Our mission is to enable all student to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.

### NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:30 p.m. on the 19th day of February, 2003, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

February 19, 2003 7:30 P.M.

### OPENING:

7:30 P.M.

Call to order

Roll call

Emergency additions and adoption of agenda

Welcome of visitors and open forum

### **ACTION ITEMS:**

(515) 993-4283

7:35	Hall of Fame
7:45	Local Option Sales Tax ten-year plan
7:55	28E Sharing Agreement with cities (L.O.S.T.)
8:15	Alternative school/work experience program
8:30	Staffing needs 2003-04
9:00	Preliminary budget review for 2003-04
9:15	Activity program review
9:45	Administrative reports
10:15	Adjournment

### MINUTES OF BOARD OF DIRECTORS

Special	ADM High School	7:30 p.m.	February 19, 2003		
Kind of Meetin	ng Meeting Place	Time Day of Week	Month Day Year Wednesday		
	MEMBERS	S			
PRESENT		<u>ABSENT</u>			
Darrell Weem	is				
Dick Bruce		_			
Tom Hopewe Paula James		-			
Pat Steele					
Shirley I	The meeting was called to Dick Bruce, Tom Hopewe Darrell Weems. Visitors w	II, Paula James, Pa			
Agenda	It was moved by Bruce, seconded by James, to adopt the agenda as presented. Motion carried unanimously.				
Welcome of Visitors/ Open Forum	President Weems welcom during Open Forum. No c				
Hall of Fame	Ron Gilliland and Mike Steele presented information about a subcommittee of the ADM Alumni Association that is trying to develop an ADM High School Athletic Hall of Fame and is now seeking the support of the Board. The Board will consider the proposal for				

Local Option Sales Tax Ten-Year Plan

Superintendent presented the Local Option Sales Tax Ten-Year Facility Plan as developed at the last several Board meetings. A preliminary timeline that will vary over the life of the plan as it responds to construction schedules was presented and will be attached. Discussion ensued. It was moved by Bruce, seconded by Steele, to approve the L.O.S.T. ten-year plan as presented. Motion carried 4-1 (James-no).

recognition and financial support at its meeting in March or April.

### Continuation of special board meeting held February 19, 2003

28E Sharing Agreement with Cities (L.O.S.T.) A draft of a 28E sharing agreement by attorney Beth Grob, outlining the decision made by the Board at the meeting February 10, was presented. Discussion ensued. It was moved by Bruce, seconded by Steele, to approve the 28E sharing agreement with cities for the L.O.S.T. as modified. Motion carried 3-2 (Hopewell-no, James-no). Shared facilities that might benefit all taxpayers will continue to be discussed if the cities are interested. A timeline for a bond issue and a PPEL vote were discussed.

Alternative School/ Work Experience Program Principal Jim DePue presented a proposal for an alternative high school and for a work experience program to begin in the 2003-04 school year. Dropout prevention and transitioning students to work would be goals of the two programs. A new position would be added for a half-time alternative school teacher and a half-time work experience coordinator. Funding could be accomplished with at-risk funding or the instructional support levy, in addition to the funding for students that stay in school and the savings when students are not tuitioned to other alternative schools. It was moved by Steele, seconded by James, to add the two new programs as presented. Motion carried unanimously.

Staffing Needs 2003-04

Superintendent presented staffing needs for 2003-04. Less expensive maintenance and better technology have allowed the district to decentralize copying for 2003-04, allowing a reduction of the central printing position. Staffing needs at the middle school, AD position changes, Minburn Elementary building head, and additional music and art staff were discussed. It was moved by Steele, seconded by Bruce, to combine MS PE with MS AD, allowing an additional stipend for evening work, and to hire an additional .3 time MS GATE teacher. Motion carried unanimously. It was moved by Bruce, seconded by Steele, to combine Minburn Elementary building head with transportation director and ME PE, allowing an additional stipend for administrative work. Motion carried unanimously.

It was moved by James, seconded by Bruce, to add an additional music/art position from half-time up to full-time to cover more elementary sections of music, to allow Adel Elementary to switch from a six-day cycle to a five-day cycle for special classes, to allow more music lesson time at the MS, to allow for a jazz choir at the high school, and to cover more classes of art. Motion carried unanimously.

Preliminary Budget Review for 2003-04 Superintendent presented the 2003-04 budget overview, tax levy comparison of area schools, and adoption of budget and taxes for the 2002-03 and 2003-04 school years. ADM has the eleventh lowest tax rate of fifteen area schools. Discussion ensued. The formal budget presentation will be made at the March Board meeting, where the Board will decide upon a proposed budget to publish and set a public hearing for the April Board meeting.

### Continuation of special board meeting held February 19, 2003

Activity Program Review AD Stephanie DeVos presented summaries of the parent survey, student survey, and Athletic Director survey in a continuing discussion of the activities program. Board members requested a listing of problems and solutions to be able to measure whether the program is moving ahead. Specific recommendations with strategies and a plan of action will be developed; coaching responsibilities will be reviewed.

Administrative Reports

Superintendent announced the approval of an open enrollment request for Jeff Krider from Panorama to ADM for 2002-03.

Adjournment

It was moved by Hopewell, seconded by Bruce, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 11:10 p.m.

Minutes approved as presented

Paula James departed at 10:30 p.m.

Darrell Weems, President

Dated \_\_\_\_03 /10 /03

Shirley McAdon, Secretary

### ADM COMMUNITY SCHOOL DISTRICT Local Option Sales Tax Ten-year Facility Plan

### Basic Statement of Intent:

A local sales and service tax for school infrastructure projects shall be imposed in the county of Dallas at the rate of one percent. The tax will begin on January 1, 2004. The tax will be in effect for a period of ten years until December 31, 2013.

