

## NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto Community School District will meet at 7:30 o'clock, p.m., on the 19th day of September, 1988, at the High School Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
HIGH SCHOOL BOARD ROOM

September 19, 1988  
7:30 P.M.

### OPENING:

7:30 P.M.    Call to order  
             Roll call  
             Emergency additions and adoption of agenda  
             Approval of minutes  
             Approval of bills and claims  
             Secretary/Treasurer's financial reports  
             Welcome of visitors and Open Forum

### ACTION ITEMS:

7:50 P.M.    New contracts  
8:05         Approve Facility Study Committee  
8:10         Recognize District Advisory Committee  
8:15         Recognize Effective School Research Team  
8:20         Adjournment

### ORGANIZATION OF NEW BOARD

### OPENING:

8:35 P.M.    Call to order  
             Roll call  
             Oath of office to new members  
             Selection of officers  
             Emergency additions and adoption of agenda

### ACTION ITEMS:

8:45 P.M.    Home school request  
9:00         Approve tuition-in students  
9:05         Approve use of signature stamp by Board President  
9:10         Co-op purchase agreement with AEA  
9:15         Selection of IASB Network representative  
9:20         Selection of negotiation team  
9:25         IASB Beliefs and Resolutions Statement  
9:40         Administrative reports  
10:15        Adjournment

DEL-DESOTO COMMUNITY SCHOOL  
801 S. 8th Street  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary, Board of Education



## MINUTES OF BOARD OF EDUCATION

Regular/Reorganizational Schoolhouse  
Kind of Meeting Meeting Place

7:30 p.m. September 19, 1988  
Time Month Day Year  
Day of Week Monday

## MEMBERS

Present

Absent

Janice Daly

Presiding Officer

Larry Crannell

Ray Hemphill

Douglas Hjort

Gary Nelson

Tim Hoffman

Superintendent of Schools

Shirley McAdon

Secretary-Board of Education

Marginal headings of  
items of business. Items  
may be numbered con-  
secutively.

1228-A—HAMMOND &amp; STEPHENS CO., FREMONT, NEBR.

Call to Order  
Roll Call

Meeting called to order. Roll call was taken. Present were Larry Crannell, Ray Hemphill, Douglas Hjort, Gary Nelson, and President Janice Daly. Visitors included Ann Cosgrove, Laura Brenner, Judy Schlueter, Pat Stalter, and Principals Jim Nelsen and Bill Kimber.

Agenda

It was moved by Hjort, seconded by Crannell, to adopt the agenda as presented. Motion carried unanimously.

Minutes

It was moved by Nelson, seconded by Hemphill, to approve the minutes of regular meeting of August 8 as presented. Motion carried unanimously.

Bills

It was moved by Hemphill, seconded by Nelson, to approve bills totaling \$83,759.49 and bills between meetings as presented. Motion carried unanimously.

Mo.Fin.Rpts.

Monthly financial reports were reviewed and discussed.

Welcome of  
Visitors  
Open Forum

President Daly welcomed visitors and invited public comments during Open Forum. No comments were made.

New Contracts

Superintendent presented the following new contracts: Tom Dannen for a new position of middle school volleyball; Gene Zwiefel for a new position of middle school football; Linda Crannell, high school library aide; Pam Septer, part-time special education aide; and Shawn Knudson, part-time middle school night custodian. The new positions were needed for increased participation in those sports. It was moved by Nelson, seconded by Hjort, to approve new contracts as presented. Motion carried unanimously.



Marginal headings of items of business. Items may be numbered consecutively.

Regular/

Continuation of Reorganizational board meeting held September 19, 1988

Month

Day

Year

Approve  
Facility Study  
Committee

The Board recognized the Facility Study Committee as presented. Additional members will be added later to balance the committee.

Recognize  
District  
Advisory  
Committee

The Board recognized the District Advisory Committee as presented.

Recognize  
Effective  
School Support  
Team

The Board recognized the Effective School Support Team as presented.

Adjournment

It was moved and seconded to adjourn. Motion carried unanimously and the meeting was adjourned by President Daly at 8:30 p.m.

Reorganiza-  
tional Meeting

At 8:50 p.m., the Board Secretary called the reorganizational meeting to order. Roll call was taken. Present were Larry Crannell, Ray Hemphill, Douglas Hjort, Gary Nelson, and Judy Schlueter.

Oath of  
Office

Board Secretary gave the oath of office to new Board member Judy Schlueter.

Election of  
Officers

Election of officers was held. Ray Hemphill was elected president and Larry Crannell was elected vice-president.

At this time, the Board Secretary turned the meeting over to Board President Hemphill.

Agenda

It was moved by Hjort, seconded by Schlueter, to adopt the agenda as presented. Motion carried unanimously.

Home School  
Request

Superintendent presented a request from Dave and Jean Koch to educate their son at home this year. Since the request meets all requirements of the State of Iowa and our school district, it was moved by Hjort, seconded by Schlueter, to grant the home school request as presented. Motion carried unanimously.

Approve  
Tuition-In  
Students

Superintendent presented requests from five students to tuition-in to our school district. It was moved by Crannell, seconded by Hjort, to approve the requests of Tiffany and Judd Payne, Jenni Crowl, and Dacni and Denika Jones as presented. Motion carried unanimously.



