NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 8:00 o'clock p.m. on the 13th day of April, 1998, in the High School Conference Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA HIGH SCHOOL CONFERENCE ROOM

April 13, 1998 8:00 P.M.

OPENING:

8:00 P.M. Call to order

Roll call

Emergency additions and adoption of agenda

Approval of minutes

Approval of bills and claims

Secretary/Treasurer financial reports Welcome of visitors and open forum

ACTION ITEMS:

(515) 993-4283

8:20	1998-99 budget hearing
8:35	Amendment of 1997-98 budget
8:45	1998-99 staffing needs
8:50	Personnel contracts
9:00	Master contract with certified staff
9:10	Master contract with classified staff
9:20	Open enrollment policy
9:35	Open enrollment requests
9:40	1997-98 calendar review
9:50	Tax management committee
10:00	Administrative evaluation instruments
10:10	1998-99 Phase III plan
10:15	Review board policies (Series 500 second reading) (Series 600 first reading)
10:45	Administrative reports
11:00	Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT 801 S. 8th Street Adel, Iowa 50003 Shirley McAdon Secretary Board of Directors

MINUTES OF BOARD OF DIRECTORS

Regular Kind of Meeting	ADM High School G Meeting Place	8:00 p.m. April 13, 1998 Time Month Day Year Day of Week Monday
	MEMBER	s
PRESENT		ABSENT
Steve P	edersen	
Don Flat		
Dan Hee	efner	
Ray Her		()
Harold H	Hill	
Tim Hoff Superintenden Shirley I School Board	t of Schools McAdon	
Call to Order Roll Call		o order. Roll call was taken. Present efner, Ray Hemphill, Harold Hill and en. Visitors were present.
Agenda	agenda as presented wit	II, seconded by Heefner, to adopt the h the addition of "School Bus Purchase" te receipt of settlement information.
Minutes		seconded by Heefner, to approve the eeting March 9 as presented. Motion s, Hill-pass).
Bills	It was moved by Heefner bills as presented. Motio	r, seconded by Flater, to approve the on carried unanimously.
Ио. Fin. Rpts.	Monthly financial reports	were reviewed and discussed.
Welcome of Visitors Open Forum		comed visitors and invited public Forum. No comments were made.
1998-99 Budget Hearing	recommended its approv	ed the 1998-99 budget and ral. President Pedersen opened the comments were received from Dave

Continuation of regular board meeting held April 13, 1998

Garoutte; no written comments were received. President Pedersen closed the budget hearing. It was moved by Hemphill, seconded by Heefner, to approve the 1998-99 budget as presented. Motion carried unanimously.

Amendment of 1997-98 Budget

Superintendent recommended approval of the amendment to the 1997-98 budget due to a carryover of last year's expenditures into this year's budget in the instruction function. No new taxes or fees will be raised as a result. It was moved by Flater, seconded by Heefner, to approve the 1997-98 budget amendment as presented for publication and to set the public hearing for May 11 at 8:00 p.m. at the ADM High School. Motion carried unanimously.

School Bus Purchase

Superintendent presented settlement information concerning the purchase of the 1997 lift bus that has now been repaired and is covered by full warranty. Superintendent recommended purchase of the bus for \$50,000. It was moved by Heefner, seconded by Hemphill, to purchase the 1997 lift bus for \$50,000 as presented. Motion carried 4-1 (Flater-no).

1998-99 Staffing Needs

Superintendent presented staffing needs for 1998-99. In addition to reductions already announced, Superintendent announced the reduction of one and one-half preschool special education teachers since surrounding districts are starting their own programs and will no longer tuition several students to ADM. Some reductions in classified staff may be announced at the May meeting due to the reduction in the preschool special education program.

Personnel Contracts

Superintendent recommended resignations from Becky Rothfus, preschool special education teacher; Eric Heikes, middle school boys' basketball coach; and Leeanne Munyon, teacher associate. Superintendent recommended the modification of the contract for Susan Strickland from fulltime preschool special education teacher to halftime preschool special education teacher for 1998-99. Superintendent recommended new contracts for Stan Olson, substitute bus driver, and Amy Pottebaum, first grade/Reading Recovery teacher. It was moved by Hill, seconded by Hemphill, to approve resignations, modifications, and new contracts as presented. Motion carried unanimously. Superintendent announced the transfers of Daryl Eklov from middle school custodian to Adel elementary custodian, Amy Reis from Adel elementary special education teacher to Adel elementary /DeSoto intermediate special education teacher, and

Continuation of regular board meeting held April 13, 1998

Donna Haxton from middle school one-on-one special education teacher associate to middle school general special education teacher associate.

Master Contract with Certified Staff Superintendent recommended approval of the certified staff master contract as negotiated. It was moved by Heefner, seconded by Hill, to approve the certified staff master contract for 1998-2001 as presented. Motion carried unanimously.

Master Contract with Classified Staff Superintendent recommended approval of classified staff master contract as negotiated. It was moved by Hill, seconded by Heefner, to approve the classified staff master contract for 1998-2001 as presented. Motion carried unanimously.

Open Enrollment Policies The district's open enrollment policy was discussed. It was moved by Hill, seconded by Flater, to cap open enrollment at the current level for high school grades 9-12 for one year with the exception for siblings. Motion defeated 2-3 (Heefner-no, Hemphill-no, Pedersen-no).

Open Enrollment Requests Superintendent recommended approval of open enrollment requests for Jazmine Gonzalez from Perry to ADM, Joshua Sampson from Dexfield to ADM, Adrienne Strege from Dallas Center-Grimes to ADM, and Mike and Solomn Bennett from ADM to Dallas Center-Grimes, all for 1998-99. It was moved by Hemphill, seconded by Heefner, to approve open enrollment requests as presented. Motion carried unanimously.

1997-98 Calendar Due to snow makeup days, the last day of school for students was scheduled to be June 8. Summer school, kindergarten screening, and staff development were previously scheduled to begin June 8, also. Superintendent recommended ending student days on June 5, using one of the parent-teacher conference days as a day of school as legally allowed by the state. June 5th will be a full day of school and not an early dismissal as usually occurs on the last day of school. Remaining teacher days will be negotiated. It was moved by Heefner, seconded by Hill, to end student days for 1997-98 with a full day of school on June 5. Motion carried 4-1 (Hemphill-no).

