

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 10th day of December, 2001, in the High School Media Center, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL MEDIA CENTER

December 10, 2001
7:00 P.M.

OPENING:

7:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Consent agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/Treasurer financial reports
 Personnel contracts
 Final approval policy 215 - Public Participation in Board Meetings
 IASB Director vote
 Welcome of visitors and open forum

ACTION ITEMS:

 Items removed from consent agenda
7:20 Review expenditure reductions for 2001-02
7:45 Instructional support levy resolution
8:05 Review in-town school bus shuttle service
8:25 Review PreK-12 guidance staffing needs
9:05 Proposal for 7th grade baseball program
9:20 Comparison of ADM and state test scores
9:30 Appoint Dallas County Conference Board representative
9:35 Review 2002-03 budget
9:45 Leave of absence request
10:00 Administrative reports
10:15 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF DIRECTORS

<u>Regular</u>	<u>ADM High School</u>	<u>7:00 p.m.</u>	<u>December 10, 2001</u>
Kind of Meeting	Meeting Place	Time	Month Day Year
		Day of Week	<u>Monday</u>

MEMBERSPRESENTDan HeefnerDick BruceTom HopewellPaula JamesDarrell WeemsABSENT

Tim Hoffman
Superintendent of Schools
Shirley McAdon
Secretary-Board of Education

Call to Order Roll Call	The meeting was called to order. Roll call was taken. Present were Dick Bruce, Tom Hopewell, Paula James, Darrell Weems, and President Dan Heefner. Visitors were present.
Agenda	It was moved by Bruce, seconded by Weems, to adopt the agenda as amended. The "Leave of Absence Request" item at 9:45 p.m. was deleted because the request was withdrawn. Motion carried unanimously.
Consent Agenda	It was moved by Bruce, seconded by Weems, to approve the items under the consent agenda as presented. Motion carried unanimously. Resignations were accepted from David Leonard, HS guidance counselor; Sandra Bonis, teacher associate; John Erickson, MS teacher; and Mark Wildin, custodian. Pending successful background checks, new contracts were offered to Debbie Cotten, teacher associate, and Jane Johnson, teacher associate. The second and final reading of Board policy 215 "Public Participation in Board Meetings" was accepted. The Board will cast its vote for Margaret Borgen for a three-year term on the IASB Board of Directors beginning January 2002.
Welcome of Visitors/ Open Forum	President Heefner welcomed visitors and invited public comments during Open Forum. Several visitors spoke in favor of adding a seventh grade baseball program for Summer 2001.

Continuation of regular board meeting held December 10, 2001

Review Expenditure Reductions for 2001-02	<p>Superintendent reviewed the circumstances of the reduction of \$223,000 in state aid for 2001-02; further budget cuts may be forthcoming when the legislature meets in January. At the November Board meeting, consensus favored making expenditure reductions where possible and where the impact on students and staff was not extreme; in addition, existing cash reserves would be used to cover the loss of revenue not matched with expenditure reductions. Superintendent presented a list of expenditure reductions as compiled by staff and administrators to be implemented. The Board was supportive of the listed reductions. In addition, the Board favored offering a choice of setting a fee to users before eliminating field trips or other activities that parents and students want. The link to a class and the cost will be considered for field trips. Out-sourcing some functions was also suggested for study.</p>
Instructional Support Levy Resolution	<p>Superintendent reviewed information about an instructional support levy. Tax information was reviewed, showing no increase in the property tax rate if the cash reserve levy is discontinued. Discussion ensued. It was moved by Bruce, seconded by James, to consider participation in the instructional support program for a period of one year to levy an instructional support property tax not to exceed 3.5% of the total of regular program district cost for the budget year ending June 30, 2003, by resolution and to set the public hearing for January 14, 2002, at 7:00 p.m. in the High School Library. It was moved by Weems, seconded by Bruce, to amend the motion to read "not to exceed 5%". Motion carried unanimously. The amended motion then carried unanimously.</p>
Review In-town School Bus Shuttle Service	<p>Superintendent recommended setting up in-town bus shuttle service on a break-even basis of \$50 per semester for all three towns. Reduced fees may be charged for those students who qualify for reduced-priced or free meals. Those in-town students who have received this service free of charge will continue without change through the end of the school year, while the service is expanded to those who were ineligible before, starting approximately February 1. Eliminating free in-town bus service will reduce expenditures for the next budget year while expanding the service on a fee-basis. It was moved by Weems, seconded by Hopewell, to set up in-town bus service in all three towns on a fee basis as presented. Motion carried unanimously.</p>
Review PreK-12 Guidance Staffing Needs	<p>Surveys of staffs in the elementary schools showed a strong preference for continuing lower class size in lieu of raising class size to be able to add back a guidance counselor. Many teachers believed that classroom teachers were adequately addressing group guidance concepts while the district's social worker addressed one-on-one counseling and small group counseling. At the middle</p>

