

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors
of the Adel-DeSoto Community School District will meet at 7:00 o'clock
p.m., on the 21st day of April 1986, at Superintendent's
Office, High School Building, Adel, Iowa.

The tentative agenda is as follows:

SPECIAL BOARD MEETING AGENDA
SUPERINTENDENT'S OFFICE

April 21, 1986
7:00 P.M.

OPENING:

7:00 P.M. Call to order
 Roll call
 Welcome of visitors
 Emergency additions & adoption of agenda

ACTION ITEMS:

7:05 P.M. New contracts
7:10 Review Middle School philosophy statement

7:20 P.M. Closed session to discuss impending litigation against
 school from staff grievance.

8:10 P.M. Adjournment

ADEL-DESOTO COMMUNITY SCHOOL DISTRICT
215 N. 11th Street
Adel, Iowa 50003

Margaret Elliott
Secretary, Board of Education

Telephone No. 993-4283

MINUTES OF BOARD OF EDUCATION

Special

Schoolhouse

7:00 P.M. April 21, 1986

Kind of Meeting

Meeting Place

Time

Month

Day

Year

Day of Week

Monday

MEMBERS

Present

Absent

Doug Henderson

Presiding Officer

Ronald Deardorff

Janice Daly

Judy Burgus

Larry Crannell

Tim Hoffman

Superintendent of Schools

Margaret Elliott

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

1228-A—HAMMOND & STEPHENS CO. FREMONT, NEBR.

Call to order
Roll Call

Meeting called to order. Roll call was taken. Present were Judy Burgus, Jan Daly, Ron Deardorff, Larry Crannell and Doug Henderson, president. Jim Nelsen was the visitor.

Agenda

Motion to approve agenda as presented was made by Deardorff, seconded by Daly. Deardorff-Aye; Daly-aye; Burgus-aye; Crannell-aye; and Henderson-aye. Carried.

New Contract

Supt. recommended a contract be issued to Marcia VanDyke for the secondary science position. Motion to approve contract for Marcia VanDyke, secondary instructor, was made by Daly, seconded by Deardorff. Daly-aye; Deardorff-aye; Burgus-aye; Crannell-aye; and Henderson-aye. Carried.

Middle School
Philosophy

Motion to approve Middle School Philosophy as submitted by Principal Bill Kimber was made by Burgus, seconded by Crannell. Burgus-aye; Crannell-aye; Deardorff-aye; Daly-aye; and Henderson-aye. Carried.

Closed
Session

Motion to hold a closed session as provided in Section 28A.5(1)(c) of the Open Meetings Law to discuss strategy in matters where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of this school district in that litigation was made by Deardorff, seconded by Crannell. Deardorff-aye; Crannell-aye; Burgus-aye; Daly-aye; and Henderson-aye. Carried.

At 7:45 P.M. the Board moved into closed session and the tape recorder was turned on.

Return to
Open Session

Motion to return to open session was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Deardorff-aye; Crannell-aye; and Henderson-aye. Carried. Board returned to open session at 8:32 P.M. and the tape recorder was turned off.

Grievance

Let the minutes show that the Board instructs the Superintendent to proceed with the grievance procedure as outlined in the negotiated agreement.

New Cafeteria
Tables

Discussion was held regarding the color of the new cafeteria tables for the high school building.

Marginal headings of
items of business. Items
may be numbered con-
secutively.

Continuation of _____ board meeting held _____
Month Day Year

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Continuation of special board meeting held April 21, 1986

Month

Day

Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Graduate Date
1987

Board asked Superintendent to set up a tour on Sunday to view the progress of the new High School building.

Discussion was held regarding the graduation date for 1987. Board asked for student input as to Memorial weekend or the following weekend. Board will decide graduation date at the May Board meeting.

Intramural
Sports - 6th gr

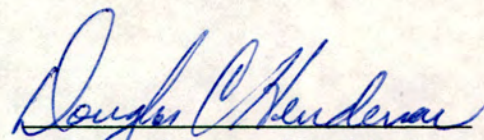
Discussion was held regarding intramural sports for 6th grade. Superintendent asked that the intramural coaches be paid 1/2 of the salary of a junior high coach. This would include a time period of 3-4 practice sessions/games for up to five weeks.

Adjournment

Meeting adjourned at 8:55 P.M.

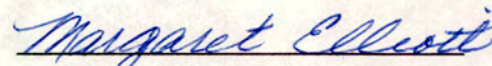
Minutes approved as

presented


Doug Henderson, President

Date

5-12-86


Margaret Elliott, Secretary

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Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

The Adel-DeSoto Community School believes that middle school students are in a transitional period in their lives. They no longer fit the mold of the elementary school student but have not as yet progressed sufficiently academically, physically, or socially to be able to handle the freedom associated with the high school curriculum. Middle school students (basically ages 10-14) have not yet developed the ability to think much beyond concrete thinking. They must, during this age span, begin to develop the ability to think in abstract as well as in concrete terms.

The preadolescent age of middle school students creates a critical time in their lives from the physical standpoint. These students are going through one of the most drastic physical changes of their entire lives. It is not uncommon for them to grow six or seven inches in a year. Their sexual development is in full swing, and they are going through tremendous psychological change. They seem to be on top of the world one minute and feel that disaster is just around the corner the next.

We believe that the academic programs, as well as the extra-curricular programs, should be designed to meet the needs of the middle school student. There should be a gradual transition from the more self-contained classroom of the elementary school to the more departmentalized, individual schedule concept of the high school. We believe that exposure to a wide variety of classes and activities is essential to the growth and development of the preadolescent middle school student.

The Adel-DeSoto Middle School is committed to making the transition from preadolescence to adolescence as easy as possible for the student and for their parents. We believe that working together, we can help the middle school students develop good self-concepts, maintain steady academic progress, and prepare them physically and psychologically to handle the changes they are going through.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors
of the Adel-DeSoto Community School District will meet at 8:00 o'clock
p.m., on the 12th day of May 19 86, at High School
Library, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
HIGH SCHOOL LIBRARY

May 12, 1986
8:00 P.M.

OPENING:

8:00 P.M. Call to order
 Roll call
 Emergency additions and adoption of agenda
 Approval of minutes
 Approval of bills and claims
 Secretary/Treasurer's financial reports
 Welcome of visitors and Open Forum

ACTION ITEMS:

8:30 P.M. 1985-86 budget amendment hearing
8:40 Resignations, modifications, transfers, new contracts
8:55 Approve job description for activities secretary
9:05 Adjust classified salary schedule
9:10 Approve classified contracts
9:25 Review telephone replacement costs
9:40 Approve midterm graduates for 1987
9:45 Application for Chapter I reading
9:50 Cornerstone ceremony and open house dedication
10:05 Set graduation date for 1987
10:15 Present offer on portable buildings
10:25 Easement request on Adel elementary property
10:35 Review goals for 1986-87

10:50 Administrative reports

11:00 Adjournment

ADEL-DeSOTO COMMUNITY SCHOOL DISTRICT
215 N. 11th Street
Adel, Iowa 50003

Margaret Elliott
Secretary, Board of Education

Telephone No. 993-4283

MINUTES OF BOARD OF EDUCATION

Regular

Schoolhouse

8:00 P.M. May 12, 1986

Kind of Meeting

Meeting Place

Time

Month

Day

Year

Day of Week Monday

MEMBERS

Present

Absent

Douglas Henderson

Presiding Officer

Ronald Deardorff

Janice Daly

Judy Burgus

Larry Crannell

Tim Hoffman

Superintendent of Schools

Margaret Elliott

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

1228-A—HAMMOND & STEPHENS CO., FREMONT, NEBR.