Tax Management Committee Board discussed establishing a tax management committee to review current facility capacity, projected enrollment, and options to deal with various growth scenarios. The committee should review cost factors associated with any facility expansion option and recommend strategies to minimize the impact on tax rate. Committee members will be sought from various backgrounds and

professions.

Administrative Evaluation Instruments Superintendent recommended approval of evaluation instruments for building principals and superintendent. It was moved by Heefner, seconded by Hemphill, to approve evaluation instruments as modified. Motion carried unanimously.

1998-99 Phase III Plan Superintendent recommended continuation of the Phase III plan for the 1998-99 school year. It was moved by Hill, seconded by Heefner, to approve the 1998-99 Phase III plan as presented. Motion carried unanimously.

Review Board Policies (Series 500 second reading) (Series 600 first reading) Superintendent recommended second and final reading of series 500 policies as reviewed at the last meeting. It was moved by Heefner, seconded by Hill, to approve the second and final reading of series 500 Board policies except for policy 503.3 "Fines-Fees-Charges" as presented. Motion carried unanimously.

Superintendent recommended first reading of series 600 policies. It was moved by Flater, seconded by Heefner, to approve the first reading of series 600 Board policies plus policy 505.3 "Fines-Fees-Charges" as modified. Motion carried unanimously.

Administrative Reports Commencement activities for 1998 and 1999 were reviewed.

The Board's goal-setting retreat is scheduled for June 3 at 1:00 p.m. at the ADM High School.

Superintendent announced that technology bids under the E-rate discount program have been received and are being evaluated.

Superintendent announced a random search of the high school parking lot by a drug dog on April 7; no drugs were found.

Superintendent apprised the Board of recent developments concerning utility tax legislation.

High School student council is discussing a possible recommendation of a student parking fee to help raise money for paving the gravel parking lot.

Superintendent queried Board opinions on naming events for community members.

Superintendent will report on the district survey at the next

Continuation of regular board meeting held April 13, 1998

Adjournment

meeting.

It was moved by Hill, seconded by Hemphill, to adjourn. Motion carried unanimously and the meeting was adjourned by President Pedersen at 11:05 p.m.

Minutes approved as presented

Dated _____05/11/98

Steve Pedersen, President

Shirley McAdon, Secretary

NOTICE OF PUBLIC HEARING

Proposed Adel-DeSoto-Minburn

Budget Summary

Fiscal Year 1998-1999

Department of Management - Form S-AB			Budget 1999	Estimated 1998	Actual 1997	Avg % 97-99
Taxes Levied on Property		1 :	3,211,946	2,946,509	2,683,687	19.79
Income Surtaxes		2 (0	0	0	0
Mobile Home Taxes		3 '	12,275	12,275	12,440	
Tuition\Transportation Received		4 8		759,837	658,236	
Earnings on Investments		5 9		53,980	57,777	
Nutrition Program Sales		6 10		326,005	296,970	
Student Activities and Sales		7 11	122,000	122,993	122,733	
Other Revenues from Local Sources		8 12	132,400	134,594	383,614	
Revenue from Intermediary Sources		9 13		0	0	
State Foundation Aid	1	0 14	5,114,390	4,937,589	4,576,365	1
Instructional Support State Aid	1			0	0	
Educational Excellence State Aid	1:			252,263	249,652	
Other State Sources	13			101,208	99,879	
Chapter 1 Grants	14	_		39,390	46,340	
Other Federal Sources	1:			121,612	128,844	
Total Revenues	10		160 000	9,808,255	9,316,537	
General Long-Term Debt Proceeds	11		1012011210	0	0	
Operating Transfers In	18		188,025	190,214	131,446	
Proceeds of Fixed Asset Dispositions	19		0	0	0	
Total Revenues & Other Sources	20			9,998,469	9,447,983	
Beginning Fund Balance	21			1,446,661	1,666,200	
Total Resources	22	_		11,445,130	11,114,183	
			11,014,141	111,447,130	11,114,107	
*Instruction	23	27	5,885,615	5,618,844	5,472,218	7.69
Student Support Services	24	28	292,600	279,464	264,770	
Instructional Staff Support Services	25		380,600	365,100	345,802	
General Administration	26	30	191,275	181,710	169,820	
Building Administration	27	31	529,000	497,715	509,682	
Business Administration	28	32	134,325	126,845	127,981	
Plant Operation and Maintenance	29	33	849,500	777,825	781,687	
Student Transportation	30	34	394,000	364,330	361,075	
Central Support Services	31	35	0	0	0	
*Total Support Services (lines 24-31)	31A	36	2,771,300	2,592,989	2,560,817	8.2%
Noninstructional Programs	32	37	482,300	459,470	441,712	9.28
facilities Acquisition and Construction	33	38	94,634	107,122	67,194	
Debt Service	34	39	656,380	700,423	647,022	
AEA Support - Direct to AEA	35	40	392,920	371,496	347,113	
Total Other Expenditures (lines 33-35)	35A	41	1,143,934	1,179,041	1,061,329	7.8%
otal Expenditures	36	42	10,283,149	9,850,344	9,536,076	
ther Financing Uses: Operating Transfers Out	37	43	188,025	190,214	131,446	
otal Expenditures & Other Uses	38	44	10,471,174	10,040,558	9,667,522	
nding Fund Balance	39	45	1,383,369	1,404,572	1,446,661	
otal Requirements	40	46	11,854,543	11,445,130	11,114,183	

Location of Public Hearing:

Date of Hearing: Time of Hearing:

Adel-DeSoto-Minburn High School April 13, 1998 8:00 p.m.

