

## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Education of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 13th day of December, 1993, in the High School Conference Room, Adel, Iowa.

The tentative agenda is as follows:

### BOARD MEETING AGENDA HIGH SCHOOL CONFERENCE ROOM

December 13, 1993  
7:00 P.M.

#### OPENING:

7:00 PM    Call to order  
            Roll call  
            Emergency additions and adoption of agenda  
            Approval of minutes  
            Approval of bills and claims  
            Secretary/Treasurer financial reports  
            Welcome of Visitors and Open Forum

#### ACTION ITEMS:

7:30 PM    Resignations and new contracts  
7:35        Pre-school handicapped program  
7:45        Open enrollment requests  
7:50        Demonstration of library technology  
8:10        Computer reporting system  
8:25        Results of district survey on curriculum goals  
8:40        Review policy 600  
8:50        District technology plan  
9:05        Establish PPEL vote date and select financial advisor  
9:15        Administrative reports  
9:45        Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
801 S. 8th Street  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary  
Board of Education

## MINUTES OF BOARD OF EDUCATION

Regular

Schoolhouse

7:00 p.m. December 13, 1993

Kind of Meeting

Meeting Place

Time

Month

Day

Year

Day of Week Monday

## MEMBERS

Present

Absent

Ray Hemphill

Providing Officer

Dan Heefner

Harold Hill

Douglas Hjort

Craig Saveraid

Tim Hoffman

Superintendent of Schools

Shirley McAdon

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

Form 228 Pioneer Publishing Co., Kearney, Nebr.

Call to Order  
Roll Call

The meeting was called to order. Roll call was taken. Present were Harold Hill, Douglas Hjort, Craig Saveraid, and President Ray Hemphill. Visitors included Pat Stalter; Sue Wagner; Laura Brenner; Chris Short; Carole Schlapkohl; Linda Burk; Ann Hegstrom; Dave Leonard; Kelley Hood; Julie Smith; Leland and Lorri Lynde; and Principals Deb Barkley, Jim Nelsen, Jerry Hilton, Bill Kimber, and Greg DeTimmerman.

Agenda

It was moved by Hjort, seconded by Saveraid, to adopt the agenda as presented. Motion carried unanimously.

Minutes

It was moved by Hill, seconded by Hjort, to approve the minutes of the regular meeting November 8 as presented. Motion carried unanimously.

Dan Heefner arrived.

Bills

It was moved by Hjort, seconded by Heefner, to approve the bills totaling \$87,851.47 and bills between meetings as presented. Motion carried unanimously.

Mo.Fin.Reports

Monthly financial reports were reviewed and discussed.

Welcome of  
Visitors  
Open Forum

President Hemphill welcomed visitors and invited public comments during Open Forum. No comments were made.



Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held December 13, 1993  
 Month Day Year

Resignations  
and New  
Contracts

Superintendent recommended resignations of Wayne Dunbar, night custodian, and of Sue Wagner, middle school guidance counselor. It was moved by Hjort, seconded by Sveraid, to approve the resignations of Wayne Dunbar and of Sue Wagner according to Board policy. Motion carried unanimously.

Superintendent recommended new contracts for Kerri Byl, special ed teacher associate; Terry Blanchard, night custodian; Diane Bohlen, Minburn elementary special ed teacher; Glenda Arthur, sub bus driver; Howard Belgarde, sub bus driver; and Dave McGlothlin, sub bus driver. It was moved by Sveraid, seconded by Heefner, to approve new contracts as presented. Motion carried unanimously.

Pre-School  
Handicapped  
Program

Superintendent recommended adding a third half-day section of pre-school handicapped special education classes due to the numbers of students waiting to be served. It was moved by Sveraid, seconded by Hill, to add a section of pre-school handicapped special ed classes for second semester. Motion carried unanimously.

Open  
Enrollment  
Requests

Superintendent presented open enrollment requests for Jason Hoffman from ADM to Earlham; Jeremy, Amanda, and Sara Lynde from ADM to Van Meter; and Andrew and Matthew Smith from ADM to Van Meter, all for 1993-94, and for Kaitlyn Oberembt from Van Meter to ADM, and Joshua Schuhardt from Perry to ADM, both for 1994-95. Discussion followed. Board members favored a review of releases of students who have passed the deadlines before the next school year begins. It was moved by Sveraid, seconded by Hjort, to approve the open enrollment requests as presented. Motion carried 4-1 (Hill-no).

Demonstration  
of Library  
Technology

Kelley Hood presented a demonstration of new services available to students in the high school library due to the use of technology.

Computer  
Reporting  
System

Laura Brenner presented a review of the new progress reports being presented to parents of intermediate school students that provide much more information than just a grade.

Results of  
District Survey  
on Curriculum  
Goals

Carole Schlapkohl presented the results of the recent district survey on curriculum goals. Several modifications were made to outcomes as a result of community input. A revised list of curriculum goals was presented.



Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held December 13, 1993

Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Neb.

**Review  
Policy 600**

Superintendent recommended modification of Board policy 600 as a result of the community survey on curriculum goals. It was moved by Hjort, seconded by Heefner, to approve the first reading of the modification of Board policy 600. Motion carried unanimously.

**District  
Technology  
Plan**

Superintendent presented a priority listing from the district technology committee. Discussion followed. Board consensus favored funding the top technology purchases and creating a position of part-time district coordinator for 1994-95.

