

*Our mission is to enable all student to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.*

## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet in special session at 1:30 p.m. on the 4th day of August, 2004, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
HIGH SCHOOL MEDIA CENTER

August 4, 2004  
1:30 P.M.

OPENING:

1:30 P.M.    Call to order  
                 Roll call  
                 Emergency additions and adoption of agenda

ACTION ITEMS:

1:35            Work session with Rambo Associates; review drawing details, work progress, bid dates, and possible action on construction project.  
5:00            Adjournment

*Pat Steele was the only Board member who attended.  
Therefore, the meeting was never called to order.*

*Shirley McAdon*  
08/04/04

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive South  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Directors

*Our mission is to enable all student to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.*

## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet in special session at 6:00 p.m. on the 28th day of July, 2004, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
HIGH SCHOOL MEDIA CENTER

July 28, 2004  
6:00 P.M.

### OPENING:

6:00 P.M.      Call to order  
                    Roll call  
                    Emergency additions and adoption of agenda

### ACTION ITEMS:

6:05              Work session with Rambo Associates; review drawing details, work progress, bid dates, and possible action on construction project.  
8:00              Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive South  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Directors



**MINUTES OF BOARD OF DIRECTORS**

<u>Special</u>	<u>ADM High School</u>	<u>6:00 p.m.</u>	<u>July</u>	<u>28,</u>	<u>2004</u>
Kind of Meeting	Meeting Place	Time	Month	Day	Year
		Day of Week	<u>Wednesday</u>		

**MEMBERS**PRESENT

Darrell Weems  
Dick Bruce  
Tom Hopewell  
Paula James  
Pat Steele

ABSENT

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Tim Hoffman  
Superintendent of Schools  
Shirley McAdon  
Secretary-Board of Education

Call to Order  
 Roll Call

The meeting was called to order. Roll call was taken. Present were Dick Bruce, Tom Hopewell, Paula James, Pat Steele, and President Darrell Weems. Visitors were present.

Agenda

It was moved by James, seconded by Bruce, to adopt the agenda as presented with the addition of "Purchase of Van for Special Education Transportation" at 6:02 p.m. and of "Approval of Change Order and of Bid for Moving Sewer Line" at 6:04 p.m., both added to be able to act in a timely manner. Motion carried unanimously.

Purchase of Van for  
 Special Education  
 Transportation

Superintendent recommended purchase of a used van from Adel Chrysler for \$18,200 to transport special education students. It was moved by Steele, seconded by Hopewell, to purchase the van as presented. Motion carried unanimously.

Approval of Change  
 Order and of Bid to  
 Move Sewer Line

As part of the construction process at the 8-9 building project, a sewer line will need to be moved. Superintendent recommended approval of a change order for McAninch Corporation for \$12,722.60 to relocate light poles and approval of a bid from Young Mechanical & Plumbing Inc. for \$31,765.50 to relocate the sewer line. It was moved by James, seconded by Steele, to approve the change order and the bid to move the sewer line as presented. Motion carried unanimously.

Continuation of special board meeting held July 28, 2004


Work Session With  
Rambo Associates

Review of Drawing Details, Work Progress, and Bid Dates and Possible Action on Construction Project: Merle Rambo reviewed the drawing details, work progress, and bid dates and Kim Thompson presented samples of materials that could be used for the interior. Alternates were listed. The drawing details are 90% complete and will be finished to be released to bidders August 15. Drawings will be submitted to the State Fire Marshall's Office at about the same time. The remaining questions on the drawings will be addressed at a special meeting August 4 at 1:30 p.m. and final decisions on the drawings, materials, and alternates will be made at a work session at the regular meeting August 9. A special meeting was set for August 16 at 7:30 a.m. to hold a public hearing on the project and to advertise for bids. Bids are expected to be opened on September 14 for acceptance on September 20.

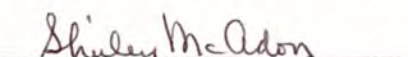
Adjournment

It was moved by Steele, seconded by Bruce, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 9:15 p.m.

Minutes approved as presented

  
Darrell Weems, President

Dated 08/09/04

  
Shirley McAdon, Secretary



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## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 6:00 o'clock p.m. on the 12th day of July, 2004, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

### BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

July 12, 2004  
6:00 P.M.

#### OPENING:

6:00 P.M.    Call to order  
                 Roll call  
                 Emergency additions and adoption of agenda  
                 Consent agenda  
                     Approval of minutes  
                     Approval of bills and claims  
                     Personnel contracts  
                     Appoint SILO Oversight committee  
                     District handbooks  
                     Substitute teacher rate of pay  
                     Title I application  
                     Official district organization  
                     Depository bank  
                     Appoint board secretary/treasurer  
                     District mileage rate  
                     Appoint child abuse investigators  
                     Mentoring/teacher compensation distribution plan  
                 Welcome of visitors and open forum

#### ACTION ITEMS:

                 Items removed from consent agenda  
6:15        28E agreement  
6:35        Develop advertising policy  
6:40        Legislative issues  
6:45        District goals  
7:15        Affirmative action plan  
7:25        Review activities program  
7:45        Administrative reports  
8:15        Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Directors



**MINUTES OF BOARD OF DIRECTORS**

<u>Regular</u>	<u>ADM High School</u>	<u>6:00 p.m.</u>	<u>July</u>	<u>12,</u>	<u>2004</u>
Kind of Meeting	Meeting Place	Time	Month	Day	Year
		Day of Week	<u>Monday</u>		

**MEMBERS**PRESENTDarrell WeemsTom HopewellPaula JamesPat SteeleABSENTDick Bruce

Tim Hoffman  
Superintendent of Schools  
Shirley McAdon  
Secretary-Board of Education

Call to Order  
 Roll Call

The meeting was called to order. Roll call was taken. Present were Tom Hopewell, Paula James, Pat Steele, and President Darrell Weems. Absent was Dick Bruce. Visitors were present.

Agenda

It was moved by James, seconded by Steele, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda

It was moved by Steele, seconded by Hopewell, to approve the items under the consent agenda as presented. Resignations were accepted from Nancy Boies, teacher associate and shuttle bus driver; Jonna Nelson, assistant HS volleyball coach; Rhys South, MS softball coach; and Jack Stanley, HS wrestling coach. Pending successful background checks, new contracts were offered to Linda Berch, special education teacher; Kerry Dittert, teacher associate; Susan Druessel, HS teacher; Sharon Fredericks, teacher associate; Brian Moretz, HS wrestling coach and MS AD; Mary Beth Scott, assistant HS volleyball coach; and Mark Johnson, Director of Buildings and Grounds. The transfer of Sheryl Oneal from HS baker to AE head cook was announced. The SILO Oversight Committee of Bart Banwart, CPA; Rod Collins or designee, Farm Bureau; and Bob Young, licensed financial and securities principal, was appointed. Accepted were the Learning Center Student, HS Parent/Student, HS Faculty, HS Student Activities, HS Coach/Director, MS Student/Parent, MS Staff, MS Student Activities Code of Conduct, and MS Coaches handbooks and the HS Parent/Coach Communication brochure. The substitute teacher pay rate of \$96/day will remain the same for the 2004-05 school year. The district will continue to participate in the Federal Remedial Reading program (Title I). The district's official organization is K-5-3-4. The district's depository banks are Wells



Continuation of regular board meeting held July 12, 2004

	Fargo Bank of Adel, People's Trust and Savings Bank of Adel, and the Iowa Schools Joint Investment Trust through the Iowa Association of School Boards. Shirley McAdon was appointed district secretary and district treasurer. The current mileage reimbursement rate will remain at 30 cents/mile. Pursuant to state law, the appointment of Darcy Simpson, Level I; Tim Hoffman, Level I alternate; and Jim McNeill, Level II, child abuse investigators was made. The present mentoring program and same salary distribution plan for the additional teacher compensation money will be continued for the 2004-05 school year.
Welcome of Visitors/ Open Forum	President Weems welcomed visitors and invited public comments during Open Forum. No comments were made.
28E Agreement	Even though neither city has yet responded to the 28E Agreement proposal, the question raised by the City of Adel of references to the City of DeSoto in the agreement was discussed. Board consensus favored deleting the references in the agreement.
Develop Advertising Policy	Discussion continued on a new advertising policy to sell advertisements on district equipment purchases. A procedure was formulated and will be drafted as administrative rules to accompany the current Board policy on advertising.
Legislative Issues	Superintendent and Board President reviewed IASB legislative issues submitted last year to be considered by IASB for 2004-05. Discussion ensued.
District Goals	District goals were considered in light of the goal-setting retreat in June. Superintendent will return a draft of the proposed goals for 2004-05 for approval at the August meeting.
Affirmative Action Plan	Business Manager presented the statistical analysis of the district's workforce and goals for 2004-06. It was moved by James, seconded by Steele, to approve the Affirmative Action Plan for 2004-06 as presented. Motion carried unanimously.
Review Activities Program	In light of Board absences, it was moved by James, seconded by Hopewell, to table the review of the Activities Program until the August meeting. Motion carried unanimously.  Pat Steele left the meeting at 7:05 p.m.
Administrative Reports	Superintendent announced approval of open enrollment requests for Kodi Jensen from WCV to ADM, Kylee Kaisand and Taylor Lindley from WCV to ADM, Abigail and Kelsey Merschman from WDM to ADM, Dylan Nicholas from Perry to ADM, and Austin Wolfe from VM to ADM, all for 2004-05.

Continuation of regular board meeting held July 12, 2004

Superintendent presented the 2003-04 attendance report and noted the high percent of overall attendance.

Superintendent invited Board members to suggest topics for future Board reports.

President discussed the building construction schedule and noted several issues.

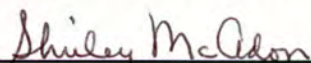
## Adjournment

It was moved by Hopewell, seconded by James, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 7:20 p.m.

