

*Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.*

## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 13th day of October, 2003, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

### BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

October 13, 2003  
7:00 P.M.

#### OPENING:

7:00 P.M.

- Call to order
- Roll call
- Emergency additions and adoption of agenda
- Consent agenda
  - Approval of minutes
  - Approval of bills and claims
  - Secretary/treasurer financial reports
  - Personnel contracts
  - Allowable growth for open enrollment
  - Drug Testing
  - Board policy 203 "Board of Directors Conflict of Interest"
  - 210.1 "Annual Meeting"
  - 403.1 "General Personnel Physical Examination"
  - 403.7E1 "Employee Drug Info Sheet"
  - 403.8 "Drug and Alcohol Testing Program"
  - 501.14 "Open Enrollment Transfers - Procedures as a Sending District"
  - 501.15 "Open Enrollment Transfers - Procedures as a Receiving District"
  - 801.3 "Educational Specifications for Building and Sites"
  - 704.3 "Investments"
- Welcome of visitors and open forum

#### ACTION ITEMS:

- Items removed from consent agenda
- 7:30 Character education report
- 8:10 Food service report
- 8:25 Review physical education program
- 9:25 Future Educators of America program
- 9:30 Discuss option on Adel Child Care facility
- 10:00 Administrative reports
- 10:15 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
801 Nile Kinnick Drive S.  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Directors



**MINUTES OF BOARD OF DIRECTORS**

<u>Regular</u>	<u>ADM High School</u>	<u>7:00 p.m.</u>	<u>October 13, 2003</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

**MEMBERS**PRESENT

Dick Bruce  
Tom Hopewell  
Paula James  
Pat Steele

ABSENT

Darrell Weems

Tim Hoffman  
Superintendent of Schools  
Shirley McAdon  
Secretary-Board of Education

Call to Order	The meeting was called to order. Roll call was taken. Present were Dick Bruce, Tom Hopewell, Paula James, and Pat Steele. President Darrell Weems was absent. Student Ambassador Melissa Mickael and other visitors were present.
Roll Call	
Agenda	It was moved by Steele, seconded by James, to adopt the agenda as presented. Motion carried unanimously.
Consent Agenda	It was moved by James, seconded by Hopewell, to approve the items under the consent agenda as presented. Motion carried unanimously. Pending successful background checks, new contracts were offered to Pat Adams, MS softball coach; Amy Banwart, assistant HS girls soccer coach; John Begley, MS boys basketball coach and MS girls track coach; Ron Brenner, HS baseball coach; Chris Hatchett, assistant HS wrestling coach; Al Hoffman, HS girls soccer coach; Claudia Mestdagh, MS GATE teacher; Jerry Olson, sub bus driver; Joe Santi, assistant HS girls basketball coach; Bill Shields, HS boys soccer coach; and John Wesselmann, MS boys basketball coach. Transfers for Del Hoover from HS teacher associate to Adel Elementary teacher associate and for Kim Milburn from Adel Elementary teacher associate to HS teacher associate were announced. The district will make application for allowable growth for budget authority to cover the cost of tuition for open-enrolled-out students who were not on last year's budget count. The district will participate in the Iowa Drug and Alcohol Testing Program sponsored by IASB to comply with the mandatory drug and alcohol testing for school bus drivers. The following Board policies received the first reading: 203 "Board of Directors' Conflict of Interest", 210.1 "Annual Meeting", 403.1 "General Personnel Physical Examinations", 403.7E1 "Employee Drug Info Sheet", 403.8 "Drug and Alcohol Testing Program", 501.14 "Open Enrollment Transfers-Procedures as a Sending District", 501.15 "Open Enrollment Transfers-Procedures as



Continuation of regular board meeting held October 13, 2003

	a Receiving District", 801.3 "Educational Specifications for Building Sites", and 704.3 "Investments".
Welcome of Visitors/ Open Forum	Vice-President Dick Bruce welcomed visitors and invited public comments during Open Forum. Cornelia Hoy had some questions about bond schedules; Superintendent provided her a copy of ADM's proposed bond schedule for the bond issue to be voted October 21, 2003. Principal Carole Reindl commended parents and many teachers at Adel Elementary for their participation in the Adel City Library summer reading program. Mike Mensen and others spoke of the benefits of a 7th grade baseball program and urged the Board to consider a program at the November Board meeting; information to be sought are costs, equity, comparability, scheduling, field availability, and number of participants. The Board received thank-you notes from many elementary teachers in regard to the professional opportunity they were afforded by the district to attend the regional conference of the National Reading Association held in Des Moines in October.
Character Education Report	Staff members Camie Walker, Dyann Kruidenier, Doreen Price, and Kim Timmerman, and Scott Raecker, a spokesperson for Character Counts, presented information about the Character Counts program. Discussion ensued. Studying the program is one of the Board's short-range goals for 2003-04. Research will continue this year.
Food Service Report	Liz Severidt, Director of Food Services, provided an overview of the food service program. Discussion ensued.
Review Physical Education Program	Another short-range goal of the Board is reviewing the physical education program. Teachers Barry Roberts, Deb Kahler, Brian Moretz, and Mike Whisner discussed their ideas about what constitutes a quality physical education program and shared some of the activities and units taught. Discussion ensued. The next report will deal with strengths and needs for the program.
Future Educators of America Program	Teachers Teresa Bellinghausen and Della Weems will serve as sponsors of ADM's chapter of Future Educators of America, whose purpose is to provide high school students with the opportunity to explore career options in education. The startup cost is \$100 for the FEA charter and materials. It was moved by James, seconded by Steele, to approve the sponsorship of ADM's chapter of FEA as presented. Motion carried unanimously.
Discuss Option on Adel Child Care Facility	Jamie Bergcamp, attorney, and Doran Ryan, Raccoon Valley State Bank, were present to explain options to the Board regarding the Adel Child Care Center building. The Board could cure the default for \$400,000 or waive those rights and allow the voluntary foreclosure process to continue. Any interest in the building could then be pursued. It was moved by Steele, seconded by Hopewell, to adopt a resolution that would waive the Board's rights to cure the default and to waive redemption rights after the foreclosure. Motion carried unanimously.



