

Our mission is to enable all student to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 p.m. on the 27th day of January, 2003, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

January 27, 2003
7:00 P.M.

OPENING:

7:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Consent agenda
 Approval of minutes
 Personnel contracts
 Athletic sharing agreements
 Welcome of visitors and open forum

ACTION ITEMS:

 Items removed from consent agenda
7:10 Memorial request
7:20 Department of Education five-year review
7:30 Special education transition from high school to work force
8:15 Vocational education program review
9:00 Local Option Sales Tax ten-year plan
9:45 28E sharing agreement on L.O.S.T.
9:50 Administrative reports
10:00 Personnel evaluation (closed session)
10:30 Personnel contract
10:40 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive South
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

<u>Special</u>	<u>ADM High School</u>	<u>7:00 p.m.</u>	<u>January 27, 2003</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERS

PRESENTDarrell WeemsDick BrucePaula JamesPat SteeleTim HoffmanSuperintendent of SchoolsShirley McAdonSecretary-Board of EducationABSENTTom Hopewell

Call to Order
Roll Call

The meeting was called to order. Roll call was taken. Present were Dick Bruce, Paula James, Pat Steele, and President Darrell Weems. Tom Hopewell was absent. Visitors were present.

Agenda

It was moved by Bruce, seconded by Steele, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda

The minutes of the January 13, 2003, School Board meeting will be considered at the next meeting because they were not available prior to this meeting. It was moved by James, seconded by Steele, to approve the remaining items under the consent agenda as presented. Motion carried unanimously. A resignation was accepted from Jerry Bond, assistant wrestling coach. Pending successful background checks, new contracts were offered to Pat Adams, MS softball coach, and Michelle Ramthun, elementary teacher. Athletic sharing agreements with Van Meter for girls soccer and with Earlham for boys and girls soccer were accepted, provided that the agreements would not cause a change in classification for competition purposes.

Memorial Request

A request from Trent McCollum to place his sister's name, Amanda McCollum, on a memorial plaque for students at the front of the high school was considered. It was noted that the plaque was reserved as a memorial for students who have died while in high school. However, Board policy governing memorials would allow a family of a former student an opportunity to consider a memorial gift with a name insignia attached if the McCollum family so desired. It was moved by Steele, seconded by Bruce, to affirm the current policies that allow for memorials. Motion carried unanimously.

Continuation of special board meeting held January 27, 2003

Department of Education Five-Year Review	<p>Superintendent noted that copies of the Department of Education visitation report had been distributed to Board members. Administrators will be reviewing the information to analyze results and report to the Board and staff.</p>
Special Education Transition from High School to Work Force	<p>Principal Jim DePue, special education teacher Mike Miller, and AEA consultant Greg York reviewed existing options, possibilities, and some vision for the future for special education students that are making the transition from high school to work. Discussion ensued. There may be grant monies for transition programs that could be pursued to allow expanded services.</p>
Vocational Education Program Review	<p>Principal Jim DePue presented information about the vocational education program, including offerings, state requirements, current course enrollments, and a listing from Iowa Work Force of projected job openings. Superintendent recommended focusing on offering a vocational education program that meets the needs of ADM students that might cause additions or changes to current offerings and offering a school-to-work program of job shadowing and other work opportunities. Board consensus favored establishing a task force of Board members and staff to form parameters and then involving employers who could speak to skills needed and offer job shadowing and work experiences. Steele, James, and Bruce expressed interest in serving on the task force.</p> <p>Principal DePue presented a proposal for an alternative program at the high school developed with staff that would meet the needs of students who are unsuccessful in a traditional setting and are at risk of not graduating. It was moved by Bruce, seconded by Steele, to proceed to look at the proposal in depth, to include preparing a financial budget and determining staffing needs. Motion carried unanimously.</p>
Local Option Sales Tax Ten-Year Plan	<p>Superintendent reviewed the draft of a ten-year plan in preparation for the LOST vote March 25. Preliminary information from the Facilities and Tax Management Committee study was reviewed. Priorities identified were providing property tax relief, building and furnishing a new addition to the high school to accommodate growth, remodeling and repairing existing buildings to provide continued long-term use, and allowing funds for emergency repairs. Work will continue to provide cost figures and a timeline for review at the February meeting.</p>
28E Sharing Agreement on LOST	<p>Mayors from Adel, DeSoto, and Minburn presented 28E agreements outlining sharing the LOST if the vote is successful, requesting approval of the agreements even though they had yet to be read by the Board. President Weems reminded the Board that a meeting for negotiating a sharing agreement had been set for January 30. A</p>

Continuation of special board meeting held January 27, 2003Administrative
Reports

motion by James to approve the agreements died for lack of a second. A committee appointed by the Board will meet with representatives from the cities January 30 to try to form a recommendation to the Board. Superintendent was directed to have legal counsel review the 28E agreements presented.

Superintendent announced the approval of open enrollment requests for Nicholas Clayton from ADM to Earlham for 2002-03 and for Sara Hantsbarger from ADM to WCV, Sean Riley from Perry to ADM, and Logan Davis from DC-G to ADM, all for 2003-04.

President Weems reviewed the IASB Legislative Conference that he attended and distributed packets of information from the conference to Board members.

Personnel
Evaluation
(closed session)

Personnel Evaluation (closed session) No closed session occurred. Principal Dave Elgin requested a closed session if a personnel evaluation was to occur but he was not present and the Board had no questions pursuant to the personnel contract that was the next agenda item.

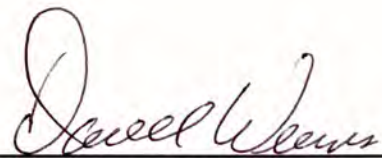
Personnel
Contract

The Board reviewed the agreement-and-release between Dave Elgin and the ADM School Board that Principal Elgin requested, placing him on administrative leave for the rest of the 2002-03 school year so he could pursue other interests. Even though it will be a hardship for the district, the request was initiated by Principal Elgin, there will be no additional cost to the district because the rest of the administrative team will assume his duties, and it will allow the district to begin the process of finding a replacement. Weighing those considerations, it was moved by Steele, seconded by Bruce, to accept the resignation of Dave Elgin pursuant to the terms of the agreement-and-release as presented. Motion carried unanimously.

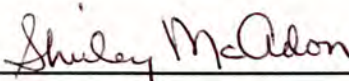
Adjournment

It was moved by James, seconded by Bruce, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 11:40 p.m.

Minutes approved as presented


Darrell Weems, President

Dated 02/10/03


Shirley McAdon, Secretary

January 27, 2003

Closed Session:

I give permission for the ADM School Board and Administration to go into closed session to discuss the Agreement and Release document. I will not be present during the closed session.

David J. Elgin 1-27-03

David J. Elgin

Date

AGREEMENT AND RELEASE

This Agreement and Release is entered into by and between Dave Elgin (hereafter "Elgin"), and the Adel-DeSoto-Minburn Community School District, an Iowa public school corporation, with administrative offices in Adel, Dallas County, Iowa, including all of its present and former employees, agents, representatives, successors, officers and directors, individually and in their official capacities (hereafter collectively "the District").

