HONOR SOCIETY FUND BALANCE	169.00	0.00	0.00	0.00	169.00
21 769 109 7110	DANZ TEAM FUND BALANCE	3,519.60	670.00	1,045.00	0.00	3,894.60
21 769 109 7120	SADD FUND BALANCE	1,838.60	0.00	327.00	0.00	2,165.60
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	THESPIAN CLUB FUND BALANCE	639.78	206.18	197.80	0.00	631.40
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	752.70	14.73	0.00	0.00	737.97
21 769 109 7170	TSA FUND BALANCE	96.10	0.00	0.00	0.00	96.10
21 769 109 7180	YEARBOOK FUND BALANCE	12,135.64	88.22	680.00	0.00	12,727.42
21 769 109 7210	HALL OF FAME FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7230	HS CHEERLEADING FUND BALANCE	867.34	0.00	760.00	0.00	1,627.34
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	1,500.00	315.00	895.00	0.00	2,080.00
21 769 209 6720	MS FOOTBALL FUND BALANCE	816.25	0.00	2,750.00	0.00	3,566.25
21 769 209 6730	MS BASEBALL FUND BALANCE	(559.50)	0.00	218.00	0.00	(341.50)
21 769 209 6740	MS BOYS TRACK FUND BALANCE	(60.00)	0.00	215.00	0.00	155.00
21 769 209 6790	MS WRESTLING FUND BALANCE	0.00	0.00	780.00	0.00	780.00
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	(179.00)	315.00	967.80	0.00	473.80
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	(557.00)	0.00	255.00	0.00	(302.00)
21 769 209 6835	MS SOFTBALL FUND BALANCE	(214.00)	0.00	1,100.00	0.00	886.00

Exclude Encumbrances; Beginning Month 12/2004; Processing Month 12/2004; Fund 21; Fund Balance Account 48 Records
Selected

21 STUDENT ACTIVITY FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	(100.00)	0.00	155.00	0.00	55.00
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	4,802.36	0.00	591.60	0.00	5,393.96
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	766.01	0.00	0.00	0.00	766.01
21	Total:	143,495.43	14,525.60	18,454.78	0.00	147,424.61

Our mission is to enable all student to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet in special session at 5:30 p.m. on the 6th day of January, 2005, in the Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
MEDIA CENTER

January 6, 2005
5:30 P.M.

OPENING:

5:30 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda

ACTION ITEMS:

5:35 Review and possible action on construction alternates and design details
7:00 ADA requirements
7:30 Future staffing needs
8:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive South
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

Special
Kind of Meeting

ADM High School
Meeting Place

5:30 p.m.
Time
Day of Week

January 6, 2005
Month Day Year
Thursday

MEMBERS

PRESENT

Darrell Weems

Tim Canney

Paula James

Kim Roby

Pat Steele

ABSENT

Tim Hoffman
Superintendent of Schools
Shirley McAdon
Secretary-Board of Education

Call to Order Roll Call	The meeting was called to order. Roll call was taken. Present were Tim Canney, Paula James, Kim Roby, Pat Steele, and President Darrell Weems. Visitors were present.
Agenda	It was moved by Roby, seconded by Steele, to adopt the agenda as presented. Motion carried unanimously.
Review and Possible Action on Construction Alternates and Design Details	Discussion continued from the Board meeting December 30 on construction alternates and design details. Merle Rambo and Kim Thompson answered questions and provided further information about floor coverings and related design details. Following extensive discussion, it was moved by James, seconded by Steele to authorize Rambo Associates to review bids and award bids to the lowest responsible bidder for alternates 1, 2, 3, 14, 15, 18, 24, EC 2-6, and FS 2. Motion carried unanimously. It was moved by James, seconded by Canney, to authorize Rambo Associates to review bids and proposals for the Sports Court flooring and to authorize the issuance of a contract or alternate as appropriate for the lowest proposal. Motion carried unanimously. It was moved by Steele, seconded by Roby, to authorize Rambo Associates to work with the two low carpet bidders and to solicit a proposal for the award of upgraded carpet proposals in base bids and alternates C, D, E, and F and to prepare contracts for this work. Motion carried unanimously.

Continuation of special board meeting held January 6, 2005

ADA Requirements

Due to the lateness of the hour, the ADA requirements will be reviewed at a future meeting.

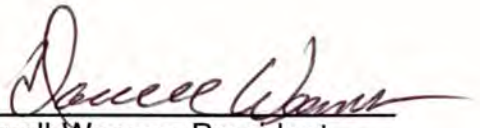
Future Staffing Needs

Superintendent began a preliminary presentation of future staffing needs. The current budget was discussed along with various scenarios that might occur in negotiations for salaries and benefits for the 2005-06 school year.

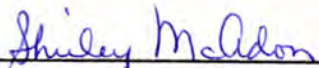
Adjournment

It was moved by Steele, seconded by Roby, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 8:45 p.m.

Minutes approved as presented


Darrell Weems, President

Dated 01/10/05


Shirley McAdon, Secretary

Our mission is to enable all student to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet in special session at 1:00 p.m. on the 30th day of December, 2004, in the Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
MEDIA CENTER

December 30, 2004
1:00 P.M.

OPENING:

1:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda

ACTION ITEMS:

1:05 Review and possible action on construction alternates and design details
4:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive South
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

<u>Special</u>	<u>ADM High School</u>	<u>1:00 p.m.</u>	<u>December 30, 2004</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Thursday</u>

MEMBERS

PRESENT

Darrell Weems
Tim Canney

Kim Roby
Pat Steele

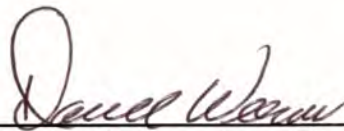
ABSENT

Paula James

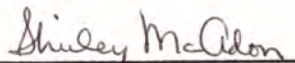
Tim Hoffman
 Superintendent of Schools
Shirley McAdon
 Secretary-Board of Education

Call to Order Roll Call	The meeting was called to order. Roll call was taken. Present were Tim Canney, Kim Roby, and Vice-President Pat Steele. President Darrell Weems arrived later. Absent was Paula James.
Agenda	The agenda was approved as presented.
Review and Possible Action on Construction Alternates and Design Details	Superintendent and Merle Rambo of Rambo Associates led discussion regarding construction alternates and design details for the 8-9 Middle School and Adel Elementary Addition Projects. The cost and value of each alternate was considered in light of financing available. A preliminary priority list was begun that will be continued at the next meeting on January 6, 2005, at 5:30 p.m.
Adjournment	It was moved and seconded to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 4:05 p.m.

Minutes approved as presented


 Darrell Weems, President

Dated 01/10/05


 Shirley McAdon, Secretary