Continuation of regular board meeting held October 13, 2003

## Administrative Reports

Earlier in the evening, Business Manager provided an update on the Oak Hill Plantation, the TIF residential project in DeSoto. A draft of the developer's agreement was outlined. Marty Glantz, Mayor of DeSoto, also answered questions. The final draft will be available at a future date.

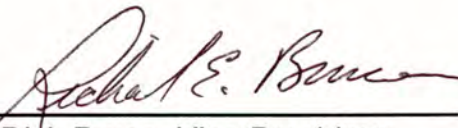
Superintendent announced approval of an open enrollment request for Kassidy Jo Nielsen from Earlham to ADM for 2004-05.

Superintendent began a preliminary discussion of the 2.5% across-the-board budget cuts for 2003-04 that were announced by the Governor.

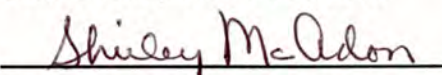
## Adjournment

It was moved by James, seconded by Hopewell, to adjourn. Motion carried unanimously and the meeting was adjourned by Vice-President Bruce at 10:45 p.m.

Minutes approved as presented

  
Dick Bruce, Vice President

Dated 11/10/03

  
Shirley McAdon, Secretary

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board  
 10-08-2003 15:25:33 Fund: 10 GENERAL FUND

Updated

Check #	Vendor Name	Description	Total Check
0065751	3E ELECTRICAL ENGINEERING	SUPP.	661.31
0065771	3E ELECTRICAL ENGINEERING	SUPP.	402.02
0065772	A-TEC RECYCLING	SERV.	1,128.82
0065773	ACCESS ELEVATOR	EQUIP.	610.00
0065774	ADEL ROTARY CLUB	FEES	130.00
0065775	ADEL TREE COMPANY	SERV.	85.00
0065776	ADEL TV & APPLIANCE	EQUIP.	169.00
0065777	ADT SECURITY	SERV.	79.13
0065685	AEA 11	SUPP.	19.50
0065778	AEA 11	SUPP.	4,032.77
0065779	AMBROSIA SOFTWARE	SUPP.	36.00
0065781	ANKENY COMM SCHOOL DISTRICT	TUITION	259.30
0065782	ANNEAR POWER	SUPP.	7.50
0065783	APPLE COMPUTER	EQUIP.	6,861.95
0065784	ARCHER TV	SERV.	20.00
0065786	ARNOLD MOTOR SUPPLY	SUPP.	122.68
0065787	THE ART STORE	SUPP.	54.64
0065788	ASCD	SUPP.	56.90
0065710	AT&T	TEL.	547.11
0065704	AT&T WIRELESS	TEL.	66.72
0065789	BALDON HARDWARE	SUPP.	281.49
0065790	BAND SHOPPE	SUPP.	70.35
0065791	BARNES & NOBLE	SUPP.	143.20
0065792	TERESA BELLINGHAUSEN	TRAVEL	34.80
0065794	BEN FRANKLIN	SUPP.	130.57
0065797	BRITAIN RADIATOR SHOP	SERV.	50.00
0065798	BROWER SCHOOL BUS PARTS	SUPP.	429.00
0065799	BUTCH'S SERVICE	SERV.	130.00
0065800	BUTTERMORE LUMBER MILL	SUPP.	1,133.60
0065801	CAPITAL SANITARY	SUPP.	2,116.89
0065802	CENTRAL IOWA DEBATE LEAGUE	FEES	50.00
0065803	CENTRAL IOWA GLASS	SUPP.	54.50
0065805	CHAMPION CRANE SERVICES	SERV.	192.50
0065806	CHELSEA HOUSE PUBLISHERS	SUPP.	228.97
0065807	CHILD MANAGEMENT INC	SUPP.	121.30
0065808	CITY OF ADEL	UTIL.	1,728.63
0065809	CITY OF DESOTO	UTIL.	445.20
0065810	CITY OF MINBURN	UTIL.	242.67
0065811	CLARKE COMMUNITY SCHOOL	FEES	20.00
0065812	COMPUSA, INC.	EQUIP.	1,895.98
0065813	CONSERVATION EDUCATION CENTER	FEES	650.00
0065814	CRYSTAL SPRINGS BOOKS	SUPP.	49.49
0065815	CULLIGAN	SERV.	71.70
0065816	CUNNINGHAM CHEVY-OLDS-PONTIAC	SERV.	110.00
0065688	D.A.R.E. IOWA	SUPP.	156.25
0065817	DALLAS CO PUBLIC HEALTH	SERV.	35.00
0065818	DALLAS COUNTY NEWS	PUBL.	143.40
0065819	DAN'S TOWING	SERV.	220.00
0065715	DES MOINES PLAYHOUSE	FEES	582.00
0065820	DES MOINES REGISTER	PUBL.	413.93
0065821	DES MOINES STAMP	SUPP.	70.10
0065822	DEWEY FORD	SUPP.	1,525.47