The money received from the tax shall be spent for school infrastructure as defined by Iowa Code Section 422E.1 or for any other purpose authorized by Iowa Code chapter 422E, and as specified in a school infrastructure plan on file with the Secretary of the ADM Board of Education. "School infrastructure" is defined by law to include purchasing, building, furnishing, reconstructing, repairing, improving or remodeling of a schoolhouse or schoolhouses and additions thereto, gymnasium, stadium, field house, or school bus garage, and procuring and improving a site for an athletic field, or improving a site already owned for an athletic field, the payment or retirement of outstanding bonds previously issued for school infrastructure purposes, or the payment or retirement of bonds issued under Iowa code Section 422E.4, or for any one or more such purposes. Iowa Code Section 422E also authorizes the sharing of such tax revenues with cities within the school district.

### ADM COMMUNITY SCHOOL DISTRICT TEN YEAR INFRASTRUCTURE PLAN

The money received from the local sales and service tax will be used as provided for in the lowa Code stated above and elaborated on the following manner:

- To provide funds to build and furnish a new addition to the high school which will accommodate district growth. This construction would require a bond issue to be approved by voters. The estimated cost is \$9,500,000.
- To provide funds to improve the Adel Elementary Building with boiler replacement, roof work, fire marshall concerns, air conditioning, and a multipurpose community room. The estimated cost is 2.6 million dollars.
- To provide funds to replace boilers, roofs, deteriorated doors and windows; and to add air conditioning to buildings and increase the life of buildings, improve safety, and improve handicap accessibility.
- 4. To provide funds to improve, remodel, and repair the school buildings in the district.
- 5. To provide funds to the cities of Adel, DeSoto, and Minburn for youth related projects.
- 6. Use of funds to make payment of principal and interest on sales tax bonds issued under the lowa Code Section 422E.4 on projects which need to be completed prior to the actual availability of the funds through the tax collection process.

 To use remaining moneys for the payment of principal and interest for the retirement of general obligation bonds and capital loan notes issued for school infrastructure purposes.

It should be noted that funds may be used for emergency repairs to respond to the uninsured portion from natural disasters such as fire, wind damage, flood, unanticipated mechanical, plumbing, structural, roof, electrical systems failure, computer systems damage, environmental remediation, change in demographics that require unanticipated construction, or additions or improvements to the District facilities or sites.

The District intends to address proposed projects through its established committee system and public hearings process.

The funds and any interest generated by those funds will be deposited in a special fund and audited annually to insure that expenditures meet the requirements of the Iowa Code and the voted upon proposition.

Approved: _	February 19, 2003	Davill Celeans	
T. Francisco		Board President	

Yes: Four

No:\_\_\_\_One

Absent: None

### ADM COMMUNITY SCHOOL TEN YEAR FACILITY PLAN FEBRUARY 2003

Fiscal year	Activity	Cost	Fund	Debt Service Tax Rate	Local Option Sales Tax Balance	Comments
2003-04	Bond issue for additions at high school, remodeling of Adel Elem., and other bldg. improvements	\$12,500,000 of bonds	Debt Service and Local Option Sales Tax	Frozen at \$1.97 per \$1,000 taxable valuation	None	Detailed planning information included on information flyer or bond issue.
2003-04	Renew PPEL to support sharing with cities					New PPEL is effective in 2005-0
2004-05	Begin construction	\$9,500,000		\$1.97	None	Last year of curren PPEL
2005-06	Complete Adel Elem. upgrade and other building improvements	\$3,000,000		\$1.97	None	Share sales tax equal to value of PPEL
?006-07	Vacate MS and move into new HS addition			\$1.97	\$187,000	Enhance sharing up to 25%
2007-08				\$1.97	\$192,000	Enhance sharing up to 25%
2008-09	Consider joint indoor pool			\$1.97	\$197,000	Enhance sharing up to 25%
2009-10				\$1.97	\$202,000	Enhance sharing up to 25%

### ADM COMMUNITY SCHOOL TEN YEAR FACILITY PLAN FEBRUARY 2003

Fiscal year	Activity	Cost	Fund	Debt Service Tax Rate	Local Option Sales Tax Balance	Comments
2010-11	÷			\$1.97	\$207,000	Enhance sharing up to 25%
2011-12				\$1.97	\$212,000	Enhance sharing up to 25%
2012-13				\$1.97	\$217,000	Enhance sharing up to 25%
2013-14				\$1.97	\$223,000	Enhance sharing up to 25%

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### NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 10th day of February, 2003, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER February 10, 2003 7:00 P.M.

### OPENING:

7:00 P.M. Call to order

Roll call

Emergency additions and adoption of agenda

Consent agenda

Approval of minutes

Approval of bills and claims

Secretary/Treasurer financial reports

Personnel contracts

High school course description handbook

Budget guarantee resolution

Job description - Director of Curriculum and Assessment

School calendar 2003-04

Welcome of visitors and open forum

### **ACTION ITEMS:**

	Items removed from consent agenda
7:20	Review middle school schedule and AD position

7:40 Local Option Sales Tax ten-year plan

8:10 28E Sharing Agreement with cities (L.O.S.T.) 8:40 Iowa Tests of Educational Development report

9:00 Staffing needs for 2003-04 9:30 Administrative reports

9:45 Adjournment

### MINUTES OF BOARD OF DIRECTORS

Regular	ADM High School	7:00 p.m.	February 10, 2003
Kind of Meeting	Meeting Place	Time Day of Week	Month Day Year Monday
	MEMBERS		
PRESENT Darrell Weems Dick Bruce		<u>ABSENT</u>	
Paula James Pat Steele		Tom Hopewell	
Tim Hoffman Superintendent of School Shirley McAdon	ols		
Secretary-Board of Education	ation		

Call to Order Roll Call The meeting was called to order. Roll call was taken. Present were Dick Bruce, Paula James, Pat Steele, and President Darrell Weems. Tom Hopewell was absent. Visitors were present.

