#### NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 14th day of October, 2002, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER October 14, 2002 7:00 P.M.

OPENING:

7:00 P.M. Call to order

Roll call

Emergency additions and adoption of agenda

Consent agenda

Approval of minutes

Approval of bills and claims

Secretary/Treasurer financial reports

Personnel contracts
On-time funding

Allowable growth for open enrollment

Drug testing Grant approval

Transportation accident procedure Welcome of visitors and open forum

#### **ACTION ITEMS:**

Items removed from consent agenda

7:20 Review expansion of self-contained spec. ed. program to HS and purchase of portable classroom

7:40 Review in-town bussing program and policy 712.1

7:55 Board policy 414.1 - Classified personnel vacations - holidays - personal leave

8:10 Communication channels and parent involvement

8:20 Local option sales tax 8:40 Gift/memorial policy 8:50 Early retirement plan

9:00 Review policy 502.11 - Interviews with students

9:05 Review administrative regulation 503.2R1 - Student expulsion

9:10 Staff development report - PK-5

9:25 Instructional Support Levy 9:40 Enrollment report

9:40 Enrollment report 9:50 Administrative reports

10:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT 801 Nile Kinnick Drive S. Adel, Iowa 50003 (515) 993-4283 Shirley McAdon Secretary Board of Directors

#### MINUTES OF BOARD OF DIRECTORS

Regular Kind of Meeting	ADM High School Meeting Place	7:00 p.m. Time	October 14, 2002 Month Day Year
	Tare to Strategy	Day of Week	Monday
	MEMBERS		
PRESENT		ABSENT	
Darrell Weems			
Dick Bruce			
Tom Hopewell		1	
Paula James			
Pat Steele			
Tim Hoffman			
Superintendent of So	chools		
role Schlapkohl for Sh			
Secretary-Board of E			

Call to Order Roll Call The meeting was called to order. Roll call was taken. Present were Dick Bruce, Tom Hopewell, Paula James, Pat Steele, and President Darrell Weems. Visitors were present.

Agenda

It was moved by James, seconded by Steele, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda

It was moved by Steele, seconded by Bruce, to table the transportation accident plan and the grant for palm pilots until November. Motion carried unanimously.

It was moved by James, seconded by Hopewell, to approve the remaining items under the consent agenda as presented. Motion carried unanimously. Resignations were accepted from Sondra Hovey, food service worker, and Debbie Schade, teacher associate. Pending a successful background check, a new contract was offered to Debbie Lewis, teacher associate. Application to apply for on-time funding to pay for the cost related to increased enrollment was accepted. Application for allowable growth to recapture the cost of tuition of openenrolled-out students who were not on last year's budget count was accepted. The district will again participate in IASB's Iowa Drug and Alcohol Testing Program for 2002-03. The following grant applications were approved: \$25,000 for computers and training each for the Middle, Adel Elementary, and DeSoto Intermediate Schools and \$8,500 for iBook computers for Minburn Elementary School.

Welcome of Visitors/ Open Forum President Weems welcomed visitors and invited public comments during Open Forum. Darrell Weems was recognized for receiving an outstanding board member award from the Iowa Association of School Boards. Review Expansion of Self-contained Special Education Program to High School and Purchase of Portable Classroom After several months of discussion, Superintendent recommended the expansion of the PK-8 self-contained special education program to the high school effective with the 2003-04 school year. The program will focus on life skills and independent living for students with special needs. It was moved by Bruce, seconded by Steele, to expand the special education program to the high school effective for the 2003-04 school year. Motion carried unanimously.

To provide classroom space for the new special education program, Superintendent recommended the purchase of a used portable classroom for \$29,950 from Jim's Mobile Offices. The purchase would be charged to special education and would likely run the special education budget in the red. The Board would have the option to cover any special education deficit from general fund or a special property tax levy. It was noted by Steele that the self-contained special education program would not likely be placed in the portable due to segregation and medically fragile students. The new program should be placed inside the regular building and a different special education class would be moved to the portable building. It was moved by James, seconded by Hopewell, to purchase a used portable classroom for \$29,950 from Jim's Mobile Offices. Motion carried unanimously.

Review In-town Bussing Program and Policy 712.1 Last month the board appointed members James and Hopewell to serve on a committee with the Superintendent, Business Manager, and Transportation Director to review the new in-town bussing program which began this year. The committee reviewed the financial balance sheet and observed that the revenue was approximately \$1,000 greater than the expense. Due to this, the committee felt some sort of reduction was in order for families with multiple riders.

Hopewell expressed support for exempting families in the Sunset Circle area on 15th Street and families west of town on Hwy. 6 from paying for transportation. It was moved by Hopewell, seconded by Steele, to pick up students who live inside the city limits west of the bridge on 15th Street and students who live inside city limits on Hwy. 6 in or west of the Fuller Subdivision without charge, effective second semester. It was moved by Bruce, seconded by Steele, to amend the motion to include a refund of first semester fees to the same families. Motion to amend passed unanimously. Amended motion passed unanimously.

After the financial impact of this decision is calculated, the Board will review in November the possibility of any further fee reduction.

Review Board Policy 414.1 - Classified Personnel Vacations -Holidays - Personal Leave It was moved by James to change Board Policy 414.1 to allow any two classified staff members per attendance center (bus garage included) to use personal leave on the same day. There was no second. James withdrew the motion.

Communication
Channels and
Parent Involvement

President Weems asked if Board members had any additional questions or suggestions from the presentation provided by principals at the September meeting. Hopewell stated that he thought the schools were doing an excellent job communicating to parents.

