

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 6:30 o'clock p.m. on the 8th day of November, 2004, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

November 8, 2004
6:30 P.M.

OPENING:

6:30 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Consent agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/Treasurer financial reports
 Personnel contracts
 Second reading Board Policy 211.2 "Regular Meeting"
 Review construction change orders
 Welcome of visitors and open forum

ACTION ITEMS:

6:45 Review Juvenile Court Liaison Officer and School Resource Officer programs
7:00 Public hearing on Instructional Support Levy
7:05 Instructional Support Levy resolution
7:10 Review and possible action on construction bids, set public hearing on form of contracts, and set date for rebid of construction documents
7:20 Review physical education curriculum
7:40 Student achievement report - Reading Recovery
7:50 Administrative reports
8:30 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

<u>Regular</u>	<u>ADM High School</u>	<u>6:30 p.m.</u>	<u>November 8, 2004</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERS

PRESENT

Darrell Weems
Tim Canney
Paula James
Kim Roby
Pat Steele

ABSENT

Tim Hoffman
 Superintendent of Schools
Shirley McAdon
 Secretary-Board of Education

Call to Order	The meeting was called to order. Roll call was taken. Present were
Roll Call	Tim Canney, Paula James, Kim Roby, Pat Steele, and President Darrell Weems. Visitors were present.
Agenda	It was moved by Steele, seconded by James, to adopt the agenda as presented. Motion carried unanimously.
Consent Agenda	It was moved by James, seconded by Steele, to approve the items under the consent agenda as presented. Resignations were accepted from Amy Banwart, HS girls soccer coach; Joyce Mulhern, teacher associate; Jonna Nelson, HS softball coach; and Joe Santi, .5 time HS girls basketball coach. Pending successful background checks, new contracts were offered to Shanna Anglin, teacher associate; Steve Cochran, MS girls basketball coach; Michelle Fowler, HS softball coach; Kelsey Kain, assistant HS girls basketball coach; Mitch Krumwiede, MS boys basketball coach; Brandi Marker, teacher associate; and Melissa Waltz, teacher associate. Board Policy 211.2 "Regular Meeting" was read for the second and final time. The review of the construction change orders that were approved prior to the meeting by the Superintendent and Board President was completed; the process to allow prior approval up to \$10,000 was approved last spring but was not noted in the minutes until this meeting.
Welcome of Visitors/ Open Forum	President Weems welcomed visitors and invited public comments during Open Forum. No comments were made.

Continuation of regular board meeting held November 8, 2004

Review Juvenile Court Liaison Officer and School Resource Officer Programs	Annual reports for the last school year from Darcy Simpson, Juvenile Court Liaison Officer, and Monte Keller, School Resource Officer, were submitted. Preliminary discussion began on the future costs of each position for 2005-06 and funding options.
Public Hearing on Instructional Support Levy	President Weems opened the public hearing and invited comments from visitors regarding levying an instructional support property tax not to exceed 10% of the regular program district cost for the budget year ending June 30, 2006, for a period of one year. One positive comment was made and no written comments were received. President Weems closed the public hearing.
Instructional Support Levy Resolution	It was moved by Canney, seconded by Steele, to adopt the resolution to participate in the Instructional Support Program for a period of one year to levy an instructional support property tax not to exceed 10% of the regular program district cost for the budget year ending June 30, 2006. Motion carried unanimously.
Review and Possible Action on Construction Bids, Set Public Hearing on Form of Contracts, and Set Date for Rebid of Construction Documents	<p>Upon the advice of Merle Rambo Associates and legal counsel, Superintendent recommended the following motions:</p> <p>A motion to authorize the Superintendent to re-advertise for bids for the General Construction Contract and the Carpet Contract for the 8-9 and Activities Center at the High School and to reject the single bid received in each of those categories of the previous bidding.</p> <p>A motion to authorize the Superintendent and the District's Owner Representative/Project Manager, Rambo Associates, to review and reissue bidding documents for the General Construction Contract and the Carpet Contract, pending final review of Counsel of the Bid Forms and Instructions to Bidders, and to establish December 16th at 2:00 p.m. as the time to receive bids, and set the Public Hearing regarding these bids as part of the regular Board Meeting agenda for December 13, 2004, at 6:30 p.m.</p> <p>A motion to authorize the District's Owner Representative/Project Manager, Rambo Associates, to prepare construction contracts for the 8-9 Addition at the High School site for the apparent low Mechanical, Electrical, Educational Casework, and Food Service separate prime contracts, and authorize the Board President to enter into these contracts following review and approval by the Owner Representative/Project Manager, Superintendent, and Counsel for the District, and to authorize Notices to Proceed to these contractors prior to or at delivery of the executed Contracts.</p> <p>It was moved by James, seconded by Steele, to approve the three motions as presented. Motion carried unanimously.</p>

