

Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 6:00 o'clock p.m. on the 11th day of November, 2002, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

November 11, 2002
6:00 P.M.

OPENING:

6:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Consent agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/Treasurer financial reports
 Personnel contracts
 Approve bus accident procedure
 Final approval policy 502.11 - Interviews Of Students By Outside Agencies
 Final approval policy 503.2 - Expulsion
 Letter of agreement with teacher's union on evaluations
 Welcome of visitors and open forum

ACTION ITEMS:

 Items removed from consent agenda
6:20 Review facility expansion plans
7:20 Nobel conference - student report
7:35 Elementary technology program - staff report
7:50 Public hearing on instructional support levy
8:00 Instructional support levy resolution
8:05 Review board policies 407.4 - Early Retirement Incentive for Certificated Employees;
 413.6 - Early Retirement Incentive for Classified Employees; 505.5 - Testing Program;
 712.1 - Student School Transportation Eligibility; New policy on public gifts and
 memorials
8:30 Staff development plans for 6-12 staff - administrative report
8:50 Review middle school class size
9:05 Local Option Sales Tax
9:30 Administrative Reports
9:45 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

<u>Regular</u>	<u>ADM High School</u>	<u>6:00 p.m.</u>	<u>November 11, 2002</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERSPRESENT

Darrell Weems
Dick Bruce
Tom Hopewell
Paula James
Pat Steele

ABSENT

Tim Hoffman
Superintendent of Schools
Shirley McAdon
Secretary-Board of Education

Call to Order Roll Call	The meeting was called to order. Roll call was taken. Present were Dick Bruce, Tom Hopewell, Paula James, Pat Steele, and President Darrell Weems. Visitors were present.
Agenda	It was moved by James, seconded by Bruce, to adopt the agenda with the deletion of "Approve Bus Accident Procedure" under the consent agenda at 6:00 p.m. because the review has not been completed and with the addition of "Appointment of District Advisory Committee" under the consent agenda at 6:00 p.m. in order to notify potential members in a timely manner. Motion carried unanimously.
Consent Agenda	It was moved by Steele, seconded by Bruce, to approve the items under the consent agenda as presented. Motion carried unanimously. A resignation was accepted from Shana Steinlage, effective January 3, 2003, or later when suitable replacement has been found. Pending successful background checks, new contracts were offered to Diana Clark, food service worker; David Cruse, MS girls basketball; and Sarah Witzke, teacher associate. Board policies 502.11 "Interviews of Students by Outside Agencies" and 503.2 "Expulsion" were read for the second and final time. A letter of agreement with the ADMEA to delay evaluations for veteran teachers for one year was accepted; Hopewell expressed that, during negotiations, the Board should require that all teachers be evaluated every year. The appointment of the members to the District Advisory Committee was made.

Continuation of regular board meeting held November 11, 2002

Welcome of Visitors/ Open Forum	President Weems welcomed visitors and invited public comments during Open Forum. President Weems commended the directors, cast, and crew of the community musical Oklahoma! for the fine performances; the rest of the Board concurred. Also commended were Dylan Davis and Whitney Johnson for their performances at the state cross country meet. Board Secretary will send the Board's regards to those commended.
Review Facility Expansion Plans	Merle Rambo of Rambo Associates explained the recommendations made by an advisory committee approximately five years ago. A plan for growth and enrollment projections per building in future years were presented. It was moved by James, seconded by Steele, to direct the Superintendent to identify committee members to serve on a task force to begin a facilities study. Motion carried unanimously.
Nobel Conference- Student Report	Mike Oneal reported on the recent Nobel Conference, an activity designed primarily for gifted and talented students. Discussion ensued.
Elementary Technology Program - Staff Report	Elementary technology instructor Heidi Herold reviewed the elementary computer program, staff development, and technology supporting student achievement goals. Discussion ensued.
Public Hearing on Instructional Support Levy	President Weems opened the public hearing and invited comments from visitors regarding levying an instructional support property tax not to exceed 5% of the regular program district cost for the budget year ending June 30, 2004, for a period of one year. No comments were made and no written comments were received. President Weems closed the public hearing.
Instructional Support Levy Resolution	It was moved by Steele, seconded by Bruce, to adopt the resolution to participate in the Instructional Support Program for a period of one year to levy an instructional support property tax not to exceed 5% of the regular program district cost for the budget year ending June 30, 2004. Motion carried unanimously.
Review Board Policies 407.4, 413.6, 505.5, 712.1, and 704.4	Superintendent recommended approval of new and modified Board policies 407.4 "Early Retirement Incentive for Certified Employees", 413.6 "Early Retirement Incentive for Classified Employees", 505.5 "Testing Program", 712.1 "Student School Transportation Eligibility", and 704.4 "Public Gifts and Memorials". It was moved by James, seconded by Steele, to approve modified and new Board policies 407.4, 413.6, 505.5, 712.1, and 704.4 as presented. Motion carried unanimously.
Staff Development Plans for 6-12 Staff- Administrator Report	Principals Dave Elgin and Jim DePue presented staff development plans for the year. Discussion ensued.