Local Option Sales Tax President Weems stated that he and the Superintendent would be attending a countywide meeting to discuss the Local Option Sales Tax on Wednesday, October 16th. It was moved by James, seconded by Steele, to pursue a one cent sales tax. Motion carried unanimously.

Gift/Memorial Policy

Superintendent Hoffman asked the Board for direction in drafting a policy dealing with memorials and other gifts from the public. Support was voiced to have a policy stating that gifts become the property of the school district, maintenance cannot be guaranteed indefinitely, gifts and memorials may have permanent engravings or placards recognizing individuals, and memorial gifts may be referred to the ADM Scholarship Foundation. Superintendent will draft a policy and present it to the Board in November.

Early Retirement Plan

Superintendent Hoffman recommended that whenever a cap on the number of early retirement recipients is imposed, the selection be determined based on a seniority factor. The seniority factor could be the addition of the applicant's age plus years of experience within the district. The seniority factor will be used through January 10. After that time, applicants will be selected on a first-come first-served basis. It was moved by Bruce, seconded by Steele, to adopt the Superintendent's recommendation. Motion carried unanimously.

Review Policy 502.11 -Interviews with Students Superintendent recommended a modification of Policy 502.11 "Interviews with Students" that would allow law enforcement officials to interview students on school-related issues without parent consent. The purpose of the policy modification is to allow the school resource officer to visit with students throughout the day. It was moved by James, seconded by Bruce, to approve the first reading of adjusted Board Policy 502.11. Motion carried unanimously.

Review Administrative Regulation 503.2R1 -Student Expulsion Superintendent recommended modification of Board Policy 503.2 "Student Expulsion". There was no significant change in the content of the policy, just updating the language to read more clearly. It was moved by Bruce, seconded by James, to approve the first reading of adjusted Board Policy 503.2. Motion carried unanimously.

#### Staff Development Report - K-5

Elementary Principals Reindl, Brindle, and Schlapkohl reported on their staff development program for the year, which is focused on teaching strategies to improve student reading comprehension and writing. The principals also reported on the process used this year for determining building goals. That process focused on teachers reviewing student achievement information and selecting goals to improve specific student performance areas.

#### Instructional Support Levy

It was moved by James, seconded by Steele, to consider participation in the Instructional Support Program for a period of one year to levy an instructional support property tax not to exceed 5% of the regular program district cost for the budget year ending June 30, 2004, by resolution and to set the public hearing for November 11, 2002, 7:00 p.m. in the high school media center. Motion carried unanimously.

#### **Enrollment Report**

Superintendent Hoffman reported that the district's enrollment showed an increase of 19 students. The increase was welcome news after four consecutive years of declining enrollment. During the years that Hwy. 6 was closed, the enrollment of the school district dropped a total of 100 students. The Superintendent expects to see enrollment increase each year in the future.

#### Administrative Reports

Superintendent announced the approval of open enrollment requests for Cheri Holland, Brandon, Cheyenne, and Jasmine Gonzales from Perry to ADM; David, Emily, and Jonathan Reel, from Earlham to ADM; Carter Christianson from ADM to Waukee; Daniel Keough from ADM to Van Meter; Jenny, Nikki, and Nina Nelson from ADM to Van Meter; and Brittany Slaughter from ADM to Waukee, all for 2002-03, and Alexander and Dalton Cave from WCV to ADM for 2003-04.

Superintendent and the Board reviewed several items about which the Board would like additional information at upcoming Board meetings. In November, the Board would like to hear about PK-5 technology and review facility expansion plans. In December, the Board plans to review vocational education offerings and the PK-12 special education program.

Superintendent Hoffman encouraged all Board members to consider attending the state school board convention on November 21 and 22.

#### Adjournment

It was moved by Steele, seconded by Hopewell, to adjourn. Motion carried unanimously and the meeting was adjourned by President Weems at 10:30 p.m.

#### Continuation of regular board meeting held October 14, 2002

Dated

Dated

Dated

Carole Schlapkohl for Shirley McAdon

#### RESOLUTION

WHEREAS, pursuant to the provisions of the Iowa Code Sections 257.18-257.21 an instructional support program is available to all Iowa school districts, and,

WHEREAS, the Adel-DeSoto-Minburn Community School District Board of Directors believes it is in the best interest of the school district and its patrons to pursue potential participation in the instructional support program, and,

**WHEREAS**, certain procedures are required to be followed in order to so participate,

#### BE IT THEREFORE RESOLVED AS FOLLOWS:

- The Board of Directors of the Adel-DeSoto-Minburn Community School
   District hereby evidences its intent to consider participation in the instructional support program.
- 2. The Board established the 11th day of November, 2002 at 7:00 p.m. as the date and time of hearing to be held in the media center at the Adel-DeSoto-Minburn Community School District high school building at Adel, Iowa, at which time the public will have the opportunity to speak on the question of the District's participation in the instructional support program.
- 3. The Board proposes that the public be heard on the following proposition: Shall the Board of Directors of the Adel-DeSoto-Minburn Community School District in the Counties of Dallas and Madison, State of Iowa, be authorized for a period of one year, to levy annually, as determined by the Board, an instructional support property tax in an amount (after taking into consideration instructional support state aid) not to exceed five percent of the total of regular program district cost for the budget year and monies received under section 257.14 as a budget adjustment in the budget year, to be levied upon the taxable property within the school district, commencing with the levy

for collection in the fiscal year ending June 30, 2004, to be used for any general fund purpose?