**Establish  
PPEL  
Vote**

Superintendent recommended Tuesday, February 8, 1994, for the date to vote on the PPEL extension. Language to be placed on the ballot was presented. It was moved by Heefner, seconded by Hjort, to set the date for a vote on the extension of the physical plant and equipment levy for February 8, 1994. Motion carried unanimously.

**Administrative  
Reports**

Superintendent reported that he had sent copies of current Board policies 605.1-605.3 that are sufficient to deal with the issue raised to Verlyn Hayes.

Board discussed bus routes and extracurricular trips.

Superintendent reported that no needs were identified from the home school survey results.

The audit of the Central Dallas School District June 30, 1993, was presented and accepted.

Superintendent announced the receipt of the Phi Delta Kappan award for 1993 to ADM. The Iowa Chapter of the national organization of educators recognized the ADM School District for its efforts in school improvement, helping to meet one of the Board's goals of recognition of ADM as a leader in school improvement.

**Adjournment**

It was moved and seconded to adjourn. Motion carried unanimously and the meeting was adjourned by President Hemphill at 10:30 p.m.

Minutes approved as presented

Ray Hemphill  
Ray Hemphill, President

Dated 1/10/94

Shirley McAdon  
Shirley McAdon, Secretary

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of.....board meeting held.....  
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held December 13, 1993

Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

# Bills Between Meetings

## Bills paid between meetings:

### GENERAL FUND:

#### OPERATING FUND:

Brenton Bank	FICA & Fed W/H, December payroll	\$ 98,489.97
Insurance Revolving	Employer's portion, Dec. payroll	24,834.77
IPERS	Employer's portion, Dec. payroll	16,927.25
Thomas Bus Sales	Repair	<u>120.67</u>

FUND TOTAL \$140,372.66

### SCHOOLHOUSE FUND:

#### PHYSICAL PLANT & EQUIPMENT FUND:

A & W Electrical	Wiring Adel bus garage	\$ 2,215.00
Best Locking	Locks for fiber optics room	26.43
Jim DeCamp	Brick repair for fiber optics room	75.00
Stitzell Electric	Fan for MS remodeling	267.70
Strauss Safe & Lock	Key box for fiber optics room	31.10
UZ Engineered Prod.	Marker board hardware for MS	<u>212.97</u>

FUND TOTAL \$ 2,828.20

*DRB*  
*2/4/94*



Marginal headings of items of business. Items may be numbered consecutively.

Continuation of.....board meeting held.....  
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

## PHYSICAL PLANT AND EQUIPMENT LEVY

Shall the board of directors of the Adel-DeSoto-Minburn Community School District, in the Counties of Dallas and Madison, State of Iowa, be authorized for a period of five (5) years, to levy annually, as determined by the board, a voter-approved physical plant and equipment property tax not to exceed sixty-seven cents (67¢) per one thousand dollars (\$1,000) of the assessed valuation of the taxable property within the school district, commencing with the levy for collection in the fiscal year ending June 30, 1996, to be used for the purchase and improvement of grounds; the construction of schoolhouses or buildings and opening roads to schoolhouses or buildings; the purchase of buildings and the purchase of a single unit of equipment or a technology system exceeding five thousand dollars (\$5,000) in value; the payment of debts contracted for the erection or construction of schoolhouses or buildings, not including interest on bonds; procuring or acquisition of libraries; repairing, remodeling, reconstructing, improving, or expanding the schoolhouses or buildings and additions to existing schoolhouses; expenditures for energy conservation; the rental of facilities under Chapter 28E; purchase of transportation equipment for transporting students; lease purchase option agreements for school buildings; or equipment purchases for recreational purposes?



