MINUTES OF BOARD OF DIRECTORS

Special	ADM High School	7:30 p.m.	February 11, 1999
Kind of Meeting	Meeting Place	Time Day of Week	Month Day Year Thursday
	MEMBER	s	
PRESENT		ABSENT	
Steve Pedersen		<u> </u>	
Dick Bruce			
Dan Heefner		-	
Ray Hemphill		Jerry Purdy	
Tim Hoffman			
Superintendent of Sc	hools		
Shirley McAdon			
Secretary-Board of Ed	ducation		

Call to Order Roll Call

The meeting was called to order. Roll call was taken. Present were Dick Bruce, Dan Heefner, Ray Hemphill, and President Steve Pedersen. Jerry Purdy was absent. Visitors were present.

Agenda

The agenda was adopted as presented.

PPEL Levy Plans The Board discussed the defeat of the PPEL levy on February 9. Because the need for the funding is so great, the Board will seek input from the public and try to revise the proposal to gain support. Plans to present a new proposal at the September school board election are tentative.

Superintendent presented projects for consideration to to be completed in the summer of 1999 and to be funded from the PPEL levy. A preliminary estimate of \$24,000 for replacement of middle school windows has been received. Two bathrooms at the middle school may be renovated for \$10,000 each. An estimate of \$36,000 to replace a roof at the Adel Elementary School was also considered. Competitive bids will be sought and projects will be finalized when the process is complete.

Portable Classrooms Superintendent presented information about costs for a used portable classroom building. It was moved by Hemphill, seconded by Heefner, to pursue acquisition of a used portable building at Bedford; Superintendent and Jerry Purdy will prepare a bid not to exceed \$6,000 and investigate transportation and set-up. Motion carried unanimously.

Continuation of special board meeting held February 11, 1999

Adjournment

It was moved by Heefner, seconded by Hemphill, to adjourn. Motion carried unanimously and the meeting was adjourned by President Pedersen at 8:35 p.m.

Minutes approved as presented

Dated ______3/15/99

Steve Pedersen, President

Shirley McAdon, Secretary

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 8th day of February, 1999, in the High School Library, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL LIBRARY February 8, 1999 7:00 P.M.

OPENING:

7:00 P.M. Call to order

Roll call

Emergency additions and adoption of agenda

Approval of minutes

Approval of bills and claims

Secretary/Treasurer financial reports Welcome of visitors and open forum

ACTION ITEMS:

7:20	1999-00 Budget review
7:50	Personnel contracts
7:55	1999-00 Staffing changes
8:15	Student reading achievement, grades K-2
8:45	Administrative reports
9:00	Personnel evaluation (closed session)
9:30	Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT 801 S. 8th Street

Adel, Iowa 50003 (515) 993-4283

Shirley McAdon Secretary Board of Directors

MINUTES OF BOARD OF DIRECTORS

Regular	ADM High School	7:00 p.m.	February 8, 1999
Kind of Meeting	g Meeting Place	Time Day of Week	Month Day Year Monday
	MEMBERS	S	
PRESENT		ABSENT	
Steve Pederse	en		
Dick Bruce			
Dan Heefner Ray Hemphill			
Jerry Purdy		-	
		-	
Tim Hoffn			
Superintenden			
Shirley M			
Secretary-Boar	d of Education		
Call to Order Roll Call	The meeting was called to were Dick Bruce, Dan Hee President Steve Pederser	efner, Ray Hemphill	l, Jerry Purdy and
Agenda	It was moved by Heefner, seconded by Hemphill, to adopt the agenda as presented with the addition of "Early Retirement Incentive Plan" at 8:10 p.m. due to the need to allow sufficient time for the application process. Motion carried unanimously.		
Minutes	It was moved by Hemphill, seconded by Bruce, to approve the minutes of the regular meeting January 11 as presented. Motion carried unanimously.		
Bills	It was moved by Bruce, seconded by Heefner, to approve the bills as presented. Motion carried unanimously.		
Mo. Fin. Rpts.	Monthly financial reports were reviewed and discussed.		
Welcome of Visitors Open Forum	President Pedersen welco comments during Open F certificate from Sharon Ha Education to Business Ma for a perfect 1997-98 Spe Annual Report.	orum. Superintend awthorne of the Stat anager, Shirley McA	ent presented a te Department of Adon, a commendation

Continuation of regular board meeting held February 8, 1999

1999-00 Budget

Superintendent reviewed budget figures relative to the 1999-00 budget. Changes in revenues and expenditures relative to this year's balanced budget were listed. The summary outlined a shortfall of \$289,000 and potential areas of action. Additional documents were presented to compare the operations of other districts and state averages.

Personnel Contracts

Superintendent recommended resignations from Renee Menz, MS guidance, and Karlene Hughes, elementary guidance.
Superintendent recommended a new contract for Kelly Taylor, teacher associate. It was moved by Hemphill, seconded by Heefner, to accept resignations and to approve the new contract as presented. Motion carried unanimously.

1999-00 Staffing Changes

Superintendent recommended three staff reductions, reducing the only section of transition, one section of first grade, and one section of seventh grade due to enrollment numbers. It was moved by Hemphill, seconded by Heefner, to approve the three staff reductions as presented. Motion carried unanimously.

Early Retirement Incentive Plan Superintendent recommended implementing an early retirement incentive plan for 1998-99 only, to help to deal with staff reductions. It was moved by Purdy, seconded by Hemphill, to implement an early retirement incentive plan for 1998-99 only as presented. Motion carried unanimously.

Student Reading Achievement, Grades K-2 Principal Carole Reindl presented the reading assessment report for students in grades K-2. Assessments for letter and sound identification, phonemic awareness, benchmark book, phonics inventory, and Dolch word were included. Discussion ensued.

Administrative Reports Superintendent announced the approval of open enrollment requests for Samantha McCart from Van Meter to ADM, Justin Merical from Panorama to ADM, and Jaime McGuigan from ADM to Van Meter, all for 1998-99. Superintendent announced the approval of an open enrollment request for Jace Schuhardt from Perry to ADM for 1999-00.

Superintendent presented a draft of a right of first refusal document for review.

Superintendent reminded Board members of the special Board meeting February 11 at 7:00 p.m.

Continuation of regular board meeting held February 8, 1999

Personnel Evaluation Board President presented the results of the Board's evaluation of the Superintendent. Areas evaluated included personnel management, goal achievement, and personal qualities.

Adjournment

It was moved by Hemphill, seconded by Purdy, to adjourn. Motion carried unanimously and the meeting was adjourned by President Pedersen at 10:00 p.m.

Minutes approved as presented

Steve Pedersen, President

Dated 3/15/99

Shirley McAdon, Secretary

Check #	Vendor Name	Description	Total Check
0051954	3E ELECTRICAL ENGINEERING EQUI	SUPP.	676.43
	AAA SECURITY SYSTEMS, INC	SERV.	135.00
	ACADEMIC HALLMARKS	FEES	31.00
	ACT PLAN	FEES	856.00
	ADAMS DOOR COMPANY	SERV.	1,240.00
	ADEL AUTO SUPPLY	SUPP.	7.41
	AIR FILTER SALES & SERVICES, I	SUPP.	68.52
	ALL AMERICAN	SUPP.	95.58
	LORRIE ANDERSON	SUPP.	19.55
	ANNEAR EQUIPMENT, INC.	SUPP.	26.23
	AREA EDUCATION AGENCY 11	SUPP.	13,076.22
	ARNOLD MOTOR SUPPLY	SUPP.	95.05
	THE ART STORE	SUPP.	69.90
0051969		FEES	- 49.00
0051909		TEL.	
	ATLAS PEN & PENCIL CORP	SUPP.	313.71
			403.32
	AUTOMATED BUSINESS SYSTEMS INC	SERV.	250.89
	BAKER & TAYLOR COMPANY	SUPP.	52.79
	BALDON & SON HARDWARE	SUPP.	173.85
	BATTERY PATROL	SUPP.	143.69
0051976		SUPP.	557.64
	BEN FRANKLIN VARIETY STORE	SUPP.	37.62
	TERRY BLANCHARD	TRAVEL	15.12
	BOB BROWN CHEVROLET	SUPP.	300.17
	DIANE BOHLEN	SUPP.	10.46
	LINDA BOLLUYT	TRAVEL	25.16
	SHARON BRINDLE	SUPP.	528.00
	BRODART CO.	SUPP.	213.41
	BROWN & SAENGER	SUPP.	67.15
0051986	CABLES TO GO	SUPP.	100.84
	CALLOWAY HOUSE INC	SUPP.	9.90
	CHASE/PHEIFER & ASSOCIATES LLC	SUPP.	49.95
	CHELSEA HOUSE PUBLISHERS	SUPP.	24.79
	CITY OF ADEL	UTIL.	504.90
	CITY OF DESOTO	UTIL.	292.67
	CITY OF MINBURN	UTIL.	317.66
	COMMUNITY JAZZ CENTER	FEES	100.00
	COMPUSA, INC.	SUPP.	652.00
	CONTINENTAL CLAY COMPANY	SUPP.	228.00
	CULLIGAN WATER CONDITIONING	SERV.	24.95
	CULLIGAN WATER CONDITIONING	SERV.	7.95
	CUMMINS GREAT PLAINS	SUPP.	14.40
	CYCLONE HONOR BAND	FEES	36.00
	DALLAS COUNTY AUDITOR	SERV.	1,321.59
	DALLAS COUNTY NEWS	PUBL.	342.64
	DAUGHERTY SUPER MARKET	SUPP.	50.43
0052001		SUPP.	231.30
	DES MOINES AREA COMMUNITY COLL	TUITION	7,210.85
	DES MOINES PUBLIC SCHOOLS	FEES	35.00
	DES MOINES REGISTER & TRIBUNE	SUPP.	84.00
	GREG DETIMMERMAN	TRAVEL	89.80
0052006	DICK BLICK	SUPP.	49.93