**BE IT FURTHER RESOLVED** that the Board Secretary of the Adel-DeSoto-Minburn Community School District shall be directed to publish notice of the time and place of the public hearing in a newspaper of general circulation in the District to be published not less than ten nor more than twenty days before the public hearing.

Motion by:	Paula James	
Second by:	Pat Steele	
Ayes:	Dick Bruce, Tom Hopewell, Paula James,	
	Pat Steele, and Darrell Weems	
Nays:		
This resolut	tion passed and approved this 14 day of October .2002 .	

President, Board of Directors
Adel-DeSoto-Minburn Community School District

ATTEST: Secretary, Board of Directors

Secretary, Board of Directors Adel-DeSoto-Minburn Community School District

Jheck #	Vendor Name	Description	Total Check
		222	
	3E ELECTRICAL ENGINEERING EQUI	SUPP.	751.35
	3E ELECTRICAL ENGINEERING EQUI	SUPP.	78.52
	ADEL TV & APPLIANCE CO	SUPP.	19.95
	ADT SECURITY SERVICES	SERV.	690.00
0062852	AIR FILTER SALES & SERVICES, I	SUPP.	125.18
0062853	ALGY TEAM COLLECTION	SUPP.	508.00
0062855	LORRIE ANDERSON	SUPP.	58.89
0062857	APPLE COMPUTER, INC.	EQUIP.	7,821.00
0062858	ARCHER TV & APPLIANCE	SUPP.	62.50
0062859	AREA EDUCATION AGENCY 11	SUPP.	1,128.27
0062860	ARNOLD MOTOR SUPPLY	SUPP.	104.14
0062861	ARTS PIANO SERVICE	SERV.	150.00
0062862	ARTSMART	SUPP.	29.95
0062863	AT&T	TEL.	561.32
0062834	AT&T WIRELESS	TEL.	201.07
0062865	BALDON & SON HARDWARE	SUPP.	267.77
0062867	BARNES & NOBLE	SUPP.	104.72
0062868	BEACON MICROCENTER	SERV.	83.64
0062869	BEN FRANKLIN VARIETY STORE	SUPP.	44.12
0062870	ROXANNA L BENNETT	SUPP.	51.99
0062835	DAVID BOLLUYT	FUEL/TRAVEL	319.93
0062872	BOYER PETROLEUM COMPANY	SUPP.	90.77
0062874	BROWN & SAENGER	SUPP.	25.88
0062875	BUTCH'S HI-WAY AUTO & TIRE SER	SERV.	65.95
0062876	CALLOWAY HOUSE INC	SUPP.	46.45
0062877	CAPITAL SANITARY SPLY CO INC	SUPP.	1,230.30
0062781	CENTRAL IOWA DEBATE LEAGUE	FEES	50.00
0062879	CENTURY LAUNDRY DISTRIBUTING	SUPP.	254.54
0062881	CHEMSEARCH	SUPP.	167.62
0062883	CITY OF ADEL	UTIL.	1,569.86
	CITY OF DESOTO	UTIL.	405.83
0062885	CITY OF MINBURN	UTIL.	388.42
	CONTINENTAL MATHEMATICS LEAGUE	FEES	70.00
	CRUCIAL TECHNOLOGY	EQUIP.	24.29
0062889	CULLIGAN WATER CONDITIONING	SERV.	77.71
	D.A.R.E. IOWA	SUPP.	1,123.00
	DALLAS CO PUBLIC HEALTH	SERV.	35.00
	DALLAS COUNTY NEWS	PUBL.	341.90
	DAN'S TOWING & SERVICE	SERV.	43.00
	WALDEMAR DAROWSKI	NP TRANSP.	153.65
	DAUGHERTY AUCTION & CLERKING	EQUIP.	10,500.00
	DECKER SPORTING GOODS	SUPP.	279.50
0062896		SUPP.	140.92
	DES MOINES REGISTER & TRIBUNE	PUBL.	66.00
	DES MOINES STAMP MFG CO	SUPP.	92.25
	STEPHANIE DEVOS	ST TRACK EXP.	14.40
	DEWEY FORD	SUPP.	330.15
	CYNTHIA EBY	TRAVEL/FEES	240.00
	EDUCATIONAL RESOURCES	SUPP.	945.00
			786.90
	ELECTRONIC ENGINEERING CO	EQUIP.	
	DAVE ELGIN	TRAVEL	7.20
0062908	ELVIN SAFETY SUPPLY, INC	SUPP.	37.00

