

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Education of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 23rd day of February, 1995, in the High School Library, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
HIGH SCHOOL LIBRARY
ADEL, IOWA

February 23, 1995
7:00 P.M.

OPENING:

7:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Welcome of visitors and open forum

ACTION ITEMS:

7:05 Issues pertaining to the athletic complex construction project
 Adopt proposed plans
 Adopt proposed specifications
 Adopt proposed form of contract
 Fix a time and place for public hearing to review project and let bids
 Publish notice of hearing
10:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 S. 8th Street
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Education

MINUTES OF BOARD OF EDUCATION

Special	Schoolhouse	7:00 p.m.	February	23,	1995
Kind of Meeting	Meeting Place	Time	Month	Day	Year
				Thursday	
				Day of Week	

MEMBERS

Present

Absent

Ray Hemphill

Presiding Officer

Dan Heefner

Harold Hill

Steve Pedersen

Craig Saveraid

Tim Hoffman

Superintendent of Schools

Shirley McAdon

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

Form 228 Pioneer Publishing Co., Kearney, Nebr.

Call to Order
Roll Call

The meeting was called to order. Roll call was taken. Present were Dan Heefner, Harold Hill, Steve Pedersen, Craig Saveraid, and President Ray Hemphill. Visitors were present.

Agenda

It was moved by Heefner, seconded by Saveraid, to adopt the agenda as presented. Motion carried unanimously.

Welcome of
Visitors
Open Forum

President Hemphill welcomed visitors and invited public comments during Open Forum. No comments were made.

Issues Per-
taining to
the Athletic
Complex
Construction
Project

Hugh Norman presented information that included measurements and recommendations to place the long jump inside the track. Discussion followed. It was moved by Saveraid, seconded by Pedersen, to proceed with the track complex, accepting the recommendation of the committee to place the long jump inside the track, maximizing the soccer playing area. Motion carried unanimously.

Adopt
Proposed
Plans

It was moved by Hill, seconded by Saveraid, to adopt proposed plans for the track and grandstand as presented and modified. Motion carried unanimously.

Adopt
Proposed
Specifications

It was moved by Saveraid, seconded by Heefner, to adopt proposed specifications for the track and grandstand as presented and modified. Motion carried unanimously.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of special board meeting held February 23, 1995
Month Day Year

Adopt Proposed Form of Contract

It was moved by Heefner, seconded by Saveraid, to adopt proposed form of contract for the track and grandstand as presented with attorney review. Motion carried unanimously.

Fix Time and Place for Public Hearing to Review Project and Let Bids

It was moved by Hill, seconded by Pedersen, to fix a time and place for public hearing to review the project and let bids on March 20 at 7:00 p.m. at the schoolhouse. Motion carried unanimously.

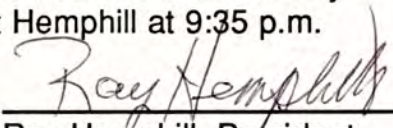
Publish Notice of Hearing

It was moved by Saveraid, seconded by Heefner, to publish a notice of hearing at least 10 days prior to March 20. Motion carried unanimously.

Adjournment

It was moved and seconded to adjourn. Motion carried unanimously and the meeting was adjourned by President Hemphill at 9:35 p.m.

Minutes approved as _____


Ray Hemphill, President

Dated _____

Shirley McAdon, Secretary

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Education of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 13th day of February, 1995, in the High School Conference Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
HIGH SCHOOL CONFERENCE ROOM

February 13, 1995
7:00 P.M.

OPENING:

7:00 PM Call to order
 Roll call
 Emergency additions and adoption of agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/Treasurer financial reports
 Welcome of visitors and open forum

ACTION ITEMS:

7:30 Girls' soccer coach
8:00 Review facility projects
8:15 Open enrollment requests
8:20 Board policy review
8:45 Grades 6-8 test results
9:00 Resignations and new contracts
9:15 Administrative reports
10:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 S. 8th Street
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Education

MINUTES OF BOARD OF EDUCATION

Regular	Schoolhouse	7:00 p.m.	February	13,	1995
Kind of Meeting	Meeting Place	Time	Month	Day	Year
			Day of Week	Monday	

MEMBERS

Present

Absent

Craig Saveraid

Presiding Officer

Dan Heefner

Ray Hemphill

Harold Hill

Steve Pedersen

Tim Hoffman

Superintendent of Schools

Shirley McAdon

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

Form 228 Pioneer Publishing Co., Kearney, Nebr.

Call to Order
Roll Call

The meeting was called to order. Roll call was taken. Present were Dan Heefner, Harold Hill, Steve Pedersen, and Vice-President Craig Saveraid. Absent was Ray Hemphill. Visitors included Gary Seaholm; Janice Parkins; Kelley Hood; Bill Shields; Tomm and Jacob Pfitzenmaier; Gene DeBoer; Walt Stover; Dave Leonard; Pat Stalter; and Principals Carole Schlapkohl, Jim Nelsen, Elayne Stover, Bill Kimber, and Greg DeTimmerman.

Agenda

It was moved by Hill, seconded by Heefner, to adopt the agenda as amended with the addition of "Leave Request" at 7:15 p.m. due to the need for a decision to complete payroll for February. Motion carried unanimously.

Minutes

It was moved by Heefner, seconded by Pedersen, to approve the minutes of the regular meeting January 9, special meeting January 24, and special meeting February 9 as presented. Motion carried unanimously.

Bills

It was moved by Hill, seconded by Heefner, to approve the bills totaling \$152,230.90 and bills between meetings as presented. Motion carried unanimously.

Mo.Fin.Rpts.

Monthly financial reports were reviewed and discussed.

Welcome of
Visitors
Open Forum

Vice-President Saveraid welcomed visitors and invited public comments during Open Forum. No comments were made.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held February 13, 1995
Month Day Year

Leave Request

A request for additional serious illness leave was made by Boni Schultz due to parents' accidents and illnesses. The Board took no action.

Girls' Soccer Coach Position

Kelley Hood presented a comparability study with other schools pursuant to a request for an additional soccer coach position to oversee the high school girls' program. No other schools will be sponsoring girls' soccer in 1995. Superintendent could not recommend an additional coach because of comparability and budget considerations. It was moved by Heefner, seconded by Pedersen, to sponsor the girls' soccer team for 1995 and to hire one coach. Motion carried 3-1 (Heefner-no).

Board member Ray Hemphill arrived.

PPEL Projects

The Board discussed PPEL projects and financing choices. Superintendent will pursue both options of financing of public sale and negotiated rate.

Open Enrollment Requests

Superintendent recommended open enrollment requests for Jody Emmert from Dallas Center-Grimes to ADM and for Tania Ohde from Dexfield to ADM for 1994-95. Also recommended was a request for Nicole Ackelson from Dexfield to ADM for 1995-96. It was moved by Hill, seconded by Pedersen, to approve open enrollment requests as presented. Motion carried unanimously.