Marginal headings of items of business. Items may be numbered consecutively.

Regular/  
Reorganizational  
Continuation of board meeting held September 19, 1988  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

#### Approve Use of Signature Stamp

It was moved by Hjort, seconded by Crannell, to approve use of a signature stamp by the Board president to allow the Board Secretary to stamp the president's name on checks and contracts which have prior approval by the Board. Motion carried unanimously.

#### Co-op Purchase Agreement

It was moved by Crannell, seconded by Hjort, to approve the agreement authorizing purchase of school supplies through the AEA in a cooperative venture, without obligation to purchase through the AEA, as presented. Motion carried unanimously.

#### Selection of IASB Network Representative

Doug Hjort was appointed as the IASB Network Representative to be the contact person to receive materials related to the legislative process to keep the Board informed.

#### Selection of Negotiation Team

Board members Ray Hemphill and Gary Nelson were selected to serve this year on the negotiation team.

#### IASB Beliefs and Resolutions Statement

The Board reconsidered resolutions submitted last year to the IASB. The Board will approve selection of resolutions to be submitted at the October meeting.

#### Administrative Reports

Board Secretary presented copies of the 1987-88 Financial Audit of the Adel-DeSoto School for distribution to Board members for their inspection. Copies were available for inspection by the general public.

Board Secretary presented an update on the asbestos project at the middle school and progress on completing AHERA requirements.

Board Secretary presented the Secretary's Annual Report for inspection by Board members.

Superintendent presented information concerning replacement of the middle school intercom. Board consensus was to proceed.

Superintendent presented information concerning replacement of the mechanical controls regulating heating and cooling at the high school after two years of difficulties. Environmental Controls will replace the controls at no charge and maintain them through a maintenance agreement.

Superintendent presented a schedule of coming meetings which may be of interest to Board members.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of Regular/Reorganizational board meeting held September 19, 1988

Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

### Adjournment

Superintendent announced that the Phase III Committee from our District has been selected to present a workshop at the Director's Phase III Conference as a model to other districts.

It was moved and seconded to adjourn. Motion carried unanimously and the meeting was adjourned by President Hemphill at 10:10 p.m.

Minutes approved as presented

Ray Hemphill  
Ray Hemphill, President

Dated 10/10/88

Shirley McAdon  
Shirley McAdon, Secretary



Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held September 19, 1988

Month

Day

Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Bills Between Meetings

Bills paid between meetings:

GENERAL FUND:

OPERATING FUND:

Brenton Bank	FICA & Fed W/H, September payroll	\$ 71,419.19
DeSoto Skelgas	Propane	83.80
Engelhardt, Jon	Reimbursement for mileage, Phase III course & employee physical	229.73
Estal & Associates	Audit services	2,058.00
Insurance Revolving	Employer's portion, Sept. payroll	11,975.53
IPERS	Employer's portion, Sept. payroll	13,127.24
Kidsrights	Books	24.85
Midwest Office	Repair copier	218.55
Postmaster	Postcards	37.50
Russell Insurance	Insurance	<u>4,098.00</u>

Total \$103,272.39

TORT FUND:

Russell Insurance	Insurance	\$ <u>215.00</u>
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Total \$ 215.00

FUND TOTAL \$103,487.39

*[Handwritten signatures]*  
 Gary Nelson  
 Ray Hemphill

Marginal headings of  
items of business. Items  
may be numbered con-  
secutively.

Continuation of.....board meeting held.....  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.



HANDWRITTEN

WARRANTS DATED SEPTEMBER 09, 1988

VENDOR NAME	WARRANT	AMOUNT
DESOTO SKELGAS	G0003198	83.80
	PAGE	TOTAL
	DATE	TOTAL
		83.80
		83.80

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



REPORT 110062

L I S T O F P A I D B I  
DISTRICT 0027 ADEL-DESOTO

HANDWRITTEN

WARRANTS DATED SEPTEMBER 14, 1988

VENDOR NAME	WARRANT	AMOUNT
POSTMASTER	G0003199	37.50
	PAGE	TOTAL
	DATE	TOTAL
		37.50
		37.50

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY



REPORT 110062

L I S T O F P A I D B I  
DISTRICT 0027 ADEL-DESOTO

HANDWRITTEN

WARRANTS DATED SEPTEMBER 19, 1988

VENDOR NAME	WARRANT	AMOUNT
JON ENGELHARDT	G0003200	229.73
MIDWEST OFFICE TECHNOLOGY, INC.	G0003201	218.55
	PAGE	TOTAL
	DATE	TOTAL
		448.28
		448.28

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



REPORT 110062

L I S T O F P A I D B I  
DISTRICT 0027 ADEL-DESO TO

HANDWRITTEN

WARRANTS DATED SEPTEMBER 23, 1988

VENDOR NAME	WARRANT	AMOUNT
BRENTON BANK & TRUST CO.	G0003202	71,419.19
	PAGE	TOTAL
	DATE	TOTAL
		71,419.19
		71,419.19

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



REPORT 110062

L I S T O F P A I D B I  
DISTRICT 0027 ADEL-DESO TO

HANDWRITTEN

WARRANTS DATED SEPTEMBER 26, 1988

VENDOR NAME	WARRANT	AMOUNT
ESTAL & ASSOCIATES, P.C.	G0003203	2,058.00
KIDSRIGHTS	G0003204	24.85
	PAGE	TOTAL
	DATE	TOTAL
		2,082.85
		2,082.85

