Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

#### NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 6:00 o'clock p.m. on the 21st day of September, 2004, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER September 21, 2004 6:00 P.M.

#### OPENING:

6:00 P.M. Ca

Call to order

Roll call

Emergency additions and adoption of agenda

Consent agenda

Approval of minutes

Approval of bills and claims

Secretary/Treasurer financial reports

Personnel contracts

28E sharing agreements/special education contracts

Appoint physician for work permit certificates

At-risk allowable growth

Title V application

Let bids for school bus

Welcome of visitors and open forum

#### **ACTION ITEMS:**

Items removed from consent agenda

- 6:15 Canvass of votes/organization of Board of Directors
- 6:20 Oath of office
- 6:25 Selection of officers
- 6:30 Selection of negotiation team
- 6:35 IASB Legislative Delegate
- 6:40 2005-06 school calendar start date
- 6:45 No Child Left Behind overview
- 7:00 Adequate Yearly Progress Report
- 7:15 Annual Progress Report
- 7:30 Comprehensive School Improvement Plan
- 7:50 Professional development program for staff
- 8:15 Administrative reports
- 8:45 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT 801 Nile Kinnick Drive S.

Adel, Iowa 50003 (515) 993-4283 Shirley McAdon Secretary Board of Directors

#### MINUTES OF BOARD OF DIRECTORS

September 21, 2004 Regular /Organizational ADM High School 6:00 p.m. Meeting Place Month Day Year Kind of Meeting Time Day of Week Tuesday **MEMBERS** PRESENT ABSENT Darrell Weems Dick Bruce Tom Hopewell Paula James Pat Steele Tim Hoffman Superintendent of Schools Shirley McAdon Secretary-Board of Education

Call to Order Roll Call The meeting was called to order. Roll call was taken. Present were Dick Bruce, Tom Hopewell, Paula James, Pat Steele, and President Darrell Weems. Visitors were present.

Agenda

It was moved by James, seconded by Bruce, to adopt the agenda as presented with the addition of "Star Schools Grants" at 6:40 p.m., due to a deadline for grant submittal prior to the next Board meeting. Motion carried unanimously.

Consent Agenda

It was moved by Bruce, seconded by Steele, to approve the items under the consent agenda as presented. Resignations were accepted from Michelle Reece, teacher associate; Melissa Renslow, teacher associate; and Marnie Roush, library associate. Pending successful background checks, new contracts were offered to Nancy Johnson, teacher associate; Mitchell Krumwiede, assistant HS football coach; Brandi Larsen, library associate; Tiffany Olson, teacher associate; Lealand Petro, bus driver; Roxanna Smith, teacher associate; Ronna Studyvin, concessionaire; John Begley, MS boys basketball coach; Chris Hatchitt, MS wrestling coach; Tim Pettit, assistant HS wrestling coach; Joe Santi, assistant HS girls basketball coach; and Tami Wilcox, teacher associate. Transfers for Chris Hatchitt from HS wrestling coach to MS wrestling coach. Elaine May from AE teacher associate to MS teacher associate, and Candice Wilson from ME teacher associate to AE child care associate. 28E sharing agreements and special education contracts as listed were accepted. Physicians Dr. Barger and Dr. Palmer from Adel Family Practice were appointed to provide proof-of-age certificates, if necessary, for work permits. The district will submit an application for at-risk allowable growth funding. The district will participate in the federal Title V program. Bids will be let for two new school busses.

Welcome of Visitors/
Open Forum

President Weems welcomed visitors and invited public comments during Open Forum. Board Secretary read a letter from the City Clerk of Minburn, expressing appreciation for funds for police protection services. Board Secretary presented plaques of appreciation to retiring Board members Bruce and Hopewell, thanking them for their service on the Board.

Canvass of Votes/ Organization of Board of Directors Board Secretary announced the results of the canvass of votes. Tim Canney and Kim Roby were elected to the ADM School Board of Directors for three-year terms.

Oath of Office

Board Secretary administered the Oath of Office to Tim Canney and Kim Roby and they took their seats.

Selection of Officers

Board Secretary opened the nominations for the office of President. A nomination was received for Darrell Weems and he was elected by acclamation. Board Secretary opened the nominations for the office of Vice-President. A nomination was received for Pat Steele and he was elected by acclamation. President Weems assumed the chair from the Board Secretary.

Select Negotiation Team Pat Steele and Kim Roby agreed to serve on the Board's negotiation team and were appointed by President Weems.

IASB Legislative Delegate

Tim Canney agreed to serve as the Board's IASB legislative delegate and was appointed by President Weems.

2005-06 School Calendar Start Date To keep options open, Superintendent recommended approval of a request to begin school prior to the week in which September 1 falls if the district would decide to start early when it completes work on the 2005-06 calendar. It was moved by James, seconded by Roby, to make the request to the Department of Education as presented. Motion carried unanimously.

No Child Left Behind (NCLB) Overview

Maureen Taylor, Director of School Improvement, presented some brief highlights of the No Child Left Behind federal program to help develop some common understanding of the district's obligations.

Star Schools Grants

Superintendent recommended approval of four Star Schools Grants under the district's grant writing program. Teachers Hazel Purtell and Christal Tilley intend to apply for the grants for the elementary schools and led discussion. It was moved by Steele, seconded by Roby, to approve the Star Schools Grants as presented. Motion carried unanimously.

Adequate Yearly Progress

Maureen Taylor continued her presentation of the review of student achievement results and required reporting to our local community, the state department, and the federal government, some of which is required by the No Child Left Behind legislation. The Adequate Yearly Progress Report is required by the federal government and

the watch list or in need of assistance. ADM is neither.

directly relates to the NCLB. ADM's data from this report was

Annual Progress Report Maureen Taylor reviewed ADM's Annual Progress Report that is required by the State of Iowa to report on State-determined indicators. There is some overlap between the data in the AYP report and the data in the APR.

reviewed; it is used to determine which schools and/or districts are on

Comprehensive School Improvement Plan Maureen Taylor reviewed ADM's Comprehensive School Improvement Plan, the state-required, five-year school improvement plan. The CSIP provides an overview of ADM's focus and plans for the next five years. Specific annual action plans are used in the district to guide the district's work. Discussion ensued.