APPROVED

WARRANTS DATED DECEMBER 13, 1993

VENDOR NAME	WARRANT	AMOUNT
ACTION PRINT <i>Supp.</i>	G0070154	97.74
ADEL AUTO SUPPLY <i>Supp.</i>	G0070155	432.26
ADEL SUPER VALU <i>Supp.</i>	G0070156	89.76
ADEL TV & APPLIANCE CO <i>Supp.</i>	G0070157	26.73
ADEL-DESOTO-MINBURN ACTIVITIES <i>Supp./fees</i>	G0070158	555.16
ADEL-DESOTO-MINBURN FOOD SERVICE <i>Supp.</i>	G0070159	705.13
ADVANCED PLACEMENT PROGRAM <i>Supp.</i>	G0070160	4.01
ALL AMERICAN TURF BEAUTY, INC. <i>grinding upkeep</i>	G0070161	2,393.70
AMERICAN TIME & SIGNAL CO. <i>Supp.</i>	G0070162	105.38
APPLE COMPUTER, INC. <i>Supp./equip.</i>	G0070163	963.44
ARATEX SERVICES, INC. <i>sew.</i>	G0070164	103.85
ARCHER TV & APPLIANCE <i>Supp.</i>	G0070165	9.76
AREA EDUCATION AGENCY 11 <i>Supp.</i>	G0070166	2,388.80
ARNOLD MOTOR SUPPLY <i>Supp.</i>	G0070167	343.52
ASCD <i>drwa</i>	G0070168	511.00
AT&T <i>tel.</i>	G0070169	64.73
AUDIOCOM, INC. <i>repair</i>	G0070170	333.30
AUTO-JET MUFFLER CORP. <i>Supp.</i>	G0070171	194.69
BAKER & TAYLOR COMPANY <i>books</i>	G0070172	42.11
BALDON & SON HARDWARE <i>Supp.</i>	G0070173	401.43
DEBORAH J BARKLEY <i>travel</i>	G0070174	339.01
BAUER BUILT TIRE & SERVICE CENTE <i>tires</i>	G0070175	2,223.64
THOMAS BAUGHMAN <i>travel</i>	G0070176	13.00
BEACON MICROCENTER <i>equip.</i>	G0070177	208.00
BELIN HARRIS LAMSON MCCORMICK <i>legal sew.</i>	G0070178	230.00
BEN FRANKLIN VARIETY STORE <i>Supp.</i>	G0070179	92.51
DAVID BOLLUYT <i>fuel</i>	G0070180	10.00
RICK BORST <i>mileage/license</i>	G0070181	40.50
BOUND TO STAY BOUND BOOKS INC <i>books</i>	G0070182	123.11
BOYER PETROLEUM COMPANY <i>Supp.</i>	G0070183	446.80
BRITAINS STANDARD PARTS INC <i>Supp.</i>	G0070184	8.85
BOB BROWN CHEVROLET <i>Supp.</i>	G0070185	160.59
BURTON E TRACY & CO. P.C. <i>audit</i>	G0070186	900.00
BUSINESS COMMUNICATIONS CORP. <i>repair</i>	G0070187	186.50
CAPITAL SANITARY SPLY CO INC <i>Supp.</i>	G0070188	143.34
CEDAR RAPIDS JANITORIAL SUPPLY <i>Supp.</i>	G0070189	129.15
CENTRAL IOWA FS INC <i>fuel</i>	G0070190	585.95

15,607.45

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOW  
 ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN P

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APPROVED

WARRANTS DATED DECEMBER 13, 1993

VENDOR NAME	WARRANT	AMOUNT
CITY OF ADEL <i>util.</i>	G0070191	1,066.62
CITY OF DESOTO <i>util.</i>	G0070192	273.92
CITY OF MINBURN <i>util.</i>	G0070193	248.55
CLARUS MUSIC, LTD. <i>Supp.</i>	G0070194	36.16
COMFORT SUITES <i>travel</i>	G0070195	75.68
COMMERCIAL BAG & SUPPLY CO. <i>Supp.</i>	G0070196	30.90
THE COMPUTER SUPPLY STORE <i>equip.</i>	G0070197	2,426.00
CREATIVE PUBLICATIONS <i>Supp.</i>	G0070198	89.02
CUMMINS GREAT PLAINS <i>Supp.</i>	G0070199	74.50
CYCLONE TRUCK STOPS <i>fuel</i>	G0070200	883.55
DALLAS CENTER-GRIMES COM. SCHOOL <i>tuition</i>	G0070201	11,782.32
DALLAS COUNTY NEWS <i>Supp.</i>	G0070202	227.90
DAUGHERTY SUPER MARKET <i>Supp.</i>	G0070203	522.36
DBS OF IOWA, INC. <i>Copier Supp./maint.</i>	G0070204	1,909.69
DECKER ATHLETIC SUPPLY CO. <i>Supp.</i>	G0070205	192.75
DELTA EDUCATION, INC. <i>Supp.</i>	G0070206	16.19
DES MOINES REGISTER & TRIBUNE <i>advert.</i>	G0070207	223.70
DES MOINES STAMP MFG CO <i>Supp.</i>	G0070208	28.35
GREG DETIMMERMAN <i>reg.</i>	G0070209	35.00
DIALOG INFORMATION SERVICES <i>serv.</i>	G0070210	4.77
DICK BLICK <i>Supp.</i>	G0070211	37.80
DIDAX EDUCATIONAL RESOURCES <i>Supp.</i>	G0070212	64.55
DRAKE UNIVERSITY <i>tuition</i>	G0070213	196.49
WAYNE DUNBAR <i>mileage</i>	G0070214	50.00
EAST GREENE COMMUNITY SCHOOL <i>tuition</i>	G0070215	887.16
ENGEL LAW OFFICE <i>legal serv.</i>	G0070216	62.90
JON ENGELHARDT <i>mileage / reg.</i>	G0070217	116.25
HAROLD EVERMAN <i>employee physical</i>	G0070218	30.00
FARMERS COOP ELEVATOR CO <i>Supp.</i>	G0070219	35.00
JAY FARROW <i>grounds upkeep</i>	G0070220	50.00
FIDLAR COMMERCIAL OFFICE SUPPLY <i>equip.</i>	G0070221	370.00
FOLLETT LIBRARY BOOK CO <i>books</i>	G0070222	284.27
FULLERS STANDARD <i>fuel</i>	G0070223	3,496.34
CHARLES GABUS FORD, INC. <i>Supp.</i>	G0070224	1,140.63
GCR DES MOINES TRUCK TIRE CENTER <i>tires</i>	G0070225	361.44
GENE SCHNECKLOTH & ASSOC. <i>repair</i>	G0070226	150.00
GENERAL TELEPHONE CO <i>tel.</i>	G0070227	97.51

27,578.27

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOW  
 ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN P

