

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 9th day of December, 2002, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

December 9, 2002
7:00 P.M.

OPENING:

7:00 P.M. Call to order
Roll call
Emergency additions and adoption of agenda
Consent agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/Treasurer financial reports
 Personnel contracts
 Approve midterm graduates
 Accept school bus bid
 Final reading of board policies 407.4 - Early Retirement Incentive for Certificated Employees; 413.6 - Early Retirement Incentive for Classified Employees; 505.5 - Testing Program; 712.1 - Student School Transportation Eligibility; 704.4 - Public Gifts and Memorials
 Approve bus accident procedure
 Select Dallas County Conference Board representative
Welcome of visitors and open forum

ACTION ITEMS:

 Items removed from consent agenda
7:20 Instructional Support Levy
7:25 Review job classification
7:35 Report on tax management and facility expansion
7:45 Local Option Sales Tax
 Resolution for public vote
 Ten-year usage plan
8:00 Student achievement report
8:15 Review of vocational education program
8:30 Review of special education transition plans
8:45 Overview of co-curricular program
9:00 Administrative reports
9:30 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

<u>Regular</u>	<u>ADM High School</u>	<u>7:00 p.m.</u>	<u>December 9, 2002</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERSPRESENT

Darrell Weems
Dick Bruce
Tom Hopewell
Paula James
Pat Steele

ABSENT

Tim Hoffman
Superintendent of Schools
Shirley McAdon
Secretary-Board of Education

Call to Order Roll Call	The meeting was called to order. Roll call was taken. Present were Dick Bruce, Tom Hopewell, Paula James, Pat Steele, and President Darrell Weems. Visitors were present.
Agenda	It was moved by James, seconded by Bruce, to adopt the agenda as presented. Motion carried unanimously.
Consent Agenda	It was moved by Steele, seconded by Hopewell, to approve the items under the consent agenda as presented. Motion carried unanimously. Resignations were accepted from Jerry Bond, MS teacher/AD; Kristopher Hayes, MS boys basketball coach; Cris Goodale, MS boys basketball coach; and Chris Lee, elementary special education teacher, effective March 16, 2003, upon finding suitable replacement. Pending successful background checks, new contracts were offered to Lisa Cameron, .5 time HS teacher; Cris Goodale, MS boys basketball coach; and John Wesselmann, MS boys basketball coach. A list of students who have requested midterm graduation was accepted, pending successful completion of all required courses and credits. The low bid from Thomas Bus Sales of Iowa for \$62,619 for a school bus was accepted. Board policies 407.4 "Early Retirement Incentive for Certified Employees", 413.6 "Early Retirement Incentive for Classified Employees", 505.5 "Testing Program", 712.1 "Student School Transportation Eligibility", and 704.4 "Public Gifts and Memorials" were read for the second and final time. The bus accident procedure guide was accepted. Dick Bruce agreed to serve on the Dallas County Conference Board as the School Board's representative.

Continuation of regular board meeting held December 9, 2002

Welcome of Visitors/ Open Forum	President Weems welcomed visitors and invited public comments during Open Forum. Theresa Miller commented on the in-town transportation costs in relation to her daycare business and Eileen VerWoert commented on the in-town transportation at DeSoto, asking for an exemption from paying for passes for those who live on Marshall and Oak Streets.
Instructional Support Levy	Since no petition regarding the ISL was received within the timelines, the Superintendent announced the approval of the ISL to be included on next year's budget.
Review Job Classification	Due to a unique situation, Superintendent recommended an exception to disallowing benefits for tutoring positions. The tutoring position in question is now regular and daily and is combined with teacher associate time that would have, otherwise, qualified for benefits. It was moved by James, seconded by Hopewell, to allow the exception as presented. Motion carried unanimously.
Report of Tax Management and Facility Expansion	Superintendent has formed a committee to review building educational services, capacities, future enrollments, and financing options. The first meeting is December 10 at 6:30 p.m. at the high school to begin formulating a project to recommend that could be built when the School Board decides it would be appropriate.
Local Option Sales Tax	Superintendent recommended approval of a resolution requesting that the Dallas County Board of Supervisors place a ballot before the voters of Dallas County for purposes of imposing a 1 cent local option sales tax for school infrastructure. Following discussion, it was moved by Steele, seconded by James, to adopt the resolution as presented. Motion carried unanimously. Discussion began on preparing a ten-year spending plan, focusing on major items. Pat Steele and Dick Bruce agreed to serve on a committee to continue discussions.
Student Achievement Report	Curriculum Director Carole Schlapkohl presented a summary of ADM student achievement in comparison to the state average, how sub groups of students scored, and some preliminary information about the federal legislation No Child Left Behind. In all cases, ADM students exceeded state averages in math and reading, as well as making increases in student achievement for ADM scores for the 2000-02 biennium compared to the 1999-2001 biennium. It was noted that a number of strategies implemented by a fine teaching staff are producing results.
Review of Vocational Education Program	Principal Jim DePue reviewed state requirements and current district offerings of the vocational education program. The review will continue with an examination of job opportunities, including health occupations, and the number of students in current classes.

Continuation of regular board meeting held December 9, 2002Review of Special
Education Transition
Plans

Principals reviewed the transition points for special education students as they move from building to building. The review will continue with a look at the high school programs as students move from high school to the work force.

