

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto Community School District will meet at 8 o'clock, p.m., on the 11th day of May, 1987, at the Board Room of the High School Building, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
BOARD ROOM AT HIGH SCHOOL

May 11, 1987
8:00 P.M.

OPENING:

8:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/Treasurer's financial reports
 Welcome of visitors and Open Forum

ACTION ITEMS:

8:20 P.M. Resignations, modifications, transfers, new contracts
8:30 Review board policy covering classified employees
8:40 Approve classified contracts
8:50 Science curriculum report
9:20 Summer library program
9:30 Review contract and job description for school mechanic
9:40 Approve graduates for 1987
9:45 Review board policy on commencement
9:50 Application for Chapter I Reading
9:55 Street lighting at highway entrance to high school
10:00 Discuss goals for 1987-88

10:30 Administrative reports

11:00 Adjournment

ADEL-DeSOTO COMMUNITY SCHOOL
801 S. 8th Street
Adel, Iowa 50003
(515) 993-4283

Margaret Elliott
Secretary, Board of Education

MINUTES OF BOARD OF EDUCATION

Regular	Schoolhouse	8:00 P.M.	May 11,	1987
Kind of Meeting	Meeting Place	Time	Month	Day
			Day of Week	Monday

MEMBERS

Present

Absent

Douglas Henderson

Presiding Officer

Ronald Deardorff

Janice Daly

Larry Crannell

Ray Hemphill

Tim Hoffman

Superintendent of Schools

Margaret Elliott

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

1228-A—HAMMOND & STEPHENS CO., FREMONT, NEBR.

Call to order Roll call	Meeting called to order. Roll call was taken. Present were Jan Daly, Ray Hemphill, Larry Crannell, and Doug Henderson, president. Ron Deardorff was absent. Visitors included: Cornelia Hoy, Dave Bolluyt, Linda Hoobin, Laura Brenner, Sue Heiland, Dave McGlothlin, Dave Leonard, Celia McCollum, Rita and Pat Canney, Leigh Davis of the Dallas County News and Principals Nelsen, Hilton and Kimber.
Agenda	Motion to approve agenda as presented was made by Crannell, seconded by Hemphill. Crannell-aye; Hemphill-aye; Daly-aye; and Henderson-aye. Carried.
Minutes	Motion to approve minutes of April 14 as corrected (Margaret Elliott should have been listed as absent) was made by Hemphill, seconded by Daly. Hemphill-aye; Daly-aye; Crannell-aye; and Henderson-aye. Carried.
Bills	Motion to approve bills totaling \$50,549.07 and bills between meetings as presented was made by Daly, seconded by Crannell. Daly-aye; Crannell-aye; Hemphill-aye; and Henderson-aye. Carried.
Mo. Fin. Rpts.	Monthly financial reports were reviewed and discussed. Hot lunch report was reviewed and discussed.
Welcome of Visitors	President Henderson welcomed visitors and asked for concerns during Open Forum. No concerns were expressed.
Resignations	<p>Superintendent recommended resignations be accepted for Mary Moehlis, H.S. English; Ron Winter, H.S. English/Journalism; Mary Kay Mowrer, Elementary Art; Steve McDermott, M.S. Boys Basketball; Jerry Bond, H.S. Wrestling and J.H. Boys Track; Mike Whisner, Baseball for 1987 and 1988; Connie Byars, Kindergarten bus route and Vi Valentine, Hot Lunch Cook.</p> <p>Motion to approve resignations as presented was made by Hemphill, seconded by Crannell. Hemphill-aye; Crannell-aye; Daly-aye; and Henderson-aye. Carried.</p> <p>Superintendent also noted that he had received two resignation requests - Ed Schaffer, Girls Basketball and Eugene Zwiefel, Asst. Girls Track - that he cannot recommend at this time. Board took no action.</p>

Marginal headings of
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secutively.