Call to order	Meeting called to order. Roll call was taken. Present were Judy Burgus, Jan Daly, Larry Crannell, Ron Deardorff, and Doug Henderson, president. Visitors included: Cornelia Hoy, Bill Kimber, Jim Nelsen, Pat Stalter and Dave Leonard.
Roll call	
Agenda	Superintendent requested that consideration of the STRIVE contract with DMACC be added to the agenda. Motion to approve agenda as amended was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Crannell-aye; Deardorff-aye; and Henderson-aye. Carried.
Minutes	Motion to approve minutes of regular meeting of April 15 and minutes of special meeting of April 21 as presented was made by Burgus, seconded by Crannell. Burgus-aye; Crannell-aye; Deardorff-aye; Daly-aye; and Henderson-aye. Carried.
Bills	Motion to approve bills totaling \$44,208.83 and bills between meetings as presented was made by Deardorff, seconded by Crannell. Deardorff-aye; Crannell-aye; Daly-aye; Burgus-aye; and Henderson-aye. Carried.
Mo. Fin. Rpts. Hot Lunch Rpt.	Monthly financial reports were reviewed and discussed. Hot Lunch Report was reviewed.
Welcome of Visitors	President Henderson welcomed visitors and asked for concerns during Open Forum. Mrs. Cornelia Hoy had some questions regarding the budget amendment. President Henderson suggested she might wish to hold her questions until the budget hearing.
STRIVE appl.	Motion to approve STRIVE application through Des Moines Area Community College (DMACC) for Joe Busch was made by Burgus, seconded by Daly. Burgus-aye; Daly-aye; Crannell-aye; Deardorff-aye; and Henderson-aye. Carried.
Budget Hearing Amendment	Budget hearing was held. Questions from the floor were answered. Motion to approve amendment of budget as published was made by Crannell, seconded by Burgus. Crannell-aye; Burgus-aye; Daly-aye; Deardorff-aye; and Henderson-aye. Carried.
Resignations	Superintendent presented resignation from Sandy Nelson, special education teacher, Ed Schaffer, J.H. Football coach, and Mike Steele, Asst. Softball coach for 1987. Motion to approve resignations of Sandy Nelson, special

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Continuation of _____ board meeting held _____
Month Day Year

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Continuation of regular board meeting held May 12, 1986

Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

	education teacher and Ed Schaffer, J.H. Football coach was made by Daly, seconded by Crannell. Daly-aye; Crannell-aye; Deardorff-aye; Burgus-aye; and Henderson-aye. Carried. Superintendent will seek replacement for Steele, Asst. Softball coach for 1987 and report in June.
Contract modification/Suckow	Superintendent would like to modify Lola Suckow's contract to increase from half-time to 7/10th's time in order to cover the Middle School library. Motion to approve modification for Lola Suckow from 1/2 to 7/10th's time was made by Burgus, seconded by Daly. Burgus-aye; Daly-aye; Deardorff-aye; Crannell-aye; and Henderson-aye. Carried.
Transfers	Superintendent presented the following transfers: Lola Suckow - DeSoto to Middle School Leah Krohn - to include DeSoto Jean Smith - to include Middle School Mike Cooper - to include Middle School Jon Engelhardt - to include Middle School Mike Whisner - to include Middle School Nancy VanderLinden - to include Middle School Sue Gaard - to include Middle School Motion to approve transfers as recommended by Superintendent (listed above) was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Crannell-aye; Deardorff-aye; and Henderson-aye. Carried.
New contracts	Motion to approve new contract for Marcia Van Dyke, science, Mike Steele, J.H. Football, and Ann Jungmann, third grade was made by Burgus, seconded by Deardorff. Burgus-aye; Deardorff-aye; Crannell-aye; Daly-aye; and Henderson-aye. Carried. Let the minutes show that Mike Cooper shall receive a payment of \$616.00 for duties as co-director of the community/school musical, fall of 1986.
Job Description Activities Sec./Office Asst.	Motion to approve job description for activities secretary/office assistant as presented was made by Daly, seconded by Crannell. Daly-aye; Crannell-aye; Burgus-aye; Deardorff-aye; and Henderson-aye. Carried.
Classified Staff Wage Guidelines 1986-87	Motion to approve classified staff wage guidelines for 1986-87 as amended was made by Deardorff, seconded by Daly. Deardorff-aye; Daly-aye; Burgus-aye; Crannell-aye; and Henderson-aye. Carried.
Classified Staff Contracts	Motion to approve classified staff contracts as presented was made by Crannell, seconded by Daly. Crannell-aye; Daly-aye; Burgus-aye; Deardorff-aye; and Henderson-aye. Carried.
New Phone System	Motion to approve purchase of new phone system from Chapman-Harper for Adel Elementary, Adel Middle School and DeSoto Elementary buildings was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Crannell-aye; Deardorff-aye; and Henderson-aye. Carried.
Mid-term Grads.	Motion to approve list of mid-term graduates as presented subject to successful completion of all required coursework was made by Burgus, seconded by Deardorff. Burgus-aye; Deardorff-aye; Crannell-aye; Daly-aye; and Henderson-aye. Carried.

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Continuation of.....board meeting held.....

Month

Day

Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

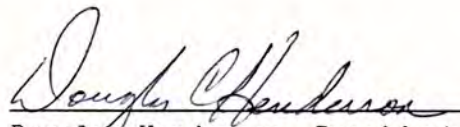
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Continuation of regular board meeting held May 12, 1986
 Month Day Year


1228-B—Hammond & Stephens Co., Fremont, Nebr.