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



REPORT 110062

L I S T O F P A I D B I  
DISTRICT 0027 ADEL-DESOTO

HANDWRITTEN

WARRANTS DATED SEPTEMBER 28, 1988

VENDOR NAME	WARRANT	AMOUNT
INSURANCE REVOLVING ACCOUNT	G0003205	11,975.53
IPERS	G0003206	13,127.24
	PAGE	TOTAL
	DATE	TOTAL
		25,102.77
		25,102.77

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



REPORT 110062

L I S T O F P A I D B I  
DISTRICT 0027 ADEL-DESO TO

HANDWRITTEN

WARRANTS DATED SEPTEMBER 30, 1988

VENDOR NAME	WARRANT	AMOUNT
RUSSELL INSURANCE AGENCY	G0003207	4,098.00
RUSSELL INSURANCE AGENCY	T0000019	215.00

PAGE	TOTAL	4,313.00
DATE	TOTAL	4,313.00
TYPE	TOTAL	103,487.39
DISTRICT	TOTAL	103,487.39

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



APPROVED

WARRANTS DATED SEPTEMBER 19, 1988

VENDOR NAME	WARRANT	AMOUNT
A.R.T. STUDIO CLAY COMPANY <i>instruct. supp.</i>	G0059765	228.89
A-D LUMBER COMPANY <i>maint. supp.</i>	G0059766	212.98
ADEL AUTO SUPPLY <i>transp. supp.</i>	G0059767	29.59
ADEL-DESOTO ACTIVITIES FUND <i>fees / travel /</i>	G0059768 <i>equip.</i>	2,932.90
ADEL-DESOTO LUNCH PROGRAM <i>supp.</i>	G0059769	92.65
ALLSTATE GUTTER, INC. <i>gutters</i>	G0059770	930.00
HARRIET ANDERSON <i>Phase III course reimb.</i>	G0059771	150.00
LORRIE ANDERSON <i>Phase III course reimb.</i>	G0059772	150.00
ANNEAR EQUIPMENT, INC. <i>maint. supp. / equip. repair</i>	G0059773	72.66
ARCHER TV & APPLIANCE <i>Chap. II grant equip.</i>	G0059774	1,935.00
AREA EDUCATION AGENCY 11 <i>instruct. supp. / equip.</i>	G0059775 <i>A-V equip.</i>	11,569.57
PATRICIA ASHLEY <i>reimb. office supp.</i>	G0059776	15.08
BALDON & SON HARDWARE <i>maint. supp.</i>	G0059777	711.67
BECKLEY CARDY COMPANY <i>equip. / instruct. supp.</i>	G0059778	274.16
BOUND TO STAY BOUND BOOKS INC <i>library books</i>	G0059779	257.97
LAURA BRENNER <i>reimb. Phase III course &amp; instruct. supp.</i>	G0059780	173.55
BRODHEAD-GARRETT COMPANY <i>instruct. supp.</i>	G0059781	17.40
BUSINESS COMMUNICATIONS CORP. <i>radio supp.</i>	G0059782	96.00
CENTRAL IOWA FS INC <i>gasoline / oil</i>	G0059783	94.66
CITY OF ADEL <i>water / sewer / garbage</i>	G0059784	1,259.02
COMMERCIAL OFFICE SUPPLY CO. <i>equip.</i>	G0059785	382.00
COMPUTER EMPORIUM INC. <i>equip. repair / instruct. supp.</i>	G0059786	305.00
CONTROLLED ASBESTOS INC. <i>asbestos removal</i>	G0059787	11,155.00
MICHAEL COOPER <i>Phase III course reimb.</i>	G0059788	35.00
ANN E COSGROVE <i>Phase III course reimb.</i>	G0059789	140.00
CREATIVE PUBLICATIONS <i>instruct. supp.</i>	G0059790	47.19
DAHL AIR CONDITIONING & HEATING <i>maint.</i>	G0059791 <i>inspections</i>	6,875.00
DALLAS CENTER MEDICAL ASSOCIATES <i>employee physicals</i>	G0059792	43.00
DALLAS COUNTY NEWS <i>publication / ads / office supp.</i>	G0059793	145.06
DAUGHERTY GRADING <i>grounds upkeep</i>	G0059794	477.50
DAUGHERTY SUPER MARKET <i>supp.</i>	G0059795	352.38
CITY OF DESOTO <i>garbage service</i>	G0059796	20.00
DIAM, INC. <i>pesticide service</i>	G0059797	85.00
DIVISION OF LABOR SERVICES <i>boiler inspections</i>	G0059798	200.00
DLM, INC. <i>instruct. supp.</i>	G0059799	32.45
DOORS INC <i>maint. supp.</i>	G0059800	441.50
DRAKE ROOFING INC. <i>building repair</i>	G0059801	528.00