Review Middle School Class Size	<p>Principal Dave Elgin requested an additional MS teacher due to some new students that enrolled in sixth grade. Superintendent observed that class sizes in all three grades-sixth, seventh, and eighth-are larger than he would like to see; all three grades need relief. Hopewell asked that the master schedule be examined, since not all current staff have full schedules, to see whether some relief might be obtained. In addition, financial uncertainty because of the potential for another round of state budget reductions makes this an inauspicious time to hire new staff, especially since hiring for the second semester limits the number of quality candidates that would be available. It was also noted that in each of the next two years, smaller classes would be entering the middle school. Superintendent recommended reconsidering the request for next year. It was moved by James, seconded by Steele, to hire a seventh grade teacher for second semester. Motion failed 3-2 (James-yes, Steele-yes).</p>
Local Option Sales Tax	<p>Superintendent and President reviewed information from the October countywide meeting. Board consensus favored moving forward with a 1 cent sales tax in some form, using school tax law. More information will be sought concerning the financial figures and other school districts will be contacted to ascertain their intentions.</p>
Administrative Reports	<p>Superintendent announced the approval of open enrollment requests for Michael Frazier from DC-G to ADM and Dylan and Kayleena Nicholas from Perry to ADM, all for 2002-03, and for Amanda Stadlander from ADM to VM for 2003-04.</p> <p>Superintendent and Board reviewed the District Needs Assessment Survey that will be conducted by the ADM marketing class, making suggestions for additional questions.</p> <p>Superintendent reviewed the process and cost to accept foreign students at ADM to protect their visa status. Board consensus favored proceeding to become an approved school.</p> <p>Superintendent solicited suggestions for legislative issues to be carried by delegate Darrell Weems to the IASB Legislative Assembly at the IASB Convention.</p> <p>The IASB Convention is November 21-22 in Des Moines. Darrell Weems, Dick Bruce, and Pat Steele will be attending some of the sessions.</p> <p>Superintendent and Board reviewed the special topic schedule for Board meetings. Some adjustments were made.</p>

Superintendent reported on the three-day Department of Education certification visit November 5-7 and demonstrated the extent of the preparation needed by showing the many manuals and nearly 10,000 pages of documents that were presented to the committee to highlight student achievement and meet state standards. Students, parents, staff, administrators, Board members, and community members met with the committee at various times. The written report will be prepared and forwarded to the district in about 6-8 weeks.

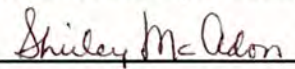
Superintendent notified the Board that the HS gym and commons PA system is no longer functioning. Replacement could be accomplished through the PPEL Fund for \$7,000 with an additional gift from graduated classes of \$4,000. PPEL funds can only be used for facility improvements. Board consensus favored proceeding with replacement.

Adjournment

It was moved by James, seconded by Bruce, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 10:45 p.m.

Minutes approved as Presented

Darrell Weems, President

Dated 12/9/02
Shirley McAdon, Secretary

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

801 NILE KINNICK DRIVE S.


ADEL, IOWA 50003


515-993-4283

email: thoffman@email.adel.k12.ia.us

<http://www.adel.k12.ia.us>

The Board of Directors of the Adel-DeSoto-Minburn Community School District and the Adel-DeSoto-Minburn Education Association agree that during the 2002-2003 school year, the District shall not be required to evaluate any bargaining unit members who are not on probationary status, except a veteran teacher who requests a formal evaluation. The three year rotation cycle will begin again next year. This shall not constitute a violation of the collective bargaining agreement.


Jerry Bond
ADMEA President


Darrell Weems
ADM Board President

RESOLUTION

WHEREAS, pursuant to the provisions of the Iowa Code Sections 257.18-257.21 an instructional support program is available to all Iowa school districts, and,

WHEREAS, the Adel-DeSoto-Minburn Community School District Board of Directors believes it is in the best interest of the school district to participate in the instructional support program, and,

WHEREAS, the Adel-DeSoto-Minburn Community School District has held a public hearing on the proposed participation of the District in the instructional support program and taken into account public input,

BE IT THEREFORE RESOLVED AS FOLLOWS:

1. The Board of Directors of the Adel-DeSoto-Minburn Community School District hereby announces its intent to participate in the instructional support program.
2. The Board also hereby answers the following proposition in the affirmative:
Shall the Board of Directors of the Adel-DeSoto-Minburn Community School District in the Counties of Dallas and Madison, State of Iowa, be authorized for a period of one year, to levy annually, as determined by the Board, an instructional support property tax in an amount (after taking into consideration instructional support state aid) not to exceed five percent of the total of regular program district cost for the budget year and monies received under section 257.14 as a budget adjustment in the budget year, to be levied upon the taxable property within the school district, commencing with the levy for collection in the fiscal year ending June 30, 2004, to be used for any general fund purpose?

3. If, within 28 days following the adoption of this Resolution, the Secretary of the Board does not receive a petition seeking an election to approve or disapprove the action of the board containing signatures of eligible electors in a number of not less than 100 or 30% of the number of voters at the last preceding regular school election, whichever is greater, the Board shall immediately certify its action to the Department of Management and the District shall participate in the program.
4. If a petition with the requisite number of signatures as aforementioned is received, the Board shall consider whether to rescind its action or direct the County Commissioner of Elections to submit the question to the registered voters of the school district at the next following regular school election or a special election. At the election, if a majority of those voting on the question favor disapproval, the Board shall not participate in the instructional support program and if a majority of those voting on the question favor approval, the Board shall immediately certify the results of the election to the Department of Management and the District shall participate in the instructional support program.