Chapter I Appl.	Motion to renew application for Chapter I Reading Program was made by Deardorff, seconded by Daly. Deardorff-aye; Daly-aye; Crannell-aye; Burgus-aye; and Henderson-aye. Carried.
Cornerstone ceremony/Open House dedication	Cornerstone ceremony and Open House dedication was discussed. Cornerstone is in the process of being made. This ceremony would include a private tour. Group will consist of all study committee members, board members and past superintendent actively involved with the bond issue for the new building. Dedication program was discussed. Superintendent will prepare preliminary program for Board approval. Tentatively set for mid-September 1986.
Graduation 1987	Motion to hold graduation ceremony on Sunday, May 24, 1987 was made by Crannell, seconded by Deardorff. Crannell-aye; Deardorff-aye; Daly-aye; Burgus-aye; and Henderson-aye. Carried.
Portables bid	Motion to accept bid from Dallas Center-Grimes Community School for two portables at \$7,000 and \$10,000 was made by Burgus, seconded by Crannell. Burgus-aye; Crannell-aye; Daly-aye; Deardorff-aye; and Henderson-aye. Carried.
Easement request	Superintendent presented an easement request from district patron. After much discussion, Board asked the Superintendent to pursue sale of property to district patron.
Goals 1986-87	Board reviewed list of possible goals for 1986-87.
Bus Radio System	Superintendent stated that the bus radio system could be moved to the Elementary Building. Principal Nelsen would work with the routes and daily routine. Repairs and activity trips could still be handled from the Superintendent's Office. Superintendent would also assume Adult Education duties. Board consensus was to go ahead and move bus radio system to Elementary as presented above.
Constr. Update	Board reviewed construction update.
Adjournment	Meeting adjourned at 11:10 P.M.

Minutes approved as presented


 Douglas Henderson, President

Dated 6/9/86


 Margaret Elliott, Secretary

Marginal headings of
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Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

APPROVED

WARRANTS DATED MAY 12, 1986

VENDOR NAME	WARRANT	AMOUNT
A T & T INFORMATION SYSTEMS <i>Monthly</i>	60055352 <i>service</i>	224.76
ACTIVITY RESOURCES CO., INC. <i>Teaching</i>	60055353 <i>supplies</i>	11.65
ADEL '66' <i>Bus repairs</i>	60055354	185.49
ADEL GLASS WORKS <i>Repair of exit lights</i>	60055355	5.00
ADEL SUPERMARKET <i>Home Ec. supplies</i>	60055356	25.68
ADEL TIRE & AUTO CENTER <i>Bus repairs</i>	60055357	252.53
ADEL TV & APPLIANCE CO <i>Fuse holder</i>	60055358	3.85
ADEL-DESOTO ACTIVITIES FUND	60055359	1,239.49
ALLYN & BACON INC <i>Textbooks, etc.</i>	60055360 <i>supplies</i>	660.31
AMERICAN TECHNICAL PUBLISHERS, I <i>Textbooks</i>	60055361 <i>workbooks, etc.</i>	587.14
AREA EDUCATION AGENCY 11 <i>Supplies, printing</i>	60055362 <i>examination, etc.</i>	3,215.07
ARTS PIANO SERVICE <i>Tuning</i>	60055363	140.00
AUDIO LINGUAL EDUCATIONAL PRESS <i>Teaching</i>	60055364 <i>supplies</i>	66.00
BAKER & TAYLOR COMPANY <i>Library books</i>	60055365	32.07
BALDON & SON HARDWARE <i>Maint. supplies</i>	60055366	199.64
THOMAS BAUGHMAN <i>Mileage reimburse.</i>	60055367	70.14
BECKLEY CARDY COMPANY <i>Fang. Master</i>	60055368	139.65
BELIN, HARRIS, HELMICK, HEARTNEY <i>Atty.</i>	60055369 <i>fees</i>	80.00
BRITTAINS STANDARD PARTS INC <i>Opener</i>	60055370	160.00
BRODHEAD-GARRETT COMPANY <i>Teaching</i>	60055371 <i>supplies</i>	359.72
JUDY BURGUS <i>Reimburse - meals, mileage</i>	60055372	79.86
BUSINESS EDUCATORS <i>Workbooks</i>	60055373	44.89
CALLOWAY HOUSE INC <i>Teaching supplies</i>	60055374	211.58
CAMBRIDGE BOOK CO. <i>Workbooks</i>	60055375	187.26
CAROLINA BIOLOGICAL SUPPLY CO <i>Bio supplies</i>	60055376	890.74
CARSON-DELLOSA PUBLISHING <i>Teaching supplies</i>	60055377	23.58
CAXTON PRINTERS, LTD <i>Teaching supplies</i>	60055378	20.99
CENTURY LABORATORIES INC <i>Maint. supplies</i>	60055379	59.89
CERTIFIED LABORATORIES <i>Maint. supplies</i>	60055380	381.35
CHILDCRAFT EDUCATION CORP <i>Teaching</i>	60055381 <i>supplies</i>	55.74
COLLEGIATE CAP & GOWN <i>Grad. supplies</i>	60055382	74.34
COMPUTER EMPORIUM INC. <i>Computer repair</i>	60055383	60.00
CONTEMPORARY DRAMA SERVICE <i>Teaching</i>	60055384 <i>supplies</i>	36.00
CONTINENTAL PRESS INC <i>Teaching supplies</i>	60055385	15.90
MICHAEL COOPER <i>Mileage reimburse.</i>	60055386	95.55
CREATIVE EDUCATIONAL MATERIALS <i>Teaching</i>	60055387 <i>supplies</i>	74.93
CREATIVE TEACHING ASSTS <i>Teaching supplies</i>	60055388	109.89

PAGE TOTAL

10,080.68

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED MAY 12, 1986

VENDOR NAME	WARRANT	AMOUNT
CTIR, CENTER FOR TEACH. INTERNA. <i>Teaching supplies</i>	G0055389	25.37
DALLAS COUNTY NEWS <i>Ads, school page</i>	G0055390	114.57
B. DALTON BOOKSELLER <i>Teaching supplies</i>	G0055391	11.80
DEMCO <i>Library supplies</i>	G0055392	198.59
LISA DEMUTH <i>Mileage reimburse</i>	G0055393	49.56
DES MOINES REGISTER & TRIBUNE <i>Subscrip.</i>	G0055394	78.00
DES MOINES STAMP MFG CO <i>PAID Stamp</i>	G0055395	17.20
DIAM, INC. <i>Pest control</i>	G0055396	65.00
DIAMOND OIL COMPANY <i>Oil</i>	G0055397	209.09
RUSSELL DILLINGER <i>Bus roach's</i>	G0055398	49.00
DLM, INC./ARGUS Division <i>Teaching supplies</i>	G0055399	19.09
JOHN DONNELLY <i>Labor</i>	G0055400	72.00
EDDYS SUPER VALU <i>Home Co - DATE supplies</i>	G0055401	235.26
EDUCATIONAL DESIGN, INC. <i>Workbooks</i>	G0055402	85.40
EDUCATIONAL INSIGHTS <i>Teaching supplies</i>	G0055403	70.00
EDUCATIONAL SERVICE, INC. <i>Teaching supplies</i>	G0055404	22.94
EMC PUBLISHING <i>Teaching supplies</i>	G0055405	70.35
ENCO MANUFACTURING CO. <i>Teaching supplies</i>	G0055406	253.78
FOREIGN CANDY CO. <i>Poster</i>	G0055407	5.50
FULLER PETROLEUM SERVICE <i>Gasoline</i>	G0055408	3,255.92
FULLERS STANDARD <i>Gasoline, supplies</i>	G0055409	844.73
GAMBLE MUSIC CO <i>Music supplies</i>	G0055410	65.90
GENERAL TELEPHONE CO <i>Monthly serv.</i>	G0055411	199.59
GEYER INSTRUCTIONAL AIDS CO. <i>Teaching supplies</i>	G0055412	120.47
GINN AND COMPANY <i>Workbook</i>	G0055413	212.49
GOOD APPLE INCORPORATED <i>Teaching supplies</i>	G0055414	86.07
W W GRAINGER INC <i>Coupler</i>	G0055415	6.20
GREENHAVEN PRESS, INC. <i>Teaching supplies</i>	G0055416	66.14
KATHY GREIF <i>Reimburse mileage for</i>	G0055417	186.00
DAVID GRUVER <i>Mileage reimburse</i>	G0055418	34.44
HAMMOND & STEPHENS <i>Room registers</i>	G0055419	78.62
DONALD E HANLON, D.O. <i>Bus drivers exam</i>	G0055420	25.00
HARCOURT BRACE JOVANOVICH <i>Bochem tests</i>	G0055421	204.16
HAYES SCHOOL PUBLISHING CO., INC. <i>Teaching supplies</i>	G0055422	11.30
HICKS PHARMACY <i>DATE pictures, teaching supplies</i>	G0055423	72.50
HIGHWAY SERVICE CORPORATION <i>Bus repair</i>	G0055424	211.83
GERALD R. HILTON <i>Monthly Travel</i>	G0055425	140.00