Vendor Name	Description	Total Check
ELECTRONIC ENGINEERING	EQUIP.	1,430.00
ETA CUISENAIRE	SUPP.	32.95
JAY FARROW	MOWING	1,641.00
FOLLETT LIBRARY RESOURCE	SUPP.	1,035.09
FORT DODGE STEEL	SUPP.	92.30
FULLERS STANDARD	FUEL	15.08
FUTURE EDUCATORS OF AMERICA	FEES	100.00
JIM GARNETT	SUPP.	62.50
GOPHER SPORTS	SUPP.	197.63
GRAINGER	SUPP.	6.00
GRAYBAR ELECTRIC	SUPP.	71.98
DAVID GRUVER	EQUIP.	529.96
HAMMOND & STEPHENS	SUPP.	55.30
HANDWRITING WITHOUT TEARS	SUPP.	12.75
HARLAND HARDWARE	SUPP.	54.19
HEARTLAND CO-OP	FUEL	637.20
HEARTLAND TECHNOLOGY SOLUTIONS	SERV.	919.46
HEINEMANN PROFESSIONAL DEVELOP	FEES	745.00
HIGHSMITH CO	SUPP.	81.09
TIMOTHY HOFFMAN	TRAVEL	28.80
HOPKINS	SUPP.	22.00
IA DCI	FEES	13.00
IA DCI	FEES	13.00
IHSADA	FEES	50.00
IJUMP, INC	UTIL.	511.84
INFOCUS SYSTEMS	SUPP.	256.00
INTERNATIONAL READING ASSN.	FEES	380.00
IOWA ASSO SCHOOL BOARDS	FEES	11.00
IOWA HS MUSIC ASSOCIATION	FEES	100.00
IOWA HS SPEECH ASSOC	FEES	50.00
ISDTA	FEES	160.00
J A SEXAUER	SUPP.	165.91
J A SEXAUER	SUPP.	13.82
J W PEPPER	SUPP.	154.44
JAY'S MUSIC	SUPP.	71.00
JIM'S SUPERVALU	SUPP.	21.81
JOHN JONES	TRANSP.	298.02
DEB KAHLER	TEL./TRAVEL	82.30
LASER QUIPT	SERV.	4,454.55
LASER RESOURCES	SUPP.	29.14
LIBRARY BOOK SELECTION	SUPP.	165.12
LINWELD	SUPP.	58.90
LIVE WIRE MEDIA	SUPP.	388.26
MALECKI MUSIC INC	SUPP.	399.85
SHIRLEY MCADON	POSTAGE	12.15
MENARD, INC.	SUPP.	424.60
MICRO WAREHOUSE	SUPP.	173.53
MIDAMERICAN	UTIL.	10,536.64
MINBURN TELEPHONE	TEL./SUPP.	647.17
MINOLTA CORP	SERV.	285.86
MUSIC IN MOTION	SUPP.	18.90
NAPA AUTO PARTS	SUPP.	9.80



## ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

10-08-2003 15:25:39

Fund: 10 GENERAL FUND

Updated

Check #	Vendor Name	Description	Total Check
0065890	NASSP	FEES	248.00
0065891	JONNA NELSON	FUEL	12.54
0065892	DARYL NELSON	SUPP.	57.90
0065698	NEXTEL PARTNERS	TEL.	46.06
0065893	NHS/NASSP	FEES	80.00
0065894	NICHOLS CONTROLS	SUPP.	84.62
0065895	NJL ASSOCIATES	SUPP.	96.45
0065896	O'HALLORAN INTERNATIONAL, INC.	SUPP.	125.81
0065897	O'REILLY AUTO PARTS	SUPP.	395.93
0065898	TERRY M ODAM	TRANSP.	157.94
0065900	OFFICE DEPOT	SUPP.	895.19
0065901	OTTSEN OIL CO	SUPP.	801.44
0065902	PAR	SUPP.	217.80
0065903	PCI EDUCATIONAL PUBLISHING	SUPP.	26.95
0065904	PEARSON EDUCATION	SUPP.	332.44
0065905	PEPSI COLA BOTTLERS	SUPP.	155.20
0065906	PIONEER REVERE	SUPP.	1,484.00
0065907	POMEROY	SERV.	332.50
0065730	POSTMASTER	POSTAGE	940.00
0065744	POSTMASTER	POSTAGE	243.15
0065908	PRE-OWNED ELECTRONIC	EQUIP.	563.54
0065731	QWEST COMMUNICATIONS	TEL.	858.35
0065732	QWEST INTERPRISE	TEL.	677.99
0065745	RACCOON RIVER CONFERENCE	FEES	65.00
0065909	RENAISSANCE LEARNING	SUPP.	139.00
0065912	RIEMAN MUSIC	SUPP.	840.63
0065913	RIGBY EDUCATION	SUPP.	416.90
0065915	HELENE ROGERS	TRANSP.	157.94
0065918	SCHOLASTIC, INC.	SUPP.	214.12
0065919	SCHOOL ADMINISTRATORS OF IOWA	FEES	70.00
0065920	SCHOOL SPECIALTY	SUPP.	67.42
0065708	SCIBA	FEES	10.00
0065747	SEABURY & SMITH	INSURANCE	62,501.65
0065922	LANA SHEA	SUPP.	2.99
0065923	SKEETER KELL	SUPP.	1,120.00
0065924	SOFTWARE PLUS	SUPP.	890.72
0065926	SPORTIME	SUPP.	20.00
0065701	STAMP FULFILLMENT SERVICES	POSTAGE	4,109.85
0065927	STICKS	SUPP.	352.00
0065928	STITZELL ELECTRIC SUPPLY CO	SUPP.	74.45
0065929	STRAUSS LOCK CO	SUPP.	20.34
0065930	DAVE STRAWN	TRANSP.	157.94
0065933	T & T SPRINKLER SERVICES INC	SERV.	126.60
0065935	TEACHERS DISCOVERY	SUPP.	350.90
0065936	TEE'S PLUS	SUPP.	449.81
0065764	THINKING CAP QUIZ BOWL	FEES	37.00
0065937	THOMAS BUS SALES	SUPP./VEHICLE	463.53
0065939	THOMSON LEARNING	SUPP.	558.18
0065749	TRANSICARD	FUEL	2,984.44
0065941	TRC	SUPP.	509.85
0065709	U S CELLULAR	TEL.	42.13
0065943	UNIVERSITY OF IOWA	FEES	160.00