Continuation of board meeting held
Month Day Year

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held May 11, 1987
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Contract modification	Motion to approve contract modification for Jack Stanley, Assistant Wrestling to Head Wrestling was made by Daly, seconded by Crannell. Daly-aye; Crannell-aye; Hemphill-aye; and Henderson-aye. Carried.
New contracts	Motion to approve new contracts for Karen Hopewell, M.S. Social Studies/PE and Steve McDermott, M.S. Wrestling as presented was made by Daly, seconded by Hemphill. Daly-aye; Hemphill-aye; Crannell-aye; and Henderson-aye. Carried.
Board Policy: Classified Staff	Motion to approve Board Policy changes for Classified Personnel (Code 407.1 through 410.9) as presented was made by Crannell, seconded by Daly. Crannell-aye; Daly-aye; Hemphill-aye; and Henderson-aye. Carried. This is the first reading.
Classified contracts	Motion to approve classified contracts as presented was made by Daly, seconded by Hemphill. Daly-aye; Hemphill-aye; Crannell-aye; and Henderson-aye. Carried.
Coaching contracts	Motion to approve coaching contracts for Eric Heikes, Asst. ^{Boys} Girls Basketball and Karen Owen, Asst. Girls Basketball as presented was made by Daly, seconded by Crannell. Daly-aye; Crannell-aye; Hemphill-aye; and Henderson-aye. Carried.
Science Curr. Report	Dave Bolluyt presented a Science Curriculum Report on behalf of the science curriculum committee. A short recess was held from 9:10 P.M. until 9:25 P.M. for the Board to review a display of materials set up by the committee.
Summer Library Program	Discussion of the summer library program was held. Motion to offer summer library program to Leah Krohn at a rate of \$30.00 a day was made by Daly, seconded by Hemphill. Daly-aye; Hemphill-aye; Crannell-aye; and Henderson-aye. Carried.
Bus Mechanic	Motion to approve Superintendent's recommendation that a bus mechanic contract be offered to Glenn Rossow as presented was made by Daly, seconded by Crannell. Daly-aye; Crannell-aye; Hemphill-aye; and Henderson-aye. Carried.
Bus mechanic job description	Motion to approve bus mechanic job description as presented was made by Hemphill, seconded by Crannell. Hemphill-aye; Crannell-aye; Daly-aye; and Henderson-aye. Carried.
1987 Graduates	Motion to approve graduates for 1987 as presented subject to completion of all necessary requirements was made by Daly, seconded by Hemphill. Daly-aye; Hemphill-aye; Crannell-aye; and Henderson-aye. Carried.
Board Policy 505.4	Motion to approve change to Board Policy 505.4, second paragraph as presented was made by Daly, seconded by Crannell. Daly-aye; Crannell-aye; Hemphill-aye; and Henderson-aye. Carried. Second paragraph would read: A student not yet having sufficient credits for graduation may take part in the graduation exercises with their class, but will not receive a diploma. If the student makes up the work and obtains enough credits later to receive a diploma, it will be sent to them upon verification by the Superintendent and notification to the Board of Education. If a student so desires, they may wait and participate with a later class, but not both. This is the first reading.

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Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

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Continuation of regular board meeting held May 11, 1987
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Chapter I Rdg
Application

Motion to approve application for Chapter I Reading as presented was made by Crannell, seconded by Hemphill. Crannell-aye; Hemphill-aye; Daly-aye; and Henderson-aye. Carried.

Admin. Reports

Discussion was held regarding lighting at highway entrance to high school. Superintendent is to pursue options and present to the Board.

Goals for 1987-88 were discussed. List of ideas for consideration as district goals for next year was presented to the Board.

Pat Canney spoke regarding the development of the athletic facilities.

Discussion was held regarding the position of payroll clerk. District will advertise to fill this position.

Superintendent will ask the Student Council to review the possibility of a temporary one-way traffic trial period of the student parking at the high school - trial period to be held 1987-88 school year.

Discussion was held regarding tree replacement in front of the high school. Board suggested that the four dead red bud trees be replaced and see what happens.

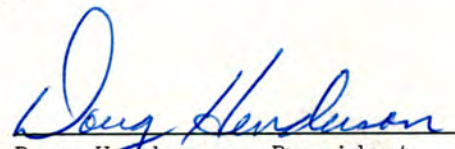
Rex Ramsey of E.F. Hutton, in discussion with the Superintendent, felt that a consideration to recall bonds was not practical at this time.

Regarding land sale to Kenny Chapman: matter is in the hands of the school attorney, Jim Van Werden, and is progressing.


Adjournment

Meeting adjourned at 10:50 P.M.

Minutes approved as corrected


Doug Henderson, President

Dated 6-8-87


Margaret Elliott, Secretary

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secutively.

Continuation of.....board meeting held.....

Month

Day

Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

APPROVED

WARRANTS DATED MAY 11, 1987

VENDOR NAME	WARRANT	AMOUNT
PITNEY BOWES	60057173	222.70
PJB AWARDS	60057174	24.30
PUCKETT ELECTRIC TOOLS INC	60057175	71.05
QUILL CORPORATION	60057176	177.14
RICHARDS SANITATION SERVICE	60057177	152.89
ROYAL OFFICE SYSTEMS, INC.	60057178	24.00
SANDE LUMBER CO INC	60057179	395.29
WILLIAM J. SANDQUIST	60057180	20.00
SAX ARTS & CRAFTS	60057181	19.50
SCHMITT MUSIC CENTERS	60057182	20.14
PHILLIP SCHWARZKOPF	60057183	30.03
SCIENCE RESEARCH ASSOCIATES INC	60057184	92.72
TIM SIX CRANE SERVICE	60057185	65.00
SOUTH WESTERN PUBLISHING CO	60057186	29.64
THE STAINED GLASS STORE	60057187	13.00
STITZELL ELECTRIC SUPPLY CO	60057188	643.43
TSI, INC.	60057189	6.17
UTRECHT MANUFACTURING CORP.	60057190	160.58
J WESTON WALCH PUBLISHER	60057191	133.33
WESTON WOODS	60057192	19.55
THE HW WILSON COMPANY	60057193	152.00
CHARLES WINTERBOER	60057194	153.13
BARBARA WELDON	60057195	7,262.00