Continuation of regular board meeting held November 8, 2004

Review Physical Education Curriculum	<p>Director of School Improvement Maureen Taylor reviewed the physical education curriculum with a presentation of the curriculum map. Discussion ensued. A vision statement from the physical education teachers was presented by teacher Brian Moretz; the vision statement was referred to the administrative team for a possible future joint recommendation.</p>
Student Achievement Report - Reading Recovery	<p>Principal Carole Reindl presented the Reading Recovery Program summary and answered questions. A remarkable drop in the number of students referred for special education services appears to have a direct correlation to the success of the Reading Recovery Program and shows that the effects are being sustained through 5th grade, at least. Discussion ensued.</p>
Administrative Reports	<p>Superintendent announced the approval of open enrollment requests for Kylee Kaisand from Waukee to ADM, Taylor Lindley from Waukee to ADM, Dillon Todd from VM to ADM, Jacob Wagner from WDM to ADM, and Chrystien and Payge Southwick from ADM to Van Meter, all for 2004-05, and for Sydney Philipsen from ADM to VM for 2005-06.</p> <p>Superintendent reported on a response to the letter sent out to businesses in reference to Administrative Regulation 905.2R1 - "Advertising on School Equipment". Other responses are expected.</p> <p>Superintendent presented information about the adoption of the Character Counts Initiative. Materials have been reviewed by the community task force. A list of resources needed to support the program will be made.</p> <p>School board member training sessions will be held November 17-19 in Des Moines. The IASB new member orientation session will be held November 17 and the IASB Conference will be held November 17-19. Board members Tim Canney, Kim Roby, Pat Steele, and Darrell Weems indicated that they will attend along with Superintendent Hoffman. The National School Board Convention will be held April 16-19.</p> <p>Superintendent reported on the ADM Alternative School that is in its second year of operation. If students attend an alternative school where the local district has not approved it's diploma, the students will be recorded as dropouts on the state reports. To prevent this, an alternative diploma system for students would need to be developed. Initial discussion began.</p> <p>Superintendent reported that much progress has been made by the committees working on the MS concept being developed for grades 6-7 and 8-9. Specifics have been outlined that include teacher needs, courses, and programs. Team planning and an advisor/advisee program have been incorporated.</p>

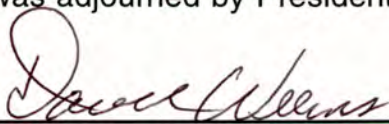
Continuation of regular board meeting held November 8, 2004

Adjournment

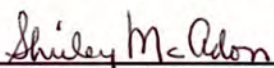
Superintendent provided an update of county school enrollment and SILO revenue. Financing options for the new construction were again reviewed.

It was moved by Roby, seconded by James, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 8:55 p.m.

Minutes approved as presented


Darrell Weems, President

Dated 12/13/04


Shirley McAdon, Secretary

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 10	GENERAL FUND	
69056	3E ELECTRICAL ENGINEERING	SUPP.	1,233.98
69075	ACCESS SYSTEMS	POSTAGE	18.00
69076	ACTION OFFICE SOLUTIONS INC	SERV.	245.00
69021	ADEL CHRYSLER	VEHICLE	16,000.00
69077	ADEL ROTARY CLUB	FEES	130.00
69078	ADEL TV & APPLIANCE	SUPP.	132.56
69079	ADT SECURITY	SERV.	150.26
69080	AEA 11	SUPP.	2,398.37
69082	ALIGNMENT SHOP	SERV.	50.00
69083	AMERICAN BAND ACCESSORIES	SUPP.	405.35
69084	ANITA PRINTING SERVICES INC	SERV.	673.45
69085	ANNEAR POWER	SUPP.	22.70
69086	ARNOLD MOTOR SUPPLY	SUPP.	93.98
69087	ARTS PIANO SERVICE	SERV.	415.00
69088	ASCD	SUPP.	23.95
69066	AT&T	TEL.	277.89
69089	BACKFLOW PREVENTION SRVCS OF I	SERV.	685.00
69090	BAIR, DENNIS	FEES	16.00
69091	BAKER ELECTRIC INC	SERV.	736.07
69093	BALDON, CINDY	SUPP.	11.25
69092	BALDON HARDWARE	SUPP.	460.09
69094	BAUER BUILT INC.	SUPP.	504.40
69095	BEHAVIOR ANALYSTS INC	SUPP.	66.95
69097	BERCH, LINDA	TRAVEL	108.00
69099	BORST, CYNTHIA	TEL.	61.98
69100	BRAUN, RUSSELL	SUPP.	21.18
69101	BRINDLE, SHARON	SUPP.	164.96
69102	CAPITAL SANITARY	SUPP.	262.08
69103	CDW-G	EQUIP.	3,119.00
69105	CENTRAL STATES ROOFING	SERV.	6,600.00
69106	CHEMSEARCH	SUPP.	256.26
69107	CITY OF ADEL	UTIL.	2,196.82
69108	CITY OF DESOTO	UTIL.	431.12
69109	CITY OF MINBURN	UTIL.	583.25
69110	COMPANION CORPORATION	SUPP.	126.00
69111	CONTINENTAL MATHEMATICS LEAGUE	FEES	150.00
69113	CULLIGAN	SERV.	59.90
69114	CUMMINS, SHANNON	TRAVEL	43.20
69115	DALLAS CENTER-GRIMES CSD	TUITION	9,296.00
69117	DALLAS COUNTY NEWS	PUBL.	1,170.81
69118	DAN'S TOWING	SERV.	220.00
69119	DECKER	SUPP.	96.00
69120	DECKER INC	SUPP.	24.42
69121	DEMCO	SUPP.	101.97
69122	DES MOINES REGISTER	PUBL.	451.25
69067	DEVOS, STEPHANIE	TRAVEL	145.20
69123	DEWEY FORD	SUPP.	430.29