The Board of Directors will conduct a public hearing on the proposed 1998/99 school budget at the above-noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

The School is required to compute and publish the average change between FY97 and FY99 for Taxes Levied on Property, Income Surtaxes, and each of the four major classes of expenditures. Any change which exceeds the third quarter 1996 to third quarter 1997 change in the national state and local government chain-type price index (inflation factor) must be explained in the notice. The national inflation factor is 2.16%. Explanation of FY97 to FY99 changes which exceed the National Inflation Factor:

Changes include levies and expenditures for enrollment growth, improvement of cash flow position, funding special education, and funding open enrollment expenditures for unfunded students.

w on April 13, 1998, e estimates and levies were me, District Sec, District Sec, Subject to adjustm, Include all property prorate, and income	ent. I taxes, state aid <u>before</u> Is surtaxes. I filled in if funding is grams. Inot surtax dollars) Is, e.g. 1, 2, 3. Total
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23 0	
24 0	
25 136,369	2444
26 62,905	
27 0 28 2,439,546	145 11.63426
29 94,359	146 .45000
30 0	147
32 140,490	
33 0	
34 140,490	149 .67000
	150 .33000
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	151
7	152
	153 2.37662/1.4354
	155 15.46088/
	14.51969
1 1 1 1 1 1	134 140,490 135 69,196 136 209,686 137 0 138 0 139 0

__, County Auditor Note to Gary Meyer: CD AD 2.37662 49,343,980 1.43543 70,830 397,52,5

Notice of Public Hearing Amendment of Current Budget Fiscal Year 1997-1998

Area	From	To	Reasons		
Instruction	5,488,903	5,638,903	Carryover of prior year's		
Total Support Services					
Voninstructional Programs					
Total Other Expenditures					
	Λ .				
The Board of Directors of on amending the budget adopted Board found that the notice of the affidavit of publication w	of Hearing and , 1 if	9, at, There was nearing had been publicularly auditor. After h			
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ADM PRINCIPAL EVALUATION FORM

Adminis	strator	Evaluator (Option	al) Da	ite		-
Please circle the number which numbers indicate the following			of the situations d	escrib	oed.	The
1 - 1	Meets expectations	2 - Does not meet expectations	X - Not obse this eval		-	
l.		airness and consistency in administrative duties.	the handling	1	2	X
	B. Has the respect	of the students.		1	2	X
	C. Has the respect	of the staff.		1	2	X
	D. Has the respect	of the community.		1	2	X
	E. Presents a posi	tive image of the school to	the public.	1	2	Х
	F. Is visible around students and sta	d the building and actively aff.	engaged with	1	2	X
II.	OPERATIONAL PR A. Has established the staff.	RACTICES d the degree of discipline of	desired by	1	2	X
	B. Meets deadline records, etc.	es; fulfills commitments; ma	aintains adequate	1	2	Χ
	C. Helps create a learning.	positive climate conducive	to teaching and	1	2	X
	D. Is open-minded issue.	d and willing to listen to bo	th sides of an	1	2	X
		ent, well thought-out decising land wishy-washy or too e		1	2	X
	F. Supports these	e responsible to him/her.		1	2	100
	G Famalas reco	essiona," during conflict or	n'opersion ants	1	7	

III.		1 -	2	X
	B. Exhibits enthusiasm	1	2	X
	C. Remains calm and poised when handling difficult situations.	1	2	X
	D. Uses appropriate, standard English in written and oral communications.	1	2	X
	E. Communicates clearly and appropriately with students and staff.		- 2	X
	F. Maintains moral and ethical principles and relationships.	1	2	X
IV.	WORK ACCOMPLISHMENTS A. Works hard and puts in enough time to get the job done.	1	2	X
	B. Extracurricular programs and events are conducted properly and in a first class manner.	1	2	X
	C. Is an effective educational leader: knowledgeable about educational issues and involved with school improvement efforts.	1	2	X
	D. Conducts teacher evaluations effectively.	1	2	X
V.	SUMMARY A. Your overall evaluation.	1	2	X
	B. List one or two areas where you feel improvement could be	mad	de.	

C. List one or two areas you are especially pleased with.

EVALUATION OF SUPERINTENDENT

To be useful, the superintendent's evaluation must be objective, specific and logical. This form is designed with those goals in mind. First, rate the superintendent on a scale of 1-5 on each of the three general categories: people management, goal achievement and personal qualities. Then write a sentence or two giving your assessment of the superintendent's performance on each of the subtopics listed under the three general categories.

- 1 Outstanding Performance
- 2 Above Average
- 3 Average
- 4 Needs Improvement
- 5 Unacceptable Performance

Peop	A M	lana	nem	ent
	VIV	alla	MOIII	OI II

Circle one number to indicate your overall assessment of the superintendent's proficiency in people management: 1 2 3 4 5

Discuss specifically:

- * Quality of relationships with students, parents and community groups
- * Quality of relationships with all types of employees
- * Quality of relationships with individual board members
- * Quality of relationship with the board as a whole

Goal Achievement

Circle one number to indicate your overall assessment of the superintendent's proficiency in goal achievement: 1 2 3 4 5

Discuss specifically:

- * Managing specific current issues (list the three you believe are most important)
- Evaluating needs, establishing priorities and taking the initiative in recommending appropriate actions

Promoting long-range planning

* Evaluating education and financial resources and making recommendations to implement programs adequately.
* Evaluating and taking action to ensure high quality administrative leadership in implementing programs.
Personal Qualities Circle one number to indicate your overall assessment of the superintendent's proficiency in personal qualities: 1 2 3 4 5
Discuss specifically:
* Demonstrates knowledgeable approach to school system needs
* Presents clear school goals
* Communicates effectively (writing, speaking and listening)
* Conducts school business in a professional manner
* Conducts school affairs ethically
* Manages time appropriately
* Demonstrates ability to manage conflict
* Is decisive