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APPROVED

WARRANTS DATED DECEMBER 13, 1993

VENDOR NAME	WARRANT	AMOUNT
VALARIE GIBSON <i>mileage</i>	G0070228	20.00
GOOD APPLE INCORPORATED <i>supp.</i>	G0070229	21.95
W W GRAINGER INC <i>supp./equip.</i>	G0070230	617.43
GREG LARSON SPORTS <i>supp.</i>	G0070231	74.22
DONALD E HANLON, D.O. <i>employee physical / serv.</i>	G0070232	70.00
SUE HANSEN <i>fee</i>	G0070233	25.00
HARLAND HARDWARE <i>supp.</i>	G0070234	75.18
HARVEY FLORAL CO. <i>supp.</i>	G0070235	45.00
J. HAVNEN <i>supp.</i>	G0070236	25.52
HAZARDOUS WASTE MANAGEMENT, INC. <i>serv.</i>	G0070237	192.00
HBJ SCHOOL <i>supp./textbooks</i>	G0070238	1,974.49
HEARTLAND CO-OP <i>fuel / grounds upkeep</i>	G0070239	2,552.39
HEARTLAND INN <i>travel</i>	G0070240	264.60
CONNIE HEFNER <i>supp.</i>	G0070241	34.65
ANN HEGSTROM <i>reg.</i>	G0070242	65.00
NEILA HENSON <i>supp.</i>	G0070243	6.28
HI-WAY AUTO AND TIRE SERVICE <i>tires / serv.</i>	G0070244	862.00
THE HIGH SUCCESS NETWORK, INC. <i>travel</i>	G0070245	544.00
TIMOTHY HOFFMAN <i>travel</i>	G0070246	95.60
COLLEEN HOOD <i>supp.</i>	G0070247	25.44
LINDA HUNTINGTON <i>reg.</i>	G0070248	35.00
I A T C <i>fees</i>	G0070249	40.00
THE INSTRUMENTALIST COMPANY <i>supp.</i>	G0070250	80.14
INTERSTATE DETROIT DIESEL, INC. <i>supp.</i>	G0070251	33.60
IOWA METHODIST MEDICAL CENTER <i>supp./serv.</i>	G0070252	303.85
IOWA NETWORK LONG DISTANCE <i>tel.</i>	G0070253	76.11
J & S SALES <i>supp.</i>	G0070254	55.00
JMC COMPUTER SERVICE INC <i>supp.</i>	G0070255	148.00
JOHNSON CONTROLS <i>repair</i>	G0070256	550.53
JOHNSTON DISTRIBUTING COMPANY <i>supp.</i>	G0070257	801.85
K-L PARTS INC. <i>supp.</i>	G0070258	11.30
KEM MANUFACTURING CORPORATION <i>supp.</i>	G0070259	277.42
KIMBALL MIDWEST <i>supp.</i>	G0070260	18.86
WILLIAM KIMBER <i>mileage</i>	G0070261	76.50
J S LATTA COMPANY <i>supp.</i>	G0070262	311.28
LAWRENCEVILLE PRESS <i>textbooks</i>	G0070263	280.25
LIBRARIES UNLIMITED <i>books</i>	G0070264	19.74

10,710.18

I HEREBY CERTIFY THAT, TO THE BEST OF MY KN  
 ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN

AUTHORIZE

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 SECRETARY



APPROVED

WARRANTS DATED DECEMBER 13, 1993

VENDOR NAME	WARRANT	AMOUNT
LUELLEN BROTHERS, INC. <i>repair</i>	G0070265	142.50
M & M SALES COMPANY <i>copier maint.</i>	G0070266	292.26
MAC USER <i>sub.</i>	G0070267	19.97
MACMILLAN/MCGRAW-HILL <i>supp.</i>	G0070268	39.49
MALECKI MUSIC INC <i>supp.</i>	G0070269	757.08
MARCON SERVICES, LTD. <i>copier maint.</i>	G0070270	996.00
C. H. MCGUINNESS CO., INC. <i>repair</i>	G0070271	297.20
DONNIE MCKEAN <i>repair</i>	G0070272	450.00
CLAUDIA MESTDAGH <i>reg.</i>	G0070273	55.00
MICHAEL TODD AND COMPANY, INC. <i>supp.</i>	G0070274	85.04
MID IOWA GLASS CO., INC. <i>supp.</i>	G0070275	750.00
MIDWEST GAS CO. <i>nat. gas</i>	G0070276	5,411.26
MIDWEST POWER <i>elect.</i>	G0070277	8,973.35
MINSBURN TELEPHONE COMPANY <i>tel.</i>	G0070278	313.20
MINUTEMAN PRESS <i>supp.</i>	G0070279	17.18
MODERN CURRICULUM PRESS, INC. <i>workbooks</i>	G0070280	18.94
MOORE MUSIC, INC. <i>supp.</i>	G0070281	6.00
BUD MULCAHY'S JEEP EAGLE, INC <i>supp.</i>	G0070282	22.05
NATL. COUNCIL/TEACHERS OF ENGLISH <i>books</i>	G0070283	18.45
NATIONAL GEOGRAPHIC SOCIETY <i>supp.</i>	G0070284	185.00
JAMES NELSEN <i>supp./travel</i>	G0070285	90.38
NUBALL MFG. CO. <i>supp.</i>	G0070286	1,687.93
NANCY O'DONNELL <i>supp.</i>	G0070287	14.56
OCTAMERON ASSOCIATES <i>supp.</i>	G0070288	65.00
OLSON'S BODY AND PAINT <i>repair</i>	G0070289	302.00
OREGON SCHOOL STUDY COUNCIL <i>books</i>	G0070290	12.91
DEBORAH OWEN <i>mileage</i>	G0070291	234.50
JAYNE PAYNE <i>repair</i>	G0070292	41.00
PENCIL POINT PRESS, INC. <i>supp.</i>	G0070293	6.90
J.W. PEPPER OF MINNEAPOLIS <i>supp.</i>	G0070294	183.64
PERMA-BOUND <i>books</i>	G0070295	61.70
PERRY COMMUNITY SCHOOLS <i>tuition</i>	G0070296	887.16
PJB AWARDS <i>supp.</i>	G0070297	66.00
POLAROID <i>supp.</i>	G0070298	172.50
POSTMASTER <i>permit</i>	G0070299	75.00
DOREEN PRICE <i>reg.</i>	G0070300	10.00
PUCKETT ELECTRIC TOOLS INC <i>supp.</i>	G0070301	4.03