PAGE TOTAL

7,473.86

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED MAY 12, 1986

VENDOR NAME	WARRANT	AMOUNT
HOBAR PUBLICATIONS <i>Hearing protectors</i>	G0055426	70.00
TIMOTHY HOFFMAN <i>Monthly serv. & mileage</i>	G0055427 <i>reimburse.</i>	563.34
HOUGHTON MIFFLIN CO <i>Teaching supplies</i>	G0055428	43.20
HUNTER OIL CO. <i>Gasoline.</i>	G0055429	42.85
IOWA LUTHERAN HOSPITAL <i>Wellness subscription</i>	G0055430 <i>wellness presentation</i>	81.49
IDEA PRESS <i>Postage scale, labels</i>	G0055431	29.45
IDEAL SCHOOL SUPPLY CO. <i>teaching supplies</i>	G0055432	45.93
INCENTIVES FOR LEARNING, INC. <i>teaching</i>	G0055433 <i>supplies</i>	85.02
INDUSTRIES COUNCIL <i>Annual membership</i>	G0055434	225.00
INFOMAX OFFICE SYSTEMS, INC. <i>Incl Arts</i>	G0055435 <i>supplies</i>	76.95
INTER COLLEGIATE PRESS <i>Class roll</i>	G0055436	132.95
INTERNATIONAL READING ASSN <i>reading info</i>	G0055437	5.70
INTERSTATE MUSIC SUPPLY <i>music stand</i>	G0055438	81.99
IOWA ASSN OF SCHOOL BOARDS <i>Merit cards</i>	G0055439	2.50
IOWA JEWELERS SUPPLY COMPANY <i>Art supplies</i>	G0055440	21.88
IOWA POWER & LIGHT COMPANY <i>Monthly serv.</i>	G0055441	5,366.82
KENDALL/HUNT PUBLISHING CO. <i>Workbooks</i>	G0055442	502.41
WILLIAM KIMBER <i>Monthly travel</i>	G0055443	185.00
KIMBO EDUCATIONAL <i>PE record</i>	G0055444	18.70
KOCH BROTHERS <i>Office supplies</i>	G0055445	31.44
LEAH KROHN <i>Mileage reimburse</i>	G0055446	97.80
LAIDLAW BROTHERS <i>Workbooks</i>	G0055447	182.81
LAKE SHORE <i>Teaching supplies</i>	G0055448	602.76
JAMES LANGDON <i>Sym supervision, teaching</i>	G0055449 <i>supplies</i>	192.12
LEARNING POST <i>Teaching supplies</i>	G0055450	82.61
H B LEISEROWITZ COMPANY <i>Photo supplies</i>	G0055451	364.58
THE LESSON PLAN CO. <i>Lesson plans</i>	G0055452	28.55
LYONS <i>Band supplies</i>	G0055453	39.86
M & M SALES CO <i>Ruled masters</i>	G0055454	72.59
WILLIAM V. MACGILL & CO. <i>Nursing supplies</i>	G0055455	457.77
MARSH FILM <i>Linkletter Drug Series</i>	G0055456	129.99
MCDUGAL, LITTELL AND COMPANY <i>Teaching</i>	G0055457 <i>supplies</i>	70.92
MCGRAW HILL BOOK COMPANY <i>Workbooks,</i>	G0055458 <i>reading books</i>	204.63
BOB MCINTYRE <i>Labor</i>	G0055459	85.50
CHARLES E MERRILL PUBLISHING CO <i>Workbooks</i>	G0055460	331.88
MID-IOWA EDUC COMP CENTER <i>envelopes</i>	G0055461	57.77
MIDWEST OFFICE TECHNOLOGY, INC. <i>Copies</i>	G0055462 <i>supplies</i>	265.00