TO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

3 15:25:42

Fund: 10 GENERAL FUND

Page 4

Updated Cks: CKP

Vendor Name	Description	Total Check
URBANDALE HS	FEES	100.00
CAMIE WALKER	TRAVEL	44.90
WASTE MANAGEMENT	DISPOSAL	767.20
WELLS FARGO BANK	CHANGE	19.84
WELLS FARGO BANK	CHANGE	61.00
WHOLESALE TOOL CO.	SUPP.	364.49
JEFF WHYLE	TRANS.	157.94
WILLIAM V. MACGILL & CO.	SUPP.	23.21
TODD WILSON	TRANS	298.01
WOLIN & ASSOCIATES	SERV.	1,970.67
YOUNGERMAN MUSIC	SUPP.	143.28
ZEP MANUFACTURING CO	SUPP.	140.85
ZOOBOOKS	SUPP.	20.95
	=====	
.1:		146,463.76

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

10-08-2003 15:25:48

Fund: 40 DEBT SERVICE FUND

Page 9

Updated Cks: C

Check #	Vendor Name	Description	Total Check
0065948	WELLS FARGO BANK	FEES	150.00
			=====
Fund Total:			150.00

TJH  
PQ  
PS



Check #	Vendor Name	Description	Total Check
.5711	DAN BAKER	OFFICIAL	50.00
0065736	DAN BAKER	OFFICIAL	50.00
0065752	JANA BARNARD	OFFICIAL	60.00
0065753	RICK BARNARD	OFFICIAL	60.00
0065712	BRAD BATTANI	OFFICIAL	95.00
0065713	KELLI BEEMAN	OFFICIAL	60.00
0065754	KELLI BEEMAN	OFFICIAL	60.00
0065714	MATT BEEMAN	OFFICIAL	60.00
0065755	MATT BEEMAN	OFFICIAL	60.00
0065794	BEN FRANKLIN	SUPP.	12.99
0065795	BOB'S CUSTOM TROPHIES	SUPP.	134.30
0065686	BREADEAUX PIZZA	SUPP.	27.00
0065796	BREADEAUX PIZZA	SUPP.	41.99
0065687	CIVIC CENTER OF DES MOINES	FEES	464.00
0065823	DRAMATISTS PLAY SERVICE INC	SUPP.	120.00
0065716	DUANE DUNCAN	OFFICIAL	95.00
0065824	EATON ENTERPRISES, INC	SUPP.	35.00
0065689	GARY FRY	OFFICIAL	95.00
0065756	TOM FULLER	OFFICIAL	40.00
0065757	BRAD FULLER	OFFICIAL	40.00
0065758	DOMINIC GIEGERICH	OFFICIAL	40.00
0065836	THE GRAPHIC EDGE	SUPP.	1,190.80
0065690	JESSE GROTE	OFFICIAL	95.00
0065838	GTM SPORTSWEAR	SUPP.	1,189.12
0065839	H B LEISEROWITZ CO	SUPP.	56.59
5759	JEFF HARSH	OFFICIAL	40.00
0065718	KEITH HAWKINS	OFFICIAL	60.00
0065848	NICOLE HENDERSON	SUPP.	21.20
0065719	JEFF HENDRICKS	OFFICIAL	95.00
0065760	MICHELE HENDRICKS	OFFICIAL	45.00
0065720	DAN HERRIN	OFFICIAL	95.00
0065849	HICKS PHARMACY	SUPP.	5.00
0065852	HOPKINS	SUPP.	115.00
0065691	HY-VEE FOOD STORES	SUPP.	42.38
0065706	HY-VEE FOOD STORES	SUPP.	7.98
0065853	HY-VEE FOOD STORES	SUPP.	37.86
0065693	INTERSTATE 35 HIGH SCHOOL	FEES	50.00
0065859	IOWA HS SOCCER COACHES ASSOC	FEES	65.00
0065737	IOWA JUNIOR HS STUDENT COUNCIL	FEES	335.00
0065861	IOWA SPORTS SUPPLY INC	SUPP.	57.53
0065862	J & M DISPLAYS, INC	SUPP.	224.60
0065724	JIM JAYCOX	OFFICIAL	70.00
0065866	JIM'S JOHNS	SERV.	175.00
0065867	JIM'S SUPERVALU	SUPP.	303.28
0065695	DAN JOHNSON	OFFICIAL	50.00
0065725	ALLEN JONES	OFFICIAL	50.00
0065762	ALLEN JONES	OFFICIAL	50.00
0065738	JASON JONES	OFFICIAL	50.00
0065870	KORNEY BOARD AIDS, INC.	SUPP.	89.95
0065739	BERNARD LAMMERS	OFFICIAL	45.00
5726	MICHAEL N MALLBERG	OFFICIAL	55.00
0065728	JOHN MAUCH	OFFICIAL	45.00