Check #	Vendor Name	Description	Total Check
0062909	ANNE ERPELDING	NP TRANSP.	153.65
	HAROLD EVERMAN	SUPP.	12.60
	EXECUTIVE LAWNCARE & LANDSCAPI	SERV.	615.00
	RICHARD FARRELL	PAYROLL	525.00
	JAY FARROW	MOWING	2,640.00
	FINE ARTS BOOSTER CLUB	FEES	352.00
	FORT DODGE STEEL INC	SUPP.	115.18
	FRANK RIEMAN MUSIC INC	SUPP.	1,152.76
	MARGARETE FRIEDSON	REFUND	25.00
0062917	THE GALE GROUP	SUPP.	173.07
	GILMAN GEAR	SUPP.	547.76
	BARB GORDON	TRAVEL	18.00
	JAKE GRUVER	PAYROLL	350.00
	HAMMOND & STEPHENS	SUPP.	68.75
	HARLAND HARDWARE	SUPP.	20.82
0062926	HEARTLAND CO-OP	FUEL	481.30
	HEIDI HEROLD	POSTAGE	71.88
	HEIDI HEROLD	POSTAGE	22.50
	HICKS PHARMACY	SUPP.	3.29
	THE HIGHSMITH CO INC	SUPP.	358.00
	TIMOTHY HOFFMAN	TRAVEL	90.00
0062800		FEES	13.00
	IJUMP, INC	UTIL.	381.89
0062934		SUPP.	36.09
	IOWA ASSN OF SCHOOL BOARDS	FEES	170.00
	IOWA BANDMASTERS ASSOCIATION	FEES	35.00
	IOWA DEPT OF GENERAL SERVICES	SUPP.	8.00
	IOWA DEPT OF GENERAL SERVICES	SUPP.	48.00
	IOWA GIRLS COACHES ASSOCIATION	FEES	50.00
	IOWA TELECOM	TEL.	297.27
	IOWA TELECOM	TEL.	400.07
0062938	J A SEXAUER	SUPP.	767.03
0062939	JAMECO ELECTRONIC COMPONENTS	SUPP.	566.82
	JAY'S MUSIC	SUPP.	82.45
0062941	JAYMAR BUSINESS FORMS, INC	SUPP.	548.70
0062943	JIM'S SUPERVALU FOODS	SUPP.	350.09
	STACEY JOHNSON	REFUND	45.00
0062944	JOHNSTONE SUPPLY	SUPP.	15.20
	JOHN JONES	NP TRANSP.	289.73
0062946	DEB KAHLER	TEL./TRAVEL	44.65
	KELVIN ELECTRONICS	SUPP.	303.08
	KIMBALL MIDWEST	SUPP.	346.62
	LASER QUIPT	SERV.	. 691.65
0062951		SUPP.	25.98
0062806		FEES	7.20
	LIBRARY BOOK SELECTION SERVICE	SUPP.	178.36
0062953		SUPP.	103.06
	RANDY MAJAVE	REFUND	60.00
. 0062955		SUPP.	349.71
	DAWN MCNEELEY	REFUND	17.95
	MENARD, INC.	SUPP.	382.37
	B CLAUDIA MESTDAGH	SUPP.	8.46
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'heck #	Vendor Name	Description	Total Check
0062050	MICRO WAREHOUSE	CURR	100.00
	MIDAMERICAN ENERGY	SUPP. UTIL.	198.86
	MIDWEST WHEEL COMPANIES	SUPP.	12,419.91
	MINBURN TELEPHONE COMPANY	TEL.	385.48
	MINOLTA CORPORATION	SERV.	57.74
	MODERN SCHOOL SUPPLIES, INC.	SUPP.	329.40
	MUNICIPAL SUPPLY INC	SUPP.	39.95
	NEXTEL PARTNERS	TEL.	54.13
	O'REILLY AUTO PARTS	SUPP.	102.22
	TERRY M ODAM	TRANSP.	153.65
	OFFICE DEPOT, INC.	SUPP.	1,789.00
	PEARSON EDUCATION	SUPP.	265.84
	J W PEPPER OF MINNEAPOLIS	SUPP.	168.36
	PEPSI COLA GENERAL BOTTLERS IN	SUPP.	104.40
	PERMA-BOUND	SUPP.	118.70
	PERRY PAINT & GLASS	SUPP.	5.80
	PIONEER PUBLISHING COMPANY	SUPP.	240.05
	CHERYL PITTMAN	SUPP.	10.00
	PLAZA CLEANERS	SERV.	209.00
	POSTMASTER	POSTAGE	1,451.70
	QWEST COMMUNICATIONS	TEL.	833.52
	OWEST INTERPRISE	TEL.	670.96
	REALLY GOOD STUFF INC	SUPP.	22.85
	RIGBY EDUCATION	SUPP.	18.45
	BARRIE ROGERS	TRANSP.	153.65
	SAFETY SPEED CUT MFG. CO	SUPP.	157.46
	CAROLE SCHLAPKOHL	TRAVEL	62.40
	SCHOLASTIC LIBRARY PUBLISHING	SUPP.	108.12
	SCHOLASTIC, INC.	SUPP.	324.48
	SCHOOL MATE	SUPP.	143.75
	SEABURY & SMITH	INSURANCE	54,723.98
	SIMPLEX TIME RECORDER CO	SERV.	228.00
	SKEETER KELL SPORTING GOODS	SUPP.	134.45
	CARROLL SNYDER	TRAVEL	8.40
	SOUTH DALLAS COUNTY LANDFILL	FEES	171.00
	SPRINGER PEST SOLUTIONS	SERV.	450.00
	STAMP FULFILLMENT SERVICES	POSTAGE	4,109.85
	SHANA STEINLAGE	FEES	33.28
	STENHOUSE PUBLISHERS	SUPP.	46.09
	STRAUSS SAFE & LOCK	SUPP.	59.40
	SUPER DUPER PUBLICATIONS	SUPP.	83.70
	T & T SPRINKLER SERVICES INC	SERV.	65.00
	TAYLOR GRAPHICS	SUPP.	221.08
0063005	THOMAS BUS SALES OF IOWA INC	SUPP.	358.16
0063006	KELLY THOMPSON	SUPP.	13.77
	THOMSON LEARNING	SUPP.	1,276.43
	CHRISTAL TILLEY	SUPP.	21.17
	TRANSICARD	FUEL	2,907.04
	U S CELLULAR	TEL.	52.73
	UPTOWN SPORTING GOODS	SUPP.	113.00
	VISIONS	SUPP.	29.95
	CAMIE WALKER	TRAVEL	58.70

