

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 9th day of February, 2004, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

February 9, 2004
7:00 P.M.

OPENING:

7:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Consent agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/treasurer financial reports
 Personnel contracts
 Welcome of visitors and open forum

ACTION ITEMS:

 Items removed from consent agenda
7:15 Construction report - 8-9 building, technical service providers, elementary addition
7:45 Iowa Tests of Educational Development
8:15 Approve 2004 PPEL projects
8:30 Review 2004-05 budget
9:00 Political activity guidelines
9:15 Administrative reports
10:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

<u>Regular</u>	<u>ADM High School</u>	<u>7:00 p.m.</u>	<u>February 9, 2004</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERSPRESENTDarrell WeemsDick BruceTom HopewellPat SteeleABSENTPaula James

Tim Hoffman
Superintendent of Schools
Shirley McAdon
Secretary-Board of Education

Call to Order	The meeting was called to order. Roll call was taken. Present were
Roll Call	Tom Hopewell, Pat Steele, and President Darrell Weems. Dick Bruce arrived later. Paula James was absent. Visitors were present.
Agenda	It was moved by Hopewell, seconded by Steele, to adopt the agenda as presented. Motion carried unanimously.
Consent Agenda	It was moved by Steele, seconded by Hopewell, to approve the items under the consent agenda as presented. Motion carried unanimously. Resignations were accepted from Melissa Nystrom, elementary teacher and head speech coach, and Crystal Mayer, teacher associate. Pending successful background checks, new contracts were offered to Joe Roth, assistant HS boys soccer, and Amanda Taborga, teacher associate.
Welcome of Visitors/ Open Forum	President Weems welcomed visitors and invited public comments during Open Forum. Three parents raised questions regarding policies and practices affecting students waiting for busses in cold weather at Minburn Elementary; superintendent will make sure that the parents can meet with the building head at Minburn.
Construction Report - 8-9 Building, Technical Service Providers, Elementary Addition	The bidding procedure, documents submitted, and the selection process for technical providers used by Rambo Associates had been reviewed by two Board members and the Business Manager prior to the meeting and the low bid from Purdy and Slack was recommended. Following discussion, the Board accepted the recommendation. Preliminary designs for the elementary addition were reviewed.

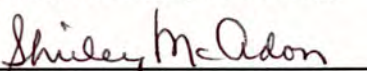
Continuation of regular board meeting held February 9, 2004

Iowa Tests of Educational Development	Principal DePue presented the results of this year's Iowa Tests of Educational Development for high school students, showing how the results can be used to improve student achievement as well as measure learning. Discussion ensued.
Approve 2004 PPEL Projects	<p>Superintendent reviewed the district's five-year PPEL plan, including the projects already completed this year. It was moved by Steele, seconded by Hopewell, to approve the additional projects to be completed Summer 2004 as listed. Motion carried unanimously.</p> <p>Dick Bruce arrived at 8:30 p.m.</p>
Review 2004-05 Budget	Superintendent provided information and updates to continue the review of the 2004-05 budget. Health insurance, tax rate comparisons, and options to balance the budget were reviewed. It was apparent that the state devaluation of property has reduced the district's valuation; the tax rate would increase just to generate the same number of tax dollars in the budget this year that there was in last year's budget. With the district receiving only 1% new money from the state for 2004-05, any increases in the budget over that amount would have to be paid for with increases in taxes or reductions in expenditures. Board consensus favored an approach that combined tax increases and cuts to balance the budget. The Board will continue to consider the budget at the next meeting.
Political Activity Guidelines	Tom Hopewell requested additional discussion on political activity guidelines for school board member candidates. A list of questions will be developed to present to the Election Ethics Committee for clarification. Legal counsel may be called upon to help formulate policy.
Administrative Reports	<p>Superintendent announced approval of open enrollment requests for Gaige Coffman from WCV to ADM, Rebecca Coghlan from Perry to ADM, Taylor Manning from Waukee to ADM, and Caitlan Adamson from ADM to Waukee, all for 2003-04, and approval for William Nord from Earlham to ADM, Kylie South from Panorama to ADM, and Marek Wachendorf from DCG to ADM, all for 2004-05.</p> <p>Superintendent presented a draft of the 2004-05 calendar for consideration. Board consensus favored allowing the school staff to vote on the length of Christmas and spring break vacations.</p> <p>A special work session meeting with Rambo Associates was set for February 18 at 5:30 p.m. in the high school library.</p> <p>Earlier in the meeting, Principal DePue advised the Board that teacher Teresa Bellinghausen had suggested a recognition of ADM's Partners in Education, people who are helping make the educational program at ADM High School better. Principal DePue is recognizing them with special certificates.</p>

Continuation of regular board meeting held February 9, 2004

Adjournment

It was moved by Bruce, seconded by Steele, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 9:45 p.m.