Check #	Vendor Name	Description	Total Check
0052007	GUY RICE DOUD	FEES	3,500.00
0052008	DRAKE UNIVERSITY	FEES	775.00
0051938	EARLHAM COMMUNITY SCHOOL	TUITION	72.00
0052010	ELECTRIC MOTORS CORP	SUPP.	137.00
0052011	ERWIN E EPLEY	SUPP.	202.72
0052012	FAIR-PLAY	SUPP.	40.00
0052014	FIRST CALL	SUPP.	87.04
0052017	FRANK RIEMAN MUSIC INC	SUPP.	1,148.14
0052018	FULLERS STANDARD	FUEL	1,853.84
0052019	GENERAL CAR & TRUCK LEASING	RENTAL	133.21
	GOODHEART-WILLCOX CO., INC.	SUPP.	1,986.33
	GREENHAVEN PRESS INC	SUPP.	251.95
0052025	GROLIER EDUCATIONAL CORPORATIO	SUPP.	316.94
0051921		TEL.	287.99
	GTE MIDWEST INCORPORATED	TEL.	159.50
0052027	HARLAND HARDWARE	SUPP.	32.06
			221.98
	HAWKEYE TRUCK EQUIPMENT	SUPP.	
	HEARTLAND CO-OP	FUEL	656.55
	HEARTLAND CO-OP	FUEL	720.52
	ANN HEITZ	SUPP.	26.90
	TIMOTHY HOFFMAN	TRAVEL	54.45
0052036	HOUGHTON MIFFLIN COMPANY	SUPP.	333.65
0052037	THE HW WILSON CO	SUPP.	181.00
	IAHPERD	FEES	80.00
0052039	INTERSTATE BATTERY SYSTEM OF D	SUPP.	115.90
0052041	IOWA ASSN OF SCHOOL BOARDS	FEES	462.00
0051893	IOWA COMPREHENSIVE HUMAN SERV	FEE	149.08
0051924	IOWA HIGH SCHOOL SPEECH ASSOC.	FEES	201.00
0051894	IOWA NETWORK SERVICES	TEL.	138.95
0052043	IOWA READING ASSOCIATION	FEES	103.00
0052044	ITP EDUCATION	SUPP.	408.81
0052045	J A SEXAUER	SUPP.	12.72
0052046	JAMECO ELECTRONIC COMPONENTS	SUPP.	266.70
0052047	JMC COMPUTER SERVICE INC	SERV.	599.00
0052048	KAR PRODUCTS	SUPP.	91.53
0052050	KIMBALL MIDWEST	SUPP.	206.90
0052051	JENNY KINNEY	REFUND	35.00
0052052	KOCH BROTHERS	SERV.	399.68
0052054	LASER RESOURCES	SERV.	1,025.20
0052055	LBX, INC	SERV.	480.00
0052056	THE LEARNING POST	SUPP.	57.90
0052057	CHRIS LEE	SUPP.	2.61
0052058	LIBRARY VIDEO COMPANY	SUPP.	102.65
0052059	LINCH AUTO PARTS	SUPP.	32.65
0052060	LINGUISYSTEMS INC	SUPP.	42.95
0052061	M & M SALES COMPANY	SUPP.	75.14
0052062	MAC WAREHOUSE	SUPP.	1,660.98
0052063	MALECKI MUSIC INC	SUPP.	63.05
0051943	MARTENSDALE - ST. MARY'S	FEES	50.00
0052064	SUSAN MAUERMANN	SUPP.	261.07
0052066	RENEE MENZ	SUPP.	8.39
0052067	MICRO WAREHOUSE	SUPP.	3,895.79
			AND DESCRIPTION OF THE PARTY OF

Check # Vendor Name Description Total Check 0052068 MID STATES FORD TRUCK SALES IN SUPP. 72.29 0052069 MIDAMERICAN ENERGY 16.887.20 UTIL. 0052071 MIDWEST RADIATOR SUPP. 227.68 0052072 MINBURN TELEPHONE COMPANY TEL. 237.09 0052073 MODERN SCHOOL SUPPLIES, INC. . SUPP. 598.40 0052074 NATIONAL GEOGRAPHIC SOCIETY 18.89 SUPP. 0051897 NET INS 50.00 TEL. 0052075 NEWS BOWL USA FEES 70.00 0052076 NICHOLS CONTROLS & SUPPLY, INC SUPP. 389.86 0052078 NUBALL MFG CO SUPP. 323.52 0052079 OFFICE DEPOT, INC. SUPP. 164.60 0052080 OFFICE MAX, INC. 58.36 SUPP. 0052081 ORBIS SOFTWARE SUPP. 22.00 0052083 J W PEPPER OF MINNEAPOLIS SHIPP 554.52 0052085 PERFECTION LEARNING CORP SUPP. 183.37 0052086 PERMA-BOUND SUPP. 95.65 0052087 PERRY COMMUNITY SCHOOL DISTRIC TUITION 1,962.24 0051927 PHILLIP D PETERSON REFUND 32.00 0052088 PETROLEUM TECHNOLOGY LTD. 510.00 SUPP. 0051915 POSTMASTER POSTAGE 60.00 0051929 POSTMASTER 567 97 POSTAGE 0051946 POSTMASTER POSTAGE 100.00 0052089 ROXANNE PURDY TRAVEL 23.52 0052090 PYRAMID SCHOOL PRODUCTS 139.96 SUPP. 0052091 QUEST CENTER FEES 237.00 0051916 KITLEY RAINWATER FEES 635.00 0052092 RC SPORTS, INC 91.59 SUPP. 72.84 0052093 CAROLE REINDL SUPP. 0052094 THE ROSEN PUBLISHING GROUP 17.95 SUPP. 0052095 S BUILDING CENTER INC SUPP. 44.40 0052097 LUANN SCHLAFKE SUPP. 20.79 0052098 CAROLE SCHLAPKOHL TRAVEL 89.78 0052099 SCHOOL ADMINISTRATORS OF IOWA 240.00 FEES 0052100 SCHOOL BUS SALES SUPP. 20.57 0052101 SCHOOL SPECIALTY INC SUPP. 578.46 0052102 SCIENCE CENTER OF IOWA FEES 1.423.50 0051950 SEABURY & SMITH INSURANCE 45,825.95 0052103 LINDA SEGER FEES 20.00 0052104 SERVICE SAW AND TOOL CORP 132.25 SERV. 0052105 CHRIS SHORT SUPP. 10.49 0052106 SMART APPLE MEDIA 321.26 SUPP. 0052107 DEBBIE STILES SUPP. 4.29 66.25 0052108 STITZELL ELECTRIC SUPPLY CO SUPP. 0051903 SUPERINTENDENT OF DOCUMENTS 44.00 15.00 0052109 SUPERINTENDENT OF DOCUMENTS SUPP. 0052110 SWEDBERG CERAMICS & SUPPLIES SERV. 136.50 0052111 TAHOE PERIPHERALS SUPP. 2,549.89 0052112 TEACHING RESOURCE CENTER 196.55 SUPP. 50.67 0052113 THOMAS BUS SALES OF IOWA INC SUPP. 0052114 KELLY THOMPSON 25.18 SUPP. 508.00 0052115 ROBERT TISL TRANSP. 0052116 TOM SNYDER PRODUCTIONS SUPP. 60.44

Check #	Vendor Name	Description	Total Check
0052117	TOOL HOSPITAL	SUPP.	38.50
0052118	TRUCK EQUIPMENT INC	SUPP.	85.67
0051905	U S WEST COMMUNICATIONS	TEL.	473.59
0051935	U S WEST COMMUNICATIONS	TEL.	576.14
0052119	U S WEST COMMUNICATIONS	TEL.	862.47
0051918	UNITED STATES CELLULAR	TEL.	31.64
0052120	UNITED STATES CELLULAR	TEL.	55.30
0052121	UNIVERSITY OF NORTHERN IOWA	FEES	105.00
0052124	VAN METER COMMUNITY SCHOOL	TUITION	38,731.17
0052125	JAN WAHLERT	TEL.	85.98
0052126	MICHAEL WALROD	REFUND	75.00
0052127	WASTE MANAGEMENT OF IOWA	DISPOSAL	594.30
0052128	WAUKEE COMMUNITY SCHOOL	TUITION	49,326.17
0052129	ANN WELCH	TRAVEL	10.19
0052131	WEST DES MOINES COMM SCHOOLS	TUITION	1,962.24
0052132	WINTERSET COMMUNITY SCHOOLS	TUITION	3,912.60
0052133	WOLIN & ASSOCIATES INC	SERV.	8,539.52
0052134	WORLD ALMANAC EDUCATION	SUPP.	64.96
0052135	ZEP MANUFACTURING COMPANY	SUPP.	74.03
Fund Tot	al:		237,918.03