Continuation of regular board meeting held December 10, 2001

	<p>school, a retirement will allow two teachers to return to the classroom next year that are currently delivering guidance services; the district will advertise for a guidance counselor to replace them. A retirement at the high school will allow for the possibility of revamping the high school/at-risk program to study a Dean of Students system; there is no recommendation at this time.</p>
Proposal for 7th Grade Baseball Program	<p>Superintendent presented a proposal by head coach Scott Belger to add a 7th grade baseball program for Summer 2002. Middle school Principal Dave Elgin and Athletic Director Jerry Bond supported the program but could not recommend it due to budget difficulties at this time. Board consensus favored tabling further consideration until the January Board meeting when the issue of a second assistant soccer coach will be reconsidered as well.</p>
Comparison of ADM and State Test Scores	<p>Superintendent presented an article written by Curriculum Director Carole Schlackohl comparing ADM's student test results to the state average scores. The percent of ADM students scoring at or above proficient is well above the state averages. ADM's commitment to smaller class size, quality staff development programs in the area of reading instruction, and Mastery Learning strategies in math supports ADM's efforts to increase student achievement.</p>
Appoint Dallas County Conference Board Representative	<p>Dan Heefner agreed to serve as the Board's representative on the Dallas County Conference Board that sets the county assessor's and staff's salaries.</p>
Review 2002-2003 Budget	<p>Superintendent began a preliminary look at next year's budget, state projections, and the procedure for dealing with a likely budget shortfall. Essential and nonessential functions will be examined and priorities set. Costs and impact will be weighed as decisions are made.</p>
Administrative Reports	<p>Superintendent announced the approval of an open enrollment request from Savannah Chance from Perry to ADM for 2001-02.</p> <p>Superintendent announced successful grant awards of \$53,510 for technology to the Adel Elementary School and the Minburn Elementary School by Heidi Herold.</p> <p>Board members Dick Bruce and Darrell Weems reported on sessions attended at the IASB Convention.</p>
Adjournment	<p>It was moved by Bruce, seconded by Weems, to adjourn. Motion carried unanimously and the meeting was adjourned by President Heefner at 10:15 p.m.</p>

Continuation of regular board meeting held December 10, 2001

Minutes approved as presented Daniel R. Heefner
Dan Heefner, President

Dated Shirley McAdon 01/14/02
Shirley McAdon, Secretary

RESOLUTION

WHEREAS, pursuant to the provisions of the Iowa Code Sections 257.18-257.21 an instructional support program is available to all Iowa school districts, and,

WHEREAS, the Adel-DeSoto-Minburn Community School District Board of Directors believes it is in the best interest of the school district and its patrons to pursue potential participation in the instructional support program, and,

WHEREAS, certain procedures are required to be followed in order to so participate,

BE IT THEREFORE RESOLVED AS FOLLOWS:

1. The Board of Directors of the Adel-DeSoto-Minburn Community School District hereby evidences its intent to consider participation in the instructional support program.
2. The Board established the 14th day of January, 2002 at 7:00 p.m. as the date and time of hearing to be held in the media center at the Adel-DeSoto-Minburn Community School District high school building at Adel, Iowa, at which time the public will have the opportunity to speak on the question of the District's participation in the instructional support program.
3. The Board proposes that the public be heard on the following proposition: Shall the Board of Directors of the Adel-DeSoto-Minburn Community School District in the Counties of Dallas and Madison, State of Iowa, be authorized for a period of one year, to levy annually, as determined by the Board, an instructional support property tax in an amount (after taking into consideration instructional support state aid) not to exceed five percent of the total of regular program district cost for the budget year and monies received under section 257.14 as a budget adjustment in the budget year, to be levied upon the taxable property within the school district, commencing with the levy

for collection in the fiscal year ending June 30, 2003, to be used for any general fund purpose?

BE IT FURTHER RESOLVED that the Board Secretary of the Adel-DeSoto-Minburn Community School District shall be directed to publish notice of the time and place of the public hearing in a newspaper of general circulation in the District to be published not less than ten nor more than twenty days before the public hearing.


Motion by: Dick Bruce

Second by: Paula James

Ayes: Dick Bruce, Dan Heefner, Tom Hopewell,
Paula James, Darrell Weems

Nays: _____

This resolution passed and approved this 10 day of December, 2001.



