

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto Community School District will meet at 7:00 o'clock, p.m., on the 14th day of December, 1987, at the High School Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
HIGH SCHOOL BOARD ROOM

December 14, 1987
7:00 P.M.

OPENING:

7:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/Treasurer's financial reports
 Welcome of visitors and Open Forum

ACTION ITEMS:

7:20 P.M. Approval of Phase III plan
7:30 School bus replacement procedure
7:40 Review of K-8 guidance program
8:00 New contracts and resignation
8:10 Review Board policy 1005.4
8:25 State mandated vocational program
8:40 1988-89 staffing concerns
8:50 Review Board meeting procedures
9:05 Administrative reports
9:30 Adjournment

ADEL-DeSOTO COMMUNITY SCHOOL
801 S. 8th Street
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary, Board of Education

MINUTES OF BOARD OF EDUCATION

Regular

Schoolhouse

7:00 p.m. December 14, 1987

Kind of Meeting

Meeting Place

Time

Month

Day

Year

Day of Week Monday

MEMBERS

Present

Absent

Janice Daly

Presiding Officer

Larry Crannell

Ray Hemphill

Douglas Hjort

Gary Nelson

Tim Hoffman

Superintendent of Schools

Shirley McAdon

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

1226-A—HAMMOND & STEPHENS CO., FREMONT, NEBR.

Call to Order
Roll Call

Meeting called to order. Roll call was taken. Present were Larry Crannell, Ray Hemphill, Douglas Hjort, Gary Nelson, and President Janice Daly. Visitors included Becky Marston, Carole Schlapkohl, Celia McCollum, Glenn Rossow, John Holcomb, Kahl Sesker, Amy Raymond, Cornelia Hoy, Jim Makey, Principal Stan Norenberg, and Leigh Davis of the Dallas County News.

Agenda

Motion to adopt agenda as presented with no emergency additions was made by Hjort, seconded by Crannell. Motion unanimously approved.

Minutes

Motion to approve the minutes of regular meeting of November 9 was made by Crannell, seconded by Hjort. Motion unanimously approved.

Bills

Motion to approve bills totaling \$75,326.62 and bills between meetings as presented was made by Crannell, seconded by Nelson. Motion unanimously approved.

Mo.Fin. Reports

Monthly financial reports were reviewed and discussed.

Welcome of
Visitors

President Daly welcomed visitors and invited public comments during Open Forum. No comments were made. Several students from Mr. Schaffer's government class were welcomed by President Daly.

Approval of
Phase III Plan

Superintendent recommended approval of the Phase III plan for 1987-88 and 1988-89. The plan has the support of the entire Phase III Committee, representatives from the ADEA, and Board negotiation team. Motion to accept the Phase III

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held December 14, 1987

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School Bus Replacement Procedure

plan as presented was made by Daly, seconded by Hemphill. Motion unanimously approved. The Board commended the Committee for its dedication and its fine work.

Superintendent and Bus Mechanic Glenn Rossow presented information concerning the status of the current bus fleet. Consideration was given to replacing one bus each year. Superintendent recommended purchase of one new bus for 1988-89 and retiring one existing bus. Motion to direct the Superintendent to let bids for a diesel bus, capacity 65, was made by Hjort, seconded by Crannell. Motion unanimously approved.

Review of K-8 Guidance Program

Jim Makey, K-5 Guidance Counselor, and Becky Marston, 6-8 Guidance Counselor, were present to discuss their program. They explained the services that they provide the students and the major objectives of the program. The Board asked the counselors several questions about this new program in our district.

Resignations

Motion to accept the resignation of Patty Tobias, high school special education aide, was made by Hemphill, seconded by Nelson. Motion unanimously approved.

New Contracts

Motion to rent the football/baseball area from the Adel City Park Board for \$750 for 1987-88 was made by Nelson, seconded by Crannell. Motion unanimously approved.

Motion to renew sports sharing agreement with Van Meter for wrestling and golf for 1987-88 was made by Daly, seconded by Hemphill. Motion unanimously approved.

Board directed the minutes to reflect the creation of the position of part-time night custodian at the Middle School on a trial basis.

Superintendent presented the following new contract: Patty Merial, special education aide at the high school. Motion to approve the new contract as presented was made by Daly, seconded by Hjort. Motion unanimously approved.

Review Board Policy 1005.4

Board Policy 1005.4 was reviewed for adherence to current practice. New bulletin boards were inspected by the Board for violations of the current policy; commercial advertising is present at the bottom of motivational posters. Motion to strike the last two paragraphs of Board Policy 1005.4 was made by Hemphill, seconded by Nelson. Motion unanimously approved. This is the first reading of the policy change. Motion to suspend the last two paragraphs of Board Policy 1005.4 until the January Board meeting was made by Daly, seconded by Crannell. Motion unanimously approved.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held December 14, 1987

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1228-B—Hammond & Stephens Co., Fremont, Nebr.