Professional Development Program for Staff ADM's professional development plan is a significant portion of the professional development activities closely related to student achievement goals. Maureen Taylor and Principal Carole Reindl led a presentation on the professional development activities that are taking place during the 2005-06 school year. The purpose and the activity of the Instructional Leadership Team were also explained. Discussion ensued.

Administrative Reports

Superintendent announced the approval of open enrollment requests or Hannah and Jasmine Hansen from Waukee to ADM; Mary Gillette from ADM to WG; and Jeremy, Joseph, and Robert Helmick from ADM to VM, all for 2004-05, and for Mason Immerman from WCV to ADM, Abigail Mullen from Perry to ADM, Kassey and Kinsey Ostendorf from DCG to ADM, Owen Jones from ADM to VM, and Madison Young from ADM to Earlham, all for 2005-06.

Superintendent commended the baseball program for its exceptional citizenship ratings this year as noted by the Iowa High School Athletic Association.

Superintendent reported preliminary figures that show that ADM may have fewer students enrolled for 2004-05.

Superintendent may recommend replacement of the maintenance van that is in very poor condition if a suitable used cargo van can be found.

Superintendent's investigation of HVAC services have produced an opportunity to enter into a cooperative agreement with DCG to share services if a suitable candidate can be found.

In light of an expanding need for HVAC services when all elementary buildings are air-conditioned, Superintendent may recommend training one of the district's maintenance staff to care for HVAC units instead of using a more expensive commercial company.

Superintendent provided an update on some district patrons' plans to light the JV baseball field if funding can be secured.

Superintendent placed an ad in the Dallas County News Adel Resident Guide, promoting the district's low class size and high student achievement scores.

Superintendent has enlisted the support of the ADM HS Student Council to address safety concerns on Hwy. 169.

Superintendent will seek input from the Board and the community regarding use of district buildings and supervision of activities in the district buildings.

Superintendent advised the Board that there appears to be some sentiment to move the location for prom to the new high school addition after it is complete. Superintendent and HS Principal feel there should be strong parent support to make such a change.

Superintendent will arrange a special Board meeting next week to consider construction bids.

Superintendent urged Board members to attend IASB's new board member orientation meeting; members indicated that they favored the November 17 meeting date.

Adjournment

It was moved by James, seconded by Canney, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 8:55 p.m.

Minutes approved as Presented

Darrell Weems, President

Shirley McAdon, Secretary

#### Board Report - For Board

09/16/2004 03:54 PM Posted; Check Date 8 Records Selected

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09/16/2004	03:54 PM	Posted; Check Da	te 8 Records Selected	
Check #	Vendor Name		Vendor Description	Amount
Checking		GENERAL FUND		
	3E ELECTRICAL ENGINEERING		SUPP.	130.62
	ADEL ROTARY CLUB		FEES	130.00
	ADT SECURITY		SERV.	323.96
	AEA 11		SUPP.	1,974.79
	AIR FILTER SALES & SERVICES,	I	SUPP.	328.44
68590	AMES ENVIRONMENTAL INC		FEES	200.00
68592	ANITA PRINTING SERVICES INC		SERV.	775.20
68593	APPLE COMPUTER		EQUIP.	13,578.45
68595	ARCHER TV		SERV.	2,250.47
68596	ARNOLD MOTOR SUPPLY		SUPP.	388.96
68597	ART STORE, THE		SUPP.	58.30
68525	AT&T		TEL.	315.56
68598	BALDON HARDWARE		SUPP.	537.38
68599	BANSE, JODI		SUPP.	12.42
68600	BAUER BUILT INC.		SUPP.	1,418.00
68601	BEN FRANKLIN		SUPP.	178.95
68602	BEST BUY		EQUIP.	570.00
68603	BOB'S CUSTOM TROPHIES		SUPP.	344.00
68511	BREADEAUX PIZZA		SUPP.	113.81
68605	BRINDLE, SHARON		SUPP.	121.70
68606	BUDGETEXT		SUPP.	813.30
68607	BURNS JR, DONALD		FEES	16.00
68608	BUTCH'S SERVICE		SERV.	210.00
68609	CALLISON, JOANN		REFUND	74.00
68611	CAPITAL SANITARY		SUPP.	1,255.34
68612	CAROLINA BIOLOGICAL SUPPLY		SUPP.	70.77
68613	CDW-G		SUPP.	1,832.01
68564	CENTRAL IOWA DEBATE LEAGUE		FEES	50.00
68614	CENTRAL STATES ROOFING		SERV.	216.13
68617	CHRISTIAN PHOTO		SUPP.	471.22
68618	CITY OF ADEL		UTIL.	1,438.46
68619	CITY OF DESOTO		UTIL.	30.10
68620	CITY OF MINBURN		UTIL.	261.69
68622	COMMERCIAL BAG & SUPPLY CO		SUPP.	866.65
68623	COMPUSA, INC.		SUPP.	176.75
68624	CUNNINGHAM, KYLE		SUPP.	35.64
68625	D J'S REPAIR		SUPP.	150.00
68565	D.A.R.E. IOWA		SUPP.	145.00
68626	DALLAS COUNTY NEWS		PUBL.	29.95
68627	DALLAS COUNTY RADIO		SUPP.	76.00
68628	DECKER		SUPP.	155.00
68629	DEMCO		SUPP.	230.15
68630	DES MOINES REGISTER		PUBL.	527.55
68631	DEWEY FORD		SUPP.	117.45
68632	DRAKE UNIVERSITY		FEES	721.50
68634	ED M FELD EQUPMENT CO., INC.		SERV.	201.00
68635	EKLOV, DARYL		SERV.	416.00