President, Board of Directors
Adel-DeSoto-Minburn Community School District

ATTEST: Shirley McAdon

Secretary, Board of Directors
Adel-DeSoto-Minburn Community School District

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

2-05-2001 14:33:59

Fund: 10 GENERAL FUND

Updated C

Check #	Vendor Name	Description	Total Check
0060512	3E ELECTRICAL ENGINEERING EQUI	SUPP.	2,241.80
0060538	ADT SECURITY SERVICES	SERV.	252.50
0060542	ANNENR EQUIPMENT, INC.	SUPP.	251.67
0060543	ARCHER TV & APPLIANCE	SUPP.	75.00
0060544	AREA EDUCATION AGENCY 11	SUPP.	403.88
0060545	ARNOLD MOTOR SUPPLY	SUPP.	192.99
0060546	ARTS PIANO SERVICE	SERV.	45.00
0060513	AT&T	TEL.	503.46
0060547	ATI	SUPP.	649.28
0060548	BALDON & SON HARDWARE	SUPP.	303.93
0060549	BEACON MICROCENTER	SERV.	190.70
0060551	BEN FRANKLIN VARIETY STORE	SUPP.	63.41
0060552	TERRY BLANCHARD	TRAVEL	36.00
0060554	BOYER PETROLEUM COMPANY	SUPP.	552.72
0060555	BREADEAUX PIZZA	SUPP.	273.28
0060556	BUDGETEXT	SUPP.	21.64
0060478	MAGGIE BUSCHER	TRAVEL	36.00
0060557	MAGGIE BUSCHER	TRAVEL	36.00
0060558	CAPITAL SANITARY SPLY CO INC	SUPP.	1,043.58
0060559	CARNIVAL BOOK CLUBS	SUPP.	55.40
0060562	CHILDCRAFT EDUCATION CORP.	SUPP.	14.98
0060564	CHRISTIAN PHOTO	SERV.	126.59
0060565	CITY OF ADEL	UTIL.	1,345.81
0060566	CITY OF DESOTO	UTIL.	195.08
0060567	COMFORT SUITES	TRAVEL	331.80
0060569	CONTRACTORS RENTAL CO	RENTAL	436.85
0060570	COPYMART	SUPP.	220.00
0060571	CULLIGAN WATER CONDITIONING	SERV.	41.95
0060572	CUMMINS GREAT PLAINS	SERV.	506.56
0060480	DALLAS CO PUBLIC HEALTH	SERV.	1,255.00
0060573	DALLAS CO PUBLIC HEALTH	SERV.	105.00
0060574	DALLAS COUNTY NEWS	PUBL.	1,315.59
0060575	DAN'S TOWING & SERVICE	SERV.	30.00
0060576	DAUGHERTY SUPER VALU	SUPP.	30.04
0060578	DES MOINES AREA COMMUNITY COLL	TUITION	12,990.00
0060579	DES MOINES AREA COMM COLLEGE	FEES	695.00
0060580	DES MOINES DIESEL INC	SUPP.	694.41
0060474	DES MOINES PLAYHOUSE	FEES	636.00
0060581	DEWEY FORD	SUPP.	25.64
0060582	DICK BLICK	SUPP.	35.66
0060515	DRAKE UNIVERSITY	FEES	90.00
0060583	DUNN & COMPANY	SUPP.	83.40
0060510	JOHN ERICKSON	PAYROLL	700.00
0060585	FOLLETT LIBRARY RESOURCES	SUPP.	174.57
0060586	FORT DODGE STEEL INC	SUPP.	30.72
0060587	FRANK RIEMAN MUSIC INC	SUPP.	593.07
0060589	THE GROUNDS KEEPER, INC	SERV.	6,583.00
0060592	HAWKEYE TRUCK EQUIPMENT	SUPP.	436.00
0060593	HEINEMANN	SUPP.	23.54
0060595	TIMOTHY HOFFMAN	TRAVEL	124.81
0060596	HOOVER HIGH SCHOOL BAND	FEES	80.00
0060597	HOUCHE BINDERY LTD.	SERV.	220.00

Check #	Vendor Name	Description	Total Check
0060475	IA DIV CRIMINAL INVESTIGATION	FEES	13.00
0060481	IA DIV CRIMINAL INVESTIGATION	FEES	26.00
0060598	IMEA	SUPP.	15.00
0060599	INDUSTRIAL ARTS SUPPLY CO	SUPP.	31.13
0060600	INSECT LORE	SUPP.	69.70
0060601	INTERSTATE ALL BATTERY CENTER	SUPP.	43.96
0060602	INTERSTATE MUSIC SUPPLY	SUPP.	192.47
0060603	IOWA ASSN OF SCHOOL BOARDS	FEES	38.00
0060604	IOWA COMMUNICATIONS NETWORK	SERV.	170.74
0060482	IOWA HS MUSIC ASSOCIATION	FEES	70.00
0060605	IOWA JEWELERS SUPPLY COMPANY	SUPP.	22.28
0060496	IOWA TELECOM	TEL.	278.48
0060476	IOWA TELECOM	TEL.	143.00
0060606	JERRY GREIF LAWN CARE	SERV.	2,021.25
0060607	JIST PUBLISHING	SUPP.	18.95
0060608	DEB KAHLER	TEL./TRAVEL	63.85
0060609	KARLA KEARNEY	SUPP.	5.56
0060611	KIMBALL MIDWEST	SUPP.	197.83
0060523	PATTY KINT	REFUND	37.50
0060524	RANDAL KINT	REFUND	37.50
0060612	LAKESHORE	SUPP.	233.05
0060613	LASER RESOURCES	SUPP.	96.00
0060614	THE LEARNING POST	SUPP.	57.90
0060615	LENHART PLUMBING INC	SERV.	394.04
0060616	LINWELD	SUPP.	55.34
0060617	LMI	SUPP.	80.40
0060620	SHIRLEY MCADON	TRAVEL	21.75
0060621	MCGRAW - HILL	SUPP.	382.73
0060622	CLAUDIA MESTDAGH	SUPP.	29.36
0060623	MICRO WAREHOUSE	SUPP.	30.94
0060624	MIDAMERICAN ENERGY	UTIL.	11,603.43
0060625	MIDWEST WHEEL COMPANIES	SUPP.	47.38
0060626	LINDSEY MILLSAP	SUPP.	18.60
0060627	MINBURN TELEPHONE COMPANY	TEL.	362.77
0060628	MINOLTA CORPORATION	EQUIP.	6,675.55
0060629	NAPA AUTO PARTS	SUPP.	36.96
0060484	NATIONAL HONOR SOCIETY	SUPP.	135.25
0060630	NJL ASSOCIATES, INC	SUPP.	47.50
0060631	NORTHWEST TRAILER SALES & SERV	SUPP.	50.90
0060632	O'REILLY AUTO PARTS	SUPP.	82.98
0060633	OFFICE DEPOT, INC.	SUPP.	603.58
0060634	ORPHEUS HONOR BAND	FEES	16.00
0060636	PAUL'S PEST CONTROL	SERV.	30.00
0060637	J W PEPPER OF MINNEAPOLIS	SUPP.	71.44
0060638	PEPSI COLA GENERAL BOTTLERS IN	SUPP.	113.85
0060639	PERFECTION LEARNING CORP	SUPP.	108.06
0060640	PERRY COMMUNITY SCHOOL DIST	TUITION	1,084.50
0060511	CHERYL PITTMAN	FEES	20.00
0060641	POMEROY	SUPP.	998.60
0060486	POSTMASTER	POSTAGE	203.98
0060642	PUBLISHERS QUALITY LIBRARY SER	SUPP.	119.73
0060643	PUCKETT TOOLS & FASTENERS INC	SUPP.	25.07