Overview of Co-
Curricular Program

Activities Director Steph DeVos presented an overview of thoughts about a quality co-curricular program and some improvements ADM could make for successful programs. AD DeVos will present a summary of a questionnaire to ADM coaches at the next meeting.

Administrative Reports

Superintendent announced the approval of open enrollment requests for Benjamin Walters from DCG to ADM, Robin Haley from Waukee to ADM, and Mike and Doug Cornelison from WCV to ADM, all for 2002-03.

Due to an error made when the WCV district merged that affected the ADM district boundaries, Superintendent will bring the change to the Board for approval at the January meeting.

Superintendent reported that a question about the Emerson Fund has arisen; the issue was referred to the ADM Scholarship Foundation.

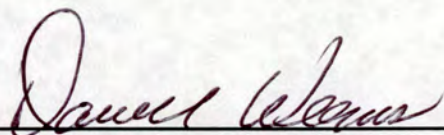
Pat Steele suggested beginning public forums one Saturday morning each month to include school board members, city council members, county supervisors, and legislators to share information. A target date of late January was suggested.

Superintendent requested dates in January Board members would be available for a second meeting. January 27 was set.

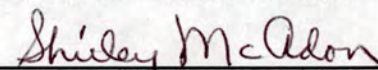
Adjournment

It was moved by James, seconded by Steele, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 10:45 p.m.

Minutes approved as presented


Darrell Weems, President

Dated 01/13/03


Shirley McAdon, Secretary

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

Superintendent's Recommendation: The Superintendent recommends the Board approve the following motion and sample ballot measure.

MOTION

WHEREAS, pursuant to Iowa Code Chapter 422E, authority is extended to school districts and counties to hold elections to propose local sales and services taxes for school infrastructure projects; and

WHEREAS, an election on the question of imposition of a local sales and services tax for school infrastructure purposes may be initiated and proposed by motion or motions of the boards of directors of a school district or school districts located within a county and containing a total or a combined total of at least one-half of the population of the county; and

WHEREAS, enactment of a local sales and services tax for school infrastructure purposes is a needed and proper action to address and meet the school infrastructure needs of this district.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Adel-Desoto-Minburn Community School District.

Section 1. The Board of Supervisors of Dallas County, Iowa, is requested to cause to be submitted to the voters of the County the question of imposition of a local sales and services tax for school infrastructure purposes.

Section 2. It is the intention of this Board of Directors, and the Board of Supervisors of Dallas County is requested, that the rate of the local sales and services tax for school infrastructure purposes be proposed as one percent (1%), with the tax to become effective beginning on January 1, 2004, and remain in effect for a period of ten (10) years thereafter until December 31, 2013.

Section 3. Moneys received from the imposition of the tax shall be spent for school infrastructure as defined by Iowa Code section 422E.1.

Section 4. The Board of Supervisors is requested to approve and to submit to the Commissioner of Elections of Dallas County to submit the question of the imposition of the tax to the registered voters of the whole county, in the manner required by law and the

regulations of the State Commissioner of Elections. This Board of Directors requests that the form of ballot to be approved by the Board of Supervisors of Dallas County be as follows:

SAMPLE BALLOT

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED: Yes _____
No _____

A local sales and services tax for school infrastructure projects shall be imposed in the County of Dallas at the rate of one percent. The tax will begin on January 1, 2004. The tax will be in effect for a period of ten years until December 31, 2013.

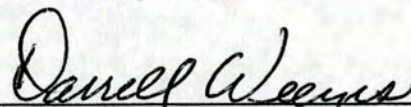
The money received from the tax shall be spent for school infrastructure as defined by Iowa Code Section 422E.1. "School infrastructure" is defined by law to include purchasing, building, furnishing, reconstructing, repairing, improving or remodeling of a schoolhouse or schoolhouses and additions thereto, gymnasium, stadium, field house, or school bus garage, and procuring a site or sites therefor or purchasing land to add to a site already owned, or procuring and improving a site for an athletic field, or improving a site already owned for an athletic field, the payment or retirement of outstanding bonds previously issued for school infrastructure purposes or the payment or retirement of bonds issued under Iowa Code Section 422E.4, or for any one or more of such purposes.

Section 5. The Secretary of the Board of Directors is authorized and directed to certify a copy of this motion to the Board of Supervisors of Dallas County and to provide such assistance to the Board of Supervisors and to the County Commissioner of Elections as they may request in order to accomplish the referendum.

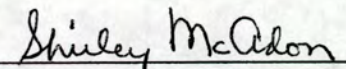
Section 6. Subject to the compliance with all necessary requirements of law, it is requested that the special election be held on March 25, 2003.

PASSED AND APPROVED, this 9th day of December, 2002.

ATTEST:



President, Board of Directors



Secretary, Board of Directors

Check #	Vendor Name	Description	Total Check
0063282	3E ELECTRICAL ENGINEERING EQUI	SUPP.	63.27
0063291	ADEL TV & APPLIANCE CO	SUPP.	84.90
0063292	ADT SECURITY SERVICES	SERV.	150.00
0063293	LORRIE ANDERSON	SUPP.	88.21
0063295	ANNEAR EQUIPMENT, INC.	SUPP.	85.14
0063297	APPLE COMPUTER, INC.	EQUIP.	27,373.90
0063298	AREA EDUCATION AGENCY 11	SUPP.	11,586.27
0063299	ARNOLD MOTOR SUPPLY	SUPP.	208.67
0063300	THE ART STORE	SUPP.	17.57
0063301	AT&T	TEL.	535.31
0063274	AT&T WIRELESS	TEL.	65.53
0063302	KOREY AVERILL	SUPP.	64.70
0063303	BAKER & TAYLOR COMPANY	SUPP.	152.32
0063304	BALDON & SON HARDWARE	SUPP.	293.50
0063305	BARNES & NOBLE	SUPP.	95.20
0063307	BEACON MICROCENTER	SERV.	530.36
0063308	BEN FRANKLIN VARIETY STORE	SUPP.	118.41
0063311	BORDERS BOOK SHOP	SUPP.	203.32
0063312	BREADEAUX PIZZA	SUPP.	8.58
0063313	RON BRENNER	SERV.	339.95
0063314	LINDA BURK	SUPP.	18.13
0063315	CANON USA	SERV.	157.00
0063316	CAPITAL SANITARY SPLY CO INC	SUPP.	1,580.58
0063317	CAROLINA BIOLOGICAL SUPPLY CO	SUPP.	17.10
0063275	CASEY'S	SUPP.	79.80
0063318	CITY OF ADEL	UTIL.	1,473.36
0063319	CITY OF DESOTO	UTIL.	447.98
0063320	CITY OF MINBURN	UTIL.	366.61
0063321	COMMUNICATIONS ENGINEERING CO.	SERV.	180.25
0063322	COMPANION CORPORATION	SUPP.	126.00
0063323	COMPUSA, INC.	SUPP.	65.28
0063325	CONTINENTAL CLAY COMPANY	SUPP.	295.00
0063326	MICHAEL COOPER	SUPP.	55.00
0063327	CRUCIAL TECHNOLOGY	SUPP.	31.49
0063328	CULLIGAN WATER CONDITIONING	SERV.	58.95
0063329	D.A.R.E. AMERICA MERCHANDISE	SUPP.	89.61
0063330	DALLAS CO PUBLIC HEALTH	SERV.	35.00
0063331	DALLAS COUNTY NEWS	PUBL.	850.19
0063333	DES MOINES AREA COMM COLLEGE	FEES	22.00
0063334	DES MOINES INDEPENDENT CSD	TUITION	385.35
0063335	DES MOINES REGISTER & TRIBUNE	PUBL.	1,081.75
0063336	DEWEY FORD	SUPP.	436.98
0063337	DIVISION OF LABOR SERVICES	FEES	225.00
0063283	DRAKE UNIVERSITY	FEES	60.00
0063340	ECONO-CLAD BOOKS	SUPP.	118.91
0063341	ELECTRONIC ENGINEERING CO	SERV.	94.95
0063342	DAVE ELGIN	TRAVEL/SUPP.	54.12
0063343	EWALD INCORPORATED	EQUIP.	2,450.00
0063344	EXECUTIVE LAWCARE & LANDSCAPI	SERV.	1,640.80
0063345	FARNER BOCKEN COMPANY	SUPP.	183.43
0063347	FORT DODGE STEEL INC	SUPP.	105.17
0063349	FRANK RIEMAN MUSIC INC	SUPP.	993.03

Check #	Vendor Name	Description	Total Check
0063350	THE GALE GROUP	SUPP.	24.43
0063256	BARB GORDON	TRAVEL	36.00
0063354	BARB GORDON	TRAVEL	18.00
0063357	HARLAND HARDWARE	SUPP.	18.78
0063360	HEARTLAND CO-OP	FUEL	495.89
0063362	HEINEMANN	SUPP.	28.98
0063365	HICKS PHARMACY	SUPP.	21.31
0063366	THE HIGHSMITH CO INC	SUPP.	192.37
0063367	HOBBY HAVEN	SUPP.	154.30
0063368	TIMOTHY HOFFMAN	TRAVEL/FEES	624.40
0063284	HOOVER HIGH SCHOOL BAND	FEES	80.00
0063369	HOTSY CLEANING SYSTEMS, INC	SUPP.	124.95
0063371	THE HW WILSON CO	SUPP.	194.00
0063257	IA DIV CRIMINAL INVESTIGATION	FEES	13.00
0063277	IA DIV CRIMINAL INVESTIGATION	FEES	13.00
0063372	IDATP DOCUMENTS	FEES	1,170.00
0063373	IJUMP, INC	UTIL.	2,282.08
0063258	IMEA	SUPP.	42.00
0063374	INNOVATIONS ASSOCIATES	SUPP.	120.00
0063375	INTERSTATE BATTERY SYSTEM OF D	SUPP.	305.50
0063376	INTERSTATE MUSIC SUPPLY	SUPP.	332.53
0063377	IOWA ASSN OF SCHOOL BOARDS	FEES	160.00
0063378	IOWA DEPARTMENT OF EDUCATION	FEES	33.57
0063278	IOWA TELECOM	TEL.	297.27
0063259	IOWA TELECOM	TEL.	400.07
0063381	JAMECO ELECTRONIC COMPONENTS	SUPP.	554.39
0063382	JIM'S SUPERVALU FOODS	SUPP.	7.69
0063383	JOHNSTONE SUPPLY	SUPP.	248.86
0063384	JOINT IOWA ASCD/ITEC CONFERENC	FEES	180.00
0063385	DEB KAHLER	TEL./TRAVEL	73.90
0063386	KARLA KEARNEY	SUPP.	87.22
0063260	MONTE KELLER	SUPP.	63.59
0063388	KELVIN ELECTRONICS	SUPP.	19.95
0063389	KIMBALL MIDWEST	SUPP.	589.90
0063390	SUSAN KNUTZEN	SUPP.	14.34
0063391	JACQUETTA LANDON	TRAVEL	75.00
0063392	LASER QUIPT	SERV.	719.70
0063393	LASER RESOURCES	SUPP.	23.52
0063394	THE LEARNING POST	SUPP.	51.88
0063396	LINWELD	SUPP.	186.28
0063397	LOWE'S	SUPP.	141.70
0063398	M & M SALES COMPANY	SUPP.	75.47
0063279	MARTIN BROS	SUPP.	49.09
0063399	MATRIX PUBLISHING COMPANY	SUPP.	61.00
0063400	SHIRLEY MCADON	TRAVEL	28.95
0063402	MEDCO SUPPLY INC	SUPP.	38.95
0063403	MENARD, INC.	SUPP.	139.00
0063405	MICRO WAREHOUSE	EQUIP.	1,621.62
0063406	MIDAMERICAN ENERGY	UTIL.	10,442.51
0063407	MIDWEST TECHNOLOGY PRODUCTS	SUPP.	164.09
0063408	MIDWEST WHEEL COMPANIES	SUPP.	380.12
0063411	MINBURN TELEPHONE COMPANY	TEL.	422.67