Board Policy Review

Superintendent recommended approval of the first reading of Board policies 501.15 "Open Enrollment Transfers-Procedures As A Sending District"; 502.8 "Weapons"; 502.13 "Student-to-Student Harassment"; 503.1 "Student Conduct"; 601.1 "School Calendar"; 712.2 "Student Conduct on School Transportation"; 705.5 "Payment for Goods and Services"; and 906.4 "Smoke-Free Environment". Superintendent recommended elimination of Board policy 403.5 "Designated Smoking Areas", since smoking areas may no longer be designated. It was moved by Heefner, seconded by Hemphill, to approve the first reading of Board policies as presented and to eliminate Board policy 403.5. Motion carried unanimously.

Basic Skills Results

Bill Kimber presented a report on the middle school basic skills test results. Discussion followed.

Resignations and New Contracts

Superintendent recommended resignations from Bill Kimber, middle school principal and activities director; DeVee McLaughlin, middle school secretary; Pat O'Donnell, assistant baseball; and Allison

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held February 13, 1995
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Carrico, middle school softball. It was moved by Hemphill, seconded by Heefner, to approve resignations as presented. Motion carried unanimously.

Superintendent and Kelley Hood explained a realignment plan for track coaches for spring, 1995. Board consensus favored enacting the plan of one head coach and the specialization of other coaches for a trial period of the current school year.

Staffing
Needs
for 1995-96

Superintendent presented data concerning staffing needs for 1995-96. Federal funding for Chapter I reading programs has been reduced. Enrollment at the high school may dictate the need for additional staff in the areas of science and math. Enrollment figures for third grade may allow the elimination of two teaching positions. Superintendent will bring more information to subsequent meetings as it becomes available.

Administrative
Reports

The Board found that the facilities tour was worthwhile and worth repeating.

The Board discussed the future of the school-owned house in Minburn. Board consensus favored continuing to rent the house for now with periodic re-evaluation.

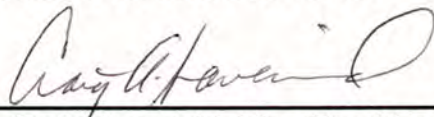
A special meeting may be held February 23 to approve the layout and specifications of the athletic complex and to approve the contract form.

The Board discussed the change of bus route in Adel Estates.

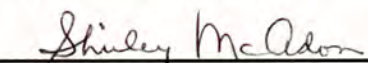
Adjournment

It was moved and seconded to adjourn. Motion carried unanimously and the meeting was adjourned by Vice-President Saveraid at 10:10 p.m.

Minutes approved as presented


Craig Saveraid, Vice-President

Dated 3/13/95


Shirley McAdon, Secretary

Marginal headings of
items of business. Items
may be numbered con-
secutively.

Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held February 13, 1995
 Month Day Year

Bills Between Meetings

Bills paid between meetings:

GENERAL FUND:

OPERATING FUND:

ADM Activity Fund	Transfer	\$ 6,000.00
Brenton Bank	FICA & Fed W/H, February payroll	101,990.38
Insurance Revolving	Employer's portion, Feb. payroll	25,207.31
IHS Speech Assoc.	Registration fees	579.00
IPERS	Employer's portion, Feb. payroll	22,956.87
Postmaster	Postage	865.79
Winterset CSD	Registration fees	250.00

FUND TOTAL \$157,849.35

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Marginal headings of items of business. Items may be numbered consecutively.

Continuation of _____ board meeting held _____

	Month	Day	Year
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Month

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Year

ADEL-DESOTO-MINBURN
BOARD OF EDUCATION
February 13, 1995

Board Policies

- 501.15 Open Enrollment Transfers - Procedures As A Sending District
Extends the deadline for parents to cancel
- 502.8 Weapons
Required policy for new federal crime bill
- 502.13 Student-to-Student Harassment
New policy from IASB
- 503.1 Student Conduct
Student assault on school employee
- 601.1 School Calendar
Seniors excused from snow make-up days
- 712.2 Student Conduct on School Transportation
Allows use of video cameras on school bus
- 705.5 Payment for Goods and Services
Allows use of signature stamp for board president and secretary
- 906.4 Smoke-Free Environment
All indoor areas smoke-free
- 403.5 Designated Smoking Areas
This policy can be eliminated with the addition of 906.4

OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A SENDING DISTRICT

The school district will participate in open enrollment as a sending district. As a sending district, the board will allow resident students who meet the requirements to open enroll to another public school district.

Parents requesting open enrollment out of the school district for their student shall notify the school district no later than October 30 in the year preceding the first year desired for open enrollment. The notice shall be made on forms provided by the Department of Education. The forms are available at the central administration office.

Parents of children who will begin kindergarten in the school district are exempt from the open enrollment October 30 deadline. Parents of children who will begin kindergarten shall file in the same manner set forth above by June 30 prior to the beginning of the child's kindergarten year. Parents who have good cause as defined by law for failing to meet the October 30 deadline may make an open enrollment request in the same manner set forth above.

Open enrollment requests out of the school district that, if denied, would result in students from the same nuclear family being enrolled in different school districts, will be given highest priority. Other open enrollment requests out of the school district shall be considered in the order received by the school district with the first open enrollment request given a higher priority than the second open enrollment request and so forth.

The board shall take action on the open enrollment request by November 30 in the year preceding the first year desired for open enrollment. The parents may withdraw the open enrollment request prior to the start of the school year.

The superintendent shall notify the parents by mail within three days of the board's action to approve or deny the open enrollment request. Approved open enrollment requests shall be transmitted by the superintendent to the receiving district chosen by the parents within five days after the board's action on the open enrollment request.

The board may approve a student's request to allow the receiving district to enter the school district for the purposes of transportation.

~~OR~~

~~*The board will not approve a student's request to allow the receiving district to enter the school district for the purposes of transportation.*~~

Approved _____ Reviewed _____ Revised _____

OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A SENDING DISTRICT

Open Enrollment Out of the School District to an Alternative Receiving District

Parents of students attending the school district under open enrollment may make an open enrollment request to a different public school district, an alternative receiving district, within the time period of the original open enrollment request. This open enrollment request shall be filed in the same manner as other open enrollment requests no later than October 30 in the year preceding the first year desired for open enrollment in the alternative receiving district.

It shall be within the complete discretion of the board to approve or deny the open enrollment request to an alternative receiving district. In exercising that discretion, the board may consider several factors including, but not limited to, the potential impact of the transfer on the student, the effectiveness of the education program, the financial situation of the school district and other factors deemed relevant by the superintendent and the board. The board shall take action on the open enrollment request to the alternative receiving district at the next regular board meeting. Prior to the board's action, parents may withdraw the open enrollment request.

The superintendent shall notify the parents by mail within five days of the board's action to approve or deny the open enrollment request to an alternative receiving district. Approved open enrollment requests shall be transmitted by the superintendent to the alternative receiving district chosen by the parents within five days after the board's action on the open enrollment request.

Approved open enrollment requests to an alternative receiving district shall be effective the following semester or at the beginning of the next school year. It shall be within the discretion of the board to make the open enrollment request to an alternative receiving district effective immediately based upon the circumstances of the open enrollment request and with mutual agreement of the alternative receiving district's board.

Renewal of Open Enrollment Requests

Open enrollment requests may be renewed prior to the end of the time period of the original open enrollment request. The renewal of the open enrollment request shall be filed prior to the end of the school year in the year preceding the first year of renewing the open enrollment.

OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A SENDING DISTRICT

An open enrollment request out of the school district from parents of a special education student shall be reviewed on a case-by-case basis. The determining factor for approval of such an open enrollment request will be whether the special education program available in the receiving school district is appropriate for the student's needs. The area education agency director of special education serving the receiving district shall determine whether the program is appropriate. The special education student shall remain in the school district until the final determination is made.

It shall be the responsibility of the superintendent to maintain open enrollment request applications and notice forms. It shall also be the responsibility of the superintendent to develop appropriate office procedures and administrative regulations necessary for open enrollment requests.

Legal Reference: Iowa Code §§ 139.9; 274.1; 279.11; 282.1, .3, .8, .18; 299.1 (1993).
281 I.A.C. 17.
1990 Op. Att'y Gen. 75.

Cross Reference: 501.6 Student Transfers In
501.7 Student Transfers Out or Withdrawals
501.16 Open Enrollment Transfers - Procedures as a
Receiving District
506 Student Records
507 Student Health and Well-Being
606.9 Insufficient Classroom Space

WEAPONS

The board believes weapons and other dangerous objects in school district facilities cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees and visitors on the school district premises or property within the jurisdiction of the school district.

School district facilities are not an appropriate place for weapons or dangerous objects. Weapons and other dangerous objects shall be taken from students and others who bring them onto the school district property or onto property within the jurisdiction of the school district or from students who are within the control of the school district.

Parents of students found to possess a weapon or dangerous objects on school property shall be notified of the incident. Confiscation of firearms shall be reported to the law enforcement officials, and the student will be subject to disciplinary action including suspension or expulsion. For the purposes of this policy, "possession" includes but is not limited to storage in a student's locker, desk, book bag, purse, coat, jacket or other clothing, car, bike bag, or other container or area of confinement used by the student whether personal or school-owned.

Students may not have hunting rifles, shotguns, starter pistols, or any other firearms in their vehicles if the vehicle is on school property.

Students bringing a firearm to school shall be expelled for not less than 12 months. The superintendent shall have the authority to recommend this expulsion requirement be modified for a student on a case-by-case basis. For purposes of this portion of this policy, the term "firearm" includes any weapon which is designed to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for such a weapon, or any explosive, incendiary or poison gas.

Students may not use normally non-destructive objects such as pencils, rulers, compasses, or books in a threatening or assaultive manner. The use of any object in a dangerous way will be treated as if the item used were a dangerous weapon.

Students shall not possess toy weapons or "look-alike" weapons at school except with the knowledge and permission of a teacher, coach or administrator, and then only for school or educational purposes. Violation of this policy shall result in confiscation of the "weapon" and detention or suspension, depending upon the student's disciplinary history.

Any student who threatens another person on school property or at a school event with a dangerous weapon or an object that resembles a dangerous weapon, including but not limited to a toy pistol or rifle, squirt gun, cap gun, rubber knife, or plastic grenade, or who displays any object in such a manner as reasonably to place another person in

fear for his or her safety shall be subject to discipline by the principal or superintendent including possible suspension and recommendation for expulsion.

Students who have knowledge or a belief of the existence of a weapon on school grounds or at a school activity shall promptly report to a school official. Failure to report will be grounds for suspension or expulsion from school.

Weapons under the control of law enforcement officials shall be exempt from this policy. The principal may allow authorized persons to display weapons or other dangerous objects for educational purposes. Such a display shall also be exempt from this policy. It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Goals 2000: Educate America Act, Pub. L. No. 103-227, 108 Stat. 125 (1994)
McClain v. Lafayette County Bd. of Education, 673 F.2d 106 (5th Cir. 1982).
Iowa Code §§ 279.8; 724 (1993).

Cross Reference: 502 Student Rights and Responsibilities
503 Student Discipline
507 Student Health and Well-Being

STUDENT-TO-STUDENT HARASSMENT

Harassment of students by other students will not be tolerated in the school district. This policy is in effect while students are on school grounds, school district property, or on property within the jurisdiction of the school district; while on school-owned and/or school-operated buses, vehicles or chartered buses; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district.

Harassment prohibited by the district includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, religion, marital status or disability. Students whose behavior is found to be in violation of this policy will be subject to the investigation procedure which may result in discipline, up to and including, suspension and expulsion.

Sexual harassment means unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- submission to such conduct is made either explicitly or implicitly a term or condition or a student's education or of a student's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose or effect of unreasonably interfering with a student's performance or creating an intimidating or hostile learning environment.

Sexual harassment as set out above, may include, but is not limited to the following:

- verbal or written harassment or abuse;
- pressure for sexual activity;
- repeated remarks to a person with sexual or demeaning implications
- unwelcome touching;
- suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades, achievements, etc.

Harassment on the basis of race, creed, color, religion, national origin, marital status or disability means conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble students when:

Approved_____ Reviewed_____ Revised_____

STUDENT-TO-STUDENT HARASSMENT

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of a student's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose or effect of unreasonably interfering with a student's performance or creating an intimidating or hostile learning environment.

Harassment as set forth above may include, but is not limited to the following:

- verbal, physical or written harassment or abuse;
- repeated remarks of a demeaning nature;
- implied or explicit threats concerning one's grades, achievements, etc.;
- demeaning jokes, stories, or activities directed at the student.

The district will promptly and reasonably investigate allegations of harassment. The building principal will be responsible for handling all complaints by students alleging harassment.

Retaliation against a student because the student has filed a harassment complaint or assisted or participated in a harassment investigation or proceeding is also prohibited. A student who is found to have retaliated against another in violation of this policy, will be subject to discipline up to and including suspension and expulsion.

It shall also be the responsibility of the superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy.

Legal References: 20 U.S.C. §§ 1221-1234i (1988).
29 U.S.C. §794 (1988).
42 U.S.C. §§ 2000d-2000d-7 (1988).
42 U.S.C. §§12001 *et. seq.* (Supp. 1990).
Iowa Code §216.9; 280.3 (1993).


Cross References: 403.7 Harassment
502 Student Rights and Responsibilities
503 Student Discipline
506 Student Records

STUDENT CONDUCT

The board believes inappropriate student conduct causes material and substantial disruption to the school environment, interferes with the rights of others, or presents a threat to the health and safety of students, employees, and visitors on school premises.

Students shall conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered buses; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district.

Students who fail to abide by this policy and the administrative regulations supporting it may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to obtain their education or participation; or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to, removal from the classroom, detention, suspension, probation, and expulsion.

 A student who commits an assault against an employee on school district property or on property within the jurisdiction of the school district; while on school-owned or school-operated chartered buses; while attending or engaged in school district activities shall be suspended by the principal. Notice of the suspension shall be sent to the board president. The board shall review the suspension to determine whether to impose further sanctions against the student which may include expulsion. Assault for purposes of this section of this policy is defined as:

- an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or
- any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or
- intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

Approved _____ Reviewed _____ Revised _____

STUDENT CONDUCT

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace.

Removal from the classroom means a student is sent to the building principal's office. It shall be within the discretion of the person in charge of the classroom to remove the student.