Check #	Vendor Name	Description	Total Check
0063014	WASTE MANAGEMENT OF IOWA	DISPOSAL	789.48
0063015	DELLA WEEMS	POSTAGE	18.00
0063018	WOLIN MECHANICAL & ELECTRICAL	SERV.	1,003.33
Fund Tot	al:		134,900.51

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board 10-09-2002 11:39:08 Fund: 40 DEBT SERVICE FUND

Updated (

Check # Vendor Name	Description	Total Check
0063016 WELLS FARGO BANK	FEES	300.00
Fund Total:		300.00

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Check #	Vendor Name	Description	Total Check
0062833	BRAD ANDERSON	OFFICIAL	95.00
	ATLANTIC COMMUNITY SCHOOL	FEES	70.00
	DAN BAKER	OFFICIAL	50.00
	BALLARD HIGH SCHOOL	FEES	60.00
	BRAD BATTANI	OFFICIAL	95.00
	MATT BEEMAN	OFFICIAL	60.00
	MATT BEEMAN	OFFICIAL	50.00
	BONNIES FLOWERS	SUPP.	258.50
	STEVE BRAND	OFFICIAL	95.00
	BREADEAUX PIZZA	SUPP.	20.97
	CARROLL HIGH SCHOOL	FEES	65.00
	CHEERLEADER & DANZTEAM	SUPP.	79.95
	KRIS CHRISTENSEN	SUPP.	20.00
	CIVIC CENTER OF DES MOINES	FEES	424.00
	DUANE DUNCAN	OFFICIAL	95.00
	GEORGE FRANKS	OFFICIAL	60.00
	DOMINIC GIEGERICH	OFFICIAL	90.00
	THE GRAPHIC EDGE	SUPP.	1,320.24
	GREAT AMERICAN OPPORTUNITIES	SUPP.	2,889.03
	GUTHRIE CENTER HIGH SCHOOL	FEES	
	GERALD D HARSH	OFFICIAL	50.00
	JEFF HENDRICKS		55.00 95.00
		OFFICIAL	77.177
	DAN HERRIN	OFFICIAL	95.00
	HICKS PHARMACY	SUPP.	2.50
	HOPKINS SPORTING GOODS INC	SUPP.	609.86
	HENRY L HYDA, JR.	OFFICIAL	60.00
	INTERSTATE 35 HIGH SCHOOL	FEES	50.00
	IOWA JUNIOR HS STUDENT COUNCIL	FEES	395.00
	J & M DISPLAYS, INC	SUPP.	255.00
0062942		SERV.	175.00
	ALLEN JONES	OFFICIAL	50.00
	ALLEN JONES	OFFICIAL	50.00
	JASON M JONES	OFFICIAL	50.00
	JASON M JONES	OFFICIAL	50.00
0062839		OFFICIAL	50.00
	JIM KLOEWER	OFFICIAL	50.00
	DENNIS LANGEL	OFFICIAL	60.00
100000	MCCREARY COMMUNITY BUILDING	FEES	360.50
	MENARD, INC.	SUPP.	430.60
	BRYAN MOLINSKY	OFFICIAL	95.00
	ORTHOPAEDIC & SPORTS MEDICINE	SERV.	400.00
	PERRY HIGH SCHOOL	FEES	60.00
	BRENT PRANGE	OFFICIAL	45.00
	QWEST COMMUNICATIONS	TEL.	41.18
	JULIE RASTETTER	FEES	612.00
	ROLAND-STORY HIGH SCHOOL	FEES	60.00
	SAYDEL CSD	FEES	50.00
	BRIAN SCHMALBECK	OFFICIAL	95.00
	JAKE SCHWARTZKOPT	OFFICIAL	95.00
	SKEETER KELL SPORTING GOODS	SUPP.	739.80
1200000	ROBERT STOMP	OFFICIAL	95.00
0063009	TROPHIES PLUS	SUPP.	20.50

Check #	Vendor Name	Description	Total Check
0062811	R SCOTT TRYON	OFFICIAL	90.00
.0063012	URBANDALE HIGH SCHOOL	FEES	105.00
0062792	LUANN S VANKIRK	OFFICIAL	45.00
0063015	DELLA WEEMS	POSTAGE	48.68
0063017	WINTERSET HIGH SCHOOL	FEES	60.00
0062831	WINTERSET MIDDLE SCHOOL	FEES	25.00
0062812	KENT YORK	OFFICIAL	45.00
0062848	KENT YORK	OFFICIAL	50.00
Fund Tot	al:		11,768.31

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board 10-09-2002 11:39:06 Fund: 22 MANAGEMENT FUND

Updated (

Check #	Vendor Name	Description	Total Check
0062988	RUSSELL-SLATER INSURANCE AGENC	INSURANCE	2,194.00
			=========
Fund Tot	al:		2,194.00

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board 10-09-2002 11:39:06 Fund: 23 PHYSICAL PLANT & EQUIP FUND