PAGE	TOTAL	9,887.59
DATE	TOTAL	50,549.07
TYPE	TOTAL	50,549.07
DISTRICT	TOTAL	50,549.07

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED MAY 11, 1987

VENDOR NAME	WARRANT	AMOUNT
GALE RESEARCH COMPANY	60057136	89.40
GAMBLE MUSIC CO	60057137	12.50
GENERAL TELEPHONE CO	60057138	125.17
W W GRAINGER INC	60057139	131.24
HARCOURT BRACE JOVANOVICH	60057140	76.13
HERFF JONES	60057141	313.74
THE HIGHSMITH CO INC	60057142	336.34
HIGHWAY SERVICE CORPORATION	60057143	995.00
GERALD R. HILTON	60057144	140.00
HJORT'S POUR HOUSE	60057145	15.73
TIMOTHY HOFFMAN	60057146	225.00
IDEA PRESS	60057147	8.14
IOWA MACHINERY AND SUPPLY CO INC	60057148	30.68
IOWA POWER & LIGHT COMPANY	60057149	5,918.94
IOWA STATE UNIVERSITY	60057150	22.95
J.W. PEPPER OF DETROIT	60057151	22.41
K-L PARTS	60057152	4.74
WILLIAM KIMBER	60057153	185.00
KOCH BROTHERS	60057154	40.99
LAKE SHORE	60057155	127.05
LAWSON PRODUCTS, INC.	60057156	257.94
LYONS	60057157	45.05
BOB MCINTYRE	60057158	312.00
METROPOLITAN SUPPLY CO	60057159	690.01
MIDWEST GAS CO.	60057160	1,859.88
MIDWEST OFFICE TECHNOLOGY, INC.	60057161	292.73
ALICE MYERS	60057162	15.69
NAESP	60057163	8.45
NASH MUSIC COMPANY	60057164	394.85
NATIONAL SCHOOL PUR REL ASSN	60057165	130.00
JAMES NELSEN	60057166	100.00
STAN NORENBURG	60057167	193.00
NORTHWESTERN BELL TELEPHONE CO	60057168	793.04
NUBALL MFG. CO.	60057169	90.86
PAYLESS CASHWAYS, INC.	60057170	16.99
PERFECTION FORM CO	60057171	331.40
PIONEER PUBLISHING COMPANY	60057172	388.95

PAGE TOTAL

14,741.99

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SECRETARY

APPROVED

WARRANTS DATED MAY 11, 1987

VENDOR NAME	WARRANT	AMOUNT
A-D LUMBER COMPANY	G0057099	129.80
ADEL AUTO SUPPLY	G0057100	70.44
ADEL CHAMBER OF COMMERCE	G0057101	100.00
ADEL TIRE & AUTO CENTER	G0057102	1,951.57
AGRI DRAIN CORPORATION	G0057103	96.60
ARCHER TV & APPLIANCE	G0057104	1,377.00
AREA EDUCATION AGENCY 11	G0057105	11,049.55
THE ART STORE	G0057106	303.09
ASPEN PUBLISHERS, INC.	G0057107	28.14
BALDON & SON HARDWARE	G0057108	317.38
BEAMANS FABRICS	G0057109	13.00
BONNIES FLOWERS	G0057110	45.00
BRITAINS STANDARD PARTS INC	G0057111	160.00
CALLOWAY HOUSE INC	G0057112	103.39
CAROLINA BIOLOGICAL SUPPLY CO	G0057113	14.62
CENTRAL IOWA FS INC	G0057114	704.29
CHANCE ELECTRIC MOTOR	G0057115	280.00
CLEARVIEW PRINTING CO., INC.	G0057116	256.58
COLE SUPPLY	G0057117	116.63
COMPUTER EMPORIUM INC.	G0057118	100.00
DAHL AIR CONDITIONING & HEATING	G0057119	2,565.00
DALLAS COUNTY NEWS	G0057120	198.76
DAUGHERTY SUPER MARKET	G0057121	52.10
DEMCO	G0057122	11.04
DES MOINES REGISTER & TRIBUNE	G0057123	284.75
JOHN DONNELLY	G0057124	200.00
DORMAC, INC.	G0057125	27.75
DUFFIELD & ASSOCIATES	G0057126	105.75
EBSCO SUBSCRIPTION SERVICES	G0057127	12.45
ECONO-CLAD BOOKS	G0057128	107.39
DEANNA DRAPER	G0057129	9.63
ENGINE-UNITY, LTD.	G0057130	21.45
JOHN ERICKSON	G0057131	153.12
FARMERS COOP ELEVATOR CO	G0057132	13.80
FULLER PETROLEUM SERVICE	G0057133	4,631.70
FULLERS STANDARD	G0057134	187.72
FUNK & WAGNALLS, INC.	G0057135	120.00