Minutes approved as presented

  
Darrell Weems, President

Dated 8/9/04

  
Shirley McAdon, Secretary



## RESOLUTION NAMING DEPOSITORIES

RESOLVED, that the Adel-DeSoto-Minburn CSD of Adel in Dallas County, Iowa, approves the following list of financial institutions to be depositories of the Adel-DeSoto-Minburn CSD funds in conformance with all applicable provisions of Iowa Code. The Adel-DeSoto-Minburn CSD is hereby authorized to deposit the Adel-DeSoto-Minburn CSD funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Home Office	Maximum Balance in effect under prior resolution	Maximum Balance in effect under this resolution
<u>Wells Fargo Bank, Iowa N.A.</u>	<u>Des Moines</u>	<u>12,500,000</u>	<u>12,500,000</u>
<u>Peoples Trust &amp; Savings Bank</u>	<u>Adel</u>	<u>3,000,000</u>	<u>3,000,000</u>
<u>Iowa Schools Joint Investment Trust</u>	<u>Des Moines</u>	<u>8,500,000</u>	<u>8,500,000</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
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<u> </u>	<u> </u>	<u> </u>	<u> </u>

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Adel-Desoto-Minburn CSD adopted at a meeting of said public body, duly called and held on the 12 day of July, 2004, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

Dated this 12 day of July, 2004

Shirley McAdon

**Board Secretary**  
801 Nile Kinnick Drive South  
Adel, IA 50003  
515-993-4283



Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 10	GENERAL FUND	
68199	3E ELECTRICAL ENGINEERING	SUPP.	202.98
68078	ADEL PUBLIC LIBRARY	CONTRIBUTION	450.00
68273	ADEL TV & APPLIANCE	SUPP.	61.93
68079	ADM SCHOLARSHIP FOUNDATION	CONTRIBUTION	500.00
68200	ADT SECURITY	SERV.	79.13
68141	ADVENTURELAND PARK	FEES	1,609.50
68274	AEA 11	SUPP.	971.66
68081	AHLERS LAW FIRM	SERV.	8,100.79
68201	ANKENY COMM SCHOOL DISTRICT	TUITION	6,106.18
68277	ANNENR POWER	SUPP.	132.24
68278	APPLE COMPUTER	EQUIP.	1,328.00
68085	ARCHER TV	SERV.	44.99
68280	ARNOLD MOTOR SUPPLY	SUPP.	21.04
68281	AT&T	TEL.	414.84
68282	BALDON HARDWARE	SUPP.	651.49
68087	BARNES & NOBLE	SUPP.	71.85
68285	BEN FRANKLIN	SUPP.	22.67
68088	BEST BUDDIES	FEES	250.00
68089	BEST COMPUTER SUPPLIES	SUPP.	27.66
68148	BONNIES FLOWERS	SUPP.	158.00
68204	BORST, CYNTHIA	TEL.	99.77
68205	BORST, RICK	SUPP.	150.00
68207	CAPITAL SANITARY	SUPP.	4,821.71
68091	CDW-G	SUPP.	440.00
68208	CENTRAL STATES ROOFING	SERV.	471.04
68287	CITY OF ADEL	UTIL.	1,352.41
68209	CLASSROOM DIRECT	SUPP.	194.84
68093	CLEAN HARBORS	SERV.	5,589.90
68210	CREATIVE TEACHING PRESS, INC	SUPP.	25.67
68096	CRUCIAL TECHNOLOGY	SUPP.	180.47
68288	CULLIGAN	SERV.	79.65
68097	DALLAS COUNTY HUMANE SOCIETY	CONTRIBUTION	450.00
68211	DALLAS COUNTY NEWS	PUBL.	249.24
68212	DAN'S TOWING	SERV.	200.00
68152	DES MOINES CSD	TUITION	47,386.40
68214	DES MOINES IRON & SUPPLY CO	EQUIP.	2,400.00
68215	DES MOINES PUBLIC SCHOOLS	TUITION	8,647.24
68290	DES MOINES REGISTER	PUBL.	1,176.00
68216	DEWEY FORD	SUPP.	26.12
68217	DON'S TV	SUPP.	4.99
68099	EBSCO SUBSCRIPTION SERVICES	SUPP.	203.77
68100	EUCUMENTICAL EMERGENCY FUND	CONTRIBUTION	200.00
68153	EVERBIND/MARCO BOOK BINDERY	SUPP.	225.94
68154	FABRIC OUTLET	SUPP.	22.68
68102	FINE ART PHOTOGRAPHY & GALLERY	SUPP.	2,905.00
68155	FIRST SOUTHERN BAPTIST CHURCH	RENTAL	800.00
68157	FOLLETT LIBRARY RESOURCE	SUPP.	1,252.56



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
68296	FULLERS STANDARD	FUEL	1,573.47
68297	GALLOWAY, ROBIN	SERV.	1,000.00
68300	GOPHER SPORTS	SUPP.	398.21
68107	HANDWRITING WITHOUT TEARS	SUPP.	981.20
68220	HARLAND HARDWARE	SUPP.	42.03
68303	HEARTLAND CO-OP	FUEL	173.51
68161	HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	809.37
68304	HEFNER, CONNIE	FEES	100.00
68221	HEINEMANN LIBRARY	SUPP.	221.13
68222	HOBBY HAVEN	SUPP.	285.75
68305	HOFFMAN, TIMOTHY	TRAVEL	61.20
68164	IA DCI	FEES	91.00
68110	IAMLE	FEES	1,890.00
68308	IJUMP, INC	UTIL.	1,084.86
68309	INTERSTATE DETROIT DIESEL	SUPP.	3,064.16
68165	IOWA ASSO SCHOOL BOARDS	FEES	125.00
68111	IOWA COMMUNICATIONS NETWORK	TEL.	332.91
68166	IOWA EXPLOSIVE DISPOSAL LLC	DISPOSAL	1,250.00
68167	IOWA HS GIRLS ATHLETIC UNION	FEES	20.00
68112	IOWA HS MUSIC ASSOCIATION	FEES	15.00
68223	IOWA TELECOM	TEL.	314.30
68224	JMC	SUPP.	65.00
68225	JOHNSTONE SUPPLY	SUPP.	147.88
68171	KAHLER, DEBRA	TEL./TRAVEL	51.68
68227	LAKESHORE	SUPP.	217.02
68172	LASER QUIPT	SERV.	1,037.75
68314	LASER RESOURCES	SUPP.	48.00
68230	LAWN SERVICE BY RICK BORST	SERV.	1,010.00
68231	LEARNING POST, THE	SUPP.	60.60
68232	LONG'S ELECTRONICS INC	SUPP.	337.03
68117	LUNA, JOHNEENE	TRANSP.	152.87
68234	MCADON, SHIRLEY	TRAVEL	93.20
68236	MENARD, INC.	SUPP.	278.34
68173	MIDAMERICAN	UTIL.	9,454.51
68238	MIDWEST MAC PARTS	SUPP.	75.00
68239	MIDWEST WHEEL CO	SUPP.	75.28
68318	MINBURN TELEPHONE	TEL.	406.04
68240	MINOLTA CORP	SERV.	610.30
68241	NAPA AUTO PARTS	SUPP.	78.00
68242	NASSP	FEES	420.75
68319	NATIONAL GEOGRAPHIC PUBLISHING	SUPP.	1,452.31
68123	NEXTEL PARTNERS	TEL.	57.79
68243	NJL ASSOCIATES	SUPP.	44.50
68244	NOGG	EQUIP.	2,162.00
68245	NORTHWEST TRAILER SALES & SERV	SUPP.	20.75
68246	OFFICE DEPOT	SUPP.	404.51
68320	PANORAMA CSD	TUITION	2,278.50



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
68178	PERRY CSD	TUITION	1,594.95
68249	PIONEER PUBLISHING COMPANY	SUPP.	51.22
68126	PIONEER VALLEY EDUCATIONAL PRESS INC	SUPP.	225.15
68251	PLUMB SUPPLY COMPANY	SUPP.	682.64
68179	POSTMASTER	POSTAGE	66.00
68180	POSTMASTER	POSTAGE	1,090.00
68252	PUCKETT TOOLS	SUPP.	218.03
68253	QWEST	TEL.	847.36
68254	QWEST INTERPRISE	TEL.	278.29
68255	RC WELDING	SERV.	100.03
68127	RELAY FOR LIFE	CONTRIBUTION	200.00
68256	RICHARD C OWEN PUBLISHERS INC	SUPP.	307.98
68128	RIEMAN MUSIC	SUPP.	115.20
68257	RIVERSIDE PUBLISHING CO	SUPP.	303.67
68129	ROBERT & CHRISTI TISL	TRANSP.	305.74
68323	ROSEN CLASSROOM BOOKS & MATERIALS	SUPP.	1,265.27
68327	SCHOLASTIC, INC.	SUPP.	32.02
68328	SCHOOL ADMINISTRATORS OF IOWA	FEES	473.00
68187	SCHOOL SPECIALTY	SUPP.	68.90
68334	SEABURY & SMITH	INSURANCE	66,872.71
68135	SHUGAR'S SUPERVALU	SUPP.	141.98
68189	SLEEPY HOLLOW PARK	FEES	962.50
68190	SOFTWARE PLUS	SUPP.	2,016.58
68138	TARGET STORES	SUPP.	19.56
68191	TAYLOR, MAUREEN	SUPP.	252.40
68265	TEACHERS DISCOVERY	SUPP.	98.25
68192	TEACHER'S VIDEO COMPANY	SUPP.	307.90
68266	THOMAS BUS SALES	SUPP.	886.24
68267	THOMSON LEARNING	SUPP.	140.83
68268	TRI STATE COMPANIES	SUPP.	33.28
68194	U S CELLULAR	TEL.	42.04
68195	VAN METER CSD	TUITION	10,913.45
68196	WAUKEE CSD	TUITION	8,322.58
68331	WOLF, KIMBERLY	FEES	95.00
68332	WOLIN & ASSOCIATES	SERV.	3,757.56
68333	ZEP MANUFACTURING CO	SUPP.	156.70
68140	ZOOBOOKS	SUPP.	20.95
Fund Total:			238,899.02



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 31	CAPTIAL PROJECTS FUND	
68272	ADEL TREE COMPANY	SERV.	2,205.00
Fund Total:			2,205.00

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 33	CAPITAL PROJECTS FUND	
68275	AHLERS LAW FIRM	SERV.	1,089.10
68282	BALDON HARDWARE	SUPP.	416.54
68292	DOORS INC	SUPP.	11,374.00
68299	GLASCOCK FLOORS INC	SERV.	5,166.00
68233	MARKS NURSERY	SERV.	275.00
68130	ROLLES, TERRY	SUPP.	2,210.46
68263	SOUTH DALLAS COUNTY LANDFILL	FEES	104.00
68136	STEELE, MICHAEL	SERV.	650.00
68269	WALLACE CONSTRUCTION CO	SERV.	320.00
Fund Total:			21,605.10