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#### Board Report - For Board

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Check #	Vendor Name	Vendor Description	Amount
68636	ELECTRONIC ENGINEERING	SERV.	22.95
68637	ELECTRONIC SOUND CO	EQUIP.	704.00
68638	FARROW, JAY	MOWING	4,575.00
68639	FLATER, CAROL	TRAVEL	6.00
68640	FLOOR TO CEILING	SUPP.	925.00
68641	FOSTER, NANCY	TRANSP.	162.02
68642	FRANKLIN COVEY	SUPP.	23.16
68643	FREIGHTLINER OF DES MOINES INC	SUPP.	134.82
68644	FULLERS STANDARD	FUEL	1,385.17
68645	GARCIA, GREG	TRANSP.	162.02
68647	GRAINGER	SUPP.	220.26
68648	GRAPHIC EDGE, THE	SUPP.	635.25
68649	GREENWOOD PUBLISHING	SUPP.	82.82
68650	HALLETT MATERIALS	SUPP.	213.59
68651	HAMMOND & STEPHENS	SUPP.	369.84
68654	HARCOURT ACHIEVE	SUPP.	95.92
68655	HARCOURT INC.	SUPP.	358.66
68657	HARRISON, JANIS	SUPP.	43.80
68659	HEARTLAND CO-OP	FUEL	140.33
68660	HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	1,400.96
68662	HOFFMAN, TIMOTHY	TRAVEL	64.81
68664	HOWES, BERNICE	SUPP.	103.84
68666	HUGHES, MARY	SUPP.	39.96
68548	HUMAN-I-TEES	SUPP.	6.00
68667	HY-VEE FOOD STORES	SUPP.	108.00
68512	IA DCI	FEES	117.00
68668	IJUMP, INC	UTIL.	639.38
68669	INTERSTATE ALL BATTERY	SUPP.	327.81
68670	INTERSTATE COMPANIES INC	SUPP.	480.00
68550	IOWA ASSOC OF ALTERNATIVE EDUCATIO	ON FEES	120.00
68671	IOWA ASSOC. OF SCHOOL BUSINESS OF	FICIAL FEES	130.00
68673	IOWA COMMUNICATIONS NETWORK	TEL.	654.00
68675	IOWA GIRLS COACHES ASSOCIATION	FEES	65.00
68527	IOWA HS ATHLETIC ASSOCIATION	FEES	29.75
68677	IOWA HS MUSIC ASSOCIATION	FEES	345.00
68678	IOWA HSADA	FEES	100.00
68518	IOWA TELECOM	TEL.	167.71
68499	IOWA TELECOM	TEL.	716.14
68682	J W PEPPER	SUPP.	940.38
68683	JERRY GREIF LAWN CARE	SERV.	157.50
68529	JOHNSON, MARK	SUPP.	253.21
68685	JONES, JOHN	TRANSP.	305.26
68686	JOSEPH, CURT	TRANSP.	162.02
68687	KAHLER, DEBRA	TEL./TRAVEL	35.10
68689	KELLY, JOHN	REFUND	45.00
68690	KROMMINGA, BETHANY	SUPP.	9.99
68691	KRUIDENIER, DYANN	TRAVEL	10.50

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Adel-DeSoto	-Minburn CSD	Board Report - For Board	
09/16/2004	03:54 PM	Posted; Check Date 8 Records Selected	
Check #	Vendor Name	Vendor Description	Amount
68513	KUM & GO	SUPP.	39.54
68692	LAKESHORE	SUPP.	446.05
68693	LASER QUIPT	SERV.	190.00
68694	LASER RESOURCES	SUPP.	48.00
68569	LAWN SERVICE BY RICK BORST	SERV.	1,325.00
68695	LDA-I	FEES	85.00
68696	LEARNING POST, THE	SUPP.	77.36
68698	MAIERS, BARBARA	SERV.	5,177.21
68531	MARSH ADVANTAGE AMERICA	INSURANCE	72,187.67
68699	MCADON, SHIRLEY	TRAVEL	21.06
68700	MCGRAW - HILL	SUPP.	52.15
68702	MENARD, INC.	SUPP.	1,090.22
68703	MIDAMERICAN	UTIL.	10,098.44
68704	MIDLAND COMPUTER	SERV.	2,025.60
68705	MIDWEST WHEEL CO	SUPP.	8.58
68532	MINBURN TELEPHONE	TEL.	287.45
68706	MINOLTA CORP	SERV.	974.68
68707	MTC SYSTEMS	SERV.	270.00
68708	NAPA AUTO PARTS	SUPP.	27.40
68514	NEXTEL PARTNERS	TEL.	247.55
68709	NJL ASSOCIATES	SUPP.	248.97
68712	OFFICE DEPOT	SUPP.	2,262.24
68713	OLSON'S BODY AND PAINT	SERV.	1,798.00
68714	O'REILLY AUTO PARTS	SUPP.	472.16
68715	ORIENTAL TRADING	SUPP.	24.85
68515	PATTERSON, ROBERT J	SERV.	630.00
68716	PAUL'S PEST CONTROL	SERV.	30.00
68717	PEPSI COLA BOTTLERS	SUPP.	67.60
68718	PETROLEUM TECHNOLOGY	SUPP.	896.00
68719	PIONEER PUBLISHING COMPANY	SUPP.	111.38
68720	PLUMB SUPPLY COMPANY	SUPP.	95.69
68721	POMEROY	SERV.	250.00
68533	POSTMASTER	POSTAGE	430.00
68722	PREMIER SCHOOL AGENDAS	SUPP.	2,169.00
68723	PRICE, DOREEN	SUPP.	7.73
68724	PUCKETT TOOLS	SUPP.	523.23
68555	QWEST	TEL.	1,920.83
68534	QWEST INTERPRISE	TEL.	319.46
68725	RACCOON RIVER CONFERENCE	FEES	650.00
68540	RAINWATER, KITLEY C	FEES	1,400.00
68727	REFSLAND, CHRISTINA	TRANSP.	162.02
	REINDL, CAROLE	SUPP.	17.00
	RIEMAN MUSIC	SUPP.	896.18
	ROGERS, HELENE	TRANSP.	162.02
	RUBES, JOSEPH	TRANSP.	305.27
	SAX ARTS & CRAFTS	SUPP.	999.68
	SCHILDBERG CONSTRUCTION	SUPP.	260.62
68737	SCHLAPKOHL, CAROLE	SUPP.	79.47