Agenda

It was moved by James, seconded by Steele, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda

It was moved by Bruce, seconded by James, to approve the items under the consent agenda as presented. Motion carried unanimously. A resignation was accepted from Brandi Pace, teacher associate. Pending a successful background check, a new contract was offered to Cheryl Saunders, teacher associate. The high school course description handbook was accepted; questions posed will be researched. The budget guarantee resolution was accepted. The modified job description for Director of Curriculum and Assessment was accepted. The 2003-04 school calendar was accepted, noting that the ending date of first quarter may change.

Welcome of Visitors/ Open Forum

President Weems welcomed visitors and invited public comments during Open Forum. Cornelia Hoy remarked upon a suit in federal court regarding the Jordan Creek Mall. Superintendent reported upon an event at Minburn Elementary School, where WHO's "My Favorite Teacher" program honored Mary Esther Anderson.

Review Middle School Schedule and AD Position Principal Carole Schlapkohl provided a review of the middle school schedule. Her plan would free up several teachers to help lower class size in several sections and pair the high school AD position with the middle school AD position to gain the equivalent of one fulltime teacher for next year. Discussion ensued. The Board will consider the proposal at the next meeting.

Local Option Sales Tax Ten-Year Plan Business Manager presented results of the Facility Expansion/Tax Management Committee study to prioritize the order of projects. The first priority was an addition to the high school to relieve overcrowding in the high school and allow for growth at both the Middle School and High School; whether that should be an 8-9 addition or both an 8-9 and 6-7 addition was considered. If both additions are done, we would vacate the Middle School. The second priority was remodeling and upgrading Adel Elementary and third priority was air-conditioning all of the buildings, if the cost was justifiable. Discussion ensued. Because of needs, these projects would need to be completed regardless of whether the local option sales tax vote was successful. However, if the vote is successful, sales taxes could be substituted for property taxes. It was moved by Bruce, seconded by Steele, to approve the recommendations of the committee as presented for the LOST ten-year plan. Motion carried unanimously.

28E Sharing
Agreement with Cities
(LOST)

Business Manager reviewed the remaining parts of the district's tenyear plan that were in question, the Physical Plant and Equipment Levy, that is used to make major repairs and renovations, and sharing with the cities. Concern was expressed that voters may not renew the PPEL levy, believing that the sales tax revenues should be enough. Sales tax dollars could be substituted for property tax dollars but that would reduce the amount for sharing. The cities had demanded 50% of the sales tax revenues but several scenarios were presented that showed that the district could not provide property tax relief by allowing the PPEL to expire, freeze property taxes, and build its priority projects and also share 50%. The district could accomplish its goals by asking the voters to renew the PPEL that would be no increase in taxes but would provide money to share with the cities and then could enhance sharing up to 25% with additional sales tax revenue. Added to the 25%, the school would offer to share libraries in all three cities and an indoor pool in Adel. While costs at DeSoto and Minburn have not been determined, it is estimated that a shared library in Adel would cost Adel and the district approximately \$500,000 each in addition to the cost the school would expend for a new media center in the expansion at the high school. A shared pool would cost Adel and the district approximately \$1 million each. Following discussion, Board consensus favored directing the Superintendent to work with the attorney to draft a 28E agreement that would allow the public to decide whether sharing should occur by bringing the renewal of the PPEL to a vote; if the vote is successful, the sharing dollars would be enhanced up to 25% for specific projects, Minburn would be protected due to their current sales tax which will end, and more sharing would be considered if sales tax revenues exceed projections. The 28E agreement will be presented at the special meeting February 19 at 7:30 p.m. for approval.

Iowa Tests of Educational Development Report Due to the lateness of the hour, this item will be considered at a later date.

Staffing Needs for 2003-04

Due to the lateness of the hour, this item will be considered at a later date.

Administrative Reports

No reports were made.

Adjournment

It was moved by James, seconded by Steele, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 11:55 p.m.