Minutes approved as presented
Darrell Weems, PresidentDated 03/08/04
Shirley McAdon, Secretary

02/05/2004 12:06 PM

Posted - All; Check Date 01/13/04 to 02/09/04 ; Month 02/2004

User ID: CKP

Check #	Vendor Name	Vendor Description	Amount
Checking Account: 1	Fund: 10	GENERAL FUND	
66743	3E ELECTRICAL ENGINEERING	SUPP.	139.16
66744	ACTION ELECTRICAL	SERV.	579.60
66745	ADEL ROTARY CLUB	FEES	130.00
66746	ADEL TIRE & SERVICE	SERV.	15.00
66747	ADEL TV & APPLIANCE	SUPP.	18.95
66748	ADT SECURITY	SERV.	142.43
66749	AEA 11	SUPP.	18,030.98
66750	AGS PUBLISHING	SUPP.	129.88
66751	ANDERSON, LORRAINE	SUPP.	68.63
66752	ANKENY COMM SCHOOL DISTRICT	TUITION	4,030.28
66753	ARNOLD MOTOR SUPPLY	SUPP.	286.25
66754	ASCD	FEES	79.00
66755	AT&T	TEL.	341.95
66757	AUTO-JET MUFFLER	SUPP.	97.15
66758	BAKER MACHINE LLC	SERV.	883.62
66760	BALDON HARDWARE	SUPP.	331.95
66761	BELIN LAMSON	SERV.	3,427.78
66762	BELLINGHAUSEN, TERESA	TRAVEL	37.89
66763	BEN FRANKLIN	SUPP.	57.89
66765	BRENNER, LAURA	SUPP.	22.57
66766	BROWER SCHOOL BUS PARTS	SUPP.	214.46
66767	BUNKERS, STACY	SUPP.	133.09
66768	BUTCH'S SERVICE	SERV.	20.00
66769	C H MCGUINESS	SERV.	307.65
66770	CAPITAL SANITARY	SUPP.	782.41
66772	CDW-G	SUPP.	1,874.31
66773	CENTER FOR TEACHING & LEARNING	FEES	1,419.00
66774	CHRISTIAN PHOTO	SUPP.	341.45
66775	CITY OF ADEL	UTIL.	1,296.87
66776	CITY OF DESOTO	UTIL.	414.26
66777	CITY OF MINBURN	UTIL.	384.82
66778	COMMUNICATIONS ENGINEERING	SERV.	925.00
66779	COMPUSA, INC.	SUPP.	221.78
66780	CRITICAL THINKING PRESS	SUPP.	23.04
66781	CULLIGAN	SERV.	58.95
66782	DALLAS COUNTY NEWS	PUBL.	257.15
66783	DEPARTMENT OF EDUCATION	FEES	345.00
66784	DES MOINES DIESEL	SUPP.	689.23
66785	DES MOINES PUBLIC SCHOOLS	TUITION	18,030.16
66786	DES MOINES REGISTER	PUBL.	22.50
66787	DEWEY FORD	SUPP.	1,093.51
66789	DICK CLARK	SERV.	60.00
66790	DMACC	TUITION	44.00
66732	DRAKE UNIVERSITY	FEES	195.00
66792	DRAMATISTS PLAY SERVICE INC	SUPP.	15.00
66796	ELVIN SAFETY SUPPLY	SUPP.	193.35
66797	FACTORY MOTOR PARTS	SUPP.	142.78