A.G.  
TJH  
Oscar



07/07/2004 09:11 AM

Posted; Check Date 5 Records Selected

User ID: CKP

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 21	STUDENT ACTIVITY FUND	
68143	ANTHEM SPORTS LLC	SUPP.	110.18
68279	APPLEGATE, JAKE	OFFICIAL	375.00
68146	BAETHHE, MARK	OFFICIAL	75.00
68282	BALDON HARDWARE	SUPP.	15.47
68286	BOGGIO, MARK A	OFFICIAL	235.00
68206	BRENNER, RONALD	SUPP.	95.40
68149	CALLSEN, GEORGE	OFFICIAL	90.00
68092	CHAMPION DANCE	FEES	780.00
68211	DALLAS COUNTY NEWS	PUBL.	84.00
68150	DAVIS, RICHARD	OFFICIAL	75.00
68151	DEBERG, HUGH	TRAVEL	316.96
68289	DECKER	SUPP.	516.00
68218	EATON ENTERPRISES, INC	SUPP.	697.50
68156	FLORA, JAY	OFFICIAL	75.00
68294	FOWLER, CHUCK	OFFICIAL	235.00
68296	FULLERS STANDARD	FUEL	45.79
68219	GEORGE, DOUGLAS L	OFFICIAL	80.00
68105	GILLILAND, RONALD R	OFFICIAL	45.00
68301	GRAPHIC EDGE, THE	SUPP.	1,680.92
68159	HAZELTON, BRANDON	OFFICIAL	65.00
68160	HAZELTON, BRIAN	OFFICIAL	65.00
68163	HOVEY, SANDRA	REFUND	35.00
68168	JOHNSON, NEILS	OFFICIAL	75.00
68311	JOSEPH, CURT	OFFICIAL	90.00
68312	JOSEPH, MIKE	OFFICIAL	90.00
68226	KAIN, KEY	OFFICIAL	150.00
68228	LANSING, DAVE	OFFICIAL	50.00
68116	LORBER, BRIAN	OFFICIAL	45.00
68235	MCHONE, RON	OFFICIAL	50.00
68118	MIDWEST TROPHY WORLD	SUPP.	129.29
68175	MISOA	FEES	160.00
68121	NELSON, JOE	OFFICIAL	75.00
68122	NEVADA HIGH SCHOOL	FEES	60.00
68247	PAULSEN, GARY	OFFICIAL	70.00
68248	PAULY, MIKE	OFFICIAL	70.00
68124	PEPSI COLA BOTTLERS	SUPP.	1,312.50
68125	PHOTO CREATIONS	SUPP.	1,388.10
68181	POWER SYSTEMS	SUPP.	300.68
68322	QUINN TRUCKING	SUPP.	74.94
68182	RAMSEY, MIKE	OFFICIAL	50.00
68184	RODGERS & HAMMERSTEIN THEATRE LIBRARY	FEES	2,265.00
68324	RUEPKE, KRIS	OFFICIAL	325.00
68325	RUSSELL, BOB	OFFICIAL	145.00
68326	RUSSELL, JUSTIN	OFFICIAL	145.00
68186	SAM'S CLUB	SUPP.	535.83
68329	SHUGAR'S SUPERVALU	SUPP.	336.50
68264	STILES, ROB	OFFICIAL	225.00



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
68138	TARGET STORES	SUPP.	24.99
68193	TROPHIES PLUS	SUPP.	56.59
68330	UPTOWN SPORTING GOODS	SUPP.	831.85
68197	WILKERSON, LYNN	REFUND	35.00
68198	WILKINS, CHRIS	OFFICIAL	45.00
68271	WURZER, RICH	OFFICIAL	80.00
Fund Total:			15,083.49

TJH P.J. Gw

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 51	SCHOOL NUTRITION FUND	
68276	ANDERSON ERICKSON	SUPP.	185.02
68283	BARRY, JOE	REFUND	2.55
68284	BELL, JENNIFER	REFUND	11.00
68094	CONTINUING EDUCATION & COMMUNICATIONS	FEES	250.00
68095	CRAMP, MARY	REFUND	25.80
68293	FOSTER, SHIRLEY	REFUND	3.80
68295	FOX, CHRISTINE	REFUND	7.45
68298	GARRISON, MARLA	REFUND	5.35
68302	HARRISON, MARY	REFUND	2.80
68306	HYDRO KLEAN	SERV.	364.90
68310	JOHNSON, MICHAEL	REFUND	2.70
68315	LUNCHBYTE SYSTEMS	SUPP.	250.00
68119	MILLER, DIXIE	REFUND	4.50
68120	MONTZ, NEIL	REFUND	26.80
68253	QWEST	TEL.	29.30
68132	SCHAPPAUGH, DOUG	REFUND	3.15
68334	SEABURY & SMITH	INSURANCE	2,889.17
68261	SEVERIDT, ELIZABETH	TRAVEL	105.60
68139	WETRICH, PATRICIA	REFUND	3.70
68332	WOLIN & ASSOCIATES	SERV.	1,442.10
Fund Total:			5,615.69

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 52	DAY CARE FUND	
68098	DISCOUNT SCHOOL SUPPLY	SUPP.	247.97
68334	SEABURY & SMITH	INSURANCE	0.94
Fund Total:			248.91

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 76	AGENCY FUND	
68291	DEVOS, STEPHANIE	TRAVEL	25.00
Fund Total:			25.00

TJH  
PG  
Gaw



Adel-DeSoto-Minburn Community School District  
JULY 2004  
Payroll Report

**BOYS BASKETBALL CAMP**

H. DEBERG	\$250.00	500.00 <small>SKM</small>
K. WINTER	\$500.00	250.00 <small>SKM</small>

**TOTAL**

**\$750.00**

Computer Maintenance  
S. Schroeder

300.00 SKM

**CURRICULUM COMMITTEE**

C. BALDON	\$75.00
C. BARNETT	\$90.00
T. BELLINGHAUSEN	\$460.00
D. BONE	\$60.00
L. BOSTON	\$85.00
L. BRENNER	\$90.00
S. BUNKERS	\$85.00
L. BURK	\$85.00
C. CARLSON	\$85.00
J. COLWELL	\$155.00
K. COURTNEY	\$85.00
K. CUNNINGHAM	\$215.00
J. EVEN	\$85.00
A. GEADELMANN	\$85.00
R. GERJETS	\$140.00
J. HARRISON	\$210.00
S. HEILAND	\$90.00
A. HEITZ	\$140.00
B. HOWES	\$130.00
M. HUGHES	\$90.00
B. KROMMINGA	\$85.00
N. LEISTIKOW	\$240.00
E. LIPPINCOTT	\$85.00
D. LUNABURG	\$165.00
S. MAUERMANN	\$85.00
LISA MEYER	\$85.00
LUANNE MEYER	\$90.00
M. MILLER	\$140.00
L. MILLSAP	\$140.00
J. NELSON	\$65.00
A. PARKER	\$85.00
S. PASKER	\$140.00
C. PARTON	\$85.00
K. PETTIT	\$85.00
A. POTTEBAUM	\$85.00
H. PURTELL	\$85.00
M. RAMTHUN	\$140.00
L. SCHROCK	\$90.00
S. SCHROEDER	\$85.00

A. STARMAN	\$140.00
S. STEINLAGE	\$140.00
L. STINE-SMITH	\$40.00
O. STUMP	\$85.00
K. THOMPSON	\$260.00
T. TIFFANY	\$85.00
C. TILLEY	\$85.00
D. WEEMS	\$390.00
S. WILLIAMS	\$170.00
K. WOLF	\$90.00
D. ZWIEFEL	\$110.00

<b>TOTAL</b>	<b>\$6,195.00</b>
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**MUSIC JUDGE**

S. MULLARKEY	\$50.00
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<b>TOTAL</b>	<b>\$50.00</b>
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**STAFF DEVELOPMENT - ILT WORKSHOP**

L. ANDERSON	\$150.00
D. BRAYMAN	\$150.00
C. GOODALE	\$150.00
A. HEITZ	<del>\$150.00</del> 205.00 SKM
K. THOMPSON	\$150.00
J. NELSON	\$120.00
B. SHIELDS	\$150.00
S. WILLIAMS	\$150.00

<b>TOTAL</b>	<b><del>\$1,170.00</del> 1,225.00</b>
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**TUTORING**

C. Sloss	388.00 SKM
S. HERRICK	\$344.00
K. WOLF	\$288.00

<b>TOTAL</b>	<b><del>\$632.00</del> 1,020.00</b>
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Summer Maintenance  
J. Stanley

1,350.65 SKM

**GRAND TOTAL**

**\$8,797.00**

Intermural Football  
J. Jetmund  
K. Cunningham

239.00 SKM  
239.00 SKM  
478.00

Grand Total

11,368.65

TJH  
pg  
DLW



*Our mission is to enable all student to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.*

## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at noon on the 25th day of June, 2004, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
HIGH SCHOOL MEDIA CENTER

June 25, 2004  
Noon

### OPENING:

Noon	Call to order
	Roll call
	Emergency additions and adoption of agenda

### ACTION ITEMS:

12:05	District goal setting workshop
5:00	Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Directors

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

GOAL-SETTING WORKSHOP

June 25, 2004  
ADM High School Media Center

WORKING AGENDA

LUNCH PROVIDED

- |       |   |
|-------|---|
| Noon  | Call to order<br>Roll call<br>Emergency additions and adoption of agenda  |
| 12:05 | Introduction to process   |
| 12:15 | Student achievement documents and NCLB  |
| 1:00  | Building reports - student achievement, building goals, and staff development   |
|       | 1:00 High School  |
|       | 1:30 Middle School  |
|       | 2:00 Break  |
|       | 2:15 Intermediate   |
|       | 2:45 Elementary   |
| 3:15  | District Goals<br>review current goals<br>year-round schools<br>develop 6-7 and 8-9 middle school<br>construction project |
| 4:00  | Administrative restructuring  |
| 4:30  | Student activities program  |
| 5:00  | Adjournment   |



**MINUTES OF BOARD OF DIRECTORS**

<u>Special</u>	<u>ADM High School</u>	<u>Noon</u>	<u>June 25, 2004</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Friday</u>

**MEMBERS**PRESENT

Darrell Weems  
Dick Bruce  
Paula James  
Pat Steele

Tim Hoffman  
 Superintendent of Schools  
Shirley McAdon  
 Secretary-Board of Education

ABSENT

Tom Hopewell

Call to Order  
 Roll Call

The meeting was called to order. Roll call was taken. Present were Dick Bruce, Paula James, Pat Steele, and President Darrell Weems. Tom Hopewell was absent. Visitors were present.

Agenda

The agenda was approved as presented.

District Goal-setting  
 Workshop

Administrative restructuring was discussed. Director of School Improvement reviewed the district assessments and goals in light of the requirements of the No Child Left Behind law, including staff development to help teachers improve student achievement. Reading Strategist reviewed reading assessment results, the reading recovery program, the Title I program, and special education enrollments. Building principals reviewed student achievement goals and results; building goals were discussed.