Check #	Vendor Name	Vendor Description	Amount
69124	DIAM PEST CONTROL	SERV.	330.00
69125	EARLHAM CSD	TUITION	8,134.00
69127	ELECTRONIC ENGINEERING	SERV.	7.95
69128	FARNER BOCKEN	SUPP.	155.48
69129	FARROW, JAY	MOWING	875.00
69130	FLINN SCIENTIFIC INC	SUPP./EQUIP.	1,001.36
69132	FOLLETT LIBRARY RESOURCE	SUPP.	206.07
69134	FULLERS STANDARD	FUEL	5,385.06
69135	GEDDES & COMPANY, RAYMOND	SUPP.	224.99
69136	GENESIS DEVELOPMENT	FEES	1,500.00
69138	GOPHER SPORTS	SUPP.	315.04
69139	GORDON, BARBARA	TRAVEL	69.19
69140	GRAINGER	SUPP.	186.82
69141	GRAPHIC EDGE, THE	SUPP.	366.30
69144	HANDWRITING WITHOUT TEARS	SUPP.	162.56
69148	HAWKEYE TRUCK EQUIPMENT	SUPP.	671.78
69149	HEARTLAND CO-OP	FUEL	442.29
69150	HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	699.25
69151	HEITZ, ANN	TRAVEL	40.50
69152	HIGHSMITH CO	SUPP.	81.17
69154	HOFFMAN, TIMOTHY	TRAVEL	1,229.15
69156	HOUGHTON MIFFLIN COMPANY	SUPP.	26.71
69068	IA DCI	FEES	52.00
69158	IJUMP, INC	UTIL.	791.65
69159	IKON OFFICE SOLUTIONS	SERV.	390.00
69160	IMPROVED MOBILITY INC	SUPP.	21.37
69162	IOWA ASSO SCHOOL BOARDS	SUPP.	40.50
69163	IOWA COMMUNICATIONS NETWORK	TEL.	327.00
69059	IOWA HS MUSIC ASSOCIATION	FEES	11.00
69166	IOWA PRISON INDUSTRIES	SUPP.	148.76
69167	IOWA SPORTS TURF MANAGERS ASSOCIATION	FEES	35.00
69060	IOWA STATE UNIVERSITY THEATRE	FEES	72.00
69042	IOWA TELECOM	TEL.	60.78
69061	IOWA TELECOM	TEL.	358.07
69170	KAHLER, DEBRA	TEL./TRAVEL	121.80
69173	LASER RESOURCES	SUPP.	45.00
69174	LEACH, KIMBERLY	TRAVEL	30.60
69175	LIBRARY STORE	SUPP.	52.60
69176	LINWELD	SUPP.	231.58
69178	MACADDICT	SUPP.	29.95
69070	MARSH ADVANTAGE AMERICA	INSURANCE	70,772.62
69180	MCADON, SHIRLEY	TRAVEL	36.00
69183	MELROY, PATRICIA	SUPP.	58.00
69184	MENARD, INC.	SUPP.	1,286.58
69186	MIDAMERICAN	UTIL.	9,508.91
69187	MIDWEST WHEEL CO	SUPP.	282.34
69071	MINBURN TELEPHONE	TEL.	511.16

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<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
69188	MINOLTA CORP	SERV.	731.64
69189	NATIONAL GEOGRAPHIC SOCIETY	SUPP.	425.52
69191	NEWBRIDGE PUBLISHING	SUPP.	33.00
69048	NEXTEL PARTNERS	TEL.	237.84
69192	NICHOLS CONTROLS	SUPP.	355.69
69193	NJL ASSOCIATES	SUPP.	282.50
69194	NORTHWAY WELL AND PUMP COMPANY	SERV.	280.00
69195	OFFICE DEPOT	SUPP.	892.27
69197	O'REILLY AUTO PARTS	SUPP.	8.55
69198	PANORAMA CSD	TUITION	1,162.00
69199	PEPSI COLA BOTTLERS	SUPP.	67.60
69200	PERMA-BOUND	SUPP.	171.93
69202	PETERS, PAMELA	FEES/SUPP.	150.00
69203	PETROLEUM TECHNOLOGY	SUPP.	231.80
69205	POSITIVE PROMOTIONS, INC	SUPP.	53.75
69064	POSTMASTER	POSTAGE	241.64
69065	POSTMASTER	POSTAGE	970.00
69206	PREMIER SCHOOL AGENDAS	SUPP.	213.50
69207	PREVENTION PARTNERS, INC	SUPP.	257.20
69208	PUBLISHERS QUALITY LIBRARY	SUPP.	43.31
69209	PURTELL, HAZEL	SUPP.	14.78
69050	QWEST	TEL.	1,024.97
69073	QWEST INTERPRISE	TEL.	319.46
69210	RACCOON RIVER CONFERENCE	FEES	262.50
69211	REINDL, CAROLE	TRAVEL	11.50
69212	RIEMAN MUSIC	SUPP.	306.90
69213	RINDERKNECHT, DANETTE	TRAVEL	80.40
69214	RIO GRANDE	SUPP.	85.56
69215	RIVERSIDE SALES & RENTALS	SERV.	120.00
69221	SCHILDBERG CONSTRUCTION	SUPP.	133.88
69222	SCHOLASTIC, INC.	SUPP.	265.82
69052	SCHROEDER, SCOTT	SERV.	355.10
69223	SCHUMACHER ELEVATOR COMPANY	SERV.	151.16
69074	SCIBA	FEES	48.00
69035	SCIBA HIGH SCHOOL JAZZ FESTIVAL	FEES	75.00
69224	SHOTTEKIRK CHEVROLET-PONTIAC	SERV.	206.39
69226	SHUGAR'S SUPERVALU	SUPP.	443.68
69227	SKEETER KELL	SUPP.	640.90
69229	SPRINGER PEST SOLUTIONS	SERV.	450.00
69231	TARGET STORES	SUPP.	59.98
69232	TAYLOR, MAUREEN	TRAVEL	42.30
69233	TEACHERS DISCOVERY	SUPP.	75.43
69236	THINKING CAP QUIZ BOWL	SUPP.	82.00
69237	THOMAS BUS SALES	SUPP.	292.54
69238	THOMPSON, KELLY	TRAVEL/SUPP.	19.01
69239	THOMSON GALE	SUPP.	155.51
69240	THOMSON LEARNING	SUPP.	72.28
69243	TIM HILDRETH COMPANY INC	SUPP.	2,631.08