Updated (

Check #	Vendor Name	Description	Total Check
0062854	ALLIED CONSTRUCTION SERVICES	SERV.	3,395.00
0062886	COMMUNICATIONS ENGINEERING CO.	SERV.	108.00
0062894	DASO	SERV.	726.70
0062901	DOORS INC	SUPP.	5,483.74
0062962	MINBURN TELEPHONE COMPANY	TEL.	200.00
0062965	MTC SYSTEMS	SERV.	15,650.12
0062981	PROTEX CENTRAL INCORPORATED	SERV.	1,663.75
Fund Tot	al:		27,227.31

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Check #	Vendor Name	Description	Total Check
0062856	ANDERSON ERICKSON DAIRY CO.	SUPP.	5,326.57
0062859	AREA EDUCATION AGENCY 11	SUPP.	1,321.94
0062865	BALDON & SON HARDWARE	SUPP.	25.88
0062869	BEN FRANKLIN VARIETY STORE	SUPP.	14.99
0062877	CAPITAL SANITARY SPLY CO INC	SUPP.	276.00
0062902	THE EARTHGRAINS COMPANY	SUPP.	1,177.96
0062904	ECOLAB	SUPP.	133.45
0062916	GAGE FOOD PRODUCTS CO.	SUPP.	83.94
0062925	HAWKEYE FOOD SYSTEMS INC.	SUPP.	3,951.61
0062935	IOWA FIRE EQUIPMENT CO	SERV.	72.70
0062943	JIM'S SUPERVALU FOODS	SUPP.	20.11
0062944	JOHNSTONE SUPPLY	SUPP.	50.29
0062947	KECK, INC.	SUPP.	3,606.29
0062808	MARTIN BROS	SUPP.	6,844.12
0062825	MARTIN BROS	SUPP.	2,670.59
0062842	MARTIN BROS	SUPP.	3,190.18
0062956	MCKEE FOODS CORP	SUPP.	277.20
0062959	MICRO WAREHOUSE	SUPP.	32.94
0062828	QWEST COMMUNICATIONS	TEL.	29.30
0062829	SEABURY & SMITH	INSURANCE	2,214.30
0063018	WOLIN MECHANICAL & ELECTRICAL	SERV.	11,474.38
Fund Tot	cal:		42,794.74

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRIC	T Board Report - For Board	
10-09-2002 11:39:13	Fund: 52 DAY CARE FUND	
Check # Vendor Name	Description	Total Check
0062869 BEN FRANKLIN VARIETY STORE	SUPP.	31.30
0062943 JIM'S SUPERVALU FOODS	SUPP.	14.46
0062951 THE LEARNING POST	SUPP.	49.55
0062971 ORIENTAL TRADING CO INC	SUPP.	88.85
0062790 SCHOOL-AGE NOTES	SUPP.	23.90
0062829 SEABURY & SMITH	INSURANCE	252.72
Fund Total:		460.78

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT	Board Report - For Board	
10-09-2002 11:39:14	Fund: 76 AGENCY FUND	
Check # Vendor Name	Description	Total Check
0062796 STEPHANIE DEVOS	ST TRACK EXP.	25.00
Fund Total:		25.00



	ADEL-DESOTO-MINBURN CSD			
OCTOBER 2002 PAYROLL				
OFFICIALS				
S. SCHROEDER	151-5 games	\$	225.00	
D. SEVERIDT	151-2 games	\$	90.00	
TOTAL		\$	315.00	
TUTORING				
C. MESTDAGH	032-3 hrs.	\$	48.00	
A. WELCH	032-11hrs.	\$	176.00	
C. WINTERBOER	032-25.75 hrs.	\$	412.00	
TOTAL		\$	636.00	
GRAND TOTAL		\$	951.00	

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## Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - September 2002 Governmental Funds

	General Fund
Balance, August 31, 2002	\$561,034.47
Receipts, September	648,271.41
Expenditures, September	726,695.11
Balance, September 30, 2002	\$482,610.77
Balance, September 30, 2001	\$529,298.95
	Debt Service Fund
Balance, August 31, 2002	\$175,454.29
Receipts, September	18,268.41
Expenditures, September	0.00
Balance, September 30, 2002	<u>\$193,722.70</u>
Balance, September 30, 2001	\$187,540.79

## Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - September 2002 Governmental Funds Special Revenue Funds

	Management Fund		
Balance, August 31, 2002	\$109,077.58		
Receipts, September	3,611.11		
Expenditures, September	57,080.77		
Balance, September 30, 2002	<u>\$55,607.92</u>		
Balance, September 30, 2001	\$117,791.95		
	Physical Plant & Equipment Fund		
Balance, August 31, 2002	(\$108,554.95)		
Receipts, September	30,422.17		
Expenditures, September			
Balance, September 30, 2002	(\$152,711.65)		
Balance, September 30, 2001	(\$171,187.61)		
	Student Activity Fund		
Balance, August 31, 2002	\$79,760.62		
Receipts, September	15,937.95		
Expenditures, September	15,297.09		
Balance, September 30, 2002	\$80,401.48		
Balance, September 30, 2001	\$62,678.51		

# Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - September 2002 Proprietary Funds Enterprise Funds

	School Nutrition Fund
Balance, August 31, 2002	\$115,524.50
Receipts, September	31,024.32
Expenditures, September	57,499.54
Balance, September 30, 2002	\$89,049.28
Balance, September 30, 2001	\$48,875.12
	Day Care Fund
Balance, August 31, 2002	\$26,638.39
Receipts, September	6,259.98
Expenditures, September	8,292.90
Balance, September 30, 2002	\$24,605.47
Balance, September 30, 2001	\$35,149.37
Fiduciary Fund	<u>ds</u>
	Agency Fund
Balance, August 31, 2002	\$360.46
Receipts, September	0.00
Expenditures, September	0.00
Balance, September 30, 2002	\$360.46
Balance, September 30, 2001	\$460.46