Motion by: Pat Steele

Second by: Dick Bruce

Ayes: Dick Bruce, Tom Hopewell, Paula James,
Pat Steele, and Darrell Weems

Nays: _____

This resolution passed and approved this 11 day of November, 2002

Check #	Vendor Name	Description	Total Check
0063064	3E ELECTRICAL ENGINEERING EQUI	SUPP.	1,784.73
0063065	3M CENTER	SUPP.	29.00
0063082	A S I	FEES	65.00
0063083	ACCESS ELEVATOR	EQUIP.	8,925.00
0063084	ADEL ROTARY CLUB	FEES	110.00
0063085	ADEL TV & APPLIANCE CO	SUPP.	21.99
0063086	ADT SECURITY SERVICES	SERV.	135.00
0063087	AIR FILTER SALES & SERVICES, I	SUPP.	153.10
0063088	AMERICAN BAND ACCESSORIES, INC	SUPP.	26.45
0063089	LORRIE ANDERSON	SUPP.	85.56
0063091	ANITA PRINTING SERVICES INC	SERV.	179.75
0063092	ANNEAR EQUIPMENT, INC.	SUPP.	547.26
0063093	ANTHONY'S OF FRISCO, INC	SUPP.	24.95
0063094	APPLE COMPUTER, INC.	FEES	700.00
0063095	AREA EDUCATION AGENCY 11	SUPP.	942.09
0063096	ARNOLD MOTOR SUPPLY	SUPP.	304.23
0063097	ARTS PIANO SERVICE	SERV.	96.50
0063068	AT&T	TEL.	487.21
0063036	AT&T WIRELESS	TEL.	98.00
0063098	ATI	SUPP.	2,193.94
0063040	DENNIS BAIR	SUPP.	5.50
0063099	BALDON & SON HARDWARE	SUPP.	289.65
0063037	BARNES & NOBLE	SUPP.	27.98
0063101	BEACON MICROCENTER	SERV.	715.17
0063102	BELIN LAMSON MCCORMICK ZUMBACH	SERV.	2,165.71
0063104	TERRY BLANCHARD	TRAVEL	84.60
0063105	CINDY BORST	TEL.	46.93
0063106	BREADEAUX PIZZA	SUPP.	301.43
0063107	C H MCGUINNESS CO INC	SERV.	392.56
0063108	CAPITAL SANITARY SPLY CO INC	SUPP.	34.70
0063109	CERAMIC IMPRESSIONS	SUPP.	113.67
0063110	CHRISTIAN PHOTO	SERV.	268.45
0063111	CITY OF ADEL	UTIL.	1,491.80
0063112	CITY OF DESOTO	UTIL.	591.29
0063113	CITY OF MINBURN	UTIL.	408.48
0063114	CONTINENTAL MATHEMATICS LEAGUE	FEES	70.00
0063115	CRUCIAL TECHNOLOGY	SUPP.	35.09
0063116	CULLIGAN WATER CONDITIONING	SERV.	58.95
0063117	CUNNINGHAM CHEVY-OLDS-PONTIAC	SERV.	295.20
0063118	DALLAS CENTER-GRIMES CSD	TUITION	9,092.72
0063119	DALLAS CO PUBLIC HEALTH	SERV.	70.00
0063120	DAN'S TOWING & SERVICE	SERV.	80.00
0063122	DELL MARKETING LP	EQUIP.	2,342.89
0063123	DEMCO	SUPP.	66.92
0063124	DES MOINES AREA COMM COLLEGE	FEES	1,328.00
0063125	DES MOINES CHRYSLER PLYMOUTH	SUPP.	247.15
0063126	DES MOINES INDEPENDENT CSD	TUITION	385.35
0063127	DES MOINES PLAYHOUSE	FEES	42.00
0063128	DES MOINES REGISTER & TRIBUNE	PUBL.	501.80
0063129	STEPHANIE DEVOS	TRAVEL	26.40
0063130	DEWEY FORD	SUPP.	1,842.50
0063131	DIAM PEST CONTROL	SERV.	165.00

Check #	Vendor Name	Description	Total Check
0063132	DISCOVERY CHANNEL SCHOOL	SUPP.	46.45
0063133	DOORS INC	SUPP.	795.15
0063135	ELECTRIC PUMP	SUPP.	1,586.38
0063136	ELECTRONIC ENGINEERING CO	EQUIP.	1,719.35
0063058	ENTERTAINMENT PUBLICATIONS INC	SUPP.	10,663.80
0063137	HAROLD EVERMAN	SUPP.	2.52
0063138	FACTORY MOTOR PARTS CO	SUPP.	68.92
0063139	JAY FARROW	MOWING	984.00
0063140	CAROL FLATER	TRAVEL	11.04
0063141	FLUTE WORLD CO	SUPP.	12.07
0063142	FOLLETT LIBRARY RESOURCES	SUPP.	189.14
0063145	FRANK RIEMAN MUSIC INC	SUPP.	1,130.59
0063146	FULLERS STANDARD	FUEL	111.78
0063148	ANN GEADELMANN	TRAVEL	134.40
0063150	GRAYBAR ELECTRIC CO, INC.	SUPP.	26.43
0063151	HARLAND HARDWARE	SUPP.	15.95
0063153	HAWKEYE TRUCK EQUIPMENT	SUPP.	5,370.00
0063154	HEARTLAND CO-OP	FUEL	572.45
0063155	HEIDI HEROLD	TRAVEL	69.66
0063156	HICKS PHARMACY	SUPP.	32.25
0063157	THE HIGHSMITH CO INC	SUPP.	92.31
0063021	IA DIV CRIMINAL INVESTIGATION	FEES	26.00
0063158	ICCOR	SUPP.	645.00
0063159	IJUMP, INC	UTIL.	602.47
0063160	INFOCUS SYSTEMS	EQUIP.	2,309.00
0063161	INFOMAX OFFICE SYSTEMS	SUPP.	49.05
0063163	INTERSTATE ALL BATTERY CENTER	SUPP.	95.31
0063164	IOWA ASSN OF SCHOOL BOARDS	FEES	321.50
0063165	IOWA HIGH SCHOOL SPEECH ASSOC.	FEES	70.00
0063046	IOWA HS MUSIC ASSOCIATION	FEES	27.00
0063168	IOWA STOCK MARKET GAME	SUPP.	20.00
0063047	IOWA TELECOM	TEL.	299.31
0063022	IOWA TELECOM	TEL.	400.07
0063048	IPERS	PAYROLL	49,638.55
0063170	J A SEXAUER	SUPP.	43.74
0063023	JEFF PATTERSON	FEES	75.00
0063173	JIM'S SUPERVALU FOODS	SUPP.	424.34
0063175	JOHNSTONE SUPPLY	SUPP.	19.38
0063176	DEB KAHLER	TEL./TRAVEL	76.00
0063177	KIMBALL MIDWEST	SUPP.	154.28
0063178	LAKESHORE	SUPP.	30.00
0063179	LASER QUIPT	SERV.	473.70
0063180	LDA-I	FEES	85.00
0063181	LINWELD	SUPP.	24.85
0063182	MACADDICT	SUPP.	29.95
0063183	MACWORLD	SUPP.	24.97
0063051	MARTIN BROS	SUPP.	11.78
0063184	SHIRLEY MCADON	TRAVEL	39.00
0063185	CHRISTY MCCOY	FEES	180.00
0063188	CLAUDIA MESTDAGH	TRAVEL	32.41
0063189	MICRO WAREHOUSE	SUPP.	233.93
0063190	MID-STATES FORD TRUCK SALES IN	SUPP.	301.85