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
66798	FARNER BOCKEN	SUPP.	128.70
66799	FLATER, CAROL	TRAVEL	21.36
66800	FRIENDS OF THE ICSW	FEES	50.00
66801	FULLERS STANDARD	FUEL	20.90
66804	GEADELMANN, ANN	TRAVEL	82.80
66805	GOVCONNECTION INC	SUPP.	109.99
66809	HARLAND HARDWARE	SUPP.	5.58
66811	HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	1,014.77
66812	HEFNER & BERGKAMP	FEES	240.00
66813	HEINEMANN LIBRARY	SUPP.	1,205.03
66814	HEITZ, ANN	TRAVEL	66.47
66815	HIGHSMITH CO	SUPP.	179.35
66818	HULSE, DARLA	POSTAGE	3.60
66819	IE CLARK PUBLICATIONS	SUPP.	25.00
66820	IEMA	SUPP.	5.50
66821	IJUMP, INC	UTIL.	13,789.30
66822	INTEGRITY WIRELESS & NETWORK	SERV.	6,810.27
66823	INTERSTATE ALL BATTERY	SUPP.	22.49
66824	INTERSTATE MUSIC SUPPLY	SUPP.	28.01
66825	IOWA ASSO SCHOOL BOARDS	FEES	170.00
66826	IOWA COMMUNICATIONS NETWORK	FEES	1,072.04
66828	IOWA HIGH SCHOOL SPEECH ASSOC.	FEES	55.00
66829	IOWA STATE CENTER	FEES	36.00
66831	J W PEPPER	SUPP.	356.48
66832	JAMECO ELECTRONIC	SUPP.	343.44
66834	JIM'S SUPERVALU	SUPP.	288.74
66836	JOHNSTONE SUPPLY	SUPP.	310.33
66838	KAHLER, DEBRA	TEL./TRAVEL	82.29
66839	KAR PRODUCTS	SUPP.	70.26
66841	KELLY TIRE & EXHAUST	SUPP.	115.92
66842	LAKESHORE	SUPP.	108.68
66734	LARSEN, RANDY	SERV.	50.00
66843	LASER QUIPT	SERV.	184.00
66844	LASER RESOURCES	SUPP.	1,933.21
66845	LONG'S ELECTRONICS INC	SUPP.	881.40
66846	LOWE'S	SUPP.	59.38
66847	LUNA, JOHNEENE	TRANSP.	152.87
66848	MACWORLD	SUPP.	29.97
66849	MARKS NURSERY	SERV.	2,700.00
66851	MCADON, SHIRLEY	POSTAGE/TRAVEL	24.56
66853	MELROY, PATRICIA	TRAVEL	244.80
66854	MENARD, INC.	SUPP.	4.00
66855	MESTDAGH, CLAUDIA	TRAVEL	28.42
66857	MIDAMERICAN	UTIL.	10,617.62
66858	MIDLAND COMPUTER	SERV.	3,840.00
66859	MIDWEST WHEEL CO	SUPP.	13.80
66860	MILLER, MIKE	TRAVEL	14.40

Check #	Vendor Name	Vendor Description	Amount
66861	MINBURN TELEPHONE	TEL.	517.74
66862	MINOLTA CORP	SERV.	158.60
66863	MODERN SCHOOL SUPP.	SUPP.	256.55
66864	NAPA AUTO PARTS	SUPP.	157.64
66865	NJL ASSOCIATES	SUPP.	67.50
66869	OFFICE DEPOT	SUPP.	916.60
66871	OLSON'S BODY AND PAINT	SERV.	655.50
66866	O'REILLY AUTO PARTS	SUPP.	148.04
66872	OTTSEN OIL CO	SUPP.	399.20
66875	PAUL'S PEST CONTROL	SERV.	30.00
66876	PEARSON EDUCATION	SUPP.	1,366.83
66877	PEPSI COLA BOTTLERS	SUPP.	132.20
66878	PERFECTION LEARNING	SUPP.	328.36
66879	PLUMB SUPPLY COMPANY	SUPP.	85.14
66737	POSTMASTER	POSTAGE	200.00
66880	POTTEBAUM, AMY	SUPP.	43.96
66881	PUBLISHERS QUALITY LIBRARY	SUPP.	196.75
66882	RAINWATER, KITLEY C	FEES	560.00
66886	RIEMAN MUSIC	SUPP.	222.50
66887	RIO GRANDE	SUPP.	70.62
66888	ROBERT & CHRISTI TISL	TRANSP.	305.74
66891	SAX ARTS & CRAFTS	SUPP.	122.20
66893	SCHILDBERG CONSTRUCTION	SUPP.	37.16
66894	SCHOOL ADMINISTRATORS OF IOWA	FEES	320.00
66895	SCHOOL SPECIALTY	SUPP.	419.26
66897	SCHUMACHER ELEVATOR COMPANY	SERV.	240.00
66738	SEABURY & SMITH	INSURANCE	61,514.02
66899	SERVICE SAW & TOOL	SERV.	91.00
66900	SHEA, LANA	SUPP.	23.99
66901	SPRINGER PEST SOLUTIONS	SERV.	450.00
66903	STAR EQUIPMENT, LTD.	SUPP.	2.76
66904	STRAUSS LOCK CO	SUPP.	12.68
66905	SUBWAY #12091	SUPP.	20.96
66906	TEACHERS DISCOVERY	SUPP.	175.78
66907	THOMAS BUS SALES	SUPP.	127.58
66739	TRANSICARD	FUEL	2,368.92
66909	ULTIMATE OFFICE	SUPP.	193.13
66911	WALKER, MARY	TRAVEL	14.10
66912	WALSH DOOR & HARDWARE CO	SUPP.	149.25
66740	WAUKEE CSD	TUITION	102.00
66913	WEST CENTRAL VALLEY CSD	FEES	4,750.94
66914	WEST DES MOINES CSD	TUITION	1,139.25
66741	WESTERGAARD, LINDA	SUPP.	61.00
66916	WOLFE MACHINERY CO	SUPP.	55.00
66917	WOLIN & ASSOCIATES	SERV.	1,366.38
66918	YEOMANS	SUPP.	534.69
66919	ZWIEFEL, DEBORAH	SUPP.	50.11