Morat 298

Check # Vendor Name Description Total Check 0051958 ACTION PRINT SUPP. 158.88 0051963 LORRIE ANDERSON SUPP. 26.20 0051908 SHAWN ANGELL OFFICIAL 190.00 0051966 AREA EDUCATION AGENCY 11 SUPP. 140.75 0051970 AT&T TEL. 8.61 0051919 JULIE BACHMAN OFFICIAL 60.00 0051885 JOHN R BALDWIN OFFICIAL 25.00 0051977 BEN FRANKLIN VARIETY STORE SUPP. 1,570.95 0051978 BIGGER FASTER STRONGER, INC SUPP. 328.60 0051920 TOD BROMAN OFFICIAL 60.00 0052000 DAUGHERTY SUPER MARKET SUPP. 526.97 0052013 FARNER BOCKEN COMPANY SUPP 883.55 0052015 FLOWERS BY TRENT SUPP. 18.75 0051888 MATHEW FOX OFFICIAL 60.00 0051909 STEVE G FRANCE OFFICIAL 65.00 0051939 DEVIN FUHRMAN OFFICIAL 50.00 0051889 LEROY C GOOSIC OFFICIAL. 60.00 0052022 THE GRAPHIC EDGE SUPP. 481.94 0051910 BRIAN GRAY OFFICIAL 125.00 0052023 GREAT AMERICAN OPPORTUNITIES SUPP. 2,033.91 0051911 JAYSSON GURWELL OFFICIAL 125.00 0052026 HAMMOND & STEPHENS SUPP. 226.72 0052028 HAROLD NICHOLS WRESTLING EQUIP SUPP. 131.20 0052029 HAWKEYE CONCESSION SUPPLY CO SUPP. 62.50 0052034 HERFF JONES (YEARBOOKS) SUPP. 1,172.70 0051892 DAN HERRIN OFFICIAL 60.00 0051922 DAN HERRIN OFFICIAL 60.00 0051923 FRANK HOLZ OFFICIAL 40.00 0051940 LARRY JABLONSKI OFFICIAL 40.00 0051925 ERIC KENNEDY OFFICIAL 50.00 0051895 JERRY KINDER OFFICIAL 25.00 0051941 JERRY KINDER OFFICIAL 50.00 0051912 FRANK N KING OFFICIAL 125.00 0051913 DAVID KINLEY OFFICIAL 65.00 0051926 RONALD L LILJEDAHL OFFICIAL 50.00 0051942 RONALD L LILJEDAHL OFFICIAL 50.00 0051914 STEVE LUNDHOLM OFFICIAL 40.00 0051896 GAIL MCDONALD OFFICIAL 60.00 0052077 NORWALK HIGH SCHOOL FEES 135.00 0052079 OFFICE DEPOT, INC. SUPP. 28.73 0051944 DENNIS PEPPMEIER OFFICIAL 60.00 0052084 PEPSI COLA GENERAL BOTTLERS IN SUPP. 458.65 0051898 TIM PEZZETTI OFFICIAL 40.00 0051928 TIM PEZZETTI OFFICIAL 40.00 0051945 TIM PEZZETTI OFFICIAL 40.00 0051947 BILL PRANCE OFFICIAL 40.00 0051930 BRENT PRANGE OFFICIAL 50.00 0051948 BRENT PRANCE OFFICIAL 40.00 0051899 DON RICHARDSON OFFICIAL 40.00 0051931 DON RICHARDSON OFFICIAL 40.00 0051949 JAMES M ROTH OFFICIAL 60.00 0051932 ROD RUSSELL OFFICIAL 60.00 02-03-1999 14:47:15

Board Report - For Board Fund: 21 STUDENT ACTIVITY FUND Page 6
Updated Cks: CKP

Check #	Vendor Name	Description	Total Check
0052096	SAM'S CLUB DIRECT	SUPP.	175.78
0051900	DALE SCHREURS	OFFICIAL	25.00
0051901	WALT SHARP	OFFICIAL	40.00
0051951	JAMIE SMITH	OFFICIAL	40.00
0051933	GLENN K SMITH	OFFICIAL	40.00
0051902	ED SPINDLER	OFFICIAL	40.00
0051917	ED SPINDLER	OFFICIAL	40.00
0051904	CLINT THOMPSON	OFFICIAL	25.00
0052119	U S WEST COMMUNICATIONS	TEL.	37.78
0051918	UNITED STATES CELLULAR	TEL.	16.36
0052122	STEVE VALLINE	TRAVEL	138.52
0052123	VAN GINKEL'S	SUPP.	54.60
0051936	BRAD VOLLSTEDT	OFFICIAL	60.00
0051952	ALAN D WAUGH	OFFICIAL	- 50.00
0052130	JOELLEN WESSELMANN	SUPP.	260.96
0051906	MARC WORTHINGTON	OFFICIAL	60.00
0051937	LOU YACINICH SR.	OFFICIALS	50.00
0051953	LOU YACINICH SR.	OFFICIALS	40.00
0051907	MARK YONTZ	OFFICIAL	60.00
Fund Tot	:al:		11,693.61

ADRH BR Board Report - For Board Fund: 51 SCHOOL NUTRITION FUND Page 7
Updated Cks: CKP

Check #	Vendor Name	Description	Total Check
0051964	ANDERSON ERICKSON DAIRY CO.	SUPP.	5,373.20
0051884	AREA EDUCATION AGENCY 11	SUPP.	848.24
0052000	DAUGHERTY SUPER MARKET	SUPP.	112.12
0052009	ECOLAB	SERV.	436.45
0052021	GOODWIN TUCKER GROUP	SUPP.	110.73
0052030	HAWKEYE FOOD SYSTEMS INC.	SUPP.	6,487.43
0052040	INTERSTATE BRANDS CORP	SUPP.	667.40
0052042	IOWA FIRE EQUIPMENT CO	SERV.	59.85
0052049	KECK, INC.	SUPP.	1,038.46
0052053	LANCE, INC.	SUPP.	85.05
0052065	MC KEE FOODS CORP	SUPP.	268.56
0052070	MIDWEST FOOD DISTRIBUTION CENT	SUPP.	6,710.67
0052082	PAT'S PEST CONTROL	SERV.	45.00
0051950	SEABURY & SMITH	INSURANCE	1,738.97
0052119	U S WEST COMMUNICATIONS	TEL.	41.18
Fund Tot	al:		24,023.31

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT 02-03-1999 14:47:17	Fund: 52 DAY CARE FUND	
Check # Vendor Name	Description	Total Check
0051950 SEABURY & SMITH	INSURANCE	19.88
Fund Total:		19.88

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT 02-03-1999 14:47:17

Check # Vendor Name

0051934 TARGET STORES

Fund Total:

Board Report - For Board Fund: 76 AGENCY FUND

Description 'Total Check

GIFT CERT. 500.00

500.00

Page 9 Updated Cks: CKP

Page 8

Updated Cks: CKP

opdated Cks: Ck

Adel-Desoto-Minburn Community School District February 1999 Payroll Report

Tutoring/Sat. School			
C. Cooper	\$	136.00	
J. Erickson		272.00	
B. Gean		322.72	
C. Mestdagh		48.00	-v m
A. Welch		208.00	232.00 SKM
C. Winterboer		220.00	
	\$	1,206.72	1230.72
Repairs and Maintenance			
E. Epley. D. Nelson	\$	<u>568.00</u> 214.69	571.37 skm
	\$	782.69	986.06
TOTAL	\$	1,989.41	
	# 97		2216.78

Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - January 1999 Governmental Funds

	General Fund
Balance, December 31, 1998	\$898,950.28
Receipts, January	656,619.04
Expenditures, January	651,246.86
Balance, January 31, 1999	\$904,322.46
Balance, January 31, 1998	\$737,425.15
	Debt Service Fund
Balance, December 31, 1998	\$283,612.86
Receipts, January	9,981.46
Expenditures, January	0.00
Balance, January 31, 1999	<u>\$293,594.32</u>
Balance, January 31, 1998	\$253,025.69

Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - January 1999 Governmental Funds Special Revenue Funds

	Management Fund
Balance, December 31, 1998	\$177,841.97
Receipts, January	2,978.66
Expenditures, January	0.00
Balance, January 31, 1999	<u>\$180,820.63</u>
Balance, January 31, 1998	\$223,319.02
	Physical Plant & Equipment Fund
Balance, December 31, 1998	\$137,431.25
Receipts, January	5,696.25
Expenditures, January	9,074.51
Balance, January 31, 1999	<u>\$134,052.99</u>
Balance, January 31, 1998	\$105,797.67
	Student Activity Fund
Balance, December 31, 1998	\$32,492.86
Receipts, January	11,159.35
Expenditures, January	<u>7,353.71</u>
Balance, January 31, 1999	\$36,298.50
Balance, January 31, 1998	\$29,295.05

Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - January 1999 <u>Proprietary Funds</u> <u>Enterprise Funds</u>

	School Nutrition Fund
Balance, December 31, 1998	\$15,478.96
Receipts, January	47,795.84
Expenditures, January	28,638.06
Balance, January 31, 1999	<u>\$34,636.74</u>
Balance, January 31, 1998	\$25,821.72
	Day Care Fund
Balance, December 31, 1998	\$58,787.30
Receipts, January	6,374.45
Expenditures, January	1,904.38
Balance, January 31, 1999	\$63,257.37
Balance, January 31, 1998	\$45,335.30
	Fiduciary Funds
	Agency Fund
Balance, December 31, 1998	\$6,826.73
Receipts, January	500.44
Expenditures, January	702.04
Balance, January 31, 1999	<u>\$6,625.13</u>

Balance, January 31, 1998

\$890.02

Adel-DeSoto-Minburn Community School District Revenue & Expenditure Totals January 1999

			Jani	Jary 1999		
		PREVIOUS	THIS MONTH	TO DATE	BUDGET	58.3% OF BUDGET
ا۷٥ن	ERNMENTAL FUNDS REVENUE					
G	ENERAL FUND LOCAL SOURCES	\$1,686,147.01	\$146,064.10	\$1,832,211.11	\$3,217,847.00	56.9%
·c	STATE SOURCES	2,460,155.12	496,191.30	2,956,346.42	5,458,354.00	54.2%
	FEDERAL SOURCES	35,343.28	12,380.00	47,723.28	65,137.00	73.3%
	SUBTOTAL	\$4,181,645.41	\$654,635.40	\$4,836,280.81	\$8,741,338.00	55.3%
S	PECIAL REVENUE FUNDS MANAGEMENT FUND	\$54,305.42	\$2,978.66	\$57,284.08	\$108,849.00	52.6%
	PHYSICAL PLANT & EQUIP, FUND	113,647.97	5,696.25	119,344.22	216,341.00	55.2%
	STUDENT ACTIVITY FUND	81,989.52	10,744.85	92,734.37	114,132.00	81.3%
	DEBT SERVICE FUND	315,204.71	9,981.46	325,186.17	666,845.00	48.8%
Р	ROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	185,684.56	47,795.84	233,480.40	442,600.00	52.8%
	DAY CARE FUND	22,453.32	6,374.45	28,827.77	36,000.00	80.1%
	FIDUCIARY FUNDS REVENUE AGENCY FUND	2,150.00	0.44	2,150.44	4,100.00	52.5%
	TOTAL ALL FUNDS	\$4,957,080.91	\$738,207.35	\$5,695,288.26	\$10,330,205.00	55.1%
	ERNMENTAL FUNDS EXPENDITURES ENERAL FUND DISTRICT WIDE	\$1,298,918.50	\$153,920.97	\$1,452,839.47	\$2,501,414.00	58.1%
	HIGH SCHOOL	945,256.15	156,881.92	1,102,138.07	1,968,625.00	56.0%
	MIDDLE SCHOOL	655,266.24	105,049.14	760,315.38	1,321,992.00	57.5%
	DESOTO INTERMEDIATE	530,077.82	90,551.38	620,629.20	1,130,815.00	54.9%
	MINBURN ELEMENTARY	302,346.50	49,248.52	351,595.02	628,351.00	56.0%
	ADEL ELEMENTARY	586,730.94	93,832.04	680,562.98	1,219,225.00	55.8%
	SUBTOTAL	\$4,318,596.15	\$649,483.97	\$4,968,080.12	\$8,770,422.00	56.7%
S	PECIAL REVENUE FUNDS EXPENDITE MANAGEMENT FUND	TURES \$146,210.91	0.00	\$146,210.91	\$147,091.00	99.4%
	PHYSICAL PLANT & EQUIP. FUND	37,143.19	9,074.51	46,217.70	273,612.00	16.9%
	STUDENT ACTIVITY FUND	71,720.81	6,939.21	78,660.02	108,318.00	72.6%
_	DEBT SERVICE FUND	158,081.29	0.00	158,081.29	656,380.00	24.1%
_	PRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	192,572.66	28,635.17	221,207.83	437,600.00	50.6%
_	DAY CARE FUND	16,970.17	1,909.91	18,880.08	38,220.00	49.4%
	UCIARY FUNDS EXPENDITURES AGENCY FUND	4,550.00	5.00	4,555.00	4,200.00	108.5%
	TOTAL ALL FUNDS	\$4,945,845.18	\$696,047.77	\$5,641,892.95	\$10,435,843.00	54.1%

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

Monthly Activity Fund Balance Report

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02-02-1999

FOR PERIOD ENDING JANUARY 31

FUND: 10 GENERAL FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
10 771 001 8010	ADULT ED FUND BALANCE	2,674.05	0.00	0.00	0.00	2,674.05
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	1,656.10	0.00	20.00	0.00	1,676.10
10 771 001 8180	PADLOCKS FUND BALANCE	279.46	0.00	4.30	0.00	283.76
10 771 001 8190	PE TOWELS FUND BALANCE	8,833.54	0.00	18.96	0.00	8,852.50
10 771 109 8020	HS ART RESALE FUND BALANCE	-93.51	0.00	0.00	0.00	-93.51
10 771 109 8040	HS BAND RESALE FUND BALANCE	-623.00	24.36	0.00	0.00	-647.36
10 771 109 8050	HS MUSIC FEES FUND BALANCE	25.04	0.00	585.00	0.00	610.04
10 771 109 8070	HS METALS RESALE FUND BALANCE	-171.07	0.00	0.00	0.00	-171.07
10 771 109 8080	HS WOODS RESALE FUND BALANCE	-1,141.78	1,001.57	763.32	0.00	-1,380.03
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	1,475.89	65.00	31.50	0.00	1,442.39
10 771 109 8160	HS STUDENT PARKING FUND BAL	2,121.77	0.00	10.00	0.00	2,131.77
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	1,361.75	0.00	40.00	0.00	1,401.75
10 771 209 8040	MS BAND RESALE FUND BALANCE	-59.54	136.54	186.56	0.00	-9.52
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	331.32	0.00	0.00	0.00	331.32
10 771 409 8060	AE BOOK FAIR FUND BALANCE	511.35	0.00	0.00	0.00	511.35
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	1,791.00	0.00	0.00	0.00	1,791.00
10 771 418 8040	DS BAND RESALE FUND BALANCE	110.21	0.00	59.65	0.00	169.86
10 771 418 8060	DS BOOK FAIR FUND BALANCE	-1.09	0.00	0.00	0.00	-1.09
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	937.02	0.00	0.00	0.00	937.02
10 771 421 8040	ME BAND RESALE FUND BALANCE	-2.71	13.93	0.00	0.00	-16.64
10 771 421 8100	ME RIF FUND BALANCE	707.72	545.04	0.00	0.00	162.68
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	951.91	182.99	0.00	0.00	768.92
FUND TOTAL:		21,675.43	1,969.43	1,719.29	0.00	21,425.29