PAGE

TOTAL

25,919.49

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SECRETARY

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held April 14, 1987
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Bills paid
between meetings

GENERAL FUND

Adel Auto Supply	Reissue of void check (audio visual wiring proj. materials)	\$ 24.08
Adel Tire & Auto	Reissue of void check (bus repair, tires & service)	1,373.04
Amoco Oil	Gas f/van driven to speech contest (to avoid penalty/finance charge)	22.10
Brenton Bank	Federal w/h & FICA w/h & employer portion f/April payroll	50,732.88
DeSoto Skelgas	To receive discount	90.99
Insurance Revolving	Employer portion, April payroll	7,217.37
Iowa Power	Electric	7,935.70
IPERS	Employer portion, April payroll	10,651.23
Postmaster	Stamps for district wide use	408.00
Russell Insurance	Hartford boiler insurance premium	1,355.00
	TOTAL	<u>\$ 78,810.39</u>

SCHOOLHOUSE FUND

Fund 41:

Brenton Bank	Capital Loan Bond & Interest	\$ 60,820.00
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Fund 43:

Brenton Bank	1984 Bond & Interest	\$252,335.00
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HANDWRITTEN

WARRANTS DATED APRIL 01, 1987

VENDOR NAME	WARRANT	AMOUNT
AMOCO OIL COMPANY	60003093	22.10
	PAGE	TOTAL
	DATE	TOTAL
		22.10
		22.10

000

0.00 *

24.08 +

1 373.04 +

22.10 +

50 732.88 +

90.99 +

7 217.37 +

7 935.70 +

10 651.23 +

408.00 +

1 355.00 +

010

79 810.39 *

000

0.00 *

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
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SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 06, 1987

VENDOR NAME		WARRANT	AMOUNT
IOWA POWER & LIGHT COMPANY		60003092	7,337.57
			7,337.57
			7,337.57

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 07, 1987

VENDOR NAME	WARRANT	AMOUNT
RUSSELL INSURANCE AGENCY	G0003094	1,355.00
	PAGE	TOTAL
	DATE	TOTAL
		1,355.00
		1,355.00

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
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SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 17, 1987

VENDOR NAME	WARRANT	AMOUNT
IOWA POWER & LIGHT COMPANY	G0003095	598.13
DESOTO SKELGAS	G0003096	90.99
ADEL AUTO SUPPLY	G0003097	24.08
ADEL TIRE & AUTO CENTER	G0003098	1,373.04

PAGE	TOTAL
DATE	TOTAL
	2,086.24
	2,086.24

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 24, 1987

VENDOR NAME	WARRANT	AMOUNT
IPERS	60003099	10,651.23
BRENTON BANK & TRUST CO.	60003100	50,732.88
INSURANCE REVOLVING ACCOUNT	60003101	7,217.37
	PAGE	TOTAL
	DATE	TOTAL
		68,601.48
		68,601.48

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 29, 1987

VENDOR NAME	WARRANT	AMOUNT
POSTMASTER	G0003102	408.00
BRENTON BANK & TRUST CO.	S0000774	60,820.00
BRENTON BANK & TRUST CO.	S0000775	252,335.00

PAGE	TOTAL
DATE	TOTAL
TYPE	TOTAL
DISTRICT TOTAL	

313,563.00
313,563.00
392,965.39
392,965.39

Less Sch. - 313,155.00

79,810.39

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

RECAPITULATION OF FUNDS - APRIL, 1987

GENERAL FUND

	<u>Operating Fund</u>
Balance, March 31, 1987	\$ 630,294.58
Receipts, April	529,278.34
Expenses, April	269,617.55
Loan to Schoolhouse Fund	<u>81,360.88</u>
Balance: April 30, 1987	\$ 808,594.49
Invested: Money Market Account	<u>808,454.92</u>
Cash: NOW Acct.	<u>\$ 139.57</u>