#### Adel-DeSoto-Minburn Community School District Revenue & Expenditure Totals September 2002

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	25.0% OF BUDGET
GOVERNMENTAL FUNDS REVENUE GENERAL FUND					
LOCAL SOURCES	\$98,450.80	\$126,788.97	\$225,239.77	\$3,484,261.00	6.5%
STATE SOURCES	0.00	507,577.05	507,577.05	5,621,439.00	9.0%
FEDERAL SOURCES	2,479.50	14,650.00	17,129.50	199,837.00	8.6%
SUBTOTAL	\$100,930.30	\$649,016.02	\$749,946.32	\$9,305,537.00	8.1%
SPECIAL REVENUE FUNDS  MANAGEMENT FUND	\$915.21	\$3,611.11	\$4,526.32	\$86,522.00	5.2%
PHYSICAL PLANT & EQUIP. FUND	2,230.45	30,422.17	32,652.62	250,027.00	13.1%
STUDENT ACTIVITY FUND	33,188.28	14,377.95	47,566.23	181,286.00	26.2%
DEBT SERVICE FUND	4,462.82	18,268.41	22,731.23	480,983.00	4.7%
PROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	977.55	15,130.57	16,108.12	458,550.00	3.5%
DAY CARE FUND	2,719.30	6,259.98	8,979.28	42,715.00	21.0%
FIDUCIARY FUNDS REVENUE					
AGENCY FUND	0.00	0.00	0.00	3,650.00	0.0%
TOTAL ALL FUNDS	\$145,423.91	\$737,086.21	\$882,510.12	\$10,809,270.00	8.2%
GOVERNMENTAL FUNDS EXPENDITURES RAL FUND					
STRICT WIDE	\$235,032.51	\$151,693.89	\$386,726.40	\$2,632,734.07	14.7%
HIGH SCHOOL	311,057.53	175,083.25	486,140.78	2,102,956.58	23.1%
MIDDLE SCHOOL	212,337.91	133,647.77	345,985.68	1,524,544.88	22.7%
DESOTO INTERMEDIATE	182,438.07	97,781.77	280,219.84	1,255,213.32	22.3%
MINBURN ELEMENTARY	107,546.15	59,597.00	167,143.15	745,421.30	22.4%
ADEL ELEMENTARY	196,513.33	108,774.94	305,288.27	1,379,289.98	22.1%
SUBTOTAL	\$1,244,925.50	\$726,578.62	\$1,971,504.12	\$9,640,160.13	20.5%
SPECIAL REVENUE FUNDS EXPENDITE	URES				
MANAGEMENT FUND	\$90,814.00	57,080.77	\$147,894.77	\$149,894.77	98.7%
PHYSICAL PLANT & EQUIP. FUND	25,758.05	74,578.87	100,336.92	358,558.00	28.0%
STUDENT ACTIVITY FUND	7,557.70	13,737.09	21,294.79	195,722.53	10.9%
DEBT SERVICE FUND	0.00	0.00	0.00	473,873.00	0.0%
PROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	34,833.88	57,499.52	92,333.40	470,190.00	19.6%
DAY CARE FUND	3,852.43	8,292.90	12,145.33	60,630.00	20.0%
FIDUCIARY FUNDS EXPENDITURES AGENCY FUND	0.00	0.00	0.00	3,750.00	0.0%
	ACCOUNT OF THE PARTY OF THE PAR			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	14.3
TOTAL ALL FUNDS	\$1,407,741.56	\$937,767.77	\$2,345,509.33	\$11,352,778.43	20.7%

### Monthly Activity Fund Balance Report 0-08-2002 08:15:55 FOR PERIOD ENDING SEPTEMBER 30

FUND: 10 GENERAL FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
10 771 001 8010	ADULT ED FUND BALANCE	2,999.61	0.00	0.00	0.00	2,999.61
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE		119.36	-45.00	0.00	3,837.89
10 771 001 8180	PADLOCKS FUND BALANCE	130.46	0.00	275.30	0.00	405.76
10 771 001 8190	TOWELS FUND BALANCE	16,187.66	567.00	12.00	0.00	15,632.66
10 771 109 8020	HS ART RESALE FUND BALANCE	-1,430.96	0.00	0.00	0.00	-1,430.96
10 771 109 8040	HS BAND RESALE FUND BALANCE	-977.46	6.26	75.00	0.00	-908.72
10 771 109 8050	HS MUSIC FEES FUND BALANCE	7,666.36	0.00	39.60	0.00	7,705.96
10 771 109 8070	HS METALS RESALE FUND BALANCE	-396.00	0.00	0.00	0.00	-396.00
10 771 109 8080	HS WOODS RESALE FUND BALANCE	-1,965.78	0.00	0.00	0.00	-1,965.78
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	3,526.67	153.32	149.86	0.00	3,523.21
10 771 109 8160	HS STUDENT PARKING FUND BAL	11,668.52	0.00	0.00	0.00	11,668.52
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,635.00	0.00	0.00	0.00	3,635.00
10 771 209 8040	MS BAND RESALE FUND BALANCE	184.09	0.00	216.45	0.00	400.54
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	4,498.23	0.00	59.41	0.00	4,557.64
10 771 409 8060	AE BOOK FAIR FUND BALANCE	854.45	0.00	0.00	0.00	854.45
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,542.66	0.00	380.00	0.00	2,922.66
10 771 418 8040	DS BAND RESALE FUND BALANCE	-882.27	0.00	0.00	0.00	-882.27
10 771 418 8060	DS BOOK FAIR FUND BALANCE	2,542.79	0.00	0.00	0.00	2,542.79
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	2,612.00	0.00	37.40	0.00	2,649.40
10 771 421 8040	ME BAND RESALE FUND BALANCE	26.58	90.45	0.00	0.00	-63.87
10 771 421 8060	ME BOOK FAIR FUND BALANCE	184.00	0.00	0.00	0.00	184.00
10 771 421 8100	ME RIF FUND BALANCE	16.15	0.00	0.00	0.00	16.15
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	728.52	19.90	0.00	0.00	708.62
FUND TOTAL:		58,353.53	956.29	1,200.02	0.00	58,597.26