ADEL-DESOTO-MINBURN C		STRICT	
	RAL FUND		
APRIL	. 13, 1998	1	
VENDOR	DECODITION	AMOU	NIT
VENDOR	DESCRIPTION	AMOU	NI
A-1 COPIES	SUPP.	\$	122.90
AAA SECURITY SYSTEMS, INC	SERV.	\$	75.00
ABLE NET INC.	SUPP.	\$	223.50
ADDISON-WESLEY PUBLISHING CO,INC	SUPP.	\$	206.59
ADEL AUTO SUPPLY	SUPP.	\$	73.28
AIR FILTER SALES & SERVICES, INC	SUPP.	\$	114.36
AIRTOUCH CELLULAR	TEL.	\$	30.29
AMERICAN ECONO-CLAD SERVICES	SUPP.	\$	143.91
AMERICAN HISTORY	SUPP.	\$	40.00
LORRIE ANDERSON	SUPP.	\$	30.42
ANDERSON'S	SUPP.	\$	75.35
ANNEAR EQUIPMENT, INC.	SUPP.	\$	143.46
APPLE COMPUTER, INC.	EQUIP.	\$	508.00
APS TECHNOLOGIES	SUPP.	\$	399.51
AREA EDUCATION AGENCY 11	SUPP.	\$	760.46
ARNOLD MOTOR SUPPLY	SUPP.	\$	16.83
AT&T	TEL.	\$	496.30
ATI	SUPP.	\$	556.21
AUDITOR OF STATE	FEES	\$	75.00
AUTOMATED BUSINESS SYSTEMS INC.	SERV.	\$	470.99
AVATECH	SUPP:	\$	530.00
BACKFLOW PREVENTION SRVCS OF IA	SERV.	\$	360.75
BALDON & SON HARDWARE	SUPP.	\$	391.25
BATTERY PATROL .	SUPP.	\$	31.14
BEACON MICROCENTER	SERV.	\$	40.00
BECKLEY CARDY COMPANY	SUPP.	\$	516.09
BELIN LAMSON MCCORMICK ZUMBACH	SERV.	\$	2,936.82
BEN FRANKLIN VARIETY STORE	SUPP.	\$	87.01
BETTER BOOKS COMPANY	SUPP.	\$	194.35
BMI EDUCATIONAL SERVICES, INC.	SUPP.	\$	61.62
DIANE BOHLEN	SUPP.	\$	15.71
BOUND TO STAY BOUND BOOKS INC	SUPP.	\$	86.87
LAURA BRENNER	SUPP.	\$	56.77
BRODART CO.	SUPP.	\$	62.22
BUSINESS COMMUNICATIONS CORP.	SUPP.	\$	106.00
BUTCH OSTRANDER	SERV.	\$	620.00
CALLOWAY HOUSE INC	SUPP.	\$	165.50
CANTER & ASSOCIATES, INC	SUPP.	\$	71.67
CARSON-DELLOSA PUBLISHING CO.INC	SUPP.	\$	56.89
CHELSEA HOUSE PUBLISHERS	SUPP.	\$	39.85

CHRISTIAN PHOTO	SUPP.	\$ 61.15
CITY OF ADEL	UTIL.	\$ 923.19
CITY OF DESOTO	UTIL.	\$ 381.53
CITY OF MINBURN	UTIL.	\$ 301.57
CLASSIC CASSETTES	SUPP.	\$ 107.20
CLEARVUE	SUPP.	\$ 133.75
COASTAL UNILUBE, INC.	SUPP.	\$ 79.25
COMMUNICATIONS ENGINEERING CO.	SERV.	\$ 216.32
COGNITIVE CONCEPTS, INC	SUPP.	\$ 1,177.40
CONTINENTAL CLAY COMPANY	SUPP.	\$ 308.70
CREATIVE EDUCATIONAL MATERIALS	SUPP.	\$ 34.54
CRYSTAL SPRINGS BOOKS	SUPP.	\$ 26.70
CULLIGAN WATER CONDITIONING	SUPP.	\$ 25.32
DALLAS CENTER-GRIMES COM. SCHOOL	FEES	\$ 6,639.52
DALLAS CO PUBLIC HEALTH	SUPP.	\$ 140.00
DALLAS COUNTY NEWS	PUBL.	\$ 655.25
DANETTE RINDERKNECHT	TRAVEL	\$ 25.20
WALDEMAR DAROWSKI	TRANS.	\$ 145.05
DAUGHERTY SUPER MARKET	SUPP.	\$ 235.62
DEMCO	SUPP.	\$ 314.92
DES MOINES AREA COMM COLLEGE	TUITION	\$ 5,544.15
DES MOINES REGISTER & TRIBUNE	SUPP.	\$ 594.68
DES MOINES SYMPHONY	SERV.	\$ 66.50
GREG DETIMMERMAN	TRAVEL	\$ 1,125.05
DICK BLICK	SUPP.	\$ 343.50
DICK CLARK EXCAVATING	SERV.	\$ 40.00
THE DOUGLAS STEWART COMPANY	SUPP:	\$ 545.50
DRAKE UNIVERSITY SCHOOL OF ED.	FEES	\$ 8,790.00
EDMARK	SUPP.	\$ 137.50
EDUCATIONAL RESOURCES	SUPP.	\$ 376.31
EDWARD SIMONS	TRANS.	\$ 272.05
DAVE ELGIN	TRAVEL	\$ 789.54
ENGEL LAW OFFICE	SERV.	\$ 1,578.30
ETA	SUPP.	\$ 46.97
EXCEL BUSINESS SUPPLIES, INC	SUPP.	\$ 28.76
		\$
EXPER COM	SUPP.	\$ 1,315.97
FARNER BOCKEN COMPANY	SUPP.	247.97
FILMIC ARCHIVES	SUPP.	\$ 78.08
FINE ART PHOTOGRAPHY & GALLERY	SERV.	\$ 1,995.00
FIRST CHRISTIAN CHURCH	SERV.	\$ 625.00
FROG PUBLICATIONS	SUPP.	\$ 578.22
FULLERS STANDARD	FUEL	\$ 2,113.16
GEYER INSTRUCTIONAL AIDS CO	SUPP.	\$ 154.25
GREENHAVEN PRESS INC	SUPP.	115.30
ANN GRIFFIN	SERV.	\$ 1,000.00
DONALD GRUVER	SERV.	\$ 765.63