22,765.18

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE,  
THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION.

AUTHORIZED

SECRETARY



APPROVED

WARRANTS DATED DECEMBER 13, 1993

VENDOR NAME	WARRANT	AMOUNT
QUILL CORPORATION <i>supp.</i>	G0070302	55.56
RC WELDING <i>repair</i>	G0070303	213.80
REMITTANCE PROCESSING CENTER	G0070304	36.66
TERRY ROLLES <i>reg.</i>	G0070305	70.00
ROYAL OFFICE SYSTEMS, INC. <i>copier maint.</i>	G0070306	135.68
S & L EQUIPMENT <i>repair</i>	G0070307	52.35
SANDE LUMBER CO INC <i>supp.</i>	G0070308	842.21
LANA SCHROCK <i>supp.</i>	G0070309	5.97
ROCHELE SCHULTE <i>supp.</i>	G0070310	20.34
J.A. SEXAUER <i>supp.</i>	G0070311	33.85
LANA SHEA <i>supp.</i>	G0070312	5.73
DONALD SHELLEY <i>fuel</i>	G0070313	9.43
SIMPLEX TIME RECORDER CO <i>equip.</i>	G0070314	109.69
MARY SNOW <i>mileage</i>	G0070315	4.50
SOUTH DALLAS COUNTY LAND FILL <i>sew.</i>	G0070316	23.00
SOUTH WESTERN PUBLISHING CO <i>supp.</i>	G0070317	63.21
STITZELL ELECTRIC SUPPLY CO <i>supp.</i>	G0070318	127.03
STOKELY LUMBER <i>supp.</i>	G0070319	24.49
STRAUSS SAFE & LOCK <i>supp.</i>	G0070320	36.20
STREAM COMPUTER SERVICES <i>repair</i>	G0070321	25.00
STROH CORPORATION <i>repair</i>	G0070322	1,473.00
SWANSON GLASS INC. <i>supp.</i>	G0070323	225.00
JANICE TETRICK <i>reg.</i>	G0070324	35.00
THANH LE REPAIR <i>repair</i>	G0070325	155.10
THE IDEA PRESS <i>supp.</i>	G0070326	32.25
<del>THOMAS BUS SALES OF IOWA, INC.</del>	<del>G0070327</del>	<del>350.69</del> Void
TERRI TIFFANY <i>mileage</i>	G0070328	7.75
TRIARCO <i>supp.</i>	G0070329	216.92
U S WEST COMMUNICATIONS <i>tel.</i>	G0070330	1,040.15
UNITED STATES ACADEMIC DECATHLON <i>supp.</i>	G0070331	46.00
FRANK UTTERBACK <i>repair</i>	G0070332	37.50
VALLEY SCHOOL SUPPLY <i>copier supp.</i>	G0070333	9.94
VAN METER COMMUNITY SCHOOL <i>tuition</i>	G0070334	1,774.32
VAN METER ELECTRIC SUPPLY CO. <i>supp.</i>	G0070335	393.28
VAN WERDEN, HULSE & HEFNER <i>legal sew.</i>	G0070336	69.00
WALLACE CONSTRUCTION <i>repair</i>	G0070337	175.00
WASTE MANAGEMENT OF IOWA <i>sew.</i>	G0070338	385.25
		8,320.85

I HEREBY CERTIFY THAT, TO THE BEST OF MY KN  
 ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN

AUTHORIZE

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 SECRETARY



CEI

REPORT 110062

L B I L L S

DATE 12/08  
TIME 12:47

APPROVED

WARRANTS DATED DECEMBER 13, 1993

3			
4	VENDOR NAME	WARRANT	AMOUNT
5			
6	WAUKEE COMMUNITY SCHOOL <i>tuition</i>	G0070339	2,528.58
7	WEAR-GUARD <i>supp.</i>	G0070340	162.12
8	GILBERT WEBB <i>mileage</i>	G0070341	5.00
9	DELLA WEEMS <i>mileage</i>	G0070342	10.50
10	RICHARD A. WHIPPLE <i>repair</i>	G0070343	227.40
11	WHOLESALE DISTRIBUTION INC <i>supp.</i>	G0070344	104.68
12	WINNEBAGO SOFTWARE CO. <i>supp.</i>	G0070345	181.95
13			
14			3,220.23
15			88,202.16
16			88,202.16
17			<del>88,202.16</del>
18			
19			87,851.47