Check #	Vendor Name	Description	Total Check
0063191	MIDAMERICAN ENERGY	UTIL.	9,797.72
0063192	MIDWEST WHEEL COMPANIES	SUPP.	440.31
0063193	MINBURN TELEPHONE COMPANY	TEL.	485.25
0063194	NEFF	SUPP.	364.35
0063028	NEXTEL PARTNERS	TEL.	64.91
0063195	NORTHWEST TRAILER SALES & SERV	SUPP.	136.10
0063196	O'REILLY AUTO PARTS	SUPP.	278.67
0063198	OFFICE DEPOT, INC.	SUPP.	2,875.55
0063200	PEPSI COLA GENERAL BOTTLERS IN	SUPP.	104.40
0063201	PERRY COMMUNITY SCHOOL DIST	TUITION	1,579.20
0063053	PERRY HIGH SCHOOL	FEES	60.00
0063202	PETROLEUM TECHNOLOGY LTD.	SUPP.	200.00
0063204	POMEROY	SERV.	1,567.50
0063039	POSTMASTER	POSTAGE	242.00
0063054	POSTMASTER	POSTAGE	244.89
0063205	PRE-OWNED ELECTRONIC, INC.	EQUIP.	109.18
0063206	PUBLISHERS QUALITY LIBRARY SER	SUPP.	149.03
0063207	PUCKETT TOOLS & FASTENERS INC	SUPP.	130.67
0063208	Q'STRAIT	SUPP.	44.60
0063055	QWEST COMMUNICATIONS	TEL.	830.65
0063077	QWEST INTERPRISE	TEL.	670.96
0063210	TERRY ROLLES	SUPP.	31.79
0063212	SAX ARTS & CRAFTS	SUPP.	275.65
0063213	CAROLE SCHLAPKOHL	TRAVEL/SUPP.	58.55
0063214	SCHOLASTIC, INC.	SUPP.	194.10
0063215	SCOTT SCHROEDER	TRAVEL	5.25
0063061	SEABURY & SMITH	INSURANCE	55,189.92
0063216	SERVICE SAW AND TOOL CORP	SERV.	90.50
0063217	SOFTWARE PLUS	SUPP.	81.50
0063218	SOUTH DALLAS COUNTY LANDFILL	FEES	85.00
0063219	STENHOUSE PUBLISHERS	SUPP.	43.58
0063220	STITZELL ELECTRIC SUPPLY CO	SUPP.	118.15
0063221	STOKELY LUMBER	SUPP.	30.90
0063222	STRAUSS SAFE & LOCK	SUPP.	255.62
0063223	T & T SPRINKLER SERVICES INC	SERV.	160.00
0063224	TARGET STORES DIVISION	SUPP.	39.98
0063225	TEACHING RESOURCE CENTER	SUPP.	53.52
0063226	THINKING CAP QUIZ BOWL	FEES	68.00
0063227	THOMAS BUS SALES OF IOWA INC	SUPP.	36.12
0063056	TRANSICARD	FUEL	3,452.25
0063230	TROPHIES PLUS	SUPP.	50.39
0063033	U S CELLULAR	TEL.	45.19
0063234	CAMIE WALKER	TRAVEL	21.06
0063235	WASTE MANAGEMENT OF IOWA	DISPOSAL	755.80
0063236	WAUKEE COMMUNITY SCHOOL	TUITION	20,441.43
0063237	WEAR-GUARD	SUPP.	602.71
0063238	DELLA WEEMS	SUPP.	59.70
0063034	WELLS FARGO BANK	CHANGE	61.00
0063239	WEST DES MOINES COMM SCHOOLS	TUITION	1,128.00
0063241	WHOLESALE TOOL CO.	SUPP.	113.28
0063242	WINTERSET COMMUNITY SCHOOLS	TUITION	5,697.26
0063243	WOLIN MECHANICAL & ELECTRICAL	SERV.	3,711.45