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#### Board Report - For Board

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Check #	Vendor Name	Vendor Description	Amount
68738	SCHOLASTIC, INC.	SUPP.	264.64
68739	SCHOOL ADMINISTRATORS OF IOWA	FEES	1,841.00
68740	SCHOOL SPECIALTY	SUPP.	344.13
68741	SCHUHARDT, SHANNON	REFUND	74.00
68521	SCIBA	FEES	10.00
68742	SECRETARY OF STATE	FEES	30.00
68743	SHUGAR'S SUPERVALU	SUPP.	140.66
68744	SKEETER KELL	SUPP.	195.00
68502	SMITH, BOBETTE .	REFUND	78.00
68746	SOUTH DALLAS COUNTY LANDFILL	FEES	19.00
68749	SPRINGER PEST SOLUTIONS	SERV.	450.00
68750	STEVE'S UPTOWN	SERV.	25.00
68751	STUMP, OWEN	FEES	16.00
68752	SULLIVAN, DAVID	TRANSP.	305.27
68753	SVEC, LISA	REFUND	74.00
68754	TARGET STORES	SUPP.	321.64
68755	TAYLOR, MAUREEN	FEES	121.53
68756	THOMAS BUS SALES	SUPP.	619.18
68757	THOMPSON, KELLY	TRAVEL	72.93
68758	THOMSON LEARNING	SUPP.	391.56
68536	TRANSICARD	FUEL	77.26
68759	TRAUSCH, DEANNA	SUPP.	12.71
68760	TREETOP PUBLISHING	SUPP.	218.40
68763	UNIVERSITY OF IOWA	FEES	160.00
68522	URBANDALE MARCHING INVITATIONAL	FEES	100.00
68523	US CELLULAR	TEL.	74.77
68765	USA TODAY SUBSCRIPTION PROCESS	SUPP.	130.00
68766	VHPS	SUPP.	1,365.80
68767	WALKER, MARY	TRAVEL	39.00
68768	WASTE MANAGEMENT	DISPOSAL	860.44
68524	WAUKEE HIGH SCHOOL	FEES	100.00
68769	WEAR-GUARD	SUPP.	670.77
68537	WELLS FARGO	SUPP.	14.36
68539	WELLS FARGO BANK	SUPP.	50.00
68771	WEST, ALICIA	REFUND	74.00
68772	WESTFALL, SARA	REFUND	74.00
68773	WHYLE, JEFF	TRANS.	305.27
68774	WILLIAMS, SHELLY	SUPP.	23.31
68775	WILSON LANGUAGE TRAINING CORP	SUPP.	41.00
68776	WILSON, TODD	TRANSP.	162.02
68777	WOLFE MACHINERY CO	SUPP.	58.68
68778	WOLIN & ASSOCIATES	SERV.	1,161.60

Fund Total:

175,168.89

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Adel-DeSoto-Minburn CSD 09/16/2004 12:24 PM

Board Report - For Board

Page: User ID: CKP

Check # Vendor Name

Vendor Description Fund: 31 CAPTIAL PROJECTS FUND

Amount

Checking Account: 1

68588 AHLERS AND COONEY, P. C.

SERV.

675.00

68580 MCANINCH CORPORATION

SERV.

68726 RAMBO ASSOCIATES INC.

SERV.

321,200.10

215,453.00

Fund Total:

537,328.10

Adel-DeSoto-Minburn CSD

Board Report - For Board

Page:

09/16/2004 12:24 PM

Vendor Description

User ID: CKP Amount

Check # Vendor Name Checking Account: 1

Fund: 33 CAPITAL PROJECTS FUND

SUPP.

68623 COMPUSA, INC.

179.54

68535 RACCOON VALLEY BANK, SHANE STRAND AND

SERV. SERV. 23,240.00 5,125.00

Fund Total:

28,544.54

Stal ph

68762 TURNKEY CONSTRUCTION CO

#### Board Report - For Board

#### Posted; Check Date 8 Records Selected

5 Page: User ID: CKP

09/16/2004 03:54 PM Check # Vendor Name Vendor Description Amount Checking Account: 1 Fund: 21 STUDENT ACTIVITY FUND 68583 ADAMS, ALBERT SERV. 750.00 68592 ANITA PRINTING SERVICES INC SERV. 187.00 68593 APPLE COMPUTER EQUIP. 599.50 68542 BAYAG, DANE OFFICIAL 100.00 68601 BEN FRANKLIN 12.99 SUPP. 68573 BLUM, SCOTT OFFICIAL 50.00 68603 BOB'S CUSTOM TROPHIES SUPP. 78.30 68604 BONNIES FLOWERS SUPP. 60.50 68543 BUTTOLPH, DALE A OFFICIAL 100.00 68544 BUTTOLPH, WARD A OFFICIAL 100.00 68610 CAMPBELL, NANCY REFUND 150.00 68563 CARLGREN, DAN SERV. 300.00 68613 CDW-G SUPP. 698.33 68615 CHAMPION DANCE 600.00 FEES 68616 CHEERLEADER & DANZTEAM SUPP. 296.13 68621 COACHCOMM EQUIP. 1,414.00 68546 COFFMAN, VALERIE J OFFICIAL 115.00 68628 DECKER SUPP. 1,935.00 68644 FULLERS STANDARD FUEL 52.68 68646 GIBSON, DARLA REFUND 150.00 68566 GIEGERICH, DOMINIC 50.00 OFFICIAL 68574 GILLILAND, RONALD R OFFICIAL 90.00 SUPP. 2,373.70 68648 GRAPHIC EDGE, THE 68652 HANCOCK FABRICS SUPP. 61.02 68653 HANSEN, STEPHANIE 150.00 REFUND 68567 HARSH, JEFF OFFICIAL 50.00 65.00 68547 HAWKINS, KEITH OFFICIAL 5,621.90 68568 HERFF JONES (YEARBOOKS) SUPP. 68661 HICKS PHARMACY SUPP. 13.99 SUPP. 2,466.41 68663 HOPKINS 660.00 68665 HUBER SHOES SUPP. 68672 IOWA BASKETBALL COACHES ASSOC. 50.00 FEES 68679 IOWA PREPS TODAY FEES 400.00 68680 ISDTA FEES 126.00 68681 J & M DISPLAYS, INC SUPP. 793.00 68684 JIMMERSON CUSTOM DESIGN & LETTERING 42.00 SUPP. 68575 JONES, ALLEN OFFICIAL 50.00 68576 KOCOUR, KENT OFFICIAL 65.00 68553 LIECHTY, JIM OFFICIAL 100.00 68697 MADDEN, BARRY REFUND 75.00 68702 MENARD, INC. SUPP. 286.89 68554 MOFLE, SHAWN OFFICIAL 115.00 68581 MYERS, RYAN OFFICIAL. 50.00 118.40 68711 OFFICE DEPOT SUPP. 68582 OSWALD, JOEL T OFFICIAL 65.00 3,169.70 68717 PEPSI COLA BOTTLERS SUPP. 68519 PETTIT COACHING ENHANCEMENT, TERRY FEES 2,850.00

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Adel-DeSoto-Minburn CSD		Board Report - For Board	Page: 6	
09/16/2004	03:54 PM	Posted; Check Date 8 Records Selected		User ID: CKP
Check #	<u>Vendor Name</u>	Vendor Description	Amount	
68731	RIVER VALLEY GOLF COURSE	FEES	2,313.00	
68556	SAM'S CLUB	SUPP.	1,330.78	
68557	SCHWAKE, MICHAEL	OFFICIAL	115.00	
68558	SEMPRINI, JOEL	OFFICIAL	115.00	
68743	SHUGAR'S SUPERVALU	SUPP.	598.39	
68502	SMITH, BOBETTE	REFUND	50.00	
68747	SPIKE NASHBAR	SUPP.	553.25	
68748	SPORT PLAQUES	SUPP.	48.50	
68754	TARGET STORES	SUPP.	15.96	
68761	TROPHIES PLUS	SUPP.	169.50	
68559	TRYON, RANDY	SUPP.	452.04	
68571	TRYON, RONALD R	OFFICIAL	50.00	
68764	URBANDALE ATHLETICS	FEES	100.00	
68560	VETTER, MELVIN	OFFICIAL	65.00	
68538	WELLS FARGO	CHANGE	3,000.00	
68770	WESSELMANN, ELIZABETH	FEES	800.00	
68561	WILSON, JIM	OFFICIAL	100.00	
68572	WRIGHT, TERRY LEE	SECURITY	137.50	

Fund Total:

37,721.36

Adel-DeSoto-Minburn CSD

Board Report - For Board

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09/16/2004 03:54 PM

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Amount

Check # Vendor Name Checking Account: 1 Fund: 22 MANAGEMENT FUND

68516 RUSSELL-SLATER INSURANCE AGENC

INSURANCE

Vendor Description

1,135.00

Fund Total: 1,135.00

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o-Minburn CSD Board Repo	rt - For Board .	Page: 10
12:24 PM		User ID: CKP
Vendor Name	Vendor Description	Amount
Account: 1 Fund: 51 SCHOOL NUTRITION	FUND	
AEA 11	SUPP.	5,432.52
ANDERSON ERICKSON	SUPP.	1,431.34
BALDON HARDWARE	SUPP.	9.36
BEN FRANKLIN	SUPP.	18.18
EARTHGRAINS CO	SUPP.	562.92
HARKER'S DISTRIBUTION, INC.	SUPP.	107.80
HAWKEYE FOOD	SUPP.	2,005.13
HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	75.00
IOWA DONUT SUPPLY CO.	SUPP.	762.40
KECK, INC.	SUPP.	3,073.75
MARSH ADVANTAGE AMERICA	INSURANCE	3,218.99
MARTIN BROS	SUPP.	18,207.47
MCKEE FOODS CORP	SUPP.	170.28
QWEST	TEL.	58.60
RODLAN ADMINISTRATIVE SOFTWARE	SUPP.	67.00
SMITHS SEWER SERVICE	SERV.	90.00
WOLIN & ASSOCIATES	SERV.	2,107.04
	12:24 PM  Vendor Name  Account: 1 Fund: 51 SCHOOL NUTRITION  AEA 11  ANDERSON ERICKSON  BALDON HARDWARE  BEN FRANKLIN  EARTHGRAINS CO  HARKER'S DISTRIBUTION, INC.  HAWKEYE FOOD  HEARTLAND TECHNOLOGY SOLUTIONS  IOWA DONUT SUPPLY CO.  KECK, INC.  MARSH ADVANTAGE AMERICA  MARTIN BROS  MCKEE FOODS CORP  QWEST  RODLAN ADMINISTRATIVE SOFTWARE	12:24 PM  Vendor Name  Account: 1 Fund: 51 SCHOOL NUTRITION FUND  AEA 11 SUPP.  ANDERSON ERICKSON SUPP.  BALDON HARDWARE SUPP.  BEN FRANKLIN SUPP.  EARTHGRAINS CO SUPP.  HARKER'S DISTRIBUTION, INC. SUPP.  HEARTLAND TECHNOLOGY SOLUTIONS SERV.  IOWA DONUT SUPPLY CO. SUPP.  KECK, INC. SUPP.  MARSH ADVANTAGE AMERICA INSURANCE  MARTIN BROS SUPP.  MCKEE FOODS CORP SUPP.  QWEST TEL.  RODLAN ADMINISTRATIVE SOFTWARE SUPP.  SMITHS SEWER SERVICE SERV.