Check #	Vendor Name	Description	Total Check
0063412	MINOLTA CORPORATION	SERV.	125.00
0063413	MUNICIPAL SUPPLY INC	SUPP.	139.90
0063414	NAPA AUTO PARTS	SUPP.	4.34
0063415	NASSP	FEES	373.00
0063416	NEW READERS PRESS	SUPP.	178.20
0063263	NEXTEL PARTNERS	TEL.	52.06
0063418	OFFICE DEPOT, INC.	SUPP.	1,551.93
0063419	OXFORD UNIVERSITY PRESS	SUPP.	58.67
0063420	THE P.T. CASTLE CO.	SERV.	1,332.00
0063421	PAUL H BROOKES PUBLISHING CO	SUPP.	225.50
0063422	PAUL'S PEST CONTROL	SERV.	30.00
0063423	J W PEPPER OF MINNEAPOLIS	SUPP.	599.20
0063425	PITSCO, INC.	SUPP.	245.90
0063426	PLUMB SUPPLY COMPANY	SUPP.	783.76
0063280	POSTMASTER	POSTAGE	207.60
0063286	POSTMASTER	POSTAGE	245.40
0063427	QWEST COMMUNICATIONS	TEL.	789.07
0063428	QWEST INTERPRISE	TEL.	622.54
0063266	RACCOON RIVER CONFERENCE	FEES	240.00
0063429	RNJ ELECTRONICS, INC	SUPP.	490.38
0063287	HELENE ROGERS	TRANSP.	153.65
0063430	S.A.L.T. GROUP, LLC	SUPP.	48.00
0063431	SADDLEBACK EDUCATIONAL INC.	SUPP.	45.87
0063432	SAX ARTS & CRAFTS	SUPP.	45.83
0063433	SCHILDBERG CONSTRUCTION CO	SUPP.	278.28
0063434	CAROLE SCHLAPKOHL	TRAVEL/SUPP.	52.79
0063251	SCHOLASTIC BOOK FAIRS	SUPP.	2,927.53
0063435	SCHOOL SPECIALTY INC	SUPP.	74.10
0063288	SEABURY & SMITH	INSURANCE	55,190.01
0063273	SIMPSON COLLEGE	FEES	274.00
0063441	SMITH'S SEWER SERVICE INC	SERV.	305.00
0063442	SOFTWARE PLUS	SUPP.	156.78
0063443	SOUTH DALLAS COUNTY LANDFILL	FEES	37.00
0063444	SPECIALIZED PRODUCTS	SUPP.	92.95
0063445	SPORTIME	SUPP.	118.44
0063446	STAR EQUIPMENT, LTD.	EQUIP.	3,107.00
0063449	STENHOUSE PUBLISHERS	SUPP.	46.09
0063451	TARGET STORES DIVISION	SUPP.	44.97
0063452	THOMAS BUS SALES OF IOWA INC	SUPP.	218.34
0063455	TOM SNYDER PRODUCTIONS	SUPP.	113.29
0063289	TRANSICARD	FUEL	3,332.52
0063456	TREETOP PUBLISHING	SUPP.	216.13
0063458	U S CELLULAR	TEL.	30.90
0063460	CAMIE WALKER	TRAVEL	10.80
0063464	TERESA WICHTENDAHL	TRAVEL	12.30
0063466	WINTERSET COMMUNITY SCHOOLS	RENTAL	88.35
0063467	WOLIN MECHANICAL & ELECTRICAL	SERV.	2,708.29
0063290	WOODWARD GRANGER CSD	FEES	100.00
0063468	WORLD ALMANAC EDUCATION	SUPP.	73.34

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Fund Total:

157,684.75

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

12-04-2002 14:54:51

Fund: 21 STUDENT ACTIVITY FUND

Updated

Check #	Vendor Name	Description	Total Check
0063270	ADEL-DESOTO SOCCER CLUB	RENTAL	192.00
0063294	ANITA PRINTING SERVICES INC	SERV.	138.87
0063304	BALDON & SON HARDWARE	SUPP.	19.04
0063306	CAROL BARNETT	SUPP.	11.34
0063308	BEN FRANKLIN VARIETY STORE	SUPP.	10.84
0063310	BONNIES FLOWERS	SUPP.	165.50
0063253	DEL BUCHMAN	SUPP.	38.40
0063276	KRIS CHRISTENSEN	SUPP.	90.00
0063254	GARY CHRISTENSEN	FEES	198.00
0063324	CONSERVATION EDUCATION CENTER	FEES	720.00
0063326	MICHAEL COOPER	SUPP.	31.02
0063330	DALLAS CO PUBLIC HEALTH	SERV.	152.00
0063346	FLOWERS BY TRENT	SUPP.	124.50
0063355	THE GRAPHIC EDGE	SUPP.	855.58
0063356	GARRY GREENLEE	OFFICIAL	240.00
0063359	MICHAEL JOHN HAYES	OFFICIAL	45.00
0063361	LYNN HEETLAND	OFFICIAL	45.00
0063364	HERFF JONES (YEARBOOKS)	SUPP.	9,660.07
0063249	IOWA HS ATHLETIC ASSOCIATION	FEES	45.00
0063380	IOWA SPORTS SUPPLY INC	SUPP.	435.70
0063382	JIM'S SUPERVALU FOODS	SUPP.	667.83
0063404	STEVE MEYER	SUPP.	53.00
0063272	MISOA	OFFICIALS	160.00
0063418	OFFICE DEPOT, INC.	SUPP.	27.67
0063264	PCM, MONROE	FEES	80.00
0063281	BRENT PRANGE	OFFICIAL	200.00
0063266	RACCOON RIVER CONFERENCE	FEES	240.00
0063437	SCT COSTUME SHOP	SUPP.	644.02
0063439	SIMPSON COLLEGE	FEES	52.50
0063440	SKEETER KELL SPORTING GOODS	SUPP.	408.38
0063267	LYNN SWINGER	SUPP.	80.45
0063453	KELLY THOMPSON	SUPP.	67.96
0063454	TICKETCRAFT	SUPP.	178.60
0063457	TROPHIES PLUS	SUPP.	161.50
0063268	RANDY TRYON	SUPP.	1,074.04
0063459	UNIVERSITY PLAZA HOLIDAY INN	TRAVEL	84.53
0063269	DELLA WEEMS	SUPP.	35.19
0063461	DELLA WEEMS	SUPP.	24.19
0063462	JOELLEN WESSELMANN	TRAVEL/FEES	201.86
0063463	MICHAEL WHISNER	TRAVEL	22.80
			=====
Fund Total:			17,682.38

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

12-04-2002 14:54:56

Fund: 23 PHYSICAL PLANT & EQUIP FUND

Updated

Check #	Vendor Name	Description	Total Check
0063262	MIDAMERICAN ENERGY	UTIL.	984.04
0063438	SERVICE MASTER WEST	SERV.	3,260.20
			=====
Fund Total:			4,244.24

12/11

PLS

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

12-04-2002 14:54:56

Fund: 51 SCHOOL NUTRITION FUND

Updated

Check #	Vendor Name	Description	Total Check
0063248	ANDERSON ERICKSON DAIRY CO.	SUPP.	5,326.57
0063304	BALDON & SON HARDWARE	SUPP.	37.40
0063308	BEN FRANKLIN VARIETY STORE	SUPP.	19.36
0063338	THE EARTHGRAINS COMPANY	SUPP.	836.91
0063339	ECOLAB	SUPP.	735.84
0063353	GOODWIN TUCKER GROUP	SUPP.	210.86
0063358	HAWKEYE FOOD SYSTEMS INC.	SUPP.	2,917.53
0063379	IOWA DONUT SUPPLY CO.	SUPP.	622.70
0063387	KECK, INC.	SUPP.	4,352.04
0063250	MARTIN BROS	SUPP.	3,280.31
0063261	MARTIN BROS	SUPP.	2,726.70
0063279	MARTIN BROS	SUPP.	1,436.45
0063285	MARTIN BROS	SUPP.	3,193.16
0063401	MCKEE FOODS CORP	SUPP.	200.04
0063403	MENARD, INC.	SUPP.	13.96
0063427	QWEST COMMUNICATIONS	TEL.	29.30
0063288	SEABURY & SMITH	INSURANCE	2,214.29
0063467	WOLIN MECHANICAL & ELECTRICAL	SERV.	781.87
			=====
Fund Total:			28,935.29

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

12-04-2002 14:54:58

Fund: 52 DAY CARE FUND

Updated

Check #	Vendor Name	Description	Total Check
0063297	APPLE COMPUTER, INC.	EQUIP.	699.00
0063288	SEABURY & SMITH	INSURANCE	252.74
			=====
Fund Total:			951.74