check #	Vendor Name	Description	Total Check
0060526	QWEST COMMUNICATIONS	TEL.	853.35
0060527	QWEST INTERPRISE	TEL.	554.60
0060506	RACCOON RIVER CONFERENCE	FEES	430.00
0060646	READ NATURALLY	SUPP.	109.99
0060647	CAROLE REINDL	SUPP.	59.48
0060648	RENAISSANCE LEARNING INC	SUPP.	139.00
0060649	NANCY RETZINGER	SUPP.	173.87
0060650	RIGBY EDUCATION	SUPP.	132.00
0060651	RIO GRANDE	SUPP.	57.93
0060507	JAMES ROTH	REFUND	75.00
0060652	SAX ARTS & CRAFTS	SUPP.	122.65
0060653	CAROLE SCHLAPKOHL	TRAVEL	18.60
0060488	SCHOLASTIC BOOK FAIRS	SUPP.	3,024.28
0060654	SCHOLASTIC, INC.	SUPP.	559.40
0060655	SCHOOL ADMINISTRATORS OF IOWA	FEES	70.00
0060656	SCHOOL SPECIALTY INC	SUPP.	92.88
0060530	SEABURY & SMITH	INSURANCE	54,484.46
0060657	ROBERTA SERGEANT	TRAVEL	6.15
0060658	LANA SHEA	SUPP.	13.99
0060531	ASHLEY SIX	REFUND	75.00
0060659	SMITH'S SEWER SERVICE INC	SERV.	610.00
0060660	STAR EQUIPMENT, LTD.	SERV.	585.42
0060661	LEANNA STINE-SMITH	TRAVEL	45.00
0060662	STITZELL ELECTRIC SUPPLY CO	SUPP.	43.25
0060663	STOKELY LUMBER	SUPP.	183.52
0060533	SUNCOM	TEL.	43.15
0060664	THOMAS BUS SALES OF IOWA INC	SUPP.	284.51
0060665	KELLY THOMPSON	TRAVEL	16.00
0060489	TRANSICARD	FUEL	3,192.39
0060534	TRANSICARD	FUEL	2,937.98
0060667	TREETOP PUBLISHING	SUPP.	198.84
0060668	THE TRUMPET CLUB	SUPP.	18.85
0060490	U S CELLULAR	TEL.	18.65
0060535	U S CELLULAR	TEL.	36.02
0060669	U S TOY COMPANY. INC.	SUPP.	33.70
0060536	WASTE MANAGEMENT OF IOWA	DISPOSAL	153.65
0060670	DELLA WEEMS	POSTAGE	19.15
0060671	WHOLESALE TOOL CO.	SUPP.	148.84
0060673	WOLIN MECHANICAL & ELECTRICAL	SERV.	927.00
0060674	WORLD ALMANAC EDUCATION	SUPP.	22.74
			=====
Fund Total:			135,304.44