10-08-2003 15:25:46

Fund: 21 STUDENT ACTIVITY FUND

Updated Cks: CKP

Check #	Vendor Name	Description	Total Check
0065879	JOHN MAUCH	OFFICIAL	45.00
0065741	KEVIN MCCREA	OFFICIAL	60.00
0065742	LOUIS M MCCREA	OFFICIAL	60.00
0065729	RYAN MYERS	OFFICIAL	50.00
0065743	RYAN MYERS	OFFICIAL	50.00
0065763	RYAN MYERS	OFFICIAL	50.00
0065697	GERALD NAVARA	OFFICIAL	95.00
0065733	ERIKA RITLAND	OFFICIAL	45.00
0065746	ERIKA RITLAND	OFFICIAL	45.00
0065914	ERIKA RITLAND	OFFICIAL	45.00
0065699	SAM'S CLUB	SUPP.	264.50
0065917	SAM'S CLUB	SUPP.	1,083.87
0065921	SCHOOL SPIRIT, INC	SUPP.	381.15
0065700	TOM SEVERSON	OFFICIAL	95.00
0065925	SPIRITLINE	SUPP.	137.90
0065931	STUMPS	SUPP.	176.94
0065932	BEKA SWALLOW	SUPP.	41.32
0065934	TARGET STORES	SUPP.	107.27
0065938	KELLY THOMPSON	SUPP.	15.89
0065940	KIM TIMMERMAN	SUPP.	10.00
0065765	JOE TOWNSELL	OFFICIAL	50.00
0065942	TROPHIES PLUS	SUPP.	607.85
0065766	R SCOTT TRYON	OFFICIAL	40.00
0065767	RONALD R TRYON	OFFICIAL	40.00
0065944	UPTOWN SPORTING GOODS	SUPP.	65.00
0065945	URBAN DALE HS	FEES	50.00
0065768	LUANN S VANKIRK	OFFICIAL	45.00
0065734	MELVIN VETTER	OFFICIAL	60.00
0065703	MARVIN WOOD	OFFICIAL	95.00
0065769	KENT YORK	OFFICIAL	40.00
0065770	RANDY YORK	OFFICIAL	40.00

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Fund Total:

10,503.26



ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board  
10-08-2003 15:25:47 Fund: 22 MANAGEMENT FUND

Updated C

Check #	Vendor Name	Description	Total Check
0065916	RUSSELL-SLATER INSURANCE AGENC	INSURANCE	555.00
			=====
Fund Total:			555.00

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board  
10-08-2003 15:25:47 Fund: 23 PHYSICAL PLANT & EQUIP FUND

Updated Ck

Check #	Vendor Name	Description	Total Check
0065804	CENTRAL STATES ROOFING	SERV.	3,104.46
0065937	THOMAS BUS SALES	SUPP./VEHICLE	62,619.00
			=====
Fund Total:			65,723.46

TJH  
PJ  
PS



## ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

10-08-2003 15:25:48

Fund: 51 SCHOOL NUTRITION FUND

Updated C

Check #	Vendor Name	Description	Total Check
0065780	ANDERSON ERICKSON	SUPP.	6,214.59
0065785	AREA 11 ADMINISTRATORS ASSOC.	SUPP.	3,996.31
0065789	BALDON HARDWARE	SUPP.	17.19
0065801	CAPITAL SANITARY	SUPP.	210.00
0065825	ECOLAB	SUPP.	1,023.63
0065831	JERRY FOSTER	REFUND	34.00
0065842	HARKER'S DISTRIBUTION, INC.	SUPP.	539.00
0065844	HAWKEYE FOOD	SUPP.	2,432.27
0065856	INSTITUTIONAL WHOLESALE & RETA	SUPP.	201.90
0065873	DAWN LESAN-HOLSTROM	REFUND	90.60
0065696	MARTIN BROS	SUPP.	3,619.20
0065727	MARTIN BROS	SUPP.	4,160.85
0065740	MARTIN BROS	SUPP.	3,893.02
0065878	MARTIN BROS	SUPP.	4,525.14
0065881	MCKEE FOODS CORP	SUPP.	395.60
0065884	MID-STATES SUPPLY CO	SUPP.	158.04
0065731	QWEST COMMUNICATIONS	TEL.	29.30
0065747	SEABURY & SMITH	INSURANCE	2,674.20
0065953	WOLIN & ASSOCIATES	SERV.	347.78
			=====
Fund Total:			34,562.62

## ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

10-08-2003 15:25:49

Fund: 52 DAY CARE FUND

P.  
Updated Ck

Check #	Vendor Name	Description	Total Check
0065794	BEN FRANKLIN	SUPP.	46.78
0065747	SEABURY & SMITH	INSURANCE	274.83
			=====
Fund Total:			321.61

## ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

10-08-2003 15:25:49

Fund: 76 AGENCY FUND

P  
Updated Ck

Check #	Vendor Name	Description	Total Check
0065723	ISDTA	SUPP.	131.00
0065748	SELECT NETWORKS	INSURANCE	296.50
			=====
Fund Total:			427.50

TNIT  
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ps



Adel-DeSoto-Minburn Community School District  
OCTOBER 2003  
Payroll Report

OFFICIALS

J. JETMUND	\$90.00
D. SEVERIDT	<u>\$90.00</u>

<b>TOTAL</b>	<b>\$180.00</b>
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TUTORING

C. COOPER	\$120.00
C. WINTERBOER	<u>\$424.00</u>

<b>TOTAL</b>	<b>\$544.00</b>
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<b>GRAND TOTAL</b>	<b>\$724.00</b>
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TJH  
PG  
PS



Adel-DeSoto-Minburn Community School District  
Cash Receipts & Expenditures  
Recapitulation of Funds - September 2003  
Governmental Funds

	<u>General Fund</u>
Balance, August 31, 2003	\$565,446.91
Receipts, September	688,342.98
Expenditures, September	<u>766,604.67</u>
Balance, September 30, 2003	<u><u>\$487,185.22</u></u>
Balance, September 30, 2002	\$482,610.77

	<u>Debt Service Fund</u>
Balance, August 31, 2003	\$192,747.73
Receipts, September	21,556.61
Expenditures, September	<u>0.00</u>
Balance, September 30, 2003	<u><u>\$214,304.34</u></u>
Balance, September 30, 2002	\$193,722.70



Adel-DeSoto-Minburn Community School District  
Cash Receipts & Expenditures  
Recapitulation of Funds - September 2003  
Governmental Funds  
Special Revenue Funds

	<u>Management Fund</u>
Balance, August 31, 2003	\$132,531.39
Receipts, September	6,765.08
Expenditures, September	<u>128,857.82</u>
Balance, September 30, 2003	<u>\$10,438.65</u>
Balance, September 30, 2002	\$55,607.92
	<u>Physical Plant &amp; Equipment Fund</u>
Balance, August 31, 2003	(\$70,235.56)
Receipts, September	37,451.98
Expenditures, September	<u>18,204.85</u>
Balance, September 30, 2003	<u>(\$50,988.43)</u>
Balance, September 30, 2002	(\$152,711.65)
	<u>Student Activity Fund</u>
Balance, August 31, 2003	\$100,429.66
Receipts, September	18,942.18
Expenditures, September	<u>16,607.40</u>
Balance, September 30, 2003	<u>\$102,764.44</u>
Balance, September 30, 2002	\$80,401.48



Adel-DeSoto-Minburn Community School District  
Cash Receipts & Expenditures  
Recapitulation of Funds - September 2003  
Proprietary Funds  
Enterprise Funds

School Nutrition Fund

Balance, August 31, 2003	\$122,695.00
Receipts, September	33,699.83
Expenditures, September	<u>49,564.71</u>
Balance, September 30, 2003	<u>\$106,830.12</u>
Balance, September 30, 2002	\$89,049.28

Day Care Fund

Balance, August 31, 2003	\$14,494.25
Receipts, September	5,987.61
Expenditures, September	<u>4,531.82</u>
Balance, September 30, 2003	<u>\$15,950.04</u>
Balance, September 30, 2002	\$24,605.47

Fiduciary Funds

Agency Fund

Balance, August 31, 2003	\$1,260.46
Receipts, September	131.00
Expenditures, September	<u>131.00</u>
Balance, September 30, 2003	<u>\$1,260.46</u>
Balance, September 30, 2002	\$360.46



Adel-DeSoto-Minburn Community School District  
Revenue & Expenditure Totals  
September 2003