Check #	Vendor Name	Description	Total Check
0063244	WORLD ALMANAC EDUCATION	SUPP.	102.87
0063245	ZEP MANUFACTURING COMPANY	SUPP.	127.76
0063246	ZOOBOOKS	SUPP.	19.95
0063247	DEBORAH ZWIEFEL	SUPP.	7.95
			=====
Fund Total:			234,487.85

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P5
Dew

Check #	Vendor Name	Description	Total Check
0063066	AHLERS LAW FIRM	FEES	5,500.00
0063070	CUSIP	FEES	168.00
0063059	MOODY'S INVESTORS SERVICE	SERV.	5,300.00
0063063	US BANCORP PIPER JAFFRAY INC	SERV.	6,650.43
			=====
Fund Total:			17,618.43

RLB
PS *Law*

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

11-06-2002 16:19:01

Fund: 21 STUDENT ACTIVITY FUND

Updated

Check #	Vendor Name	Description	Total Check
0063085	ADEL TV & APPLIANCE CO	SUPP.	11.96
0063067	MARY ALLEN	SERV.	250.00
0063090	ANDERSON SCALE CO.	SERV.	45.00
0063019	DAN BAKER	OFFICIAL	50.00
0063099	BALDON & SON HARDWARE	SUPP.	28.17
0063100	BASEBALL EXPRESS, INC	SUPP.	190.30
0063020	MATT BEEMAN	OFFICIAL	80.00
0063041	BRUCE BEGUHN	OFFICIAL	95.00
0063106	BREADEAUX PIZZA	SUPP.	27.96
0063121	DECKER SPORTING GOODS	SUPP.	2,042.85
0063042	STEVE FOWLER	OFFICIAL	95.00
0063043	DOMINIC GIEGERICH	OFFICIAL	45.00
0063149	THE GRAPHIC EDGE	SUPP.	455.44
0063044	JIM GUSTASON	OFFICIAL	95.00
0063071	WARD HUNTER	OFFICIAL	95.00
0063162	INSTITUTIONAL FINANCING SERVIC	SUPP.	2,625.45
0063166	IOWA HS SOCCER COACHES ASSOC	FEES	220.00
0063167	IOWA HS SPEECH ASSOCIATION	FEES	75.00
0063048	IPERS	PAYROLL	1.50
0063171	JON JETMUND	SUPP.	42.18
0063172	JIM'S JOHNS	SERV.	100.00
0063173	JIM'S SUPERVALU FOODS	SUPP.	30.46
0063174	JOANN FABRICS & CRAFTS	SUPP.	95.72
0063073	KIRK JOHNSON	OFFICIAL	95.00
0063025	ALLEN JONES	OFFICIAL	50.00
0063026	JASON M JONES	OFFICIAL	130.00
0063050	KEVIN KELSEY	OFFICIAL	95.00
0063074	TOM LORNTSON	OFFICIAL	95.00
0063052	STEVE MATHER	OFFICIAL	95.00
0063187	MENARD, INC.	SUPP.	345.23
0063198	OFFICE DEPOT, INC.	SUPP.	564.62
0063199	P & M MONOGRAMMING INC	SUPP.	140.00
0063076	GARY PAULSEN	OFFICIAL	95.00
0063060	CHERYL PITTMAN	SUPP.	48.00
0063055	QWEST COMMUNICATIONS	TEL.	40.95
0063079	DON SIEBURN	SERV.	350.00
0063080	DICK SMITH	OFFICIAL	95.00
0063228	TICKETCRAFT	SUPP.	100.30
0063031	JOE TOWNSELL	OFFICIAL	50.00
0063229	TAMI TOWNSEND	SERV.	300.00
0063230	TROPHIES PLUS	SUPP.	1,424.88
0063231	RANDY TRYON	SUPP.	149.40
0063057	R SCOTT TRYON	OFFICIAL	45.00
0063032	RONALD R TRYON	OFFICIAL	45.00
0063232	UPTOWN SPORTING GOODS	SUPP.	1,080.00
0063233	VICTORY CHEERLEADING	SUPP.	417.95
0063240	GLORIA WHISNER	SUPP.	170.00
0063081	GARY WHITE	SERV.	350.00
0063035	RANDY YORK	OFFICIAL	45.00

Fund Total:

=====
13,213.32

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board
11-06-2002 16:19:07 Fund: 22 MANAGEMENT FUND

Updated

Check #	Vendor Name	Description	Total Check
0063169	IOWA WORKFORCE DEVELOPMENT	FEES	3,272.00
0063211	RUSSELL-SLATER INSURANCE AGENC	INSURANCE	421.00
			=====
Fund Total:			3,693.00

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board
11-06-2002 16:19:07 Fund: 23 PHYSICAL PLANT & EQUIP FUND

Updated

Check #	Vendor Name	Description	Total Check
0063024	JIM'S MOBILE OFFICES	EQUIP.	9,750.00
0063049	JIM'S MOBILE OFFICES	EQUIP.	25,980.00
0063243	WOLIN MECHANICAL & ELECTRICAL	SERV.	136.40
			=====
Fund Total:			35,866.40

25/8
P. S. Q. W.