Check #	Vendor Name	Vendor Description	Amount
69245	TRYON, RANDY	SUPP.	25.99
69246	TURNKEY CONSTRUCTION CO	SERV.	4,787.00
69053	US CELLULAR	TEL.	42.22
69249	WALKER, MARY	SUPP.	28.60
69250	WEBB, NORMA	TRAVEL	18.00
69251	WEEKLY READER CORPORATION	SUPP.	215.00
69252	WEEMS, DELLA	SUPP.	35.21
69054	WELLS FARGO	CHANGE	9.98
69253	WEST DES MOINES CSD	TUITION	1,162.00
69254	WEST MUSIC COMPANY	SUPP.	26.91
69255	WESTERGAARD, LINDA	CHANGE	15.00
69256	WILLIAMS, SHELLY	SUPP.	34.03
69257	WINTERSET CSD	TUITION	3,486.00
69258	WOLIN & ASSOCIATES	SERV.	5,017.20
69259	WOODWIND & BRASSWIND	SUPP.	67.64
69260	WORKSPACE INC	EQUIP.	1,250.00
69261	ZEP MANUFACTURING CO	SUPP.	90.84
69262	ZOOBOOKS	SUPP.	41.90
69263	ZWIEFEL, DEBORAH	SUPP.	11.85
Fund Total:			189,857.12

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1 Fund: 31 CAPITAL PROJECTS FUND			
69081	AHLERS AND COONEY, P. C.	SERV.	1,820.90
69091	BAKER ELECTRIC INC	SERV.	15,082.76
69177	LOWE'S	SUPP.	346.66
69181	MCANINCH CORPORATION	SERV.	270,574.31
Fund Total:			287,824.63

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1 Fund: 33 CAPITAL PROJECTS FUND			
69091	BAKER ELECTRIC INC	SERV.	2,890.00
69104	CENTRAL IOWA GLASS	SUPP.	11,101.25
Fund Total:			13,991.25

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Posted; Check Date 6 Records Selected

User ID: CKF

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 21	STUDENT ACTIVITY FUND	
69022	ALLEN, KARA	SUPP.	41.97
69092	BALDON HARDWARE	SUPP.	40.57
69096	BEN FRANKLIN	SUPP.	28.86
69098	BONNIES FLOWERS	SUPP.	286.00
69026	BURNS, ROGER	OFFICIAL	100.00
69112	COOPER, MICHAEL	SUPP.	103.87
69117	DALLAS COUNTY NEWS	PUBL.	106.65
69119	DECKER	SUPP.	779.00
69131	FLOWERS BY TRENT	SUPP.	57.00
69037	FOBER, DREW	OFFICIAL	100.00
69133	FRANK, SPENSER	SUPP.	35.94
69137	GIEGERICH, DOMINIC	OFFICIAL	50.00
69027	GILLILAND, RONALD R	OFFICIAL	90.00
69141	GRAPHIC EDGE, THE	SUPP.	2,352.39
69142	HAMPTON INN	TRAVEL	122.08
69143	HANCOCK FABRICS	SUPP.	75.69
69038	HANSEN, ERIC	OFFICIAL	100.00
69146	HARSH, JEFF	OFFICIAL	50.00
69039	HENDRICKS, JEFF	OFFICIAL	100.00
69040	HERRIN, DAN	OFFICIAL	100.00
69153	HOBBY LOBBY # 281	SUPP.	69.86
69155	HOLUBBEK, SIMON	SUPP.	26.64
69157	HY-VEE FOOD STORES	SUPP.	68.40
69161	INSTITUTIONAL FINANCING SERVICES	SUPP.	1,636.30
69165	IOWA HS SOCCER COACHES ASSOC	FEES	150.00
69062	IOWA THESPIANS	FEES	760.00
69168	JENSEN, TIMMY	SUPP.	149.28
69169	JIM'S JOHNS	SERV.	110.00
69028	JOHNSON, WHITNEY	SUPP.	102.74
69043	JONES, ALLEN	OFFICIAL	50.00
69029	KUENNER, KEITH	OFFICIAL	100.00
69030	LITTLE, MARCIA	OFFICIAL	100.00
69044	MAINE, JIM	OFFICIAL	50.00
69184	MENARD, INC.	SUPP.	663.60
69185	M-F ATHLETIC	SUPP.	515.00
69046	MILLSAP, LINDSEY	SUPP.	346.93
69032	MUNGER, STEVE	OFFICIAL	100.00
69047	MYERS, RYAN	OFFICIAL	50.00
69190	NELSON, DARIN	REFUND	150.00
69196	OFFICE DEPOT	SUPP.	65.74
69199	PEPSI COLA BOTTLERS	SUPP.	913.50
69201	PERRY CHIEF, THE	PUBL.	95.88
69210	RACCOON RIVER CONFERENCE	FEES	262.50
69216	ROBERTS, THEA	SUPP.	24.34
69218	ROSE'S THEATRICAL	SUPP.	73.75
69220	SAM'S CLUB	SUPP.	2,097.46
69226	SHUGAR'S SUPERVALU	SUPP.	837.61