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	25.0% OF BUDGET
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$162,218.43	\$152,869.29	\$315,087.72	\$3,908,379.00	8.1%
STATE SOURCES	8,038.45	532,070.79	540,109.24	6,090,621.00	8.9%
FEDERAL SOURCES	<u>8,862.05</u>	<u>0.00</u>	<u>8,862.05</u>	<u>170,268.00</u>	<u>5.2%</u>
SUBTOTAL	\$179,118.93	\$684,940.08	\$864,059.01	\$10,169,268.00	8.5%
<u>SPECIAL REVENUE FUNDS</u>					
MANAGEMENT FUND	\$1,040.86	\$6,765.08	\$7,805.94	\$139,491.00	5.6%
PHYSICAL PLANT & EQUIP. FUND	2,742.53	37,451.98	40,194.51	294,540.00	13.7%
STUDENT ACTIVITY FUND	38,509.12	16,282.18	54,791.30	140,630.00	39.0%
DEBT SERVICE FUND	5,163.98	21,556.61	26,720.59	464,369.00	5.8%
<u>PROPRIETARY FUNDS REVENUE</u>					
SCHOOL NUTRITION FUND	714.52	12,849.51	13,564.03	459,150.00	3.0%
DAY CARE FUND	3,223.05	5,987.61	9,210.66	45,500.00	20.2%
<u>FIDUCIARY FUNDS REVENUE</u>					
AGENCY FUND	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>3,150.00</u>	<u>9.5%</u>
TOTAL ALL FUNDS	<u>\$230,812.99</u>	<u>\$785,833.05</u>	<u>\$1,016,646.04</u>	<u>\$11,716,098.00</u>	<u>8.7%</u>
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$239,689.92	\$153,727.41	\$393,417.33	\$2,625,154.00	15.0%
HIGH SCHOOL	320,420.82	195,170.68	515,591.50	2,109,612.00	24.4%
MIDDLE SCHOOL	224,221.16	136,736.38	360,957.54	1,587,328.00	22.7%
DESOTO INTERMEDIATE	182,156.49	98,430.53	280,587.02	1,342,971.00	20.9%
MINBURN ELEMENTARY	106,397.17	54,293.80	160,690.97	756,012.00	21.3%
ADEL ELEMENTARY	<u>204,147.66</u>	<u>124,851.52</u>	<u>328,999.18</u>	<u>1,462,225.00</u>	<u>22.5%</u>
SUBTOTAL	\$1,277,033.22	\$763,210.32	\$2,040,243.54	\$9,883,302.00	20.6%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
MANAGEMENT FUND	\$0.00	123,151.08	\$123,151.08	\$153,789.00	80.1%
PHYSICAL PLANT & EQUIP. FUND	23,567.25	18,204.85	41,772.10	238,107.00	17.5%
STUDENT ACTIVITY FUND	14,736.87	13,947.40	28,684.27	152,894.00	18.8%
DEBT SERVICE FUND	0.00	0.00	0.00	460,259.00	0.0%
<u>PROPRIETARY FUNDS REVENUE</u>					
SCHOOL NUTRITION FUND	45,446.99	49,539.06	94,986.05	476,000.00	20.0%
DAY CARE FUND	10,263.06	4,531.82	14,794.88	62,090.00	23.8%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
AGENCY FUND	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>3,250.00</u>	<u>9.2%</u>
TOTAL ALL FUNDS	<u>\$1,371,347.39</u>	<u>\$972,584.53</u>	<u>\$2,343,931.92</u>	<u>\$11,429,691.00</u>	<u>20.5%</u>



10-03-2003 17:40:05

FOR PERIOD ENDING SEPTEMBER 30

FUND: 10 GENERAL FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
10 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,816.31	115.42	-45.00	0.00	3,655.89
10 771 001 8180	PADLOCKS FUND BALANCE	-225.69	0.00	60.00	0.00	-165.69
10 771 001 8190	TOWELS FUND BALANCE	17,564.34	725.25	-20.00	0.00	16,819.09
10 771 001 8200	NURSE DONATIONS FUND BALANCE	250.00	43.14	0.00	0.00	206.86
10 771 109 8020	HS ART RESALE FUND BALANCE	-1,590.77	153.00	0.00	0.00	-1,743.77
10 771 109 8035	HS CONTRIBUTIONS FUND BALANCE	66.85	0.00	0.00	0.00	66.85
10 771 109 8040	HS BAND RESALE FUND BALANCE	-992.19	-22.36	0.00	0.00	-969.83
10 771 109 8050	HS MUSIC FEES FUND BALANCE	7,651.89	0.00	-15.00	0.00	7,636.89
10 771 109 8070	HS METALS RESALE FUND BALANCE	30.28	0.00	0.00	0.00	30.28
10 771 109 8080	HS WOODS RESALE FUND BALANCE	-1,420.00	446.30	818.00	0.00	-1,048.30
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	3,165.83	154.55	0.00	0.00	3,011.28
10 771 109 8160	HS STUDENT PARKING FUND BAL	14,088.52	0.00	0.00	0.00	14,088.52
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,585.00	0.00	-25.00	0.00	3,560.00
10 771 209 8035	MS CONTRIBUTIONS FUND BALANCE	1,017.15	0.00	96.08	0.00	1,113.23
10 771 209 8040	MS BAND RESALE FUND BALANCE	256.77	93.00	0.00	0.00	163.77
10 771 209 8060	MS BOOK FAIR FUND BALANCE	339.01	0.00	0.00	0.00	339.01
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	3,717.49	0.00	0.00	0.00	3,717.49
10 771 409 8030	AE PACT FUND BALANCE	1,282.81	0.00	0.00	0.00	1,282.81
10 771 409 8035	AE CONTRIBUTIONS FUND BALANCE	2,625.96	0.00	100.00	0.00	2,725.96
10 771 409 8060	AE BOOK FAIR FUND BALANCE	718.44	0.00	0.00	0.00	718.44
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,100.48	68.06	520.00	0.00	2,552.42
10 771 418 8035	DS CONTRIBUTIONS FUND BALANCE	1,233.31	0.00	413.53	0.00	1,646.84
10 771 418 8040	DS BAND RESALE FUND BALANCE	-1,046.54	312.68	0.00	0.00	-1,359.22
10 771 418 8060	DS BOOK FAIR FUND BALANCE	1,161.35	0.00	0.00	0.00	1,161.35
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,566.63	237.86	0.00	0.00	2,328.77
10 771 421 8035	ME CONTRIBUTIONS FUND BALANCE	2,107.81	0.00	91.19	0.00	2,199.00
10 771 421 8040	ME BAND RESALE FUND BALANCE	61.62	16.34	80.65	0.00	125.93
10 771 421 8060	ME BOOK FAIR FUND BALANCE	184.00	0.00	0.00	0.00	184.00
10 771 421 8100	ME RIF FUND BALANCE	0.00	0.00	0.00	0.00	0.00
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	714.72	12.00	0.00	0.00	702.72
		=====	=====	=====	=====	=====
FUND TOTAL:		68,030.99	2,355.24	2,074.45	0.00	67,750.20