GTE MIDWEST	TEL.	\$ 290.55
HAMMOND & STEPHENS	SUPP.	\$ 561.21
VAN HARDEN	TRANS.	\$ 399.05
HARLAND HARDWARE	SUPP.	\$ 8.95
HEARTLAND CO-OP	FUEL	\$ 744.05
ANN HEITZ	SUPP.	\$ 28.12
HENRY DORLEY ZOO	FEES	\$ 1,356.75
HERFF JONES	SUPP.	\$ 269.62
THE HIGHSMITH CO INC	SUPP.	\$ 125.82
FOLA HOEMANN	SUPP.	\$ 16.48
TIMOTHY HOFFMAN	TRAVEL	\$ 94.08
HORSESHOE LANES	SERV.	\$ 5,187.60
HOWARD BELGARDE TRUCKING	SERV.	\$ 1,880.67
HYDRONIC ENERGY INC.	SUPP.	\$ 47.93
IA ASSOC. OF SCHOOL BUSINESS OFF	FEES	\$ 85.00
INNOVATIVE LEARNING CONCEPTS	SUPP.	\$ 237.60
INTL CONF OF BUILDING OFFICIALS	SUPP.	\$ 145.50
INTERSTATE BATTERY SYSTEM OF DES MOINES	SUPP.	\$ 165.85
IOWA ACADEMIC DECATHLON	FEES	\$ 300.00
IOWA ASSN OF SCHOOL BOARDS	FEES	\$ 25.00
IOWA HIGH SCHOOL SPEECH ASSOC.	FEES	\$ 174.00
IOWA NETWORK SERVICES	TEL.	\$ 316.26
IOWA STATE UNIVERSITY	FEES	\$ 150.00
IPERS	PENSION PLAN	\$ 27,339.27
RS .	PAYROLL TAXES	\$ 36,124.82
ITALIAN VILLAGES	SUPP#	\$ 14.54
J.W. PEPPER OF MINNEAPOLIS	SUPP:	\$ 977.07
J WESTON WALCH, PUBLISHER	SUPP.	\$ 21.90
JOHNSTON DISTRIBUTING COMPANY	SUPP.	\$ 522.03
JOHNSTONE SUPPLY	SUPP.	\$ 8.43
KAR PRODUCTS	SUPP.	\$ 35.70
KARLA KEARNEY	SERV.	\$ 59.99
KIMBALL MIDWEST	SUPP.	\$ 176.42
SUSAN KNUTZEN	SUPP.	\$ 77.24
KOCH BROTHERS	SERV.	\$ 163.80
MIKE KOZIOL	TRANS.	\$ 145.05
LAKESHORE	SUPP.	\$ 152.66
LEARNING POST	SUPP.	\$ 209.66
THE LEARNING STATION	SUPP.	\$ 8.75
CHRIS LEE	SUPP.	\$ 13.65
LINCH AUTO PARTS	SUPP.	\$ 6.14
LINGUISYSTEMS INC	SUPP.	\$ 98.84
LMI	SUPP.	\$ 151.45
MAC WAREHOUSE	SUPP.	\$ 494.40
MAJALOS SUPER VALU	SUPP.	\$ 10.39
MALECKI MUSIC INC	SUPP.	\$ 91.20

MAPES PIANO TUNING AND REPAIR	SERV.	\$ 50.00
MARCON SERVICES, LTD.	SERV.	\$ 2,022.00
MARKER SERVICES INC.	SERV.	\$ 812.50
MAYER-JOHNSON CO.	SUPP.	\$ 205.90
MCGRAW - HILL	SUPP.	\$ 193.20
MERCY COLLEGE BOOKSTORE	SUPP.	\$ 19.95
MIDAMERICAN ENERGY	UTIL.	\$ 19,945.44
MIDWEST RADIATOR	SUPP.	\$ 245.16
MIDWEST TECH PRODUCTS & SERVICES	SUPP.	\$ 130.00
MIDWEST WHEEL COMPANIES	SUPP.	\$ 29.28
MIMOSA TECHNOLOGY	SUPP.	\$ 750.60
MINBURN TELEPHONE COMPANY	TEL.	\$ 156.59
MINDWARE	SUPP.	\$ 105.75
MOBILE CLEAN, INC	SERV.	\$ 1,395.00
MODERN CURRICULUM PRESS, INC.	SUPP.	\$ 188.94
MUSIC IN MOTION	SUPP.	\$ 14.60
	SUPP.	\$ 12.25
NASCO	SUPP.	\$
DARYL NELSON		68.90
NET INS	TEL.	\$ 50.00
NICHOLS CONTROLS & SUPPLY, INC	SUPP.	\$ 256.15
LEANN NISPEL	TRAVEL	\$ 86.08
NUBALL MFG CO	SUPP.	\$ 1,991.07
TERRY W ODAM	TRANS.	\$ 272.05
OFFICE DEPOT, INC.	SUPP.	\$ 119.90
OFFICE MAX, INC.	SUPP.	\$ 144.43
PALOS SPORTS,INC	SUPP	\$ 163.62
PAPERBACKS FOR EDUCATORS	SUPP:	\$ 337.69
PAPERMODELS INTERNATIONAL	SUPP.	\$ 70.00
PARKER PUBLISHING	SUPP.	\$ 77.68
PAYLESS CASHWAYS, INC.	SUPP.	\$ 75.06
PEPSI COLA GENERAL BOTTLERS INC	SUPP.	\$ 222.60
PERFECTION LEARNING CORP	SUPP.	\$ 95.88
PERRY CHIEF	PUBL.	\$ 106.95
PETROLEUM TECHNOLOGY LTD.	SUPP.	\$ 213.95
PHI DELTA KAPPA	FEES	\$ 28.00
PITSCO, INC.	SUPP.	\$ 182.41
PLUMB SUPPLY COMPANY	SUPP.	\$ 488.60
POSTMASTER	POSTAGE	\$ 1,820.00
PRODUCTS, INC.	SUPP.	\$ 41.60
QUILL CORPORATION	SUPP.	\$ 274.88
R.J. KOOL CO	SUPP.	\$ 25.50
RAINBOW CONNECTION PRESCHOOL	TUITION	\$ 48.00
RC SPORTS, INC	SUPP.	\$ 3,488.44
REMEDIA PUBLICATIONS, INC.	SUPP.	\$ 35.40
FRANK RIEMAN MUSIC INC	SUPP.	\$ 837.21
RIO GRANDE	SUPP.	\$ 83.98