State Mandated Vocational Program

One of the new state standards requires that vocational education course offerings exist in at least four areas. We currently have three areas which include home economics, industrial arts, and business administration. Superintendent recommended the addition of marketing to the vocational curriculum. Discussion followed. Motion to add marketing to the vocational curriculum as presented was made by Hemphill, seconded by Hjort. Motion unanimously approved.

1988-89 Staffing Concerns

The following areas are being reviewed for additional staff: music K-12, high school learning disabilities, and assistant soccer. Due to increased enrollment or participation, additional staff may be needed in these areas. Superintendent will continue to keep the Board informed of projected needs.

Review Board Policy 204.8

Operating procedures were reviewed in the light of Board Policy 204.8 and current practice. Motion to change Board Policy 204.8 as presented with the change of voting rotation by meeting instead of by motion was made by Nelson, seconded by Crannell. Motion unanimously approved. This is the first reading of the policy change.

Administrative Reports

The tour of facilities will be February 8, 1988. Tentative schedule is to begin at 8:30 a.m. and conclude with the Board meeting at 4:00 p.m.

A Christmas poinsettia will be sent to each faculty lounge, a gift from the Board and the administration.

Superintendent asked the Board to consider sending a delegate from the Board to attend the Outcome-Based Education Conference, February 4-6, 1988, in Phoenix, Arizona. This is an important conference concerning a major educational philosophy of the district "Mastery Learning".

The Harbart grievance has been dropped.

The outdoor facility expenditures were summarized.

Adjournment

Motion to adjourn at 10:04 p.m. was made by Hemphill, seconded by Hjort. Motion unanimously approved.

Minutes approved as presented

Janice L. Daly
Janice Daly, President

Dated 1/11/88

Shirley K. McAdon
Shirley McAdon, Secretary

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of.....board meeting held.....
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1228-B—Hammond & Stephens Co., Fremont, Nebr.

MONEY RAISING ACTIVITIES IN THE SCHOOL

No activity requiring students and teachers to assist in promoting campaigns (financial, educational, charitable, or otherwise) which demands the time of students, teachers, and administrators shall be permitted except as hereinafter provided, unless the same shall be in accord with the general policies of the Board of Directors.

No agent or person, or persons, shall be permitted to solicit any student or teacher for any purpose, or distribute circulars, handbills, cards, or advertisements of any kind or make announcements of any nature, or take up contributions in any school building or on the premises, for any purpose whatsoever, except by approval from the Superintendent of Schools, as being in accord with the general policies of the Board of Directors.

Participation by students in charity activities is considered to be a desirable part of their total education. However, as a matter of basic policy, the Board of Directors will authorize the administration to determine the nature and purpose of such activity.

RULES OF ORDER

The Board of Directors believes that all of its meetings should be conducted to avoid confusion to the public and to provide a systematic resolution to the issues presented to it.

The Board shall follow Robert's Rules of Order, Revised, latest edition as modified by this policy and subsequent rule.

The purposes of modified rules adopted by the Board are:

1. To establish guidelines by which the business of the governing board can be conducted in a regular and internally consistent manner;
2. To organize the meetings so that all necessary matters can be brought to the Board and that decisions of the Board can be made in an orderly and reasonable manner.
3. To insure that members of the Board, concentrating on the substantive issues at hand, have the necessary information to make decisions, and to insure adequate discussion of decisions to be made.
4. To insure that meetings and actions of the Board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

Date of Adoption: _____

RULES OF ORDER

The following rules of procedure have been adopted by the Board:

1. Board members need not rise to gain the recognition of the chair.
2. All motions will be made as a positive action.
3. A motion will be adopted or carried if it receives an affirmative vote from more than half of the votes cast. Only "yes" and "no" votes are counted in this calculation. It should be noted that some motions require larger numbers of affirmative votes, such as to move into a closed session.
4. All motions shall receive a second, prior to opening the issue for discussion of the Board. If a motion does not receive a second, the chair may declare the motion dead for lack of a second.
5. The chair may decide the order in which Board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions.
6. The chair shall rule on all motions that come before the Board.
7. The chair may rule on points of order brought before the Board.
8. The chair shall have complete authority to recognize any member of the audience regarding a request to participate in the Board meeting. Members of the public who wish to participate shall follow the procedures outlined in the "Adel-DeSoto Community School Board Meeting" brochure.
9. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting.
10. The order in which names will be called for roll call votes will be as follows:
 - a. All Board members will be listed in alphabetical order by last name.
 - b. All roll call votes will be called in alphabetical order, beginning at various positions on the list.