Board Member Dick Bruce left about 4:30 p.m.

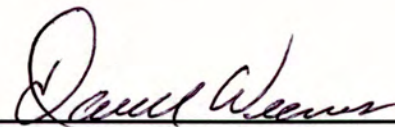
Long-range plans are developed to meet major educational needs. Short-range plans are established, implemented, and evaluated to attain the desired levels of student achievement. District goals will be discussed further at the July School Board meeting.

Adjournment

It was moved and seconded to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 5:15 p.m.

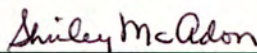
Continuation of special board meeting held June 25, 2004

Minutes approved as presented



Darrell Weems, President

Dated 07/12/04



Shirley McAdon, Secretary



## ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

### DISTRICT GOALS ESTABLISHED AUGUST 2003

#### Short-Range Goals

1. Emphasize our priority for the basic skills in PreK-5 literacy and math, and 6-12 literacy, math, and science.
2. Develop and implement strategies, consistent with a results-based education system, that promote high performance for all students, and offer applied learning opportunities.
- ~~3. Conduct a review of the vocational education program.~~ Complete
4. Conduct a review of the physical education program.
5. Study the Character Counts program.
6. Review school board policy manual.

#### Long-Range Goals

1. Require all students to master a challenging curriculum to ensure that they will be academically prepared for success in adult life, responsible citizenship, future learning, and productive employment.
2. Recruit and retain the best employees possible and provide quality staff development that is research and data driven, results oriented, and collaborative.
3. Promote Adel-DeSoto-Minburn as a leader in school improvement.
4. Ensure the financial stability of the district.
5. Continue the long-range facility maintenance and improvement plan.
6. Promote and complete building project and develop long-range construction modify plan.

### STUDENT LEARNER OUTCOMES

Adel-DeSoto-Minburn students will acquire the KNOWLEDGE BASE needed to use effectively the following strategies and skills necessary for success in adult life.

Adel-DeSoto-Minburn students will be EFFECTIVE COMMUNICATORS who:

1. Organize and communicate ideas and information clearly and correctly.
2. Interpret and respond to auditory, written and visual communications.
3. Demonstrate appropriate use of resources and technology.
4. Make quality presentations.

Adel-DeSoto-Minburn students will be COMPLEX THINKERS who:

1. Consider factors as objectively and completely as possible.
2. Apply knowledge, concepts and processes effectively and thoroughly.
3. Define a problem, generate options and develop a plan of action.
4. Use higher order thinking skills.
5. Produce quality products of complex thinking.

Adel-DeSoto-Minburn students will be COLLABORATIVE WORKERS who:

1. Share their own opinions.
2. Work to understand others' opinions.
3. Respect others' right to their opinions.
4. Help to build a working relationship within the group.
5. Contribute to the completion of the group process and/or outcomes.
6. Evaluate the effectiveness of the group process.

Adel-DeSoto-Minburn students will be SELF-DIRECTED LEARNERS who:

1. Schedule and use time wisely.
2. Gather information and use resources on their own.
3. Demonstrate initiative and perseverance in their learning.
4. Self assess for quality.

Adel-DeSoto-Minburn students will be RESPONSIBLE CITIZENS who:

1. Accept responsibility for their actions.
2. Display a knowledge of the workings of democracy.
3. Recognize the need to obey rules and laws.
4. Recognize the connections between current events and history.
5. Demonstrate a willingness to help others.
6. Recognize how personal decisions affect their lives and society.
7. Recognize and respect the value and equality of individuals.



*Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.*

## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 6:00 o'clock p.m. on the 14th day of June, 2004, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

### BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

June 14, 2004  
6:00 P.M.

#### OPENING:

6:00 P.M.    Call to order  
                 Roll call  
                 Emergency additions and adoption of agenda  
                 Consent agenda  
                     Approval of minutes  
                     Approval of bills and claims  
                     Secretary/treasurer financial reports  
                     Personnel contracts  
                     District handbooks  
                     Job descriptions  
                 Welcome of visitors and open forum

#### ACTION ITEMS:

                 Items removed from consent agenda  
6:15     Work experience program report  
6:25     ADM Learning Center report  
6:35     Grades 6-7 and 8-9 middle school program update  
6:45     28E sharing agreement  
7:05     Review advertising policy  
7:15     Spring sports report  
7:20     2004-05 contracts; classified and administrative  
7:30     Planning session for district goal workshop  
8:00     Administrative reports  
8:30     Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Directors



**MINUTES OF BOARD OF DIRECTORS**

<u>Regular</u>	<u>ADM High School</u>	<u>6:00 p.m.</u>	<u>June</u>	<u>14,</u>	<u>2004</u>
Kind of Meeting	Meeting Place	Time	Month	Day	Year
		Day of Week	<u>Monday</u>		

**MEMBERS**PRESENT

Darrell Weems  
Dick Bruce  
Tom Hopewell  
Paula James  
Pat Steele

ABSENT

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Tim Hoffman  
 Superintendent of Schools  
Shirley McAdon  
 Secretary-Board of Education

Call to Order Roll Call	The meeting was called to order. Roll call was taken. Present were Tom Hopewell, Paula James, Pat Steele, and President Darrell Weems. Dick Bruce arrived at 6:10 p.m. Visitors were present.
Agenda	It was moved by James, seconded by Steele, to adopt the agenda as presented. Motion carried unanimously.
Consent Agenda	It was moved by James, seconded by Steele, to approve the items under the consent agenda as presented with the exception of the resignation and new contract for HS wrestling tied to a modification of the MS AD position, which will be considered at a future meeting. Motion carried unanimously. Resignations were accepted from Jennifer Bell, MS vocal and 5th grade instrumental teacher; Jerry Bond, MS wrestling coach; Sylvia Cohenour, teacher associate; Dave Gruver, Director of Buildings and Grounds; Kimberly Nordquist, library associate; Jennifer Scott, teacher associate; and Amanda Taborga, teacher associate. Pending successful background checks, new contracts were offered to Allison Bauerle, elementary teacher; Darrell Bauman, MS football coach; John Begley, MS volleyball coach; Cindy Borst, library associate; Erin Boston, day care associate; Gina Brannen, special education teacher; Stephanie Cousins, assistant HS cheerleading coach; Shannon Cummins, night custodian; Jeff Duffy, bus driver; Deb Kolk, teacher associate; Tim Pettit, assistant HS football coach; Marnie Rouse, library associate; Steven Russell, night custodian; Joe Santi, assistant HS volleyball coach; Robert Terrones, MS baseball coach; Anita Vasto, HS teacher; and Candy Wilson, teacher associate. The transfer of Kimberly Leach from elementary teacher at DeSoto Intermediate to elementary teacher at Minburn



## Continuation of regular board meeting held June 14, 2004

	Elementary was announced. The following district handbooks were accepted: Minburn Staff, Bus Driver, Elementary Student, Adel Elementary Staff, and DeSoto Intermediate Staff. Modifications to job descriptions for Director of Buildings and Grounds and for Director of School Improvement were accepted.
Welcome of Visitors/ Open Forum	Business Manager presented a certificate to Sherryl McAvoy, District Coordinator of Volunteers, upon her retirement expressing the Board's appreciation for ten years of service.
Work Experience Program Report	Work Experience Program Coordinator Teresa Bellinghausen presented a review of the first year and answered questions. Discussion ensued.
ADM Learning Center Report	ADM Learning Center Program Coordinator Teresa Bellinghausen presented a review of the first year and answered questions. Discussion ensued.
Grades 6-7 and 8-9 Middle School Program Update	Director of School Improvement Maureen Taylor and the administrative team presented an update of the work and planning this year and answered questions. Discussion ensued.
28E Sharing Agreement	The Board reviewed an agreement prepared by Attorney Beth Grob that would govern the possibility of using some sales tax receipts for two joint projects: Minburn law enforcement and relocation of softball fields in Adel to benefit children in Adel, DeSoto, and Minburn. The agreement needs to meet all legal requirements and satisfy the intent of the Board. Discussion ensued. It was moved by Bruce, seconded by Steele, to approve the 28E agreement as presented with the payment of actual costs not to exceed \$10,000 for Minburn law enforcement and 50% of the cost of building four softball diamonds at Kinnick-Feller Park not to exceed \$60,000. Motion carried unanimously. One-half of engineering costs already incurred will be included as part of the overall cost of \$60,000 for softball diamonds. By Board consensus, Superintendent was authorized to pay one half of all past and future engineering and survey costs to set up the softball four-plex. The Board extended its thanks to Brad Rasmussen for his work on relocating the softball diamonds.
Review Advertising Policy	With the construction of the new building, Superintendent anticipates requests to purchase equipment and, in return, place advertising on that equipment. Superintendent presented a procedure to deal with requests as a starting point to begin discussion. Discussion ensued. Further discussion will continue at future meetings.
Spring Sports Report	HS AD summarized the season's highlights of a very successful spring sports season. Discussion ensued.



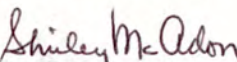
Continuation of regular board meeting held June 14, 2004

2004-05 Contracts: Classified and Administrative	<p>The Board's negotiating committee presented their recommendations for administrative contracts and increases for the life insurance for classified employees. It was moved by Steele, seconded by Bruce, to approve administrative contracts with a total package increase of 4.15% and an increase of the life insurance benefit from \$25,000 to \$40,000 for classified employees. It was moved by Hopewell, seconded by James, to amend the motion to delete the approval of the increased life insurance benefit for classified employees from the motion. Motion carried unanimously. It was then moved by Hopewell, seconded by James, to approve the increased life insurance benefit for classified employees as presented. Motion carried unanimously. The original motion to approve administrative contracts with a total package of 4.15% increase was then carried 3-2 (Hopewell-no, James-no).</p>
Planning Session for District Goals Workshop	<p>Superintendent presented a listing of district goals. Discussion ensued regarding possible modifications, deletions, and additions in preparation for the goal-setting session on Friday, June 25, from noon to 5:00 p.m at the HS Library.</p>
Administrative Reports	<p>Superintendent reviewed the pre-construction bids. The McAninch Corporation was the successful bidder at \$806,600. To reduce costs, the district will remove most above-ground obstructions no later than June 18.</p> <p>Superintendent reviewed the action plan for implementing the smoking policy to reduce smoking in public areas. Announcements and signs will help patrons refrain from smoking in places where people congregate.</p> <p>Superintendent reviewed the latest communication regarding the pending bus accident lawsuit.</p> <p>Superintendent and Business Manager reviewed current practices meant to prevent negligent hiring.</p> <p>Superintendent reviewed IASB legislative resolutions submitted last year. New resolutions will be considered to be submitted to IASB in August.</p> <p>Superintendent drew the Board's attention to a complimentary letter from Nancy Schroeder, a veteran teacher that is leaving the district this year.</p> <p>Superintendent announced the hiring of a special education teacher for an elementary student with a behavior disability. The Board will pursue more information regarding the requirements of the special education law.</p>

Continuation of regular board meeting held June 14, 2004

## Adjournment

It was moved by Steele, seconded by Hopewell, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 8:25 p.m.