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Jew
RFB

check #	Vendor Name	Description	Total Check
0060539	AMERICAN LODGE & SUITES	TRAVEL	74.79
0060541	ANITA PRINTING SERVICES INC	SERV.	115.00
0060514	TERESA BELLINGHAUSEN	POSTAGE	119.53
0060551	BEN FRANKLIN VARIETY STORE	SUPP.	39.45
0060491	MARK A BOGGIO	OFFICIAL	60.00
0060553	BONNIES FLOWERS	SUPP.	85.76
0060561	CHEERLEADER & DANZTEAM	SUPP.	2,996.35
0060563	KRIS CHRISTENSEN	SUPP.	105.00
0060479	GARY CHRISTENSEN	FEES	188.00
0060568	CONSERVATION EDUCATION CENTER	FEES	655.00
0060574	DALLAS COUNTY NEWS	PUBL.	107.40
0060576	DAUGHERTY SUPER VALU	SUPP.	164.21
0060577	DECKER SPORTING GOODS	SUPP.	37.00
0060492	GREG DOCKUM	OFFICIAL	60.00
0060516	DUANE DUNCAN	OFFICIAL	60.00
0060517	BEN FJELLAND	OFFICIAL	45.00
0060588	THE GRAPHIC EDGE	SUPP.	586.05
0060493	GARRY GREENLEE	OFFICIAL	180.00
0060494	TODD HALL	OFFICIAL	45.00
0060590	HARCOURT OUTLINES INC.	SUPP.	217.50
0060495	RANDY HEIMERMAN	OFFICIAL	60.00
0060594	ROGER HENDERSON	FEES	42.00
0060518	DAN HERRIN	OFFICIAL	60.00
0060519	ROD HOEGH	OFFICIAL	30.00
0060520	FRANK HOLZ	OFFICIAL	30.00
0060497	IOWA TRACK COACHES CLINIC	FEES	300.00
0060521	LARRY JABLONSKI	OFFICIAL	45.00
0060522	KEY KAIN	OFFICIAL	45.00
0060498	DAVE LANSING	OFFICIAL	45.00
0060500	MISOA	OFFICIALS	150.00
0060501	CLARK NELSON	OFFICIAL	60.00
0060502	JEFFREY J NIHART	OFFICIAL	45.00
0060634	ORPHEUS HONOR BAND	FEES	17.75
0060503	TOM OWEN	OFFICIAL	60.00
0060635	PAT'S SPECIALTIES	SUPP.	30.00
0060504	TIM PEZZETTI	OFFICIAL	60.00
0060487	BRENT PRANGE	OFFICIAL	200.00
0060505	BRENT PRANGE	OFFICIAL	45.00
0060644	QUALITY MAT COMPANY INC	SERV.	140.00
0060645	QWEST COMMUNICATIONS	TEL.	37.15
0060506	RACCOON RIVER CONFERENCE	FEES	150.00
0060532	CHRIS SMITH	OFFICIAL	60.00
0060666	TIGER YOUTH BASKETBALL	FEES	120.00
0060508	STEVE WATSON	OFFICIAL	25.00
0060509	RONNIE WIEDMAN	OFFICIAL	60.00
0060537	CRAIG WIERSON	OFFICIAL	45.00

Fund Total:

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7,902.94

DRH
Dea
RB

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

12-05-2001 14:34:20

Fund: 23 PHYSICAL PLANT & EQUIP FUND

Updated C

Check #	Vendor Name	Description	Total Check
0060558	CAPITAL SANITARY SPLY CO INC	SUPP.	55.36
0060560	CENTRAL STATES ROOFING CO	SERV.	17,895.00
0060529	RTI CONSULTANTS	SERV.	635.00
			=====
Fund Total:			18,585.36

NRH
Dew
RJB

492

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board
12-05-2001 14:34:21 Fund: 51 SCHOOL NUTRITION FUND

Updated C

Check #	Vendor Name	Description	Total Check
0060540	ANDERSON ERICKSON DAIRY CO.	SUPP.	4,862.88
0060548	BALDON & SON HARDWARE	SUPP.	12.56
0060551	BEN FRANKLIN VARIETY STORE	SUPP.	21.83
0060584	THE EARTHGRAINS COMPANY	SUPP.	739.49
0060591	HAWKEYE FOOD SYSTEMS INC.	SUPP.	2,232.09
0060610	KECK, INC.	SUPP.	2,674.19
0060477	MARTIN BROS	SUPP.	1,957.52
0060483	MARTIN BROS	SUPP.	1,452.25
0060499	MARTIN BROS	SUPP.	2,936.01
0060618	MARTIN BROS	SUPP.	2,504.51
0060619	MC KEE FOODS CORP	SUPP.	298.08
0060633	OFFICE DEPOT, INC.	SUPP.	125.93
0060526	QWEST COMMUNICATIONS	TEL.	29.30
0060530	SEABURY & SMITH	INSURANCE	2,178.63
0060672	WINGFOOT	SUPP.	110.00
0060673	WOLIN MECHANICAL & ELECTRICAL	SERV.	201.00
			=====
Fund Total:			22,336.27

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board
12-05-2001 14:34:22 Fund: 52 DAY CARE FUND

Updated C

Check #	Vendor Name	Description	Total Check
0060551	BEN FRANKLIN VARIETY STORE	SUPP.	68.10
0060530	SEABURY & SMITH	INSURANCE	277.52
			=====
Fund Total:			345.62

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board
12-05-2001 14:34:23 Fund: 76 AGENCY FUND

Updated C

Check #	Vendor Name	Description	Total Check
0060485	PLAN CUSTOMER SERVICES 68	FEES	206.25
0060528	RACCOON RIVER CONFERENCE	FEES	132.00
			=====
Fund Total:			338.25

DRH
DEW
RSB

Adel-DeSoto-Minburn Community School District
DECEMBER 2001
Payroll Report

GAME MANAGEMENT

M. WHISNER	\$125.00
TOTAL	\$125.00

ADULT ED

D. WEEMS	\$160.00
TOTAL	\$160.00

MAINTENANCE/REPAIRS

L. Burk	15.00
J. ERICKSON	\$159.50
H. Herold	25.00
C. Tilley	50.00
TOTAL	\$159.50
	247.00

PHASE III

K. BANDEL	\$15.00
J. BANSE	\$225.00
T. BELLINGHAUSEN	\$40.00
L. BURK	\$95.00 30.00
C. CARLSON	\$70.00
L. DODGE	\$75.00
D. DRAPER-TRAUSCH	\$35.00
J. EMERSON	\$145.00
C. HEFNER	\$60.00
S. HEILAND	\$60.00
H. HEROLD	\$670.00 730.00
M. HUGHES	\$12.50
H. KAUFMAN	\$287.50
J. KIGER	\$80.00
C. MCCOY	\$50.00
C. MESTDAGH	\$60.00
S. MULLARKEY	\$60.00
A. PARKER	\$165.00
C. PARTON	\$95.00 115.00
P. PETERS	\$60.00
S. SCHROEDER	\$100.00
L. SHEA	\$12.50
C. SILVERIO	\$60.00
P. STALTER	\$60.00
O. STUMP	\$295.00
K. THOMPSON	\$215.00
C. WALKER	\$155.00