Elgin and the District in consideration of the payments and mutual promises agree as follows:

1. **RESIGNATION.** Elgin and the District acknowledge that Elgin has a continuing contract as an administrator with the District for the 2002-2003 contract year, and that he has been serving as a school principal. However, both the District and Elgin agree it is in the best interests of the District and of Elgin if Elgin resigns from the District at the end of the contract term, and that he not be required to, nor shall he attempt, to perform duties for the District after January 27, 2003. Therefore, Elgin resigns his contract with the District effective the end of the 2002-2003 contract year (as of June 30, 2003). The District accepts Elgin's resignation. Elgin shall be on paid leave of absence from January 28, 2003, through the end of the 2002-2003 contract year. He shall be entitled to all salary and insurance benefits through that period of time as provided by his contract and Board policy. Elgin shall receive his contracted salary payments at normal payroll times through July, 2003, and shall receive District contributions towards insurance benefits through July, 2003. If the state of Iowa pays for Elgin's attendance at the Evaluator Approval Class, he shall receive that stipend.

2. **NO ADDITIONAL PAYMENTS.** The salary payments and benefits set forth in paragraph 1 constitute the entire sum that Elgin will receive. No promise for additional or further monetary consideration has been made by any one subject to this Agreement and Release. Elgin shall have no further claim against the District for any sums for vacation time, other paid leaves of absence, extra duty pay, retirement or severance payments from the District or any other payment or benefit of like or different kind.

3. **RELEASE OF LIABILITY.** Elgin, on behalf of himself and any issue, heirs, administrators, representatives, successors or assigns, hereby covenants not to sue, and releases, acquits and forever discharges the District (as defined above to also include individuals) from any and all other liability, claims, demands and causes of action, at law or in equity, or arising from any contract, which Elgin may have or ever claim to have against the District, including, without limitation, any claims, demands or causes of action arising out of Elgin's employment or separation from employment with the District including, without any limitation, any claims, demands or causes of action arising under or based upon Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000e *et seq.*; the Iowa Civil Rights Act, Iowa Code Ch. 216; the Americans With Disabilities Act, 42 U.S.C. §12,100 *et seq.*, the Age Discrimination in Employment Act, 29 U.S.C. §621 *et seq.*; his individual employment contract; common law claims of wrongful

discharge, including, but not limited to, common law claims of intentional infliction of emotional distress; claims for emotional or mental distress, mental anguish, pain and suffering, personal injury or other injuries; claims for economic damages; claims for any kind of compensatory, special or consequential damages, punitive or liquidated damages, attorney fees, costs, disbursements, or expenses of any kind whatsoever; or any other claim against the District pursuant to state or federal statutory or common law. Further, Elgin warrants that he has not assigned, pledged, hypothecated or otherwise transferred or divested herself of or encumbered all or any part of any claim hereby released.

4. **RELIANCE.** Elgin is freely and voluntarily executing this Agreement and Release solely on reliance upon his own knowledge, belief and judgment, and not upon any representations made by any other party. Elgin acknowledges and certifies that he has read the terms of this Agreement and Release prior to entering into and executing this Agreement and Release.

5. **STATEMENTS TO THIRD PARTIES.** Elgin and Superintendent Tim Hoffman have agreed to a written statement to possible future employers of Elgin, dated as of January 27, 2003. If any possible future employer of Elgin asks for a reference from the District, this shall be the statement released to the employer unless Elgin agrees that further statements may be made. Elgin also agrees to make no negative written or oral statements about any past or present employee, director, or official of the District to any present employee, future candidate for employment, resident, parent, student, media representative, or to any other person regarding the professional behavior of such person or regarding his or her treatment of Elgin. In the event either the District or Elgin breaches this paragraph of this Agreement and Release, then the other party shall not be bound to the provisions of this paragraph, and this paragraph shall become null and void. However, this paragraph shall not prevent either Elgin or the District from supplying information to defend itself, himself, or herself in any judicial or quasi-judicial proceeding. The remedy for breach of this paragraph set forth in this paragraph shall be the sole remedy for breach of this paragraph, except pursuant to common law claims for defamation.

6. **ENTIRE AGREEMENT.** This three (3) page Agreement and Release and the document specifically referenced herein constitute the entire agreement between the parties pertaining to the subject matter of this Agreement and Release, and supersedes all negotiations and all prior or contemporaneous discussions and understandings of the parties in connection with the subject matter of this Agreement and Release. No agreements, discussions or understandings not expressed in this Agreement and Release shall be binding upon the parties or shall affect this Agreement and Release in any way.

7. **SEVERABILITY.** If any term or provision of this Agreement and Release is held invalid or unenforceable to any extent, the remaining terms and provisions of this Agreement and Release shall not be affected thereby, but each term and provision of this Agreement and Release shall be valid and enforced to the fullest extent permitted by law. This Agreement and Release shall be construed and enforced in accordance with the laws of the State of Iowa. This

Agreement and Release shall be deemed to have been entered into and performed in Dallas County, Iowa.

**PLEASE READ CAREFULLY. BY SIGNING THIS DOCUMENT YOU ARE
RELEASING ALL KNOWN CLAIMS, INCLUDING CLAIMS UNDER THE
AGE DISCRIMINATION IN EMPLOYMENT ACT. YOU HAVE A PERIOD
OF AT LEAST TWENTY-ONE (21) DAYS TO CONSIDER THIS RELEASE.
IF YOU SIGN THIS AGREEMENT AND RELEASE YOU WILL HAVE UP TO
SEVEN (7) DAYS FOLLOWING THE DATE YOU SIGN IT TO REVOKE
YOUR SIGNATURE. THE RELEASE SHALL NOT BECOME EFFECTIVE
OR ENFORCEABLE UNTIL THIS SEVEN (7) DAY PERIOD HAS EXPIRED.**

Dated: 1-28-03

Dave Elgin
Dave Elgin

ADEL-DESOTO-MINBURN
COMMUNITY SCHOOL DISTRICT

Dated: January 27, '03

By David Adams
Board President

ATTEST:

Dated: January 27, 2003

By Shirley McAdon
Board Secretary

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

801 NILE KINNICK DRIVE S.

ADEL, IOWA 50003

515-993-4283

email: thoffman@email.adel.k12.ia.us

<http://www.adel.k12.ia.us>

January 27, 2003

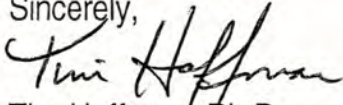
Reference Letter for Dave Elgin

Mr. Elgin served as Middle School Principal for the Adel-DeSoto-Minburn Community School District from 1995 - 2003. During that time, he also served as Coordinator of the Drug Free Program; and for one year, 6-8 Athletic Director. He established the degree of discipline desired by his staff. Student behavior expectations were described in student handbooks and were clearly understood by faculty and students. Mr. Elgin promoted a positive discipline philosophy and procedures of student management while operating in accordance with district discipline policy.

Mr. Elgin provided leadership in technology training for staff and integration of technology into the classroom. Dave is knowledgeable about technology and helped staff solve many of their problems.

Mr. Elgin is a moral school leader who cares about kids. His faculty is very appreciative of the way he supports them and handles discipline.

Sincerely,



Tim Hoffman, Ph.D.
Superintendent

TH:ds

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 13th day of January, 2003, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
HIGH SCHOOL MEDIA CENTER

January 13, 2003
7:00 P.M.