Minutes approved as presentedDarrell Weems, PresidentDated 07/12/04Shirley McAdon, Secretary



Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 10	GENERAL FUND	
67802	3E ELECTRICAL ENGINEERING	SUPP.	1,055.30
67815	ACCESS SYSTEMS	POSTAGE	20.39
67816	ADAMS DOOR COMPANY	SERV.	134.00
67817	ADEL ROTARY CLUB	FEES	130.00
67818	ADEL TV & APPLIANCE	SUPP.	19.95
67819	ADT SECURITY	SERV.	158.26
67753	ADVANCED PLACEMENT PROGRAM	SUPP.	1,003.00
67822	AEA 11	SUPP.	4,974.68
67824	AMATEUR ELECTRONIC SUPPLY	SUPP.	16.95
67828	ANDERSON, LORRAINE	SUPP.	480.99
67829	ANITA PRINTING SERVICES INC	SERV.	249.50
67830	ANNEAR POWER	SUPP.	11.55
67831	APPLE COMPUTER	EQUIP.	3,861.95
67834	ARNOLD MOTOR SUPPLY	SUPP.	88.64
67835	AT&T	TEL.	522.67
67836	AT&T WIRELESS	TEL.	310.92
67837	B & R ERECTORS	SUPP.	790.00
67839	BAKER & TAYLOR	SUPP.	27.29
67840	BALDON HARDWARE	SUPP.	254.87
67842	BELIN LAMSON	SERV.	2,233.37
67843	BELLINGHAUSEN, TERESA	TRAVEL	43.50
67844	BEN FRANKLIN	SUPP.	121.66
67845	BEST COMPUTER SUPPLIES	SUPP.	154.68
67846	BLANCHARD, TERRY	TRAVEL	82.20
67847	BLANK PARK ZOO	FEES	480.00
67849	BOHLEN, DIANE	SUPP.	45.00
67803	BOLLUYT, LINDA	TRAVEL	100.20
67852	BONE, DEBRA	SUPP.	83.57
67855	BOTTS, PETE	SERV.	65.00
67856	BREADEAUX PIZZA	SUPP.	171.19
67858	BRINDLE, SHARON	SUPP.	143.33
67859	BRODART CO.	SUPP.	7.02
67860	BROWN & SAENGER	SUPP.	40.53
67861	BURTON E TRACY & CO PC	FEES	1,900.00
67862	BUTCH'S SERVICE	SERV.	60.00
67863	CAMBRIDGE EDUCATIONAL	SUPP.	388.64
67864	CAPITAL SANITARY	SUPP.	1,002.95
67865	CAPSTONE PRESS	SUPP.	822.64
67867	CAROLINA BIOLOGICAL SUPPLY	SUPP.	237.03
67868	CDW-G	SUPP.	216.97
67869	CENTRAL IOWA GLASS	SUPP.	177.50
67871	CHILDSERVE CENTER	FEES	90.00
67872	CITY OF ADEL	UTIL.	2,591.19
67873	CITY OF DESOTO	UTIL.	566.00
67874	CITY OF MINBURN	UTIL.	456.51
67875	CLASSIC AUDIO VIDEO	SUPP.	185.88
67876	CLASSROOM DIRECT	SUPP.	1,794.60



Check #	Vendor Name	Vendor Description	Amount
67877	COMMUNICATIONS ENGINEERING	SERV.	460.71
67878	COMPUSA, INC.	SUPP.	109.99
67879	CONTINENTAL CLAY CO	SUPP.	948.15
67880	COOPER, MICHAEL	TRAVEL/FEES	462.93
67881	COURAGE TO CHANGE	SUPP.	112.70
67882	CREST ELECTRONICS INC	SUPP.	31.02
67883	CULLIGAN	SERV.	90.88
67884	D & H DISTRIBUTING COMPANY	SUPP.	137.40
67885	DALLAS CO PUBLIC HEALTH	SERV.	145.00
67886	DALLAS COUNTY NEWS	PUBL.	1,099.79
67887	DAN'S TOWING	SERV.	70.00
67890	DEPARTMENT OF EDUCATION	FEES	330.00
67891	DES MOINES REGISTER	PUBL.	478.95
67893	DEVOS, STEPHANIE	TRAVEL	64.80
67894	DEWEY FORD	SUPP.	769.66
67895	DIAM PEST CONTROL	SERV.	165.00
67896	DICK BLICK	SUPP.	281.86
67897	DMACC	TUITION	2,255.25
67898	DMACC	FEES	62.00
67899	DUPEY EQUIPMENT CO	SUPP.	54.90
67905	EBY, CYNTHIA	TRAVEL	298.80
67907	EDUCATIONAL RESOURCES	SUPP.	104.60
67908	FARM & HOME PUBLISHERS	SUPP.	180.00
67909	FARNER BOCKEN	SUPP.	165.92
67910	FARROW, JAY	MOWING	5,100.00
67912	FISHER SCIENTIFIC	SUPP.	285.50
67913	FLATER, CAROL	TRAVEL	21.36
67915	FOLLETT LIBRARY RESOURCE	SUPP.	3,569.35
67916	FREY SCIENTIFIC CO	SUPP.	409.07
67917	FULLERS STANDARD	FUEL	4,143.38
67918	GALE GROUP, THE	SUPP.	113.21
67919	GEADELMANN, ANN	TRAVEL	100.80
67921	GODFATHER'S PIZZA	SUPP.	84.00
67923	GORDON, BARBARA	TRAVEL	36.00
67924	GRAPHIC EDGE, THE	SUPP.	282.38
67926	HARLAND HARDWARE	SUPP.	7.77
67927	HARVEY FLORAL CO.	SUPP.	116.59
67930	HEARTLAND CO-OP	FUEL	594.67
67931	HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	392.25
67932	HEITZ, ANN	TRAVEL	32.40
67933	HELP ME STREET	SUPP.	210.00
67934	HENRY DORLEY ZOO	FEES	2,212.50
67935	HERFF JONES	SUPP.	495.80
67936	HERFF JONES	SUPP.	38.45
67937	HIGHSMITH CO	SUPP.	585.60
67938	HOLCOMBS EDUCATION	SUPP.	462.00
67789	HOME FRONT TOURING COMPANY	FEES	212.50



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
67940	HORSESHOE LANES	FEES	1,496.25
67805	IA DCI	FEES	91.00
67942	IJUMP, INC	UTIL.	3,544.22
67943	IKON OFFICE SOLUTIONS	SERV.	390.00
67944	INTERNATIONAL READING ASSN.	FEES	61.00
67945	INTERSTATE ALL BATTERY	SUPP.	111.14
67946	IOWA ASSO SCHOOL BOARDS	FEES	3,738.00
67947	IOWA COMMUNICATIONS NETWORK	TEL.	321.00
67758	IOWA HS MUSIC ASSOCIATION	FEES	383.00
67948	IOWA HS SPEECH ASSOC	FEES	63.00
67949	IOWA JEWELERS SUPPLY	SUPP.	15.29
67950	IOWA STATE CENTER	FEES	1,062.60
67744	IOWA STATE UNIVERSITY	FEES	30.00
67775	IOWA TELECOM	TEL.	186.73
67759	IOWA TELECOM	TEL.	407.98
67951	IOWA TESTING PROGRAMS	SERV.	2,487.41
67952	J W PEPPER	SUPP.	888.93
67953	JAMECO ELECTRONIC	SUPP.	89.96
67760	JIM'S SUPERVALU	SUPP.	166.83
67956	JMC	SUPP.	45.00
67958	JOHNSTONE SUPPLY	SUPP.	146.46
67960	KAHLER, DEBRA	TEL./TRAVEL	78.50
67961	KEARNEY, KARLA	SUPP.	49.73
67962	KELLY TIRE & EXHAUST	SUPP.	190.00
67963	KELVIN ELECTRONICS	SUPP.	641.36
67964	KEVIN'S PIANO SERVICE	SERV.	95.00
67965	KINDY'S	SUPP.	84.15
67776	KNAPP, ANTHONY M	REFUND	75.00
67967	KRUIDENIER, DYANN	TRAVEL	83.40
67968	LASER QUIPT	SERV.	998.75
67969	LASER RESOURCES	SUPP.	77.00
67970	LAWN SERVICE BY RICK BORST	SERV.	1,315.00
67971	LEADER BEARING SUPPLY COMPANY	SUPP.	47.80
67972	LEARNING POST, THE	SUPP.	142.66
67973	LEARNING ZONEXPERSS	SUPP.	554.01
67974	LEE BOOKSELLERS	SUPP.	105.00
67976	LINDA'S TROPHIES	SUPP.	66.00
67977	LINWELD	SUPP.	50.11
67978	MACWORLD	SUPP.	24.97
67792	MARSH ADVANTAGE AMERICA	INSURANCE	61,231.75
67980	MCADON, SHIRLEY	TRAVEL	72.00
67981	MCCOY, CHRISTY	TRAVEL	69.30
67982	MCGRAW - HILL	SUPP.	85.30
67984	MEN & MICE	SUPP.	50.00
67985	MENARD, INC.	SUPP.	107.38
67809	METRO WASTE AUTHORITY	SERV.	850.00
67987	MIDAMERICAN	UTIL.	11,514.00
67988	MILLER, MICHAEL	TRAVEL	33.60