PAGE TOTAL

10,879.76

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED MAY 12, 1986

VENDOR NAME	WARRANT	AMOUNT
MIDWEST SHOP SUPPLIES, INC. <i>Teaching supplies</i>	G0055463	817.20
MILLIKEN PUBLISHING CO. <i>Teaching supplies</i>	G0055464	207.45
MINNESOTA CLAY <i>Teaching supplies</i>	G0055465	529.85
MITCHELL MOTOR CO. <i>Bus repairs</i>	G0055466	3.36
MODERN CURRICULUM PRESS <i>Teaching supplies</i>	G0055467	742.48
ALFA MOSTROM <i>Refund overpymt. Soc. Sec.</i>	G0055468	415.88
SHARON MULLARKEY <i>Mileage reimbursement</i>	G0055469	196.98
MUTUAL INDUSTRIES, INC. <i>Home Ec supplies</i>	G0055470	17.55
NASCO <i>Home Ec supplies</i>	G0055471	9.00
NATIONAL TEXTBOOK CO. <i>Spanish dictionary</i>	G0055472	67.00
NATIONAL MUSIC SUPPLY CO. <i>Band supplies</i>	G0055473	56.37
JAMES NELSEN <i>Monthly travel</i>	G0055474	100.00
NEW READERS PRESS <i>Teaching supplies</i>	G0055475	41.52
STAN NOREBERG <i>Monthly travel</i>	G0055476	193.00
NORTHWESTERN BELL TELEPHONE CO <i>Monthly service</i>	G0055477	742.44
NYSTROM <i>Maps</i>	G0055478	1,308.68
OPPORTUNITIES FOR LEARNING, INC. <i>Paper</i>	G0055479	94.11
PERFECTION FORM CO <i>Workbooks</i>	G0055480	56.39
PHASE ONE <i>Typing ribbons</i>	G0055481	73.28
PHI DELTA KAPPA <i>Class size</i>	G0055482	20.00
PUCKETT ELECTRIC TOOLS INC <i>Blade sharpening</i>	G0055483	20.60
QUILL CORPORATION <i>Office supplies</i>	G0055484	47.45
RAND McNALLY & COMPANY <i>Teaching supplies</i>	G0055485	1,386.36
RANDOM HOUSE INC <i>Teaching supplies</i>	G0055486	165.91
REMEDIA PUBLICATIONS, INC. <i>Teaching supplies</i>	G0055487	13.38
FRANK E. RICHARDS PUBL. COMPANY <i>Teaching supplies, workbooks</i>	G0055488	54.18
RICHARDS & SONS <i>Rock for elem. parking lot</i>	G0055489	614.28
RICHARDS SANITATION SERVICE <i>Monthly service</i>	G0055490	68.89
FRANK RIEMAN MUSIC INC <i>Music supplies</i>	G0055491	174.81
RIO GRANDE JEWELERS SUPPLY INC. <i>Art supplies</i>	G0055492	76.46
RIVERSIDE PUBLISHING CO <i>Test booklets</i>	G0055493	107.24
KIM ROBY <i>Mileage reimbursement</i>	G0055494	14.70
WILLIAM H. SADLER, INC. <i>Workbooks</i>	G0055495	352.73
SANDE LUMBER CO INC <i>Art supplies</i>	G0055496	145.52
SARGENT WELCH SCIENTIFIC CO <i>Teaching supplies</i>	G0055497	496.56
THE SATTERLEE CO <i>Safety equip for ind. arts</i>	G0055498	123.50
SCHMITT MUSIC CENTERS <i>Music supplies</i>	G0055499	6.99

PAGE TOTAL

9,562.10

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED MAY 12, 1986

VENDOR NAME	WARRANT	AMOUNT
SCHOOLMASTERS <i>Teaching supplies</i>	G0055500	16.93
SCIENCE RESEARCH ASSOCIATES INC <i>Workbook</i>	G0055501	61.52
SCOTT FORESMAN & CO <i>Textbooks, workbooks,</i>	G0055502 <i>supplies</i>	1,200.31
CHRIS SHORT <i>Reimburse - teaching supplies</i>	G0055503	18.09
MARY SNOW <i>Mileage reimbursement</i>	G0055504	53.84
SOCIAL STUDIES SCHOOL SERVICE <i>Teaching</i>	G0055505 <i>supplies</i>	62.89
JOHN WILEY & SONS, INC. <i>Teaching supplies</i>	G0055506	26.54
SOUTH WESTERN PUBLISHING CO <i>Workbooks</i>	G0055507 <i>Teaching supplies</i>	877.54
STECK VAUGHN COMPANY <i>Workbooks</i>	G0055508	218.77
STEFFEY REPAIR CENTER	G0055509	52.12
STITZELL ELECTRIC SUPPLY CO <i>Lt. bulbs</i>	G0055510	33.10
SUNSHINE LEARNING <i>Teaching supplies</i>	G0055511	27.59
TEACHER CREATED MATERIALS, INC. <i>Teaching</i>	G0055512 <i>supplies</i>	20.28
TREND ENTERPRISES INC <i>Teaching supplies</i>	G0055513	31.92
TRI-COUNTY DISTRIBUTORS <i>Art supplies</i>	G0055514	110.57
UTLEY COMPANY <i>Teaching supplies</i>	G0055515	358.93
UTRECHT LINENS, INC. <i>Art supplies</i>	G0055516	162.00
VIK SUPPLY CO., INC. <i>Parts for H.S.</i>	G0055517 <i>boiler</i>	97.47
J WESTON WALCH PUBLISHER <i>Teaching supplies</i>	G0055518	302.32
WILCOX & FOLLETT CO <i>Dictionary</i>	G0055519	71.83
THE HW WILSON COMPANY <i>Library books</i>	G0055520	142.00
CHARLES WINTERBOER <i>Labor</i>	G0055521	63.00
XEROX CORPORATION <i>Replace paper tray</i>	G0055522 <i>+ servicing - 1</i>	250.90
YOUNGERMAN MUSIC CO. <i>Music supplies</i>	G0055523	4.09

VOID

PAGE	TOTAL
DATE	TOTAL
TYPE	TOTAL
DISTRICT	TOTAL

6,212.43
~~6,264.55~~
~~44,260.95~~
~~44,260.95~~
~~44,260.95~~
 44,208.83

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of bills board meeting held April 15, 1986
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Bills paid between meetings:

General Fund:

Ames Perkins	Board meal/Ames Meeting	\$ 19.21
AMOCO Oil Co.	In-service travel expense	32.08
Century Labs	Building cleaning supplies/void check	96.04
Compute's Gazette	Renewal/McIntyre/reissue void check	24.00
DeSoto Skelgas	Gas for portable/DeSoto/discount	152.70
Flamingo Hilton	Board Convention Exp./Burgus	221.25
Insurance Revolving	Employer's share/Apr. payroll	6,662.56
IPERS	Employer's share/Apr. payroll	9,149.55
IPERS(FOAB)	Employer's share/FICA/Apr. payroll	12,128.42
Iowa Power	Electric	695.04
Lakeshore	Supplies/Spec. Ed./Roby/reissue check	159.99
MGM Grand Hotel	Board Convention Exp./Hoffman	345.98
Malecki Music	Music/Cooper/avoid penalty charges	42.76
Northwestern Bell	Mo. Service/993-4584/& charges	161.20
J.W. Pepper	Programs/Jean Smith/avoid penalty	78.72
Postmaster	Postcards for conference cards (2,500)	350.00
Treasurer	Application/IA Gambling License	100.00
Schoolhouse Fund	Reimburse for athletic master plan exp.	4,860.00
Wilcox & Follett	Sportsmanlike Driving Books/Githens	91.84
	TOTAL	<u>\$35,371.34</u>

Schoolhouse Fund:

Fund 42:

Dana Larson Roubal	Various invoices	\$ 8,949.86
Institutional Equip.	Appl. & Cert. for Pymt #5	112,033.00
Larry Kerr Plbg.	Appl. & Cert. for Pymt #11	58,206.00
Mayhew Electric	Appl. & Cert. for Pymt #11	4,275.00
Omaha Stage Equip.	Appl. & Cert. for Pymt #4	10,118.00
Story Const.	Appl. & Cert. for Pymt #11	142,158.00
	TOTAL	<u>\$335,739.86</u>

Fund 43:

First Chicago	Coupons, 1969 Issue	\$ 375.00
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Fund 45:

Dallas Cty Treas.	Taxes, school site	\$ 588.00
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Handwritten signature and initials:
Jde
R2D
REN

HANDWRITTEN

WARRANTS DATED APRIL 25, 1986

VENDOR NAME	WARRANT	AMOUNT
IPERS	60003007	9,149.55
IPERS FOAB	60003008	12,128.42
INSURANCE REVOLVING ACCOUNT	60003009	6,662.56
FIRST CHICAGO	80000722	375.00

PAGE	TOTAL	28,315.53
DATE	TOTAL	28,315.53
TYPE	TOTAL	372,074.20
DISTRICT TOTAL		372,074.20

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 04, 1986

VENDOR NAME	WARRANT	AMOUNT
POSTMASTER	60002991	350.00
	PAGE	TOTAL
	DATE	TOTAL
		350.00
		350.00

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 11, 1986

VENDOR NAME	WARRANT	AMOUNT
TREASURER STATE OF IOWA	G0002993	100.00
	PAGE	TOTAL
	DATE	TOTAL

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 16, 1986

VENDOR NAME	WARRANT	AMOUNT
J.W. PEPPER OF DETROIT	60002994	78.72
NORTHWESTERN BELL TELEPHONE CO	60002995	161.20
WILCOX & FOLLETT CO	60002996	91.84
MALECKI MUSIC INC	60002997	42.76
CENTURY LABORATORIES INC	60002998	96.04
LAKESHORE	60002999	159.99
COMPUTE'S GAZETTE	60003000	24.00

PAGE	TOTAL
DATE	TOTAL
	654.55
	654.55

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 24, 1986

VENDOR NAME	WARRANT	AMOUNT
AMES PERKINS RESTAURANT	60003001	19.21
MGM GRAND HOTEL	60003002	345.98
AMOCO OIL COMPANY	60003003	32.08
DESOTO SKELGAS	60003004	152.70
IOWA POWER & LIGHT COMPANY	60003005	695.04
FLAMINGO HILTON & TOWER	60003006	221.25

PAGE	TOTAL	
DATE	TOTAL	
		1,466.26
		1,466.26

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED APRIL 15, 1986

VENDOR NAME	WARRANT	AMOUNT
ADEL-DESOTO SCHOOLHOUSE FUND	G0002992	4,860.00
INSTITUTIONAL EQUIPMENT, INC.	S0000716	112,033.00
MAYHEW ELECTRIC	S0000717	4,275.00
OMAHA STAGE EQUIPMENT, INC.	S0000718	10,118.00
DANA LARSON ROUBAL & ASSOCIATES	S0000719	8,949.86
LARRY KERR PLUMBING & HEATING	S0000720	58,206.00
STORY CONSTRUCTION	S0000721	142,158.00
	PAGE	TOTAL
	DATE	TOTAL
		340,599.86
		340,599.86

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED MARCH 31, 1986

VENDOR NAME	WARRANT	AMOUNT
DALLAS COUNTY TREASURER	\$0000715	588.00
	PAGE	TOTAL
	DATE	TOTAL
		588.00
		588.00

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

REVENUE & EXPENDITURE TOTALS
GENERAL, TORT, UNEMPLOYMENT & SCHOOLHOUSE FUNDS
APRIL, 1986

<u>GENERAL FUND REVENUE</u>	<u>PREVIOUS</u>	<u>TO DATE</u>	<u>THIS MONTH</u>	<u>REMAINING</u>
LOCAL SOURCES	790,494.52	1,122,239.93	331,745.41	347,260.07
STATE SOURCES	1,585,709.56	1,749,873.56	164,164.00	30,342.44
FEDERAL SOURCES	<u>42,587.00</u>	<u>42,587.00</u>	<u>.00</u>	<u>1,927.00</u>
TOTALS	<u>2,418,791.08</u>	<u>2,914,700.49</u>	<u>495,909.41</u>	<u>379,529.51</u>

<u>TORT FUND REVENUE</u>	4,285.78	6,063.46	1,777.68	1,386.54
<u>UNEMPL COMP REVENUE</u>	4,094.32	5,464.55	1,370.23	497.55

SCHOOLHOUSE FUND REVENUE

CAPITOL LOAN NOTES (67½¢ Levy)	43,876.10	63,894.33	20,018.23	19,922.67
CAPITOL PROJECT (42)	301,971.53	305,156.59	3,185.06	96,481.59
DEBT SERVICE	330,052.59	481,373.59	151,321.00	154,029.41
SITE	<u>17,702.06</u>	<u>25,643.30</u>	<u>7,941.24</u>	<u>10,233.70</u>

TOTAL ALL FUNDS	<u>3,120,773.46</u>	<u>3,802,296.31</u>	<u>681,522.85</u>	<u>468,122.69</u>
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GENERAL FUND EXPENSES

DISTRICT WIDE	409,578.47	439,776.10	30,197.63	163,703.90
JR-SR HIGH	880,383.59	976,449.41	96,065.82	323,013.59
ALL ELEMENTARY	54,827.35	49,265.32	5,562.03	22,856.68
ADEL ELEMENTARY	471,783.01	560,416.69	88,633.68	144,738.31
DeSOTO ELEMENTARY	354,709.80	397,890.28	43,180.48	139,241.72
SPEC ED OUT	35,864.53	38,384.41	2,519.88	45,815.59
NON-PUBLIC	<u>1,076.55</u>	<u>1,076.55</u>	<u>.00</u>	<u>423.45</u>

TOTALS	<u>2,208,223.30</u>	<u>2,463,258.76</u>	<u>255,035.46</u>	<u>839,793.24</u>
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<u>TORT FUND EXPENSE</u>	5,335.00	5,335.00	.00	2,665.00
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<u>UNEMPL COMP REVENUE</u>	2,981.80	2,981.80	.00	7,018.20
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SCHOOLHOUSE FUND EXPENSE

CAPITOL LOAN NOTES (67½¢ Levy)	21,990.29	21,990.29	.00	51,749.71
CAPITOL PROJECT (42)	3,043,010.79	3,373,990.65	330,979.86	196,009.35
DEBT SERVICE	182,035.00	182,410.00	375.00	246,535.00
SITE	<u>49,424.59</u>	<u>49,912.59</u>	<u>488.00</u>	<u>15,087.41</u>

TOTAL ALL FUNDS	<u>5,513,000.77</u>	<u>6,099,879.09</u>	<u>586,878.32</u>	<u>1,358,857.91</u>
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RECAPITULATION OF FUNDS - APRIL, 1986

GENERAL FUND

	<u>Operating Fund</u>
Balance, March 31, 1986	\$ 940,584.63
Receipts, April	505,512.73
Expenses, April	<u>264,666.70</u>
Balance: April 30, 1986	\$1,181,430.66
Invested: Money Market Account	<u>1,180,953.20</u>
Cash: NOW Acct. @ 5½% Interest	<u>\$ 477.46</u>