OPENING:

7:00 P.M. Call to order
Roll call
Emergency additions and adoption of agenda
Consent agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/Treasurer financial reports
 Personnel contracts
 Financial audit report
 Change legal description of district boundary lines
 Athletic sharing
Welcome of visitors and open forum

ACTION ITEMS:

Items removed from consent agenda
7:20 Administrative transfers and assignments for 2003-04
7:30 Transition for assignment changes
7:40 Report from facility expansion/tax management committee
8:00 School Infrastructure Local Option Sales and Services Tax
 Resolution of Intent in Consultation With the Board of Supervisors and the County
 Commissioner of Elections with Respect to a Special Election on School
 Infrastructure Local Option Sales and Services Tax and Approving Form of Ballot
 and Date of Election
8:05 Local Option Sales Tax ten-year spending plan
9:05 Hazardous chemical management annual report
9:15 Co-curricular program review
9:45 Administrative reports
10:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

<u>Regular</u>	<u>ADM High School</u>	<u>7:00 p.m.</u>	<u>January 13, 2003</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERSPRESENTDarrell WeemsDick BrucePaula JamesPat SteeleABSENTTom HopewellTim HoffmanSuperintendent of SchoolsShirley McAdonSecretary-Board of Education

Call to Order	The meeting was called to order. Roll call was taken. Present were Dick Bruce, Paula James, Pat Steele, and President Darrell Weems. Tom Hopewell was absent. Visitors were present.
Roll Call	
Agenda	It was moved by Bruce, seconded by Steele, to adopt the agenda as presented. Motion carried unanimously.
Consent Agenda	It was moved by Bruce, seconded by Steele, to approve the items under the consent agenda as presented. Motion carried unanimously. Resignations were accepted from Scott Belger, head baseball coach, and Claudia Mestdagh, GATE teacher. The financial audit for FY02 was reviewed and accepted. The legal description of the boundary between ADM and WCV, correcting the definition, was accepted. ADM will share boys soccer with Van Meter for the 2002-03 school year.
Welcome of Visitors/ Open Forum	President Weems welcomed visitors and invited public comments during Open Forum. Cornelia Hoy posed some questions regarding the local option sales tax that were addressed by Superintendent Hoffman. Trent McCollum inquired about the process for memorializing his sister; present options were explained.
Administrative Transfers and Assignments for 2003-04	It was moved by Bruce, seconded by Steele, to transfer Dave Elgin to the position of Minburn Elementary Principal, Curriculum Director, Assessment Director and to transfer Carole Schlapkohl to the position of Middle School Principal for 2002-03. Motion carried 3-0 (James-abstain). Both administrators were willing to make the change and it is believed that the adjustment in administrative assignments will best match individual strengths with district needs to make additional school improvement efforts for students.

Continuation of regular board meeting held January 13, 2003

Transition for Assignment Changes	Since the administrative transfer was for the remainder of 2002-03, Superintendent reported that the transition will begin immediately at the beginning of the second semester in order to make the transfer as smooth as possible for students and staff. Building next year's class schedules in each school should begin as soon as the principals become familiar with this year's schedules because the schedules may affect hiring decisions and staff reassignments that will need to be addressed soon.
Report from Facility Expansion/Tax Management Committee	Superintendent reviewed the progress of the Facility Expansion/Tax Management Committee. At their second meeting January 9, the committee studied conditions and needs of existing facilities, building options for future growth, and ways to finance the needs. The next meeting will be January 23.
School Infrastructure Local Option Sales and Services Tax	Superintendent recommended a resolution that makes a very minor change in the code citation passed at the last Board meeting regarding the Local Option Sales Tax. The change adds "any other purposes authorized by Iowa Code Chapter 422E, including the sharing of such tax revenues with cities or the County" to allow sharing if a school district so desires. It was moved by James, seconded by Bruce, to approve the resolution as presented. Motion carried unanimously.
Local Option Sales Tax Ten-Year Spending Plan	Discussion centered around the major categories of property tax relief, paying down bond debt, building repairs/remodeling, financing a building addition, and sharing with cities. Priorities focused on an expansion of facilities that are now crowded in order to house students appropriately, repairing higher-rated buildings to prolong the life of existing facilities, and providing property tax relief should the vote be successful and funds would be available. Superintendent will prepare a proposal to be reviewed at a special Board meeting January 27 under the parameters discussed with preliminary timelines.
Hazardous Chemical Management Annual Report	Business Manager reviewed the district's program to help employees deal safely with chemicals in the workplace.
Co-Curricular Program Review	AD Steph DeVos continued discussion with the Board toward developing a philosophy for our activity programs, determining how we measure success, and developing an implementation plan.

Administrative Reports

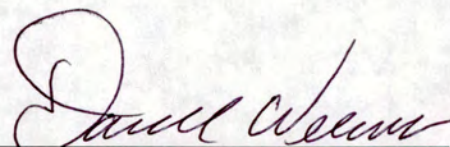
Superintendent announced the approval of open enrollment requests for Luke Hawkins from DCG to ADM, Derek Roberts from Waukee to ADM, Katlyn Frame from ADM to Waukee, and Heather Spencer from ADM to DCG, all for 2002-03, and requests from Sydney Klise from Perry to ADM, Christopher Wilson from WCV to ADM, Colton Gibbons from ADM to DCG, and Hunter Pauley from ADM to VM, all for 2003-04.

Superintendent reviewed the proposed 2003-04 school year calendar. Board consensus favored allowing a staff vote on options for the length of Christmas break.

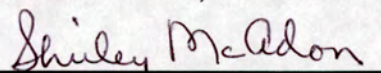
Adjournment

It was moved by James, seconded by Bruce, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 10:00 p.m.

Minutes approved as presented


Darrell Weems, President

Dated 02/10/03


Shirley McAdon, Secretary

RESOLUTION OF INTENT IN CONSULTATION WITH
THE BOARD OF SUPERVISORS AND THE COUNTY
COMMISSIONER OF ELECTIONS WITH RESPECT TO A
SPECIAL ELECTION ON SCHOOL INFRASTRUCTURE
LOCAL OPTION SALES AND SERVICES TAX AND
APPROVING FORM OF BALLOT AND DATE OF
ELECTION

WHEREAS, on December 9, 2002, this Board adopted a resolution requesting a special election on the imposition of a one percent local option sales and services tax pursuant to Iowa Code chapter 422E; and

WHEREAS, on January 2, 2003, this Board filed said resolution with the Dallas County Board of Supervisors pursuant to Iowa Code section 422E.2, the Board of Supervisors submitted the motions to the County Commissioner of Elections, and the County Commissioner of Elections has consulted with this Board, acting through its Superintendent and legal counsel, regarding the date of the election and the form of ballot; and

WHEREAS, this Board, in consultation with the Board of Supervisors and the County Commissioner of Elections, wishes to state its intent that the proposed ballot language previously submitted to the County includes as part of the purposes for which money received from the tax may be spent for school infrastructure projects, any other purposes authorized by Iowa Code chapter 422E, including the sharing of such tax revenues with cities or the County, and to approve the inclusion in the form of ballot special language proposed by the Perry Community School District, and the proposed date of election;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT:

Section 1. That the following proposition be submitted to the voters of Dallas County:

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED: Yes _____
No _____

A local sales and services tax for school infrastructure projects shall be imposed in the County of Dallas at the rate of one percent (1%). The tax will begin on January 1, 2004. The tax will be in effect for a period of ten (10) years until December 31, 2013.