*[Handwritten signature]*

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN AUTHORIZED

-----  
SECRETARY



ACCOMMODATIONS - NOVEMBER 1993

DATE	NAME	TRANS. #	RECEIPTS	EXPENDITURES	BALANCE
11/1/93	United Parcel Service	1344		\$8.46	(\$2,083.00)
11/9/93	Jon Engelhardt	1349		\$136.50	(\$2,219.50)
11/9/93	Iowa High School Music Assoc	1350		\$31.00	(\$2,250.50)
11/9/93	Drake University	1351		\$25.00	(\$2,275.50)
11/9/93	Scholastic Book Clubs	1352		\$35.10	(\$2,310.60)
11/9/93	S.C.I.B.A.	1353		\$18.00	(\$2,328.60)
11/9/93	S.C.I.B.A.	1354		\$12.00	(\$2,340.60)
11/10/93	General Fund	4847	\$2,429.04		\$88.44
11/10/93	ADM General Fund	1357		\$354.50	(\$266.06)
11/16/93	Des Moines Science Center	1369		void	(\$266.06)
11/24/93	Iowa Principal Academy	1419		\$75.00	(\$341.06)
11/29/93	DMACC Automotive Dept	1425		\$136.43	(\$477.49)
11/29/93	Postmaster	1426		\$89.13	(\$566.62)
11/30/93	November Total		\$2,429.04	\$921.12	(\$566.62)

NOVEMBER 30, 1993

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
CASH RECEIPTS & EXPENDITURES  
RECAPITULATION OF FUNDS - NOVEMBER 1993  
GENERAL FUND

Operating Fund

Balance, October 31, 1993	\$ 626,120.23
Receipts, November	952,747.32
Expenses, November	<u>551,976.33</u>
Balance, November 30, 1993	1,026,891.22
Invested: Money Market Acct.	<u>1,025,340.81</u>
Cash: NOW Acct.	<u><u>\$ 1,550.41</u></u>
Balance, November 30, 1992	\$ 884,275.75

Management Fund

Balance, October 31, 1993	\$ 18,635.29
Receipts, November	28,177.68
Expenses, November	<u>2,366.90</u>
Balance, November 30, 1993	\$ 44,446.07
Invested: Money Market Acct.	<u>44,446.07</u>
Cash: NOW Acct.	<u><u>\$ .00</u></u>
Balance, November 30, 1992	\$ 15,904.59



ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
CASH RECEIPTS & EXPENDITURES  
RECAPITULATION OF FUNDS - NOVEMBER 1993  
SCHOOLHOUSE FUND

Bonds & Interest

Balance, October 31, 1993	\$ 74,489.54
Receipts, November	106,673.54
Expenses, November	<u>.00</u>
Balance, November 30, 1993	\$ 181,163.08
Invested: Money Market Acct.	<u>169,795.02</u>
Cash: NOW Acct.	<u><u>\$ 11,368.06</u></u>
Balance, November 30, 1992	\$ 151,069.39

Physical Plant & Equipment

Balance, October 31, 1993	\$ 92,819.91
Receipts, November	36,504.40
Expenses, November	<u>.00</u>
Balance, November 30, 1993	\$ 129,324.31
Invested: Money Market Acct.	<u>111,698.05</u>
Cash: NOW Acct.	<u><u>\$ 17,626.26</u></u>
Balance, November 30, 1992	\$ 121,945.37



ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT  
REVENUE & EXPENDITURE TOTALS  
GENERAL & SCHOOLHOUSE FUNDS  
NOVEMBER 1993

4/1/93

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>PERCENT OF BUDGET</u>
<u>GENERAL FUND REVENUE</u>				
<u>OPERATING FUND</u>				
LOCAL SOURCES	\$ 652,651.84	\$ 531,282.88	\$1,183,934.72	42.3
STATE SOURCES	1,697,354.57	392,884.37	2,090,238.94	48.8
FEDERAL SOURCES	<u>32,306.42</u>	<u>8,848.00</u>	<u>41,154.42</u>	53.6
TOTAL	2,382,312.83	933,015.25	3,315,328.08	46.3
<u>MANAGEMENT FUND</u>	41,013.25	28,177.68	69,190.93	48.8
<u>SCHOOLHOUSE FUND REVENUE</u>				
<u>BONDS &amp; INTEREST</u>	148,839.23	106,673.54	255,512.77	48.9
<u>PHYSICAL PLANT &amp; EQUIP.</u>	<u>52,739.06</u>	<u>36,504.40</u>	<u>89,243.46</u>	49.6
TOTAL ALL FUNDS	<u>\$2,624,904.37</u>	<u>\$1,104,370.87</u>	<u>\$3,729,275.24</u>	46.6
<u>GENERAL FUND EXPENDITURES</u>				
<u>OPERATING FUND</u>				
DISTRICT WIDE	\$ 292,674.67	\$ 75,224.91	\$ 367,899.58	28.1
HIGH SCHOOL	586,053.07	143,070.17	729,123.24	40.6
MIDDLE SCHOOL	369,631.03	96,920.10	466,551.13	37.4
ELEMENTARY-INTERMEDIATE	59,538.48	15,882.30	75,220.78	44.2
ADEL ELEMENTARY	294,295.90	74,542.71	368,838.61	37.5
MINBURN ELEMENTARY	159,113.99	45,334.01	204,448.00	40.5
INTERMEDIATE	312,963.58	79,359.16	392,322.74	39.4
SPEC. ED. OUT.	222.60	.00	222.60	0.3
NON-PUBLIC	<u>.00</u>	<u>2,110.90</u>	<u>2,110.90</u>	52.8
TOTAL	\$2,074,493.30	\$ 532,244.26	\$2,606,737.56	37.4
<u>MANAGEMENT FUND</u>	105,284.66	2,366.90	107,651.56	94.5
<u>SCHOOLHOUSE FUND EXPENDITURES</u>				
<u>BONDS &amp; INTEREST</u>	176,767.50	.00	176,767.50	34.1
<u>PHYSICAL PLANT &amp; EQUIP.</u>	<u>81,561.67</u>	<u>.00</u>	<u>81,561.67</u>	27.1
TOTAL ALL FUNDS	<u>\$2,438,107.13</u>	<u>\$ 534,611.16</u>	<u>\$2,972,718.29</u>	37.6