- c. All roll call votes will begin at the top of the list and proceed down. The second name called will become the first name called at the next meeting.
 - d. A person's absence, or presence, will have no effect on the rotation.
 - e. The Board president's name is placed in the rotation and receives no preferential treatment due to elected position.
 - f. The Board secretary will maintain the record of rotation for roll call votes. The sequence will continue from meeting to meeting.
11. The chair has the same authority and responsibility as each Board member to vote on all issues.

Date of Adoption: _____

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held December 14, 1987

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1228-B—Hammond & Stephens Co., Fremont, Nebr.

Bills Between Meetings

Bills paid between meetings:

GENERAL FUND:

OPERATING FUND:

Archer TV	Chapter 2 grant equipment	\$ 5,847.90
Brenton Bank	FICA & Fed W/H, December payroll	60,002.35
DeSoto Skelgas	Propane	115.83
Insurance Revolving	Employer's portion, Dec. payroll	8,737.31
IPERS	Employer's portion, Dec. payroll	8,365.27
U.S. Stamped Env.	Stamped envelopes	<u>1,209.00</u>

Total \$84,277.66

FUND TOTAL \$84,277.66

SCHOOLHOUSE FUND:

CAPITAL PROJECT:

A-D General Fund	Reimbursement of remodeling & renovation expenses	\$ <u>6,564.44</u>
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Total \$ 6,564.44

FUND TOTAL \$ 6,564.44

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Marginal headings of
items of business. Items
may be numbered con-
secutively.

Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

HANDWRITTEN

WARRANTS DATED DECEMBER 17, 1987

VENDOR NAME	WARRANT	AMOUNT
DESOTO SKELGAS	G0003154	115.83
	PAGE	TOTAL
	DATE	TOTAL
		115.83
		115.83

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED DECEMBER 22, 1987

VENDOR NAME	WARRANT	AMOUNT
BRENTON BANK & TRUST CO.	60003155	60,002.35
IPERS	60003157	8,365.27
INSURANCE REVOLVING ACCOUNT	60003158	8,737.31
	PAGE	TOTAL
	DATE	TOTAL
		77,104.93
		77,104.93

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED DECEMBER 23, 1987

VENDOR NAME	WARRANT	AMOUNT
U.S. POSTAL SERVICE	60003156	1,209.00
	PAGE	TOTAL
	DATE	TOTAL
		1,209.00
		1,209.00

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED DECEMBER 29, 1987

VENDOR NAME	WARRANT	AMOUNT
Archer TV CHEMICAL SANITIZING, LTD.	60003159	5,847.90
	PAGE	TOTAL
	DATE	TOTAL
		5,847.90
		5,847.90

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED DECEMBER 31, 1987

VENDOR NAME	WARRANT	AMOUNT
ADEL-DESO TO GENERAL FUND	50000800	6,564.44
PAGE	TOTAL	6,564.44
DATE	TOTAL	6,564.44
TYPE	TOTAL	90,842.10
DISTRICT	TOTAL	90,842.10

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED DECEMBER 14, 1987

VENDOR NAME	WARRANT	AMOUNT
A-D LUMBER COMPANY <i>wood</i>	G0058292	12.40
ADDISON-WESLEY <i>instructional supp.</i>	G0058293	136.53
ADEL AUTO SUPPLY <i>transp. parts</i>	G0058294	110.43
CITY OF ADEL <i>water/sewer/garbage/electricity</i>	G0058295	1,840.28
ADEL TIRE & SERVICE CENTER <i>transp. parts</i>	G0058296	413.66
ADEL TV & APPLIANCE CO <i>equip./maint. supp./</i>	G0058297	226.73
ADEL-DE SOTO ACTIVITIES FUND <i>dues, fees, &</i>	G0058298	6,446.92
ADEL-DE SOTO LUNCH PROGRAM <i>reimb. for supp.</i>	G0058299	320.18
ARCHER TV & APPLIANCE <i>equip./extended warranty</i>	G0058300	329.80
AREA EDUCATION AGENCY 11 <i>instructional supp.</i>	G0058301	2,625.58
JASON ARONSON INC. <i>library books</i>	G0058302	31.19
THE ART STORE <i>instructional supp.</i>	G0058303	129.54
BAKER & TAYLOR COMPANY <i>library supp.</i>	G0058304	8.26
BALDON & SON HARDWARE <i>maint. supp.</i>	G0058305	427.19
BEAMANS FABRICS <i>instructional supp.</i>	G0058306	16.10
BECKLEY CARDY COMPANY <i>instructional supp.</i>	G0058307	20.09
BEN FRANKLIN VARIETY STORE <i>instructional</i>	G0058308	785.35
CONNIE BIERMA <i>reimb. for travel</i>	G0058309	22.89
BRITTAIN BODY & RADIATOR SHOP <i>instructional</i>	G0058310	12.50
BRITTAINS STANDARD PARTS INC <i>transp. parts</i>	G0058311	97.55
BUCKINGHAM GRAPHICS, INC. <i>instructional supp.</i>	G0058312	36.08
BUSINESS COMMUNICATIONS CORP. <i>equip. repair</i>	G0058313	30.00
BUTTON MOWER & TRACTOR <i>instructional supp.</i>	G0058314	7.85
CAPITAL SANITARY SPLY CO INC <i>maint. supp./</i>	G0058315	780.23
CAROLINA BIOLOGICAL SUPPLY CO <i>instructional</i>	G0058316	13.08
CENTRAL IOWA FS INC <i>gasoline/fertilizer</i>	G0058317	506.09
NANCY CHAPMAN <i>reimb. for travel</i>	G0058318	25.30
CITY SUPPLY CORPORATION <i>gen. supp./maint.</i>	G0058319	295.97
COMPUTER EMPORIUM INC. <i>equip. repair/instruc.</i>	G0058320	254.25
CONTINENTAL MATHEMATIC LEAGUE <i>registration</i>	G0058321	220.00
ANN E COSGROVE <i>reimb. for instruc. supp.</i>	G0058322	18.55
CULLIGAN WATER CONDITIONING <i>service</i>	G0058323	192.69
DAHL AIR CONDITIONING & HEATING <i>equip.</i>	G0058324	134.00
DALLAS COUNTY NEWS <i>instructional supp./</i>	G0058325	223.06
DALLAS COUNTY TELECOMMUNICATIONS <i>telephone</i>	G0058326	40.00
DAUGHERTY SUPER MARKET <i>instruc. supp.</i>	G0058327	160.45
DEMCO <i>library supp.</i>	G0058328	32.75