Fund Total:

187,114.09

02/05/2004 12:06 PM

Posted - All; Check Date 01/13/04 to 02/09/04 ; Month 02/2004

User ID: CKP

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 31	CAPTIAL PROJECTS FUND	
66883	RAMBO ASSOCIATES INC.	SERV.	182,285.00
Fund Total:			182,285.00

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02/05/2004 12:06 PM

Posted - All; Check Date 01/13/04 to 02/09/04 ; Month 02/2004

User ID: CKP

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1	Fund: 21	STUDENT ACTIVITY FUND	
66756	ATLANTIC CSD	FEES	50.00
66759	BAKER, DAN	OFFICIAL	45.00
66764	BONNIES FLOWERS	SUPP.	77.00
66771	CARLISLE CSD	FEES	75.00
66731	DOCKUM, GREG	OFFICIAL	50.00
66793	DUNBAR, ALYCE	SUPP.	53.20
66806	GRAPHIC EDGE, THE	SUPP.	858.93
66733	GRUNDMEYER, TRENT	OFFICIAL	60.00
66807	GTM SPORTSWEAR	SUPP.	36.00
66808	HARCOURT OUTLINES	SUPP.	415.00
66817	HOOVER HIGH SCHOOL	FEES	50.00
66830	ISDTA	FEES	110.00
66834	JIM'S SUPERVALU	SUPP.	236.45
66835	JOHNSTON HIGH SCHOOL	FEES	50.00
66837	JONES, ALLEN	OFFICIAL	45.00
66870	OGDEN CSD	FEES	49.00
66873	P & M APPAREL	SUPP.	588.38
66874	PAT'S SPECIALTIES	SUPP.	95.00
66877	PEPSI COLA BOTTLERS	SUPP.	775.50
66735	PETERSEN, TODD	OFFICIAL	60.00
66736	PETERSON, MARC	OFFICIAL	60.00
66889	SAM'S CLUB	SUPP.	1,011.53
66890	SAMUEL FRENCH INC	SERV.	72.27
66892	SAYDEL HIGH SCHOOL	FEES	50.00
66896	SCHROEDER, SCOTT	SUPP.	47.98
66898	SE POLK HIGH SCHOOL	FEES	55.00
66908	TROPHIES PLUS	SUPP.	54.00
66910	URBANDALE HS	FEES	80.00
66742	WIERSON, CRAIG	OFFICIAL	50.00
66915	WINTERSET HIGH SCHOOL	FEES	60.00

Fund Total: 5,320.24

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<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1 Fund: 51 SCHOOL NUTRITION FUND			
66794	EARTHGRAINS CO	SUPP.	772.31
66795	ECOLAB	SUPP.	673.45
66802	GAGE FOOD PRODUCTS	SUPP.	266.68
66803	GARTON, CHARLES	REFUND	18.60
66810	HAWKEYE FOOD	SUPP.	1,239.09
66816	HIRTH, DEBRA	REFUND	27.70
66827	IOWA FIRE EQUIP.	SERV.	114.10
66834	JIM'S SUPERVALU	SUPP.	26.20
66840	KECK, INC.	SUPP.	3,500.89
66850	MARTIN BROS	SUPP.	1,959.16
66852	MCKEE FOODS CORP	SUPP.	235.32
66884	RAYGOR, STACY	REFUND	12.55
66738	SEABURY & SMITH	INSURANCE	2,674.20
66902	STANBROUGH, TAMMY	REFUND	82.95
66917	WOLIN & ASSOCIATES	SERV.	1,148.95
Fund Total:			12,752.15

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking Account: 1 Fund: 52 DAY CARE FUND			
66763	BEN FRANKLIN	SUPP.	23.74
66882	RAINWATER, KITLEY C	FEES	150.00
66738	SEABURY & SMITH	INSURANCE	267.06
Fund Total:			440.80

TVH
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Feb

Adel-DeSoto-Minburn Community School District
FEBRUARY 2004
Payroll Report

MAINTENANCE & REPAIRS

P. MELROY	\$122.50
TOTAL	\$122.50

TUTORING

H. ANDERSON	\$60.00
M. MILLER	\$192.00
A. PARKER	\$64.00
J. RYCHNOVSKY	\$32.00
C. WINTERBOER	\$484.00
TOTAL	\$832.00

GRAND TOTAL	\$954.50
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T/H
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Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - January 2004
Governmental Funds