**MONTHLY STUDENT ACTIVITIES**

	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	BALANCE
ATHLETICS	(\$1,755.90)	\$12,711.43	\$9,567.38	\$1,388.15
HS BAND RESALE	(\$381.37)		\$63.69	(\$445.06)
MS BAND RESALE	\$21.11	\$935.10		\$956.21
INSTRUMENT RENTAL	\$304.75			\$304.75
BAND & UNIFORM	\$2,549.52	\$6.00		\$2,555.52
POM PON	(\$141.15)		\$16.68	(\$157.83)
CLASS OF 95	\$2,110.22	\$1,632.52	\$277.18	\$3,465.56
CLASS OF 94	\$2,110.65			\$2,110.65
TSA	(\$30.26)	\$806.60	\$334.00	\$442.34
BUTTON CLUB	\$107.96	\$19.50		\$127.46
DRAMA	\$6,718.53	\$558.00	\$538.93	\$6,737.60
FRENCH CLUB	\$965.51			\$965.51
SPANISH CLUB	\$1,205.20			\$1,205.20
S.A.D.D.	\$42.15			\$42.15
NATIONAL HONOR SOCIETY	\$27.33			\$27.33
SPEECH CLUB	\$1,186.21	\$500.00	\$89.99	\$1,596.22
MINBURN STUDENT ACCT	\$757.93			\$757.93
HS STUDENT COUNCIL	\$804.64			\$804.64
MS STUDENT COUNCIL	\$5,228.89	\$1,240.39	\$173.46	\$6,295.82
TIGER BASKETBALL CAMP	\$1,158.63			\$1,158.63
TIGER TEAM CAMP FOOTBAL	\$859.08			\$859.08
LADY TIGER BASKETBALL C/	\$624.42			\$624.42
ADM WRESTLING CAMP	(\$287.37)			(\$287.37)
VOLLEYBALL CAMP	\$96.73			\$96.73
ACCOMMODATIONS	(\$2,074.54)	\$2,429.04	\$921.12	(\$566.62)
MINBURN CLEARING	\$362.80		\$4.85	\$357.95
ADEL ELEM FUND	\$163.78	\$822.09	\$780.97	\$204.90
COMMUNITY EDUCATION	\$10,094.22	\$3,376.50	\$2,485.09	\$10,985.63
DESOTO INTERMED SHIRT FUI	\$179.23	\$81.20	\$147.75	\$112.68
DESOTO INTERMED LIB FUND	\$191.16			\$191.16
DESOTO INTERMED MUSIC	\$390.35	\$3.00	\$343.78	\$49.57
ADM SPORTS COMPLEX	\$2,606.52		\$920.20	\$1,686.32
ART FEES	\$3,795.00	\$30.00	\$6.38	\$3,818.62
ART RESALE	(\$60.06)			(\$60.06)
CAP & GOWN	\$3,802.75			\$3,802.75
CHANGE	(\$24.00)	\$24.00		\$0.00
DANCE FUND	\$981.64	\$702.65	\$673.47	\$1,010.82
HS FACULTY LOUNGE	\$550.71	\$323.65	\$342.80	\$531.56
MINBURN FACULTY LOUNGE	\$42.84	\$121.00	\$18.75	\$145.09
MS FACULTY LOUNGE	\$16.45	\$121.00	\$138.14	(\$0.69)
ADEL ELEM POP FUND	\$561.93	\$54.00	\$8.93	\$607.00
GIFTS	\$1,138.00			\$1,138.00
HALL OF FAME	\$193.31			\$193.31
IND ARTS METALS RESALE	(\$193.90)			(\$193.90)
IND ARTS WOODS RESALE	\$14.34	\$14.00		\$28.34
INSURANCE	\$4.00			\$4.00