Adel-DeSoto-Minburn CSD Board Rep	port - For Board	Page: 11
09/16/2004 12:24 PM		User ID: CKP
Check # Vendor Name	Vendor Description	Amount
Checking Account: 1 Fund: 52 DAY CARE FUND		
68531 MARSH ADVANTAGE AMERICA	INSURANCE	56.62
	Fund Total:	56.62

Fund Total:

37,397.78

Adel-DeSoto-Minburn CSD 09/16/2004 12:24 PM	4.	Board Re	eport - For Board	Page: 12
Check # Vendor Name Checking Account: 1	Fund: 76	AGENCY FUND	Vendor Description	User ID: CKP
68545 CITY OF MINBURN			UTIL.	1,349.75
			Fund Total:	1 340 75

Photo photo

#### Adel-DeSoto-Minburn Community School District SEPTEMBER, 2004 Payroll Report

#### **ASSESSMENT**

LUANNE MEYER C. TILLEY		\$130.00 \$1,710.00
	TOTAL	\$1,840.00
COMPUTER MAINTENANG	CE	
J. NELSON		\$57.50
C. TILLEY		\$325.00
	TOTAL	\$382.50
OFFICIALS		
D. SEVERIDT		\$50.00
	TOTAL	\$50.00
NEW TEACHER ORIENTA	TION	
B. SHIELDS		\$120.00
	TOTAL	\$120.00
STAFF DEVELOPMENT -	6 TRAIT WRITING	
A. BAUERLE		\$200.00
G. BRANNEN		\$260.00
S. BUNKERS		\$260.00
K. CUNNINGHAM R. GERJETS		\$160.00 \$260.00
J. HARRISON		\$110.00
S. HERRICK		\$260.00
S. KROB		\$260.00
K. LEACH	M .	\$260.00
L. MILLSAP		\$240.00
H. PURTELL		\$260.00
M. RAMTHUN		\$260.00 \$260.00
P. STALTER D. WEEMS		\$260.00
S. WILLIAMS		\$140.00
	TOTAL	\$3,450.00



#### STAFF DEVELOPMENT - ILT

J. BANSE	\$40.00
A. HEITZ	\$80.00
S. KROB	\$40.00
C. MOELLER	\$40.00
J. NELSON	\$80.00
B. SHIELDS	\$40.00
S. WILLIAMS	\$40.00
M. WOSMANSKY	\$40.00
	TOTAL \$440.00

#### \$440.00

#### TUTORING

\$216.00
\$88.00
\$540.00
\$80.00
\$464.00
\$936.00

TOTAL

\$2,324.00

**GRAND TOTAL** 

\$8,606.50

### Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - August 2004 Governmental Funds

	General Fund
Balance, July 31, 2004	\$1,077,492.81
Receipts, August	47,126.72
Expenditures, August	723,897.29
Balance, August 31, 2004	<u>\$400,722.24</u>
Balance, August 31, 2003	\$565,446.91
	Capital Projects Fund
Balance, July 31, 2004	\$10,527,625.54
Receipts, August	7.98
Expenditures, August	267,052.95
Balance, August 31, 2004	\$ <u>10,260,580.57</u>
Balance, August 31, 2003	\$0.00
	SILO Fund
Balance, July 31, 2004	\$189,405.98
Receipts, August	\$52.71
Expenditures, August	\$21,921.71
Balance, August 31, 2004	\$167,536.98
Balance, August 31, 2003	\$0.00
	Debt Service Fund
Balance, July 31, 2004	\$201,469.42
Receipts, August	343.96
Expenditures, August	0.00
Balance, August 31, 2004	\$201,813.38
Balance, August 31, 2003	\$192,747.73

## Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - August 2004 Governmental Funds Special Revenue Funds

	Management Fund
Balance, July 31, 2004	\$125,036.90
Receipts, August	159.91
Expenditures, August	121,765.00
Balance, August 31, 2004	\$3,431.81
Balance, August 31, 2003	\$132,531.39
	Physical Plant & Equipment Fund
Balance, July 31, 2004	\$153,345.56
Receipts, August	175.28
Expenditures, August	0.00
Balance, August 31, 2004	<u>\$153,520.84</u>
Balance, August 31, 2003	(\$70,235.56)
	Student Activity Fund
Balance, July 31, 2004	\$120,612.48
Receipts, August	16,563.80
Expenditures, August	4,256.14
Balance, August 31, 2004	<u>\$132,920.14</u>
Balance, August 31, 2003	\$100,429.66

# Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - August 2004 Proprietary Funds Enterprise Funds

	School Nutrition Fund
Balance, July 31, 2004	\$123,698.14
Receipts, August	21,356.89
Expenditures, August	20,456.25
Balance, August 31, 2004	<u>\$124,598.78</u>
Balance, August 31, 2003	\$122,695.00
	Day Care Fund
Balance, July 31, 2004	\$19,268.41
Receipts, August	11.18
Expenditures, August	5,629.77
Balance, August 31, 2004	\$13,649.82
Balance, August 31, 2003	\$14,494.25
	Fiduciary Funds
	Agency Fund
Balance, July 31, 2004	\$585.46
Receipts, August	1,349.75
Expenditures, August	425.00
Balance, August 31, 2004	<u>\$1,510.21</u>
Balance, August 31, 2003	\$1,260.46