Detention means the student's presence is required during nonschool hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day or after school has been dismissed for the day. Whether a student will serve detention, and the length of the detention, shall be within the discretion of the licensed employee disciplining the student or the building principal.

Suspension means either an in-school suspension, an out-of-school suspension, a restriction from activities or loss of eligibility. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days. An out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten days. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension shall mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms shall result in immediate reinstatement of the penalty.

Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board but no longer than one school year.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Following the suspension of a special education student, an informal evaluation of the student's placement shall take place. The Individual Education Program (IEP) shall be evaluated to determine whether it needs to be changed or modified in response to the behavior that led to the suspension.

STUDENT CONDUCT

If a special education student's suspensions, either in or out of school, equal ten days on a cumulative basis, a staffing team shall meet to determine whether the IEP is appropriate.

Legal Reference: Goss v. Lopez, 419 U.S. 565 (1975).
Brands v. Sheldon Community School District, 671 F.Supp. 627 (N.D. Iowa 1987).
Sims v. Colfax Comm. School Dist., 307 F.Supp. 485 (Iowa 1970).
Bunger v. Iowa High School Athletic Assn., 197 N.W.2d 555 (Iowa 1972).
Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).
Iowa Code §§ 279.8; 282.4, .5; 708.1 (1993).


Cross Reference: 501 Student Attendance
502 Student Rights and Responsibilities

SCHOOL CALENDAR

The school calendar shall accommodate the education program of the school district. The school calendar shall be for a minimum of two-hundred days and include, but not be limited to, the days for student instruction, staff development, in-service days and teacher conferences.

The academic school year for students shall be for a minimum of one-hundred and eighty days in the school calendar. The academic school year for students may not begin prior to September but may begin in the week in which September 1 falls. Should September 1 fall on a Sunday, school may begin on the Monday immediately preceding September 1. Employees may be required to report to work at the school district prior to this date.

Special education students may attend school on a school calendar different from that of the regular education program consistent with their Individualized Education Program.

The board, in its discretion, may excuse graduating seniors from up to five days of instruction after the school district requirements for graduation have been met. The board may also excuse graduating seniors from making up days missed due to inclement weather if the student has met the school district's graduation requirements.

It shall be the responsibility of the superintendent to develop the school calendar for recommendation, approval, and adoption by the board annually.

The board may amend the official school calendar when the board considers the change to be in the best interests of the school district's education program.

Legal Reference: Iowa Code §§ 20.9; 279.10, 280.3 (1993).
281 I.A.C. 12.2(1).


Cross Reference: 501.3 Compulsory Attendance
601.2 School Day

Approved _____ Reviewed _____ Revised _____

STUDENT CONDUCT ON SCHOOL TRANSPORTATION

Students utilizing school transportation shall conduct themselves in an orderly manner fitting to their age level and maturity with mutual respect and consideration for the rights of the school vehicle driver and the other passengers. Students who fail to behave in an orderly manner will be subject to disciplinary measures.

The driver shall have the authority to maintain order on the school vehicle. It shall be the responsibility of the driver to report misconduct to the building administrator.

 The board supports the use of video cameras on school buses used for transportation to and from school as well as for field trips, curricular or extracurricular events. The video cameras will be used to monitor student behavior and may be used as evidence in a student disciplinary proceeding. The videotapes are student records subject to school district confidentiality, board policy and administrative regulations.

After ^{one (1)} warnings for bad conduct, the building principal shall have the authority to suspend transportation privileges of the student or other appropriate discipline. *Severe misconduct may result in a suspension without warning.*

It shall be the responsibility of the superintendent, in conjunction with the building principal, to develop administrative regulations regarding student conduct and discipline when utilizing school district transportation.

~~The requirements stated in the Master Contract between employees in that certified collective bargaining unit and the board regarding the group insurance benefits of such employees shall be followed.~~

Legal Reference: Iowa Code §§ 279.8; 285; 321 (1993).

Cross Reference: 503 Student Discipline
506 Student Records

Approved _____ Reviewed _____ Revised _____


ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

PAYMENT FOR GOODS AND SERVICES

The board authorizes the issue of warrants for payment of claims against the school district for goods and services. The board will allow the warrants after the goods and services have been received and accepted in compliance with board policy and the claims audited by the board.

Claims for payment of freight, drayage, express, postage, printing, water, lights, telephone, rents, and payment of salaries pursuant to the terms of a written contract may be paid by the board secretary prior to formal audit and approval by the board. ~~X~~In addition, the secretary, upon approval of the board president, may issue warrants for verified bills filed with the secretary when the board is not in session prior to payment and prior to audit and approval by the board. ~~X~~~~or [In addition the secretary, upon approval of the board president, may issue warrants for approved registrations, claims offering a discount for early payment, approved travel expenses, approved goods and services delivered C.O.D. and other verified bills filed with the secretary when the board is not in session prior to payment of these claims and prior to audit and approval by the board.]~~ The board secretary shall examine the claims and verified bills.

The secretary shall determine to the secretary's satisfaction that the claims presented to the board are in order and are legitimate expenses of the school district. It shall be the responsibility of the secretary to bring claims to the board.

 The board president and board secretary may sign warrants by use of a signature plate or rubber stamp. If the board president is unavailable to sign warrants, the vice president may sign warrants on behalf of the president.

It shall be the responsibility of the superintendent to develop the administrative regulations regarding this policy.

Approved _____ Reviewed _____ Revised _____

SMOKE-FREE ENVIRONMENT

School district ^{indoor facilities} ~~premises~~, including school vehicles, shall be off limits for smoking. This requirement extends to employees and visitors. This policy applies at all times, including school-sponsored and nonschool-sponsored events. Persons failing to abide by this request shall be required to extinguish their smoking material or leave the school district premises immediately. It shall be the responsibility of the administration to enforce this policy.

Legal Reference: Goals 2000: Educate America Act, Pub. L. No. 103-227, 108 Stat. 125 (1994).
Iowa Code §§ 142B; 279.9; 297 (1993).

Cross Reference: 404 Employee Conduct and Appearance
906 Use of School District Facilities and Equipment