Minutes approved as amended

Darrell Weems, President

Dated 03/10/03

Shirley McAdon, Secretary

eck #	Vendor Name	Description	Total Check
0063743	3E ELECTRICAL ENGINEERING EQUI	SUPP.	655.45
0063783	ADEL TV & APPLIANCE CO	SUPP.	34.95
0063784	AMERICAN RED CROSS	SUPP.	40.00
0063785	APPLE COMPUTER, INC.	EQUIP.	8,587.00
0063786	AREA EDUCATION AGENCY 11	SUPP.	4,651.18
0063787	ARNOLD MOTOR SUPPLY .	SUPP.	520.37
0063745	AT&T	TEL.	362.00
0063746	AT&T WIRELESS	TEL.	42.44
0063789	BAKER & TAYLOR COMPANY	SUPP.	19.00
0063790	BALDON & SON HARDWARE	SUPP.	85.72
0063791	BARNES & NOBLE	SUPP.	97.11
0063792	BAUER BUILT INC.	SUPP.	982.44
	BEACON MICROCENTER	SERV.	277.04
	BELIN LAMSON MCCORMICK ZUMBACH	SERV.	1,206.36
	BEN FRANKLIN VARIETY STORE	SUPP.	19.22
	BMI EDUCATIONAL SERVICES, INC.	SUPP.	108.56
	CINDY BORST	TEL.	25.67
	BOYER PETROLEUM COMPANY	SUPP.	552.75
	STACY BUNKERS	SUPP.	214.09
0063799	BUTCH'S HI-WAY AUTO & TIRE SER	SERV.	
	ROBERT CANNATA	REFUND	192.90 75.00
	CHRISTIAN PHOTO	SUPP.	
			548.10
	CITY OF ADEL	UTIL.	1,136.66
	CITY OF DESOTO	UTIL.	397.40
	CITY OF MINBURN	UTIL.	384.07
	CLASSROOMDIRECT.COM	SUPP.	30.25
	CRESCENT ELECTRIC SUPPLY COMPA	SUPP.	29.30
	CULLIGAN WATER CONDITIONING	SERV.	58.95
	CUMMINS GREAT PLAINS	SERV.	73.21
	DALLAS CENTER-GRIMES CSD	TUITION	3,827.88
	DALLAS COUNTY AUDITOR	SERV.	1,902.88
	DALLAS COUNTY RADIO INC	SUPP.	114.00
	DES MOINES AREA COMM COLLEGE	FEES	40.00
	DES MOINES INDEPENDENT CSD	TUITION	17,105.80
	DES MOINES PLAYHOUSE	FEES	6.00
	DES MOINES REGISTER & TRIBUNE	PUBL.	519.15
	DEWEY FORD	SUPP.	220.78
	EDUCATIONAL RESOURCES	SUPP.	1,190.00
	DAVE ELGIN	TRAVEL	25.94
	ETA CUISENAIRE	SUPP.	108.90
	QUEST CENTER FOR PROFESSIONAL DEVELOPMENT		89.00
	FORREST T JONES & CO.	INSURANCE	622.50
	FRANK RIEMAN MUSIC INC	SUPP.	227.16
	FULLERS STANDARD	FUEL	9.35
	THE GALE GROUP	SUPP.	21.43
	ANN GEADELMANN	TRAVEL	75.60
	GOPHER SPORTS	SUPP.	49.55
	BARB GORDON	TRAVEL	36.00
	THE GRAPHIC EDGE	SUPP.	291.20
	GRAYBAR ELECTRIC CO, INC.	SUPP.	36.67
	HAMMOND & STEPHENS .	SUPP.	8.55
0063835	HARCOURT INC.	SUPP.	38.94

Theck #	Vendor Name	Description	Total Check
0063837	HICKS PHARMACY	SUPP.	12.68
0063838	HOBBY HAVEN	SUPP.	214.80
0063839	ELIZABETH HOLOUBEK	SUPP.	3.16
0063841	BERNICE HOWES	SUPP.	30.00
0063751	TONYA HUSEN	REFUND	75.00
0063767	IA DIV CRIMINAL INVESTIGATION	FEES	13.00
	IA DIV CRIMINAL INVESTIGATION	FEES	13.00
0063842	IJUMP, INC	UTIL.	10,182.19
0063728		SUPP.	7.50
0063843	INFOCUS SYSTEMS	EQUIP.	2,432.00
0063844	INTERSTATE ALL BATTERY CENTER	SUPP.	500.53
	INTERSTATE MUSIC SUPPLY	SUPP.	87.09
	IOWA ASSN OF SCHOOL BOARDS	FEES	80.00
	IOWA BAR ASSOCIATION	FEES	150.00
	IOWA DEPARTMENT OF EDUCATION	FEES	33.57
	IOWA HS ATHLETIC DIRECTOR ASSO	FEES	110.00
	IOWA READING ASSOCIATION	FEES	125.00
	IOWA TELECOM	TEL.	297.00
	IOWA TELECOM	TEL.	400.07
	JAMECO ELECTRONIC COMPONENTS	SUPP.	219.20
	JIM'S SUPERVALU FOODS	SUPP.	192.72
	DEB KAHLER	TEL./TRAVEL	60.00
	LASER QUIPT	SERV.	1,379.55
	THE LEARNING POST	SUPP.	110.01
	LEE BOOKSELLERS	SUPP.	146.62
	THE LIBRARY STORE, INC.	SUPP.	228.35
	MARTIN BROS	SUPP.	43.33
	SUSAN MAUERMANN	SUPP.	66.37
	MAYER-JOHNSON INC	SUPP.	354.00
	MCGRAW - HILL	SUPP.	1,083.50
	PAT MELROY	TRAVEL	257.04
	MENARD, INC.	SUPP.	308.57
	MICRO WAREHOUSE	EQUIP.	338.83
	MIDAMERICAN ENERGY	UTIL.	1,149.31
	MIDAMERICAN ENERGY	UTIL.	12,191.02
	MINBURN TELEPHONE COMPANY	TEL.	379.70
0063869	MINOLTA CORPORATION	SERV.	22.07
0063715	NEXTEL PARTNERS	TEL.	50.90
0063871	NJL ASSOCIATES, INC	SUPP.	350.00
0063872	O'REILLY AUTO PARTS	SUPP.	146.44
0063874	OFFICE DEPOT, INC.	SUPP.	1,444.39
	ORIENTAL TRADING CO INC	SUPP.	61.50
0063876	OXFORD UNIVERSITY PRESS	SUPP.	48.72
0063877	PAUL'S PEST CONTROL	SERV.	30.00
0063878	PEARSON EDUCATION	SUPP.	8,701.59
0063879	J W PEPPER OF MINNEAPOLIS	SUPP.	181.30
0063880	PEPSI COLA GENERAL BOTTLERS IN	SUPP.	85.10
0063881	PERFECTION LEARNING CORP	SUPP.	324.18
0063882	THE PERRY CHIEF	PUBL.	118.65
0063883	PETROLEUM TECHNOLOGY LTD.	SUPP.	240.00
0063884	PLAN CUSTOMER SERVICES 68	FEES	6.50
0063885	POMEROY	SERV.	190.00