PAGE TOTAL

42,467.83

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



APPROVED

WARRANTS DATED SEPTEMBER 19, 1988

VENDOR NAME	WARRANT	AMOUNT
DUFFIELD AUDIO VISUAL <i>equip. repair</i>	G0059802	24.20
EBSCO SUBSCRIPTION SERVICES <i>library periodicals</i>	G0059803	7.15
EDUCATIONAL DESIGN, INC. <i>instruct. supp.</i>	G0059804	583.38
ELECTRONIC ENGINEERING CO <i>equip. repair</i>	G0059805	69.95
JON ENGELHARDT	G0059806	379.73
FLETCHER-LEE & CO. <i>instruct. supp.</i>	G0059807	96.51
FULLERS STANDARD <i>gasoline/oil</i>	G0059808	202.48
GAMBLE MUSIC CO <i>instruct. supp.</i>	G0059809	278.00
GENERAL TELEPHONE CO <i>telephone service</i>	G0059810	93.91
CONRAD L. GITHENS <i>Phase III course reimb.</i>	G0059811	35.00
W W GRAINGER INC <i>gen. supp.</i>	G0059812	116.29
ESTHER GRAY <i>reimb. clothing allow.</i>	G0059813	20.00
SANDRA HAGEMEIER <i>Phase III course reimb.</i>	G0059814	150.00
DONALD E HANLON, D.O. <i>employee physicals</i>	G0059815	665.00
HARCOURT BRACE JOVANOVIH <i>instruct. supp.</i>	G0059816	37.26
HARVEY FLORAL CO. <i>instruct. supp./gen. supp.</i>	G0059817	98.79
J. HAVNEN <i>office supp.</i>	G0059818	13.95
SUSAN HEIN <i>Phase III course reimb.</i>	G0059819	150.00
HICKS PHARMACY <i>gen. supp.</i>	G0059820	4.95
THE HIGHSMITH CO INC <i>library supp.</i>	G0059821	84.27
GERALD R. HILTON <i>reimb. travel &amp; maint. supp.</i>	G0059822	252.28
TIMOTHY HOFFMAN <i>reimb. travel</i>	G0059823	241.81
LINDA BIERMANN HOOBIN <i>reimb. employee physical</i>	G0059824	35.00
JEAN HOSKINS <i>reimb. Phase III course</i>	G0059825	35.00
HRW/W.B. SAUNDERS <i>textbooks/instruct. supp.</i>	G0059826	652.76
HYDRAQUIP LTD. <i>equip. repair</i>	G0059827	93.09
INLAND TRUCK PARTS CO <i>transp. parts</i>	G0059828	28.82
IOWA POWER & LIGHT COMPANY <i>electricity</i>	G0059829	7,999.33
IOWA WINDSHIELD REPAIR <i>vehicle repair</i>	G0059830	88.50
JACOBSON WAREHOUSE COMPANY <i>shipping</i>	G0059831	60.00
JAY FARROW <i>mowing</i>	G0059832	736.00
JENN PUBLICATIONS <i>workbooks</i>	G0059833	19.80
JON JETMUND <i>Phase III course reimb.</i>	G0059834	150.00
ANN JUNGSMANN <i>reimb. instruct. supp.</i>	G0059835	10.61
KAPLAN'S SCHOOL SUPPLY CORP. <i>instruct. supp.</i>	G0059836	46.65
WILLIAM KIMBER <i>reimb. travel</i>	G0059837	193.69
LEAH KROHN <i>reimb. employee physical</i>	G0059838	35.00