	<u>General Fund</u>
Balance, December 31, 2003	\$1,530,630.50
Receipts, January	748,090.35
Expenditures, January	<u>861,034.14</u>
Balance, January 31, 2004	<u>\$1,417,686.71</u>
Balance, January 31, 2003	\$1,441,206.88

	<u>Capital Projects Fund</u>
Balance, December 31, 2003	\$3,367,820.90
Receipts, January	884.05
Expenditures, January	<u>28,496.57</u>
Balance, January 31, 2004	<u>\$3,340,208.38</u>
Balance, January 31, 2003	\$0.00

	<u>Debt Service Fund</u>
Balance, December 31, 2003	\$404,805.39
Receipts, January	9,079.33
Expenditures, January	<u>0.00</u>
Balance, January 31, 2004	<u>\$413,884.72</u>
Balance, January 31, 2003	\$369,366.01

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - January 2004
Governmental Funds
Special Revenue Funds

	<u>Management Fund</u>
Balance, December 31, 2003	\$80,377.75
Receipts, January	3,273.26
Expenditures, January	<u>22,228.25</u>
Balance, January 31, 2004	<u>\$61,422.76</u>
Balance, January 31, 2003	\$93,357.03

	<u>Physical Plant & Equipment Fund</u>
Balance, December 31, 2003	(\$26,716.87)
Receipts, January	5,955.05
Expenditures, January	<u>0.00</u>
Balance, January 31, 2004	<u>(\$20,761.82)</u>
Balance, January 31, 2003	(\$115,304.62)

	<u>Student Activity Fund</u>
Balance, December 31, 2003	\$115,323.24
Receipts, January	13,009.59
Expenditures, January	<u>8,608.95</u>
Balance, January 31, 2004	<u>\$119,723.88</u>
Balance, January 31, 2003	\$98,167.20

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - January 2004
Proprietary Funds
Enterprise Funds

School Nutrition Fund

Balance, December 31, 2003	\$106,703.43
Receipts, January	65,678.56
Expenditures, January	<u>42,691.71</u>
Balance, January 31, 2004	<u>\$129,690.28</u>
Balance, January 31, 2003	\$123,280.74

Day Care Fund

Balance, December 31, 2003	\$17,519.73
Receipts, January	5,724.20
Expenditures, January	<u>5,301.08</u>
Balance, January 31, 2004	<u>\$17,942.85</u>
Balance, January 31, 2003	\$26,966.80

Fiduciary Funds

Agency Fund

Balance, December 31, 2003	\$90.06
Receipts, January	170.40
Expenditures, January	<u>0.00</u>
Balance, January 31, 2004	<u>\$260.46</u>
Balance, January 31, 2003	\$602.46

Adel-DeSoto-Minburn Community School District
Revenue & Expenditure Totals
January 2004

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	58.3% OF BUDGET
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$1,965,390.72	\$147,399.44	\$2,112,790.16	\$3,949,481.00	53.5%
STATE SOURCES	2,678,299.05	541,191.72	3,219,490.77	5,926,291.00	54.3%
FEDERAL SOURCES	<u>67,780.59</u>	<u>56,742.00</u>	<u>124,522.59</u>	<u>170,541.00</u>	73.0%
SUBTOTAL	\$4,711,470.36	\$745,333.16	\$5,456,803.52	\$10,046,313.00	54.3%
<u>CAPITAL PROJECTS FUND</u>	3,400,000.00	884.05	3,400,884.05	11,545,000.00	29.5%
<u>DEBT SERVICE FUND</u>	249,001.01	9,079.33	258,080.34	464,369.00	55.6%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	72,516.30	3,273.26	75,789.56	139,491.00	54.3%
<u>PHYSICAL PLANT & EQUIP. FUND</u>	165,937.45	5,969.64	171,907.09	294,540.00	58.4%
<u>STUDENT ACTIVITY FUND</u>	113,164.46	12,812.59	125,977.05	165,372.00	76.2%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	180,099.13	56,414.40	236,513.53	494,835.00	47.8%
<u>DAY CARE FUND</u>	25,401.35	5,724.20	31,125.55	47,580.00	65.4%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>AGENCY FUND</u>	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>3,150.00</u>	9.5%
TOTAL ALL FUNDS	<u>\$8,917,890.06</u>	<u>\$839,490.63</u>	<u>\$9,757,380.69</u>	<u>\$23,200,650.00</u>	42.1%
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$1,292,508.61	\$243,826.44	\$1,536,335.05	\$2,753,399.00	55.8%
HIGH SCHOOL	1,104,724.46	201,510.56	1,306,235.02	2,291,202.00	57.0%
MIDDLE SCHOOL	777,044.39	132,225.81	909,270.20	1,604,786.00	56.7%
DESOTO INTERMEDIATE	602,158.71	100,388.98	702,547.69	1,272,272.00	55.2%
MINBURN ELEMENTARY	345,349.73	58,461.27	403,811.00	721,190.00	56.0%
ADEL ELEMENTARY	<u>722,442.87</u>	<u>121,862.27</u>	<u>844,305.14</u>	<u>1,507,223.00</u>	56.0%
SUBTOTAL	\$4,844,228.77	\$858,275.33	\$5,702,504.10	\$10,150,072.00	56.2%
<u>CAPITAL PROJECTS FUND</u>	32,179.10	28,496.57	60,675.67	500,000.00	12.1%
<u>DEBT SERVICE FUND</u>	31,779.37	0.00	31,779.37	460,259.00	6.9%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
<u>MANAGEMENT FUND</u>	123,629.08	22,228.25	145,857.33	146,619.00	99.5%
<u>PHYSICAL PLANT & EQUIP. FUND</u>	143,243.48	14.59	143,258.07	221,344.00	64.7%
<u>STUDENT ACTIVITY FUND</u>	74,498.63	8,411.95	82,910.58	205,750.00	40.3%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	241,129.42	42,691.71	283,821.13	488,426.00	58.1%
<u>DAY CARE FUND</u>	29,415.88	5,300.42	34,716.30	60,545.00	57.3%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
<u>AGENCY FUND</u>	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>3,250.00</u>	9.2%
TOTAL ALL FUNDS	<u>\$5,520,403.73</u>	<u>\$965,418.82</u>	<u>\$6,485,822.55</u>	<u>\$12,236,265.00</u>	53.0%