heck #	Vendor Name	Description	Total Check
63772	POSTMASTER	POSTAGE	245.81
0063886	PUBLISHERS QUALITY LIBRARY SER	SUPP.	176.97
0063761	QWEST COMMUNICATIONS	TEL.	834.28
0063762	QWEST INTERPRISE	TEL.	665.59
0063738	KITLEY C RAINWATER	FEES	300.00
0063888	RENAISSANCE LEARNING INC	SUPP.	139.00
0063889	RIGBY EDUCATION	SUPP.	529.74
0063739	RIVER VALLEY GOLF COURSE	EQUIP.	500.00
0063890	ROBERT & CHRISTI TISL	TRANSP.	298.00
0063716	SAYDEL HIGH SCHOOL	FEES	75.00
0063892	CAROLE SCHLAPKOHL	TRAVEL	146.40
0063893	SCHOLASTIC BOOK FAIRS	SUPP.	237.15
0063780	SEABURY & SMITH	INSURANCE	56,077.95
0063895	SERVICE SAW AND TOOL CORP	SERV.	90.35
0063896	LANA SHEA	SUPP.	33.37
0063897	SKEETER KELL SPORTING GOODS	SUPP.	458.80
0063898	SOFTWARE PLUS	SUPP.	7,457.01
0063899	TARGET STORES DIVISION	SUPP.	75.87
0063900	THOMAS BUS SALES OF IOWA INC	SUPP.	191.73
0063901	THOMSON LEARNING	SUPP.	295.31
0063764	TRANSICARD	FUEL	2,181.89
0063902	TRC TECHNOLOGY RESOURCE CENTER	SUPP.	513.98
0063765	U S CELLULAR	TEL.	29.42
0063903	UNITED STATES ACADEMIC DECATHL	SUPP.	343.20
063905	CAMIE WALKER	TRAVEL	21.60
0063906	WASTE MANAGEMENT OF IOWA	DISPOSAL	738.87
0063907	WAUKEE COMMUNITY SCHOOL	TUITION	28,526.82
0063910	LINDA WESTERGAARD	CHANGE	61.00
0063912	YOUNGERMAN MUSIC CO	SUPP.	38.70
Fund Tot	al:		194,534.33

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neck #	Vendor Name	Description	Total Check
0063744	TERRY ALEXANDER	OFFICIAL	45.00
	ATLANTIC COMMUNITY SCHOOL	FEES	50.00
	PAT BRANDT	SERV.	16.00
0063700	TOD BROMAN	OFFICIAL	75.00
0063801	CARLISLE CSD	FEES	75.00
	KEN CARLSON JR	OFFICIAL	45.00
0063748	KEN CARLSON JR	OFFICIAL	45.00
0063766	KEN CARLSON JR	OFFICIAL	90.00
0063701	JIM CHRISTENSEN	OFFICIAL	75.00
0063813	DALLAS COUNTY NEWS	PUBL.	16.00
0063815	DECKER SPORTING GOODS	SUPP.	1,500.00
0063774	TOM DEERING	OFFICIAL	60.00
0063702	BEN FJELLAND	OFFICIAL	45.00
0063704	MATTHEW FOX	OFFICIAL	45.00
0063722	MATTHEW FOX	OFFICIAL	135.00
0063825	DENIS FRISCHMAYER	OFFICIAL	60.00
0063705	JON GOERISH	OFFICIAL	45.00
0063833	THE GRAPHIC EDGE	SUPP.	77.88
0063723	BRIAN GRAY	OFFICIAL	135.00
0063725	TODD HALL	OFFICIAL	45.00
0063706	MICHAEL JOHN HAYES	OFFICIAL	45.00
0063750	MICHAEL JOHN HAYES	OFFICIAL	45.00
0063837	HICKS PHARMACY	SUPP.	13.99
0063726	ERIC HINK	OFFICIAL	60.00
0063840	HOOVER HIGH SCHOOL	FEES	50.00
0063729	IOWA HIGH SCHOOL ATHLETIC ASSO	SUPP.	61.00
0063709	IOWA TRACK COACHES	FEES	30.00
0063769	LARRY JABLONSKI	OFFICIAL	45.00
0063710	ROSS JENSEN	OFFICIAL	45.00
0063770	ROSS JENSEN	OFFICIAL	45.00
0063849	JIM'S SUPERVALU FOODS	SUPP.	313.08
0063851	JOHNSTON HIGH SCHOOL	FEES	50.00
0063753	ALLEN JONES	OFFICIAL	90.00
0063731	RUSS JONES	OFFICIAL	60.00
0063754	JASON M JONES	OFFICIAL	90.00
0063732	FRANK N KING	OFFICIAL	135.00
0063711	BRENT KSIAZEK	OFFICIAL	75.00
0063733	DAVE LANSING	OFFICIAL	45.00
0063771	RICHARD LEUTZINGEN	OFFICIAL	45.00
0063734	MARCIA LITTLE	OFFICIAL	45.00
0063755	MARCIA LITTLE	OFFICIAL	45.00
0063756	STEVE LUNDHOLM	OFFICIAL	45.00
0063735	ERIC MANZ	OFFICIAL	60.00
	BECKY MASSURE	SERV.	4.08
	RICK MOLDEN	OFFICIAL	60.00
	JOHN MONROE	OFFICIAL	135.00
	BRIAN MOORE	OFFICIAL	60.00
	CRAIG NELSON	OFFICIAL	45.00
	CRAIG NELSON	OFFICIAL	45.00
	JEFFREY J NIHART	OFFICIAL	45.00
	OGDEN COMMUNITY HIGH SCHOOL	FEES	64.00
0063887	TRINA RADSKE, MPT	SERV.	650.00