PAGE TOTAL

13,789.16

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



APPROVED

WARRANTS DATED SEPTEMBER 19, 1988

VENDOR NAME	WARRANT	AMOUNT
J S LATTA COMPANY <i>equip. / instruct. supp.</i>	G0059839	233.73
CHRIS LEE <i>reimb. Phase III course</i>	G0059840	35.00
LOU'S SPORTING GOODS <i>instruct. supp.</i>	G0059841	599.00
MAJONA CORPORATION <i>maint. supp.</i>	G0059842	128.00
JAMES MAKEY <i>Phase III course reimb.</i>	G0059843	105.00
THE MASTER TEACHER <i>subscription</i>	G0059844	178.92
MAYHEW ELECTRIC <i>building repair</i>	G0059845	929.92
CELIA MCCOLLUM <i>reimb. employee physical</i>	G0059846	35.00
MCCOY AUTO SUPPLY, INC. <i>transp. parts/maint. supp.</i>	G0059847	125.83
DAVID MCGLOTHIN <i>Phase III course reimb.</i>	G0059848	150.00
MENARDS <i>instruct. supp.</i>	G0059849	26.36
KELLY MESSAMER <i>maint. supp. reimb.</i>	G0059850	30.89
MIDWEST GAS CO. <i>natural gas</i>	G0059851	70.27
MIDWEST OFFICE TECHNOLOGY, INC.	G0059852	437.10
MODERN BUSINESS SYSTEMS, INC. <i>copies supp. &amp; service</i>	G0059853	398.77
MR. T'S SUPER VALUE <i>gen. supp.</i>	G0059854	115.77
NATIONAL GEOGRAPHIC SOCIETY <i>instruct. supp.</i>	G0059855	23.03
JAMES NELSEN <i>travel reimb. / instruct. supp.</i>	G0059856	199.82
DORLA NEWELL <i>Phase III course reimb.</i>	G0059857	35.00
MARTHA NOREMBERG <i>Phase III course reimb.</i>	G0059858	255.00
STAN NOREMBERG <i>travel reimb.</i>	G0059859	5.25
NUBALL MFG. CO. <i>maint. supp.</i>	G0059860	1,314.45
LINDA PARKER <i>travel &amp; instruct. supp. reimb.</i>	G0059861	61.68
CHERI PARTON <i>Phase III course reimb.</i>	G0059862	150.00
SUSAN PEACOCK <i>reimb. travel &amp; instruct. supp.</i>	G0059863	171.23
PERFECTION FORM CO <i>instruct. supp.</i>	G0059864	92.35
CAROLE J. PETERSON <i>instruct. supp. reimb.</i>	G0059865	16.89
PITNEY BOWES <i>office supp.</i>	G0059866	51.50
PUCKETT ELECTRIC TOOLS INC <i>gen. supp.</i>	G0059867	79.58
PYRAMID OF URBANA <i>instruct. supp.</i>	G0059868	21.22
QUILL CORPORATION <i>office supp.</i>	G0059869	102.38
ROBERT JACOBSON DESIGN, LTD <i>instruct. supp.</i>	G0059870	126.50
R-WAY CONCRETE - REDI MIX <i>grounds upkeep</i>	G0059871	3,518.00
RICHARDS & SONS <i>grounds upkeep</i>	G0059872	151.04
RICHARDS SANITATION SERVICE <i>garbage service</i>	G0059873	135.00
FRANK RIEMAN MUSIC INC <i>equip.</i>	G0059874	1,100.00
ROTO-ROOTER <i>maint. service</i>	G0059875	75.00
PAGE TOTAL		11,284.48

Void

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



APPROVED

WARRANTS DATED SEPTEMBER 19, 1988

VENDOR NAME	WARRANT	AMOUNT
ROYAL OFFICE SYSTEMS, INC. <i>maint. service</i>	G0059876	4,825.30
SANDE LUMBER CO INC <i>maint. supp</i>	G0059877	586.99
SARGENT WELCH SCIENTIFIC CO <i>instruct. supp.</i>	G0059878	69.23
CAROLE SCHLAPKOHL <i>Phase III course reimb.</i>	G0059879	35.00
SCHOLASTIC MAGAZINES <i>instruct. supp.</i>	G0059880	1,227.00
SCHOOLMASTER/GARY HERMAN <i>professional services</i>	G0059881	878.10
SCOTTYS FURNITURE <i>equip.</i>	G0059882	877.80
GARY SEAHOLM <i>course reimb.</i>	G0059883	290.00
BETH SHIELDS <i>Phase III course reimb.</i>	G0059884	150.00
CHRIS SHORT <i>reimb. Phase III courses &amp; employee physical</i>	G0059885	220.00
SIMON & SCHUSTER SCHOOL GROUP <i>textbooks/workbooks/instruct. supp.</i>	G0059886	1,556.21
JOANN SLATER <i>reimb. employee physical</i>	G0059887	35.00
JEAN SMITH <i>Phase III course reimb.</i>	G0059888	255.00
ST MARTINS PRESS <i>reference books</i>	G0059889	50.06
STATE CHEMICAL MANUFACTURING CO. <i>cleaning</i>	G0059890	476.80
STECK VAUGHN COMPANY <i>workbooks</i>	G0059891	102.86
CARLETON STEWART MUSIC CO <i>instruct. supp.</i>	G0059892	13.90
STITZELL ELECTRIC SUPPLY CO <i>maint. supp.</i>	G0059893	78.00
JANICE TETRICK <i>Phase III course reimb.</i>	G0059894	405.00
THOMAS BUS SALES OF IOWA, INC. <i>transp. parts</i>	G0059895	39.07
MICHAEL TODD & CO., INC. <i>gen. supp.</i>	G0059896	859.81
TSI, INC. <i>instruct. supp.</i>	G0059897	22.65
U S WEST COMMUNICATIONS <i>telephone service</i>	G0059898	931.49
UNITED LABORATORIES <i>maint. supp.</i>	G0059899	114.97
UZ ENGINEERED PRODUCTS <i>maint. supp./transp. parts</i>	G0059900	412.73
VALLEY PAPERS <i>office supp.</i>	G0059901	74.70
NANCY VANDER LINDEN <i>Phase III course reimb.</i>	G0059902	35.00
WEEKLY READER BOOK CLUBS <i>instruct. supp.</i>	G0059903	1,032.10
P.L. WEIGEL, M.D. <i>employee physical</i>	G0059904	99.00
WILCOX & FOLLETT CO <i>instruct. supp.</i>	G0059905	78.08
CHARLES WINTERBOER <i>reimb. Phase III course &amp; employee physical</i>	G0059906	70.00
WORLD BOOK, INC. <i>books</i>	G0059907	1,098.00
EUGENE ZWIEFEL <i>reimb. employee physical</i>	G0059908	35.00