### Monthly Activity Fund Balance Report .0-08-2002 08:14:04 FOR PERIOD ENDING SEPTEMBER 30

FUND: 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
21 769 001 7200	INTEREST FUND BALANCE	8,661.44	0.00	52.47	0.00	8,713.91
21 769 109 6645	HS CROSS COUNTRY FUND BALANCE	19,823.91	162.50	2,595.00	0.00	22,256.41
21 769 109 6660	HS GOLF FUND BALANCE	1,023.51	177.22	0.00	0.00	846.29
21 769 109 6710	HS BOYS BASKETBALL FUND BAL	1,063.39	25.00	0.00	0.00	1,038.39
21 769 109 6720	HS FOOTBALL FUND BALANCE	5,197.58	999.76	4,160.25	0.00	8,358.07
21 769 109 6725	HS BOYS SOCCER FUND BALANCE	1,754.15	730.29	0.00	0.00	1,023.86
21 769 109 6730	HS BASEBALL FUND BALANCE	1,350.34	0.00	257.00	0.00	1,607.34
21 769 109 6740	HS BOYS TRACK FUND BALANCE	-116.04	0.00	103.36	0.00	-12.68
21 769 109 6790	HS WRESTLING FUND BALANCE	1,257.88	0.00	0.00	0.00	1,257.88
21 769 109 6810	HS GIRLS BASKETBALL FUND BAL	32.27	25.00	0.00	0.00	7.27
21 769 109 6815	HS VOLLEYBALL FUND BALANCE	138.38	981.50	1,687.00	0.00	843.88
21 769 109 6825	HS GIRLS SOCCER FUND BALANCE	2,941.02	0.00	0.00	0.00	2,941.02
21 769 109 6835	HS SOFTBALL FUND BALANCE	2,658.97	153.59	0.00	0.00	2,505.38
21 769 109 6840	HS GIRLS TRACK FUND BALANCE	490.77	40.00	14.00	0.00	464.77
21 769 109 6870	HS GIRLS SWIMMING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 03 FUND BALANCE	1,104.65	0.00	0.00	0.00	1,104.65
21 769 109 7030	CLASS OF 02 FUND BALANCE	979.68	0.00	0.00	0.00	979.68
21 769 109 7040	CLASS OF 04 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7050	CLASS OF 01 FUND BALANCE	4,773.25	0.00	0.00	0.00	4,773.25
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	-355.56	162.60	937.75	0.00	419.59
21 769 109 7070	DRAMA FUND BALANCE	4,950.93	0.00	0.00	0.00	4,950.93
21 769 109 7075	SPRING PLAY FUND BALANCE	1,169.92	0.00	0.00	0.00	1,169.92
21 769 109 7080	FRENCH CLUB FUND BALANCE	966.31	0.00	0.00	0.00	966.31
21 769 109 7110	POM PONS FUND BALANCE	3,050.61	170.00	245.00	0.00	3,125.61
21 769 109 7120	SADD FUND BALANCE	2,096.30	0.00	0.00	0.00	2,096.30
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	SPEECH CLUB FUND BALANCE	1,057.52	0.00	0.00	0.00	1,057.52
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	681.27	0.00	0.00	0.00	681.27
21 769 109 7170	TSA FUND BALANCE	146.36	0.00	0.00	0.00	146.36
21 769 109 7180	YEARBOOK FUND BALANCE	13,163,15	5,385.15	2,275.00	0.00	10,053.00
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	-7,331.27	2,457.98	926.00	0.00	-8,863.25
21 769 109 7230	CHEERLEADING FUND BALANCE	3,152.38	1,291.50	28.00	0.00	1,888.88
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE		0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	0.00	0.00	0.00	0.00	0.00
	MS FOOTBALL FUND BALANCE	0.00		332.00		182.00
21 769 209 6730	MS BASEBALL FUND BALANCE	-90.00		0.00		-90.00
21 769 209 6740	MS BOYS TRACK FUND BALANCE	0.00		40.00		40.00
	MS WRESTLING FUND BALANCE	0.00	0.00		0.00	0.00
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL			0.00		0.00
21 769 209 6815	MS VOLLEYBÄLL FUND BALANCE	0.00		298.50		
21 769 209 6835	MS SOFTBALL FUND BALANCE	-180.00				
	MS GIRLS TRACK FUND BALANCE					0.00
	MS STUDENT COUNCIL FUND BAL			426.62	0.00	3,801.77
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	379.95		0.00		379.95
			12 727 00			
FUND TOTAL:		79,760.62	13,737.09	14,377.95	0.00	80,401.48