Check #	Vendor Name	Description	Total Check
0063891	SAYDEL CSD	FEES	40.00
0063894	SE POLK HIGH SCHOOL	FEES	55.00
0063717	WALT SHARP	OFFICIAL	45.00
0063740	WALT SHARP	OFFICIAL	45.00
0063763	WALT SHARP	OFFICIAL	45.00
0063773	WALT SHARP	OFFICIAL	45.00
0063897	SKEETER KELL SPORTING GOODS	SUPP.	157.48
0063741	MYRON SOJKA	OFFICIAL	135.00
0063718	JAMIE SONGER	OFFICIAL	75.00
0063899	TARGET STORES DIVISION	SUPP.	235.04
0063902	TRC TECHNOLOGY RESOURCE CENTER	SUPP.	256.99
0063904	URBANDALE HIGH SCHOOL	FEES	80.00
0063781	JEFF WEEKS	OFFICIAL	60.00
0063908	DELLA WEEMS	SUPP.	17.30
0063909	RON WELSCH	OFFICIAL	-60.00
0063719	CHRIS WILKIN	OFFICIAL	45.00
0063742	CHRIS WILKIN	OFFICIAL	45.00
0063911	WINTERSET COMMUNITY SCHOOLS	FEES	60.00
			**********
Fund Tot	cal:		6,827.84

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board 02-05-2003 11:57:05 Fund: 23 PHYSICAL PLANT & EQUIP FUND

Updated C

Check # Vendor Name	Description	Total Check
0063777 JIM'S MOBILE OFFICES	EQUIP.	3,970.00
		*********
Fund Total:		3,970.00

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Check #	Vendor Name	Description	Total Check
0063790	BALDON & SON HARDWARE	SUPP.	9.96
0063808	CRUCIAL TECHNOLOGY	SUPP.	299.94
0063820	THE EARTHGRAINS COMPANY	SUPP.	818.93
0063827	GAGE FOOD PRODUCTS CO.	SUPP.	349.86
0063830	GOODWIN TUCKER GROUP	SUPP.	129.12
0063836	HAWKEYE FOOD SYSTEMS INC.	SUPP.	2,382.62
0063853	KECK, INC.	SUPP.	2,790.71
0063712	MARTIN BROS	SUPP.	2,085.92
0063736	MARTIN BROS	SUPP.	2,553.99
0063757	MARTIN BROS	SUPP.	3,399.81
0063778	MARTIN BROS	SUPP.	2,467.39
0063863	MCKEE FOODS CORP	SUPP.	178.08
0063874	OFFICE DEPOT, INC.	SUPP.	265.30
0063761	QWEST COMMUNICATIONS	TEL.	29.30
0063780	SEABURY & SMITH	INSURANCE	2,214.29
Fund Tot	al:		19,975.22

 D2-05-2003
 11:57:07
 Fund: 52 DAY CARE FUND

 Check # Vendor Name
 Description
 Total Check

 D063850
 JOANN FABRICS & CRAFTS
 SUPP.
 32.08

 D063738
 KITLEY C RAINWATER
 FEES
 30.00

 D063780
 SEABURY & SMITH
 INSURANCE
 252.74

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board 02-05-2003 11:57:08 Fund: 76 AGENCY FUND

Fund Total:

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

Updated C

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314.82

Updated C

Check #	Vendor Name	Description	Total Check
0063727	ICDA CHORAL FESTIVAL	FEES	45.00
0063782	WELLMARK BLUE CROSS BLUE SHIEL	REFUND	201.00
Fund Tot	al:		246.00

PS Sent

### Adel-DeSoto-Minburn Community School District FEBRUARY 2003 Payroll Report

### MAINTENANCE & REPAIRS

P. MELROY	\$37.50
J. NELSON	\$78.00
TOTAL	\$115.50
TUTORING	
L. BRENNER	\$256.00
D. DRAPER-TRAUSCH	\$152.00
A. WELCH	\$1,072.00
C. WINTERBOER	\$316.00
TOTAL	\$1,796.00

\$1,911.50

**GRAND TOTAL** 

P5 pho

### Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - January 2003 Governmental Funds

	General Fund
Balance, December 31, 2002	\$1,442,553.37
Receipts, January	852,073.86
Expenditures, January	853,420.35
Balance, January 31, 2003	<u>\$1,441,206.88</u>
Balance, January 31, 2002	\$1,377,547.77
	Debt Service Fund
Balance, December 31, 2002	\$360,864.26
Receipts, January	8,501.75
Expenditures, January	0.00
Balance, January 31, 2003	\$369,366.01
Balance, January 31, 2002	\$351,074.96

## Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - January 2003 Governmental Funds Special Revenue Funds

	Management Fund
Balance, December 31, 2002	\$91,397.43
Receipts, January	1,959.60
Expenditures, January	0.00
Balance, January 31, 2003	<u>\$93,357.03</u>
Balance, January 31, 2002	\$160,090.87
	Physical Plant & Equipment Fund
Balance, December 31, 2002	(\$104,779.56)
Receipts, January	5,421.56
Expenditures, January	<u> 15,946.62</u>
Balance, January 31, 2003	( <u>\$115,304.62)</u>
Balance, January 31, 2002	(\$185,720.87)
	Student Activity Fund
Balance, December 31, 2002	\$96,867.51
Receipts, January	12,783.57
Expenditures, January	11,483.88
Balance, January 31, 2003	\$98,167.20
Balance, January 31, 2002	\$70,782.26

# Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - January 2003 Proprietary Funds Enterprise Funds

School Nut	rition	Fund
------------	--------	------

Balance, December 31, 2002		\$108,400.84
Receipts, January		53,976.83
Expenditures, January		39,096.93
Balance, January 31, 2003		\$123,280.74
Balance, January 31, 2002		\$90,749.54
		Day Care Fund
Balance, December 31, 2002		\$25,723.30
Receipts, January		5,289.29
Expenditures, January		4,045.79
Balance, January 31, 2003		\$26,966.80
Balance, January 31, 2002		\$34,119.01
	Fiduciary Funds	
		Agency Fund
Balance, December 31, 2002		\$664.96
Receipts, January		45.00
Expenditures, January		107.50
Balance, January 31, 2003		\$602.46
Balance, January 31, 2002		\$545.16