DR/2

Adel-DeSoto-Minburn Community School District
DECEMBER 2001
Payroll Report

S. WALKER	\$60.00
D. WEEMS	\$165.00
C. WINTERBOER	\$70.00
M. YONTZ	\$12.50
D. ZWIEFEL	\$60.00

PLAN ADMINISTRATION
D. Leonard

TOTAL

\$3,625.00

\$ 3,640.00

\$ 60.00

\$ 60.00

SATURDAY SCHOOL

C. WINTERBOER	\$96.00
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TOTAL

\$96.00

TUTORING

J. BANSE	\$20.00
L. BURKE	\$64.00
C. COOPER	\$224.00
D. DRAPER-TRAUSCH	\$120.00
J. ERICKSON	\$300.00
H. KAUFMAN	\$68.00
C. MESTDAGH	\$24.00
L. MILLSAP	\$80.00
A. PARKER	\$36.00
O. STUMP	\$132.00
R. TRYON	\$248.00
A. WELCH	\$192.00
C. WINTERBOER	\$164.00

TOTAL

\$1,672.00

GRAND TOTAL

\$5,837.50

\$ 6,000.00

DRH
Dew
R/S

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - November 2001
Governmental Funds

	<u>General Fund</u>
Balance, October 31, 2001	\$893,733.63
Receipts, November	1,506,743.51
Expenditures, November	<u>772,117.40</u>
Balance, November 30, 2001	<u>\$1,628,359.74</u>
Balance, November 30, 2000	\$1,592,908.26

	<u>Debt Service Fund</u>
Balance, October 31, 2001	\$278,810.76
Receipts, November	127,144.41
Expenditures, November	<u>73,436.29</u>
Balance, November 30, 2001	<u>\$332,518.88</u>
Balance, November 30, 2000	\$313,875.86

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - November 2001
Governmental Funds
Special Revenue Funds

Management Fund

Balance, October 31, 2001	\$134,056.92
Receipts, November	22,715.88
Expenditures, November	<u>0.00</u>
Balance, November 30, 2001	<u>\$156,772.80</u>
Balance, November 30, 2000	\$145,756.76

Physical Plant & Equipment Fund

Balance, October 31, 2001	(\$163,834.24)
Receipts, November	69,411.24
Expenditures, November	<u>64,636.31</u>
Balance, November 30, 2001	<u>(\$159,059.31)</u>
Balance, November 30, 2000	(\$86,383.22)

Student Activity Fund

Balance, October 31, 2001	\$76,657.61
Receipts, November	11,932.53
Expenditures, November	<u>21,753.81</u>
Balance, November 30, 2001	<u>\$66,836.33</u>
Balance, November 30, 2000	\$72,719.00

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - November 2001
Proprietary Funds
Enterprise Funds

School Nutrition Fund

Balance, October 31, 2001	\$64,041.90
Receipts, November	44,193.87
Expenditures, November	<u>44,922.41</u>
Balance, November 30, 2001	<u>\$63,313.36</u>
Balance, November 30, 2000	\$61,321.69

Day Care Fund

Balance, October 31, 2001	\$36,144.96
Receipts, November	4,409.48
Expenditures, November	<u>5,032.38</u>
Balance, November 30, 2001	<u>\$35,522.06</u>
Balance, November 30, 2000	\$49,931.32

Fiduciary Funds

Agency Fund

Balance, October 31, 2001	\$592.46
Receipts, November	737.25
Expenditures, November	<u>206.25</u>
Balance, November 30, 2001	<u>\$1,123.46</u>
Balance, November 30, 2000	\$560.46

Adel-DeSoto-Minburn Community School District
Revenue & Expenditure Totals
November 2001