Monthly Activity Fund Balance Report FOR PERIOD ENDING JANUARY 31

02-02-1999

FUND: 21 STUDENT ACTIVITY FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
21 769 001 7200	INTEREST FUND BALANCE	8,561.59	0.00	121.85	0.00	8,683.44
21 769 109 6645	CROSS COUNTRY FUND BALANCE	184.76	192.32	40.00	0.00	32.44
21 769 109 6660	GOLF FUND BALANCE	-2,019.33	192.32	135.45	0.00	-2,076.20
21 769 109 6710	BASKETBALL FUND BALANCE	2,673.02	742.32	1,295.28	0.00	3,225.98
21 769 109 6720	FOOTBALL FUND BALANCE	3,530.57	116.04	348.85	0.00	3,763.38
21 769 109 6725	SOCCER FUND BALANCE	-1,679.61	235.10	0.00	0.00	-1,914.71
21 769 109 6730	BASEBALL FUND BALANCE	-3,809.40	238.50	0.00	0.00	-4,047.90
21 769 109 6740	TRACK FUND BALANCE	-2,664.13	299.27	0.00	0.00	-2,963.40
21 769 109 6790	WRESTLING FUND BALANCE	7,709.63	1,067.32	2,791.00	0.00	9,433.31
21 769 109 6810	BASKETBALL FUND BALANCE	3,360.87	1,101.68	1,282.47	0.00	3,541.66
21 769 109 6815	VOLLEYBALL FUND BALANCE	2,327.20	192.32	164.33	0.00	2,299.21
21 769 109 6825	SOCCER FUND BALANCE	1,684.54	192.32	0.00	0.00	1,492.22
21 769 109 6835	SOFTBALL FUND BALANCE	-8,382.09	232.57	0.00	0.00	-8,614.66
21 769 109 6840	TRACK FUND BALANCE	994.76	320.66	104.15	0.00	778.25
21 769 109 7010	BUTTON CLUB FUND BALANCE	342.45	0.00	0.00	0.00	342.45
21 769 109 7020	CLASS OF 99 FUND BALANCE	367.73	0.00	0.00	0.00	367.73
21 769 109 7040	CLASS OF 00 FUND BALANCE	5,743.93	-90.00	70.00	0.00	5,903.93
21 769 109 7050	CLASS OF 98 FUND BALANCE	810.05	0.00	0.00	0.00	810.05
21 769 109 7060	DANCE FUND BALANCE	-907.36	14.86	1,231.00	0.00	308.78
21 769 109 7070	DRAMA FUND BALANCE	5,361.00	54.30	0.00	0.00	5,306.70
21 769 109 7075	SPRING PLAY FUND BALANCE	185.25	25.25	0.00	0.00	160.00
21 769 109 7080	FRENCH CLUB FUND BALANCE	2,245.31	0.00	0.00	0.00	2,245.31
21 769 109 7110	POM PONS FUND BALANCE	695.54	0.00	75.57	0.00	771.11
21 769 109 7120	SADD FUND BALANCE	2,116.19	0.00	0.00	0.00	2,116.19
21 769 109 7130	SPANISH CLUB FUND BALANCE	893.72	0.00	0.00	0.00	893.72
21 769 109 7140	SPEECH CLUB FUND BALANCE	-71.08	0.00	0.00	0.00	-71.08
21 769 109 7150	STUDENT COUNCIL HS FUND BALANC	1,274.33	10.50	0.00	0.00	1,263.83
21 769 109 7170	TSA FUND BALANCE	59.61	209.11	542.05	0.00	392.55
21 769 109 7180	YEARBOOK FUND BALANCE	3,776.78	0.00	1,488.85	0.00	5,265.63
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	-850.35	0.00	545.00	0.00	-305.35
21 769 109 7230	CHEERLEADING FUND BALANCE	2,818.01	0.00	100.00	0.00	2,918.01
21 769 209 6710	BASKETBALL FUND BALANCE	233.66	217.72	222.00	0.00	237.94
21 769 209 6720	FOOTBALL FUND BALANCE	-5,449.76	0.00	0.00	0.00	-5,449.76
21 769 209 6740	TRACK FUND BALANCE	-703.85	0.00	0.00	0.00	-703.85
21 769 209 6790	WRESTLING FUND BALANCE	414.93	0.00	0.00	0.00	414.93
21 769 209 6810	BASKETBALL FUND BALANCE	-26.59	1,054.23	187.00		
21 769 209 6815	VOLLEYBALL FUND BALANCE	-107.58	304.00			-411.58
21 769 209 6835	SOFTBALL FUND BALANCE	-1,087.79				-1,087.79
	TRACK FUND BALANCE	369.81				369.81
21 769 209 7160	STUDENT COUNCIL MS FUND BALANC					1,500.04
FUND TOTAL:		32,492.86	6,939.21	10,744.85	0.00	36,298.50

MINUTES OF BOARD OF DIRECTORS

Regular Kind of Meeting	ADM High School Meeting Place	7:00 p.m. Time Day of Week	January 11, 1999 Month Day Year Monday
	MEMBER	s	
PRESENT		ABSENT	
Steve Pederse Dick Bruce Dan Heefner Ray Hemphill Jerry Purdy	n		
Tim Hoffm Superintendent Shirley M Secretary-Boar	of Schools cAdon		
Call to Order Roll Call	The meeting was called to were Dick Bruce, Dan He President Steve Pederse	efner, Ray Hemphill	, Jerry Purdy and
Agenda	It was moved by Hemphil as presented with the add the need to meet grant til	dition of "Grant Appr	
Minutes	It was moved by Bruce, s minutes of the regular me changing the name of the Dallas County Conference	eeting December 14 Dallas County Con	as corrected by npensation Board to the
Bills	It was moved by Hemphil bills as presented. Motion		
Ио. Fin. Rpts.	Monthly financial reports	were reviewed and	discussed.
Velcome of /isitors Open Forum	President Pedersen welc comments during Open F		
PRISM Update	Doreen Price, At-Risk Co		

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 11th day of January, 1999, in the High School Library, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL LIBRARY January 11, 1999 7:00 P.M.

OPENING:

7:00 P.M. Call to order

Roll call

Emergency additions and adoption of agenda

Approval of minutes

Approval of bills and claims

Secretary/Treasurer financial reports Welcome of visitors and open forum

ACTION ITEMS:

7:20	PRISM update
7:35	Report on Japan trip - Ann Hegstrom
7:55	ITED results
8:10	Portable classrooms
8:25	Second reading board policies 403.8, 409.1, 409.3, 409.9, 413.3, 414.7 and 605.6
8:35	Personnel contracts
8:40	Hazardous chemical plan
8:50	Administrative Reports
9:25	Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT 801 S. 8th Street Adel, Iowa 50003 (515) 993-4283 Shirley McAdon Secretary Board of Directors

Continuation of regular board meeting held January 11, 1999

Report on Japan Trip--Ann Hegstrom Ann Hegstrom, elementary technology instructor, presented a report on her recent trip to Japan as a participant in the Fulbright Memorial Fund Teachers Program. Discussion ensued.

ITED Results

Principal Greg DeTimmerman presented the results of the Iowa Tests of Educational Development for students in grades 9-11. Efforts to maximize quality participation were presented. Rankings and insights into data reported were discussed.

Grant Approval

Superintendent presented three grant proposals to the Roy J. Carver Charitable Trust for technology to be used for instruction. It was moved by Purdy, seconded by Heefner, to approve the grant proposals pending administrative investigation. Motion carried unanimously.

Portable Classrooms The discussion on the possibility of purchasing two portable classrooms to ease overcrowding at the high school was continued from the last meeting. Discussion will continue at a special Board meeting February 11 at 7:00 p.m. after the PPEL vote February 9, although preliminary efforts to locate portable classroom buildings will continue.

Second Reading Board Policies 403.8, 409.1, 409.3, 409.9, 413.3, 414.7, and 605.6 Superintendent recommended second and final reading of Board policies 403.8 "Drug and Alcohol Testing Program", 409.1 "Certificated Employee Vacation-Holidays-Personal Leave", 409.9 "Certificated Personnel Military Service Leave", 413.3 "Classified Personnel Early Retirement", 414.7 "Classified Personnel Military Service Leave", and 605.6 "Internet-Appropriate Use Policy" and to drop 409.3 "Certificated Personnel Serious Family Illness Leave". It was moved by Heefner, seconded by Bruce, to approve the second and final reading of Board policies 403.8, 409.1, 409.9, 413.3, 414.7, and 605.6 and to drop 409.3 as presented. Motion carried unanimously.

Personnel Contracts Superintendent recommended new contracts for Kate Matchett, student specific associate, and for Barb South, teacher associate. It was moved by Heefner, seconded by Purdy, to approve new contracts as presented. Motion carried unanimously.

Hazardous Chemical Plan Business Manager presented an update on the district's hazardous chemical plan to help employees deal safely with chemicals. It was moved by Hemphill, seconded by Bruce, to approve the district's hazardous chemical plan as presented. Motion carried unanimously.

Continuation of regular board meeting held January 11, 1999

Administrative Reports

Superintendent announced the approval of open enrollment requests for Lucas and Sara Ostring from Woodward-Granger to ADM and for Jessica Murray from ADM to Van Meter, all for 1998-99. Superintendent announced the approval of an open enrollment request for Mia Gibson from Johnston to ADM for 1999-00.

A public information meeting regarding the PPEL vote February 9 will be held at the high school January 25 at 7:00 p.m.

Superintendent will continue to research available processes regarding land purchase.

Superintendent reviewed preliminary results of planning for staffing needs for 1999-00, including reductions and increases.

Forms for evaluation of the superintendent will be collected by President Pedersen and compiled for review at the February Board meeting.

Adjournment

It was moved by Hemphill, seconded by Bruce, to adjourn. Motion carried unanimously and the meeting was adjourned by President Pedersen at 10:15 p.m.