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FOR PERIOD ENDING JANUARY 31

FUND: 10 GENERAL FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
10 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,484.39	71.90	10.00	0.00	3,422.49
10 771 001 8180	PADLOCKS FUND BALANCE	-126.84	0.00	0.00	0.00	-126.84
10 771 001 8190	TOWELS FUND BALANCE	16,845.21	858.00	14.56	0.00	16,001.77
10 771 001 8200	NURSE DONATIONS FUND BALANCE	446.86	43.00	0.00	0.00	403.86
10 771 109 8020	HS ART RESALE FUND BALANCE	-1,750.13	0.00	0.00	0.00	-1,750.13
10 771 109 8035	HS CONTRIBUTIONS FUND BALANCE	237.10	0.00	0.00	0.00	237.10
10 771 109 8040	HS BAND RESALE FUND BALANCE	-928.39	176.61	66.00	0.00	-1,039.00
10 771 109 8050	HS MUSIC FEES FUND BALANCE	7,636.89	1,347.50	0.00	0.00	6,289.39
10 771 109 8070	HS METALS RESALE FUND BALANCE	-92.09	32.89	0.00	0.00	-124.98
10 771 109 8080	HS WOODS RESALE FUND BALANCE	-2,181.90	76.92	0.00	0.00	-2,258.82
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	2,949.17	0.00	103.25	0.00	3,052.42
10 771 109 8160	HS STUDENT PARKING FUND BAL	14,088.52	0.00	0.00	0.00	14,088.52
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,660.00	0.00	25.00	0.00	3,685.00
10 771 209 8035	MS CONTRIBUTIONS FUND BALANCE	1,054.73	801.00	27.70	0.00	281.43
10 771 209 8040	MS BAND RESALE FUND BALANCE	-19.23	0.00	146.48	0.00	127.25
10 771 209 8060	MS BOOK FAIR FUND BALANCE	810.98	138.55	0.00	0.00	672.43
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	3,776.70	0.00	0.00	0.00	3,776.70
10 771 409 8030	AE PACT FUND BALANCE	1,463.59	0.00	0.00	0.00	1,463.59
10 771 409 8035	AE CONTRIBUTIONS FUND BALANCE	1,784.55	0.00	0.00	0.00	1,784.55
10 771 409 8060	AE BOOK FAIR FUND BALANCE	1,570.01	0.00	0.00	0.00	1,570.01
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,364.43	153.15	21.20	0.00	2,232.48
10 771 418 8035	DS CONTRIBUTIONS FUND BALANCE	1,301.58	0.00	0.00	0.00	1,301.58
10 771 418 8040	DS BAND RESALE FUND BALANCE	-399.51	19.34	25.40	0.00	-393.45
10 771 418 8060	DS BOOK FAIR FUND BALANCE	1,161.35	0.00	0.00	0.00	1,161.35
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,401.55	0.00	206.60	0.00	2,608.15
10 771 421 8035	ME CONTRIBUTIONS FUND BALANCE	3,897.13	459.76	1,550.00	0.00	4,987.37
10 771 421 8040	ME BAND RESALE FUND BALANCE	420.20	4.78	49.00	0.00	464.42
10 771 421 8060	ME BOOK FAIR FUND BALANCE	184.00	0.00	0.00	0.00	184.00
10 771 421 8100	ME RIF FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	556.86	0.00	300.00	0.00	856.86
FUND TOTAL:		69,597.32	4,183.40	2,545.19	0.00	67,959.11