	<u>Tort Fund</u>	<u>Unemployment Fund</u>
Balance, March 31, 1986	\$ 138.28	\$19,992.63
Receipts, April	1,777.68	1,370.23
Expenses, April	<u>.00</u>	<u>.00</u>
Balance, April 30, 1986	\$1,915.96	\$21,362.86
Invested: Money Market Acct	<u>1,705.52</u>	<u>20,446.43</u>
Cash: NOW Acct @ 5½% Int.	<u>210.44</u>	<u>\$ 916.43</u>

RECAPITULATION OF FUNDS - APRIL, 1986

SCHOOLHOUSE FUND

	<u>Bonds & Interest</u>	<u>Site</u>
Balance, March 31, 1986	\$151,931.29	\$(13,114.61)
Receipts, April	151,321.00	8,121.24
Expenses, April	<u>375.00</u>	<u>668.00*</u>
Balance, April 30, 1986	302,877.29	(\$ 5,661.37)
Invested: Money Market Acct.	<u>301,980.54</u>	(<u>5,581.37</u>)
Cash: NOW Acct. @ 5½ Int.	<u>\$ 896.75</u>	(<u>80.00</u>)

Capital Loan Notes (67½¢ Levy)

Balance, March 31, 1986	\$ 21,885.81
Receipts, April	20,018.23
Expenses, April	<u>.00</u>
Balance, April 30, 1986	\$ 41,904.04
Invested: Money Market Acct.	<u>40,732.42</u>
Cash: NOW Acct. @ 5½% Int.	<u>\$ 1,171.62</u>

Capital Project (Building - 42)

Balance, March 31, 1986	\$ 613,861.62
Receipts, April	7,945.06*
Expenses, April	<u>335,739.86</u>
Balance, April 30, 1986	\$ 286,066.82
Invested: Money Market Fund	<u>285,984.18</u>
Cash: NOW Acct. @ 5½% Interest	<u>\$ 82.64</u>

*Includes transfer of \$80.00 - originally charged to Fund 42; should have been Fund 45.

REPORT OF STUDENT BODY ACTIVITIES - APRIL 1986

	<u>RECEIVED THIS MONTH</u>	<u>EXPENDITURES THIS MONTH</u>	<u>PREVIOUS BALANCES</u>	<u>NEW BALANCES</u>
ATHLETICS	454.00	4,305.09	3,213.56	(637.53)
BAND RESALE	90.40	69.90	(284.94)	(264.44)
BAND UNIFORM		348.36	2,120.08	1,771.72
INSTRUMENT RENT			534.25	534.25
POM PON GIRLS			121.91	121.91
CLASS OF '86			700.82	700.82
CLASS OF '87	962.00	3,058.77	2,499.98	403.21
BUTTON CLUB	75.00		(1.84)	73.16
CHEERLEADERS			143.95	143.95
DRAMA			2,898.48	2,898.48
H.S. STUDENT COUNCIL		41.93	794.42	752.49
SPANISH CLUB			9.00	9.00
ACCOMODATIONS	2,144.69	1,239.49	(2,050.69)	(1,145.49)
ADEL ELEM FUND			1,188.32	1,188.32
ADULT EDUCATION	98.50	106.00	1,482.65	1,475.15
ART		112.25	3,232.44	3,120.19
BOTTLE REFUND FUND			13.70	13.70
AP & GOWN FEE	33.00		(77.98)	(44.98)
CHANGE		380.00	380.00	0.00
COMM AWARENESS PROG			0.00	0.00
ELEM IND ARTS			171.43	171.43
FACULTY LOUNGE	155.00	78.16	645.11	721.95
ICE CREAM FUND	67.48	37.15	(2,152.97)	(2,122.64)
IND ARTS RESALE - METALS	7.25		112.01	119.26
IND ARTS RESALE - WOODS	72.74	77.50	346.16	341.40
INSURANCE			0.00	0.00
INSURANCE REVOLVING	16,218.88	2,874.67	(2,172.42)	11,171.79
LIBRARY BOOK FINES	10.20	3.50	65.20	71.90
MISC REC & EXP	312.93		14,170.66	14,483.59
PADLOCK FEE			361.30	361.30
PEP BUS			444.56	444.56
PHOTOGRAPHY FUND			17.24	17.24
POPCORN FUND			1,071.63	1,071.63
REVOLVING	183.23		(205.48)	(22.25)
SCHEDULE BOARD OF ACTIVITIES			932.84	932.84
SCHOLARSHIPS	75.00		393.51	468.51
SOC SEC REFUND			8,012.38	8,012.38
TEXTBOOK	72.00		12,927.71	12,999.71
TOWEL FEE	8.00		1,439.20	1,447.20
VOCAL DUNS	12.50		(.34)	12.16
YEARBOOK	33.00	2,013.55	6,000.66	4,020.11
TOTALS	21,085.80	14,746.32	59,498.50	65,837.98
INVESTMENTS	259.46		54,741.74	55,001.20

RECAPITULATION OF ACTIVITY FUND

APRIL 1986

Balance, March 31, 1986	\$ 59,498.50
Receipts , April	21,085.80
Expenses, April	<u>14,746.32</u>
Balance, April 30, 1986	65,837.98
Invested: Money Market Acct.	<u>55,001.20</u>
Cash: NOW acct. @5½ Int.	\$ <u>10,836.78</u>

Adel-DeSoto Community Schools

Hot Lunch Financial Report

April, 1986

Receipts for April

Student Lunches-----	\$ 9,230.15
Student Milk-----	983.05
Seconds-----	54.45
Adult Lunches-----	619.85
Federal Reimb-(Feb. \$5,452.04 & March \$5,492.28)-----	10,944.32
Interest-----	84.14
Other Income-----	50.00
Total Income for April-----	\$ 21,965.96

Expenses for April

Food-----	\$ 7,233.32
Salary-----	4,994.67
Equipment Purchased-----	589.00
(New battery-\$65.00, 2-Way Radio and Antenna \$524.00 for Hot Lunch Van)	

Other Expenses-----	191.27
Total Expenses for April-----	\$ 13,008.26

Previous Receipts-----	\$116,591.30
April Receipts-----	21,965.96
Total Income for Year to Date-----	138,557.26
Opening Cash Available-----	1,945.27
Total Cash Available-----	\$140,502.53

Previous Expenses-----	\$104,504.78
April Expenses-----	13,008.26
Total Expenses for Year to Date-----	\$117,513.04

Bank Statement Balance-----	\$ 23,045.56
Less Outstanding Checks-----	56.07
Total-----	22,989.49
Plus Undeposited Funds(From Schedule)-----	0.00
Reconciled Bank Statement Balance-----	\$ 22,989.49

Title: Activities Secretary and Office Assistant

Qualifications: 1. Knowledge of basic bookkeeping principals.
2. Proficiency in typing and filing.
3. Knowledge of basic office procedures and the operation of common office equipment and machines.