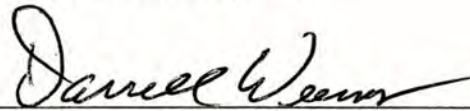
The money received from the tax shall be spent for school infrastructure as defined by Iowa Code Section 422E.1, or for any other purpose authorized by Iowa Code chapter 422E. Of money received from the tax by the Perry

Community School District, up to \$8,310,000 shall be spent for the payment or retirement of outstanding bonds of the Perry Community School District issued for school infrastructure purposes. "School infrastructure" is defined by law to include purchasing, building, furnishing, reconstructing, repairing, improving or remodeling of a schoolhouse or schoolhouses and additions thereto, gymnasium, stadium, field house, or school bus garage, and procuring a site or sites therefor or purchasing land to add to a site already owned, or procuring and improving a site for an athletic field, or improving a site already owned for an athletic field, the payment or retirement of bonds issued under Iowa Code Section 422E.4, or for any one or more of such purposes.

Section 2. The proposed date of election, March 25, 2003 is approved.

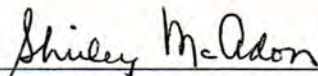
Section 3. That the Board Secretary is hereby directed to file a certified copy of this resolution with the Dallas County Board of Supervisors and the Dallas County Commissioner of Elections.

PASSED AND APPROVED this 13th day of January, 2003.



President, Board of Directors of the Adel-Desoto-Minburn Community School District

ATTEST:



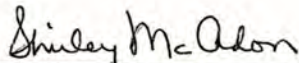
Board Secretary, Adel-Desoto-Minburn
Community School
District

CERTIFICATE

STATE OF IOWA)
) SS:
COUNTY OF DALLAS)

I, the Secretary of the Board of Directors of the Adel-Desoto-Minburn Community School District in the County of Dallas, State of Iowa, certify that attached is a true and complete copy of the portion of the corporate records of this School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by this Board with respect to the matter at the meeting held on the date indicated in the attachment, and remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action were duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of the agenda is attached) pursuant to the local rules of the Board and the provisions of Iowa Code chapter 21, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named on the date thereof possessed their respective offices as indicated, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named as officers to their respective positions.

WITNESS my hand hereto affixed this 13 day of January, 2003.



Secretary, Adel-Desoto-Minburn Community
School District

EXHIBIT "A"

SAMPLE BALLOT

SHALL THE FOLLOWING PUBLIC MEASURE

Yes _____

No _____

BE ADOPTED:

Proposition ()

Summary: To authorize imposition of a one percent (1%) local sales and services tax for school infrastructure in the County of Dallas for ten (10) years from January 1, 2004 to December 31, 2013.

A local sales and services tax for school infrastructure projects shall be imposed in the County of Dallas at the rate of one percent (1%). The tax will begin on January 1, 2004. The tax will be in effect for a period of ten (10) years until December 31, 2013.

The money received from the tax shall be spent for school infrastructure as defined by Iowa Code Section 422E.1, or for any other purpose authorized by Iowa Code chapter 422E. Of money received from the tax by the Perry Community School District, up to \$8,310,000 shall be spent for the payment or retirement of outstanding bonds of the Perry Community School District issued for school infrastructure purposes. "School infrastructure" is defined by law to include purchasing, building, furnishing, reconstructing, repairing, improving or remodeling of a schoolhouse or schoolhouses and additions thereto, gymnasium, stadium, field house, or school bus garage, and procuring a site or sites therefor or purchasing land to add to a site already owned, or procuring and improving a site for an athletic field, or improving a site already owned for an athletic field, the payment or retirement of bonds issued under Iowa Code Section 422E.4, or for any one or more of such purposes.

(End of Ballot)

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - December 2002
Governmental Funds

	<u>General Fund</u>
Balance, November 30, 2002	\$1,511,677.62
Receipts, December (AEA Flowthrough 402,374)	1,146,503.22
Expenditures, December (AEA Flowthrough 402,374)	<u>1,215,627.47</u>
Balance, December 31, 2002	<u>\$1,442,553.37</u>
Balance, December 31, 2001	\$1,562,463.93

	<u>Debt Service Fund</u>
Balance, November 30, 2002	\$351,132.16
Receipts, December	9,732.10
Expenditures, December	<u>0.00</u>
Balance, December 31, 2002	<u>\$360,864.26</u>
Balance, December 31, 2001	\$344,060.29

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - December 2002
Governmental Funds
Special Revenue Funds

Management Fund

Balance, November 30, 2002	\$89,706.05
Receipts, December	1,691.38
Expenditures, December	<u>0.00</u>
Balance, December 31, 2002	<u>\$91,397.43</u>
Balance, December 31, 2001	\$158,829.96

Physical Plant & Equipment Fund

Balance, November 30, 2002	(\$64,115.25)
Receipts, December	5,136.64
Expenditures, December	<u>45,800.95</u>
Balance, December 31, 2002	<u>(\$104,779.56)</u>
Balance, December 31, 2001	(\$190,945.65)

Student Activity Fund

Balance, November 30, 2002	\$103,602.42
Receipts, December	11,234.28
Expenditures, December	<u>17,969.19</u>
Balance, December 31, 2002	<u>\$96,867.51</u>
Balance, December 31, 2001	\$64,012.13

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - December 2002
Proprietary Funds
Enterprise Funds

School Nutrition Fund

Balance, November 30, 2002	\$93,829.57
Receipts, December	58,570.88
Expenditures, December	<u>43,999.61</u>
Balance, December 31, 2002	<u>\$108,400.84</u>
Balance, December 31, 2001	\$69,020.39

44,431.15 (2000)

Day Care Fund

Balance, November 30, 2002	\$27,537.19
Receipts, December	3,919.34
Expenditures, December	<u>5,733.23</u>
Balance, December 31, 2002	<u>\$25,723.30</u>
Balance, December 31, 2001	\$35,798.06

Fiduciary Funds

Agency Fund

Balance, November 30, 2002	\$509.96
Receipts, December	1,495.00
Expenditures, December	<u>1,340.00</u>
Balance, December 31, 2002	<u>\$664.96</u>
Balance, December 31, 2001	\$460.46

Adel-DeSoto-Minburn Community School District
Revenue & Expenditure Totals
December 2002