### Adel-DeSoto-Minburn Community School District Revenue & Expenditure Totals January 2003

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	58.3% OF BUDGET
GOVERNMENTAL FUNDS REVENUE					
GENERAL FUND					
LOCAL SOURCES	\$1,792,392.43	\$253,640.17	\$2,046,032.60	\$3,939,107.00	51.9%
STATE SOURCES	2,592,217.92	527,579.53	3,119,797.45	5,754,461.00	54.2%
FEDERAL SOURCES	18,173.81	66,601.55	84,775.36	177,260.00	47.8%
SUBTOTAL	\$4,402,784.16	\$847,821.25	\$5,250,605.41	\$9,870,828.00	53.2%
SPECIAL REVENUE FUNDS MANAGEMENT FUND	\$46,202.83	\$1,959.60	\$48,162.43	\$89,308.00	53.9%
PHYSICAL PLANT & EQUIP, FUND	190,856.58	5,484.90	196,341.48	315,022.00	62.3%
STUDENT ACTIVITY FUND	109,139.88	11,938.91	121,078.79	197,371.00	61.4%
DEBT SERVICE FUND	2,774,316.51	8,501.75	2,782,818.26	3,010,315.00	92.4%
PROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	196,467.52	42,591.28	239,058.80	459,150.00	52.1%
DAY CARE FUND	25,034.30	5,289.29	30,323.59	45,500.00	66.7%
FIDUCIARY FUNDS REVENUE	75.00	1000000		,	
AGENCY FUND	0.00	0.00	0.00	3,150.00	0.0%
TOTAL ALL FUNDS	\$7,744,801.78	\$923,586.98	\$8,668,388.76	\$13,990,644.00	62.0%
GOVERNMENTAL FUNDS EXPENDITURES RAL FUND	à				
STRICT WIDE	\$1,244,496.91	\$273,611.03	\$1,518,107.94	\$2,625,141.00	57.8%
HIGH SCHOOL	1,025,607.85	167,793.89	1,193,401.74	2,109,612.00	56.6%
MIDDLE SCHOOL	770,766.56	129,623.03	900,389.59	1,586,703.00	56.8%
DESOTO INTERMEDIATE	604,639.86	101,419.97	706,059.83	1,342,971.00	52.6%
MINBURN ELEMENTARY	349,163.18	62,003.69	411,166.87	756,012.00	54.4%
ADEL ELEMENTARY	670,802.56	114,710.31	785,512.87	1,461,657.00	53.7%
SUBTOTAL	\$4,665,476.92	\$849,161.92	\$5,514,638.84	\$9,882,096.00	55.8%
SPECIAL REVENUE FUNDS EXPENDIT MANAGEMENT FUND	URES \$153,781.77	0.00	\$153,781.77	\$152,356.00	100.9%
PHYSICAL PLANT & EQUIP. FUND	210,608.79	16,009.96	226,618.75	215,457.00	105.2%
STUDENT ACTIVITY FUND	66,402.41	10,639.22	77,041.63	178,698.00	43.1%
DEBT SERVICE FUND	2,584,443.72	0.00	2,584,443.72	2,986,973.00	86.5%
PROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	240,395.63	39,096.93	279,492.56	476,000.00	58.7%
DAY CARE FUND	27,082.52	4,045.79	31,128.31	62,090.00	50.1%
FIDUCIARY FUNDS EXPENDITURES					
AGENCY FUND	0.00	0.00	0.00	3,250.00	0.0%
TOTAL ALL FUNDS	\$7,948,191.76	\$918,953.82	\$8,867,145.58	\$13,956,920.00	63.5%

DEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

### Monthly Activity Fund Balance Report FOR PERIOD ENDING JANUARY 31

Page 1

?-04-2003 13:14:39

\*UND: 10 GENERAL FUND

Iccount Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
.0 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,255.86	130.20	67.50	0.00	3,193.16
LO 771 001 8180	PADLOCKS FUND BALANCE	595.81	0.00	0.00	0.00	595.81
LO 771 001 8190	TOWELS FUND BALANCE	15,660.50	0.00	29.28	0.00	15,689.78
LO 771 109 8020	HS ART RESALE FUND BALANCE	-1,507.93	97.52	75.84	0.00	-1,529.61
LO 771 109 8035	HS CONTRIBUTIONS FUND BALANCE	354.85	0.00	0.00	0.00	354.85
LO 771 109 8040	HS BAND RESALE FUND BALANCE	-956.93	69.25	145.95	0.00	-880.23
LO 771 109 8050	HS MUSIC FEES FUND BALANCE	7,705.96	0.00	546.00	0.00	8,251.96
LO 771 109 8070	HS METALS RESALE FUND BALANCE	-649.15	0.00	961.90	0.00	312.75
10 771 109 8080	HS WOODS RESALE FUND BALANCE	-1,915.78	0.00	934.33	0.00	-981.45
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	3,377.08	0.00	106.50	0.00	3,483.58
10 771 109 8160	HS STUDENT PARKING FUND BAL	11,668.52	0.00	0.00	0.00	11,668.52
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,735.00	0.00	0.00	0.00	3,735.00
10 771 209 8040	MS BAND RESALE FUND BALANCE	169.54	105.84	127.95	0.00	191.65
10 771 209 8060	MS BOOK FAIR FUND BALANCE	428.96	0.00	0.00	0.00	428.96
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	4,957.95	0.00	624.01	0.00	5,581.96
10 771 409 8030	AE PACT FUND BALANCE	6,723.49	0.00	0.00	0.00	6,723.49
10 771 409 8035	AE CONTRIBUTIONS FUND BALANCE	2,742.34	0.00	202.80	0.00	2,945.14
10 771 409 8060	AE BOOK FAIR FUND BALANCE	1,611.69	0.00	76.75	0.00	1,688.44
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,488.48	58.95	32.81	0.00	2,462.34
.0 771 418 8035	DS CONTRIBUTIONS FUND BALANCE	772.70	0.00	0.00	0.00	772.70
10 771 418 8040	DS BAND RESALE FUND BALANCE	-1,233.92	105.17	54.25	0.00	-1,284.84
10 771 418 8060	DS BOOK FAIR FUND BALANCE	2,542.79	0.00	0.00	0.00	2,542.79
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,735.20	0.00	0.00	0.00	2,735.20
10 771 421 8035	ME CONTRIBUTIONS FUND BALANCE	1,272.50	0.00	197.73	0.00	1,470.23
10 771 421 8040	ME BAND RESALE FUND BALANCE	124.84	9.60	56.00	0.00	171.24
10 771 421 8060	ME BOOK FAIR FUND BALANCE	184.00	0.00	0.00	0.00	184.00
10 771 421 8100	ME RIF FUND BALANCE	66.15	0.00	45.00	0.00	111.15
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	789.82	78.30	0.00	0.00	711.52
FUND TOTAL:		70,699.93	654.83	4,284.60	0.00	74,329.70