#### Adel-DeSoto-Minburn Community School District Revenue & Expenditure Totals August 2004

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	16.7% OF BUDGET
GOVERNMENTAL FUNDS REVENUE GENERAL FUND LOCAL SOURCES	\$133,091.33	\$31,000.28	\$164,091.61	\$3,949,481.00	4.2%
STATE SOURCES	1,000.00	6,771.91	7,771.91	5,926,291.00	0.1%
FEDERAL SOURCES	4,631.63	8,922.00	13,553.63	170,541.00	8.0%
SUBTOTAL	\$138,722.96	\$46,694.19	\$185,417.15	\$10,046,313.00	1.9%
CAPITAL PROJECTS FUND	0.00	7.98	7.98	5,000.00	0.0%
SILO FUND	88,999.31	(1,297.04)	\$87,702.27	\$535,000.00	16.4%
DEBT SERVICE FUND	3,197.01	343.96	3,540.97	464,369.00	0.8%
SPECIAL REVENUE FUNDS  MANAGEMENT FUND	1,058.56	159.91	1,218.47	139,491.00	0.9%
PHYSICAL PLANT & EQUIP, FUND	1,878.91	175.28	2,054.19	294,540.00	0.7%
STUDENT ACTIVITY FUND	22,831.14	16,513.80	39,344.94	165,372.00	23.8%
PROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	0.00	9,129.72	9,129.72	494,835.00	1.9%
DAY CARE FUND	0.00	11.18	11.18	47,580.00	11.2%
FIDUCIARY FUNDS REVENUE AGENCY FUND	0.00	0.00	0.00	3,150.00_	0.0%
TOTAL ALL FUNDS	\$256,687.89	\$71,738.98	\$328,426.87	\$12,195,650.00	2.7%
GOVERNMENTAL FUNDS EXPENDITURES GENERAL FUND DISTRICT WIDE	\$153,958.97	\$158,380.48	\$312,339.45	\$2,770,601.00	11.3%
HIGH SCHOOL	164,248.80	168,568.38	332,817.18	2,293,022.00	14.5%
MIDDLE SCHOOL	127,887.63	125,553.39	253,441.02	1,609,606.00	15.8%
DESOTO INTERMEDIATE	95,084.46	98,572.87	193,657.33	1,272,272.00	15.2%
MINBURN ELEMENTARY	56,654.91	55,816.16	112,471.07	726,650.00	15.5%
ADEL ELEMENTARY	112,744.24	116,299.87	229,044,11	1,507,223.00	15.2%
SUBTOTAL	\$710,579.01	\$723,191.15	\$1,433,770.16	\$10,179,374.00	14.1%
CAPITAL PROJECTS FUND	123,570.00	267,052.95	390,622.95	4,700,000.00	8.3%
SILO FUND	0.00	20,571.96	20,571.96	590,000.00	3.5%
DEBT SERVICE FUND	0.00	0.00	0.00	460,259.00	0.0%
SPECIAL REVENUE FUNDS EXPENDITURES MANAGEMENT FUND	0.00	121,765.00	121,765.00	146,619.00	83.1%
PHYSICAL PLANT & EQUIP. FUND	0.00	0.00	0.00	221,344.00	0.0%
STUDENT ACTIVITY FUND	9,069.33	4,206.14	13,275.47	205,750.00	6.5%
PROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	19,144.23		39,400.48	488,426.00	8.1%
DAY CARE FUND	2,029.80		7,659.57	60,545.00	12.7%
FIDUCIARY FUNDS EXPENDITURES AGENCY FUND	0.00	0.00	0.00	3,250.00	0.0%
TOTAL ALL FUNDS	\$864,392.37	\$1,162,673.22	\$2,027,065.59	\$17,055,567.00	11.9%

#### Activity Fund Balance Report - Summary

08/2004 - 08/2004

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### Exclude Encumbrances; Beginning Month 08/2004; Processing Month 08/2004; Fund 10; Fund Balance Account 31 Records

10	CEN	EDA	IF	UND
10				UITD

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
10 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,449.89	227.60	500.00	0.00	3,722.29
10 771 001 8180	PADLOCKS FUND BALANCE	(126.84)	0.00	0.00	0.00	(126.84)
10 771 001 8190	TOWELS FUND BALANCE	17,219.57	0.00	886.24	0.00	18,105.81
10 771 001 8200	NURSE DONATIONS FUND BALANCE	313.86	0.00	0.00	0.00	313.86
10 771 109 8020	HS ART RESALE FUND BALANCE	(1,615.40)	0.00	0.00	0.00	(1,615.40)
10 771 109 8035	HS CONTRIBUTIONS FUND BALANCE	1,304.23	0.00	303.96	0.00	1,608.19
10 771 109 8040	HS BAND RESALE FUND BALANCE	(977.85)	7.16	466.95	0.00	(518.06)
10 771 109 8050	HS MUSIC FEES FUND BALANCE	7,148.89	0.00	576.30	0.00	7,725.19
10 771 109 8070	HS METALS RESALE FUND BALANCE	88.65	0.00	0.00	0.00	88.65
10 771 109 8080	HS WOODS RESALE FUND BALANCE	(1,513.37)	0.00	0.00	0.00	(1,513.37)
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	2,676.80	0.00	153.50	0.00	2,830.30
10 771 109 8160	HS STUDENT PARKING FUND BAL	14,088.52	0.00	0.00	0.00	14,088.52
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	2,247.50	0.00	1,137.50	0.00	3,385.00
10 771 209 8035	MS CONTRIBUTIONS FUND BALANCE	999.71	0.00	22.85	0.00	1,022.56
10 771 209 8040	MS BAND RESALE FUND BALANCE	114.70	0.00	0.00	0.00	114.70
10 771 209 8060	MS BOOK FAIR FUND BALANCE	525.87	0.00	0.00	0.00	525.87
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	4,680.20	0.00	0.00	0.00	4,680.20
10 771 409 8030	AE PACT FUND BALANCE	1,592.38	0.00	0.00	0.00	1,592.38
10 771 409 8035	AE CONTRIBUTIONS FUND BALANCE	2,465.37	0.00	126.00	0.00	2,591.37
10 771 409 8060	AE BOOK FAIR FUND BALANCE	177.37	0.00	0.00	0.00	177.37
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	1,820.41	27.72	0.00	0.00	1,792.69
10 771 418 8035	DS CONTRIBUTIONS FUND BALANCE	2,097.51	0.00	0.00	0.00	2,097.51
10 771 418 8040	DS BAND RESALE FUND BALANCE	(309.81)	0.00	0.00	0.00	(309.81)
10 771 418 8060	DS BOOK FAIR FUND BALANCE	1,004.75	0.00	0.00	0.00	1,004.75
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,649.05	19.77	19.80	0.00	2,649.08
10 771 421 8035	ME CONTRIBUTIONS FUND BALANCE	3,430.19	0.00	0.00	0.00	3,430.19
10 771 421 8040	ME BAND RESALE FUND BALANCE	424.68	0.00	0.00	0.00	424.68
10 771 421 8060	ME BOOK FAIR FUND BALANCE	352.95	0.00	0.00	0.00	352.95
10 771 421 8100	ME RIF FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	1,061.86	0.00	0.00	0.00	1,061.86
	10 Total:	70,391.25	282.25	4,193.10	0.00	74,302.10