PAGE	TOTAL	17,034.85
DATE	TOTAL	84,576.32
TYPE	TOTAL	84,576.32
DISTRICT TOTAL		<del>84,576.32</del>

83,759.49

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY



CASH RECEIPTS & EXPENDITURES  
RECAPITULATION OF FUNDS - AUGUST, 1988

GENERAL FUND

	<u>Operating Fund</u>
Balance, July 31, 1988	\$ 594,529.01
Receipts, August	32,658.28
Expenses, August	<u>319,755.72</u>
Balance, August 31, 1988	\$ 307,431.57
Invested: Money Market Acct.	<u>307,278.32</u>
Cash: NOW Acct.	<u>\$ 153.25</u>

	<u>Tort Fund</u>	<u>Unemployment Fund</u>
Balance, July 31, 1988	\$ 4,608.66	\$22,690.15
Receipts, August	271.35	84.00
Expenses, August	<u>.00</u>	<u>274.50</u>
Balance, August 31, 1988	\$ 4,880.01	\$22,499.65
Invested: Money Market Acct.	<u>3,746.95</u>	<u>22,434.24</u>
Cash: NOW Acct.	<u>\$ 1,133.06</u>	<u>\$ 65.41</u>



CASH RECEIPTS & EXPENDITURES  
 RECAPITULATION OF FUNDS - AUGUST, 1988  
SCHOOLHOUSE FUND

	<u>Bonds &amp; Interest</u>	<u>Site</u>
Balance, July 31, 1988	\$ 33,346.64	\$ 12,668.71
Receipts, August	6,530.29	540.83
Expenses, August	<u>.00</u>	<u>.00</u>
Balance, August 31, 1988	\$ 39,876.93	\$ 13,209.54
Invested: Money Market Acct.	<u>34,864.67</u>	<u>13,193.02</u>
Cash: NOW Acct.	<u>\$ 5,012.26</u>	<u>\$ 16.52</u>

Capital Loan Notes (67½¢ Levy)

Balance, July 31, 1988	(\$ 5,117.81)
Receipts, August	1,289.54
Expenses, August	<u>.00</u>
Balance, August 31, 1988	(\$ 3,828.27)
Invested: Money Market Acct.	<u>.00</u>
Cash: NOW Acct.	<u>(\$ 3,828.27)</u>



REVENUE & EXPENDITURE TOTALS  
GENERAL & SCHOOLHOUSE FUNDS  
AUGUST, 1988

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>
<u>GENERAL FUND REVENUE</u>			
<u>OPERATING FUND</u>			
LOCAL SOURCES	\$ 20,173.85	\$ 27,512.23	\$ 47,686.08
STATE SOURCES	301,751.00	.00	301,751.00
FEDERAL SOURCES	_____ .00	_____ .00	_____ .00
TOTAL	321,924.85	27,512.23	349,437.08
<u>TORT FUND</u>	168.66	271.35	440.01
<u>UNEMPLOYMENT FUND</u>	76.00	84.00	160.00
<u>SCHOOLHOUSE FUND REVENUE</u>			
CAPITAL LOAN NOTES (67½¢ Levy)	981.74	1,289.54	2,271.28
CAPITAL PROJECT (42)	.00	.00	.00
DEBT SERVICE	5,367.64	6,530.29	11,897.93
SITE	_____ 392.68	_____ 540.83	_____ 933.51
TOTAL ALL FUNDS	<u>\$328,911.57</u>	<u>\$ 36,228.24</u>	<u>\$365,139.81</u>
<u>GENERAL FUND EXPENDITURES</u>			
<u>OPERATING FUND</u>			
DISTRICT WIDE	\$ 35,361.49	\$ 35,839.95	\$ 71,201.44
HIGH SCHOOL	94,425.54	101,555.35	195,980.89
MIDDLE SCHOOL	50,829.84	65,905.34	116,735.18
ALL ELEMENTARY	4,672.77	5,621.45	10,294.22
ADEL ELEMENTARY	58,178.47	63,234.30	121,412.77
DESOTO ELEMENTARY	38,793.64	42,453.28	81,246.92
SPEC. ED. OUT.	.00	.00	.00
NON-PUBLIC	_____ .00	_____ .00	_____ .00
TOTAL	\$282,261.75	\$314,609.67	\$596,871.42
<u>TORT FUND</u>	.00	.00	.00
<u>UNEMPLOYMENT FUND</u>	.00	274.50	274.50
<u>SCHOOLHOUSE FUND EXPENDITURES</u>			
CAPITAL LOAN	.00	.00	.00
CAPITAL PROJECT (42)	.00	.00	.00
DEBT SERVICE	.00	.00	.00
SITE	_____ .00	_____ .00	_____ .00
TOTAL ALL FUNDS	<u>\$282,261.75</u>	<u>\$314,884.17</u>	<u>\$597,145.92</u>



RECAPITULATION OF ACTIVITY FUND

AUGUST, 1988

Balance: July 31, 1988	\$ 53,460.25
Receipts: August	51,725.73
Expenses: August	<u>38,408.87</u>
Balance: August 31, 1988	66,777.11
Invested: Money Market Acct.	<u>19,646.90</u>
Cash: NOW Acct.	<u>\$ 47,130.21</u>