### Monthly Activity Fund Balance Report -04-2003 13:13:11 FOR PERIOD ENDING JANUARY 31

'UND: 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
11 769 001 7200	INTEREST FUND BALANCE	8,900.34	0.00	72.65	0.00	8,972.99
1 769 109 6645	HS CC FUND BALANCE	751.77	0.00	389.00	0.00	1,140.77
<u> 1 769 109 6660</u>	HS GOLF FUND BALANCE	1,031.95	0.00	0.00	0.00	1,031.95
<u> </u>	HS CO-ED WEIGHT PROG FUND BAL	500.00	0.00	0.00	0.00	500.00
21 769 109 6710	HS BBB FUND BALANCE	3,152.91	697.00	1,866.50	0.00	4,322.41
21 769 109 6720	HS FOOTBALL FUND BALANCE	13,001.71	3,123.62	160.00	0.00	10,038.09
21 769 109 6725	HS BSC FUND BALANCE	774.53	0.00	0.00	0.00	774.53
21 769 109 6730	HS BSB FUND BALANCE	6,775.12	1,997.15	-707.00	0.00	4,070.97
21 769 109 6740	HS BTR FUND BALANCE	2,211.59	15.00	0.00	0.00	2,196.59
21 769 109 6790	HS WRESTLING FUND BALANCE	1,306.45	1,049.65	2,463.00	0.00	2,719.80
21 769 109 6810	HS GBB FUND BALANCE	730.50	1,027.10	975.50	0.00	678.90
21 769 109 6815	HS VB FUND BALANCE	987.41	0.00	0.00	0.00	987.41
21 769 109 6825	HS GSC FUND BALANCE	4,327.69	0.00	0.00	0.00	4,327.69
21 769 109 6835	HS SB FUND BALANCE	5,216.57	0.00	0.00	0.00	5,216.57
21 769 109 6840	HS GTR FUND BALANCE	1,858.44	15.00	0.00	0.00	1,843.44
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	1,104.65	0.00	0.00	0.00	1,104.65
21 769 109 7030	CLASS OF 02 FUND BALANCE	979.68	0.00	0.00	0.00	979.68
1 769 109 7040	CLASS OF 04 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
1 769 109 7050	CLASS OF 01 FUND BALANCE	4,773.25	0.00	0.00	0.00	4,773.25
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	1,527.85	-29.66	1,323.70	0.00	2,881.21
21 769 109 7070	DRAMA FUND BALANCE	12,201.55	592.39	45.00	0.00	11,654.16
21 769 109 7075	SPRING PLAY FUND BALANCE	1,169.92	0.00	0.00	0.00	1,169.92
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7110	DANCE TEAM FUND BALANCE	4,968.78	891.63	1,150.00	0.00	5,227.15
21 769 109 7120	SADD FUND BALANCE	2,096.30	0.00	0.00	0.00	2,096.30
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	SPEECH CLUB FUND BALANCE	982.52	0.00	0.00	0.00	982.52
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	1,783.39	0.00	0.00	0.00	1,783.39
21 769 109 7170	TSA FUND BALANCE	226.51	0.00	16.81	0.00	243.32
21 769 109 7180	YEARBOOK FUND BALANCE	7,843.52	77.40	1,940.00	0.00	9,706.12
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	-9,245.09	208.24	888.25	0.00	-8,565.08
21 769 109 7230	HS CHEERLEADING FUND BALANCE	1,898.84	13.65	0.00	0.00	1,885.19
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	1,287.50	180.00	157.50	0.00	1,265.00
21 769 209 6720	MS FOOTBALL FUND BALANCE	568.79	0.00	0.00	0.00	568.79
21 769 209 6730	MS BASEBALL FUND BALANCE	1,060.00	0.00	0.00	0.00	1,060.00
21 769 209 6740	MS BOYS TRACK FUND BALANCE	105.00	0.00	0.00	0.00	105.00
21 769 209 6790	MS WRESTLING FUND BALANCE	241.00	180.00	173.00	0.00	234.00
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	850.00	540.00	295.00	0.00	605.00
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	1,248.45	0.00	0.00	0.00	1,248.45
21 769 209 6835	MS SOFTBALL FUND BALANCE	970.00	0.00	0.00	0.00	970.00
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	25.00	0.00	0.00	0.00	25.00
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	4,945.75	61.05	730.00	0.00	5,614.70
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	368.61	0.00	0.00	0.00	368,61
		*********	*********	*********		
FUND TOTAL:		96,867.51	10,639.22	11,938.91	0.00	98,167.20