PAGE TOTAL

16,983.52

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED DECEMBER 14, 1987

VENDOR NAME	WARRANT	AMOUNT
DEPARTMENT OF EDUCATION <i>office supp.</i>	G0058329	8.00
DEPARTMENT OF NATURAL RESOURCES <i>nursery</i>	G0058330	21.64
DES MOINES IND. COMM. SCH. DIST. <i>Spec. Ed.</i>	G0058331	151.86
DES MOINES REGISTER & TRIBUNE <i>instruc. supp.</i>	G0058332	272.40
DES MOINES RENTAL SALES <i>equip. rental</i>	G0058333	25.00
DES MOINES STAMP MFG CO <i>office supp.</i>	G0058334	5.10
DEANNA DRAPER <i>instruc. supp. reimb.</i>	G0058335	18.52
DUFFIELD & ASSOCIATES <i>equip. repair</i>	G0058336	49.00
ECONO-CLAD BOOKS <i>library books</i>	G0058337	195.52
EDUCATIONAL TECHNOLOGY <i>equip.</i>	G0058338	713.60
JON ENGELHARDT <i>reimb. for travel</i>	G0058339	85.68
FARMERS COOP ELEVATOR CO <i>instruc. supp.</i>	G0058340	27.00
FOLLETT LIBRARY BOOK CO <i>library books/ref.</i>	G0058341	249.69
FULLER PETROLEUM SERVICE <i>fuel oil</i>	G0058342	2,317.47
FULLERS STANDARD <i>gasoline</i>	G0058343	199.09
FUNDS N GAMES <i>instruc. supp.</i>	G0058344	78.50
GALE RESEARCH COMPANY <i>reference books</i>	G0058345	91.35
GENERAL TELEPHONE CO <i>telephone service</i>	G0058346	147.68
GEYER INSTRUCTIONAL AIDS CO. <i>instruc. supp.</i>	G0058347	17.50
GIFFORD BROWN, INC. <i>instruc. supp.</i>	G0058348	1.78
GLENCOE PUBLISHING CO., INC. <i>instruc. supp.</i>	G0058349	20.29
W W GRAINGER INC <i>maint. supp.</i>	G0058350	29.32
GRONERT COMPUTERS, LTD. <i>equip. repair</i>	G0058351	189.95
DONALD E HANLON, D.O. <i>employee physicals</i>	G0058352	64.00
HARVEY FLORAL CO. <i>instruc. supp.</i>	G0058353	3.98
HAWBAKER CONTRACTORS <i>parking lot painting</i>	G0058354	450.00
HAWKEYE FOOD SYSTEMS, INC. <i>equip.</i>	G0058355	84.00
CONNIE HEFNER <i>reimb. for instruc. supp.</i>	G0058356	16.28
HEINEMANN EDUCATIONAL BOOKS <i>reference books</i>	G0058357	55.40
HICKLIN GM POWER CO. <i>transp. parts & service</i>	G0058358	241.18
HIGHWAY SERVICE CORPORATION <i>gasoline</i>	G0058359	236.92
GERALD R. HILTON <i>travel reimb.</i>	G0058360	200.00
TIMOTHY HOFFMAN <i>travel reimb.</i>	G0058361	295.31
LINDA BIERMANN HOOBIN <i>reimb. for instruc. supp.</i>	G0058362	14.72
HOUGHTON MIFFLIN CO <i>textbooks</i>	G0058363	55.96
HRW/W.B. SAUNDERS <i>textbooks/workbooks</i>	G0058364	130.99
HUNTER OIL CO. <i>gasoline</i>	G0058365	13.00