AUGUST 1988

<u>SPORTS</u>	<u>PREVIOUS BALANCES</u>	<u>RECEIVED</u>	<u>EXPENSES</u>	<u>NEW BALANCES</u>
BASEBALL	(285.25)	0.00	1,584.22	(1,869.47)
BOYS BASKETBALL	0.00	0.00	0.00	0.00
GIRLS BASKETBALL	0.00	0.00	12.75	(12.75)
FOOTBALL	0.00	0.00	531.25	(531.25)
BOYS GOLF	0.00	40.00	20.09	19.91
GIRLS GOLF	0.00	0.00	20.09	(20.09)
SOCCER	(83.45)	0.00	167.95	(251.40)
SOFTBALL	(146.55)	0.00	526.06	(672.61)
BOYS TRACK	0.00	0.00	255.53	(255.53)
C. C. TRACK	0.00	60.00	0.00	60.00
GIRLS TRACK	0.00	0.00	255.52	(255.52)
VOLLEYBALL	0.00	222.50	75.00	147.50
WRESTLING	0.00	0.00	0.00	0.00
TOURNAMENT	(.32)	105.60	1,049.20	(943.92)
MS BOYS BASKETBALL	0.00	0.00	0.00	0.00
MS GIRLS BASKETBALL	0.00	0.00	0.00	0.00
MS FOOTBALL	0.00	0.00	169.47	(169.47)
MS VOLLEYBALL	0.00	0.00	0.00	0.00
MS WRESTLING	0.00	0.00	0.00	0.00
ATHLETIC RESALE	(170.75)	40.25	2,179.36	(2,309.86)
HALL OF FAME	(151.69)	0.00	0.00	(151.69)
RACCOON RIVER CONF.	314.65	0.00	753.99	(439.34)
TOTALS	(523.36)	468.35	7,600.48	(7,655.49)



REPORT OF STUDENT BODY ACTIVITIES - AUGUST 1988

	<u>Received This Month</u>	<u>Expenditures This Month</u>	<u>Previous Balances</u>	<u>New Balances</u>
ATHLETICS	468.35	7,600.48	(523.36)	(7,655.49)
HS BAND RESALE	0.00	0.00	(392.69)	(392.69)
MS BAND RESALE	0.00	0.00	76.55	76.55
INSTRUMENT RENT	183.00	0.00	992.25	1,175.25
BAND UNIFORM	886.00	0.00	1,764.16	2,650.16
POM PON	0.00	0.00	(217.72)	(217.72)
CLASS OF '88	0.00	0.00	(245.19)	(245.19)
CLASS OF '89	0.00	0.00	2,376.20	2,376.20
CLASS OF '90	80.15	37.50	.00	42.65
AIASA	0.00	0.00	76.29	76.29
BUTTON CLUB	84.00	187.50	(3.84)	(107.34)
CHEERLEADING	12.00	0.00	(89.34)	(77.34)
DRAMA	0.00	12.50	3,061.99	3,049.49
FRENCH CLUB	0.00	0.00	286.14	286.14
SPANISH CLUB	0.00	0.00	49.05	49.05
STUDENT COUNCIL (HS)	0.00	0.00	(12.22)	(12.22)
STUDENT COUNCIL (MS)	0.00	0.00	132.05	132.05
ACCOMMODATIONS	1,055.60	2,898.90	(1,266.60)	(3,109.90)
EL ELEM FUND	0.00	0.00	854.80	854.80
ADULT EDUCATION	265.00	0.00	1,983.94	2,248.94
ART	2,054.00	290.24	1,412.62	3,176.35
CAP & GOWN	2,430.00	30.00	65.75	2,465.75
CHANGE	100.00	300.00	(270.00)	(470.00)
DANCE FUND	0.00	0.00	850.35	850.35
ELEM IND ARTS	0.00	0.00	171.43	171.43
FACULTY LOUNGE (HS)	123.10	111.60	734.52	746.02
FACULTY LOUNGE (MS)	208.00	0.00	313.86	521.86
ICE CREAM FUND	0.00	0.00	(2,197.26)	(2,197.26)
IND ARTS RESALE - METALS	0.00	0.00	282.70	282.70
IND ARTS RESALE - WOODS	0.00	0.00	1,039.13	1,039.13
INSURANCE	327.00	0.00	4.00	331.00
INSURANCE REVOLVING	15,498.28	13,823.23	(1,837.49)	(162.44)
LIBRARY BOOK FINES	0.00	0.00	65.49	65.49
M.S. LIBRARY BOOK FINES	0.00	0.00	81.95	81.95
MISC. REC. & EXP.	0.00	0.00	17,556.61	17,556.61
PADLOCK FEE	408.00	0.00	57.80	465.80
PEP BUS	0.00	0.00	520.75	520.75
PHOTOGRAPHY FUND	90.00	0.00	1.01	91.01
POPCORN FUND	0.00	0.00	1,502.64	1,502.64
REVOLVING	11,956.50	11,956.50	0.00	0.00
SCHEDULE BRD. OF ACT.	0.00	0.00	932.84	932.84
BRIAN HIGHLAND MEM. SCH.	0.00	0.00	1,910.46	1,910.46
SCHOLARSHIPS	0.00	1,125.00	2,218.51	1,093.51
SEC. SEC. REFUND	0.00	0.00	8,012.38	8,012.38
ED. PLANTS	0.00	0.00	67.05	67.05
TEXTBOOK	13,766.75	24.00	0.00	13,742.75
TOWEL FEE	1,494.00	3.00	3,467.48	4,958.48
VOCAL FUNDS	236.00	4.00	(57.09)	174.91
WELLNESS PROGRAM	0.00	0.00	4,355.75	4,355.75
YEARBOOK	0.00	4.42	3,294.58	3,290.16
TOTALS	51,725.73	38,408.87	53,460.25	66,777.11
INVESTMENTS - MM Acct.	83.13	6.20	19,569.97	19,646.90
SH - NOW Acct.	0.00	0.00	33,919.21	47,130.21