10-03-2003 17:40:19

FOR PERIOD ENDING SEPTEMBER 30

FUND: 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
21 769 001 7200	INTEREST FUND BALANCE	9,477.28	0.00	47.98	0.00	9,525.26
21 769 109 6645	HS CC FUND BALANCE	37,490.64	175.00	-29,406.00	0.00	7,909.64
21 769 109 6660	HS GOLF FUND BALANCE	1,549.87	0.00	0.00	0.00	1,549.87
21 769 109 6675	HS CO-ED WEIGHT PROG FUND BAL	0.00	0.00	0.00	0.00	0.00
21 769 109 6710	HS BBB FUND BALANCE	2,002.19	25.00	0.00	0.00	1,977.19
21 769 109 6720	HS FOOTBALL FUND BALANCE	460.73	3,687.33	7,116.90	0.00	3,890.30
21 769 109 6725	HS BSC FUND BALANCE	269.19	0.00	0.00	0.00	269.19
21 769 109 6730	HS BSB FUND BALANCE	-1,345.89	25.00	3,660.00	0.00	2,289.11
21 769 109 6740	HS BTR FUND BALANCE	181.19	66.60	5,041.00	0.00	5,155.59
21 769 109 6790	HS WRESTLING FUND BALANCE	1,598.84	86.25	940.00	0.00	2,452.59
21 769 109 6810	HS GBB FUND BALANCE	499.09	227.01	1,775.00	0.00	2,047.08
21 769 109 6815	HS VB FUND BALANCE	273.24	2,730.41	3,258.00	0.00	800.83
21 769 109 6825	HS GSC FUND BALANCE	1,701.20	0.00	0.00	0.00	1,701.20
21 769 109 6835	HS SB FUND BALANCE	2,205.64	101.69	3,490.00	0.00	5,593.95
21 769 109 6840	HS GTR FUND BALANCE	1,186.00	0.00	1,835.00	0.00	3,021.00
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	974.65	0.00	0.00	0.00	974.65
21 769 109 7030	CLASS OF 02 FUND BALANCE	1,752.93	0.00	0.00	0.00	1,752.93
21 769 109 7040	CLASS OF 04 FUND BALANCE	351.53	0.00	0.00	0.00	351.53
21 769 109 7050	CLASS OF 05 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	3,080.89	2,322.94	4,203.80	0.00	4,961.75
21 769 109 7070	DRAMA FUND BALANCE	11,209.07	149.34	0.00	0.00	11,059.73
21 769 109 7075	SPRING PLAY FUND BALANCE	1,226.26	0.00	0.00	0.00	1,226.26
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7110	DANZ TEAM FUND BALANCE	3,359.04	1,018.25	1,035.00	0.00	3,375.79
21 769 109 7120	SADD FUND BALANCE	2,096.30	0.00	0.00	0.00	2,096.30
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	SPEECH CLUB FUND BALANCE	810.93	79.92	0.00	0.00	731.01
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	283.69	0.00	0.00	0.00	283.69
21 769 109 7170	TSA FUND BALANCE	-20.04	0.00	11.50	0.00	-8.54
21 769 109 7180	YEARBOOK FUND BALANCE	9,762.41	50.36	1,250.00	0.00	10,962.05
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7230	HS CHEERLEADING FUND BALANCE	1,060.35	868.80	4,685.00	0.00	4,876.55
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	0.00	0.00	530.00	0.00	530.00
21 769 209 6720	MS FOOTBALL FUND BALANCE	0.00	1,613.90	2,896.00	0.00	1,282.10
21 769 209 6730	MS BASEBALL FUND BALANCE	0.00	0.00	1,070.00	0.00	1,070.00
21 769 209 6740	MS BOYS TRACK FUND BALANCE	-25.00	0.00	0.00	0.00	-25.00
21 769 209 6790	MS WRESTLING FUND BALANCE	0.00	165.60	780.00	0.00	614.40
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	0.00	0.00	470.00	0.00	470.00
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	0.00	90.00	509.00	0.00	419.00
21 769 209 6835	MS SOFTBALL FUND BALANCE	0.00	0.00	1,070.00	0.00	1,070.00
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	5,230.07	464.00	14.00	0.00	4,780.07
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	368.61	0.00	0.00	0.00	368.61
=====						
FUND TOTAL:		100,429.66	13,947.40	16,282.18	0.00	102,764.44