PAGE TOTAL

6,777.68

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED DECEMBER 14, 1987

VENDOR NAME	WARRANT	AMOUNT
IOWA ASSN OF SCHOOL BOARDS <i>books</i>	G0058366	41.00
IOWA JEWELERS SUPPLY COMPANY <i>instnce. supp.</i>	G0058367	13.23
IOWA PAINT <i>instnce. supp.</i>	G0058368	61.00
IOWA POWER & LIGHT COMPANY <i>electricity</i>	G0058369	5,940.29
IOWA SAFETY COUNCIL <i>training</i>	G0058370	302.00
IOWA STATE INDUSTRIES <i>instnce. supp.</i>	G0058371	570.00
K-12 MICROMEDIA PUBLISHING CO. <i>instnce. supp.</i>	G0058372	194.20
KAR PRODUCTS <i>transp. parts</i>	G0058373	453.71
WILLIAM KIMBER <i>travel reimb.</i>	G0058374	185.00
LEAH KROHN <i>reimb. for travel</i>	G0058375	9.24
LAKESHORE <i>textbooks/workbooks</i>	G0058376	93.47
J S LATTA COMPANY <i>office supp./instnce. supp.</i>	G0058377	188.36
LAWSON PRODUCTS, INC. <i>transp. parts</i>	G0058378	211.31
H B LEISEROWITZ COMPANY <i>instnce. supp.</i>	G0058379	213.95
LORRAINES AGATE SHOP, INC. <i>instnce. supp.</i>	G0058380	39.97
MACMILLAN PUBLISHING CO INC <i>textbooks</i>	G0058381	190.97
MALECKI MUSIC INC <i>instnce. supp.</i>	G0058382	122.02
MANNING SIGNS <i>sign printing</i>	G0058383	65.00
MANTEK <i>cleaning supp.</i>	G0058384	529.82
SHIRLEY MCADON <i>reimb. for travel</i>	G0058385	13.02
MCC POWERS <i>equip. service</i>	G0058386	994.00
STEVEN MCDERMOTT <i>reimb. for travel</i>	G0058387	76.44
BOB MCINTYRE <i>labr/equip.</i>	G0058388	755.00
MID-AMERICAN RESEARCH CHEM CORP <i>cleaning</i>	G0058389	435.00
MID-IOWA COMPUTER CENTER <i>equip. lease</i>	G0058390	3,900.00
MIDWEST GAS CO. <i>natural gas</i>	G0058391	1,916.35
MIDWEST LANDSCAPING & NURSERIES <i>grounds upkeep</i>	G0058392	117.00
MITCHELL MOTOR CO. <i>transp. parts</i>	G0058393	247.28
MONACO <i>library supp.</i>	G0058394	60.96
MOORE MUSIC, INC. <i>equip. repair/instnce. supp.</i>	G0058395	188.07
MR. T'S SUPER VALUE	G0058396	82.95
NASCO <i>instnce. supp.</i>	G0058397	55.61
NASH MUSIC COMPANY <i>instnce. supp.</i>	G0058398	98.28
JAMES NELSEN <i>travel reimb./transp. supp. reimb.</i>	G0058399	278.52
STAN NORENBURG <i>travel reimb.</i>	G0058400	285.50
NORTHWESTERN BELL TELEPHONE CO <i>telephone service</i>	G0058401	820.50
NUBALL MFG. CO. <i>cleaning supp./maint. supp./equip.</i>	G0058402	1,299.11
PAGE	TOTAL	21,048.13