TJH
RFB
JLS

Check #	Vendor Name	Description	Total Check
0063271	AMES CHILDREN'S CHOIRS	FEES	128.00
0063309	DIANE BOHLEN	IEP STIPEND	50.00
0063255	DALLAS CO PUBLIC HEALTH	SERV.	1,200.00
0063332	HUGH DEBERG	IEP STIPEND	50.00
0063351	RACHELLE GERJETS	IEP STIPEND	50.00
0063352	ANGIE GILLILAND	IEP STIPEND	50.00
0063363	ANN HEITZ	IEP STIPEND	50.00
0063370	BERNICE HOWES	IEP STIPEND	50.00
0063395	CHRIS LEE	IEP STIPEND	50.00
0063409	MIKE MILLER	IEP STIPEND	50.00
0063410	LINDSEY MILLSAP	IEP STIPEND	50.00
0063424	PAM PETERS	IEP STIPEND	50.00
0063265	PLAN CUSTOMER SERVICES 68	FEES	214.50
0063434	CAROLE SCHLAPKOHL	TRAVEL/SUPP.	50.00
0063436	NANCY SCHROEDER	IEP STIPEND	50.00
0063447	AMY STARMAN	IEP STIPEND	50.00
0063448	SHANA STEINLAGE	IEP STIPEND	50.00
0063450	SUSAN STRICKLAND	IEP STIPEND	50.00
0063465	JESSICA WILLIAMS	IEP STIPEND	50.00
0063469	DEBORAH ZWIEFEL	IEP STIPEND	50.00
Fund Total:			2,392.50

Adel-DeSoto-Minburn Community School District
DECEMBER 2002
Payroll Report

GAME MANAGEMENT/FIELD SET -UP

C. GOODALE	\$300.00
M. WHISNER	\$100.00
	<hr/>
TOTAL	\$400.00

PHASE III

H. ANDERSON	\$85.00
J. BANSE	\$545.00
D. BOHLEN	\$50.00
J. BOND	\$440.00
R. BRAUN	\$390.00
K. COURTNEY	\$95.00
H. HEROLD	\$160.00
D. KAHLER	\$30.00
C. McCOY	\$40.00
B. MORETZ	\$290.00
C. PARTON	\$105.00
J. SLATER	\$75.00
A. STARMAN	\$90.00
	<hr/>
TOTAL	\$2,395.00

PLAN ADMINISTRATION

K. TIMMERMAN	\$72.00
	<hr/>
TOTAL	\$72.00

TUTORING

J. BANSE	\$16.00
L. BURK	\$168.00
C. COOPER	\$352.00
K. COURTNEY	\$48.00
C. MESTDAGH	\$36.00
C. PATON	\$16.00
J. SLATER	\$20.00
A. STARMAN	\$176.00
C. WINTERBOER	\$408.00
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TOTAL	\$1,240.00

GRAND TOTAL	\$4,107.00
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TJH
RFB
PLS

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - November 2002
Governmental Funds

	<u>General Fund</u>
Balance, October 31, 2002	\$1,084,308.00
Receipts, November	1,194,399.58
Expenditures, November	<u>767,029.96</u>
Balance, November 30, 2002	<u>\$1,511,677.62</u>
Balance, November 30, 2001	\$1,628,359.74

	<u>Debt Service Fund</u>
Balance, October 31, 2002	\$2,832,009.77
Receipts, November	103,266.11
Expenditures, November	<u>2,584,143.72</u>
Balance, November 30, 2002	<u>\$351,132.16</u>
Balance, November 30, 2001	\$332,518.88

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - November 2002
Governmental Funds
Special Revenue Funds

Management Fund

Balance, October 31, 2002	\$74,653.10
Receipts, November	18,745.95
Expenditures, November	<u>3,693.00</u>
Balance, November 30, 2002	<u><u>\$89,706.05</u></u>
Balance, November 30, 2001	\$156,772.80

Physical Plant & Equipment Fund

Balance, October 31, 2002	(\$118,878.78)
Receipts, November	55,883.97
Expenditures, November	<u>1,120.44</u>
Balance, November 30, 2002	<u><u>(\$64,115.25)</u></u>
Balance, November 30, 2001	(\$159,059.31)

Student Activity Fund

Balance, October 31, 2002	\$93,739.79
Receipts, November	25,706.91
Expenditures, November	<u>15,844.28</u>
Balance, November 30, 2002	<u><u>\$103,602.42</u></u>
Balance, November 30, 2001	\$66,836.33

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - November 2002
Proprietary Funds
Enterprise Funds

School Nutrition Fund

Balance, October 31, 2002	\$90,563.60
Receipts, November	44,555.81
Expenditures, November	<u>41,289.84</u>
Balance, November 30, 2002	<u>\$93,829.57</u>
Balance, November 30, 2001	\$63,313.36

Day Care Fund

Balance, October 31, 2002	\$25,791.25
Receipts, November	6,128.05
Expenditures, November	<u>4,382.11</u>
Balance, November 30, 2002	<u>\$27,537.19</u>
Balance, November 30, 2001	\$35,522.06

Fiduciary Funds

Agency Fund

Balance, October 31, 2002	\$797.46
Receipts, November	2,306.00
Expenditures, November	<u>2,593.50</u>
Balance, November 30, 2002	<u>\$509.96</u>
Balance, November 30, 2001	\$1,123.46

Adel-DeSoto-Minburn Community School District
Revenue & Expenditure Totals
November 2002