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	50.0% OF BUDGET
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$1,592,818.15	\$199,574.28	\$1,792,392.43	\$3,949,107.00	45.4%
STATE SOURCES	1,648,437.39	943,780.53	2,592,217.92	5,762,823.00	45.0%
FEDERAL SOURCES	<u>18,173.81</u>	<u>0.00</u>	<u>18,173.81</u>	<u>152,260.00</u>	<u>11.9%</u>
SUBTOTAL	\$3,259,429.35	\$1,143,354.81	\$4,402,784.16	\$9,864,190.00	44.6%
<u>SPECIAL REVENUE FUNDS</u>					
MANAGEMENT FUND	\$44,511.45	\$1,691.38	\$46,202.83	\$89,308.00	51.7%
PHYSICAL PLANT & EQUIP. FUND	185,326.77	5,529.81	190,856.58	315,022.00	60.6%
STUDENT ACTIVITY FUND	98,583.10	10,556.78	109,139.88	186,531.00	58.5%
DEBT SERVICE FUND	2,764,584.41	9,732.10	2,774,316.51	3,010,315.00	92.2%
<u>PROPRIETARY FUNDS REVENUE</u>					
SCHOOL NUTRITION FUND	125,638.94	70,828.58	196,467.52	459,150.00	42.8%
DAY CARE FUND	21,114.96	3,919.34	25,034.30	45,500.00	55.0%
<u>FIDUCIARY FUNDS REVENUE</u>					
AGENCY FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,150.00</u>	<u>0.0%</u>
TOTAL ALL FUNDS	<u>\$6,499,188.98</u>	<u>\$1,245,612.80</u>	<u>\$7,744,801.78</u>	<u>\$13,973,166.00</u>	<u>55.4%</u>
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
STRICT WIDE	\$705,622.31	\$538,874.60	\$1,244,496.91	\$2,622,680.00	47.5%
HIGH SCHOOL	827,712.02	197,895.83	1,025,607.85	2,091,975.00	47.5%
MIDDLE SCHOOL	606,199.09	164,567.47	770,766.56	1,539,884.00	50.1%
DESOTO INTERMEDIATE	486,752.05	117,887.81	604,639.86	1,335,256.00	45.3%
MINBURN ELEMENTARY	284,084.95	65,078.23	349,163.18	758,759.00	46.0%
ADEL ELEMENTARY	<u>542,614.40</u>	<u>128,188.16</u>	<u>670,802.56</u>	<u>1,469,625.00</u>	<u>45.6%</u>
SUBTOTAL	\$3,452,984.82	\$1,212,492.10	\$4,665,476.92	\$9,818,179.00	47.5%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
MANAGEMENT FUND	\$153,781.77	0.00	\$153,781.77	\$152,356.00	100.9%
PHYSICAL PLANT & EQUIP. FUND	164,414.67	46,194.12	210,608.79	213,647.00	98.6%
STUDENT ACTIVITY FUND	49,110.72	17,291.69	66,402.41	172,372.00	38.5%
DEBT SERVICE FUND	2,584,443.72	0.00	2,584,443.72	2,986,973.00	86.5%
<u>PROPRIETARY FUNDS EXPENDITURES</u>					
SCHOOL NUTRITION FUND	196,396.02	43,999.61	240,395.63	476,000.00	50.5%
DAY CARE FUND	21,349.29	5,733.23	27,082.52	62,090.00	43.6%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
AGENCY FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,250.00</u>	<u>0.0%</u>
TOTAL ALL FUNDS	<u>\$6,622,481.01</u>	<u>\$1,325,710.75</u>	<u>\$7,948,191.76</u>	<u>\$13,884,867.00</u>	<u>57.2%</u>

Monthly Activity Fund Balance Report
FOR PERIOD ENDING DECEMBER 31

Page 1

-07-2003 09:15:20

FUND: 10 GENERAL FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
10 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,551.46	445.60	150.00	0.00	3,255.86
10 771 001 8180	PADLOCKS FUND BALANCE	595.81	0.00	0.00	0.00	595.81
10 771 001 8190	TOWELS FUND BALANCE	15,636.50	0.00	24.00	0.00	15,660.50
10 771 109 8020	HS ART RESALE FUND BALANCE	-1,507.93	0.00	0.00	0.00	-1,507.93
10 771 109 8035	HS CONTRIBUTIONS FUND BALANCE	354.85	0.00	0.00	0.00	354.85
10 771 109 8040	HS BAND RESALE FUND BALANCE	-1,123.98	158.24	325.29	0.00	-956.93
10 771 109 8050	HS MUSIC FEES FUND BALANCE	7,705.96	0.00	0.00	0.00	7,705.96
10 771 109 8070	HS METALS RESALE FUND BALANCE	-319.86	329.29	0.00	0.00	-649.15
10 771 109 8080	HS WOODS RESALE FUND BALANCE	-1,915.78	0.00	0.00	0.00	-1,915.78
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	3,560.51	183.43	0.00	0.00	3,377.08
10 771 109 8160	HS STUDENT PARKING FUND BAL	11,668.52	0.00	0.00	0.00	11,668.52
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,660.00	0.00	75.00	0.00	3,735.00
10 771 209 8040	MS BAND RESALE FUND BALANCE	169.54	0.00	0.00	0.00	169.54
10 771 209 8060	MS BOOK FAIR FUND BALANCE	0.00	0.00	428.96	0.00	428.96
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	4,957.95	0.00	0.00	0.00	4,957.95
10 771 409 8030	AE PACT FUND BALANCE	6,430.20	0.00	293.29	0.00	6,723.49
10 771 409 8035	AE CONTRIBUTIONS FUND BALANCE	503.06	0.00	2,239.28	0.00	2,742.34
10 771 409 8060	AE BOOK FAIR FUND BALANCE	1,611.69	0.00	0.00	0.00	1,611.69
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,724.10	80.34	21.67	0.00	2,665.43
10 771 418 8035	DS CONTRIBUTIONS FUND BALANCE	1,511.75	808.75	69.70	0.00	772.70
10 771 418 8040	DS BAND RESALE FUND BALANCE	-828.39	464.48	58.95	0.00	-1,233.92
10 771 418 8060	DS BOOK FAIR FUND BALANCE	2,542.79	0.00	0.00	0.00	2,542.79
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,656.00	0.00	79.20	0.00	2,735.20
10 771 421 8035	ME CONTRIBUTIONS FUND BALANCE	772.50	0.00	500.00	0.00	1,272.50
10 771 421 8040	ME BAND RESALE FUND BALANCE	38.87	4.78	90.75	0.00	124.84
10 771 421 8060	ME BOOK FAIR FUND BALANCE	184.00	0.00	0.00	0.00	184.00
10 771 421 8100	ME RIF FUND BALANCE	66.15	0.00	0.00	0.00	66.15
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	689.82	0.00	100.00	0.00	789.82
=====						
FUND TOTAL:		68,895.70	2,474.91	4,456.09	0.00	70,876.88