Minutes approved as Presented

Steve Pedersen, President

Dated 02/08/99

Shirley McAdon, Secretary

Check #	Vendor Name	Description	Total Check
0051738	3E ELECTRICAL ENGINEERING EQUI	SUPP.	146.71
0051746	AAA SECURITY SYSTEMS, INC	SERV.	75.00
0051747	ACT PLAN	FEES	270.00
0051749	AREA EDUCATION AGENCY 11	SUPP.	727.19
0051750	ARTS PIANO SERVICE	SERV.	35.00
0051751	ASCD	FEES	104.00
0051752	AT&T	TEL.	480.06
0051753	ATI	SUPP.	59.89
0051754	BALDON & SON HARDWARE	SUPP.	42.95
0051709	BEACON MICROCENTER	SERV.	164.55
0051755	BEN FRANKLIN VARIETY STORE	SUPP.	10.12
0051756	BETTER BOOKS COMPANY	SUPP.	34.44
0051757	BORDERS BOOK SHOP	SUPP.	119.18
0051758	BOYER PETROLEUM COMPANY	SUPP.	464.30
0051759	BROWN & SAENGER	SUPP.	94.56
0051760	BUTCH'S HI-WAY AUTO & TIRE SER	SERV.	414.98
0051761	BUTTERMORE LUMBER MILL	SUPP.	941.73
0051762	C H MCGUINESS CO INC	SUPP.	102.15
0051763	CHILDCRAFT EDUCATION CORP.	SUPP.	59.70
0051764	CITY OF ADEL	UTIL.	704.94
0051765	CITY OF DESOTO	UTIL.	478.31
0051766	CITY OF MINBURN	UTIL.	339.53
0051767	CITY SUPPLY CORPORATION	SUPP.	460.40
0051768	COMMUNICATION INNOVATORS, INC	SERV.	28,692.50
0051769	CRESCENT ELECTRIC SUPPLY COMPA	SUPP.	112.00
0051770	CREST VISUAL, INC	SUPP.	35.85
0051771	CUMMINS GREAT PLAINS	SUPP.	15.74
0051772	NANCY CUPKA	TRAVEL	85.96
0051725	LORA DAILY	FEES	184.00
0051773	DALLAS CENTER-GRIMES COM. SCHO	TUITION	5,874.84
0051774	DALLAS CO PUBLIC HEALTH	SERV.	210.00
0051775	DALLAS COUNTY NEWS	PUBL.	434.80
0051776	DAUGHERTY SUPER MARKET	SUPP.	772.27
0051777	DAVIDSON TITLES INC	SUPP.	142.36
0051778	DEMCO	SUPP.	176.07
0051779	DIAM PEST CONTROL	SERV.	125.00
0051780	DICK BLICK	SUPP.	183.41
0051781	THE DICKSON COMPANY	SUPP.	95.00
	DIVISION OF LABOR SERVICES	FEES	390.00
0051712	DRAKE UNIVERSITY SCHOOL OF ED.	FEES	510.00
	EARLHAM COMMUNITY SCHOOL	TUITION	15,189.88
	ELITE WATER SYSTEMS	SUPP.	65.00
	ENGEL LAW OFFICE	SERV.	689.72
	EWALD, INCORPORATED	EQUIP.	2,050.00
	FAIR-PLAY	SUPP.	12.50
	FIRST CHRISTIAN CHURCH	RENTAL	1,250.00
	FORREST T JONES & CO.	INSURANCE	370.50
	FOX INTERNATIONAL LTD	SUPP.	43.05
	FRANK RIEMAN MUSIC INC	SUPP.	538.91
	FRANKLIN COVEY	SUPP.	19.20
	FULLERS STANDARD	FUEL	1,429.17
0051796	GRAINGER INC	SUPP.	126.20

Check #	Vendor Name	Description	Total Check
0051798	GRAYBAR ELECTRIC CO, INC.	SUPP.	86.43
	GTE MIDWEST	TEL.	285.87
	GTE MIDWEST INCORPORATED	TEL.	155.48
	HAMMOND & STEPHENS	SUPP.	45.04
	THE HIGHSMITH CO INC	SUPP.	29.41
	TIMOTHY HOFFMAN	TRAVEL	400.36
	HOOVER HIGH SCHOOL	FEES	75.00
	HOTSY CLEANING SYSTEMS, INC	SERV.	132.40
	IAHPERD	PEES	80.00
	IOWA ASCD	FEES	670.00
		FEES	46.73
	IOWA COMMUNICATIONS NETWORK	FEES	140.00
	IOWA DEPARTMENT OF EDUCATION		169.00
	IOWA HIGH SCHOOL SPEECH ASSOC.	FEES	16.70
	IOWA JEWELERS SUPPLY COMPANY	SUPP.	
	IOWA NETWORK SERVICES	TEL.	253.27
	JOHNSTON DISTRIBUTING COMPANY	SUPP.	24.06
	KAGAN COOPERATIVE LEARNING	SUPP.	99.00
	KAPLAN'S SCHOOL SUPPLY CORP	SUPP.	181.70
0051821	KENT ADHESIVE PRODUCTS CO	SUPP.	45.42
0051717	ANN KETCH	FEES	50.00
0051822	LAKESHORE	SUPP.	271.21
0051824	LASER QUIPT	SERV.	319.90
0051825	THE LEARNING POST	SUPP.	147.49
0051826	LIBRARY VIDEO COMPANY	SUPP.	34.90
0051827	LINCH AUTO PARTS	SUPP.	3.23
0051828	LINN-MAR COMMUNITY SCHOOLS	FEES	94.84
0051718	LORI LYON	FEES	56.44
0051830	MAC WAREHOUSE	SUPP.	433.90
0051832	SHIRLEY MCADON	POSTAGE	20.00
0051833	MICRO WAREHOUSE	SUPP.	174.90
0051834	MID STATES FORD TRUCK SALES IN	SUPP.	263.39
0051719	MIDAMERICAN ENERGY	UTIL.	49.89
0051835	MIDAMERICAN ENERGY	UTIL.	14,832.80
0051837	MINBURN TELEPHONE COMPANY	TEL.	186.57
0051838	NEW AVENUE INDUSTRIES	SUPP.	2,500.00
0051839	NEWBRIDGE EDUCATIONAL PUBLISH	SUPP.	149.16
0051840	NUBALL MFG CO	SUPP.	305.30
0051841	OFFICE DEPOT, INC.	SUPP.	84.60
0051842	ORTHOPAEDIC THERAPY CENTER	SERV.	785.00
0051843	OVERHEAD DOOR COMPANY	SUPP.	18.95
0051844	DEBORAH OWEN	TRAVEL	384.72
0051845	J W PEPPER OF MINNEAPOLIS	SUPP.	53.60
0051846	PEPSI COLA GENERAL BOTTLERS IN	SUPP.	127.20
0051847	PETROLEUM TECHNOLOGY LTD.	SUPP.	398.85
0051741	POSTMASTER	POSTAGE	23.00
0051742	POSTMASTER	POSTAGE	159.20
0051849	POSTMASTER	POSTAGE	1,100.00
0051850	PUCKETT TOOLS & FASTENERS INC	SUPP.	606.27
0051851	RC WELDING	SERV.	299.07
0051852	THE RE-PRINT CORP.	SUPP.	26.89
0051853	RELIABLE	SUPP.	82.85
0051854	RIGBY EDUCATION	SUPP.	41.80

Check #	Vendor Name	Description	Total Check
0051855	RIVERSIDE PUBLISHING CO	SUPP.	459.85
0051856	THE ROSEN PUBLISHING GROUP	SUPP.	115.46
0051857	S BUILDING CENTER INC	SUPP.	67.67
0051858	SAGE PUBLICATIONS INC	SUPP.	59.95
0051860	SCHOLASTIC BOOK FAIRS	SUPP.	399.73
0051861	SCHOLASTIC, INC.	SUPP.	183.69
0051862	SCHOOL SPECIALTY INC	SUPP.	468.99
0051745	SEABURY & SMITH	INSURANCE	45,649.05
0051863	SIMPSON COLLEGE	FEES	12.00
0051735	ICDA SO CENTRAL DIST YOUTH CHORAL	FEES	25.00
0051865	STRAUSS SAFE & LOCK	SUPP.	112.06
0051866	SUSAN STRICKLAND	SUPP.	11.20
0051867	TARGET STORES DIVISION	SUPP.	5.98
0051868	THOMAS BUS SALES OF IOWA INC	SUPP.	279.40
0051870	TRUMPET	SUPP.	309.18
0051871	U S POSTAL SERVICE	POSTAGE	3,609.20
0051872	U S WEST COMMUNICATIONS	TEL.	69.76
0051873	U S WEST COMMUNICATIONS	TEL.	879.78
0051874	UNITED LABORATORIES	SUPP.	245.18
0051737	UNITED STATES CELLULAR	TEL.	101.28
0051876	WASTE MANAGEMENT OF IOWA	DISPOSAL	741.00
0051877	WOLIN & ASSOCIATES INC	SERV.	1,553.76
0051878	WOODWARD-GRANGER HIGH SCHOOL	TUITION	1,938.50
0051879	WORLD ALMANAC EDUCATION	SUPP.	23.05
0051880	WORLD BOOK EDUCATIONAL PRODUCT	SUPP.	1,450.00
0051881	THE WRIGHT GROUP	SUPP.	56.10
0051882	THE YOUNG LEARNER	SUPP.	37.60
0051883	ZEP MANUFACTURING COMPANY	SUPP.	342.00
Fund Tot	al:		152,381.83

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Board Report - For Board Fund: 21 STUDENT ACTIVITY FUND