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
69228	SPIRITLINE	SUPP.	141.44
69230	STITZELL ELECTRIC SUPPLY CO	SUPP.	255.66
69235	THEATRICAL SHOP	SUPP.	852.20
69238	THOMPSON, KELLY	TRAVEL/SUPP.	8.24
69241	TICKETCRAFT	SUPP.	377.52
69242	TIEFENTHALER AG-LIME INC	SUPP.	1,960.54
69244	TRYON, R SCOTT	OFFICIAL	50.00
69247	UPTOWN SPORTING GOODS	SUPP.	214.00
69034	VAN WYK, RUSS	OFFICIAL	100.00
69248	VARSIITY	SUPP.	150.65
69055	WIEMAN, RONNIE	OFFICIAL	100.00
Fund Total:			18,499.80

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1 Fund: 22 MANAGEMENT FUND			
69219	RUSSELL-SLATER INSURANCE AGENC	INSURANCE	311.00
Fund Total:			311.00

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<u>Check #</u>	<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1 Fund: 51 SCHOOL NUTRITION FUND				
69023	ANDERSON ERICKSON		SUPP.	6,151.73
69126	EARTHGRAINS CO		SUPP.	992.58
69145	HARKER'S DISTRIBUTION, INC.		SUPP.	1,078.00
69147	HAWKEYE FOOD		SUPP.	2,702.95
69164	IOWA FIRE EQUIP.		SERV.	272.61
69171	KECK, INC.		SUPP.	3,742.92
69172	KLISMITH, JULIE		REFUND	2.95
69070	MARSH ADVANTAGE AMERICA		INSURANCE	3,219.22
69179	MARTIN BROS		SUPP.	12,908.69
69182	MCKEE FOODS CORP		SUPP.	159.84
69196	OFFICE DEPOT		SUPP.	192.92
69204	PLUMB SUPPLY COMPANY		SUPP.	10.03
69072	QWEST		TEL.	29.30
69217	RODLAN ADMINISTRATIVE SOFTWARE		SUPP.	128.00
69226	SHUGAR'S SUPERVALU		SUPP.	60.62
69234	TEGGATE, BRAD		REFUND	6.85
69258	WOLIN & ASSOCIATES		SERV.	176.00
Fund Total:				31,835.21

<u>Check #</u>	<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1 Fund: 52 DAY CARE FUND				
69116	DALLAS CO PUBLIC HEALTH		SERV.	35.00
69070	MARSH ADVANTAGE AMERICA		INSURANCE	74.05
Fund Total:				109.05

<u>Check #</u>	<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1 Fund: 76 AGENCY FUND				
69107	CITY OF ADEL		UTIL.	2,538.00
69109	CITY OF MINBURN		UTIL.	550.55
69069	IOWA HS GIRLS ATHLETIC UNION		TICKETS	2,545.00
69049	PSAT/NMSQT		FEES	350.00
Fund Total:				5,983.55

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Adel-DeSoto-Minburn Community School District
NOVEMBER 2004
Payroll Report

OFFICIALS

D. SEVERIDT	\$50.00
TOTAL	\$50.00

STAFF DEVELOPMENT

J. BANSE	\$40.00
A. HEITZ	\$40.00
S. KROB	\$40.00
C. MOELLER	\$40.00
B. SHIELDS	\$40.00
S. STEINLAGE	\$40.00
A. VASTO	\$15.00
S. WILLIAMS	\$40.00
TOTAL	\$295.00

TUTORING

C. WINTERBOER	\$576.00
TOTAL	\$576.00

GRAND TOTAL	\$921.00
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DS
DEW

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - October 2004
Governmental Funds