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

11-06-2002 16:19:08

Fund: 51 SCHOOL NUTRITION FUND

Updated

Check #	Vendor Name	Description	Total Check
0063095	AREA EDUCATION AGENCY 11	SUPP.	500.50
0063134	THE EARTHGRAINS COMPANY	SUPP.	1,148.70
0063147	GAGE FOOD PRODUCTS CO.	SUPP.	776.46
0063152	HAWKEYE FOOD SYSTEMS INC.	SUPP.	2,000.44
0063048	IPERS	PAYROLL	1,568.00
0063027	MARTIN BROS	SUPP.	2,674.47
0063038	MARTIN BROS	SUPP.	2,974.78
0063051	MARTIN BROS	SUPP.	3,122.72
0063075	MARTIN BROS	SUPP.	3,003.45
0063186	MCKEE FOODS CORP	SUPP.	269.91
0063198	OFFICE DEPOT, INC.	SUPP.	81.93
0063203	PLUMB SUPPLY COMPANY	SUPP.	35.85
0063055	QWEST COMMUNICATIONS	TEL.	29.30
0063209	RODLAN ADMINISTRATIVE SOFTWARE	SUPP.	67.00
0063061	SEABURY & SMITH	INSURANCE	2,214.26
0063243	WOLIN MECHANICAL & ELECTRICAL	SERV.	595.60
			=====
Fund Total:			21,063.37

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board
11-06-2002 16:19:10 Fund: 52 DAY CARE FUND

Updated

Check #	Vendor Name	Description	Total Check
0063085	ADEL TV & APPLIANCE CO	SUPP.	28.95
0063103	BEN FRANKLIN VARIETY STORE	SUPP.	18.22
0063048	IPERS	PAYROLL	321.66
0063173	JIM'S SUPERVALU FOODS	SUPP.	20.68
0063061	SEABURY & SMITH	INSURANCE	252.76
			=====
Fund Total:			642.27

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board
11-06-2002 16:19:11 Fund: 76 AGENCY FUND

Updated

Check #	Vendor Name	Description	Total Check
0063069	TONY BENNETT	SERV.	20.00
0063045	IOWA HS GIRLS ATHLETIC UNION	TOURN. FEES	525.00
0063072	IOWA HS GIRLS ATHLETIC UNION	TOURN. FEES	690.00
0063029	PSAT/NMSQT	FEES	300.00
0063030	JULIE RASTETTER	FEES	143.00
0063078	SELECT NETWORKS	INSURANCE	341.00
			=====
Fund Total:			2,019.00

RSB
PS
Jaw

Adel-DeSoto-Minburn Community School District
NOVEMBER 2002
Payroll Report

OFFICIALS

J JETMUND	\$90.00
S. SCHROEDER	\$90.00
D. SEVERIDT	\$90.00

TOTAL	\$270.00
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TUTORING

T. CALVIN	\$32.00
A. WELCH	\$660.00
C. WINTERBOER	\$312.00

TOTAL	\$1,004.00
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GRAND TOTAL	\$1,274.00
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RSB
P. S. Jewell

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - October 2002
Governmental Funds

	<u>General Fund</u>
Balance, September 30, 2002	\$482,610.77
Receipts, October	1,321,171.41
Expenditures, October	<u>719,474.18</u>
Balance, October 31, 2002	<u>\$1,084,308.00</u>
Balance, October 31, 2001	\$893,733.63

	<u>Debt Service Fund</u>
Balance, September 30, 2002	\$193,722.70
Receipts, October	2,638,587.07
Expenditures, October	<u>300.00</u>
Balance, October 31, 2002	<u>\$2,832,009.77</u>
Balance, October 31, 2001	\$278,810.76

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - October 2002
Governmental Funds
Special Revenue Funds

Management Fund

Balance, September 30, 2002	\$55,607.92
Receipts, October	21,239.18
Expenditures, October	<u>2,194.00</u>
Balance, October 31, 2002	<u>\$74,653.10</u>
Balance, October 31, 2001	\$134,056.92

Physical Plant & Equipment Fund

Balance, September 30, 2002	(\$152,711.65)
Receipts, October	96,790.18
Expenditures, October	<u>62,957.31</u>
Balance, October 31, 2002	<u>(\$118,878.78)</u>
Balance, October 31, 2001	(\$163,834.24)

Student Activity Fund

Balance, September 30, 2002	\$80,401.48
Receipts, October	25,949.96
Expenditures, October	<u>12,611.65</u>
Balance, October 31, 2002	<u>\$93,739.79</u>
Balance, October 31, 2001	\$76,657.61

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - October 2002

Proprietary Funds

Enterprise Funds

School Nutrition Fund

Balance, September 30, 2002	\$89,049.28
Receipts, October	64,375.08
Expenditures, October	<u>62,860.76</u>
Balance, October 31, 2002	<u>\$90,563.60</u>
Balance, October 31, 2001	\$64,041.90

Day Care Fund

Balance, September 30, 2002	\$24,605.47
Receipts, October	6,007.63
Expenditures, October	<u>4,821.85</u>
Balance, October 31, 2002	<u>\$25,791.25</u>
Balance, October 31, 2001	\$36,144.96

Fiduciary Funds

Agency Fund

Balance, September 30, 2002	\$360.46
Receipts, October	1,405.00
Expenditures, October	<u>968.00</u>
Balance, October 31, 2002	<u>\$797.46</u>
Balance, October 31, 2001	\$592.46

Adel-DeSoto-Minburn Community School District
Revenue & Expenditure Totals
October 2002