Reports to: High School Principal

Job Goal: To assist and relieve the High School Office, Counselor and Activity Director of paper work.

PERFORMANCE RESPONSIBILITIES:

1. Performs any bookkeeping tasks associated with specific position.
 - a. For Activity Director this would include: keep an accurate separate account of the activity fund, write checks and issue receipts. Prepare deposits under the guidance of the Activity Director. Prepare monthly reports, gather information necessary for yearly audit and for Board Secretary.
 - b. For the High School Office this could include: receive and process all prom fees, senior announcement fees, etc. Be responsible for locker assignments (assigning lockers at the beginning of the school year, collecting lock fees, and assignment of lockers for new students during the year). Assist with high school attendance pick up attendance slips each period, make telephone calls and other duties as deemed necessary by the High School Office. Perform noon lunchroom cashier duty if extra ticket person is needed due to the extra lunch lines/shorter noon hour.
2. Performs duties as needed for Guidance Director. To include: obtain, gather and organize pertinent data as needed, and put into usable form. Maintain regular filing system and process incoming correspondence as instructed. Requisition office supplies as needed.
3. Maintain such student records as shall be required by High School Office and Guidance Office.
4. Performs such tasks as needed to relieve the High School Office of paperwork. Tasks as directed by High School Secretary.
5. Substitute for building secretaries on an as needed basis.
6. Performs such other tasks as may from time to time be assigned.

TERMS OF CONTRACT: As per contract.

EVALUATION: Performance of this job will be evaluated annually by the High School Principal, Guidance Counselor and Activity Director.

ADEL-DeSOTO COMMUNITY SCHOOL
WAGE GUIDELINES - CLASSIFIED STAFF, 1986-87

Effective July 1, 1986

Adopted February 11, 1986

<u>Secretarial (per hour)</u>	<u>Beginning</u>	<u>Top</u>
Supt., High School <i>Middle School</i>	\$6.03	\$6.59
Junior High , Elementary, DeSoto	5.87	6.40
Activity Secretary/Office Assistant	5.27	5.78
Teacher Aides	5.27	5.78
Clerk, Typists, Library Helper and Xerox Operator	4.78	5.47
<u>School Lunch (per hour)</u>		
Manager, Head Cook	6.30	6.83
Cook	5.21	5.78
Helper	4.25	4.90
<u>Custodial (per hour)</u>		
Head Custodian	8.40	9.09
Night Custodian (High School)	7.23	7.77
Building Custodian	6.98	7.51
Night Custodian (part time)	5.53	6.01
Helper (full time)	5.27	5.78
Helper (part time)	5.09	5.62
<u>Bus Drivers (monthly)</u>		
DeSoto Route & Shuttle	\$683	\$737
Adel Route	544	579
Shuttle (a.m. & p.m.)	316	337
Kindergarten Route - Regular	246	261
Kindergarten Route - Short	123	133
<u>Summer Maintenance</u>		
Bob McIntyre	\$9.75	
John Donnelly	6.25	
John Erickson	6.25	
Esther Gray	6.25	
Charles Winterboer	6.25	
<u>Student Help</u>	\$3.35	\$4.00

Actual salary will be determined by job performance. This schedule serves only as a guideline and does not prevent an employee from being paid above or below the salary schedule.

CLASSIFIED STAFF

	1985-86 Salary	1986-87 Salary
<u>Business Manager</u>		
Peggy Elliott	\$19,000	\$20,197
<u>Secretaries</u>		
Linda Byers - Superintendent	\$ 6.20	\$ 6.59
Barbara Glenn - High School	6.20	6.59
Pat Ashley - Elementary	6.03	6.40
DeVee McLaughlin - Middle School	6.03	6.40
Shirley Dwinell - DeSoto	5.63	5.98
Bonnie Nelsen - Activities/Office Asst		5.27
<u>Aides</u>		
Pam Bond - High School Special Ed.	4.96	5.27
Gretchen Brockman - M.S. Special Ed.	4.96	5.27
Marilyn Daugherty - Kindergarten	5.19	5.51
Carol Flater - Kindergarten	5.19	5.51
Karen Kimber - Elementary Office	4.50	4.78
Karen Pickett - Elementary Library	5.15	5.47
Mary Snow - DeSoto Special Ed.	4.96	5.27
Pat Tobias - High School Special Ed.	4.96	5.27
Jean Winterboer - Elementary Library	5.12	5.44
<u>Custodians</u>		
Dave Gruver - Head Custodian	8.22	8.73
Kelly Messamer - DeSoto	5.21	6.98
Curt Rasmussen - High School Night		7.23
Richard Renfrow - Middle School	7.07	7.51
Russell Schultze - Elementary	6.81	7.23
LeeAnn Becker - Elementary Night Helper	5.44	5.78
Esther Gray - High School Helper	5.44	5.78
<u>School Lunch</u>		
Donna Grove - Manager, Head Cook	6.20	6.59
Norma Hubbard - Cook	5.44	5.78
Sandra Tiedeman - Cook	5.03	5.34
Violet Valentine - Cook	5.44	5.78
Sheryl Barcus - Helper	4.62	4.90
Ann Carrick - Helper	4.62	4.90
Sue Core - Helper	4.25	4.51
Sandra Spooner - Helper	4.90	4.90
<u>Bus Driver (Monthly)</u>		
Bruce Bailey - Adel		\$544.00
Connie Byars - DeSoto, Shuttle & Kdg.	\$512.00	929.00
Barb Gordon - DeSoto & Shuttle	675.00	718.00
Celia McCollum - Adel	545.00	579.00
Jim Miller - Adel	512.00	544.00
Paul Stangl - Adel & Kdg.	749.00	796.00



Adel-DeSoto Comm. School Dist.

215 N. 11th St. — Adel, Iowa 50003

Tim Hoffman, Superintendent
(993-4283)

Peggy Elliott, Business Manager
(993-4283)

May 8, 1986

TO: Board of Education
FROM: Stan Norenberg, High School Principal
TOPIC: 1987 Mid-Year Graduates

The following students are seeking approval for mid-year graduation next year. They will have met all of the requirements for January 1987 mid-year graduation.

Parent conferences have been completed with all candidates and all parents are in support of their child's request.

Please approve this mid-year graduation request.

HARVEY, ERIC
PIERCE, SCOTT

A-D HIGH SCHOOL
215 N. 11th
Adel, Iowa 50003
Stan Norenberg, Principal
(993-4584)

A-D JUNIOR HIGH SCHOOL
215 N. 11th
Adel, Iowa 50003
Bill Kimber, Principal
Jr. H.S. Athl. Dir.
(993-4778)

DE SOTO ELEMENTARY
317 Spruce St.
DeSoto, Iowa 50069
Jerry Hilton, Principal
Sr. H.S. Athl. Dir.
(834-2424)

A-D ELEMENTARY
1608 Grove
Adel, Iowa 50003
Jim Nelsen, Principal
(993-4285)