12-07-2003 09:14:39

FOR PERIOD ENDING DECEMBER 31

FUND: 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
21 769 001 7200	INTEREST FUND BALANCE	8,830.04	0.00	70.30	0.00	8,900.34
21 769 109 6645	HS CC FUND BALANCE	264.06	10.69	498.40	0.00	751.77
21 769 109 6660	HS GOLF FUND BALANCE	1,042.64	10.69	0.00	0.00	1,031.95
21 769 109 6675	HS CO-ED WEIGHT PROG FUND BAL	500.00	0.00	0.00	0.00	500.00
21 769 109 6710	HS BBB FUND BALANCE	2,800.74	930.33	1,282.50	0.00	3,152.91
21 769 109 6720	HS FOOTBALL FUND BALANCE	13,919.56	1,479.85	562.00	0.00	13,001.71
21 769 109 6725	HS BSC FUND BALANCE	785.21	10.68	0.00	0.00	774.53
21 769 109 6730	HS BSB FUND BALANCE	4,978.80	10.68	1,807.00	0.00	6,775.12
21 769 109 6740	HS BTR FUND BALANCE	2,302.27	90.68	0.00	0.00	2,211.59
21 769 109 6790	HS WRESTLING FUND BALANCE	921.13	160.68	546.00	0.00	1,306.45
21 769 109 6810	HS GBB FUND BALANCE	524.62	694.62	900.50	0.00	730.50
21 769 109 6815	HS VB FUND BALANCE	998.09	10.68	0.00	0.00	987.41
21 769 109 6825	HS GSC FUND BALANCE	4,288.37	10.68	50.00	0.00	4,327.69
21 769 109 6835	HS SB FUND BALANCE	5,635.63	419.06	0.00	0.00	5,216.57
21 769 109 6840	HS GTR FUND BALANCE	1,869.12	10.68	0.00	0.00	1,858.44
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	1,104.65	0.00	0.00	0.00	1,104.65
21 769 109 7030	CLASS OF 02 FUND BALANCE	979.68	0.00	0.00	0.00	979.68
21 769 109 7040	CLASS OF 04 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7050	CLASS OF 01 FUND BALANCE	4,773.25	0.00	0.00	0.00	4,773.25
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	387.09	31.00	1,171.76	0.00	1,527.85
21 769 109 7070	DRAMA FUND BALANCE	13,743.29	1,541.74	0.00	0.00	12,201.55
21 769 109 7075	SPRING PLAY FUND BALANCE	1,169.92	0.00	0.00	0.00	1,169.92
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7110	DANCE TEAM FUND BALANCE	4,948.78	-20.00	0.00	0.00	4,968.78
21 769 109 7120	SADD FUND BALANCE	2,096.30	0.00	0.00	0.00	2,096.30
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	SPEECH CLUB FUND BALANCE	982.52	0.00	0.00	0.00	982.52
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	1,988.82	205.43	0.00	0.00	1,783.39
21 769 109 7170	TSA FUND BALANCE	165.19	0.00	61.32	0.00	226.51
21 769 109 7180	YEARBOOK FUND BALANCE	16,077.78	9,684.26	1,450.00	0.00	7,843.52
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	-9,013.52	231.57	0.00	0.00	-9,245.09
21 769 109 7230	HS CHEERLEADING FUND BALANCE	2,185.23	286.39	0.00	0.00	1,898.84
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	1,440.00	270.00	117.50	0.00	1,287.50
21 769 209 6720	MS FOOTBALL FUND BALANCE	568.79	0.00	0.00	0.00	568.79
21 769 209 6730	MS BASEBALL FUND BALANCE	1,060.00	0.00	0.00	0.00	1,060.00
21 769 209 6740	MS BOYS TRACK FUND BALANCE	105.00	0.00	0.00	0.00	105.00
21 769 209 6790	MS WRESTLING FUND BALANCE	260.00	90.00	71.00	0.00	241.00
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	1,040.00	270.00	80.00	0.00	850.00
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	1,248.45	0.00	0.00	0.00	1,248.45
21 769 209 6835	MS SOFTBALL FUND BALANCE	970.00	0.00	0.00	0.00	970.00
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	25.00	0.00	0.00	0.00	25.00
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	3,897.21	839.96	1,888.50	0.00	4,945.75
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	379.95	11.34	0.00	0.00	368.61
=====						
FUND TOTAL:		103,602.42	17,291.69	10,556.78	0.00	96,867.51

Check #	Vendor Name	Description	Total Check
0063527	3E ELECTRICAL ENGINEERING EQUI	SUPP.	1,673.73
0063537	ADT SECURITY SERVICES	SERV.	75.00
0063539	AMERICAN TIME & SIGNAL CO	SUPP.	210.01
0063540	LORRIE ANDERSON	SUPP.	66.63
0063541	ANNEAR EQUIPMENT, INC.	SUPP.	214.34
0063542	APPLE COMPUTER, INC.	EQUIP.	5,516.10
0063543	AREA EDUCATION AGENCY 11	SUPP.	82.75
0063544	ARNOLD MOTOR SUPPLY	SUPP.	112.17
0063519	AT&T	TEL.	424.14
0063520	AT&T WIRELESS	TEL.	96.19
0063545	ATI	SUPP.	22.55
0063546	AUDIOVISUAL INC	EQUIP.	1,194.00
0063547	BALDON & SON HARDWARE	SUPP.	334.68
0063548	BAUER BUILT INC.	SUPP.	473.70
0063549	BEACON MICROCENTER	SERV.	560.65
0063551	BONNIES FLOWERS	SUPP.	87.00
0063552	JIM BOOK	REFUND	150.00
0063474	CINDY BORST	TEL.	29.41
0063553	BOYER PETROLEUM COMPANY	SUPP.	40.00
0063554	BURTON E TRACY & CO PC	FEES	1,300.00
0063555	BUTCH'S HI-WAY AUTO & TIRE SER	SERV.	477.00
0063556	CAPITAL SANITARY SPLY CO INC	SUPP.	1,082.06
0063557	CAROLINA BIOLOGICAL SUPPLY CO	SUPP.	44.84
0063559	CITY OF ADEL	UTIL.	1,377.88
0063560	CITY OF DESOTO	UTIL.	397.40
0063561	CITY OF MINBURN	UTIL.	317.78
0063562	CONTINENTAL CLAY COMPANY	SUPP.	440.33
0063563	CRITICAL THINKING PRESS/SOFTWA	SUPP.	24.93
0063565	CULLIGAN WATER CONDITIONING	SERV.	58.95
0063566	DALLAS CENTER-GRIMES CSD	TUITION	9,092.72
0063567	DALLAS CO PUBLIC HEALTH	SERV.	35.00
0063568	DALLAS COUNTY NEWS	PUBL.	693.30
0063569	DAN'S TOWING & SERVICE	SERV.	70.00
0063571	DEMCO	SUPP.	110.24
0063572	DEPARTMENT OF EDUCATION	FEES	360.00
0063573	DES MOINES AREA COMMUNITY COLL	TUITION	7,321.50
0063574	DES MOINES INDEPENDENT CSD	TUITION	231.21
0063575	DEWEY FORD	SUPP.	499.41
0063576	DIAM PEST CONTROL	SERV.	165.00
0063476	DIVISION OF LABOR SERVICES	FEES	150.00
0063477	CINDY DUPUY	REFUND	75.00
0063577	EARLHAM COMMUNITY SCHOOL	TUITION	8,224.07
0063579	CYNTHIA EBY	TRAVEL	236.10
0063580	ECONO-CLAD BOOKS	SUPP.	120.55
0063581	ELECTRIC MOTORS CORP	SUPP.	264.76
0063582	ELECTRONIC ENGINEERING CO	SERV.	94.95
0063583	DAVE ELGIN	TRAVEL	12.60
0063584	FOLLETT LIBRARY RESOURCES	SUPP.	745.13
0063585	FORT DODGE STEEL INC	SUPP.	82.08
0063586	GREG FRANCIS	REFUND	75.00
0063587	DAVID FRANK	OFFICIAL Refund	150.00
0063589	FRANK RIEMAN MUSIC INC	SUPP.	412.56