	PREVIOUS	THIS MONTH	TO DATE	BUDGET	41.7% OF BUDGET
<u>GOVERNMENTAL FUNDS REVENUE</u>					
<u>GENERAL FUND</u>					
LOCAL SOURCES	\$730,696.08	\$869,647.67	\$1,600,343.75	\$3,514,261.00	45.5%
STATE SOURCES	1,031,014.93	622,991.53	1,654,006.46	5,853,535.00	28.2%
FEDERAL SOURCES	<u>43,408.95</u>	<u>14,650.00</u>	<u>58,058.95</u>	<u>141,479.00</u>	<u>41.0%</u>
SUBTOTAL	\$1,805,119.96	\$1,507,289.20	\$3,312,409.16	\$9,509,275.00	34.8%
<u>SPECIAL REVENUE FUNDS</u>					
MANAGEMENT FUND	\$20,582.51	\$22,715.88	\$43,298.39	\$89,172.00	48.6%
PHYSICAL PLANT & EQUIP. FUND	58,154.51	69,411.24	127,565.75	250,027.00	51.0%
STUDENT ACTIVITY FUND	69,467.32	9,971.45	79,438.77	185,001.00	42.9%
DEBT SERVICE FUND	112,927.58	127,144.41	240,071.99	485,223.00	49.5%
<u>PROPRIETARY FUNDS REVENUE</u>					
SCHOOL NUTRITION FUND	17,380.71	99,863.97	117,244.68	458,550.00	25.6%
DAY CARE FUND	14,543.33	4,409.48	18,952.81	44,000.00	43.1%
<u>FIDUCIARY FUNDS REVENUE</u>					
AGENCY FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,650.00</u>	<u>0.0%</u>
TOTAL ALL FUNDS	<u>\$2,098,175.92</u>	<u>\$1,840,805.63</u>	<u>\$3,938,981.55</u>	<u>\$11,024,898.00</u>	<u>35.7%</u>
<u>MENTAL FUNDS EXPENDITURES</u>					
<u>GENERAL FUND</u>					
DISTRICT WIDE	\$594,409.80	\$171,659.68	\$766,069.48	\$2,610,256.00	29.4%
HIGH SCHOOL	625,915.38	186,028.75	811,944.13	2,070,338.00	39.2%
MIDDLE SCHOOL	477,491.46	127,078.20	604,569.66	1,493,812.00	40.5%
DESOTO INTERMEDIATE	373,008.24	103,225.91	476,234.15	1,225,616.00	38.9%
MINBURN ELEMENTARY	210,293.05	60,967.50	271,260.55	684,034.00	39.7%
ADEL ELEMENTARY	<u>390,598.42</u>	<u>124,507.24</u>	<u>515,105.66</u>	<u>1,294,009.00</u>	<u>39.8%</u>
SUBTOTAL	\$2,671,716.35	\$773,467.28	\$3,445,183.63	\$9,378,065.00	36.7%
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>					
MANAGEMENT FUND	\$75,521.00	0.00	\$75,521.00	\$77,492.00	97.5%
PHYSICAL PLANT & EQUIP. FUND	253,723.55	64,636.31	318,359.86	358,558.00	88.8%
STUDENT ACTIVITY FUND	38,372.10	19,792.73	58,164.83	185,394.00	31.4%
DEBT SERVICE FUND	0.00	73,436.29	73,436.29	473,873.00	15.5%
<u>PROPRIETARY FUNDS REVENUE</u>					
SCHOOL NUTRITION FUND	152,862.18	44,722.18	197,584.36	470,190.00	42.0%
DAY CARE FUND	17,247.33	5,032.38	22,279.71	54,600.00	40.8%
<u>FIDUCIARY FUNDS EXPENDITURES</u>					
AGENCY FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,750.00</u>	<u>0.0%</u>
TOTAL ALL FUNDS	<u>\$3,209,442.51</u>	<u>\$981,087.17</u>	<u>\$4,190,529.68</u>	<u>\$11,001,922.00</u>	<u>38.1%</u>

Monthly Activity Fund Balance Report
FOR PERIOD ENDING NOVEMBER 30

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FUND: 10 GENERAL FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
10 771 001 8010	ADULT ED FUND BALANCE	3,293.05	62.00	0.00	0.00	3,231.05
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	4,364.15	116.05	75.00	0.00	4,323.10
10 771 001 8180	PADLOCKS FUND BALANCE	130.46	0.00	0.00	0.00	130.46
10 771 001 8190	TOWELS FUND BALANCE	13,723.69	0.00	8.00	0.00	13,731.69
10 771 109 8020	HS ART RESALE FUND BALANCE	-396.24	134.00	0.00	0.00	-530.24
10 771 109 8040	HS BAND RESALE FUND BALANCE	-1,353.83	246.94	82.70	0.00	-1,518.07
10 771 109 8050	HS MUSIC FEES FUND BALANCE	5,113.06	0.00	15.00	0.00	5,128.06
10 771 109 8070	HS METALS RESALE FUND BALANCE	-726.63	55.28	0.00	0.00	-781.91
10 771 109 8080	HS WOODS RESALE FUND BALANCE	-2,199.64	92.28	0.00	0.00	-2,291.92
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	2,985.24	267.22	682.00	0.00	3,400.02
10 771 109 8160	HS STUDENT PARKING FUND BAL	9,435.77	0.00	0.00	0.00	9,435.77
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	3,055.00	0.00	60.00	0.00	3,115.00
10 771 209 8040	MS BAND RESALE FUND BALANCE	240.02	391.53	0.00	0.00	-151.51
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	1,399.36	58.72	646.30	0.00	1,986.94
10 771 409 8060	AE BOOK FAIR FUND BALANCE	791.45	3,024.28	3,087.28	0.00	854.45
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	2,172.85	1,951.58	3,212.17	0.00	3,433.44
10 771 418 8040	DS BAND RESALE FUND BALANCE	-601.67	0.00	0.00	0.00	-601.67
10 771 418 8060	DS BOOK FAIR FUND BALANCE	2,013.53	0.00	0.00	0.00	2,013.53
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	1,699.92	0.00	512.00	0.00	2,211.92
10 771 421 8040	ME BAND RESALE FUND BALANCE	-2.97	29.22	66.75	0.00	34.56
10 771 421 8060	ME BOOK FAIR FUND BALANCE	184.00	0.00	0.00	0.00	184.00
10 771 421 8100	ME RIF FUND BALANCE	289.68	0.00	0.00	0.00	289.68
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	576.42	44.20	0.00	0.00	532.22
=====						
FUND TOTAL:		46,186.67	6,473.30	8,447.20	0.00	48,160.57