ROBERT RITTGERS	TRANS.	\$ 145.05
RIVERSIDE PUBLISHING CO	SUPP.	\$ 289.77
S BUILDING CENTER INC	SUPP.	\$ 55.92
SAM'S CLUB DIRECT	FEES	\$ 48.33
SAX ARTS & CRAFTS	SUPP.	\$ 73.05
CAROLE SCHLAPKOHL	TRAVEL	\$ 85.40
SCHOLASTIC BOOK FAIRS	SUPP.	\$ 1,802.92
SCHOLASTIC, INC.	SUPP.	\$ 196.10
SCHOOL ADMINISTRATORS OF IOWA	FEES	\$ 60.00
SCHOOL HOUSE GLOBAL ENTERPRISES	SUPP.	\$ 21.95
SCHOOL MATE	SUPP.	\$ 163.54
SCHOOL SPECIALTY INC	SUPP.	\$ 2,423.93
SEABURY & SMITH	INS.	\$ 27,983.06
LANA SHEA	SUPP.	\$ 31.68
SHELLEY'S ELECTRONICS	SERV.	\$ 80.85
SILVER BURDETT & GINN	SUPP.	\$ 100.56
SOUTH DALLAS COUNTY LANDFILL	DISPOSAL	\$ 264.50
RHYS SOUTH	SUPP.	\$ 214.02
STANDARD BEARINGS	SUPP.	\$ 155.50
STECK VAUGHN COMPANY	SUPP.	\$ 213.29
STITZELL ELECTRIC SUPPLY CO	SUPP.	\$ 12.59
TARGET STORES DIVISION	SUPP.	\$ 103.91
TEACHER'S DISCOVERY	SUPP.	\$ 114.40
THE TEACHER'S PET	SUPP.	\$ 157.48
TOYS "R" US	SUPP.	\$ 53.96
TREETOP PUBLISHING	SUPP	\$ 108.18
TROPHIES PLUS	SUPP:	\$ 2,198.09
TRUCK EQUIPMENT INC	SUPP.	\$ 166.98
U S WEST COMMUNICATIONS	TEL.	\$ 1,185.83
UNITED STATES CELLULAR	TEL.	\$ 18.17
UNIVERSITY OF IOWA	SUPP.	\$ 30.00
UPSTART	SUPP.	\$ 26.66
WASTE MANAGEMENT OF IOWA	DISPOSAL.	\$ 741.00
WAUKEE COMMUNITY SCHOOL	FEES	\$ 145.00
GEORGE WELCH	TRANS.	\$ 145.05
YOUNGERMAN MUSIC CO	SUPP.	\$ 133.00
ZEP MANUFACTURING COMPANY	SUPP.	\$ 190.50
3E ELECTRICAL ENGINEERING EQUIP.	SUPP.	\$ 707.95
TOTAL		\$ 210,337.29



ADEL-DESOTO-MINBURN	I COMMUNITY SCHOOL DIS	STRICT
	RIL 13, 1998	3111101
	PPEL	
VENDOR	DESCRIPTION	AMOUNT
TENDO!	DECOMM HON	Amount
AAA SYSTEMS	SUPP.	\$850.00
7 V V C T C T L M C	00111	φοσο.σσ
TOTAL		\$850.00
TOTAL		\$000.00
STUDEN	T ACTIVITY FUND	
VENDOR	DESCRIPTION	AMOUNT
LORRIE ANDERSON	SUPP.	\$27.28
ANDERSON'S	SUPP.	\$92.55
AT&T	TEL.	\$5.97
BEN FRANKLIN VARIETY STORE	SUPP.	\$12.00
BONNIES FLOWERS	SUPP.	\$77.00
JOHN BOYD	SUPP.	\$30.66
COMPATIBILITY ONE	SUPP.	\$159.50
DAUGHERTY SUPER MARKET	SUPP.	\$1,032.06
DREAMS UNLIMITED	SERVICE	\$175.00
FARNER BOCKEN COMPANY	SUPP.	\$850.60
CRIS GOODALE	FEES	\$100.00
THE GRAPHIC EDGE	SUPP.	\$1,436.60
HILLCREST COUNTRY CLUB	FEES	\$1,000.00
HOGAN'S SPORTING GOODS	SUPP.	\$1,323.54
M & N INTERNATIONAL	SUPP.	\$102.70
MISOA	DUES	\$150.00
PEPSI COLA GENERAL BOTTLERS INC	SUPP.	\$201.95
MICHAEL G. RASO	SUPP.	\$4.95
SAM'S CLUB DIRECT	SUPP./DUES	\$550.11
STEVE SCHLAFKE	FEES	\$65.00
STUMP'S ONE PARTY PLACE	SUPP.	\$132.65
KELLY THOMPSON	SUPP.	\$71.42
TROPHIES PLUS	SUPP.	\$827.39
U S WEST COMMUNICATIONS	TEL.	\$38.83
UNITED STATES CELLULAR	TEL.	\$17.83
UNITED STATES GOLF ASSOCIATION	SUPP.	\$39.10
MICHAEL WHISNER	OFFICIAL	\$98.00
TOTAL		\$8,622.69



	BURN COMMUNITY SCHOOL DIS	TRI	CT
SCH	IOOL NUTRITION FUND		
	APRIL 13, 1998		
VENDOR	DESCRIPTION	AN	OUNT
ADM School	Telephone Bill	\$	41.86
Daugherty's Market	Food	\$	6.57
Farrell's Dist.	Ala Carte Items	\$	213.12
Food Service Of America	Food-Supplies	\$	5,121.70
Harker's	Meat Items	\$	805.38
Hawkeye Food Systems	Food-Supplies	\$	5,578.08
Heartland Area Ed.	Food-Handling	\$	593.41
Hydro Klean	Drain Cleaning	\$	330.00
Interstate Brands	Bread Bill	\$	669.60
Iowa Donut Supply	Donut Supplies	\$	166.70
Iowa State University	Workshop	\$	20.00
Keck, Inc.	Commodity Handling Storage	\$	746.00
Lance, Inc.	Crackers	\$	107.10
Martin Bros.	Food	\$	590.11
Sue Rogers	Mileage	\$	20.28
Roberts Dairy Company	Milk Bill	\$	3,997.25
Wolin Mechanical	DeSoto Oven Repair	\$	284.90
Total		\$	19,292.06
	AGENCY		
VENDOR	DESCRIPTION	ΑN	OUNT
ADM NUTRI FUND	Supplies	\$	100.00
Total		\$	100.00