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FOR PERIOD ENDING JANUARY 31

FUND: 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
21 769 001 7200	INTEREST FUND BALANCE	8,601.15	0.00	60.54	0.00	8,661.69
21 769 109 6645	HS CC FUND BALANCE	8,415.45	0.00	246.00	0.00	8,661.45
21 769 109 6660	HS GOLF FUND BALANCE	2,777.87	0.00	0.00	0.00	2,777.87
21 769 109 6675	HS CO-ED WEIGHT PROG FUND BAL	252.00	0.00	0.00	0.00	252.00
21 769 109 6710	HS BBB FUND BALANCE	2,578.72	870.00	1,533.50	0.00	3,242.22
21 769 109 6720	HS FOOTBALL FUND BALANCE	10,163.14	1,013.40	791.00	0.00	9,940.74
21 769 109 6725	HS BSC FUND BALANCE	279.19	75.00	0.00	0.00	204.19
21 769 109 6730	HS BSB FUND BALANCE	2,564.11	0.00	0.00	0.00	2,564.11
21 769 109 6740	HS BTR FUND BALANCE	5,002.01	0.00	0.00	0.00	5,002.01
21 769 109 6790	HS WRESTLING FUND BALANCE	3,079.49	540.00	1,973.00	0.00	4,512.49
21 769 109 6810	HS GBB FUND BALANCE	2,588.58	1,849.31	1,965.50	0.00	2,704.77
21 769 109 6815	HS VB FUND BALANCE	1,584.91	269.38	189.00	0.00	1,504.53
21 769 109 6825	HS GSC FUND BALANCE	5,176.20	145.00	0.00	0.00	5,031.20
21 769 109 6835	HS SB FUND BALANCE	6,940.87	0.00	0.00	0.00	6,940.87
21 769 109 6840	HS GTR FUND BALANCE	2,772.58	0.00	0.00	0.00	2,772.58
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	974.65	0.00	0.00	0.00	974.65
21 769 109 7030	CLASS OF 02 FUND BALANCE	1,752.93	0.00	0.00	0.00	1,752.93
21 769 109 7040	CLASS OF 04 FUND BALANCE	351.53	0.00	0.00	0.00	351.53
21 769 109 7050	CLASS OF 05 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	7,280.88	1,420.67	3,329.55	0.00	9,189.76
21 769 109 7070	DRAMA FUND BALANCE	10,512.62	642.11	45.00	0.00	9,915.51
21 769 109 7075	SPRING PLAY FUND BALANCE	1,210.98	0.00	0.00	0.00	1,210.98
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7110	DANZ TEAM FUND BALANCE	4,598.64	82.35	0.00	0.00	4,516.29
21 769 109 7120	SADD FUND BALANCE	1,896.30	21.76	0.00	0.00	1,874.54
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	THESPIAN CLUB FUND BALANCE	721.41	0.00	0.00	0.00	721.41
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	1,014.74	466.74	0.00	0.00	548.00
21 769 109 7170	TSA FUND BALANCE	68.27	0.00	598.50	0.00	666.77
21 769 109 7180	YEARBOOK FUND BALANCE	4,616.09	199.35	1,380.00	0.00	5,796.74
21 769 109 7210	HALL OF FAME FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7230	HS CHEERLEADING FUND BALANCE	4,142.69	0.00	50.00	0.00	4,192.69
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	687.00	450.00	241.00	0.00	478.00
21 769 209 6720	MS FOOTBALL FUND BALANCE	1,514.10	0.00	0.00	0.00	1,514.10
21 769 209 6730	MS BASEBALL FUND BALANCE	1,070.00	0.00	0.00	0.00	1,070.00
21 769 209 6740	MS BOYS TRACK FUND BALANCE	-25.00	0.00	0.00	0.00	-25.00
21 769 209 6790	MS WRESTLING FUND BALANCE	614.40	135.00	178.00	0.00	657.40
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	393.06	231.88	232.00	0.00	393.18
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	613.00	0.00	0.00	0.00	613.00
21 769 209 6835	MS SOFTBALL FUND BALANCE	1,070.00	0.00	0.00	0.00	1,070.00
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	5,741.31	0.00	0.00	0.00	5,741.31
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	368.61	0.00	0.00	0.00	368.61
=====						
FUND TOTAL:		115,323.24	8,411.95	12,812.59	0.00	119,723.88

Our mission is to enable all student to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet in special session at 5:00 p.m. on the 22nd day of January, 2004, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
HIGH SCHOOL MEDIA CENTER

January 22, 2004
5:00 P.M.