NOTE: Accts. Receivable - Schoolhouse (Bonds & Interest)
\$81,360.88

	<u>Tort Fund</u>	<u>Unemployment Fund</u>
Balance, March 31, 1987	(\$1,567.91)	\$22,555.61
Receipts, April	2,587.53	215.74
Expenses, April	<u>.00</u>	<u>.00</u>
Balance, April 30, 1987	\$1,019.62	\$22,771.35
Invested: Money Market Acct	<u>1,019.62</u>	<u>21,645.24</u>
Cash: NOW Acct	<u>.00</u>	<u>\$ 1,126.11</u>

RECAPITULATION OF FUNDS - APRIL, 1987

SCHOOLHOUSE FUND

	<u>Bonds & Interest</u>	<u>Site</u>
Balance, March 31, 1987	\$ 38,966.04	\$ 5,957.13
Receipts, April	92,873.18	7,527.73
Loan from General Fund	81,360.88	
Expenses, April	<u>252,335.00</u>	<u>.00</u>
Balance: April 30, 1987	(39,134.90)	\$ 13,484.86
Invested: Money Market Account	<u>.00</u>	<u>11,915.81</u>
Cash: NOW Acct.	<u>(\$ 39,134.90)</u>	<u>\$ 1,569.05</u>

NOTE: Accts. Payable - Bonds & Interest: \$81,360.88

Capital Loan Notes (67½¢ Levy)

Balance, March 31, 1987	\$ 4,360.23
Receipts, April	18,782.92
Expenses, April	<u>60,820.00</u>
Balance: April 30, 1987	(\$ 37,676.85)
Invested: Money Market Acct.	<u>.00</u>
Cash: NOW Acct.	<u>(\$ 37,676.85)</u>

Capital Project (Building - 42)

Balance, March 31, 1987	\$.00
Receipts, April	76,811.75
Expenses, April	<u>.00</u>
Balance, April 30, 1987	<u>\$ 76,811.75</u>

REVENUE & EXPENDITURE TOTALS
GENERAL, TORT, UNEMPLOYMENT & SCHOOLHOUSE FUNDS
APRIL, 1987

<u>GENERAL FUND REVENUE</u>	<u>PREVIOUS</u>	<u>TO DATE</u>	<u>THIS MONTH</u>	<u>% RECEIVED</u>
LOCAL SOURCES	925,001.28	1,257,452.69	332,451.41	77.9
STATE SOURCES	1,596,112.48	1,785,304.48	189,192.00	94.1
FEDERAL SOURCES	<u>43,899.00</u>	<u>43,899.00</u>	<u>.00</u>	116.6
TOTALS	<u>2,565,012.76</u>	<u>3,086,656.17</u>	<u>521,643.41</u>	87.0
 <u>TORT FUND REVENUE</u>	 6,753.72	 9,341.25	 2,587.53	 77.8
<u>UNEMPL COMP REVENUE</u>	1,725.55	1,941.29	215.74	194.1
 <u>SCHOOLHOUSE FUND REVENUE</u>				
CAPITOL LOAN NOTES (67½¢ Levy)	47,352.46	66,135.38	18,782.92	69.4
CAPITOL PROJECT (42)	912.83	77,724.58	76,811.75	77.7
DEBT SERVICE	235,617.24	328,490.42	92,873.18	74.6
SITE	<u>19,331.21</u>	<u>26,858.94</u>	<u>7,527.73</u>	76.4
TOTAL ALL FUNDS	<u>2,876,705.77</u>	<u>3,597,148.03</u>	<u>720,442.26</u>	85.0
 <u>GENERAL FUND EXPENSES</u>				<u>% SPENT</u>
DISTRICT WIDE	614,620.86	646,778.57	32,157.71	68.0
HIGH SCHOOL	887,773.14	973,501.00	85,727.86	78.2
MIDDLE SCHOOL	388,697.18	434,141.45	45,444.27	85.0
ALL ELEMENTARY	50,875.65	56,544.45	5,668.80	78.4
ADEL ELEMENTARY	510,238.07	562,516.14	52,278.07	77.5
DeSOTO ELEMENTARY	336,769.84	376,299.27	39,529.43	78.0
SPEC ED OUT	25,500.45	25,500.45	.00	29.7
ON-PUBLIC	<u>606.00</u>	<u>1,782.48</u>	<u>1,176.48</u>	134.5
TOTALS	<u>2,815,081.19</u>	<u>3,077,063.81</u>	<u>261,982.62</u>	75.5
 <u>TORT FUND EXPENSE</u>	 11,989.00	 11,989.00	 .00	 85.7
<u>UNEMPL COMP REVENUE</u>	2,062.28	2,062.28	.00	58.9
 <u>SCHOOLHOUSE FUND EXPENSE</u>				
CAPITOL LOAN	21,147.09	81,967.09	60,820.00	100.4
CAPITOL PROJECT (42)	166,484.86	166,484.86	.00	64.9
DEBT SERVICE	178,240.27	430,575.27	252,335.00	100.1
SITE	<u>15,000.54</u>	<u>15,000.54</u>	<u>.00</u>	41.7
TOTAL ALL FUNDS	<u>3,210,005.23</u>	<u>3,785,142.85</u>	<u>575,137.62</u>	77.3