Check #	Vendor Name	Vendor Description	Amount
67990	MINBURN TELEPHONE	TEL.	650.94
67991	MINOLTA CORP	SERV.	537.85
67992	MODERN SCHOOL SUPP.	SUPP.	163.60
67995	MTC SYSTEMS	SERV.	270.00
67996	MUNICIPAL SUPPLY INC	SUPP.	875.40
67997	NAPA AUTO PARTS	SUPP.	11.62
67998	NASCO	SUPP.	101.53
67763	NEXTEL PARTNERS	TEL.	185.47
68001	NJL ASSOCIATES	SUPP.	483.00
68002	NORTHEASTERN MUSIC PUBLICATIONS	SUPP.	50.45
68006	OFFICE DEPOT	SUPP.	1,778.19
68007	OFFICE OF AUDITOR OF STATE	FEES	625.00
68009	ORBIS SOFTWARE INC	SUPP.	10.00
68010	ORIENTAL TRADING	SUPP.	31.75
68011	PC MALLGOV	SUPP.	344.75
68012	PCI EDUCATIONAL PUBLISHING	SUPP.	1,321.52
68015	PEPSI COLA BOTTLERS	SUPP.	310.30
68018	PETTIT, KARYN	SUPP.	78.37
68020	PITSCO	SUPP.	195.12
68021	PLATO LEARING INC	SUPP.	150.00
68022	PLAZA CLEANERS	SERV.	438.00
67795	POSTMASTER	POSTAGE	241.69
68023	PRESIDENT'S EDUCATION	SUPP.	33.00
68024	PUBLISHERS QUALITY LIBRARY	SUPP.	167.97
67778	QWEST COMMUNICATIONS	TEL.	854.24
67796	QWEST INTERPRISE	TEL.	278.29
68027	RENAISSANCE LEARNING INC	SUPP.	193.50
68029	RIEMAN MUSIC	SUPP.	607.54
68030	ROUNDS, LOU ANN	SUPP.	10.45
68033	SAX ARTS & CRAFTS	SUPP.	1,747.89
67750	SAYLOR, JAMES A	JUDGES	75.00
68035	SCHILDBERG CONSTRUCTION	SUPP.	245.62
68036	SCHOOL CO, THE	SUPP.	272.23
68037	SCHOOL SPECIALTY	SUPP.	866.60
68038	SCHROEDER, NANCY	TRAVEL	19.80
68041	SCIBA	FEES	46.50
68042	SCOTT ELECTRIC	SUPP.	110.83
68043	SHOTTEKIRK CHEVROLET-PONTIAC	SERV.	78.00
68045	SHUGAR'S SUPERVALU	SUPP.	247.96
68048	SOFTWARE PLUS	SUPP.	71.56
68049	SOFTWARE UNLIMITED, INC	FEES	2,195.00
67767	SONY FINANCIAL SERVICES	EQUIP.	584.78
68051	SPRINGER PEST SOLUTIONS	SERV.	450.00
68052	STALTER, PATRICIA	TRAVEL	783.87
68053	STRAUSS LOCK CO	SUPP.	771.20
68054	SUNRISE RIVER PRESS	SUPP.	89.90
68055	TARGET STORES	SUPP.	295.82



<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
68057	TEACHER CREATED MATERIALS	SUPP.	17.99
68058	THOMAS BUS SALES	SUPP.	977.68
68059	THOMSON LEARNING	SUPP.	2,125.51
68060	TIME FOR KIDS	SUPP.	98.11
68061	TROPHIES PLUS	SUPP.	544.84
67768	U S CELLULAR	TEL.	42.04
68065	UTRECHT ART SUPPLY CO	SUPP.	343.09
68067	WALKER, MARY	TRAVEL	21.30
68068	WASTE MANAGEMENT	DISPOSAL	782.43
68071	WEST DES MOINES CSD	TUITION	1,139.25
68073	WINTERSET CSD	TUITION	3,417.75
68075	WOLIN & ASSOCIATES	SERV.	3,758.86
68077	WORLD ALMANAC EDUCATION	SUPP.	22.54
Fund Total:			184,419.02

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## Board Report - For Board

Posted; Check Date 6 Records Selected

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
<b>Checking Account: 1 Fund: 31 CAPITAL PROJECTS FUND</b>			
67993	MOODY'S INVESTORS SERVICE	SERV.	5,000.00
68019	PIPER JAFFRAY & CO	FEES	11,795.46
68025	RAMBO ASSOCIATES INC.	SERV.	156,045.00
<b>Fund Total:</b>			<b>172,840.46</b>

## Board Report - For Board

Posted; Check Date 6 Records Selected

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
<b>Checking Account: 1 Fund: 33 CAPITAL PROJECTS FUND</b>			
67825	AMES ENVIRONMENTAL INC	FEES	350.00
<b>Fund Total:</b>			<b>350.00</b>

## Board Report - For Board

Posted; Check Date 6 Records Selected

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
<b>Checking Account: 1 Fund: 40 DEBT SERVICE FUND</b>			
68070	WELLS FARGO BANK	FEES	700.00
<b>Fund Total:</b>			<b>700.00</b>

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Check #	Vendor Name	Vendor Description	Amount
67746	MARTIN, STEVE	OFFICIAL	90.00
67794	MICKAEL, MELISSA	SCHOLARSHIP	250.00
67989	MILLSAP, LINDSEY	SUPP.	47.70
67994	MR Z FUNDRAISING	SUPP.	909.58
67810	NANCE, JEFF	OFFICIAL	85.00
67999	NASSP	FEES	65.00
68003	NORWALK COMMUNITY SCHOOLS	FEES	50.00
68005	OFFICE DEPOT	SUPP.	197.72
67764	OLSSON, TOM	OFFICIAL	85.00
67811	PAULY, MIKE	OFFICIAL	75.00
68013	PCM, MONROE	FEES	50.00
68014	PELLA CHRISTIAN HS	FEES	120.00
68015	PEPSI COLA BOTTLERS	SUPP.	795.80
68016	PERRY CSD	FEES	155.00
68017	PERRY GOLF & COUNTRY CLUB	FEES	60.00
67780	REID, JIM	OFFICIAL	85.00
67765	ROBY, KIM	SUPP.	149.39
68031	RUEPKE, KRIS	OFFICIAL	45.00
67797	SAM'S CLUB	SUPP.	1,942.55
68032	SAMUEL FRENCH INC	SERV.	120.00
67781	SANDER, DAVID D	OFFICIAL	85.00
68034	SAYDEL HIGH SCHOOL	FEES	50.00
67812	SCHENDEL, AL	OFFICIAL	85.00
68039	SCHROEDER, SCOTT	SUPP.	50.00
67798	SCHUHARDT, SARA	SCHOLARSHIP	250.00
68040	SCHULZ-WESSELMANN, JOELLEN	SUPP.	403.96
67782	SENSENBRENNER, DENNIS	OFFICIAL	85.00
68045	SHUGAR'S SUPERVALU	SUPP.	427.32
68046	SOCCER INTERNATIONALE	SUPP.	660.00
68047	SODEXHO MANAGEMENT	SERV.	4,648.50
68050	SOUTH, BARBARA	OFFICIAL	135.00
68055	TARGET STORES	SUPP.	23.76
68056	TC&B CORPORATE WAREABLES INC	SUPP.	258.36
67783	TIGGES, MARK	OFFICIAL	85.00
68061	TROPHIES PLUS	SUPP.	61.93
68062	U S AWARDS, INC	SUPP.	364.04
68063	UPTOWN SPORTING GOODS	SUPP.	938.00
68064	URBAN DALE HS	FEES	195.00
67751	WANNEMUEHLEN, MIKE	OFFICIAL	90.00
68069	WAUKEE HIGH SCHOOL	FEES	250.00
67752	WEBER, CHRIS	OFFICIAL	85.00
68072	WESTERN ATHLETIC SUPPLY	SUPP.	226.04
67801	WINGFIELD, KELLY	OFFICIAL	75.00
68074	WINTERSET HIGH SCHOOL	FEES	60.00
68076	WOODWARD GRANGER CSD	FEES	80.00

Fund Total: 26,331.30

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User ID: CKP

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 21	STUDENT ACTIVITY FUND	
67821	AEA 11	SUPP.	455.98
67823	ALL AMERICAN	SERV.	1,959.46
67832	APPLEGATE, JAKE	OFFICIAL	45.00
67833	ARCHER TV	SERV.	64.82
67841	BALLARD HIGH SCHOOL	FEES	80.00
67754	BENNETT, BRUCE	OFFICIAL	170.00
67848	BOB'S CUSTOM TROPHIES	SUPP.	42.90
67755	BOCHEL, EDDIE A	OFFICIAL	85.00
67851	BONDURANT-FARRAR HIGH SCHOOL	FEES	55.00
67853	BONNIES FLOWERS	SUPP.	198.00
67854	BOONE HIGH SCHOOL	FEES	60.00
67857	BRENNER, RONALD	SUPP.	76.79
67804	CALLSEN, GEORGE	OFFICIAL	45.00
67866	CARLISLE CSD	FEES	120.00
67870	CHAMPION DANCE	FEES	400.00
67875	CLASSIC AUDIO VIDEO	SUPP.	14.45
67769	COX, ROGER	OFFICIAL	90.00
67770	CYSTIC FIBROSIS FOUNDATION	DONATION	196.80
67886	DALLAS COUNTY NEWS	PUBL.	84.00
67888	DEBERG, HUGH	TRAVEL	147.90
67889	DECKER	SUPP.	1,502.19
67892	DES MOINES STAMP	SUPP.	27.85
67771	DEWITT, JIM	OFFICIAL	90.00
67740	DOUGHERTY, ROD	OFFICIAL	85.00
67785	DYKSTRA, CHRIS	OFFICIAL	75.00
67902	EAST HIGH SCHOOL	FEES	50.00
67903	EASTBAY	SUPP.	206.64
67904	EATON ENTERPRISES, INC	SUPP.	383.18
67911	FINE ART PHOTOGRAPHY & GALLERY	SUPP.	18.75
67914	FLOWERS BY TRENT	SUPP.	65.00
67741	FREEMAN, CRAIG	OFFICIAL	90.00
67920	GILL ATHLETICS	SUPP.	16.74
67922	GOODALE, CRIS	FEES/TRAVEL	1,103.76
67924	GRAPHIC EDGE, THE	SUPP.	1,704.06
67929	HEALY AWARDS	SUPP.	367.27
67773	HEFFLING, JANICE	OFFICIAL	90.00
67756	HODZIE, IZUDIN	OFFICIAL	85.00
67939	HOPKINS	SUPP.	115.50
67790	HOWE, MICHELLE	SCHOLARSHIP	250.00
67941	HY-VEE FOOD STORES	SUPP.	70.60
67955	JEFFERSON/SCRANTON COMM SCHOOL	FEES	60.00
67760	JIM'S SUPERVALU	SUPP.	40.80
67957	JOHNSON, WHITNEY	SUPP.	13.21
67959	JOSEPH, CURT	OFFICIAL	135.00
67808	KAIN, KEY	OFFICIAL	75.00
67761	LARMIE, CATHIE	OFFICIAL	85.00
67762	LARMIE, RONNIE	OFFICIAL	85.00