	<u>General Fund</u>
Balance, September 30, 2004	\$350,673.02
Receipts, October	1,723,137.97
Expenditures, October	<u>893,421.17</u>
Balance, October 31, 2004	<u>\$1,180,389.82</u>
Balance, October 31, 2003	\$1,197,974.12

	<u>Capital Projects Fund</u>
Balance, September 30, 2004	\$9,814,405.80
Receipts, October	6,542.33
Expenditures, October	<u>107,859.51</u>
Balance, October 31, 2004	<u>\$9,713,088.62</u>
Balance, October 31, 2003	\$0.00

	<u>SILO Fund</u>
Balance, September 30, 2004	\$223,430.00
Receipts, October	\$72,817.62
Expenditures, October	<u>\$18,969.07</u>
Balance, October 31, 2004	<u>\$277,278.55</u>
Balance, October 31, 2003	\$0.00

	<u>Debt Service Fund</u>
Balance, September 30, 2004	\$220,677.29
Receipts, October	161,606.88
Expenditures, October	<u>325.00</u>
Balance, October 31, 2004	<u>\$381,959.17</u>
Balance, October 31, 2003	\$340,479.99

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - October 2004
Governmental Funds
Special Revenue Funds

	<u>Management Fund</u>
Balance, September 30, 2004	(\$53,904.22)
Receipts, October	62,222.96
Expenditures, October	<u>250.00</u>
Balance, October 31, 2004	<u>\$8,068.74</u>
Balance, October 31, 2003	\$53,868.84

	<u>Physical Plant & Equipment Fund</u>
Balance, September 30, 2004	\$164,033.75
Receipts October	87,609.73
Expenditures, October	<u>65,659.00</u>
Balance, October 31, 2004	<u>\$185,984.48</u>
Balance, October 31, 2003	(\$42,114.30)

	<u>Student Activity Fund</u>
Balance, September 30, 2004	\$122,687.05
Receipts, October	33,513.46
Expenditures, October	<u>16,813.99</u>
Balance, October 31, 2004	<u>\$139,386.52</u>
Balance, October 31, 2003	\$132,595.62

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - October 2004
Proprietary Funds
Enterprise Funds

School Nutrition Fund

Balance, September 30, 2004	\$98,140.62
Receipts, October	65,907.65
Expenditures, October	<u>59,095.76</u>
Balance, October 31, 2004	<u>\$104,952.51</u>
Balance, October 31, 2003	\$114,737.71

Day Care Fund

Balance, September 30, 2004	\$16,055.07
Receipts, October	4,796.21
Expenditures, October	<u>2,137.30</u>
Balance, October 31, 2004	<u>\$18,713.98</u>
Balance, October 31, 2003	\$18,666.16

Fiduciary Funds

Agency Fund

Balance, September 30, 2004	\$160.46
Receipts, October	24,490.07
Expenditures, October	<u>19,705.07</u>
Balance, October 31, 2004	<u>\$4,945.46</u>
Balance, October 31, 2003	\$783.46

Adel-DeSoto-Minburn Community School District
Revenue & Expenditure Totals
October 2004

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	33.3% OF BUDGET
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$301,602.74	\$1,059,018.46	\$1,360,621.20	\$4,015,030.00	33.9%
STATE SOURCES	553,801.28	653,566.05	1,207,367.33	6,217,209.00	19.4%
FEDERAL SOURCES	<u>30,211.63</u>	<u>0.00</u>	<u>30,211.63</u>	<u>176,399.00</u>	17.1%
SUBTOTAL	\$885,615.65	\$1,712,584.51	\$2,598,200.16	\$10,408,638.00	25.0%
<u>CAPITAL PROJECTS FUND</u>	16.71	6,542.33	6,559.04	654,290.00	1.0%
<u>SILO FUND</u>	160,519.83	53,848.55	214,368.38	845,685.00	25.4%
<u>DEBT SERVICE FUND</u>	22,404.88	161,606.88	184,011.76	1,014,056.00	18.2%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	9,747.98	62,237.11	71,985.09	177,555.00	40.5%
<u>PHYSICAL PLANT & EQUIP. FUND</u>	12,567.10	87,609.73	100,176.83	249,695.00	40.1%
<u>STUDENT ACTIVITY FUND</u>	60,964.96	36,047.00	97,011.96	125,852.00	77.1%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	9,940.09	66,858.86	76,798.95	522,810.00	14.7%
<u>DAY CARE FUND</u>	4,331.35	4,716.21	9,047.56	45,200.00	20.0%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>AGENCY FUND</u>	<u>0.00</u>	<u>24,863.82</u>	<u>24,863.82</u>	<u>78,150.00</u>	31.8%
TOTAL ALL FUNDS	<u>\$1,166,108.55</u>	<u>\$2,216,915.00</u>	<u>\$3,383,023.55</u>	<u>\$14,121,931.00</u>	24.0%
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$474,549.33	\$163,280.40	\$637,829.73	\$2,769,609.00	23.0%
HIGH SCHOOL	538,950.14	221,685.44	760,635.58	2,387,918.00	31.9%
MIDDLE SCHOOL	395,030.50	142,389.02	537,419.52	1,697,733.00	31.7%
DESOTO INTERMEDIATE	298,646.45	106,859.71	405,506.16	1,256,012.00	32.3%
MINBURN ELEMENTARY	176,753.50	62,696.16	239,449.66	741,471.00	32.3%
ADEL ELEMENTARY	<u>353,851.80</u>	<u>131,723.13</u>	<u>485,574.93</u>	<u>1,536,551.00</u>	31.6%
SUBTOTAL	\$2,237,781.72	\$828,633.86	\$3,066,415.58	\$10,389,294.00	29.5%
<u>CAPITAL PROJECTS FUND</u>	836,806.45	107,859.51	944,665.96	11,180,486.00	8.5%
<u>SILO FUND</u>	37,496.50	0.00	37,496.50	946,092.00	4.0%
<u>DEBT SERVICE FUND</u>	0.00	325.00	325.00	980,406.00	0.0%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
<u>MANAGEMENT FUND</u>	187,630.54	264.15	187,894.69	187,629.00	100.1%
<u>PHYSICAL PLANT & EQUIP. FUND</u>	0.00	65,659.00	65,659.00	401,887.00	16.3%
<u>STUDENT ACTIVITY FUND</u>	45,146.36	19,329.75	64,476.11	184,797.00	34.9%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	101,263.05	57,294.78	158,557.83	624,490.00	25.4%
<u>DAY CARE FUND</u>	9,696.16	1,935.63	11,631.79	25,085.00	46.4%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
<u>AGENCY FUND</u>	<u>0.00</u>	<u>20,318.82</u>	<u>20,318.82</u>	<u>78,250.00</u>	0.0%
TOTAL ALL FUNDS	<u>\$3,455,820.78</u>	<u>\$1,101,620.50</u>	<u>\$4,557,441.28</u>	<u>\$24,998,416.00</u>	18.2%