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED DECEMBER 14, 1987

VENDOR NAME	WARRANT	AMOUNT
SUSAN PEACOCK <i>reimb. employee physical</i>	G0058403	35.00
PERFECTION FORM CO <i>instruc. supp.</i>	G0058404	23.98
PITNEY BOWES <i>service</i>	G0058405	207.15
PRATT EDUCATIONAL MEDIA INC <i>A-V equip.</i>	G0058406	560.40
PROJECT PLUS <i>instruc. supp.</i>	G0058407	50.00
PUCKETT ELECTRIC TOOLS INC <i>equip. repair/</i>	G0058408	210.00
PYRAMID OF URBANA <i>instruc. supp.</i>	G0058409	81.03
GUILLE CORPORATION <i>office supp. /instruc. supp.</i>	G0058410	162.52
RAND MCNALLY & COMPANY <i>equip.</i>	G0058411	188.49
RICHARDS & SONS <i>rock & hauling /culvert /grading</i>	G0058412	23,007.50
RICHARDS SANITATION SERVICE <i>garbage service</i>	G0058413	152.89
FRANK RIEMAN MUSIC INC <i>equip. repair /equip. /</i>	G0058414	179.75
RITA'S FLOORING & DECORATING <i>carpet</i>	G0058415	100.80
RIVERSIDE PUBLISHING CO <i>instruc. supp.</i>	G0058416	341.80
KIM ROBY <i>reimb. for instruc. supp.</i>	G0058417	14.42
ROSENE INTERNATIONAL, INC. <i>transp. parts</i>	G0058418	217.57
GLENN ROSSOW <i>reimb. travel /clothing allowance</i>	G0058419	60.30
ROYAL OFFICE SYSTEMS, INC. <i>instruc. supp. /</i>	G0058420	1,676.14
RUSSELLS <i>memorial plaque</i>	G0058421	526.00
S & S ARTS AND CRAFTS <i>instruc. supp.</i>	G0058422	42.49
SAF-T-LINER BUS SALES <i>transp. parts</i>	G0058423	31.29
SANDE LUMBER CO INC <i>maint. supp. /gen. supp. /</i>	G0058424	149.49
SIMON & SCHUSTER SCHOOL GROUP <i>instruc. supp.</i>	G0058425	95.84
SIMPLEX TIME RECORDER CO <i>service /parts</i>	G0058426	451.80
JOANN SLATER <i>reimb. for instruc. supp.</i>	G0058427	14.40
CARLETON STEWART MUSIC CO <i>instruc. supp.</i>	G0058428	21.80
STITZELL ELECTRIC SUPPLY CO <i>maint. supp.</i>	G0058429	1,058.70
STRAUSS SAFE & LOCK <i>maint. supp.</i>	G0058430	49.56
THAYER & CHANDLER, INC. <i>instruc. supp.</i>	G0058431	26.64
TRIPLETT COMPANIES <i>office supp.</i>	G0058432	32.48
TROLL ASSOCIATES <i>A-V supp.</i>	G0058433	184.55
UZ ENGINEERED PRODUCTS <i>maint. supp.</i>	G0058434	318.05
VALLEY PAPERS <i>instruc. supp.</i>	G0058435	56.11
WALDENBOOKS <i>library books</i>	G0058436	28.63
MICHAEL WHISNER <i>reimb. for travel</i>	G0058437	8.82
THE HW WILSON COMPANY <i>library periodicals</i>	G0058438	96.00
THE WORLD ALMANAC <i>reference books</i>	G0058439	17.56

PAGE TOTAL

30,479.95

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED DECEMBER 14, 1987

VENDOR NAME	WARRANT	AMOUNT
3E ELECTRICAL ENGINEERING EQUIP. <i>maint.</i>	60058440 <i>supp.</i>	37.34
	PAGE	TOTAL
	DATE	TOTAL
	TYPE	TOTAL
	DISTRICT	TOTAL

37.34

75,326.62

75,326.62

75,326.62

LLD
[Signature]
JN

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

CASH RECEIPTS & EXPENDITURES

RECAPITULATION OF FUNDS - NOVEMBER, 1987

GENERAL FUND

Operating Fund

Balance, October 31, 1987	\$ 577,088.29
Receipts, November	514,853.00
Loan Repayment from Schoolhouse Fund	91,180.00
Expenses, November	<u>367,366.87</u>
Balance, November 30, 1987	\$ 815,754.42
Invested: Money Market Acct.	<u>811,341.64</u>
Cash: NOW Acct.	<u>\$ 4,412.78</u>

Tort Fund

Unemployment Fund

Balance, October 31, 1987	(\$ 5,815.90)	\$22,412.15
Receipts, November	3,071.62	.00
Expenses, November	<u>919.00</u>	<u>279.00</u>
Balance, November 30, 1987	(\$ 3,663.28)	\$22,133.15
Invested: Money Market Acct.	<u>.00</u>	<u>21,645.24</u>
Cash: NOW Acct.	<u>(\$ 3,663.28)</u>	<u>\$ 487.91</u>

CASH RECEIPTS & EXPENDITURES
RECAPITULATION OF FUNDS - NOVEMBER, 1987

SCHOOLHOUSE FUND

	<u>Bonds & Interest</u>	<u>Site</u>
Balance, October 31, 1987	\$ 28,578.88	(\$ 10,388.46)
Receipts, November	95,665.22	7,563.30
Expenses, November	1,327.85	.00
Loan Repayment to General Fund	<u>91,180.00</u>	<u> </u>
Balance, November 30, 1987	\$ 31,736.25	(\$ 2,825.16)
Invested: Money Market Acct.	<u>28,000.00</u>	<u>.00</u>
Cash: NOW Acct.	<u>\$ 3,736.25</u>	<u>(\$ 2,825.16)</u>

Capital Loan Notes (67½¢ Levy)