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET</u>	<u>41.7% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$935,917.43	\$656,900.72	\$1,592,818.15	\$3,949,107.00	40.3%
STATE SOURCES	1,113,839.38	534,598.01	1,648,437.39	5,755,290.00	28.6%
FEDERAL SOURCES	<u>18,173.81</u>	<u>0.00</u>	<u>18,173.81</u>	<u>152,260.00</u>	<u>11.9%</u>
SUBTOTAL	\$2,067,930.62	\$1,191,498.73	\$3,259,429.35	\$9,856,657.00	33.1%
<u>SPECIAL REVENUE FUNDS</u>					
MANAGEMENT FUND	\$25,765.50	\$18,745.95	\$44,511.45	\$89,308.00	49.8%
PHYSICAL PLANT & EQUIP. FUND	129,442.80	55,883.97	185,326.77	261,741.00	70.8%
STUDENT ACTIVITY FUND	73,556.19	25,026.91	98,583.10	182,990.00	53.9%
DEBT SERVICE FUND	2,661,318.30	103,266.11	2,764,584.41	3,010,315.00	91.8%
<u>PROPRIETARY FUNDS REVENUE</u>					
SCHOOL NUTRITION FUND	75,912.85	49,726.09	125,638.94	459,150.00	27.4%
DAY CARE FUND	14,986.91	6,128.05	21,114.96	45,500.00	46.4%
<u>FIDUCIARY FUNDS REVENUE</u>					
AGENCY FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,150.00</u>	<u>0.0%</u>
TOTAL ALL FUNDS	<u>\$5,048,913.17</u>	<u>\$1,450,275.81</u>	<u>\$6,499,188.98</u>	<u>\$13,908,811.00</u>	<u>46.7%</u>
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$531,997.87	\$173,624.44	\$705,622.31	\$2,622,680.00	26.9%
HIGH SCHOOL	658,567.14	169,144.88	827,712.02	2,091,975.00	39.6%
MIDDLE SCHOOL	473,800.37	132,398.72	606,199.09	1,539,884.00	39.4%
DESOTO INTERMEDIATE	382,372.91	104,379.14	486,752.05	1,333,796.00	36.5%
MINBURN ELEMENTARY	225,242.83	58,842.12	284,084.95	758,759.00	37.4%
ADEL ELEMENTARY	<u>416,875.55</u>	<u>125,738.85</u>	<u>542,614.40</u>	<u>1,469,625.00</u>	<u>36.9%</u>
SUBTOTAL	\$2,688,856.67	\$764,128.15	\$3,452,984.82	\$9,816,719.00	35.2%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
MANAGEMENT FUND	\$150,088.77	3,693.00	\$153,781.77	\$152,356.00	100.9%
PHYSICAL PLANT & EQUIP. FUND	163,294.23	1,120.44	164,414.67	179,207.00	91.8%
STUDENT ACTIVITY FUND	33,946.44	15,164.28	49,110.72	172,372.00	28.5%
DEBT SERVICE FUND	300.00	2,584,143.72	2,584,443.72	2,986,973.00	86.5%
<u>PROPRIETARY FUNDS EXPENDITURES</u>					
SCHOOL NUTRITION FUND	155,106.15	41,289.87	196,396.02	476,000.00	41.3%
DAY CARE FUND	16,967.20	4,382.09	21,349.29	62,090.00	34.4%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
AGENCY FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,250.00</u>	<u>0.0%</u>
TOTAL ALL FUNDS	<u>\$3,208,559.46</u>	<u>\$3,413,921.55</u>	<u>\$6,622,481.01</u>	<u>\$13,848,967.00</u>	<u>47.8%</u>

Monthly Activity Fund Balance Report
FOR PERIOD ENDING NOVEMBER 30

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FUND: 10 GENERAL FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
10 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,740.16	258.70	70.00	0.00	3,551.46
10 771 001 8180	PADLOCKS FUND BALANCE	582.76	0.00	13.05	0.00	595.81
10 771 001 8190	TOWELS FUND BALANCE	15,632.66	0.00	3.84	0.00	15,636.50
10 771 109 8020	HS ART RESALE FUND BALANCE	-1,430.96	76.97	0.00	0.00	-1,507.93
10 771 109 8035	HS CONTRIBUTIONS FUND BALANCE	0.00	0.00	354.85	0.00	354.85
10 771 109 8040	HS BAND RESALE FUND BALANCE	-1,209.73	10.20	95.95	0.00	-1,123.98
10 771 109 8050	HS MUSIC FEES FUND BALANCE	7,705.96	0.00	0.00	0.00	7,705.96
10 771 109 8070	HS METALS RESALE FUND BALANCE	-365.36	0.00	45.50	0.00	-319.86
10 771 109 8080	HS WOODS RESALE FUND BALANCE	-1,915.78	0.00	0.00	0.00	-1,915.78
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	3,571.36	128.85	118.00	0.00	3,560.51
10 771 109 8160	HS STUDENT PARKING FUND BAL	11,668.52	0.00	0.00	0.00	11,668.52
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,635.00	0.00	25.00	0.00	3,660.00
10 771 209 8040	MS BAND RESALE FUND BALANCE	7.85	210.51	372.20	0.00	169.54
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	4,754.15	0.00	203.80	0.00	4,957.95
10 771 409 8030	AE PACT FUND BALANCE	0.00	10,663.80	17,094.00	0.00	6,430.20
10 771 409 8035	AE CONTRIBUTIONS FUND BALANCE	0.00	0.00	503.06	0.00	503.06
10 771 409 8060	AE BOOK FAIR FUND BALANCE	793.45	2,927.53	3,745.77	0.00	1,611.69
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,934.70	239.89	29.29	0.00	2,724.10
10 771 418 8035	DS CONTRIBUTIONS FUND BALANCE	0.00	0.00	1,511.75	0.00	1,511.75
10 771 418 8040	DS BAND RESALE FUND BALANCE	-658.05	522.94	352.60	0.00	-828.39
10 771 418 8060	DS BOOK FAIR FUND BALANCE	2,542.79	0.00	0.00	0.00	2,542.79
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	3,209.40	0.00	-553.40	0.00	2,656.00
10 771 421 8035	ME CONTRIBUTIONS FUND BALANCE	0.00	0.00	772.50	0.00	772.50
10 771 421 8040	ME BAND RESALE FUND BALANCE	75.81	53.84	16.90	0.00	38.87
10 771 421 8060	ME BOOK FAIR FUND BALANCE	184.00	0.00	0.00	0.00	184.00
10 771 421 8100	ME RIF FUND BALANCE	66.15	0.00	0.00	0.00	66.15
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	704.22	104.40	90.00	0.00	689.82
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FUND TOTAL:		59,228.67	15,197.63	24,864.66	0.00	68,895.70