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#### Activity Fund Balance Report - Summary

08/2004 - 08/2004

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Exclude Encumbrances; Beginning Month 08/2004; Processing Month 08/2004; Fund 21; Fund Balance Account 48 Records

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21 STUDENT ACTIV		Beginning	P	Dominion	Balance	Delever
Account Number	Account Name	Balance	Expenses	Revenues	Change	Balance
21 769 001 7200	INTEREST FUND BALANCE	9,047.17	0.00	56.10	0.00	9,103.27
21 769 109 6645	HS CC FUND BALANCE	0.21	0.00	0.00	0.00	0.21
21 769 109 6660	HS GOLF FUND BALANCE	5,084.02	0.00	54.00	0.00	5,138.02
21 769 109 6675	HS CO-ED WEIGHT PROG FUND BAL	0.00	0.00	0.00	0.00	0.00
21 769 109 6710	HS BBB FUND BALANCE	1,106.44	0.00	60.00	0.00	1,166.44
21 769 109 6720	HS FOOTBALL FUND BALANCE	654.90	0.00	5,490.00	0.00	6,144.90
21 769 109 6725	HS BSC FUND BALANCE	588.13	0.00	(538.20)	0.00	49.93
21 769 109 6730	HS BSB FUND BALANCE	(1,306.59)	0.00	0.00	0.00	(1,306.59)
21 769 109 6740	HS BTR FUND BALANCE	294.29	0.00	0.00	0.00	294.29
21 769 109 6790	HS WRESTLING FUND BALANCE	2,959.75	0.00	0.00	0.00	2,959.75
21 769 109 6810	HS GBB FUND BALANCE	95.06	0.00	0.00	0.00	95.06
21 769 109 6815	HS VB FUND BALANCE	515.41	0.00	540.00	0.00	1,055.41
21 769 109 6825	HS GSC FUND BALANCE	1,090.72	0.00	538.20	0.00	1,628.92
21 769 109 6835	HS SB FUND BALANCE	1,032.80	0.00	357.00	0.00	1,389.80
21 769 109 6840	HS GTR FUND BALANCE	1,274.86	0.00	0.00	0.00	1,274.86
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	53,219.11	0.00	8,956.00	0.00	62,175.11
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	974.65	0.00	0.00	0.00	974.65
21 769 109 7030	CLASS OF 06 FUND BALANCE	(375.00)	0.00	0.00	0.00	(375,00)
21 769 109 7040	CLASS OF 04 FUND BALANCE	246.53	0.00	0.00	0.00	246.53
21 769 109 7050	CLASS OF 05 FUND BALANCE	2,097.35	0.00	0.00	0.00	2,097.35
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	5,360.39	3,846.14	65.70	0.00	1,579.95
21 769 109 7070	DRAMA FUND BALANCE	7,245.05	0.00	0.00	0.00	7,245.05
21 769 109 7075	SPRING PLAY FUND BALANCE	1,181.59	0.00	0.00	0.00	1,181.59
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7100	NATIONAL HONOR SOCIETY FUND BALANCE	169.00	0.00	0.00	0.00	169.00
21 769 109 7110	DANZ TEAM FUND BALANCE	2,971.06	0.00	260.00	0.00	3,231.06
21 769 109 7120	SADD FUND BALANCE	1,874.54	0.00	0.00	0.00	1,874.54
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	THESPIAN CLUB FUND BALANCE	535.68	0.00	0.00	0.00	535.68
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	178.33	0.00	0.00	0.00	178.33
21 769 109 7170	TSA FUND BALANCE	62.99	0.00	0.00	0.00	62.99
21 769 109 7180	YEARBOOK FUND BALANCE	13,344.21	0.00	0.00	0.00	13,344.21
21 769 109 7210	HALL OF FAME FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7230	HS CHEERLEADING FUND BALANCE	1,800.95	0.00	675.00	0.00	2,475.95
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	0.00	0.00	0.00	0.00	0.00
21 769 209 6720	MS FOOTBALL FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6730	MS BASEBALL FUND BALANCE	0.00	360.00	0.00	0.00	(360.00)
21 769 209 6740	MS BOYS TRACK FUND BALANCE	40.00	0.00	0.00	0.00	40.00
21 769 209 6790	MS WRESTLING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	0.00	0.00	0.00	0.00	0.00
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6835	MS SOFTBALL FUND BALANCE	0.00	0.00	0.00	0.00	0.00
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#### Activity Fund Balance Report - Summary

08/2004 - 08/2004

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Exclude Encumbrances; Beginning Month 08/2004; Processing Month 08/2004; Fund 21; Fund Balance Account 48 Records

#### 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Balance	Expenses	Revenues	Change	Balance
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	5,124.11	0.00	0.00	0.00	5,124.11
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	766.01	0.00	0.00	0.00	766.01
	21 Total:	120,612.48	4,206.14	16,513.80	0.00	132,920.14