Balance, October 31, 1987	(\$ 12,109.41)
Receipts, November	17,879.97
Expenses, November	<u>.00</u>
Balance, November 30, 1987	\$ 5,770.56
Invested: Money Market Acct.	<u>.00</u>
Cash: NOW Acct.	<u>\$ 5,770.56</u>

Capital Project (Building - 42)

Balance, October 31, 1987	\$2,100.00
Receipts, November	4,464.44
Expenses, November	<u>.00</u>
Balance, November 30, 1987	\$6,564.44
Invested: Money Market Acct.	<u>.00</u>
Cash: NOW Acct.	<u>\$6,564.00</u>

REVENUE & EXPENDITURE TOTALS
GENERAL & SCHOOLHOUSE FUNDS
NOVEMBER, 1987

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>% RECEIVED</u>
<u>GENERAL FUND REVENUE</u>				
<u>OPERATING FUND</u>				
LOCAL SOURCES	\$ 467,206.14	\$312,141.84	\$ 779,347.98	48.9
STATE SOURCES	601,022.46	190,947.00	791,969.46	34.0
FEDERAL SOURCES	<u>28,228.50</u>	<u>0.00</u>	<u>28,228.50</u>	65.1
TOTAL	1,096,457.10	503,088.84	1,599,545.94	40.3
<u>TORT FUND</u>	4,401.69	3,071.62	7,473.31	49.8
<u>UNEMPLOYMENT FUND</u>	18.22	.00	18.22	1.8
<u>SCHOOLHOUSE FUND REVENUE</u>				
CAPITAL LOAN NOTES (67½¢ Levy)	25,934.78	17,879.97	43,814.75	49.6
CAPITAL PROJECT (42)	2,100.00	4,464.44	6,564.44	100.0
DEBT SERVICE	170,119.50	95,665.22	265,784.72	56.5
SITE	<u>10,880.02</u>	<u>7,563.30</u>	<u>18,443.32</u>	52.1
TOTAL ALL FUNDS	<u>\$1,309,911.31</u>	<u>\$631,733.39</u>	<u>\$1,941,644.70</u>	42.3
<u>GENERAL FUND EXPENDITURES</u>				
<u>OPERATING FUND</u>				
DISTRICT WIDE	\$ 205,459.01	\$ 86,596.31	\$ 292,055.32	36.2
HIGH SCHOOL	392,371.85	99,917.08	492,288.93	40.9
MIDDLE SCHOOL	204,983.87	61,944.42	266,928.29	38.4
ALL ELEMENTARY	28,697.23	8,413.77	37,111.00	33.1
ADEL ELEMENTARY	255,882.29	58,706.17	314,588.46	38.4
DESOTO ELEMENTARY	175,090.00	40,024.96	215,114.96	39.0
SPEC. ED. OUT.	3,061.28	.00	3,061.28	.0
NON-PUBLIC	<u>2.34</u>	<u>.00</u>	<u>2.34</u>	.1
TOTAL	\$1,265,547.87	\$355,602.71	\$1,621,150.58	37.8
<u>TORT FUND</u>	13,572.00	919.00	14,491.00	99.7
<u>UNEMPLOYMENT FUND</u>	250.31	279.00	529.31	52.9
<u>SCHOOLHOUSE FUND EXPENDITURES</u>				
CAPITAL LOAN	19,320.00	.00	19,320.00	24.6
CAPITAL PROJECT (42)	.00	.00	.00	.0
DEBT SERVICE	172,785.00	1,327.85	174,112.85	40.4
SITE	<u>31,681.37</u>	<u>.00</u>	<u>31,681.37</u>	89.2
TOTAL ALL FUNDS	<u>\$1,503,156.55</u>	<u>\$358,128.56</u>	<u>\$1,861,285.11</u>	38.4