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	33.3% OF BUDGET
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$225,239.77	\$710,677.66	\$935,917.43	\$3,949,107.00	23.7%
STATE SOURCES	507,577.05	606,262.33	1,113,839.38	5,755,290.00	19.4%
FEDERAL SOURCES	<u>17,129.50</u>	<u>1,044.31</u>	<u>18,173.81</u>	<u>152,260.00</u>	<u>11.9%</u>
SUBTOTAL	\$749,946.32	\$1,317,984.30	\$2,067,930.62	\$9,856,657.00	21.0%
<u>SPECIAL REVENUE FUNDS</u>					
<u>MANAGEMENT FUND</u>	\$4,526.32	\$21,239.18	\$25,765.50	\$89,308.00	28.9%
<u>PHYSICAL PLANT & EQUIP. FUND</u>	32,652.62	96,790.18	129,442.80	261,741.00	49.5%
<u>STUDENT ACTIVITY FUND</u>	47,566.23	25,989.96	73,556.19	181,100.00	40.6%
<u>DEBT SERVICE FUND</u>	22,731.23	2,638,587.07	2,661,318.30	3,001,497.00	88.7%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	16,108.12	59,804.73	75,912.85	459,150.00	16.5%
<u>DAY CARE FUND</u>	8,979.28	6,007.63	14,986.91	45,500.00	32.9%
<u>FIDUCIARY FUNDS REVENUE</u>					
<u>AGENCY FUND</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,150.00</u>	<u>0.0%</u>
TOTAL ALL FUNDS	<u>\$882,510.12</u>	<u>\$4,166,403.05</u>	<u>\$5,048,913.17</u>	<u>\$13,898,103.00</u>	<u>36.3%</u>
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$386,726.40	\$145,271.47	\$531,997.87	\$2,622,780.00	20.3%
HIGH SCHOOL	486,140.78	172,426.36	658,567.14	2,091,975.00	31.5%
MIDDLE SCHOOL	345,985.68	127,814.69	473,800.37	1,539,884.00	30.8%
DESOTO INTERMEDIATE	280,219.84	102,153.07	382,372.91	1,333,796.00	28.7%
MINBURN ELEMENTARY	167,143.15	58,099.68	225,242.83	758,759.00	29.7%
ADEL ELEMENTARY	<u>305,288.27</u>	<u>111,587.28</u>	<u>416,875.55</u>	<u>1,469,625.00</u>	<u>28.4%</u>
SUBTOTAL	\$1,971,504.12	\$717,352.55	\$2,688,856.67	\$9,816,819.00	27.4%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
<u>MANAGEMENT FUND</u>	\$147,894.77	2,194.00	\$150,088.77	\$148,316.00	101.2%
<u>PHYSICAL PLANT & EQUIP. FUND</u>	100,336.92	62,957.31	163,294.23	179,207.00	91.1%
<u>STUDENT ACTIVITY FUND</u>	21,294.79	12,651.65	33,946.44	172,451.00	19.7%
<u>DEBT SERVICE FUND</u>	0.00	300.00	300.00	2,995,155.00	0.0%
<u>PROPRIETARY FUNDS REVENUE</u>					
<u>SCHOOL NUTRITION FUND</u>	92,333.40	62,772.75	155,106.15	476,000.00	32.6%
<u>DAY CARE FUND</u>	12,145.33	4,821.87	16,967.20	62,090.00	27.3%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
<u>AGENCY FUND</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,250.00</u>	<u>0.0%</u>
TOTAL ALL FUNDS	<u>\$2,345,509.33</u>	<u>\$863,050.13</u>	<u>\$3,208,559.46</u>	<u>\$13,853,288.00</u>	<u>23.2%</u>

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FOR PERIOD ENDING OCTOBER 31