# MONTHLY STUDENT ACTIVITIES

INSURANCE REVOLVING	\$3,730.24	\$33,851.51	\$34,125.04	\$3,456.71
MISC. RECEIPTS/EXPENDITURE	\$14,051.61	\$269.00		\$14,320.61
NURSE FUND	\$180.15	\$100.00	\$20.00	\$260.15
PADLOCK	\$876.53	\$34.00		\$910.53
PEP BUS	\$0.00			\$0.00
PHOTOGRAPHY	\$91.01			\$91.01
PHYSICAL EDUCATION	\$5,764.66	\$49.34		\$5,814.00
POPCORN FUND	\$1,154.74			\$1,154.74
REVOLVING	(\$71.44)	\$2,801.00	\$175.00	\$2,554.56
B HIGHLAND MEMORIAL SCHOLARSHIP	\$1,310.46			\$1,310.46
SCHOLARSHIP	\$2,108.50			\$2,108.50
SOCIAL SECURITY REFUNDS	\$58.37			\$58.37
SP ED PLANTS	\$81.35			\$81.35
TEXTBOOKS	\$24,230.32	\$116.00	\$14.57	\$24,331.75
TOWEL	\$5,171.54	\$15.00	\$51.00	\$5,135.54
HS VOCAL FUNDS	\$734.61			\$734.61
MS VOCAL FUNDS	\$424.89			\$424.89
WELLNESS	\$7,427.20	\$30.50	\$699.50	\$6,758.20
YEARBOOK	\$2,423.99	\$5,894.00	\$192.66	\$8,125.33
NOVEMBER 30, 1993 TOTAL:	\$116,768.67	\$69,672.02	\$53,131.31	\$133,309.38
INVESTMENTS - MM ACCT	\$54,450.28	\$136.05		\$54,586.33
CASH NOW ACCOUNT	\$62,318.39	\$69,535.97	\$53,131.31	\$78,723.05
NOVEMBER 30, 1992 TOTALS				75,911.46
INVESTMENTS - MM ACCT				53,023.65
CASH NOW ACCOUNT				22,887.81
November 30, 1992 Balance - AD				\$22,156.83
November 30, 1992 Balance - CD		Dec 92/Jan 93 Combined		\$647.79

730.98



## MONTHLY SUMMARY - NOVEMBER 1993

	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	BALANCE
ATHLETIC RESALE	\$3,004.26	\$2,332.73	\$1,475.81	\$3,861.18
ATHLETIC REVOLVING	(\$1,716.80)	\$6,961.90	\$5,367.00	(\$121.90)
BASEBALL	(\$2,171.06)			(\$2,171.06)
BOYS BASKETBALL	(\$410.27)		\$171.00	(\$581.27)
BOYS TRACK	(\$3,543.75)			(\$3,543.75)
CHEERLEADING	(\$923.91)	\$576.00	\$173.56	(\$521.47)
CROSS COUNTRY TRACK	\$751.46	\$40.00	\$289.00	\$502.46
FOOTBALL	\$2,783.93	\$638.00	\$827.68	\$2,594.25
GIRLS BASKETBALL	\$1,985.50	\$1,747.80	\$288.00	\$3,445.30
GIRLS TRACK	(\$710.06)			(\$710.06)
GOLF	(\$724.25)			(\$724.25)
MS BOYS BASKETBALL	(\$160.50)			(\$160.50)
MS GIRLS BASKETBALL	(\$166.50)			(\$166.50)
MS FOOTBALL	(\$2,606.18)	\$33.33		(\$2,572.85)
MS SOFTBALL	(\$1,077.62)			(\$1,077.62)
MS TRACK	(\$1,318.59)			(\$1,318.59)
MS VOLLEYBALL	\$153.15			\$153.15
MS WRESTLING	(\$155.51)			(\$155.51)
DISTRICT 7 FOOTBALL	\$119.10			\$119.10
SOCCER	(\$1,004.01)			(\$1,004.01)
SOFTBALL	(\$1,447.42)	\$68.32	\$108.51	(\$1,487.61)
TOURNAMENT	\$7,965.66	\$313.35	\$591.82	\$7,687.19
VOLLEYBALL	(\$394.48)		\$110.00	(\$504.48)
WRESTLING	\$11.95		\$165.00	(\$153.05)
TOTALS	(\$1,755.90)	\$12,711.43	\$9,567.38	\$1,388.15

ADEL DESOTO MINBURN COMMUNITY SCHOOL  
FOOD SERVICE FINANCIAL REPORT  
NOVEMBER 1993

Receipts for November

Student Lunches	\$ 19,342.35
Student Milk	992.50
Other Food Items	2,704.75
Adult Lunches	1,348.50
Interest	25.28
Breakfast Program	1,267.70
Other Income	15,732.14
Federal Reimbursement	\$11,989.29
State Reimbursement	1,633.13
Reimbursement for Food Items	2,104.22
Miscellaneous	5.50

Total Income for November \$ 41,413.22

Expenses for November

Food	\$ 20,564.36
Other Supplies	1,367.69
Salary	13,581.98
Benefits	2,659.93
Purchased Services	485.04
Equipment	.00
Misc. (ticket refunds)	3.00
Total Expenses for November	\$ 38,662.00

Year to Date

Previous Receipts	\$ 74,979.33
November Receipts	41,413.22
Total Income Year-to-Date	116,392.55
Opening Cash Balance	25,625.71
Total Cash Available	142,018.26

Previous Expenses	\$ 100,193.47
November Expenses	38,662.00
Total Expenses Year-to-Date	138,855.47

Total Cash Available	\$ 142,018.26
Total Expenses Year-to-Date	138,855.47

Balance as of November, 1993 \$ 3,162.79

Balance November 1992 \$ ~~8,694.95~~  
16,352.04