DE/PS RRB

Check #	Vendor Name	Description	Total Check
0063590	FRANKLIN COVEY	SUPP.	16.76
0063591	FULLERS STANDARD	FUEL	132.12
0063593	GATEWAY CENTER	TRAVEL	672.00
0063594	ANN GEADELMANN	TRAVEL	52.80
0063598	HEARTLAND CO-OP	FUEL	394.91
0063599	HICKS PHARMACY	SUPP.	17.81
0063600	TIMOTHY HOFFMAN	TRAVEL	25.20
0063601	HOLCOMB'S EDUCATION RESOURCE	SUPP.	494.00
0063604	CHRIS HUGHES	REFUND	150.00
0063479	IA DIV CRIMINAL INVESTIGATION	FEES	13.00
0063606	IJUMP, INC	UTIL.	6,534.13
0063480	INTERNATIONAL READING ASSN.	FEES	20.52
0063607	INTERSTATE ALL BATTERY CENTER	SUPP.	505.40
0063608	INTERSTATE DETROIT DIESEL	SUPP.	1,602.01
0063609	IOWA DEPARTMENT OF EDUCATION	FEES	87.89
0063504	IOWA TELECOM	TEL.	298.29
0063481	IOWA TELECOM	TEL.	400.07
0063610	J A SEXAUER	SUPP.	573.49
0063612	JIM'S SUPERVALU FOODS	SUPP.	377.96
0063613	KRISTINE JORDAN	REFUND	225.00
0063614	DEB KAHLER	TEL./TRAVEL	58.75
0063615	MONTI KELLER	SUPP.	15.89
0063616	KIMBALL MIDWEST	SUPP.	429.81
0063617	LASER QUIPT	SERV.	194.75
0063618	LASER RESOURCES	SUPP.	80.00
0063619	LOWE'S	SUPP.	408.00
0063620	MALECKI MUSIC INC	SUPP.	52.80
0063508	MARTIN BROS	SUPP.	21.39
0063621	SHIRLEY MCADON	POSTAGE	17.42
0063622	MCCREARY COMMUNITY BUILDING	FEES	350.00
0063624	MICRO WAREHOUSE	EQUIP.	603.88
0063625	MIDAMERICAN ENERGY	UTIL.	12,458.25
0063626	MIDWEST WHEEL COMPANIES	SUPP.	423.00
0063627	MINBURN TELEPHONE COMPANY	TEL.	412.64
0063628	MINOLTA CORPORATION	SERV.	60.24
0063629	NAPA AUTO PARTS	SUPP.	227.62
0063510	NEXTEL PARTNERS	TEL.	52.21
0063630	NICHOLS CONTROLS & SUPPLY, INC	SUPP.	151.38
0063631	NJL ASSOCIATES, INC	SUPP.	47.00
0063632	NORTH IOWA TRUCK SALVAGE	SUPP.	200.00
0063489	O'REILLY AUTO PARTS	SUPP.	232.12
0063633	O'REILLY AUTO PARTS	SUPP.	47.90
0063634	OFFICE DEPOT, INC.	SUPP.	617.53
0063635	OLSON'S BODY AND PAINT	SERV.	2,583.92
0063491	P & M MONOGRAMMING INC	SUPP.	808.75
0063637	PAUL H BROOKES PUBLISHING CO	SUPP.	58.30
0063638	PEARSON EDUCATION	SUPP.	2,003.13
0063639	J W PEPPER OF MINNEAPOLIS	SUPP.	50.65
0063640	PEPSI COLA GENERAL BOTTLERS IN	SUPP.	78.30
0063641	PERFECTION LEARNING CORP	SUPP.	163.61
0063642	PERMA-BOUND	SUPP.	226.45
0063643	PERRY COMMUNITY SCHOOL DIST	TUITION	1,579.20

Check #	Vendor Name	Description	Total Check
0063644	PETROLEUM TECHNOLOGY LTD.	SUPP.	115.50
0063645	PIONEER PUBLISHING COMPANY	SUPP.	64.10
0063646	CRAIG POLDBERG	REFUND	150.00
0063512	POSTMASTER	POSTAGE	245.17
0063521	POSTMASTER	POSTAGE	150.00
0063647	PRE-OWNED ELECTRONIC, INC.	EQUIP.	1,582.55
0063648	PUCKETT TOOLS & FASTENERS INC	SUPP.	362.67
0063649	QUINN TRUCKING	SUPP.	3,319.86
0063522	QWEST COMMUNICATIONS	TEL.	885.01
0063523	QWEST INTERPRISE	TEL.	670.96
0063650	RANDY REINDL	REFUND	75.00
0063651	RENAISSANCE LEARNING INC	SUPP.	139.00
0063652	DAVID RENFROW	REFUND	75.00
0063654	RIO GRANDE	SUPP.	97.52
0063655	RIVERSIDE PUBLISHING CO	SUPP.	468.44
0063656	FRANK ROEDER	REFUND	150.00
0063657	TERRY ROLLES	SUPP.	56.17
0063658	DAVE SANDE	REFUND	150.00
0063659	SCHILDBERG CONSTRUCTION CO	SUPP.	51.91
0063660	SCHOLASTIC BOOK FAIRS	SUPP.	332.53
0063661	SCHOLASTIC, INC.	SUPP.	14.12
0063662	SCHOOL ADMINISTRATORS OF IOWA	FEES	300.00
0063663	SCHOOL SPECIALTY INC	SUPP.	464.76
0063664	SCIENCE CENTER OF IOWA	FEES	1,423.75
0063524	SEABURY & SMITH	INSURANCE	54,912.41
0063665	SHORT CIRCUIT	SERV.	155.95
0063666	SKEETER KELL SPORTING GOODS	SUPP.	380.00
0063667	SMITH'S SEWER SERVICE INC	SERV.	2,416.00
0063668	TERESA SODERSTRUM	REFUND	150.00
0063669	SOFTWARE PLUS	SUPP.	1,242.25
0063670	SPRINGER PEST SOLUTIONS	SERV.	450.00
0063671	STAR EQUIPMENT, LTD.	SUPP.	70.00
0063672	STRAUSS SAFE & LOCK	SUPP.	29.21
0063674	THOMAS BUS SALES OF IOWA INC	SUPP.	14.20
0063675	THOMSON LEARNING	SUPP.	89.38
0063676	TOYS "R" US	SUPP.	11.98
0063525	TRANSICARD	FUEL	3,324.32
0063526	U S CELLULAR	TEL.	26.23
0063678	VAN METER COMMUNITY SCHOOL	TUITION	78,562.21
0063679	CAMIE WALKER	TRAVEL	14.70
0063516	WASTE MANAGEMENT OF IOWA	DISPOSAL	754.03
0063680	WASTE MANAGEMENT OF IOWA	DISPOSAL	753.37
0063681	WAUKEE COMMUNITY SCHOOL	TUITION	20,441.43
0063682	DELLA WEEMS	SUPP.	29.35
0063683	WENGER	SUPP.	74.61
0063684	WEST DES MOINES COMM SCHOOLS	TUITION	1,128.00
0063685	MICHAEL WHISNER	TRAVEL	83.20
0063687	WINTERSET COMMUNITY SCHOOLS	TUITION	5,697.26
0063688	WOLIN MECHANICAL & ELECTRICAL	SERV.	1,848.62
0063689	THE WOODWIND & THE BRASSWIND	SUPP.	216.15
0063690	ZEP MANUFACTURING COMPANY	SUPP.	202.84
0063691	DEBORAH ZWIEFEL	SUPP.	19.85