UND: 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
1 769 001 7200	INTEREST FUND BALANCE	8,713.91	0.00	57.16	0.00	8,771.07
1 769 109 6645	HS CC FUND BALANCE	22,256.41	510.50	-21,825.00	0.00	-79.09
1 769 109 6660	HS GOLF FUND BALANCE	846.29	0.00	225.00	0.00	1,071.29
1 769 109 6675	HS CO-ED WEIGHT PROG FUND BAL	0.00	0.00	500.00	0.00	500.00
1 769 109 6710	HS BBB FUND BALANCE	1,038.39	0.00	0.00	0.00	1,038.39
1 769 109 6720	HS FOOTBALL FUND BALANCE	8,358.07	2,203.95	6,305.00	0.00	12,459.12
1 769 109 6725	HS BSC FUND BALANCE	1,023.86	0.00	0.00	0.00	1,023.86
1 769 109 6730	HS BSB FUND BALANCE	1,607.34	718.09	4,171.00	0.00	5,060.25
1 769 109 6740	HS BTR FUND BALANCE	-12.68	0.00	2,790.00	0.00	2,777.32
1 769 109 6790	HS WRESTLING FUND BALANCE	1,257.88	0.00	0.00	0.00	1,257.88
1 769 109 6810	HS GBB FUND BALANCE	7.27	0.00	0.00	0.00	7.27
1 769 109 6815	HS VB FUND BALANCE	843.88	760.00	4,901.75	0.00	4,985.63
1 769 109 6825	HS GSC FUND BALANCE	2,941.02	420.00	2,108.00	0.00	4,629.02
1 769 109 6835	HS SB FUND BALANCE	2,505.38	0.00	3,405.00	0.00	5,910.38
1 769 109 6840	HS GTR FUND BALANCE	464.77	0.00	1,805.00	0.00	2,269.77
1 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
1 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
1 769 109 7020	CLASS OF 03 FUND BALANCE	1,104.65	0.00	0.00	0.00	1,104.65
1 769 109 7030	CLASS OF 02 FUND BALANCE	979.68	0.00	0.00	0.00	979.68
1 769 109 7040	CLASS OF 04 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
1 769 109 7050	CLASS OF 01 FUND BALANCE	4,773.25	0.00	0.00	0.00	4,773.25
1 769 109 7060	SPECIAL EVENTS FUND BALANCE	419.59	767.50	503.36	0.00	155.45
1 769 109 7070	DRAMA FUND BALANCE	4,950.93	430.60	0.00	0.00	4,520.33
1 769 109 7075	SPRING PLAY FUND BALANCE	1,169.92	0.00	0.00	0.00	1,169.92
1 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
1 769 109 7110	DANCE TEAM FUND BALANCE	3,125.61	3,580.98	6,288.16	0.00	5,832.79
1 769 109 7120	SADD FUND BALANCE	2,096.30	0.00	0.00	0.00	2,096.30
1 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
1 769 109 7140	SPEECH CLUB FUND BALANCE	1,057.52	0.00	0.00	0.00	1,057.52
1 769 109 7150	HS STUDENT COUNCIL FUND BAL	681.27	0.00	1,628.00	0.00	2,309.27
1 769 109 7170	TSA FUND BALANCE	146.36	0.00	18.83	0.00	165.19
1 769 109 7180	YEARBOOK FUND BALANCE	10,053.00	51.18	4,250.00	0.00	14,251.82
1 769 109 7220	ATHLETIC RESALE FUND BALANCE	-8,863.25	1,087.28	0.00	0.00	-9,950.53
1 769 109 7230	HS CHEERLEADING FUND BALANCE	1,888.88	0.00	325.00	0.00	2,213.88
1 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
1 769 209 6710	MS BOYS BASKETBALL FUND BAL	0.00	0.00	2,030.00	0.00	2,030.00
1 769 209 6720	MS FOOTBALL FUND BALANCE	182.00	674.86	1,061.65	0.00	568.79
1 769 209 6730	MS BASEBALL FUND BALANCE	-90.00	0.00	1,150.00	0.00	1,060.00
1 769 209 6740	MS BOYS TRACK FUND BALANCE	40.00	0.00	65.00	0.00	105.00
1 769 209 6790	MS WRESTLING FUND BALANCE	0.00	0.00	260.00	0.00	260.00
1 769 209 6810	MS GIRLS BASKETBALL FUND BAL	0.00	0.00	550.00	0.00	550.00
1 769 209 6815	MS VOLLEYBALL FUND BALANCE	-526.50	267.21	1,359.05	0.00	565.34
1 769 209 6835	MS SOFTBALL FUND BALANCE	-180.00	0.00	1,150.00	0.00	970.00
1 769 209 6840	MS GIRLS TRACK FUND BALANCE	0.00	0.00	25.00	0.00	25.00
1 769 209 7160	MS STUDENT COUNCIL FUND BAL	3,801.77	1,179.50	883.00	0.00	3,505.27
21 418 7190	DS STUDENT COUNCIL FUND BAL	379.95	0.00	0.00	0.00	379.95
=====						
FUND TOTAL:		80,401.48	12,651.65	25,989.96	0.00	93,739.79

Monthly Activity Fund Balance Report
FOR PERIOD ENDING OCTOBER 31

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UND: 10 GENERAL FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
0 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
0 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	3,837.89	77.73	-20.00	0.00	3,740.16
0 771 001 8180	PADLOCKS FUND BALANCE	405.76	0.00	177.00	0.00	582.76
0 771 001 8190	TOWELS FUND BALANCE	15,632.66	0.00	0.00	0.00	15,632.66
0 771 109 8020	HS ART RESALE FUND BALANCE	-1,430.96	0.00	0.00	0.00	-1,430.96
0 771 109 8040	HS BAND RESALE FUND BALANCE	-908.72	313.96	12.95	0.00	-1,209.73
0 771 109 8050	HS MUSIC FEES FUND BALANCE	7,705.96	0.00	0.00	0.00	7,705.96
0 771 109 8070	HS METALS RESALE FUND BALANCE	-396.00	115.18	145.82	0.00	-365.36
0 771 109 8080	HS WOODS RESALE FUND BALANCE	-1,965.78	0.00	50.00	0.00	-1,915.78
0 771 109 8110	HS STAFF LOUNGE FUND BALANCE	3,523.21	0.00	48.15	0.00	3,571.36
0 771 109 8160	HS STUDENT PARKING FUND BAL	11,668.52	0.00	0.00	0.00	11,668.52
0 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,635.00	0.00	0.00	0.00	3,635.00
0 771 209 8040	MS BAND RESALE FUND BALANCE	400.54	392.69	0.00	0.00	7.85
0 771 209 8110	MS STAFF LOUNGE FUND BALANCE	4,557.64	0.00	196.51	0.00	4,754.15
0 771 409 8030	AE PACT FUND BALANCE	0.00	0.00	0.00	0.00	0.00
0 771 409 8060	AE BOOK FAIR FUND BALANCE	854.45	0.00	-61.00	0.00	793.45
0 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,922.66	77.71	89.75	0.00	2,934.70
0 771 418 8040	DS BAND RESALE FUND BALANCE	-882.27	324.29	548.51	0.00	-658.05
0 771 418 8060	DS BOOK FAIR FUND BALANCE	2,542.79	0.00	0.00	0.00	2,542.79
0 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,649.40	0.00	560.00	0.00	3,209.40
0 771 421 8040	ME BAND RESALE FUND BALANCE	-63.87	29.81	169.49	0.00	75.81
0 771 421 8060	ME BOOK FAIR FUND BALANCE	184.00	0.00	0.00	0.00	184.00
0 771 421 8100	ME RIF FUND BALANCE	16.15	0.00	50.00	0.00	66.15
0 771 421 8110	ME STAFF LOUNGE RUND BALANCE	708.62	104.40	100.00	0.00	704.22
FUND TOTAL:		58,597.26	1,435.77	2,067.18	0.00	59,228.67