Activity Fund Balance Report - Summary

10/2004 - 10/2004

Exclude Encumbrances; Beginning Month 10/2004; Processing Month 10/2004; Fund 10; Fund Balance Account 31 Records
Selected

10 GENERAL FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
10 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,482.98	63.45	90.00	0.00	3,509.53
10 771 001 8180	PADLOCKS FUND BALANCE	10.66	0.00	57.00	0.00	67.66
10 771 001 8190	TOWELS FUND BALANCE	17,328.28	70.95	28.00	0.00	17,285.33
10 771 001 8200	NURSE DONATIONS FUND BALANCE	313.86	0.00	0.00	0.00	313.86
10 771 109 8020	HS ART RESALE FUND BALANCE	(1,615.40)	72.50	0.00	0.00	(1,687.90)
10 771 109 8035	HS CONTRIBUTIONS FUND BALANCE	1,706.08	0.00	0.00	0.00	1,706.08
10 771 109 8040	HS BAND RESALE FUND BALANCE	(1,006.07)	94.66	371.00	0.00	(729.73)
10 771 109 8050	HS MUSIC FEES FUND BALANCE	7,740.19	0.00	145.00	0.00	7,885.19
10 771 109 8070	HS METALS RESALE FUND BALANCE	88.65	389.55	0.00	0.00	(300.90)
10 771 109 8080	HS WOODS RESALE FUND BALANCE	(1,513.37)	716.60	0.00	0.00	(2,229.97)
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	2,830.30	0.00	101.75	0.00	2,932.05
10 771 109 8160	HS STUDENT PARKING FUND BAL	15,588.52	14,354.25	0.00	0.00	1,234.27
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,410.00	0.00	50.00	0.00	3,460.00
10 771 209 8035	MS CONTRIBUTIONS FUND BALANCE	1,719.82	1,019.33	524.00	0.00	1,224.49
10 771 209 8040	MS BAND RESALE FUND BALANCE	88.72	246.22	350.15	0.00	192.65
10 771 209 8060	MS BOOK FAIR FUND BALANCE	525.87	0.00	0.00	0.00	525.87
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	4,631.82	0.00	0.00	0.00	4,631.82
10 771 409 8030	AE PACT FUND BALANCE	1,592.38	0.00	0.00	0.00	1,592.38
10 771 409 8035	AE CONTRIBUTIONS FUND BALANCE	2,495.10	0.00	0.00	0.00	2,495.10
10 771 409 8060	AE BOOK FAIR FUND BALANCE	177.37	61.00	0.00	0.00	116.37
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,138.01	79.65	54.78	0.00	2,113.14
10 771 418 8035	DS CONTRIBUTIONS FUND BALANCE	2,163.11	15.00	0.00	0.00	2,148.11
10 771 418 8040	DS BAND RESALE FUND BALANCE	(322.33)	0.00	0.00	0.00	(322.33)
10 771 418 8060	DS BOOK FAIR FUND BALANCE	1,004.75	0.00	0.00	0.00	1,004.75
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,593.40	0.00	19.00	0.00	2,612.40
10 771 421 8035	ME CONTRIBUTIONS FUND BALANCE	3,516.90	151.60	0.00	0.00	3,365.30
10 771 421 8040	ME BAND RESALE FUND BALANCE	403.45	0.00	75.95	0.00	479.40
10 771 421 8060	ME BOOK FAIR FUND BALANCE	352.95	0.00	0.00	0.00	352.95
10 771 421 8100	ME RIF FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	1,114.26	127.95	166.00	0.00	1,152.31
10	Total:	75,559.87	17,462.71	2,032.63	0.00	60,129.79