REPORT OF STUDENT BODY ACTIVITIES - April, 1987

	<u>Received This Month</u>	<u>Expenditures This Month</u>	<u>Previous Balances</u>	<u>New Balances</u>
ATHLETICS	2,125.00	2,874.74	(688.27)	(1,438.01)
BAND RESALE		194.82	(356.81)	(551.63)
BAND UNIFORM			2,262.92	2,262.92
INSTRUMENT RENT			804.25	804.25
POM PON GIRLS			(14.52)	(14.52)
CLASS OF '87			151.40	151.40
CLASS OF '88	1,508.00	4,030.85	5,590.48	3,067.63
AIASA	54.00	149.52	611.18	515.66
BUTTON CLUB	42.50		(158.34)	(115.84)
CHEERLEADERS	175.00	86.09	831.52	920.43
DRAMA			2,842.91	2,842.91
FRENCH CLUB	85.00	185.99	395.20	294.21
H. S. STUDENT COUNCIL			940.15	940.15
SPANISH CLUB	36.75	36.75	9.00	9.00
ACCOMODATIONS		2,908.30	(702.93)	(3,611.23)
ADEL ELEM FUND		164.75	1,552.10	1,387.35
ADULT EDUCATION	315.00	315.00	1,725.82	1,725.82
ART	44.00	603.84	796.99	237.15
BOTTLE REFUND FUND			13.70	13.70
CAP & GOWN		803.00	828.00	25.00
GE		100.00	(420.00)	(520.00)
IND ARTS			171.43	171.43
FACULTY LOUNGE (HS)	137.65	113.45	137.47	161.67
FACULTY LOUNGE (MS)	106.00	39.70	163.91	230.21
ICE CREAM FUND			(2,122.76)	(2,122.76)
IND ARTS RESALE - METALS	5.00		192.62	197.62
IND ARTS RESALE - WOODS	87.96	8.00	719.81	799.77
INSURANCE			0.00	0.00
INSURANCE REVOLVING	10,243.27	19,093.09	17,117.85	8,268.03
LIBRARY BOOK FINES	15.00	43.70	149.65	120.95
MISC. REC. & EXP.	273.76		16,719.77	16,993.53
PADLOCK FEE	3.00		101.80	104.80
PEP BUS			430.75	430.75
PHOTOGRAPHY FUND			62.24	62.24
POPCORN FUND			1,371.63	1,371.63
REVOLVING	81.50	50.00	(26.75)	4.75
SCHEDULE BOARD OF ACTIVITIES			932.84	932.84
SCHOLARSHIPS	225.00		843.51	1,068.51
SOC. SEC. REFUND			8,012.38	8,012.38
TEXTBOOK	96.00	15.98	3,703.96	3,783.98
TOWEL FEE	9.00		1,911.48	1,920.48
VOCAL FUNDS	4.00		89.41	93.41
YEARBOOK	897.00	107.84	3,055.62	3,844.78
TOTALS	16,569.39	31,925.41	70,753.37	55,397.35
ADJUSTMENTS - MM Acct.	157.09		36,943.62	37,100.71
CASH - NOW Acct.			33,809.75	18,296.64

RECAPITULATION OF ACTIVITY FUND

APRIL 1987

Balance, March 31, 1987	\$ 70,753.37
Receipts, April	16,569.39
Expenses, April	<u>31,925.41</u>
Balance, April 30, 1987	55,397.35
Invested: Money Market Acct.	<u>37,100.71</u>
Cash: NOW Acct.	<u><u>\$ 18,296.64</u></u>

Adel-DeSoto Community Schools

Hot Lunch Financial Report

April, 1987

Receipts for April

Student Lunches-----	\$ 14,065.80
Student Milk-----	1,372.05
Seconds-----	822.35
Adult Lunches-----	845.85
Interest-----	128.48
Breakfast Program-----	461.50
Total Breakfast Served--(22 days)---2330	
Free-----1184	
Reduced-----198	
Adult-----03	
Other Income-----	274.95
Total Income for April-----	\$ 17,970.98

Expenses for April

Food-----	\$ 9,638.22
Salary-----	6,807.84
Other Expenses-----	498.09
Total Expenses for April-----	\$ 16,944.15
Previous Receipts-----	\$ 159,500.09
April Receipts-----	17,970.98
Total Income for Year to Date-----	177,471.07
Opening Cash Balance-----	13,481.75
Total Cash Available-----	\$ 190,952.82
Previous Expenses-----	\$ 138,937.36
April Expenses-----	16,944.15
Total Expenses for Year to Date-----	\$ 155,881.51
Bank Statement Balance-----	\$ 34,280.96
Less Outstanding Checks-----	0.00
Total-----	34,280.96
Plus Undeposited Checks--(From Schedule)-----	790.35
Reconciled Bank Statement Balance-----	\$ 35,071.31

NOTE: Federal Reimbursement for April in amount of \$6,809.32 was received on May 4, 1987.