REPORT OF STUDENT BODY ACTIVITIES - NOVEMBER, 1987

	Received This Month	Expenditures This Month	Previous Balances	New Balances
HLETICS	4,374.60	2,442.12	(2,505.92)	(573.44)
BAND RESALE	33.62	598.14	(257.12)	(821.64)
BAND UNIFORM			2,843.16	2,843.16
INSTRUMENT RENT			1,005.25	1,005.25
POM PON			158.40	158.40
CLASS OF '88			7.81	7.81
CLASS OF '89	1,511.52	16.00	712.84	2,208.36
AIASA	37.00	122.85	194.96	109.11
BUTTON CLUB			(197.09)	(197.09)
CHEERLEADING	66.00	101.05	53.82	18.77
DRAMA	635.00		2,729.13	3,364.13
FRENCH CLUB			316.66	316.66
SPANISH CLUB			9.00	9.00
STUDENT COUNCIL (HS)	18.00		825.28	843.28
STUDENT COUNCIL (MS)			148.50	148.50
ACCOMODATIONS	100.00	2,660.12	(3,886.80)	(6,446.92)
ADEL ELEM FUND	1,451.22	1,088.42	635.85	998.65
ADULT EDUCATION	60.00	150.00	2,104.94	2,014.94
ART		109.20	2,295.27	2,186.07
CAP & GOWN			1,062.00	1,062.00
DANCE	150.00	150.00	(270.00)	(270.00)
DANCE FUND			1,612.67	1,612.67
ELEM IND ARTS			171.43	171.43
FACULTY LOUNGE (HS)	101.85		313.27	415.12
FACULTY LOUNGE (MS)	28.00		245.71	273.71
ICE CREAM FUND			(2,197.26)	(2,197.26)
IND ARTS RESALE - METALS	4.00		296.12	300.12
IND ARTS RESALE - WOODS	133.12	537.09	1,068.83	664.86
INSURANCE			4.00	4.00
INSURANCE REVOLVING	469.42	12,959.99	1,958.37	(10,532.20)
LIBRARY BOOK FINES			31.66	31.66
MISC. REC. & EXP.	186.48		15,108.28	15,294.76
PADLOCK FEE			423.80	423.80
PEP BUS			520.75	520.75
PHOTOGRAPHY FUND			77.24	77.24
POPCORN FUND			1,371.63	1,371.63
REVOLVING			0.00	0.00
SCHEDULE BOARD OF ACTIVITIES			932.84	932.84
SCHOLARSHIPS			793.51	793.51
SOC. SEC. REFUND			8,012.38	8,012.38
TEXTBOOK			13,755.82	13,755.82
TOWEL FEE			3,437.48	3,437.48
VOCAL FUNDS		528.00	382.91	(145.09)
WELLNESS PROGRAM			3,846.62	3,846.62
YEARBOOK	307.50	19.96	5,252.42	5,539.96
TOTALS	9,667.33	21,482.94	65,406.42	53,590.81
INVESTMENTS - MM Acct.	161.48		38,025.19	38,186.67
CASH - NOW Acct.			27,381.23	15,404.14
Transfer to MM				10,000.00
Balance				5,404.14

NOVEMBER, 1987

<u>SPORTS</u>	<u>PREVIOUS BALANCES</u>	<u>RECEIVED</u>	<u>EXPENSES</u>	<u>NEW BALANCES</u>
BASEBALL	(32.08)		603.95	(636.03)
BOYS BASKETBALL	(272.15)	1,114.70	27.50	815.05
GIRLS BASKETBALL	(574.80)	1,108.75	279.50	254.45
FOOTBALL	1,205.59	1,062.25	33.37	2,234.47
BOYS GOLF	(85.00)			(85.00)
GIRLS GOLF	(5.00)			(5.00)
SOFTBALL	(339.84)		1,045.80	(1,385.64)
BOYS TRACK	(266.99)			(266.99)
C. C. TRACK	(55.00)	23.00	40.00	(72.00)
GIRLS TRACK	(287.00)			(287.00)
VOLLEYBALL	(339.00)		78.00	(417.00)
WRESTLING	(236.00)	289.90	295.00	(241.10)
TOURNAMENT	(1,218.65)	776.00	39.00	(481.65)
TOTALS	(2,505.92)	4,374.60	2,442.12	(573.44)

RECAPITULATION OF ACTIVITY FUND

NOVEMBER, 1987

Balance: October 31, 1987	\$ 65,406.42
Receipts: November	9,667.33
Expenses: November	<u>21,482.94</u>
Balance: November 30, 1987	53,590.81
Invested: Money Market Acct.	<u>48,186.67</u>
Cash: NOW Acct.	<u>\$ 5,404.14</u>

Adel-DeSoto Community Schools
Hot Lunch Financial Report
November, 1987

Receipts for November

Student Lunches-----	\$ 10,694.40
Student Milk-----	1,064.15
Seconds-----	552.50
Adult Lunches-----	860.90
Interest-----	111.99
Breakfast Program-----	522.70
Other Income-----	8,394.22
Federal Reimbursement \$7,247.73	
State Reimbursement \$1,136.49	
Rebate - Kellogg's \$10.00	
Total Income for November-----	\$ 22,200.86

Expenses for November

Food-----	\$ 15,971.59
Other Expenses-----	715.82
Total Expenses for November-----	\$ 16,687.41

Year to Date

Previous Receipts-----	\$ 51,752.23
November Receipts-----	22,200.86
Total Income for Year to Date-----	73,953.09
Opening Cash Balance-----	25,706.75
Total Cash Available-----	\$ 99,659.84

Previous Expenses-----	\$ 47,161.95
November Expenses-----	16,687.41
Total Expenses for Year to Date-----	\$ 63,849.36

Total Cash Available-----	\$ 99,659.84
Total Expenses for Year to Date-----	63,849.36

Balance as of November 30, 1987-----	<u>\$ 35,810.48</u>
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