Activity Fund Balance Report - Summary

10/2004 - 10/2004

Exclude Encumbrances; Beginning Month 10/2004; Processing Month 10/2004; Fund 21; Fund Balance Account 48 Records

21 STUDENT ACTIVITY FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 769 001 7200	INTEREST FUND BALANCE	9,166.59	0.00	(31.59)	0.00	9,135.00
21 769 109 6645	HS CC FUND BALANCE	1,075.33	570.00	313.23	0.00	818.56
21 769 109 6660	HS GOLF FUND BALANCE	3,101.82	0.00	0.00	0.00	3,101.82
21 769 109 6675	HS CO-ED WEIGHT PROG FUND BAL	0.00	0.00	0.00	0.00	0.00
21 769 109 6710	HS BBB FUND BALANCE	1,116.44	0.00	4,200.00	0.00	5,316.44
21 769 109 6720	HS FOOTBALL FUND BALANCE	4,894.95	3,358.89	8,736.00	0.00	10,272.06
21 769 109 6725	HS BSC FUND BALANCE	49.93	0.00	0.00	0.00	49.93
21 769 109 6730	HS BSB FUND BALANCE	(1,199.58)	0.00	0.00	0.00	(1,199.58)
21 769 109 6740	HS BTR FUND BALANCE	1,034.29	863.55	381.00	0.00	551.74
21 769 109 6790	HS WRESTLING FUND BALANCE	2,959.75	0.00	0.00	0.00	2,959.75
21 769 109 6810	HS GBB FUND BALANCE	(1,654.94)	0.00	0.00	0.00	(1,654.94)
21 769 109 6815	HS VB FUND BALANCE	(81.72)	1,661.70	2,514.50	0.00	771.08
21 769 109 6825	HS GSC FUND BALANCE	1,778.92	0.00	0.00	0.00	1,778.92
21 769 109 6835	HS SB FUND BALANCE	1,389.80	0.00	1,960.54	0.00	3,350.34
21 769 109 6840	HS GTR FUND BALANCE	1,274.86	25.00	0.00	0.00	1,249.86
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	63,611.11	2,639.54	564.00	0.00	61,535.57
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	974.65	0.00	0.00	0.00	974.65
21 769 109 7030	CLASS OF 06 FUND BALANCE	(375.00)	0.00	0.00	0.00	(375.00)
21 769 109 7040	CLASS OF 04 FUND BALANCE	246.53	0.00	0.00	0.00	246.53
21 769 109 7050	CLASS OF 05 FUND BALANCE	2,097.35	0.00	0.00	0.00	2,097.35
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	2,315.64	4,398.96	8,446.47	0.00	6,363.15
21 769 109 7070	DRAMA FUND BALANCE	5,698.00	1,746.07	2,843.00	0.00	6,794.93
21 769 109 7075	SPRING PLAY FUND BALANCE	1,181.59	0.00	0.00	0.00	1,181.59
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7100	NATIONAL HONOR SOCIETY FUND BALANCE	169.00	0.00	0.00	0.00	169.00
21 769 109 7110	DANCE TEAM FUND BALANCE	2,608.93	773.43	100.00	0.00	1,935.50
21 769 109 7120	SADD FUND BALANCE	1,874.54	0.00	0.00	0.00	1,874.54
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	THESPIAN CLUB FUND BALANCE	519.72	1,055.00	1,034.20	0.00	498.92
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	178.33	522.63	1,191.50	0.00	847.20
21 769 109 7170	TSA FUND BALANCE	62.99	0.00	0.00	0.00	62.99
21 769 109 7180	YEARBOOK FUND BALANCE	7,869.02	0.00	2,835.00	0.00	10,704.02
21 769 109 7210	HALL OF FAME FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7230	HS CHEERLEADING FUND BALANCE	1,635.95	493.98	44.00	0.00	1,185.97
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	0.00	0.00	0.00	0.00	0.00
21 769 209 6720	MS FOOTBALL FUND BALANCE	550.10	450.00	716.15	0.00	816.25
21 769 209 6730	MS BASEBALL FUND BALANCE	(559.50)	0.00	0.00	0.00	(559.50)
21 769 209 6740	MS BOYS TRACK FUND BALANCE	(60.00)	0.00	0.00	0.00	(60.00)
21 769 209 6790	MS WRESTLING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	0.00	0.00	0.00	0.00	0.00
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	15.00	771.00	199.00	0.00	(557.00)
21 769 209 6835	MS SOFTBALL FUND BALANCE	0.00	0.00	0.00	0.00	0.00

Activity Fund Balance Report - Summary

10/2004 - 10/2004

Exclude Encumbrances; Beginning Month 10/2004; Processing Month 10/2004; Fund 21; Fund Balance Account 48 Records
Selected

21 STUDENT ACTIVITY FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	(100.00)	0.00	0.00	0.00	(100.00)
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	5,124.11	0.00	0.00	0.00	5,124.11
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	766.01	0.00	0.00	0.00	766.01
21	Total:	122,669.27	19,329.75	36,047.00	0.00	139,386.52