Adel-DeSoto Community Schools  
Hot Lunch Financial Report  
August, 1988

Receipts for August

Student Lunches-----	\$10,586.50
Student Milk-----	1,244.25
Seconds-----	0.00
Adult Lunches-----	74.75
Interest-----	41.71
Breakfast Program-----	0.00
Other Income-----	70.00
Federal Reimbursement	
State Reimbursement	
Reimbursement for	
Food Items	
Miscellaneous	\$70.00
Total Income for August-----	\$12,017.21

Expenses for August

Food-----	\$ 28.80
Other Expenses-----	3,462.15
Salary-----	\$ 5,079.95
Total Expenses for August-----	\$ 8,570.90

Year to Date

Previous Receipts-----	\$ 98.58
August Receipts-----	12,017.21
Total Income Year to Date-----	12,115.79
Opening Cash Balance-----	14,641.69
Total Cash Available-----	\$26,757.48
Previous Expenses-----	\$ 5,087.01
August Expenses-----	8,570.90
Total Expenses Year to Date-----	\$13,657.91
Total Cash Available-----	\$26,757.48
Total Expenses Year to Date-----	13,637.91
Balance as of August 31, 1988-----	<u>\$13,099.57</u>



NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto Community School District will meet at 8:00 o'clock, p.m., on the 13th day of September, 1988, at the High School Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
HIGH SCHOOL BOARD ROOM

September 13, 1988  
8:00 P.M.

OPENING OF SPECIAL BOARD MEETING:

8:00 P.M.    Call to order  
             Roll call  
             Emergency additions and adoption of agenda  
             Welcome of visitors and Open Forum

ACTION ITEMS:

8:05 P.M.    Presentation by educational facilities consultant  
8:30           Consideration to hire consultant  
8:45           Discussion of procedure to study crowding at elementary buildings  
9:30           Adjournment

ADEL-DeSOTO COMMUNITY SCHOOL  
801 S. 8th Street  
Adel, Iowa 50003  
(515) 993-4283

Shirley McAdon  
Secretary, Board of Education



## MINUTES OF BOARD OF EDUCATION

Special Schoolhouse 8:00 p.m. September 13, 1988  
 Kind of Meeting Meeting Place Time Month Day Year  
 Day of Week Tuesday

## MEMBERS

Present

Absent

Janice Daly

Presiding Officer

Larry Crannell

Ray Hemphill

Douglas Hjort

Gary Nelson

Tim Hoffman

Superintendent of Schools

Shirley McAdon

Secretary-Board of Education

Marginal headings of  
 items of business. Items  
 may be numbered con-  
 secutively.

1228-A—HAMMOND &amp; STEPHENS CO., FRENCH, NEBR.

Call to Order  
 Roll Call

Meeting was called to order. Roll call was taken. Present were Larry Crannell, Ray Hemphill, Douglas Hjort, Gary Nelson, and President Janice Daly. Visitors included Jerry Slater, Judy Schlueter, Connie Hefner, and Principals Jim Nelsen and Bill Kimber.

Agenda

It was moved by Hjort, seconded by Crannell, to adopt the agenda as presented. Motion carried unanimously.

Welcome of  
 Visitors  
 Open Forum

President Daly welcomed visitors and invited public comments during Open Forum. No comments were made.

Presentation  
 by Educational  
 Facilities  
 Consultant

Consultant Merle Rambo presented information concerning the services he could offer the Board in aiding a facilities study committee as they study overcrowding at the elementary schools. Rambo proposed a curriculum-based study of space usage with an impact study. Questions were asked by Board members.

Consideration  
 to Hire  
 Consultant

It was moved by Crannell, seconded by Hjort, to execute a contract to hire Rambo Associates as consultant to the facilities study committee with a budget of \$4,000 and an additional budget of up to \$2,000 for out-of-pocket expenses for the study phase.

Discussion of  
 Procedure to  
 Study Crowding  
 at Elementary  
 Buildings

Rambo explained the suggested procedure to study crowding at the elementary buildings. With his help, a study committee will be formed soon.



Marginal headings of  
items of business. Items  
may be numbered con-  
secutively.

Continuation of Special board meeting held September 13, 1988  
Month Day Year

Adjournment

It was moved and seconded to adjourn. Motion carried unan-  
imously and the meeting was adjourned by President Daly at  
9:50 p.m.

Minutes approved as presented

Dated 10/10/88

Janice Daly  
Janice Daly, President

Shirley K. McAdon  
Shirley McAdon, Secretary