Approved _____ Reviewed _____ Revised _____

APPROVED

WARRANTS DATED FEBRUARY 13, 1995

VENDOR NAME	WARRANT	AMOUNT
A & W ELECTRICAL CONTRACTORS INC - <i>Service</i>	G0072893	405.15
AAHPERD <i>Supp.</i>	G0072894	11.20
ABRASIVE ACCESSORIES, INC. <i>Supp.</i>	G0072895	32.54
ACES <i>tuition</i>	G0072896	150.00
ADEL AUTO SUPPLY <i>Supp.</i>	G0072897	160.82
ADEL ROTARY CLUB <i>dues</i>	G0072898	110.00
ADEL SUPER VALU <i>Supp.</i>	G0072899	56.09
ADEL TV & APPLIANCE CO <i>Supp. / UPS</i>	G0072900	39.72
ADEL-DESOTO-MINBURN FOOD SERVICE <i>Supp.</i>	G0072901	261.76
ADVANCED SYSTEMS & PERIPHERALS <i>equip.</i>	G0072902	415.00
AMERICAN MUSIC COMPANY, INC. <i>Supp.</i>	G0072903	71.10
LORRIE ANDERSON <i>Supp.</i>	G0072904	58.40
ANNEAR EQUIPMENT, INC. <i>Supp.</i>	G0072905	45.90
APPLE COMPUTER, INC. <i>equip.</i>	G0072906	31,170.40
APS TECHNOLOGIES <i>equip. / Supp.</i>	G0072907	844.52
ARCHER TV & APPLIANCE <i>equip.</i>	G0072908	2,448.00
AREA EDUCATION AGENCY 11 <i>Supp.</i>	G0072909	10,005.47
ARNOLD MOTOR SUPPLY <i>Supp.</i>	G0072910	7.70
AT&T <i>tel.</i>	G0072911	36.21
AUTO-JET MUFFLER CORP. <i>Supp.</i>	G0072912	85.89
BAKER & TAYLOR COMPANY <i>Supp.</i>	G0072913	46.03
BALDON & SON HARDWARE <i>Supp.</i>	G0072914	279.00
BEACON MICROCENTER <i>equip. / Supp.</i>	G0072915	1,212.30
BECKLEY CARDY COMPANY <i>Supp.</i>	G0072916	4.23
JANET BEIGHTOL <i>reg. fee</i>	G0072917	20.00
HOWARD BELGARDE TRUCKING <i>snow removal</i>	G0072918	140.00
BELIN HARRIS LAMSON MCCORMICK <i>legal</i>	G0072919	50.00
TERRY BLANCHARD <i>travel</i>	G0072920	18.72
DAVID BOLLUYT <i>tel.</i>	G0072921	49.87
PAM BOND <i>employ. physical</i>	G0072922	27.19
LORI BOSTON <i>reg. fee</i>	G0072923	25.30
BOUND TO STAY BOUND BOOKS INC <i>Supp.</i>	G0072924	44.67
BOYER PETROLEUM COMPANY <i>Supp.</i>	G0072925	556.84
LAURA BRENNER <i>Supp.</i>	G0072926	14.67
BRITAINS STANDARD PARTS INC <i>Supp.</i>	G0072927	529.05
BRODART INC <i>Supp.</i>	G0072928	175.52
BOB BROWN CHEVROLET <i>Supp.</i>	G0072929	52.44

49,661.70

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOW
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN P

AUTHORIZED

SECRETARY

APPROVED

WARRANTS DATED FEBRUARY 13, 1995

VENDOR NAME	WARRANT	AMOUNT
CABLES TO GO <i>Supp.</i>	G0072930	84.68
CARDINAL ARTS & CRAFTS <i>Supp.</i>	G0072931	112.25
CEDAR RAPIDS COMM SCHOOL DIST <i>Supp.</i>	G0072932	40.00
CEDAR RAPIDS JANITORIAL SUPPLY <i>Supp.</i>	G0072933	11.20
CENTRAL IOWA FS INC <i>fuel</i>	G0072934	610.55
CHANCE ELECTRIC MOTOR <i>repair</i>	G0072935	38.50
DANIEL CHAPMAN SNOW REMOVAL <i>snow removal</i>	G0072936	75.00
CHERRY TREE TOYS, INC. <i>Supp.</i>	G0072937	53.75
FRANCES J CHRISTENSEN <i>travel</i>	G0072938	7.28
CITY OF ADEL <i>util.</i>	G0072939	1,147.77
CITY OF DESOTO <i>util.</i>	G0072940	177.30
CITY OF MINBURN <i>util.</i>	G0072941	237.83
CITY SUPPLY CORPORATION <i>Supp.</i>	G0072942	337.00
CONTINENTAL CLAY COMPANY <i>Supp.</i>	G0072943	203.92
DALLAS CENTER-GRIMES COM. SCHOOL <i>tuition</i>	G0072944	6,046.50
DALLAS COUNTY NEWS <i>pub.</i>	G0072945	180.35
DAUGHERTY SUPER MARKET <i>Supp.</i>	G0072946	419.00
DES OF IOWA, INC. <i>Supp./maint.</i>	G0072947	346.51
DECKER ATHLETIC SUPPLY CO. <i>Supp.</i>	G0072948	83.25
HAROLD L DENMAN <i>snow removal</i>	G0072949	50.00
DES MOINES IND. COMM. SCH. DIST. <i>tuition</i>	G0072950	9,203.56
DES MOINES REGISTER & TRIBUNE <i>Supp.</i>	G0072951	18.00
DEXFIELD COMMUNITY SCHOOL <i>tuition</i>	G0072952	340.56
DIAM PEST CONTROL <i>service</i>	G0072953	125.00
DICK BLICK <i>Supp.</i>	G0072954	105.76
DON'S RADIO & TV INC <i>Supp.</i>	G0072955	19.91
DOORS INC <i>Supp.</i>	G0072956	213.00
PAUL DUNBAR <i>fee</i>	G0072957	350.00
EARLHAM COMMUNITY SCHOOL <i>reg. fee/tuition</i>	G0072958	6,040.26
EAST GREENE COMMUNITY SCHOOL <i>tuition</i>	G0072959	868.78
ECONO-CLAD BOOKS <i>Supp.</i>	G0072960	117.45
ELECTRONIC CONTRACTING CO. <i>repair</i>	G0072961	320.00
FOCUS ENHANCEMENTS <i>Supp.</i>	G0072962	18.15
FOLLETT EDUCATIONAL SERVICES <i>textbooks</i>	G0072963	47.74
FOLLETT LIBRARY BOOK CO <i>books</i>	G0072964	146.90
FULLERS STANDARD <i>fuel</i>	G0072965	3,463.54
CHARLES GABUS FORD, INC. <i>Supp.</i>	G0072966	331.09
		31,992.34

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WARRANTS DATED FEBRUARY 13, 1995