Monthly Activity Fund Balance Report
FOR PERIOD ENDING NOVEMBER 30

11-04-2002 18:14:29

FUND: 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
21 769 001 7200	INTEREST FUND BALANCE	8,771.07	0.00	58.97	0.00	8,830.04
21 769 109 6645	HS CC FUND BALANCE	-79.09	73.65	416.80	0.00	264.06
21 769 109 6660	HS GOLF FUND BALANCE	1,071.29	28.65	0.00	0.00	1,042.64
21 769 109 6675	HS CO-ED WEIGHT PROG FUND BAL	500.00	0.00	0.00	0.00	500.00
21 769 109 6710	HS BBB FUND BALANCE	1,038.39	1,794.85	3,557.20	0.00	2,800.74
21 769 109 6720	HS FOOTBALL FUND BALANCE	12,459.12	1,957.06	3,417.50	0.00	13,919.56
21 769 109 6725	HS BSC FUND BALANCE	1,023.86	238.65	0.00	0.00	785.21
21 769 109 6730	HS BSB FUND BALANCE	5,060.25	224.45	143.00	0.00	4,978.80
21 769 109 6740	HS BTR FUND BALANCE	2,777.32	475.05	0.00	0.00	2,302.27
21 769 109 6790	HS WRESTLING FUND BALANCE	1,257.88	336.75	0.00	0.00	921.13
21 769 109 6810	HS GBB FUND BALANCE	7.27	-221.35	296.00	0.00	524.62
21 769 109 6815	HS VB FUND BALANCE	4,985.63	4,047.54	60.00	0.00	998.09
21 769 109 6825	HS GSC FUND BALANCE	4,629.02	390.65	50.00	0.00	4,288.37
21 769 109 6835	HS SB FUND BALANCE	5,910.38	274.75	0.00	0.00	5,635.63
21 769 109 6840	HS GTR FUND BALANCE	2,269.77	400.65	0.00	0.00	1,869.12
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	1,104.65	0.00	0.00	0.00	1,104.65
21 769 109 7030	CLASS OF 02 FUND BALANCE	979.68	0.00	0.00	0.00	979.68
21 769 109 7040	CLASS OF 04 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7050	CLASS OF 01 FUND BALANCE	4,773.25	0.00	0.00	0.00	4,773.25
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	155.45	55.36	287.00	0.00	387.09
21 769 109 7070	DRAMA FUND BALANCE	4,520.33	2,384.04	11,607.00	0.00	13,743.29
21 769 109 7075	SPRING PLAY FUND BALANCE	1,169.92	0.00	0.00	0.00	1,169.92
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7110	DANCE TEAM FUND BALANCE	5,832.79	884.01	0.00	0.00	4,948.78
21 769 109 7120	SADD FUND BALANCE	2,096.30	0.00	0.00	0.00	2,096.30
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	SPEECH CLUB FUND BALANCE	1,057.52	75.00	0.00	0.00	982.52
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	2,309.27	320.45	0.00	0.00	1,988.82
21 769 109 7170	TSA FUND BALANCE	165.19	0.00	0.00	0.00	165.19
21 769 109 7180	YEARBOOK FUND BALANCE	14,251.82	40.54	1,866.50	0.00	16,077.78
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	-9,950.53	29.99	967.00	0.00	-9,013.52
21 769 109 7230	HS CHEERLEADING FUND BALANCE	2,213.88	28.65	0.00	0.00	2,185.23
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	2,030.00	1,130.00	540.00	0.00	1,440.00
21 769 209 6720	MS FOOTBALL FUND BALANCE	568.79	0.00	0.00	0.00	568.79
21 769 209 6730	MS BASEBALL FUND BALANCE	1,060.00	0.00	0.00	0.00	1,060.00
21 769 209 6740	MS BOYS TRACK FUND BALANCE	105.00	0.00	0.00	0.00	105.00
21 769 209 6790	MS WRESTLING FUND BALANCE	260.00	0.00	0.00	0.00	260.00
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	550.00	50.00	540.00	0.00	1,040.00
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	565.34	96.89	780.00	0.00	1,248.45
21 769 209 6835	MS SOFTBALL FUND BALANCE	970.00	0.00	0.00	0.00	970.00
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	25.00	0.00	0.00	0.00	25.00
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	3,505.27	48.00	439.94	0.00	3,897.21
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	379.95	0.00	0.00	0.00	379.95
=====						
FUND TOTAL:		93,739.79	15,164.28	25,026.91	0.00	103,602.42

Adel-DeSoto-Minburn Community School District
DECEMBER 2002
Payroll Report

GAME MANAGEMENT/FIELD SET -UP

C. GOODALE	\$300.00
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	<hr/>
TOTAL	\$400.00

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