Page 4 Updated Cks: CKP

Check #	Vendor Name	Description	Total Check
0051752	American Control of the Control of t	TEL.	5.93
	BALDON & SON HARDWARE	SUPP.	54.30
	LORIE BEST	SUPP.	66.78
	KEN CARLSON JR	OFFICIAL	50.00
	MARK CHELLEEN	OFFICIAL	40.00
	DAUGHERTY SUPER MARKET	SUPP.	65.74
	PHILLIP DAUTERIVE	OFFICIAL	60.00
		OFFICIAL	40.00
	DARRYL L DOWNS		60.00
	MATHEW FOX	OFFICIAL	304.00
	GEORGE LONG SPORTING GOODS INC	SUPP.	715.30
	THE GRAPHIC EDGE	OFFICIAL	60.00
	BRIAN GRAY		60.00
	TIMOTHY L GROOTERS	OFFICIAL	20.16
	ERIC HEIKES	TRAVEL	
	HOGAN'S SPORTING GOODS	SUPP.	202.47
	FRANK HOLZ	OFFICIAL	40.00
	LARRY JABLONSKI	OFFICIAL	40.00
	STEVE LUNDHOLM	OFFICIAL	40.00
	STEVE LUNDHOLM	OFFICIAL	40.00
	CRAIG NELSON	OFFICIAL	40.00
	NEW AVENUE INDUSTRIES	SUPP.	2,500.16
0051848	PIONEER DRAMA SERVICE INC	SUPP.	25.25
0051731	BILL PRANGE	OFFICIAL	40.00
0051743	BILL PRANGE	OFFICIAL	50.00
0051721	BRENT PRANGE	OFFICIAL	40.00
0051732	BRENT PRANGE	OFFICIAL	40.00
0051744	BRENT PRANGE	OFFICIAL	50.00
0051733	JEREMY RICHTER	OFFICIAL	40.00
0051859	SAM'S CLUB DIRECT	SUPP.	209.11
0051734	WALT SHARP	OFFICIAL	40.00
0051863	SIMPSON COLLEGE	FEES	16.50
0051736	CLINT THOMPSON	OFFICIAL	50.00
0051869	TROPHIES PLUS	SUPP.	320.79
0051873	U S WEST COMMUNICATIONS	TEL.	37.78
0051737	UNITED STATES CELLULAR	TEL.	17.63
	VAN GINKEL'S	SUPP.	526.00
0051722	LOU YACINICH SR.	OFFICIALS	40.00
Fund Tot	cal:		6,047.90

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT Board Report - For Board

01-07-1999 09:39:11

Fund: 23 PHYSICAL PLANT & EQUIP FUND

Check # Vendor Name

Fund Total:

Description

Total Check

0051864 STAR EQUIPMENT, LTD.

EQUIP.

9,074.51

---------9,074.51

Page 5

Updated Cks: CKP

Board Report - For Board Fund: 51 SCHOOL NUTRITION FUND Page | Updated Cks: CK

Check #	Vendor Name	Description	Total Check
0051748	ANDERSON ERICKSON DAIRY CO.	SUPP.	3,408.07
0051776	DAUGHERTY SUPER MARKET	SUPP.	33.33
0051801	HARKER'S DISTRIBUTION, INC.	SUPP.	435.42
0051802	HAWKEYE FOOD SYSTEMS INC.	SUPP.	2,199.34
0051803	HEARTLAND AEA	FEES	4.19
0051806	HOBART SALES & SERVICE	SERV.	264.95
0051812	INTERSTATE BRANDS CORP	SUPP.	465.15
0051816	IOWA DONUT SUPPLY CO.	SUPP.	644.80
0051823	LANCE, INC.	SUPP.	19.35
0051831	MC KEE FOODS CORP	SUPP.	177.76
0051836	MIDWEST FOOD DISTRIBUTION CENT	SUPP.	3,137.53
0051745	SEABURY & SMITH	INSURANCE	1,741.86
0051873	U S WEST COMMUNICATIONS	TEL.	40.96
0051877	WOLIN & ASSOCIATES INC	SERV.	368.45
Fund Tot	al:		12,941.16

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

01-07-1999 09:39:12

Check # Vendor Name

Description

Total Check

0051745 SEABURY & SMITH

INSURANCE

14.35

Fund Total:

Page Updated Cks: C:

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Adel-Desoto-Minburn Community School District January 1999 Payroll Report

Tutoring/Saturday School	
J. Erickson	\$ 168.00
R. Hepner	96.00
C. Mesdagh	48.00
N. Schroeder	88.00
C. Winterboer	272.00
	\$ 672.00
Officials	
G. Zwiefel	\$ 40.00
Repairs & Maintenance	
D. Nelson	\$ 631.25
TOTAL	\$ 1,343.25

Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - December 1998 Governmental Funds

	General Fund
Balance, November 30, 1998	\$937,215.93
Receipts, December (AEA Flowthrough 392,920)	1,028,157.23
Expenditures, December (AEA Flowthrough 392,920)	1,066,422.88
Balance, December 31, 1998	\$898,950.28
Balance, December 31, 1997	\$825,527.69
	Debt Service Fund
Balance, November 30, 1998	\$269,830.48
Receipts, December	19,599.88
Expenditures, December	5,817.50
Balance, December 31, 1998	\$283,612.86
Balance, December 31, 1997	\$241,266.42

Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - December 1998 Governmental Funds Special Revenue Funds

	Management Fund
Balance, November 30, 1998	\$175,454.55
Receipts, December	3,884.42
Expenditures, December	1,497.00
Balance, December 31, 1998	<u>\$177,841.97</u>
Balance, December 31, 1997	\$220,078.25
	Physical Plant & Equipment Fund
Balance, November 30, 1998	\$137,181.20
Receipts, December	6,250.01
Expenditures, December	5,999.96
Balance, December 31, 1998	<u>\$137,431.25</u>
Balance, December 31, 1997	\$99,874.25
	Student Activity Fund
Balance, November 30, 1998	\$46,521.25
Receipts, December	4,332.17
Expenditures, December	18,360.56
Balance, December 31, 1998	\$32,492.86
Balance, December 31, 1997	\$37,924.98

Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - December 1998 Proprietary Funds Enterprise Funds

	School Nutrition Fund
Balance, November 30, 1998	\$22,392.42
Receipts, December	35,649.96
Expenditures, December	42,563.42
Balance, December 31, 1998	<u>\$15,478.96</u>
Balance, December 31, 1997	\$3,388.51
	Day Care Fund
Balance, November 30, 1998	\$59,163.75
Receipts, December	4,321.66
Expenditures, December	4,698.11
Balance, December 31, 1998	\$58,787.30
Balance, December 31, 1997	\$42,596.36
	Fiduciary Funds
	Agency Fund
Balance, November 30, 1998	\$7,023.77
Receipts, December	0.00
Expenditures, December	197.04
Balance, December 31, 1998	<u>\$6,826.73</u>
Balance, December 31, 1997	\$840.02

Adel-DeSoto-Minburn Community School District Revenue & Expenditure Totals December 1998

			Dece	mber 1998		
		PREVIOUS	THIS MONTH	TO DATE	BUDGET	50.0% OF BUDGET
VOE	ERNMENTAL FUNDS REVENUE					
G	ENERAL FUND					
	LOCAL SOURCES	\$1,560,436.63	\$125,710.38	\$1,686,147.01	\$3,217,847.00	52.4%
4	STATE SOURCES	1,567,460.82	892,694.30	2,460,155.12	5,458,354.00	45.1%
	FEDERAL SOURCES	28,033.28	7,310.00	35,343.28	65,137.00	54.3%
	SUBTOTAL	\$3,155,930.73	\$1,025,714.68	\$4,181,645.41	\$8,741,338.00	47.8%
S	SPECIAL REVENUE FUNDS					
	MANAGEMENT FUND	\$50,421.00	\$3,884.42	\$54,305.42	\$108,849.00	49.9%
	PHYSICAL PLANT & EQUIP. FUND	107,397.96	6,250.01	113,647.97	216,341.00	52.5%
	STUDENT ACTIVITY FUND	77,657.35	4,332.17	81,989.52	114,132.00	71.8%
	DEBT SERVICE FUND	295,604.83	19,599.88	315,204.71	666,845.00	47.3%
Е	PROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	150,034.60	35,649.96	185,684.56	442,600.00	42.0%
	DAY CARE FUND	18,131.66	4,321.66	22,453.32	36,000.00	62.4%
		157.4-1144	.,,	,	35,030.00	02
	AGENCY FUND AGENCY FUND	2,150.00	0.00	2,150.00	4,100.00	52.4%
	TOTAL ALL FUNDS	\$3,857,328.13	\$1,099,752.78	\$4,957,080.91	\$10,330,205.00	48.0%
7	ERNMENTAL FUNDS EXPENDITURES	3				
2	DISTRICT WIDE	\$761,018.02	\$537,900.48	\$1,298,918.50	\$2,501,414.00	51.9%
	HIGH SCHOOL	779,724.19	165,531.96	945,256.15	1,968,625.00	49.2%
	MIDDLE SCHOOL	542,411.62	112,854.62	655,266.24	1,321,992.00	49.6%
	DESOTO INTERMEDIATE	437,505.91	92,571.91	530,077.82	1,130,815.00	46.9%
	MINBURN ELEMENTARY	249,018.36	53,328.14	302,346.50	628,351.00	48.1%
	ADEL ELEMENTARY	485,006.03	101,724.91	586,730.94	1,219,225.00	48.1%
	SUBTOTAL	\$3,254,684.13	\$1,063,912.02	\$4,318,596.15	\$8,770,422.00	49.2%
S	SPECIAL REVENUE FUNDS EXPENDIT MANAGEMENT FUND	TURES \$144,713.91	1,497.00	\$146,210.91	\$147,091.00	99.4%
	PHYSICAL PLANT & EQUIP. FUND	31,143.23	5,999.96	37,143.19	273,612.00	13.6%
	STUDENT ACTIVITY FUND	53,360.25	18,360.56	71,720.81	108,318.00	66.2%
	DEBT SERVICE FUND	152,263.79	5,817.50	158,081.29	656,380.00	24.1%
	PRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	150,011.69	42,560.97	192,572.66	437,600.00	44.0%
2	DAY CARE FUND	12,263.67	4,706.50	16,970.17	38,220.00	44.4%
	UCIARY FUNDS EXPENDITURES AGENCY FUND	4,550.00	0.00	4,550.00	4,200.00	108.3%
	TOTAL ALL FUNDS		\$1,142,854.51	\$4,945,845.18	\$10,435,843.00	
						100000