VENDOR NAME	WARRANT	AMOUNT
GENERAL EMBROIDERY CO. <i>supp.</i>	G0072967	952.50
GENERAL TELEPHONE CO <i>tel.</i>	G0072968	194.54
VALARIE GIBSON <i>travel</i>	G0072969	46.80
GRAYBAR ELECTRIC CO, INC. <i>supp.</i>	G0072970	148.68
GREENHAVEN PRESS, INC. <i>supp.</i>	G0072971	11.95
DAVID GRUVER <i>CDL license</i>	G0072972	16.00
DONALD E HANLON, D.O. <i>employ. phys.</i>	G0072973	35.00
HARLAND HARDWARE <i>supp.</i>	G0072974	19.57
LOUIS HAYS <i>supp.</i>	G0072975	25.00
HEARTLAND CO-OP <i>fuel / fertilizer</i>	G0072976	2,617.14
HI-WAY AUTO AND TIRE SERVICE <i>tires</i>	G0072977	128.00
THE HIGHSMITH CO INC <i>supp.</i>	G0072978	60.67
THE IDEA PRESS <i>supp.</i>	G0072979	18.14
INTERSTATE DETROIT DIESEL, INC. <i>supp.</i>	G0072980	616.93
IOWA DEPARTMENT OF EDUCATION <i>permit fees</i>	G0072981	150.00
IOWA NETWORK SERVICES, INC <i>tel.</i>	G0072982	141.30
IOWA STATE UNIVERSITY <i>supp.</i>	G0072983	35.00
ITP EDUCATION DIVISION <i>textbooks / supp.</i>	G0072984	225.31
JMC COMPUTER SERVICE INC <i>supp.</i>	G0072985	157.00
JOHNSTON DISTRIBUTING COMPANY <i>equip. / supp.</i>	G0072986	1,315.69
K-L PARTS INC. <i>supp.</i>	G0072987	47.10
KAHLER LODGING <i>travel</i>	G0072988	278.19
KAR PRODUCTS <i>supp.</i>	G0072989	62.62
KIMBALL MIDWEST <i>supp.</i>	G0072990	305.99
WILLIAM KIMBER <i>travel</i>	G0072991	77.48
SUSAN KNUTZEN <i>travel</i>	G0072992 G 3647	177.19 479.44
KOCH BROTHERS <i>supp. / maint.</i>	G0072993	69.80
J S LATTA COMPANY <i>equip. / supp.</i>	G0072994	495.74
LEADER TECHNOLOGIES <i>supp.</i>	G0072995	39.95
LU Ellen BROTHERS, INC. <i>supp.</i>	G0072996	4.45
M & M SALES COMPANY <i>supp.</i>	G0072997	176.97
MAC WAREHOUSE <i>supp. / equip.</i>	G0072998	777.95
MACKIN BOOK COMPANY <i>books</i>	G0072999	551.11
MACMALL <i>equip.</i>	G0073000	380.53
MALECKI MUSIC INC <i>supp.</i>	G0073001	270.26
MARCON SERVICES, LTD. <i>maint.</i>	G0073002	1,926.00
MCGRAW - HILL <i>workbooks</i>	G0073003	49.68
		12,908.48

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE,
THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION.

AUTHORIZED SIGNATURE

SECRETARY

APPROVED

WARRANTS DATED FEBRUARY 13, 1995

VENDOR NAME	WARRANT	AMOUNT
C. H. MCGUINESS CO., INC. <i>repair</i>	G0073004	546.14
MENARD, INC. <i>supp.</i>	G0073005	29.48
PATRICIA A. MERICAL <i>travel</i>	G0073006	16.61
MERRILL AXLE & WHEEL SERV., INC. <i>repair</i>	G0073007	79.60
JANET MEYER <i>reg. fee</i>	G0073008	99.00
LUANNE MEYER <i>supp.</i>	G0073009	20.94
MICROSOFT CORP. FULFILLMENT CETR <i>supp.</i>	G0073010	135.00
MID IOWA GLASS CO., INC. <i>supp.</i>	G0073011	88.00
MID-STATE DISTRIBUTING CO <i>supp.</i>	G0073012	48.17
MIDWEST GAS CO. <i>nat. gas</i>	G0073013	3,465.88
MIDWEST POWER <i>elect.</i>	G0073014	11,339.50
MIDWEST WHEEL COMPANIES <i>supp.</i>	G0073015	1,036.38
MINBURN TELEPHONE COMPANY <i>tel.</i>	G0073016	336.54
MOORE MUSIC, INC. <i>supp.</i>	G0073017	246.65
BUD MULCAHY'S JEEP EAGLE, INC <i>supp.</i>	G0073018	26.56
NATIONAL GEOGRAPHIC SOCIETY <i>service</i>	G0073019	92.00
NCEO PUBLICATIONS <i>supp.</i>	G0073020	16.00
JAMES NELSEN <i>reg. fee</i>	G0073021	25.00
NETWORK SERVICES AT&T <i>tel.</i>	G0073022	19.21
NICHOLS CONTROLS & SUPPLY, INC <i>supp.</i>	G0073023	750.95
MARTHA NORENBERG <i>reg. fee</i>	G0073024	25.30
NORTHWAY WELL AND PUMP COMPANY <i>repair</i>	G0073025	117.00
NOVEL UNITS <i>supp.</i>	G0073026	39.60
NUBALL MFG. CO. <i>supp.</i>	G0073027	248.20
OLSON'S BODY AND PAINT <i>repair</i>	G0073028	1,173.43
OPPTAG <i>tuition</i>	G0073029	75.00
CHERI PARTON <i>reg. fee</i>	G0073030	32.50
J.W. PEPPER OF MINNEAPOLIS <i>supp.</i>	G0073031	677.48
PERRY COMMUNITY SCHOOL DISTRICT <i>tuition</i>	G0073032	1,715.79
PJB AWARDS <i>supp.</i>	G0073033	75.00
REMITTANCE PROCESSING CENTER <i>supp.</i>	G0073034	34.91
PRESIDENT'S CHALLENGE <i>supp.</i>	G0073035	49.30
DR. RAY PUGH <i>fee</i>	G0073036	100.00
FRANK RIEMAN MUSIC INC <i>repair/supp.</i>	G0073037	59.32
KIM ROBY <i>fees</i>	G0073038	19.50
SAM'S CLUB DIRECT <i>supp.</i>	G0073039	79.46
SANDE LUMBER CO INC <i>supp.</i>	G0073040	413.63
		23,353.03

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE,
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APPROVED

WARRANTS DATED FEBRUARY 13, 1995

VENDOR NAME	WARRANT	AMOUNT
CAROLE SCHLAPKOHL <i>reg. fees / travel / supp.</i>	G0073041	255.86
SCIENCE CENTER OF IOWA <i>fees</i>	G0073042	30.00
LANA SHEA <i>employ. phys. / supp.</i>	G0073043	50.07
STITZELL ELECTRIC SUPPLY CO <i>Supp.</i>	G0073044	875.79
ELAYNE STOVER <i>Travel</i>	G0073045	147.16
THANH LE REPAIR <i>repair</i>	G0073046	66.65
THE TRUMPET CLUB FOR RIF <i>Supp.</i>	G0073047	112.50
THOMAS BUS SALES OF IOWA, INC. <i>repair / supp.</i>	G0073048	1,752.03
TIE SYSTEMS MISSOURI <i>Service</i>	G0073049	165.00
TROLL ASSOCIATES <i>Supp.</i>	G0073050	223.50
U S WEST COMMUNICATIONS <i>tel.</i>	G0073051	864.58
US WEST CELLULAR <i>tel.</i>	G0073052	24.95
UZ ENGINEERED PRODUCTS <i>Supp.</i>	G0073053	80.00
VAN METER COMMUNITY SCHOOL <i>tuition</i>	G0073054	9,452.49
LORI VETTER <i>Travel</i>	G0073055	21.58
WASTE MANAGEMENT OF IOWA <i>disposal</i>	G0073056	590.24
WAUKEE COMMUNITY SCHOOL <i>tuition</i>	G0073057	14,442.83
WEAR-GUARD <i>Supp.</i>	G0073058	42.48
RICHARD A. WHIPPLE <i>repair</i>	G0073059	39.95
WOLIN & ASSOCIATES, INC. <i>repair / maint.</i>	G0073060	1,951.80
YOUNGERMAN MUSIC CO. <i>Supp.</i>	G0073061	71.84
ZEP MANUFACTURING COMPANY <i>Supp.</i>	G0073062	108.10