Check #	Vendor Name	Description	Total Check
0063496	TERRY ALEXANDER	OFFICIAL	45.00
0063471	JASON BACK	OFFICIAL	45.00
0063473	MARK BECKER	OFFICIAL	75.00
0063497	RON BURKHART	OFFICIAL	60.00
0063498	KEN CARLSON JR	OFFICIAL	55.00
0063475	MATT CONOVER	OFFICIAL	45.00
0063568	DALLAS COUNTY NEWS	PUBL.	228.00
0063570	DECKER SPORTING GOODS	SUPP.	14.00
0063500	TOM DEERING	OFFICIAL	60.00
0063595	THE GRAPHIC EDGE	SUPP.	2,498.30
0063478	ROBERT GRASSLEY	OFFICIAL	90.00
0063528	ROBERT GRASSLEY	OFFICIAL	30.00
0063501	KRIS GREENFIELD	OFFICIAL	60.00
0063502	MICHAEL JOHN HAYES	OFFICIAL	45.00
0063503	QUINN HILDMAN	OFFICIAL	45.00
0063529	ROD HOEGH	OFFICIAL	30.00
0063602	HOPKINS SPORTING GOODS INC	SUPP.	3,404.61
0063603	MICHELLE HOWE	SUPP.	19.44
0063482	IOWA TRACK COACHES CLINIC	FEES	80.00
0063483	LARRY JABLONSKI	OFFICIAL	45.00
0063484	ALLEN JONES	OFFICIAL	45.00
0063505	ALLEN JONES	OFFICIAL	90.00
0063485	JASON M JONES	OFFICIAL	45.00
0063506	JASON M JONES	OFFICIAL	90.00
0063486	JERRY KINDER	OFFICIAL	45.00
0063530	JERRY KINDER	OFFICIAL	45.00
0063507	MARCIA LITTLE	OFFICIAL	55.00
0063532	RICK MOLDEN	OFFICIAL	60.00
0063488	JEFF NANCE	OFFICIAL	75.00
0063509	CRAIG NELSON	OFFICIAL	45.00
0063634	OFFICE DEPOT, INC.	SUPP.	182.51
0063490	TOM OWEN	OFFICIAL	60.00
0063636	P & M MONOGRAMMING INC	SUPP.	671.83
0063511	MARC PETERSON	OFFICIAL	60.00
0063492	TIM PEZZETTI	OFFICIAL	60.00
0063513	RAY SCHOENROCH	OFFICIAL	45.00
0063514	SCHOLASTIC BOOK FAIRS	SUPP.	62.29
0063494	TOM SEVERSON	OFFICIAL	60.00
0063666	SKEETER KELL SPORTING GOODS	SUPP.	245.20
0063515	SCOTT SWALLEY	OFFICIAL	45.00
0063673	TARGET STORES DIVISION	SUPP.	60.80
0063534	DAVE TURNBALL	OFFICIAL	60.00
0063517	JEFF WEEKS	OFFICIAL	60.00
0063682	DELLA WEEMS	SUPP.	57.96
0063686	CARSON WHITLOW	SUPP.	242.93
0063535	CRAIG WIERSON	OFFICIAL	45.00
0063536	JIM WILSON	OFFICIAL	60.00
0063518	RANDY WRIGHT	OFFICIAL	60.00
			=====
Fund Total:			9,707.87

DLW
RFB
PS

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

01-08-2003 15:43:57

Fund: 23 PHYSICAL PLANT & EQUIP FUND

Updated

Check #	Vendor Name	Description	Total Check
0063538	ALLIED CONSTRUCTION SERVICES	SERV.	4,000.00
0063558	CENTRAL STATES ROOFING CO	SERV.	10,600.00
0063564	CROSSROADS AG	SUPP.	45.00
0063596	GRAYBAR ELECTRIC CO, INC.	SUPP.	457.91
0063648	PUCKETT TOOLS & FASTENERS INC	SUPP.	30.91
0063493	R-WAY CONCRETE - REDI MIX	SUPP.	897.00
0063533	R-WAY CONCRETE - REDI MIX	SUPP.	48.75
0063653	RHINO MATERIALS	SUPP.	376.20
0063671	STAR EQUIPMENT, LTD.	SUPP.	38.50
0063495	UNITED SERVICES OF DES MOINES	SERV.	41,643.75
			=====
Fund Total:			58,138.02

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

01-08-2003 15:43:59

Fund: 51 SCHOOL NUTRITION FUND

Updated

Check #	Vendor Name	Description	Total Check
0063470	ANDERSON ERICKSON DAIRY CO.	SUPP.	5,417.87
0063550	BEN FRANKLIN VARIETY STORE	SUPP.	12.99
0063578	THE EARTHGRAINS COMPANY	SUPP.	702.21
0063592	GAGE FOOD PRODUCTS CO.	SUPP.	531.50
0063597	HAWKEYE FOOD SYSTEMS INC.	SUPP.	2,017.30
0063605	HYDRO KLEAN	SERV.	519.00
0063612	JIM'S SUPERVALU FOODS	SUPP.	8.81
0063487	MARTIN BROS	SUPP.	1,641.33
0063508	MARTIN BROS	SUPP.	2,162.76
0063531	MARTIN BROS	SUPP.	3,962.11
0063623	MCKEE FOODS CORP	SUPP.	146.52
0063522	QWEST COMMUNICATIONS	TEL.	29.30
0063524	SEABURY & SMITH	INSURANCE	2,214.30
0063677	ULTRA-CHEM INC.	SUPP.	142.51
0063688	WOLIN MECHANICAL & ELECTRICAL	SERV.	170.50
			=====
Fund Total:			19,679.01

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

01-08-2003 15:44:04

Fund: 52 DAY CARE FUND

Updated

Check #	Vendor Name	Description	Total Check
0063550	BEN FRANKLIN VARIETY STORE	SUPP.	32.51
0063612	JIM'S SUPERVALU FOODS	SUPP.	29.07
0063524	SEABURY & SMITH	INSURANCE	252.74
			=====
Fund Total:			314.32

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

01-08-2003 15:44:06

Fund: 76 AGENCY FUND

Updated

Check #	Vendor Name	Description	Total Check
0063472	JODI BANSE	FEES	50.00
0063499	CIVIC CENTER OF DES MOINES	FEES	440.00
			=====
Fund Total:			490.00

258
875
CDD

Adel-DeSoto-Minburn Community School District
JANUARY 2003
Payroll Report

MAINTENANCE & REPAIRS

J. ERICKSON	<u>\$324.50</u>
TOTAL	\$324.50

TUTORING

C. MESTDAGH	\$36.00
L. MILLSAP	\$72.00
A. WELCH	\$680.00
C. WINTERBOER	<u>\$256.00</u>
TOTAL	\$1,044.00

GRAND TOTAL	\$1,368.50
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*DeSoto
RBR
PS*