Check #	Vendor Name	Fund	Vendor Description	Amount
<b>Checking Account: 1 Fund: 51 SCHOOL NUTRITION FUND</b>				
67826	ANDERSON ERICKSON		SUPP.	11,862.60
67827	ANDERSON, JOHN		REFUND	3.30
67838	BAILEY, CHRIS		REFUND	15.10
67844	BEN FRANKLIN		SUPP.	5.54
67850	BOLTON & HAY INC		SUPP.	160.84
67900	EARP, WYATT		REFUND	28.30
67901	EARTHGRAINS CO		SUPP.	1,136.81
67906	ECOLAB		SUPP.	50.64
67925	HARKER'S DISTRIBUTION, INC.		SUPP.	539.00
67928	HAWKEYE FOOD		SUPP.	2,141.67
67954	JAMES, DAN		REFUND	4.40
67760	JIM'S SUPERVALU		SUPP.	9.50
67966	KREAGER, KENTON		REFUND	4.35
67975	LESSETT, LARRY		REFUND	2.15
67792	MARSH ADVANTAGE AMERICA		INSURANCE	2,674.21
67793	MARTIN BROS		SUPP.	7,376.38
67983	MCKEE FOODS CORP		SUPP.	215.46
67986	MESERVE, ROGER		REFUND	4.75
68000	NIELSEN, VICTORIA		REFUND	50.00
68008	OLSON, LINDA		REFUND	21.80
67778	QWEST COMMUNICATIONS		TEL.	29.30
68026	REITZLER, LYNN		REFUND	7.00
68066	VALENCIA, CARLOS		REFUND	10.45
<b>Fund Total:</b>				<b>26,353.55</b>

Check #	Vendor Name	Fund	Vendor Description	Amount
<b>Checking Account: 1 Fund: 52 DAY CARE FUND</b>				
67792	MARSH ADVANTAGE AMERICA		INSURANCE	267.83
<b>Fund Total:</b>				<b>267.83</b>

Check #	Vendor Name	Fund	Vendor Description	Amount
<b>Checking Account: 1 Fund: 76 AGENCY FUND</b>				
67742	HAAN CRAFTS CORP		SUPP.	423.65
67787	HALBUR, HEATHER		SCHOLARSHIP	1,000.00
67788	HEENAN, ANGELA		SCHOLARSHIP	1,000.00
67774	IOWA HS ATHLETIC ASSOCIATION		SUPP.	1,572.00
67779	RACCOON RIVER CONFERENCE		FEES	734.00
67813	SCHUHARDT, SARA		SCHOLARSHIP	350.00
67799	SVEC, ASHLEY		SCHOLARSHIP	100.00
68063	UPTOWN SPORTING GOODS		SUPP.	416.50
67800	WEEMS, JARED		SCHOLARSHIP	500.00
<b>Fund Total:</b>				<b>6,096.15</b>

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A. HEITZ	\$40.00
D. BOHLEN	\$40.00
L. WESTERGAARD	\$40.00
C. TILLEY	\$40.00
C. MCCOY	\$40.00
K. PETTIT	\$40.00
A. SCHMITZ	\$40.00

**TOTAL**

**\$1,880.00**

**TUTORING**

J. BANSE	\$32.00
L. BOSTON	\$32.00
L. BURK	\$396.00
C. COOPER	\$608.00
D. DRAPER-TRAUSCH	\$60.00
N. LEISTIKOW	\$112.00
M. MILLER	\$320.00
L. MILLSAP	\$96.00
S. MULLARKEY	\$72.00
P. STALTER	\$148.00
O. STUMP	\$560.00
S. WILLIAMS	\$44.00
C. WINTERBOER	\$872.00
D. ZWIEFEL	\$396.00

**TOTAL**

**\$3,748.00**

**GRAND TOTAL**

**\$5,748.00**

TVH  




Adel-DeSoto-Minburn Community School District  
JUNE 2004  
Payroll Report

**CURRICULUM COMMITTEE WORK**

C. COOPER	\$60.00
C. WINTERBOER	\$60.00
<b>TOTAL</b>	<b>\$120.00</b>

**STAFF DEVELOPMENT - ANGELA MAIER INSERVICE**

L. MEYER	\$40.00
L. SCHROCK	\$40.00
J. PETERS	\$40.00
M. WOSMANSKY	\$40.00
B. KROMMINGA	\$40.00
C. HEFNER	\$40.00
S. HERRICK	\$40.00
H. PURTELL	\$40.00
A. POTTEBAUM	\$40.00
S. MAUERMANN	\$40.00
C. FELLER	\$40.00
A. REIS	\$40.00
S. BUNKERS	\$40.00
R. HOPEWELL	\$40.00
C. CARLSON	\$40.00
M. HUGHES	\$40.00
S. STEINLAGE	\$40.00
M. RAMTHUN	\$40.00
K. NIELSEN	\$40.00
D. DRAPER-TRAUSCH	\$40.00
K. WOLF	\$40.00
A. GEADELMANN	\$40.00
S. KNUTZEN	\$40.00
D. BRAYMEN	\$40.00
C. BURNETT	\$40.00
C. MOELLER	\$40.00
A. PARKER	\$40.00
M. YONTZ	\$40.00
D. BONE	\$40.00
L. BRENNER	\$40.00
K. COURTNEY	\$40.00
K. LEACH	\$40.00
N. LEISTIKOW	\$40.00
J. RYCHNOVSKY	\$40.00
H. ANDERSON	\$40.00
J. BANSE	\$40.00
C. PARTON	\$40.00
J. SLATER	\$40.00
N. SCHROEDER	\$40.00
J. EVEN	\$40.00

Adel-DeSoto-Minburn Community School District  
Cash Receipts & Expenditures  
Recapitulation of Funds - May 2004  
Governmental Funds

	<u>General Fund</u>
Balance, April 30, 2004	\$1,921,389.64
Receipts, May	948,233.42
Expenditures, May	<u>930,374.77</u>
Balance, May 31, 2004	<u>\$1,939,248.29</u>
Balance, May 31, 2003	\$2,074,095.45

	<u>Capital Projects Fund</u>
Balance, April 30, 2004	\$3,107,722.22
Receipts, May	8,054,999.70
Expenditures, May	<u>336,589.87</u>
Balance, May 31, 2004	<u>\$10,826,132.05</u>
Balance, May 31, 2003	\$0.00

	<u>SILO Fund</u>
Balance, April 30, 2004	\$85,662.60
Receipts, May	\$42,865.02
Expenditures, May	<u>\$0.00</u>
Balance, May 31, 2004	<u>\$128,527.62</u>
Balance, May 31, 2003	\$0.00

	<u>Debt Service Fund</u>
Balance, April 30, 2004	\$561,411.72
Receipts, May	55,783.54
Expenditures, May	<u>426,629.38</u>
Balance, May 31, 2004	<u>\$190,565.88</u>
Balance, May 31, 2003	\$180,755.36



Adel-DeSoto-Minburn Community School District  
Cash Receipts & Expenditures  
Recapitulation of Funds - May 2004  
Governmental Funds  
Special Revenue Funds

	<u>Management Fund</u>
Balance, April 30, 2004	\$105,336.81
Receipts, May	16,065.82
Expenditures, May	<u>0.00</u>
Balance, May 31, 2004	<u>\$121,402.63</u>
Balance, May 31, 2003	\$131,202.64

	<u>Physical Plant &amp; Equipment Fund</u>
Balance, April 30, 2004	\$64,902.51
Receipts, May	31,056.10
Expenditures, May	<u>0.00</u>
Balance, May 31, 2004	<u>\$95,958.61</u>
Balance, May 31, 2003	(\$27,748.47)

	<u>Student Activity Fund</u>
Balance, April 30, 2004	\$140,046.24
Receipts, May	17,673.71
Expenditures, May	<u>29,540.15</u>
Balance, May 31, 2004	<u>\$128,179.80</u>
Balance, May 31, 2003	\$105,229.12



Adel-DeSoto-Minburn Community School District  
Cash Receipts & Expenditures  
Recapitulation of Funds - May 2004  
Proprietary Funds  
Enterprise Funds

School Nutrition Fund

Balance, April 30, 2004	\$152,955.78
Receipts, May	50,371.55
Expenditures, May	<u>42,550.13</u>
Balance, May 31, 2004	<u>\$160,777.20</u>
Balance, May 31, 2003	\$126,733.23

Day Care Fund

Balance, April 30, 2004	\$24,342.16
Receipts, May	4,180.71
Expenditures, May	<u>3,400.93</u>
Balance, May 31, 2004	<u>\$25,121.94</u>
Balance, May 31, 2003	\$26,154.01

Fiduciary Funds

Agency Fund

Balance, April 30, 2004	\$694.11
Receipts, May	4,814.00
Expenditures, May	<u>2,747.65</u>
Balance, May 31, 2004	<u>\$2,760.46</u>
Balance, May 31, 2003	\$3,565.05



Adel-DeSoto-Minburn Community School District  
Revenue & Expenditure Totals  
May 2004