Classified Personnel

Code No. 407.1 - Definition of Classified Personnel

The term classified personnel shall include the following employees whether full-time or part-time:

1. Custodial and maintenance employees
2. Clerical employees and teacher aides
3. Lunchroom employees
4. Bus drivers
5. Extra help for maintenance

Code No. 407.2 - Recruitment and Selection

Recruitment and selection of classified personnel shall be the responsibility of the administration. Whenever possible the preliminary screening of candidates shall be conducted by the administrator who will be directly in charge of the personnel being hired. The Superintendent of Schools shall have the authority to delegate recruitment and selection responsibilities to staff members. Names and salaries to be paid shall be presented at the next meeting of the Board for approval.

Selection shall be based upon the merits of the candidates without regard to race, sex, religion, or marital status.

Code No. 407.3 - Qualifications

Selection shall be determined on the following factors:

1. Training, experience, and skill.
2. Personality, compatibility, and dependability.
3. Demonstrated competency.
4. Suitability for the position.
5. Ability to qualify for state license if this is required by law.

Code No. 408.1 - Contracts

Contracts with full-time classified personnel shall be in writing and shall state the length of time the contract shall be in force and the schedule of payments.

Code No. 408.2 - Assignment and Transfers

Changes in assignment may be initiated by an employee submitting a request to his/her immediate superior or by the immediate superior initiating the request.

All reassignments shall be made only after discussion by those principally concerned and with the full knowledge of all related parties. Final action on reassignments shall not be taken until approval has been given by the Superintendent of Schools. All assignment changes are to be reported to the Board.

Code No. 408.4 - Insurance

Group hospital and major medical insurance premium for dependents may be deducted from the salaries of classified personnel members. The school district shall pay single hospitalization premium for each full-time classified employee (minimum 30 hours per week).

Code No. 408.5 - Vacations

The Superintendent of Schools shall establish a vacation schedule for all classified employees of the district.

All vacations shall be taken during the school vacation periods, except by special arrangement with the Superintendent.

Twelve month regular classified employees, who are paid by the hour, shall receive one week's vacation after the first year of employment; two weeks from two to nine years; three weeks after ten years; and four weeks after fifteen years or more of service.

Salaried personnel shall have their vacation set by their individual contract.

Vacation time may not accrue from one year to the next, and employees may not be employed by the district for extra wages during vacation periods except in emergency situations and with prior approval of the Superintendent.

Code No. 408.6 - Evaluation

The administration shall be responsible for the continuous evaluation of the classified employees of the district.

Supervisors of classified employees shall submit such evaluation in writing to the Superintendent in such manner and at such times as may be determined by the Board of Directors and the Superintendent.

Code No. 408.7 - Physical Examinations

All full-time and regular part-time employees are to present evidence of good physical health. Examination forms shall be provided by the school district and \$35.00 of the expense for the regular examinations shall be paid by the school district.

Employees shall be required to take physical examinations every three years. The administration may request any employee to have a physical examination if it appears that the person's physical welfare is impairing his/her performance.

Code No. 409.1 - Retirement

The mandatory date for any employee of the school district shall be the first day of July following the employee's seventieth birthday.

Code No. 409.2 - Resignation

Resignations shall be in writing signed by the resigning party and directed to the Superintendent of Schools and referred by him to the Board of Directors with his recommendation.

The Board recognizes that there are some circumstances which force a classified employee to request a release from a contract before the expiration date of the contract; therefore, an employee may be released from his/her contract if thirty days notice is given and a suitable replacement can be secured.

Code No. 409.3 - Dismissal

The Superintendent of Schools, or his delegated subordinate, has the authority to suspend the services of any classified employee. At the next following meeting of the Board of Directors action shall be taken by the Board as to whether or not the employee shall be reinstated or dismissed. The employee shall have the right to a hearing before the Board if he/she so desires.

Code No. 410.1 - Personal Illness

Classified personnel shall be granted leave of absence for personal illness or injury with full pay at a rate of fifteen days per year, cumulative to 120 days. (Code of Iowa, 279.40)

Code No. 410.2 - Bereavement Leave

A maximum of five days bereavement leave will be granted for the death of an immediate family member. Immediate family shall be interpreted to include spouse, child, parent, sister, brother, grandparent, mother- or father-in-law, sister- or brother-in-law, son- or daughter-in-law. All leave must be approved by the Superintendent. This leave is not cumulative.