31,369.40
149,284.95
149,284.95
~~149,284.95~~

148,982.70

Cal *JHJ*
PH

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN

AUTHORIZED

SECRETARY

PHYSICAL PLANT & EQUIPMENT FUND
February 13, 1995

Paint Co./AAA Electrostatic Painting - <i>re-paint lockers</i>	CK#1051	\$ 848.20
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DEBT SERVICE FUND
February 13, 1995

Brenton Bank - <i>registration fees</i>	CK#1052	\$2,400.00
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CAS 2/4/95
[Signature]

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
CASH RECEIPTS & EXPENDITURES
RECAPITULATION OF FUNDS - JANUARY 1995
GENERAL FUND

	<u>Operating Fund</u>
Balance, December 31, 1994	\$1,009,073.28
Receipts, January	610,991.97
Expenses, January	<u>552,863.93</u>
Balance, January 31, 1995	1,067,201.32
Invested: Money Market Acct.	<u>1,042,850.78</u>
Cash: NOW Acct.	<u>\$ 24,350.54</u>
Balance, January 31, 1994	\$1,025,432.46

	<u>Management Fund</u>
Balance, December 31, 1994	\$ 125,820.65
Receipts, January	5,835.64
Expenses, January	<u>.00</u>
Balance, January 31, 1995	\$ 131,656.29
Invested: Money Market Acct.	<u>131,656.29</u>
Cash: NOW Acct.	<u>\$.00</u>
Balance, January 31, 1994	\$ 49,809.91

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
CASH RECEIPTS & EXPENDITURES
RECAPITULATION OF FUNDS - JANUARY 1995
SCHOOLHOUSE FUND

Debt Service Fund

Balance, December 31, 1994	\$ 195,440.83
Receipts, January	18,532.25
Expenses, January	<u>.00</u>
Balance, January 31, 1995	\$ 213,973.08
Invested: Money Market Acct.	<u>196,672.55</u>
Cash: NOW Acct.	<u><u>\$ 17,300.53</u></u>
Balance, January 31, 1994	\$ 201,252.82

Physical Plant & Equipment

Balance, December 31, 1994	(\$ 3,871.86)
Receipts, January	7,057.93
Expenses, January	<u>2,680.00</u>
Balance, January 31, 1995	\$ 506.07
Invested: Money Market Acct.	<u>.00</u>
Cash: NOW Acct.	\$ 506.07
Balance, January 31, 1994	\$ 129,728.17

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
REVENUE & EXPENDITURE TOTALS
GENERAL & SCHOOLHOUSE FUNDS
JANUARY 1995

58.3%

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>PERCENT OF BUDGET</u>
<u>GENERAL FUND REVENUE</u>				
<u>OPERATING FUND</u>				
LOCAL SOURCES	\$1,311,659.66	\$ 169,947.77	\$1,481,607.43	52.8
STATE SOURCES	2,298,023.83	388,539.31	2,686,563.14	62.8
FEDERAL SOURCES	<u>16,614.00</u>	<u>34,601.00</u>	<u>51,215.00</u>	82.0
SUBTOTAL	3,626,297.49	593,088.08	4,219,385.57	59.0
<u>MANAGEMENT FUND</u>	89,567.46	5,835.64	95,403.10	64.8
<u>SCHOOLHOUSE FUND REVENUE</u>				
<u>DEBT SERVICE FUND</u>	266,798.36	18,532.25	285,330.61	55.3
<u>PHYSICAL PLANT & EQUIP. FUND</u>	<u>100,362.49</u>	<u>7,057.93</u>	<u>107,420.42</u>	56.6
TOTAL ALL FUNDS	<u>\$4,083,025.80</u>	<u>\$ 624,513.90</u>	<u>\$4,707,539.70</u>	58.8
<u>GENERAL FUND EXPENDITURES</u>				
<u>OPERATING FUND</u>				
DISTRICT WIDE	\$ 940,620.23	\$ 92,146.50	\$1,032,766.73	60.7
HIGH SCHOOL	830,557.79	135,561.29	966,119.08	54.1
MIDDLE SCHOOL	595,826.83	102,722.03	698,548.86	58.3
DESOTO INTERMEDIATE	494,085.18	86,136.77	580,221.95	56.6
MINBURN ELEMENTARY	241,200.88	44,810.65	286,011.53	55.4
ADEL ELEMENTARY	<u>462,440.15</u>	<u>74,241.97</u>	<u>536,682.12</u>	56.6
SUBTOTAL	\$3,564,731.06	\$ 535,619.21	\$4,100,350.27	57.1
<u>MANAGEMENT FUND</u>	85,457.45	.00	85,457.45	102.8
<u>SCHOOLHOUSE FUND EXPENDITURES</u>				
<u>DEBT SERVICE FUND</u>	164,170.00	.00	164,170.00	32.2
<u>PHYSICAL PLANT & EQUIP.</u>	<u>173,420.01</u>	<u>2,680.00</u>	<u>176,100.01</u>	57.6
TOTAL ALL FUNDS	<u>\$3,987,778.52</u>	<u>\$ 538,299.21</u>	<u>\$4,526,077.73</u>	56.1

MONTHLY STUDENT ACTIVITIES

	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	BALANCE
ATHLETICS	\$6,689.81	\$3,965.61	\$9,821.89	\$833.53
HS BAND RESALE	(\$675.15)		\$2.35	(\$677.50)
MS BAND RESALE	(\$1,370.66)	\$400.70	\$186.75	(\$1,156.71)
INSTRUMENT RENTAL	(\$323.85)	\$18.00		(\$305.85)
BAND & UNIFORM	\$3,228.73			\$3,228.73
POM PON	(\$64.42)			(\$64.42)
CLASS OF 95	\$2,796.80			\$2,796.80
CLASS OF 96	\$3,965.92	\$886.56		\$4,852.48
CLASS OF 94	\$2,069.62			\$2,069.62
CLASS OF 98	(\$27.75)			(\$27.75)
TSA	\$948.69	\$586.00	\$607.61	\$927.08
BUTTON CLUB	\$240.26			\$240.26
DRAMA	\$5,350.03	\$69.00	\$935.82	\$4,483.21
FRENCH CLUB	\$965.51			\$965.51
SPANISH CLUB	\$896.50			\$896.50
S.A.D.D.	\$72.90			\$72.90
NATIONAL HONOR SOCIETY	\$2.33			\$2.33
SPEECH CLUB	\$75.29		\$48.64	\$26.65
MINBURN STUDENT ACCT	(\$42.55)			(\$42.55)
HS STUDENT COUNCIL	\$710.17			\$710.17
MS STUDENT COUNCIL	\$4,515.69	\$108.00	\$207.32	\$4,416.37
TIGER BASKETBALL CAMP	\$690.78	\$147.50		\$838.28
TIGER TEAM CAMP FOOTBALL	\$1,207.08	\$80.45	\$299.00	\$988.53
LADY TIGER BASKETBALL CAM	\$188.64	\$147.50		\$336.14
ADM WRESTLING CAMP	\$1,002.45	\$245.00	\$1,817.50	(\$570.05)
VOLLEYBALL CAMP	\$96.73			\$96.73
ACCOMMODATIONS	(\$0.00)			(\$0.00)
MINBURN CLEARING	\$669.30	\$100.00		\$769.30
ADEL ELEM FUND	\$1,651.18		\$989.00	\$662.18
COMMUNITY EDUCATION	\$15,325.23	\$3,583.50	\$1,723.61	\$17,185.12
DESOTO INTERMED SHIRT FUND	(\$919.30)	\$114.00	\$68.95	(\$874.25)
DESOTO INTERMED LIB FUND	\$377.88			\$377.88
DESOTO INTERMED MUSIC	\$310.50	\$3.00		\$313.50
ADM SPORTS COMPLEX	(\$318.17)			(\$318.17)
ART FEES	\$345.00	\$105.00	\$60.00	\$390.00
ART RESALE	\$206.09	\$13.00		\$219.09
CAP & GOWN	\$2,607.75	\$35.00		\$2,642.75
CHANGE	\$0.00			\$0.00
DANCE FUND	\$1,968.65	\$114.40	\$965.04	\$1,118.01
HS FACULTY LOUNGE	\$1,038.87	\$296.40	\$202.70	\$1,132.57
MINBURN FACULTY LOUNGE	\$363.59		\$70.70	\$292.89
MS FACULTY LOUNGE	\$661.05	\$425.00	\$50.32	\$1,035.73
ADEL ELEM POP FUND	\$1,052.52		\$8.45	\$1,044.07
GIFTS	\$1,138.00			\$1,138.00
HALL OF FAME	\$193.31			\$193.31
IND ARTS METALS RESALE	(\$198.81)	\$11.00		(\$187.81)