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

Monthly Activity Fund Balance Report

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FOR PERIOD ENDING NOVEMBER 30

FUND: 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
21 769 001 7200	INTEREST FUND BALANCE	8,059.20	0.00	97.15	0.00	8,156.35
21 769 109 6645	HS CROSS COUNTRY FUND BALANCE	3,262.40	2,956.28	269.60	0.00	575.72
21 769 109 6660	HS GOLF FUND BALANCE	1,086.35	0.00	0.00	0.00	1,086.35
21 769 109 6710	HS BOYS BASKETBALL FUND BAL	399.98	-20.00	409.00	0.00	828.98
21 769 109 6720	HS FOOTBALL FUND BALANCE	4,183.99	248.93	0.00	0.00	3,935.06
21 769 109 6725	HS BOYS SOCCER FUND BALANCE	765.08	79.55	0.00	0.00	685.53
21 769 109 6730	HS BASEBALL FUND BALANCE	1,636.38	906.57	1,669.00	0.00	2,398.81
21 769 109 6740	HS BOYS TRACK FUND BALANCE	1,702.09	75.00	0.00	0.00	1,627.09
21 769 109 6790	HS WRESTLING FUND BALANCE	394.01	223.00	0.00	0.00	171.01
21 769 109 6810	HS GIRLS BASKETBALL FUND BAL	712.83	340.00	1,433.00	0.00	1,805.83
21 769 109 6815	HS VOLLEYBALL FUND BALANCE	2,730.60	474.97	972.50	0.00	3,228.13
21 769 109 6825	HS GIRLS SOCCER FUND BALANCE	566.12	229.54	0.00	0.00	336.58
21 769 109 6835	HS SOFTBALL FUND BALANCE	2,692.17	6.57	0.00	0.00	2,685.60
21 769 109 6840	HS GIRLS TRACK FUND BALANCE	2,184.45	75.00	0.00	0.00	2,109.45
21 769 109 7010	BUTTON CLUB FUND BALANCE	392.45	0.00	0.00	0.00	392.45
21 769 109 7020	CLASS OF 99 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7030	CLASS OF 02 FUND BALANCE	1,064.68	0.00	0.00	0.00	1,064.68
21 769 109 7040	CLASS OF 00 FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7050	CLASS OF 01 FUND BALANCE	4,773.25	0.00	0.00	0.00	4,773.25
21 769 109 7060	SPECIAL EVENTS FUND BALANCE	2,719.54	3,542.42	-288.65	0.00	-1,111.53
21 769 109 7070	DRAMA FUND BALANCE	6,907.34	409.52	1,143.00	0.00	7,640.82
21 769 109 7075	SPRING PLAY FUND BALANCE	1,011.95	0.00	0.00	0.00	1,011.95
21 769 109 7080	FRENCH CLUB FUND BALANCE	1,217.81	0.00	0.00	0.00	1,217.81
21 769 109 7110	POM PONS FUND BALANCE	3,872.19	0.00	0.00	0.00	3,872.19
21 769 109 7120	SADD FUND BALANCE	2,096.30	0.00	0.00	0.00	2,096.30
21 769 109 7130	SPANISH CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 109 7140	SPEECH CLUB FUND BALANCE	231.55	0.00	0.00	0.00	231.55
21 769 109 7150	HS STUDENT COUNCIL FUND BAL	2,956.39	377.38	0.00	0.00	2,579.01
21 769 109 7170	TSA FUND BALANCE	106.23	0.00	0.00	0.00	106.23
21 769 109 7180	YEARBOOK FUND BALANCE	13,025.14	8,787.52	1,911.50	0.00	6,149.12
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	-5,812.71	456.60	779.00	0.00	-5,490.31
21 769 109 7230	CHEERLEADING FUND BALANCE	3,937.11	0.00	0.00	0.00	3,937.11
21 769 209 6645	MS CROSS COUNTRY FUND BALANCE	0.00	0.00	0.00	0.00	0.00
21 769 209 6710	MS BOYS BASKETBALL FUND BAL	800.00	0.00	0.00	0.00	800.00
21 769 209 6720	MS FOOTBALL FUND BALANCE	945.08	193.44	0.00	0.00	751.64
21 769 209 6730	MS BASEBALL FUND BALANCE	-110.00	0.00	0.00	0.00	-110.00
21 769 209 6740	MS BOYS TRACK FUND BALANCE	199.00	0.00	0.00	0.00	199.00
21 769 209 6790	MS WRESTLING FUND BALANCE	800.00	0.00	0.00	0.00	800.00
21 769 209 6810	MS GIRLS BASKETBALL FUND BAL	800.00	0.00	0.00	0.00	800.00
21 769 209 6815	MS VOLLEYBALL FUND BALANCE	822.51	145.33	0.00	0.00	677.18
21 769 209 6835	MS SOFTBALL FUND BALANCE	-10.66	0.00	0.00	0.00	-10.66
21 769 209 6840	MS GIRLS TRACK FUND BALANCE	239.00	0.00	0.00	0.00	239.00
21 769 209 7160	MS STUDENT COUNCIL FUND BAL	2,917.86	285.11	1,576.35	0.00	4,209.10
21 769 418 7190	DS STUDENT COUNCIL FUND BAL	379.95	0.00	0.00	0.00	379.95
=====						
FUND TOTAL:		76,657.61	19,792.73	9,971.45	0.00	66,836.33