OPENING:

5:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Consent agenda
 high school course offerings
 joint funding request with ADMEA

ACTION ITEMS:

5:05 Review and approve construction design and technical service providers of
 8-9 building with Rambo Associates
7:00 Review school improvement initiatives
7:15 Discuss program components for future 6-7 and 8-9 buildings
8:15 Hazardous chemical management annual report
8:25 School Budget Review Committee request for excess English Language
 Learner funding
8:35 SILO oversight committee
8:45 Administrative Reports
9:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive South
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

Special	ADM High School	5:00 p.m.	January 22, 2004		
Kind of Meeting	Meeting Place	Time	Month	Day	Year
		Day of Week	Thursday		

MEMBERS

PRESENT

Darrell Weems
Dick Bruce
Tom Hopewell
Paula James
Pat Steele

ABSENT

Tim Hoffman
Superintendent of Schools
Shirley McAdon
Secretary-Board of Education

Call to Order Roll Call	The meeting was called to order. Roll call was taken. Present were Dick Bruce, Tom Hopewell, Paula James, Pat Steele, and President Darrell Weems. Visitors were present.
Agenda	It was moved by Bruce, seconded by James, to adopt the agenda as presented. Motion carried unanimously.
Consent Agenda	It was moved by Steele, seconded by James, to approve the items under the consent agenda as presented. Motion carried unanimously. The 2004-05 Summary of HS Course Offerings was accepted. A joint funding request with the ADMEA for Iowa's K-12 schools was supported. Superintendent announced the receipt of a certificate for the completion of a perfect Special Education Supplement of the district's FY03 Certified Annual Report for Shirley McAdon, Business Manager.
Review and Approve Construction Design and Technical Service Providers of 8-9 Building with Rambo Associates	Merle Rambo led discussion of the progress thus far in construction design and in the selection of technical service providers for the 8-9 building. Staff, administrators, and community members continue to meet to further define the project. Issues were raised and addressed. Hopewell and Weems will help review the technical service providers' submissions. Dick Bruce left the meeting at 6:00 p.m.

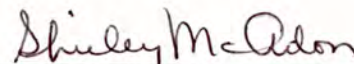
Continuation of special board meeting held January 22, 2004

Review School Improvement Initiatives	Principal Sharon Brindle introduced teachers Jackie Rychnovsky and Christal Tilley and student Casey VerWoert, who presented a classroom project that highlighted how technology can be integrated into content areas, particularly how it is supporting the elementary writing program. Discussion ensued.
Discuss Program Components for Future 6-7 and 8-9 Buildings	Maureen Taylor, Director of Curriculum and Assessment, continued discussion from the last meeting regarding the curriculum and teaching program being developed for the future 6-7 and 8-9 buildings. Counselor Dyann Kruidenier and teachers Brian Moretz, Sharon Mullarkey, Beth Shields, and Pat Stalter, along with Principal Carole Schlapkohl, presented information about the curriculum and teaching program for the 6-7 building. Teachers Lori Anderson and Karla Kearney, along with Principal Jim DePue, followed with information about the 8-9 building. Discussion ensued.
Hazardous Chemical Management Annual Report	Business Manager provided the annual report for the federal/Iowa program for employees to work safely with hazardous chemicals in the workplace. It was moved by James, seconded by Hopewell, to approve the hazardous chemicals management program as presented. Motion carried unanimously.
School Budget Review Committee Request for Excess English Language Learner Funding	Superintendent reported that the district will have excess costs for providing instruction to English Language Learners this year. Superintendent recommended applying for additional budget authorization allowed by state law. It was moved by James, seconded by Steele, to apply for additional budget authorization for excess costs for providing instruction to English Language Learners. Motion carried unanimously.
SILO Oversight Committee	Superintendent sought Board members' recommendations for individuals to serve on the SILO Oversight Committee. Board members will forward names.
Administrative Reports	<p>Superintendent announced IASB ABLE training for Board members on the ICN at ADM February 12. President Weems will host and Board member Pat Steele will attend thus far.</p> <p>Superintendent learned that Central Dallas expects to host a school reunion, tentatively slated for summer 2005. That might be a good time to solicit more views regarding a request from an individual to display Central Dallas graduation pictures and trophies in the Washington Township School.</p> <p>Superintendent discussed community use of the buildings with the Board.</p>

Continuation of special board meeting held January 22, 2004

Adjournment

It was moved by Steele, seconded by Hopewell, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 8:55 p.m.

Minutes approved as presentedDarrell Weems, PresidentDated February 9, 2004Shirley McAdon, Secretary