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT

Monthly Activity Fund Balance Report FOR PERIOD ENDING DECEMBER 31

01-05-1999

FUND: 10 GENERAL FUND

Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
10 771 001 8010	ADULT ED FUND BALANCE	2,674.05	0.00	0.00	0.00	2,674.05
10 771 001 8090	INSTRUMENT RENTAL FUND BALANCE	1,656.10	0.00	0.00	0.00	1,656.10
10 771 001 8180	PADLOCKS FUND BALANCE	279.46	0.00	0.00	0.00	279.46
10 771 001 8190	PE TOWELS FUND BALANCE	8,827.54	0.00	6.00	0.00	8,833.54
10 771 109 8020	HS ART RESALE FUND BALANCE	-93.51	0.00	0.00	0.00	-93.51
10 771 109 8040	HS BAND RESALE FUND BALANCE	-636.89	58.61	72.50	0.00	-623.00
10 771 109 8050	HS MUSIC FEES FUND BALANCE	25.04	0.00	0.00	0.00	25.04
10 771 109 8070	HS METALS RESALE FUND BALANCE	-171.07	0.00	0.00	0.00	-171.07
10 771 109 8080	HS WOODS RESALE FUND BALANCE	-894.98	246.80	0.00	0.00	-1,141.78
10 771 109 8110	HS STAFF LOUNGE FUND BALANCE	1,305.19	0.00	170.70	0.00	1,475.89
10 771 109 8160	HS STUDENT PARKING FUND BAL	2,121.77	0.00	0.00	0.00	2,121.77
10 771 109 8170	HS CLASS COMPOSITE FUND BAL	1,361.75	0.00	0.00	0.00	1,361.75
10 771 209 8040	MS BAND RESALE FUND BALANCE	-25.21	74.33	40.00	0.00	-59.54
10 771 209 8110	MS STAFF LOUNGE FUND BALANCE	331.32	0.00	0.00	0.00	331.32
10 771 409 8060	AE BOOK FAIR FUND BALANCE	511.35	0.00	0.00	0.00	511.35
10 771 409 8110	AE STAFF LOUNGE FUND BALANCE	1,791.20	401.60	401.40	0.00	1,791.00
10 771 418 8040	DS BAND RESALE FUND BALANCE	69.31	0.00	40.90	0.00	110.21
10 771 418 8060	DS BOOK FAIR FUND BALANCE	500.24	501.33	0.00	0.00	-1.09
10 771 418 8110	DS STAFF LOUNGE FUND BALANCE	871.62	0.00	65.40	0.00	937.02
10 771 421 8040	ME BAND RESALE FUND BALANCE	-16.36	1.35	15.00	0.00	-2.71
10 771 421 8100	ME RIF FUND BALANCE	707.72	0.00	0.00	0.00	707.72
10 771 421 8110	ME STAFF LOUNGE RUND BALANCE	887.63	9.98	74.26	0.00	951.91
FUND TOTAL:		22,083.27	1,294.00	886.16	0.00	21,675.43

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Monthly Activity Fund Balance Report FOR PERIOD ENDING DECEMBER 31

01-05-1999

FUND: 21 STUDENT ACTIVITY FUND

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Account Number	Account Name	Beg Balance	Expenses	Revenues	Bal Chng	Balance
21 769 001 7200	INTEREST FUND BALANCE	8,387.14	0.00	174.45	0.00	8,561.59
21 769 109 6645	CROSS COUNTRY FUND BALANCE	332.01	147.25	0.00	0.00	184.76
21 769 109 6660	GOLF FUND BALANCE	-2,019.33	0.00	0.00	0.00	-2,019.33
21 769 109 6710	BASKETBALL FUND BALANCE	2,660.54	344.02	356.50	0.00	2,673.02
21 769 109 6720	FOOTBALL FUND BALANCE	4,435.59	905.02	0.00	0.00	3,530.57
21 769 109 6725	SOCCER FUND BALANCE	-1,754.61	0.00	75.00	0.00	-1,679.61
21 769 109 6730	BASEBALL FUND BALANCE	-3,784.58	24.82	0.00	0.00	-3,809.40
21 769 109 6740	TRACK FUND BALANCE	-2,664.13	0.00	0.00	0.00	-2,664.13
21 769 109 6790	WRESTLING FUND BALANCE	7,941.14	845.51	614.00	0.00	7,709.63
21 769 109 6810	BASKETBALL FUND BALANCE	3,856.46	852.09	356.50	0.00	3,360.87
21 769 109 6815	VOLLEYBALL FUND BALANCE	2,946.74	673.54	54.00	0.00	2,327.20
21 769 109 6825	SOCCER FUND BALANCE	1,684.54	0.00	0.00	0.00	1,684.54
21 769 109 6835	SOFTBALL FUND BALANCE	-8,363.20	18.89	0.00	0.00	-8,382.09
21 769 109 6840	TRACK FUND BALANCE	894.76	0.00	100.00	0.00	994.76
21 769 109 7010	BUTTON CLUB FUND BALANCE	342.45	0.00	0.00	0.00	342.45
21 769 109 7020	CLASS OF 99 FUND BALANCE	367.73	0.00	0.00	0.00	367.73
21 769 109 7040	CLASS OF 00 FUND BALANCE	5,902.76	238.83	80.00	0.00	5,743.93
21 769 109 7050	CLASS OF 98 FUND BALANCE	810.05	0.00	0.00	0.00	810.05
21 769 109 7060	DANCE FUND BALANCE	-731.14	540.46	364.24	0.00	-907.36
21 769 109 7070	DRAMA FUND BALANCE	9,387.91	4,026.91	0.00	0.00	5,361.00
21 769 109 7075	SPRING PLAY FUND BALANCE	185.25	0.00	0.00	0.00	185.25
21 769 109 7080	FRENCH CLUB FUND BALANCE	2,245.31	0.00	0.00	0.00	2,245.31
21 769 109 7110	POM PONS FUND BALANCE	595.74	0.00	99.80	0.00	695.54
21 769 109 7120	SADD FUND BALANCE	2,200.14	234.30	150.35	0.00	2,116.19
21 769 109 7130	SPANISH CLUB FUND BALANCE	893.72	0.00	0.00	0.00	893.72
21 769 109 7140	SPEECH CLUB FUND BALANCE	414.84	485.92	0.00	0.00	-71.08
21 769 109 7150	STUDENT COUNCIL HS FUND BALANC	1,549.89	275.56	0.00	0.00	1,274.33
21 769 109 7170	TSA FUND BALANCE	428.23	408.62	40.00	0.00	59.61
21 769 109 7180	YEARBOOK FUND BALANCE	9,533.90	7,026.15	1,269.03	0.00	3,776.78
21 769 109 7220	ATHLETIC RESALE FUND BALANCE	-545.22	305.13	0.00	0.00	-850.35
21 769 109 7230	CHEERLEADING FUND BALANCE	2,891.84	73.83	0.00	0.00	2,818.01
21 769 209 6710	BASKETBALL FUND BALANCE	374.66	285.00	144.00	0.00	233.66
21 769 209 6720	FOOTBALL FUND BALANCE	-5,449.76	0.00	0.00	0.00	-5,449.76
21 769 209 6740	TRACK FUND BALANCE	-703.85	0.00	0.00	0.00	-703.85
21 769 209 6790	WRESTLING FUND BALANCE	476.93	140.00	78.00	0.00	414.93
21 769 209 6810	BASKETBALL FUND BALANCE	-18.39	280.00	271.80	0.00	-26.59
21 769 209 6815	VOLLEYBALL FUND BALANCE	-107.58	0.00	0.00	0.00	-107.58
21 769 209 6835	SOFTBALL FUND BALANCE	-1,087.79	0.00	0.00	0.00	-1,087.79
21 769 209 6840	TRACK FUND BALANCE	369.81	0.00	0.00	0.00	369.81
21 769 209 7160	STUDENT COUNCIL MS FUND BALANC	1,640.75	228.71	104.50	0.00	1,516.54
FUND TOTAL:		46,521.25	18,360.56	4,332.17	0.00	32,492.86