JANUARY 31, 1995

MONTHLY STUDENT ACTIVITIES

IND ARTS WOODS RESALE	\$505.69	\$135.85	\$46.01	\$595.53
INSURANCE	\$4.00			\$4.00
INSURANCE REVOLVING	(\$1,197.36)	\$33,686.02	\$33,554.77	(\$1,066.11)
MISC. RECEIPTS/EXPENDITURE	\$17,884.82	\$424.81		\$18,309.63
NURSE FUND	\$427.42		\$102.43	\$324.99
PADLOCK	\$884.25	\$30.00		\$914.25
PEP BUS	\$0.00			\$0.00
PHOTOGRAPHY	\$91.01			\$91.01
PHYSICAL EDUCATION	\$83.00	\$44.00	\$30.00	\$97.00
POPCORN FUND	\$1,119.74			\$1,119.74
REVOLVING	\$2,180.41	\$363.80	\$124.80	\$2,419.41
B HIGHLAND MEMORIAL SCHOL	\$1,160.46			\$1,160.46
SCHOLARSHIP	\$358.50			\$358.50
SOCIAL SECURITY REFUNDS	\$58.37			\$58.37
SP ED PLANTS	\$81.35			\$81.35
TEXTBOOKS	\$1,008.00	\$160.00		\$1,168.00
TOWEL	\$472.66	\$12.00		\$484.66
HS VOCAL FUNDS	(\$338.89)	\$771.50		\$432.61
MS VOCAL FUNDS	\$424.89			\$424.89
WELLNESS	\$3,210.14	\$52.00	\$660.19	\$2,601.95
YEARBOOK	\$5,517.04	\$80.00		\$5,597.04
JANUARY 31, 1995 TOTALS	\$93,617.69	\$47,214.60	\$52,583.85	\$88,248.44
INVESTMENTS - MM ACCT	\$56,446.74	\$197.95		\$56,644.69
CASH NOW ACCOUNT	\$37,170.95	\$47,016.65	\$52,583.85	\$31,603.75
JANUARY 31, 1994 TOTALS				\$105,704.87
INVESTMENTS - MM ACCT				\$54,850.91
CASH NOW ACCOUNT				\$50,853.96

JANUARY 31, 1995

MONTHLY SUMMARY JANUARY 1995

	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	BALANCE
ATHLETIC RESALE	\$1,741.93	\$293.76	\$3,428.25	(\$1,392.56)
ATHLETIC REVOLVING	\$3,053.52			\$3,053.52
BASEBALL	(\$2,909.16)			(\$2,909.16)
BOYS BASKETBALL	\$1,343.85	\$712.50	\$446.00	\$1,610.35
BOYS TRACK	(\$5,412.65)			(\$5,412.65)
CHEERLEADING	(\$71.67)			(\$71.67)
CROSS COUNTRY TRACK	\$448.50			\$448.50
FOOTBALL	\$4,282.76		\$87.63	\$4,195.13
GIRLS BASKETBALL	\$5,522.25	\$712.50	\$1,460.89	\$4,773.86
GIRLS TRACK	(\$1,728.41)			(\$1,728.41)
GOLF	(\$2,654.69)			(\$2,654.69)
MS BOYS BASKETBALL	(\$617.45)	\$81.00	\$210.00	(\$746.45)
MS GIRLS BASKETBALL	(\$541.75)	\$89.55	\$175.00	(\$627.20)
MS FOOTBALL	(\$3,513.00)			(\$3,513.00)
MS SOFTBALL	(\$2,159.12)			(\$2,159.12)
MS TRACK	(\$2,106.49)			(\$2,106.49)
MS VOLLEYBALL	(\$251.60)			(\$251.60)
MS WRESTLING	(\$511.36)	\$118.00	\$474.05	(\$867.41)
DISTRICT 7 FOOTBALL	\$91.60			\$91.60
SOCCER	(\$915.41)			(\$915.41)
SOFTBALL	(\$3,104.99)			(\$3,104.99)
TOURNAMENT	\$16,829.61	\$355.82	\$2,675.07	\$14,510.36
VOLLEYBALL	(\$959.23)			(\$959.23)
WRESTLING	\$832.77	\$1,602.48	\$865.00	\$1,570.25
TOTALS	\$6,689.81	\$3,965.61	\$9,821.89	\$833.53

JANUARY 31, 1995

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL
FOOD SERVICE FINANCIAL REPORT
JANUARY 1995

Receipts for January

Student Lunches	\$	22,282.15
Student Milk		1,472.20
Other Food Items		2,849.35
Adult Lunches		1,129.60
Interest		33.70
Breakfast Program		1,156.95
Other Income		9,386.35
Federal Reimbursement	7,340.87	
State Reimbursement	965.78	
Reimbursement for Food Items	1,087.70	
Miscellaneous	(8.00)	

Total Income for January \$ 38,310.30

Expenses for January

Food	\$	21,138.68
Other Supplies		1,048.09
Salary		12,735.01
Benefits		2,712.21
Purchased Services		437.51
Equipment		.00
Misc.		.00
Total Expenses for January	\$	38,071.50

Year to Date

Previous Receipts	\$	167,308.87
January Receipts		38,310.30
Total Income Year-to-Date.		205,619.17
Opening Cash Balance		10,947.10
Total Cash Available		216,566.27

Previous Expenses	\$	166,129.32
January Expenses		38,071.50
Total Expenses Year-to-Date		204,200.82

Balance January 31,1995 \$ 12,365.45

Balance January 31,1994 \$ 18,652.87