Code No. 410.4 - Business/Personal Leave

Qualified classified personnel (30 hours per week minimum) may be granted leave of absence at full pay for business that cannot be conducted when school is not in session. This shall not exceed three days per year and must have prior approval of the Superintendent. This leave is not cumulative.

This leave is limited to the following situations: (1) personal legal business, e.g., settling an estate; (2) a son or daughter's graduation from college; (3) departure of a family member for military service; (4) funerals of friends and distant relatives; (5) doctor or dental appointments impossible to obtain other than during school hours; (6) time needed to discharge civic or church responsibilities in an official capacity; (7) pre-adoption procedures; (8) recognized religious holidays not scheduled in the school calendar; (9) caring for a sick immediate family member; and (10) weddings of immediate family members or if in the official wedding party.

Code No. 410.6 - Jury Duty

In the absence of extraordinary circumstances, classified personnel in the school system may be excused for jury duty. In order that no one shall suffer financial loss because of such absence, the difference between his/her normal salary and the compensation for jury duty shall be paid. (Code of Iowa, 607.2; 607.3)

Code No. 410.7 - Military Service

Military leaves of absence shall be granted to employees under provisions of the Selective Service Act. An employee granted a military leave of absence shall be eligible to return to a position in the district with annual increments equivalent to the number of years spent in the service of his/her country.

Code No. 410.8 - Absence Without Pay

Absence without pay may be authorized by the Superintendent for purposes which he considers urgent and necessary. The employee shall make application for such authorization at least five days in advance of the occurrence or, if advance application is not possible, not later than five days after the occurrence. Length of service, previous record of absence other than that for personal illness, and the purpose of the absence shall be factors in the decision as to authorization.

Involuntary absence not heretofore provided for may be excused by the Superintendent. The employee shall make application to the Superintendent immediately for excuse for such absence, and deductions in salary shall be made unless such deduction be specifically waived by the Superintendent.

Other absences than those herein provided for, or failure to follow the foregoing regulations, may be deemed to be neglect of duty and may be sufficient grounds for dismissal.

Code No. 410.9 - Holidays

Full-time employees (30 hours per week minimum) shall receive 5 holidays to be determined by the Superintendent (8 for 12 month employees).

TWELFTH GRADE

1986-87

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|--------------------------|-------------------------|
| 1. Abisad, David | 38. Lambert, Michelle |
| 2. Andrews, Kirk | 39. Leo, David |
| 3. Anthony, Tammy | 40. Link, James |
| 4. Blomquist, Jon | 41. Loraine, Guy |
| 5. Boston, Shane | 42. McFarland, Teresa |
| 6. Bruner, Sally, | 43. Mague, Susan |
| 7. Canney, Scott | 44. Marquardt, Christie |
| 8. Collins, Rodney | 45. Merkey, Craig |
| 9. Cook, Michael | 46. Michael, Paul |
| 10. Countryman, Ashley | 47. Moser, Jeffrey |
| 11. Cramp, Kevin | 48. Olson, Mark |
| 12. Dacre, Mindy | 49. Ory, William |
| 13. Daly, Karin | 50. Ostrander, Mark |
| 14. Daugherty, Tania | 51. Payne, Diane |
| 15. Donnelly, David | 52. Pierce, Scott |
| 16. Duffy, Kevin | 53. Pratt, Mary Sue |
| 17. Emmert, Mashell | 54. Rasmussen, Kimberly |
| 18. Fletchall, Becky | 55. Raygor, Jill |
| 19. Garrett, Sean | 56. Rix, Traci |
| 20. Goodson, Ronda | 57. Ruis, Craig |
| 21. Hall, Richard | 58. Siegrist, Angie |
| 22. Hampton, Jennifer | 59. Smyth, Lisa |
| 23. Harkrader, Cassondra | 60. Steelman, Steven |
| 24. Heikes, Christopher | 61. Struble, Jody |
| 25. Heiland, Mari | 62. Swihart, John |
| 26. Hessenius, Scott | 63. Tetrick, Daniel |
| 27. Hicks, Kenneth | 64. Tracy, Jeffrey |
| 28. Hilton, Thomas | 65. Tryon, Scott |
| 29. Hjort, Coreen | 66. Wahlert, Shelly |
| 30. Hoy, Toby | 67. Walker, Peggy |
| 31. Irwin, Brent | 68. Watts, Bradley |
| 32. Jackson, Michael | 69. Weieneth, Kurt |
| 33. Jeffries, Karen | 70. West, David |
| 34. Jorgensen, Joel | 71. Wilson, Barbara |
| 35. Karls, Belinda | 72. Wood, Rochelle |
| 36. Kester, Erin | |
| 37. Kimber, Julie | |