Adel-Desoto-Minburn Community School District April 1998 Payroll Report

Tutoring	
J. Haider	\$ 112.00
C. Winterboer	192.00
	\$ 304.00
Repairs and Maintenance	
D. Nelson	\$ 327.50
TOTAL	\$ 631.50

Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - March 1998 Governmental Funds

	General Fund
Balance, February 28, 1998	\$781,286.85
Receipts, March	591,136.22
Expenditures, March	682,733.95
Balance, March 31, 1998	<u>\$689,689.12</u>
Balance, March 31, 1997	\$768,285.62
	Debt Service Fund
Balance, February 28, 1998	\$257,585.69
Receipts, March	6,073.91
Expenditures, March	0.00
Balance, March 31, 1998	\$263,659.60
Balance, March 31, 1997	\$241,208.21

Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - March 1998 Governmental Funds Special Revenue Funds

Management Fund

	Management Fund
Balance, February 28, 1998	\$224,853.14
Receipts, March	1,717.04
Expenditures, March	0.00
Balance, March 31, 1998	\$226,570.18
Balance, March 31, 1997	\$187,052.30
	Physical Plant & Equipment Fund
Balance, February 28, 1998	\$95,020.04
Receipts, March	2,441.01
Expenditures, March	0.00
Balance, March 31, 1998	\$97,461.05
Balance, March 31, 1997	\$73,720.08
	Student Activity Fund
Balance, February 28, 1998	\$34,994.54
Receipts, March	4,535.66
Expenditures, March	8,019.49
Balance, March 31, 1998	\$31,510.71
Balance, March 31, 1997	\$19,598.61

Adel-DeSoto-Minburn Community School District Cash Receipts & Expenditures Recapitulation of Funds - March 1998 Proprietary Funds Enterprise Funds

School	Nutrition	Fund

Balance, February 28, 1998	\$17,658.35
Receipts, March	52,299.61
Expenditures, March	35,140.33
Balance, March 31, 1998	\$34,817.63
Balance, March 31, 1997	\$15,021.27
	Day Care Fund
Balance, February 28, 1998	\$47,620.64
Receipts, March	4,707.25
Expenditures, March	1,828.49
Balance, March 31, 1998	\$50,499.40
Balance, March 31, 1997	\$31,818.03

Fiduciary Funds

	Agency Fund
Balance, February 28, 1998	\$890.02
Receipts, March	1,945.00
Expenditures, March	950.00
Balance, March 31, 1998	\$1,885.02
Balance, March 31, 1997	\$1,309.34

Adel-DeSoto-Community School District Revenue & Expenditure Totals March 1998

		March	1998		
	PREVIOUS	THIS MONTH	TO DATE	BUDGET	75.0% OF BUDGET
GOVERNMENTAL FUNDS REVENUE GENERAL FUND					
LOCAL SOURCES	\$1,862,833.72	\$70,511.74	\$1,933,345.46	\$3,021,946.00	64.0%
STATE SOURCES	3,362,113.36	485,071.32	3,847,184.68	5,290,104.00	72.7%
FEDERAL SOURCES	34,514.10	13,890.00	48,404.10	59,632.00	81.2%
SUBTOTAL	\$5,259,461.18	\$569,473.06	\$5,828,934.24	\$8,371,682.00	69.6%
SPECIAL REVENUE FUNDS MANAGEMENT FUND	\$63,734.93	\$1,717.04	\$65,451.97	\$105,590.00	62.0%
PHYSICAL PLANT & EQUIP, FUND	120,706.86	2,441.01	123,147.87	206,038.00	59.8%
STUDENT ACTIVITY FUND	94,675.65	4,535.66	99,211.31	118,719.00	83.6%
DEBT SERVICE FUND	355,000.39	6,073.91	361,074.30	715,751.00	50.4%
PROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	264,701.54	52,299.61	317,001.15	435,935.00	72.7%
DAY CARE FUND	32,044.29	4,707.25	36,751.54	35,880.00	102.4%
FIDUCIARY FUNDS REVENUE AGENCY FUND	1,150.00	75.00	1,225.00	4,100.00	29.9%
TOTAL ALL FUNDS	\$6,191,474.84	\$641,322.54	\$6,832,797.38	\$9,993,695.00	68.4%
DVERNMENTAL FUNDS EXPENDITURE GENERAL FUND	S				
DISTRICTWIDE	\$1,549,603.42	\$125,172.71	\$1,674,776.13	\$2,327,300.00	72.0%
HIGH SCHOOL	1,218,346.41	155,468.19	1,373,814.60	1,923,394.00	71.4%
MIDDLE SCHOOL	853,793.76	117,902.68	971,696.44	1,317,348.00	73.8%
DESOTO INTERMEDIATE	698,939.76	93,911.19	792,850.95	1,066,610.00	74.3%
MINBURN ELEMENTARY	363,531.52	57,979.53	421,511.05	571,851.00	73.7%
ADEL ELEMENTARY	813,890.60	110,290.48	924,181.08	1,255,080.00	73.6%
SUBTOTAL	\$5,498,105.47	\$660,724.78	\$6,158,830.25	\$8,461,583.00	72.8%
SPECIAL REVENUE FUNDS EXPENDITE MANAGEMENT FUND	TURES \$66,262.90	\$0.00	\$66,262.90	\$65,091.00	101.8%
PHYSICAL PLANT & EQUIP. FUND	53,576.26	0.00	53,576.26	233,927.00	22.9%
STUDENT ACTIVITY FUND	69,628.92	8,019.49	77,648.41	113,593.00	68.4%
DEBT SERVICE FUND	207,673.75	0.00	207,673.75	700,423.00	29.6%
PROPRIETARY FUNDS REVENUE SCHOOL NUTRITION FUND	255,632.51	35,140.33	290,772.84	424,815.00	68.4%
DAY CARE FUND	16,536.02	1,828.49	18,364.51	34,025.00	54.0%
FIDUCIARY FUNDS EXPENDITURES AGENCY FUND	2,950.00	70.44	3,020.44	4,200.00	71.9%