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	91.7% OF BUDGET
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$3,425,183.25	\$382,834.53	\$3,808,017.78	\$3,949,481.00	96.4%
STATE SOURCES	4,845,351.04	549,687.84	5,395,038.88	5,926,291.00	91.0%
FEDERAL SOURCES	<u>161,516.96</u>	<u>10,447.36</u>	<u>171,964.32</u>	<u>170,541.00</u>	100.8%
SUBTOTAL	\$8,432,051.25	\$942,969.73	\$9,375,020.98	\$10,046,313.00	93.3%
<u>CAPITAL PROJECTS FUND</u>	3,405,899.89	8,215,319.05	11,621,218.94	11,545,000.00	100.7%
<u>SILO FUND</u>	85,662.60	42,865.02	\$128,527.62	\$261,959.00	49.1%
<u>DEBT SERVICE FUND</u>	406,632.34	55,783.54	462,415.88	464,369.00	99.6%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	119,703.61	16,065.82	135,769.43	139,491.00	97.3%
<u>PHYSICAL PLANT &amp; EQUIP. FUND</u>	257,606.68	31,056.10	288,662.78	294,540.00	98.0%
<u>STUDENT ACTIVITY FUND</u>	178,127.18	17,673.71	195,800.89	165,372.00	118.4%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	388,301.61	104,685.22	492,986.83	494,835.00	99.6%
<u>DAY CARE FUND</u>	48,818.35	4,180.71	52,999.06	47,580.00	111.4%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>AGENCY FUND</u>	<u>300.00</u>	<u>2,500.00</u>	<u>2,800.00</u>	<u>3,150.00</u>	88.9%
TOTAL ALL FUNDS	<u>\$13,323,103.51</u>	<u>\$9,433,098.90</u>	<u>\$22,756,202.41</u>	<u>\$23,462,609.00</u>	97.0%
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$2,108,699.04	\$234,368.45	\$2,343,067.49	\$2,770,601.00	84.6%
HIGH SCHOOL	1,871,985.09	211,470.25	2,083,455.34	2,293,022.00	90.9%
MIDDLE SCHOOL	1,331,881.90	153,742.84	1,485,624.74	1,609,606.00	92.3%
DESOTO INTERMEDIATE	1,022,922.41	114,489.32	1,137,411.73	1,272,272.00	89.4%
MINBURN ELEMENTARY	595,349.97	66,264.03	661,614.00	726,650.00	91.1%
ADEL ELEMENTARY	<u>1,243,229.58</u>	<u>144,788.87</u>	<u>1,388,018.45</u>	<u>1,507,223.00</u>	92.1%
SUBTOTAL	\$8,174,067.99	\$925,123.76	\$9,099,191.75	\$10,179,374.00	89.4%
<u>CAPITAL PROJECTS FUND</u>	378,177.67	416,909.22	795,086.89	500,000.00	159.0%
<u>SILO FUND</u>	0.00	0.00	0.00	0.00	0.0%
<u>DEBT SERVICE FUND</u>	32,804.37	426,629.38	459,433.75	460,259.00	99.8%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
<u>MANAGEMENT FUND</u>	145,857.33	0.00	145,857.33	146,619.00	99.5%
<u>PHYSICAL PLANT &amp; EQUIP. FUND</u>	143,293.33	0.00	143,293.33	221,344.00	64.7%
<u>STUDENT ACTIVITY FUND</u>	114,738.35	29,540.15	144,278.50	205,750.00	70.1%
<u>PROPRIETARY FUNDS EXPENDITURES</u>					
<u>SCHOOL NUTRITION FUND</u>	417,189.92	42,375.48	459,565.40	488,426.00	94.1%
<u>DAY CARE FUND</u>	46,010.45	3,400.93	49,411.38	60,545.00	81.6%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
<u>AGENCY FUND</u>	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>3,250.00</u>	9.2%
TOTAL ALL FUNDS	<u>\$9,452,439.41</u>	<u>\$1,843,978.92</u>	<u>\$11,296,418.33</u>	<u>\$12,265,567.00</u>	92.1%



Activity Fund Balance Report - Summary

05/2004 - 05/2004

Exclude Encumbrances; Beginning Month 05/2004; Processing Month 05/2004; Fund 10; Fund Balance Account 31 Records  
Calculated

10 GENERAL FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
10 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,165.14	0.00	0.00	0.00	3,165.14
10 771 001 8180	PADLOCKS FUND BALANCE	(126.84)	0.00	0.00	0.00	(126.84)
10 771 001 8190	TOWELS FUND BALANCE	16,025.77	0.00	0.00	0.00	16,025.77
10 771 001 8200	NURSE DONATIONS FUND BALANCE	313.86	0.00	0.00	0.00	313.86
10 771 109 8020	HS ART RESALE FUND BALANCE	(1,526.97)	0.00	1,182.00	0.00	(344.97)
10 771 109 8035	HS CONTRIBUTIONS FUND BALANCE	736.27	0.00	267.96	0.00	1,004.23
10 771 109 8040	HS BAND RESALE FUND BALANCE	(1,053.99)	0.00	133.00	0.00	(920.99)
10 771 109 8050	HS MUSIC FEES FUND BALANCE	6,319.39	0.00	0.00	0.00	6,319.39
10 771 109 8070	HS METALS RESALE FUND BALANCE	73.65	171.20	0.00	0.00	(97.55)
10 771 109 8080	HS WOODS RESALE FUND BALANCE	(2,187.29)	0.00	0.00	0.00	(2,187.29)
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	3,034.72	0.00	0.00	0.00	3,034.72
10 771 109 8160	HS STUDENT PARKING FUND BAL	14,088.52	0.00	0.00	0.00	14,088.52
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,685.00	0.00	0.00	0.00	3,685.00
10 771 209 8035	MS CONTRIBUTIONS FUND BALANCE	1,383.78	983.87	493.50	0.00	893.41
10 771 209 8040	MS BAND RESALE FUND BALANCE	(122.86)	36.74	264.05	0.00	104.45
10 771 209 8060	MS BOOK FAIR FUND BALANCE	630.87	0.00	0.00	0.00	630.87
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	3,902.30	52.05	14.82	0.00	3,865.07
10 771 409 8030	AE PACT FUND BALANCE	1,592.38	0.00	0.00	0.00	1,592.38
10 771 409 8035	AE CONTRIBUTIONS FUND BALANCE	2,875.25	548.90	1,225.22	0.00	3,551.57
10 771 409 8060	AE BOOK FAIR FUND BALANCE	1,570.01	0.00	0.00	0.00	1,570.01
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	1,963.99	27.02	0.00	0.00	1,936.97
10 771 418 8035	DS CONTRIBUTIONS FUND BALANCE	1,740.29	0.00	2,895.56	0.00	4,635.85
10 771 418 8040	DS BAND RESALE FUND BALANCE	(376.74)	0.00	42.75	0.00	(333.99)
10 771 418 8060	DS BOOK FAIR FUND BALANCE	1,420.40	0.00	0.00	0.00	1,420.40
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,703.59	48.25	109.45	0.00	2,764.79
10 771 421 8035	ME CONTRIBUTIONS FUND BALANCE	4,134.50	698.21	100.00	0.00	3,536.29
10 771 421 8040	ME BAND RESALE FUND BALANCE	404.29	0.00	0.00	0.00	404.29
10 771 421 8060	ME BOOK FAIR FUND BALANCE	444.79	91.84	0.00	0.00	352.95
10 771 421 8100	ME RIF FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	899.31	59.15	0.00	0.00	840.16
10	Total:	70,712.99	2,717.23	6,728.31	0.00	74,724.07



## Activity Fund Balance Report - Summary

05/2004 - 05/2004

Exclude Encumbrances; Beginning Month 05/2004; Processing Month 05/2004; Fund 21; Fund Balance Account 48 Records  
Selected

## 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 769 001 7200	INTEREST FUND BALANCE	8,845.24	0.00	67.22	0.00	8,912.46
21 769 109 6645	HS CC FUND BALANCE	8,961.45	0.00	50.00	0.00	9,011.45
21 769 109 6660	HS GOLF FUND BALANCE	6,119.92	6,281.35	1,689.00	0.00	1,527.57
21 769 109 6675	HS CO-ED WEIGHT PROG FUND BAL	252.00	0.00	0.00	0.00	252.00
21 769 109 6710	HS BBB FUND BALANCE	3,860.23	65.00	0.00	0.00	3,795.23
21 769 109 6720	HS FOOTBALL FUND BALANCE	9,863.34	1,478.67	0.00	0.00	8,384.67
21 769 109 6725	HS BSC FUND BALANCE	(265.57)	780.00	716.00	0.00	(329.57)
21 769 109 6730	HS BSB FUND BALANCE	2,564.11	0.00	0.00	0.00	2,564.11
21 769 109 6740	HS BTR FUND BALANCE	6,056.92	4,182.38	1,118.00	0.00	2,992.54
21 769 109 6790	HS WRESTLING FUND BALANCE	5,170.63	22.00	0.00	0.00	5,148.63
21 769 109 6810	HS GBB FUND BALANCE	2,323.13	252.55	0.00	0.00	2,070.58
21 769 109 6815	HS VB FUND BALANCE	1,504.53	0.00	0.00	0.00	1,504.53
21 769 109 6825	HS GSC FUND BALANCE	4,346.70	3,459.75	1,999.00	0.00	2,885.95
21 769 109 6835	HS SB FUND BALANCE	7,457.97	13.50	0.00	0.00	7,444.47
21 769 109 6840	HS GTR FUND BALANCE	2,735.92	927.72	696.99	0.00	2,505.19
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	974.65	0.00	0.00	0.00	974.65
21 769 109 7030	CLASS OF 02 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7040	CLASS OF 04 FUND BALANCE	351.53	0.00	0.00	0.00	351.53
21 769 109 7050	CLASS OF 05 FUND BALANCE	7,233.12	240.14	0.00	0.00	6,992.98
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	5,845.08	4,205.13	5,344.25	0.00	6,984.20
21 769 109 7070	DRAMA FUND BALANCE	9,819.72	26.75	0.00	0.00	9,792.97
21 769 109 7075	SPRING PLAY FUND BALANCE	2,558.84	1,296.82	0.00	0.00	1,262.02
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7100	NATIONAL HONOR SOCIETY FUND BALANCE	196.80	196.80	169.00	0.00	169.00
21 769 109 7110	DANZ TEAM FUND BALANCE	3,808.56	300.00	0.00	0.00	3,508.56
21 769 109 7120	SADD FUND BALANCE	1,874.54	0.00	0.00	0.00	1,874.54
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	THESPIAN CLUB FUND BALANCE	1,228.46	615.00	0.00	0.00	613.46
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	1,001.40	8.07	0.00	0.00	993.33
21 769 109 7170	TSA FUND BALANCE	(14.93)	0.00	73.25	0.00	58.32
21 769 109 7180	YEARBOOK FUND BALANCE	16,427.10	4,703.20	1,254.00	0.00	12,977.90
21 769 109 7210	HALL OF FAME FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7230	HS CHEERLEADING FUND BALANCE	4,156.69	0.00	0.00	0.00	4,156.69
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	736.00	0.00	0.00	0.00	736.00
21 769 209 6720	MS FOOTBALL FUND BALANCE	1,514.10	0.00	0.00	0.00	1,514.10
21 769 209 6730	MS BASEBALL FUND BALANCE	1,070.00	0.00	3,100.00	0.00	4,170.00
21 769 209 6740	MS BOYS TRACK FUND BALANCE	302.20	265.16	561.00	0.00	598.04
21 769 209 6790	MS WRESTLING FUND BALANCE	800.40	0.00	0.00	0.00	800.40
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	658.18	0.00	0.00	0.00	658.18
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	613.00	0.00	0.00	0.00	613.00
21 769 209 6835	MS SOFTBALL FUND BALANCE	1,070.00	0.00	0.00	0.00	1,070.00

Exclude Encumbrances; Beginning Month 05/2004; Processing Month 05/2004; Fund 21; Fund Balance Account 48 Records

## 21 STUDENT ACTIVITY FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	383.20	220.16	601.00	0.00	764.04
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	5,751.31	0.00	0.00	0.00	5,751.31
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	531.01	0.00	235.00	0.00	766.01
21	Total:	140,046.24	29,540.15	17,673.71	0.00	128,179.80