PORT 110114

MUNTHLY SUMMARY REPORT

ADEL-DESOTO-MINBURN

REPORT TO BOARD OF EDUCATION

FUND: 10/GENERAL

DATE: 04/01/98

PAGE 1

TIME: 18:06:23

	CONTRACTOR OF THE LANGE CONTRA	BALANCE	AMOUNT	AMOUNT	BALANCE
79	FAC# ACCOUNT NAME	(03/02/98)	RECEIVED	DISBURSED	(04/01/98)
•	0001 ADULT ED	2, 674. 05	AND THE RESIDENCE OF THE PARTY		2, 674. 05
Tap	3109 ART RESALE	176. 40-	67.08		109.32-
	1418 BAND RESALE	732. 18-			732. 18-
0	1421 BAND RESALE	30.80-			30.80-
9	2209 BAND RESALE	730.71-	424. 20		306. 51-
	3109 BAND RESALE	954.70-			954.70-
3	3109 BAND/VOCAL FEES	1,451.68	10.00-		1,441.68
-	1409 BOOK FAIR	732. 10		49.02	683.08
	1418 BOOK FAIR	1,550.94	393. 02-	202. 10	955.82
	3109 CLASS COMPOSITE	2, 126, 75			2, 126. 75
	0001 INSTRUMENT RENTAL	976. 10			976. 10
	3109 METALS RESALE	375.07-			375.07-
75%	0001 PADLOCKS	93. 41			93. 41
600	O001 PE TOWELS	6, 945. 08	6.00		6, 951. 08
1	1421 RIF	665. 57	200.00	344. 85	520. 72
-	1409 STAFF LOUNGE	1,788.07		8. 67	1,779.40
9	1418 STAFF LOUNGE	530. 22	52. 20	96.00-	678. 42
- 1	1421 STAFF LOUNGE	489. 26	171.30	116.60	543. 96
-	2209 STAFF LOUNGE	2, 359, 46			2,359.46
9	3109 STAFF LOUNGE	1,842.22	450.85	339. 20	1,953.87
	3109 WOODS RESALE	522. 65-	137.00		385.65-
	FUND TOTAL	\$20,702.40	\$1,105.61	\$964.44	\$20,843.57

REPORT 110114

ADEL-DESOTO-MINBURN

PAGE 1

NTHLY SUMMARY REPORT

REPORT TO BOARD OF EDUCATION DATE: 04/01/78
FUND: 21/STUDENT ACTIVITY FUND TIME: 18:06:23

	BALANCE	AMOUNT	AMOUNT	BALANCE
FAC# ACCOUNT NAME	(03/02/98)	RECEIVED	DISBURSED	(04/01/98)
2102 1711 7770 7771	ADE AL	105 /0	1DE / E	495, 20
3109 ATHLETIC RESALE	4, 196. 33-	125. 69	19.42	4, 215, 75-
			17.42	200. 48-
	200. 48-	354. 00	120.00	
		354.00	120.00	402.07-
3109 BOYS SOCCER 2209 BOYS TRACK	402.07-			1,587.25-
EZUY BUYS TRACK	1,587.25-	FF 00	124, 45	3, 477. 56-
3109 BOYS TRACK 3109 BUTTON CLUB	3,408.11- 339.15	55. 00 3. 30	124. 45	342.45
3109 CHEERLEADING	1, 580. 01	3. 30		1,580.01
3107 CHEERLEADING	0.00		and a second to the second of	0.00
3107 CLASS OF 97 3109 CLASS OF 98		DE 1 70		2, 826, 86
3109 CLASS OF 98		951. 70 184. 33	1 400 50	2, 220, 49
3109 CO-ED CROSS COUNTRY		104.33	1,403. 32	486. 33-
		1, 155. 00	1 000 00	1, 212, 53-
3109 CO-ED GOLF 3109 DANCE FUND	1 174 45	1,133.00	547.43	657. 02
3107 DANCE FOND	5, 025. 01	00.00	Jo7. 43	5, 025, 01
2209 FOOTBALL	6, 343, 46-			6, 343, 46-
	4, 983. 19		D44 00	4, 117, 19
3109 FRENCH CLUB	2, 245. 31			2, 245, 31
2209 GIRLS BASKETBALL	637. 53-			637. 53-
3109 GIRLS BASKETBALL				3, 258. 85
3109 GIRLS SDCCER	49. 11-			49. 11-
				73. 38-
2209 GIRLS TRACK 3109 GIRLS TRACK	501 74	55.00	24B 14	288. 60
		55.00	200. 17	489. 11-
3109 GIRLS VOLLEYBALL	489. 11- 867. 35			867. 35
OO1_INTEREST	7, 508. 66	76, 93		7, 585. 59
109 POM PONS	837. 40-	70.75	70.00	907. 40-
2100 CADD	1 775 00	7	70.00	1, 235, 89
22 2209 SOFTBALL	1.472.80-	- A		1, 472, 80-
3109 SOFTBALL	1, 961, 82-		25. 38	1, 987, 20-
3109 SPANISH CLUB	893. 72		20.00	893. 72
3109 SPEECH CLUB	875. 10		88. 32	786. 78
3109 SPRING PLAY	23. 32-		3. 32	26.64-
3109 STUDENT COUNCIL-HS	1, 998. 34	499.66	4. 38	2, 493, 62
2209 STUDENT COUNCIL-MS	426. 36	68. 00	419. 98	74.38
40 3109 TSA	85. 59	349. 05	495. 26	60. 62-
2209 WRESTLING	135. 79			135. 79
3109 WRESTLING		35. 00	2, 338, 24	
3109 YEARBOOK	7, 371, 63	535. 00		7, 906. 63
**				
FUND TOTAL	\$34,994.54	\$4,535.66	\$8,019.49	\$31,510.71